RNS Institute of Technology

(AICTE Approved, VTU Affiliated and NAAC 'A' Accredited)
(UG programs – CSE, ECE, ISE, EIE and EEE have been Accredited by NBA up to 30/6/25)
Channasandra, Dr. Vishnuvardhan Road, Bengaluru – 560 098

6.2.2 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Clarification: 2. Please provide ERP Document.

Answer: ERP Documents are attached herewith.

RNS Institute of Technology

(AICTE Approved, VTU Affiliated and NAAC 'A' Accredited)
(UG programs – CSE, ECE, ISE, EIE and EEE have been Accredited by NBA up to 30/6/25)
Channasandra, Dr. Vishnuvardhan Road, Bengaluru – 560 098

ESIS ERP MANUAL

Table of Contents

1 Vouchers 7
1.1 Application Fee Receipt (F1) 7
1.2 Demand Fee Receipt (F3) 7
1.2.1 Demand Receipt - when the received amount is more than the Demand 8
1.2.2 Demand Receipt - when student has paid some paise 9
1.3 Non-Demand Fee Receipt (F4) 9
1.3.1 Enter Scholarship Amount received against the student 10
1.3.2 Adjust Scholarship Amount received against the student 10
1.5 Cash Deposit to Bank (F5) 11
1.6 Cash Withdrawals (F6) 11
1.7 General Receipts 11
1.7 Payment Voucher 12
1.7.1 Reversal entry of cheque returned 12
1.10 Journal Entries 13
1.10.1 Journal Entries for Expenses 13
1.10.1 Journal Entries for Expenses 16
1.13 Fee Concession / Wave off 16
1.14.1 Delete Fee Concession 18
1.15 Adjust Advance/Deposits to Fee Receipts (Journal Entry) 19
1.15.1 Adjust fee paid in last year for current year fees 21
1.15.2 Adjust the scholarship amount received to fee 23
1.17 Refund Advances / Deposits (Scholarship or Excess fee paid) 24
1.18 Permission Letter 26
1.20 Reconciliation of bank entries (B R S) 27
1.20.1 Reconciled date is different from the entry date 32
1.20.2 Reconcile only receipt entries 33
1.20.3 To tally total receipts (deposits) as per bank pass sheet 35
1.20.4 Steps to Match the Receipts as Per Bank Pass Sheet 36
1.20.5 Cancel a Reconciled Entry 41

1.20.6 Entries which are yet to be reconciled 43
1.20.6 View all Reconciled Entries 48
1.20.7 Edited entries after reconcile 49
1.20.8 Reconciling the Payment Entries 49
2 Student 55
2.1 Student Data 55
2.1.1 Add new Student 55
2.1.2 Edit Student Details 56
2.1.3 Delete a Student 56
2.2 New Student Minimum Entry 60
2.3 Student Not Eligible 62
2.3.1 Make the Student Not Eligible 62
2.3.2 To Cancel a student, as this Student Cancelled the Admission 64
2.4 Student (Make Eligible) 68
2.8 Student List 71
2.7 Allot Section 71
3 Demand 72
3.1 Create Demand Structure 72
3.1.1 To Create Demand for a particular Category 78
3.1.2 Create Demand for a Student 80
3.1.3 Create Demand for Year Back Student 81
3.1.4 Create Demand for Pass Out Student 81
3.1.4 Create Demand for Transfer College Students 83
3.2 View Demand Structure 84
3.4 Raise Student Demand 86
3.7 Edit Demand 87
3.7.1 To Delete fee ledger For Individual Student 87
3.7.2 To Delete Entire Demand For Individual Student 91
3.7.3 Insert Fee ledger to the Demand for an individual 93
3.7.3 Insert Fee ledger to the Demand for Group of students 96
3.7.4 Editing Opening Balance 98
3.7.5 Editing Demand of Year Back students 99
3.8 Delete Demand 100
3.8.1 To Delete Demand for a particular Category 100
3.8.2 To Delete Demand for a Student 100
3.9 Additional Fee Demand Raise (Group) 102

3.11 Remove a Fee from Demand Made (Group) 104
3.13 Points to be noted regarding Demand creation 106
3.12 Advance / Deposit Details 108
3.13 Advance / Deposit Ledger 110
3.14 Advance / Deposit Opening Balance 110
5. Account Books / Ledger 142
5.1 Student Ledger 142
5.2 Student Ledger for All years 144
5.3 Fee Register 144
5. 4 Fee Receipt Book 146
5.5 Fee Ledger 147
5.6 Daily Fee Collection Register 148
5.6.1 Click on Collection List Report 149
5.6.1 Click on Collection Cash/Bank Details (Excel) 150
5.7 Tuition and Other Fee Ledger 151
5.16 Journal Register 151
5.17 Daily Receipts and Payments Account 152
5.22 Demand Collection Register 153
6. Reports 155
6.2 Fee Reports 155
6.2.1 Fee Balance Report 155
6.2.2 Complete Fee Paid List 156
6.2.3 Partial Fee Paid List 157
6.2.4 No Fee Paid List 157
6.2.6 Particular Fee Ledger Wise Balance List 158
6.2.7 Previous Year Balances List 159
6.2.8 Previous Year Balances / Payments List 159
6.2.9 Fee Balances Summary 160
6.2.10 Fee Concessions / Wave Off List 161
6.2.11 Fee Balance (on group of Fee Ledgers) 162
6.2.12 Fee Balance Summary (on group of Fee Ledgers) 162
6.2.13 Fee Ledger Wise Balance List (on group of Fee Ledgers) 163
6.2.14 Fee Ledger Wise Balance Statement (MS-Excel File Format) 164
6.2.14 Fee Balance Report (MS-Excel File Format) 165
6.2.15 Fee Ledger Wise Collection Statement 165
6.2.16 Fee Ledger Wise Collection Statement (Date Wise) 166

6.2.17 Fee Balance Reminder Letter (Summary) 167
6.2.18 Fee Balance Reminder Letter (Summary) - Post 167
6.2.19 Fee Concessions / Wave-Off List - Staff 168
6.3 Student Reports 169
6.3.1 Student List 169
6.3.2 Student Bio-Data 169
6.3.3 New Student Admission List 170
6.3.7 Student List (Details) 170
6.3.20 Student List (Joined for Next Academic Year) 171
6.3.21 Student Summary (Fresher/Existing) 172
6.3.22 New Admission List: Period 172
6.6 Category Wise Reports 173
6.14 Payment Registry - Query 174
7 Masters 175
7.1 Fee Ledger 175
7.1.1 To Add New Fee Ledger 175
7.1.1 To Delete Fee Ledger 177
7.4 A/C Ledger 178
7.7 Branch Details 179
7.8 Study Year Details 180
7.10 Others 181
7.10.3 Edit Admission No. 181
7.10.4 Delete Student Entry 183
7.10.8 Cancel TC Issued for a Student 183
7.10.10 View InterChange Receipts from Student to Other student 186
7.10.11 View Inter Changed Receipts 186
7.10.9 Cancel Fee Concessions 187
7.10.12 Change Branch/Year/Category of a Student 190
7.10.12.1 Change Category of a Student, when demand / receipts is already entered 190
7.10.12.2 Transferring Student from MQ to COMEDK, when demand is already created 195
7.10.12.3 Transferring Student from MQ to COMEDK, when demand is not created 197
7.10.12.4 Change branch from Mechanical to EEE, when demand is not created 202
7.10.12.5 Transferring Student from IS branch to CS 204
7.10.12.6 Change category from MQ to CET, when demand is not created 204
7.10.12.7 Changing branch when Concession is provided 205
7.10.12.8 Changing Category from MQ to any other Category 206

7.10.13 Adjust Receipts of Change Branch/Year/Category Changed Students 207
7.11 Transferring students to next Academic year 207
7.11.1 Transferring students to next Academic year after posting 210
7.12 Export Data to Tally 210
7.13 Categories 212
7.14 Create Demand for students for next Academic year 212
10. Other Entries 225
10.1 How to move Tuition and Other Fee or any other fee amount to Student fee 225
10.2 How to Inter Change fee amount from UNKNOWN account to Student account 227
10.3 How to interchange when amount is not matching 230
10.4 ERROR – Duplicate Receipt No 233
10.4.1 ERROR: While Entering Advance / Deposit Receipt 233
10.4.2 ERROR: While Adjusting Advance / Deposit Receipt to Student Fees 234
10.5 Inter Change fee amount from UNKNOWN account to Student account, for new admission 234
10.6 Scholarship Return Entry 237
10.6.1 When scholarship amount is received from Government 237
10.6.2 When scholarship amount is returned to the Treasury 237
10.7 How to enter fee received, when Demand is not created 238
10. 8 Voucher printing settings 240
10.9 CET Approval List 241
10.10 Things to do during Admission time 241
10.11 Things to do when wrong Demand has been assigned to the Group of Students 243
10.12 Entering Admission Cancelled – Incidental Charges 253
10.13 Entering PF / ESI / PT / LIC Recovery 255
10.13.1 Entering PF / ESI / PT / LIC Recovery from Hostel in RNSIT A/c 255
10.13.2 Entering PF / ESI / PT / LIC Recovery from Architecture in RNSIT A/c 256
10.13.3 Payment Entry of PF / ESI / PT / LIC Recovered from RNSIT to SBI A/c 256
10.13.4 Receipt Entry of PF / ESI / PT / LIC Recovered from RNSIT in SBI A/c 257
11. Important Points to be Noted 258

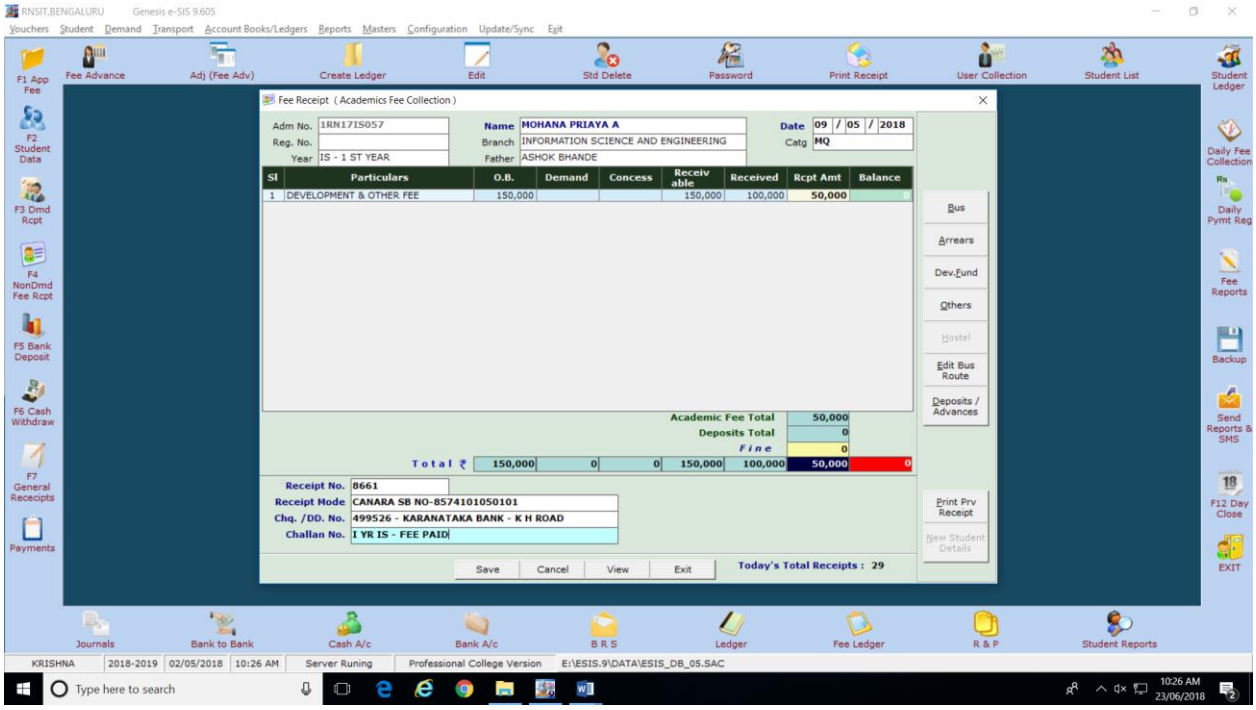
1 Vouchers

1.1 Application Fee Receipt (F1)

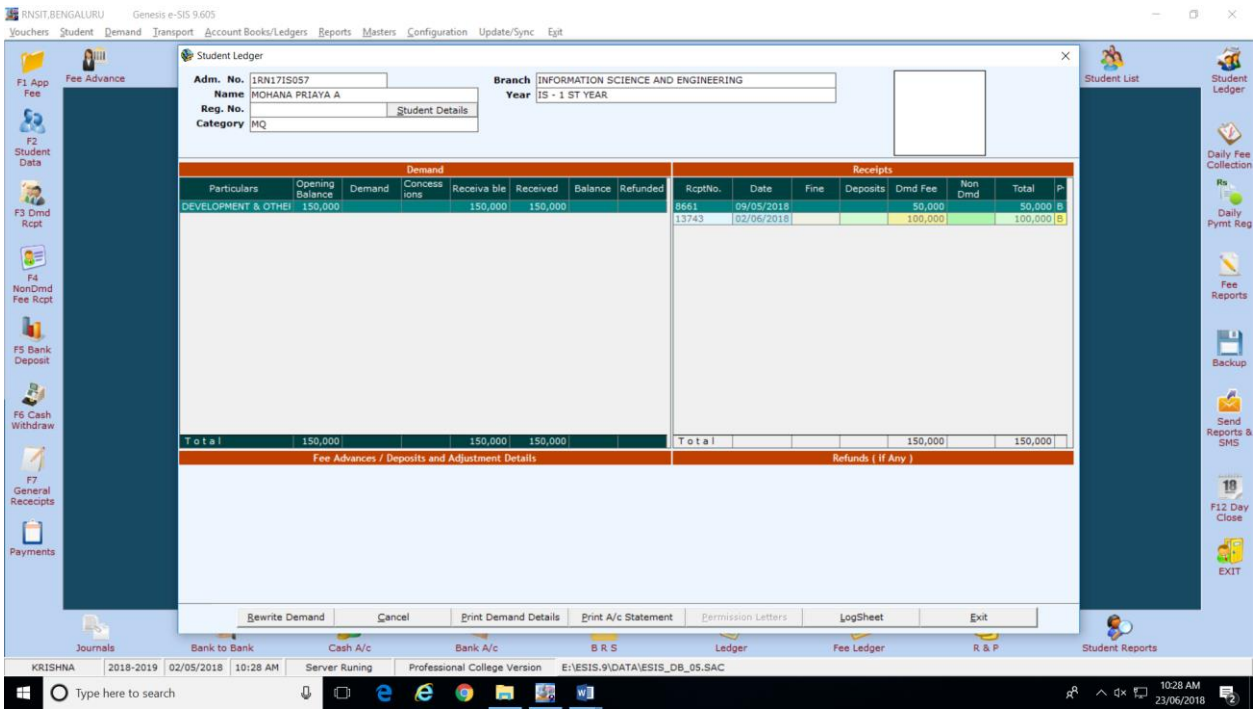
This option is never used here.

1.2 Demand Fee Receipt (F3)

To enter Tuition Fee received



After saving the receipt



Payment Mode column

V – Voucher Entry

B – Bank Entry

C – Cash Entry

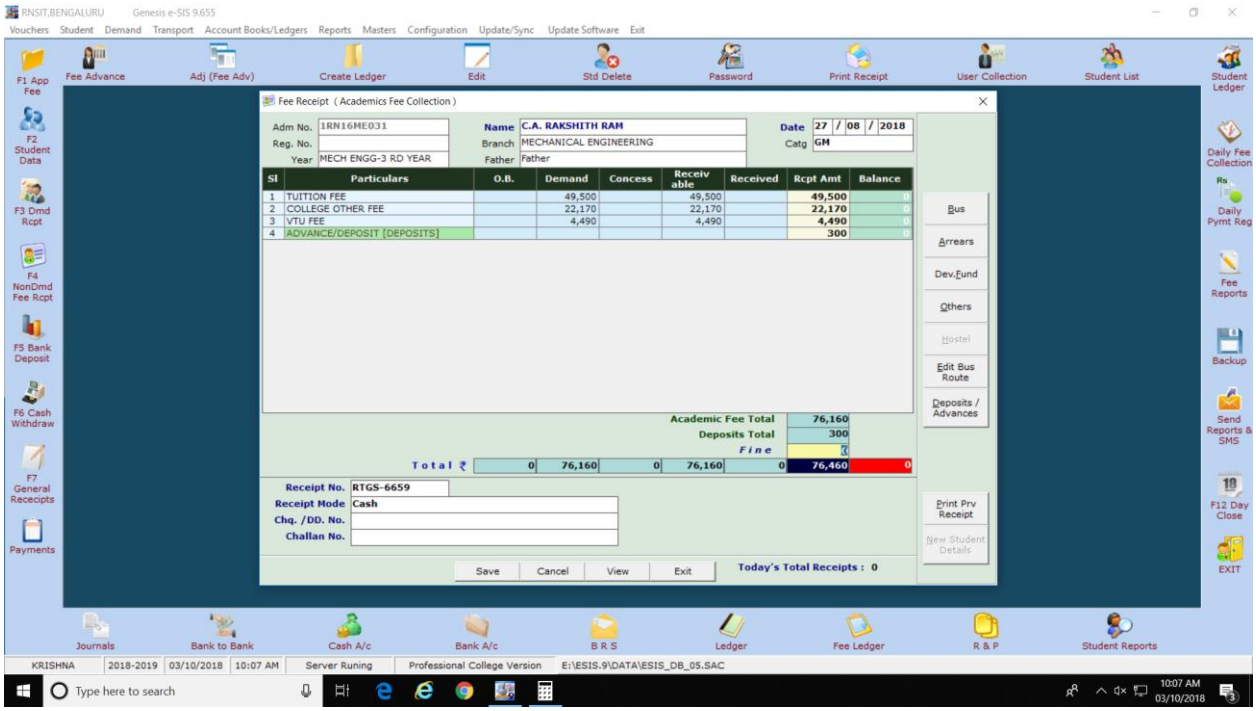
1.2.1 Demand Receipt - when the received amount is more than the Demand

In some cases, student would have paid more than his Demand, in that case we need to keep the difference amount in Advance. Below student was supposed to pay 76160, but he has paid 76460, 300 extra.

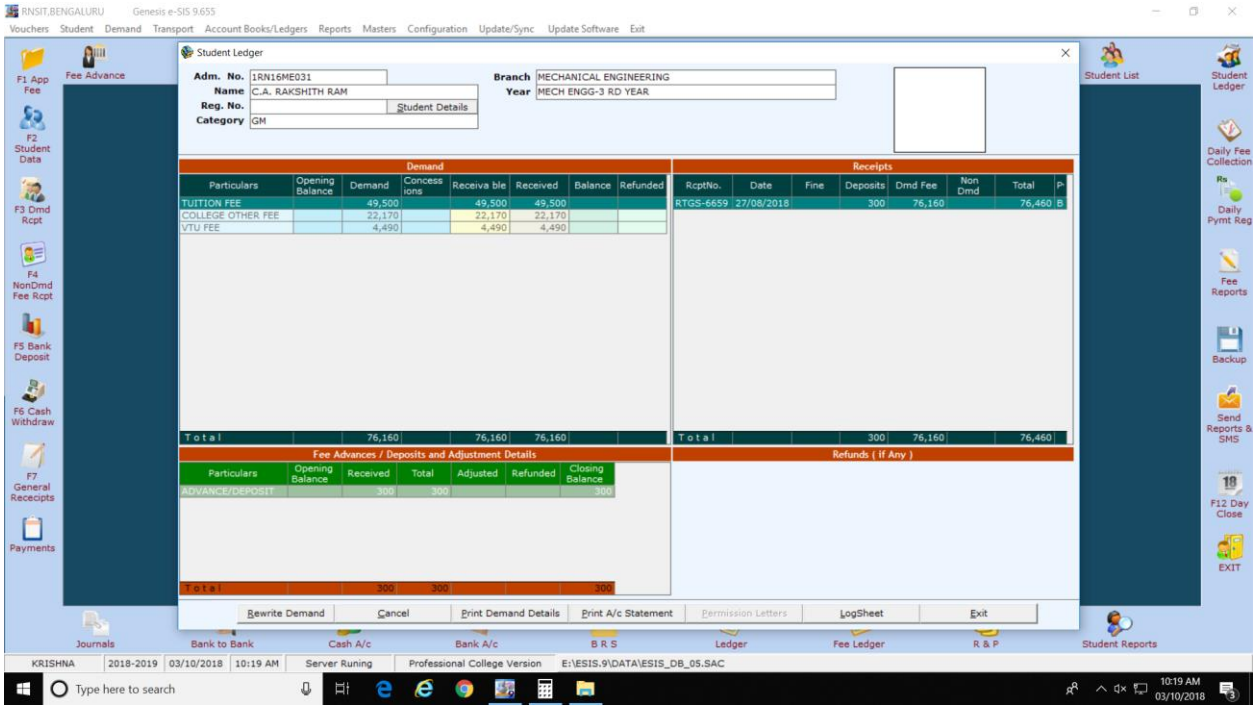
Click on Deposits / Advances option on the right

New row Advance/Deposits gets added.

Enter Receipt Amount as per Demand, the additional amount enter against Advances, so that the received amount matches.



WHEN YOU OPEN STUDENT LEDGER, AMOUNT 300 IS SHOWN UNDER ADVANCE



1.2.2 Demand Receipt - when student has paid some paise

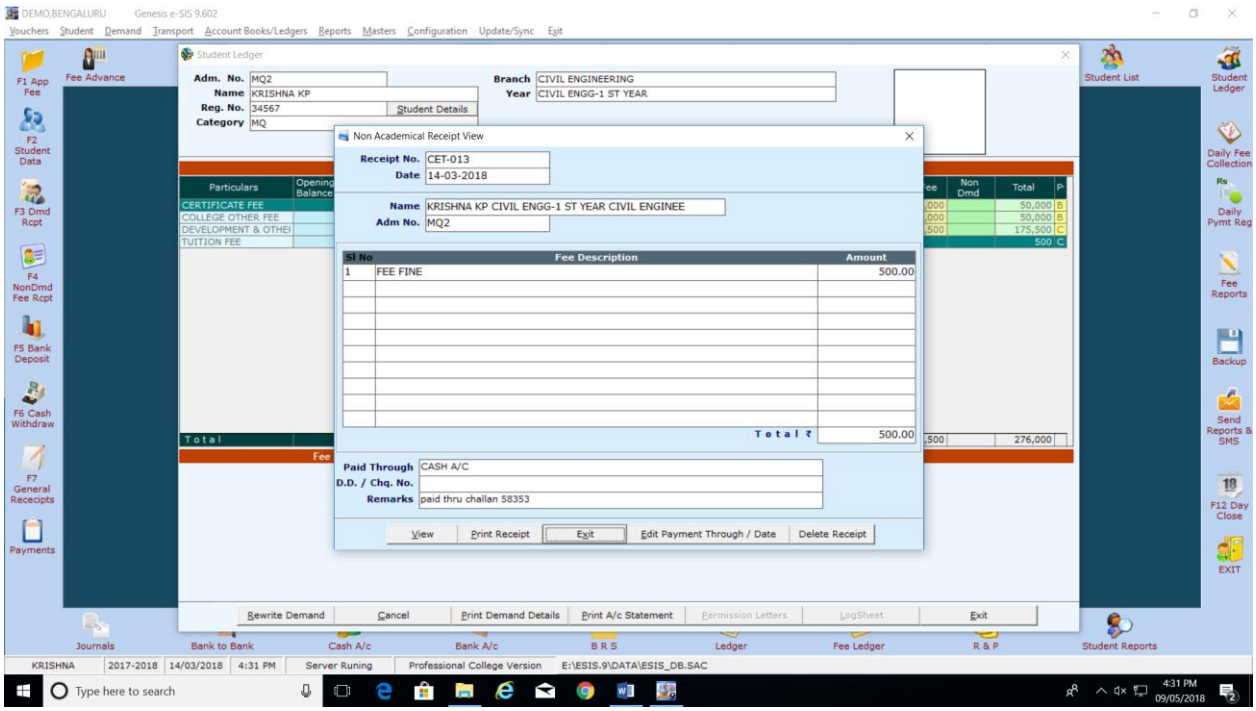
Some student has paid fees 76000.10 instead of 76000

In these cases, enter fee received 76000 has usual using Demand Receipt option

For the .10 paise, enter it as miscellaneous income using general receipt option

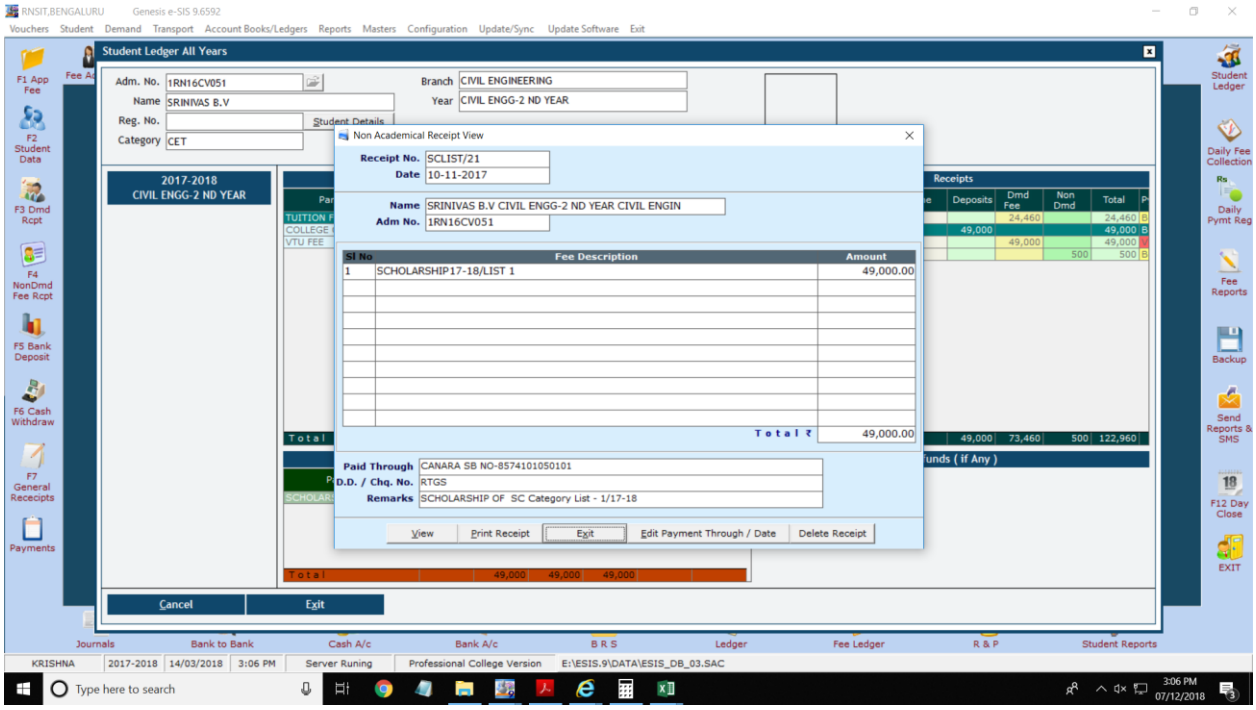
1.3 Non-Demand Fee Receipt (F4)

Use this option to enter fees other than tuition fee like exam fee, attendance shortage fees [Use pink challan]



1.3.1 Enter Scholarship Amount received against the student

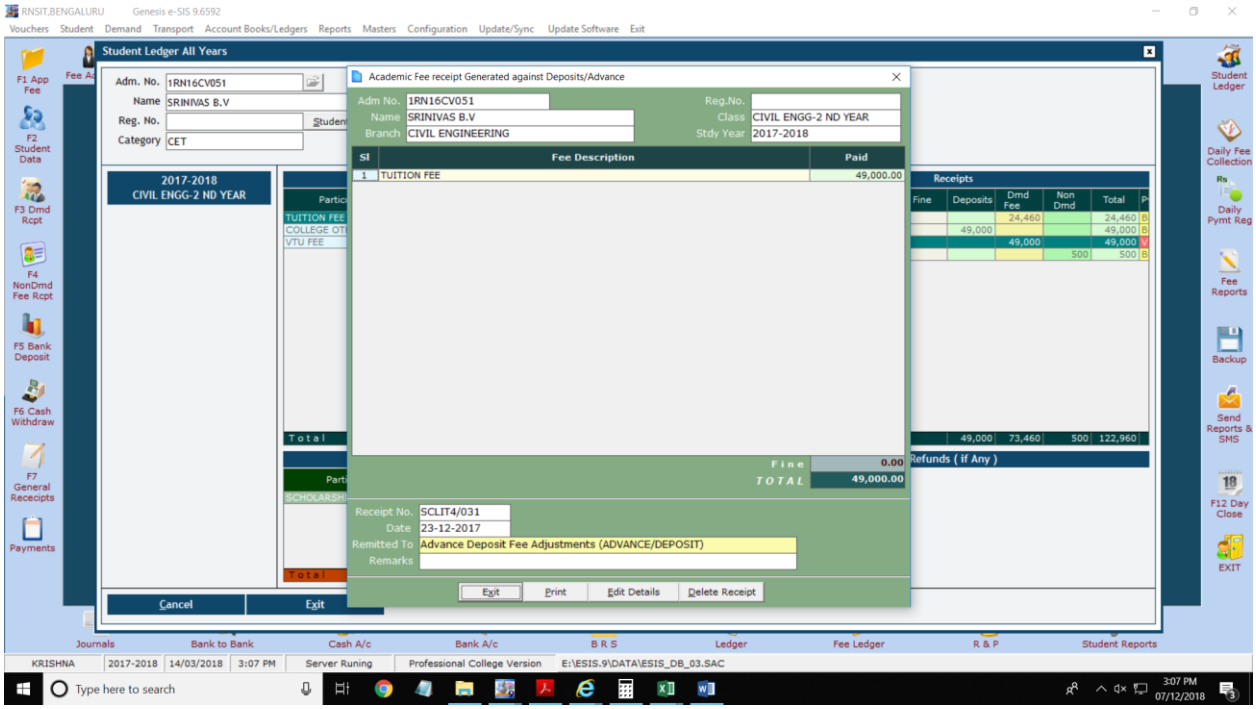
When we receive Scholarship, we need to enter against that particular student as Non Academic Receipt (F4). This entry will be shown under Deposits in Student Ledger.



1.3.2 Adjust Scholarship Amount received against the student

Now we need to adjust the scholarship amount to student fees.

Goto Vouchers -> Adjust Advance/Deposits to Fee Receipts (Journal Entry) option. Pass an entry for the amount reflected as deposit, if any excess amount present has to be refunded to the student.



1.5 Cash Deposit to Bank (F5)

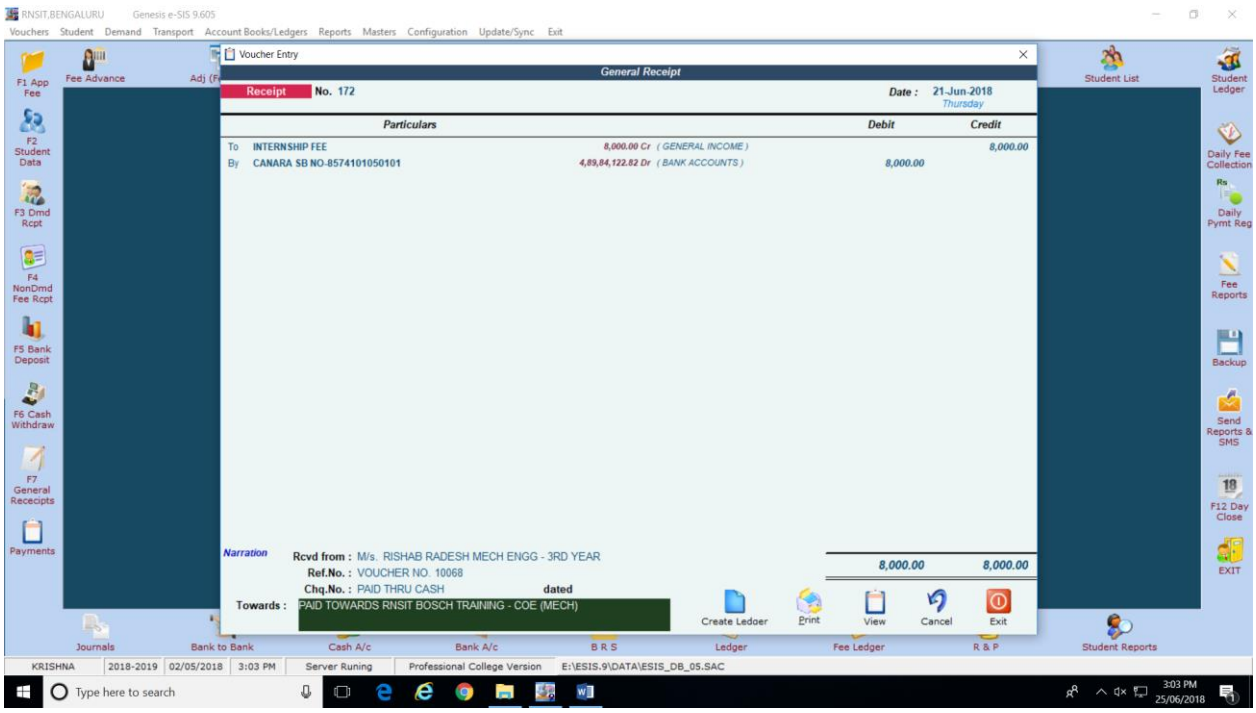
To enter all deposits made to bank thru cash

1.6 Cash Withdrawals (F6)

To enter the details of cash withdrawn from bank.

1.7 General Receipts

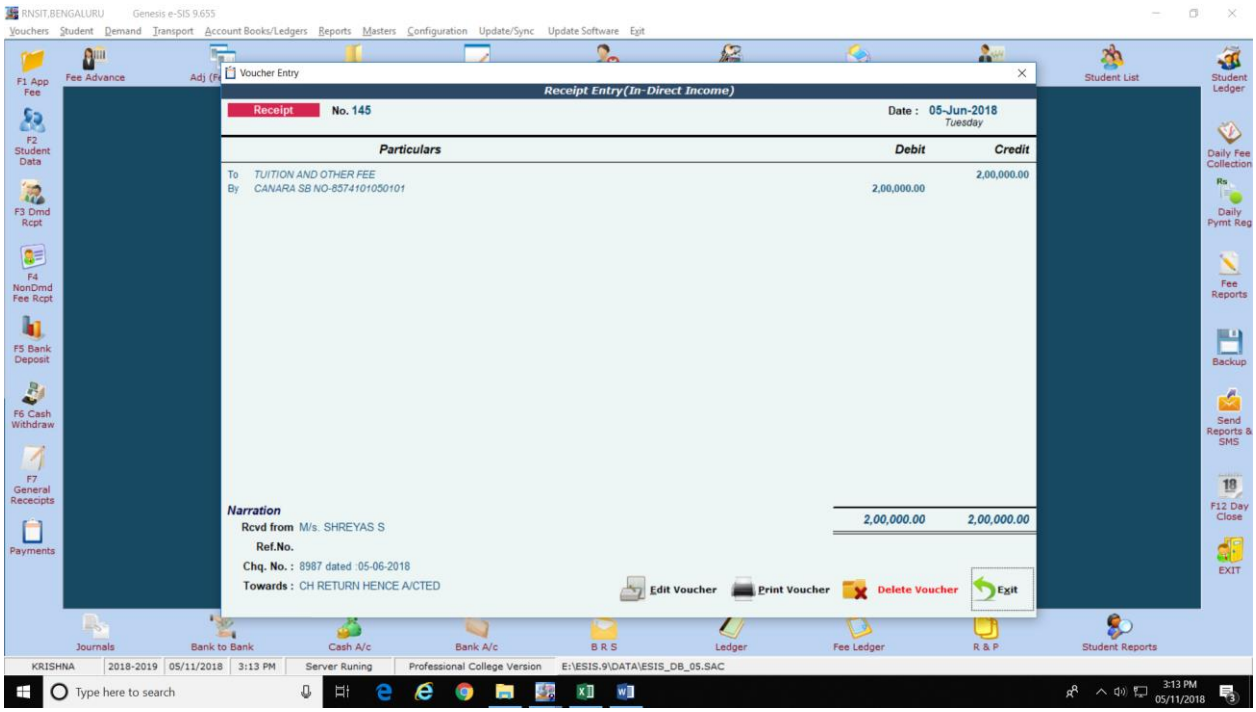
To enter vouchers other than student fees, example fine, Internship Fee, amount received from rent, temple donations etc



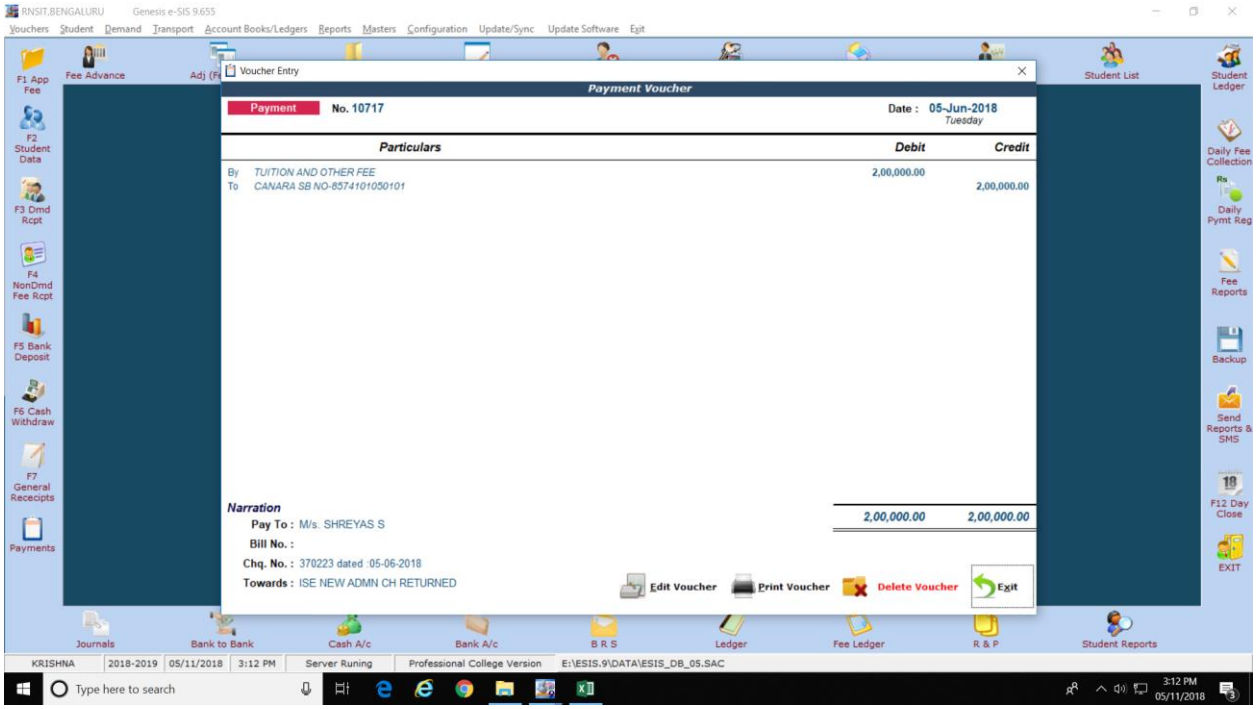
1.7 Payment Voucher

1.7.1 Reversal entry of cheque returned

To enter Received entry as appeared in Bank Pass sheet



To enter Return entry as appeared in Bank Pass sheet



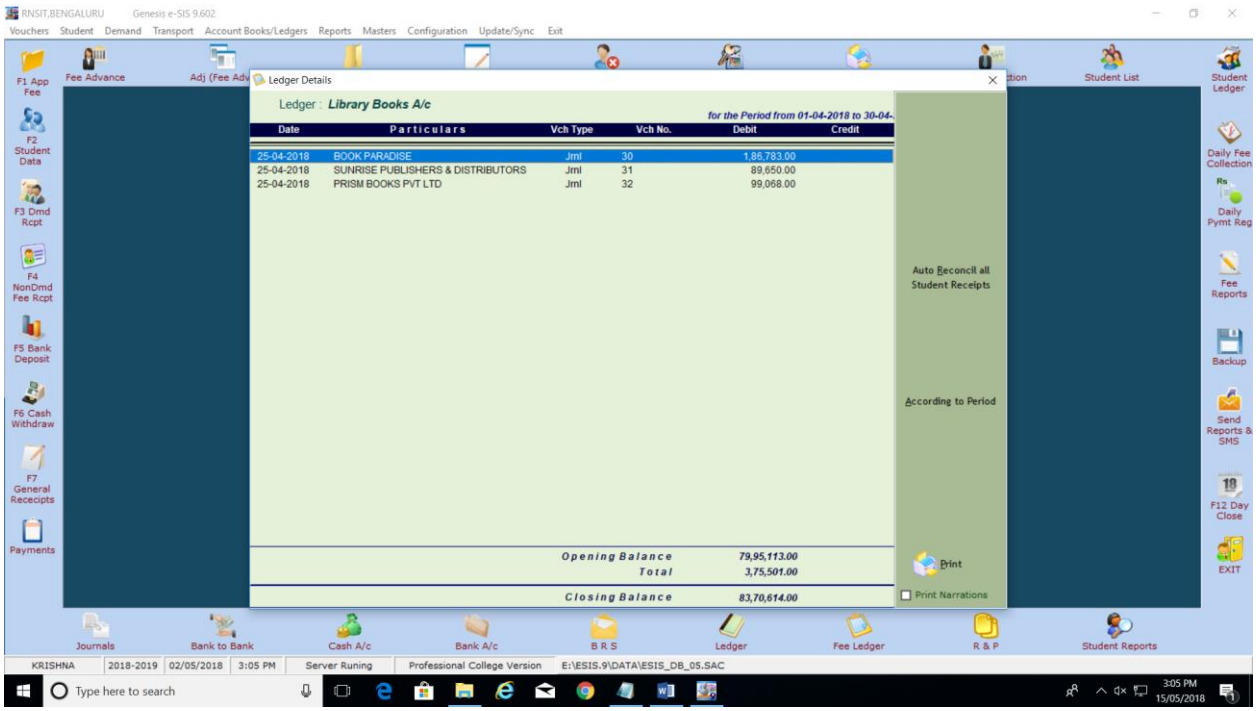
1.10 Journal Entries

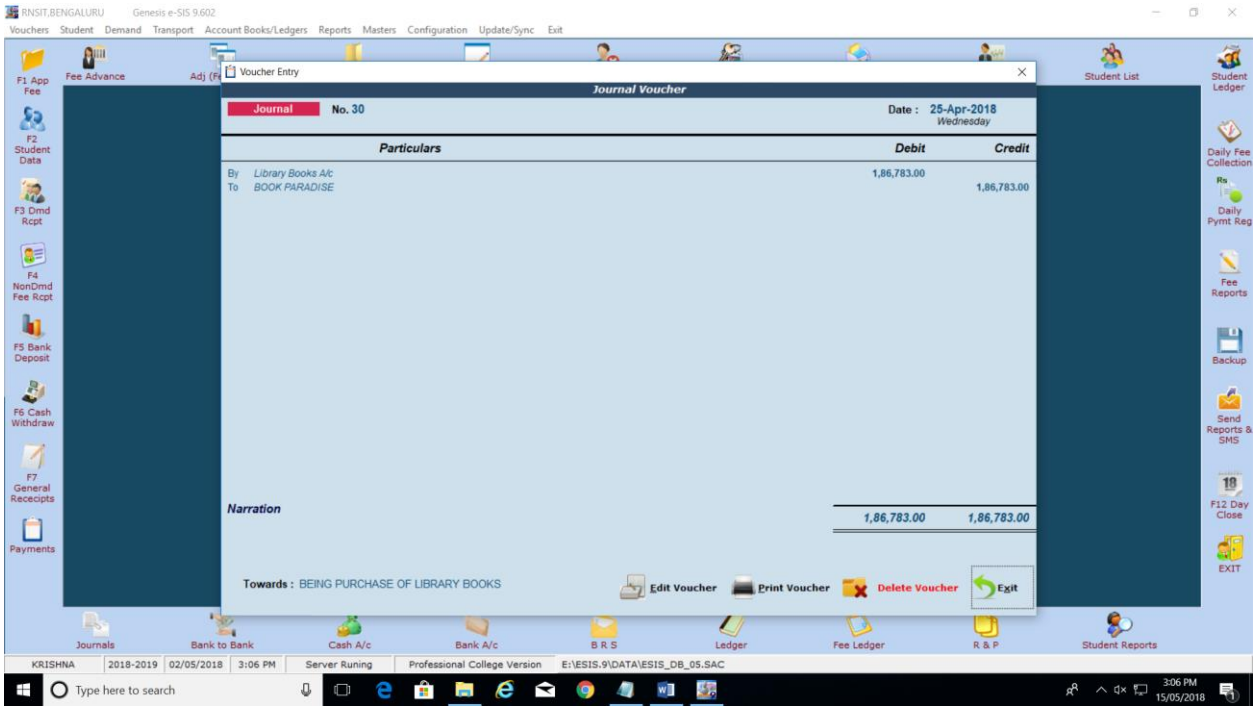
1.10.1 Journal Entries for Expenses

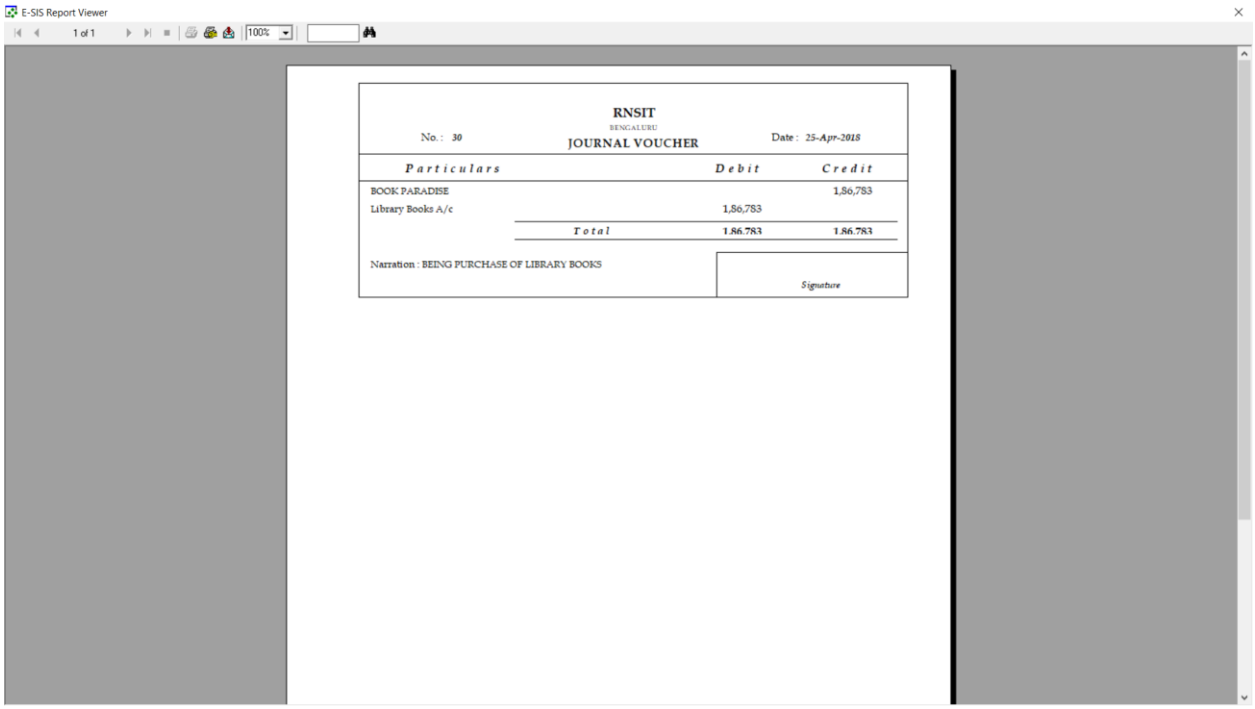
To enter payments other than student related, like telephone charges, purchased stationary etc. Normally Journal entries will not include Cash / Bank ledger.

Any annual maintenance, car maintenance, library books, salary advance, rent received, expenditures, any credit purchase is entered in Journals

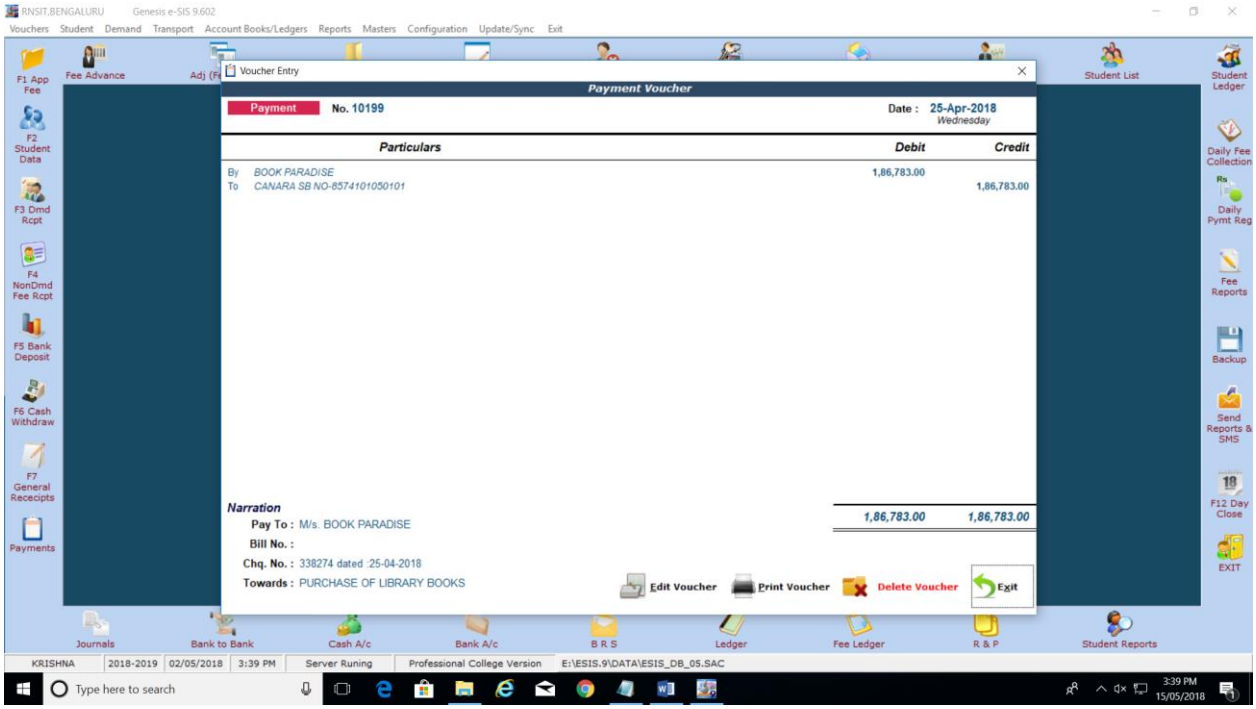
Credit Purchases – Debit Expenses

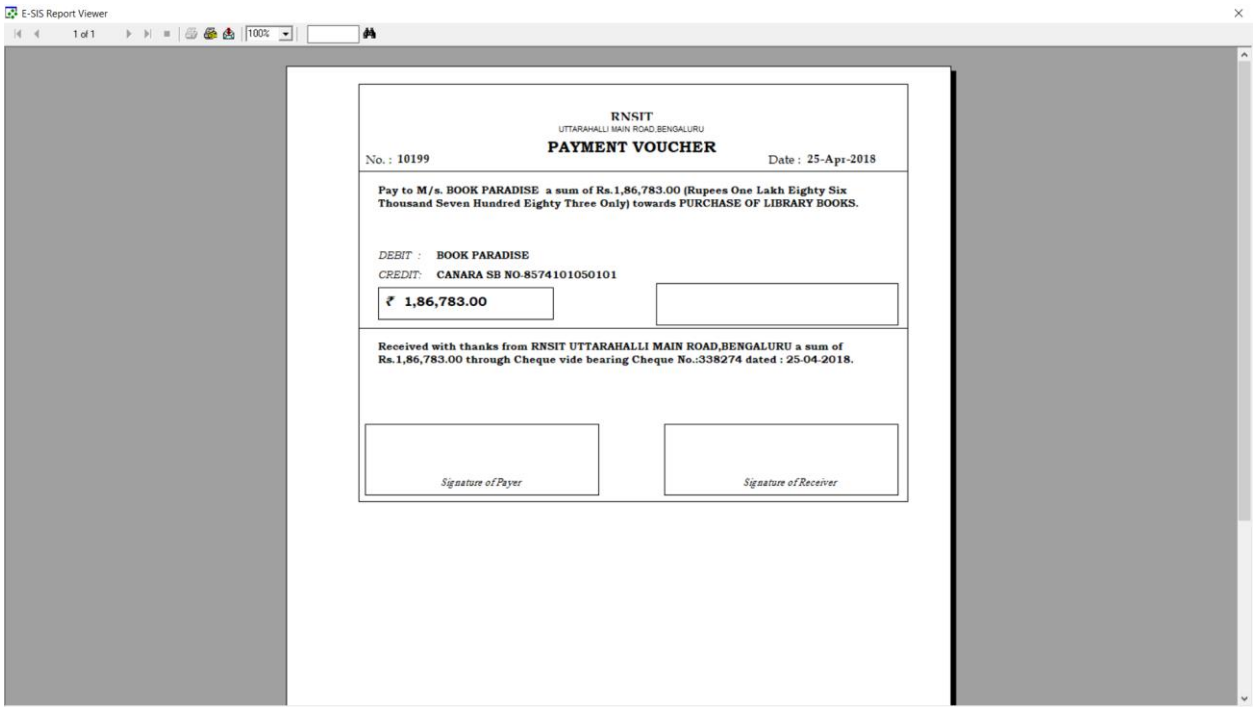






Ledger entry for payment to BOOK PARADISE


RNSIT,BENGALURU Genesis e-SIS 9.602
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Voucher Entry
Payment Voucher
Payment
No. 10199
Date : 25-Apr-2018
Wednesday
Particulars
Debit
Credit
By BOOK PARADISE 1,86,783.00
To CANARA SB NO-8574101050101 1,86,783.00
Narration
Pay To : M/s. BOOK PARADISE
Bill No. :
Chq. No. : 338274 dated :25-04-2018
Towards : PURCHASE OF LIBRARY BOOKS
1,86,783.00 1,86,783.00
Edit Voucher
Print Voucher
Delete Voucher
Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 02/05/2018 3:39 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
3:39 PM
15/05/2018


E-SIS Report Viewer
1 of 1
100%
RNSIT
UTTARAHALLI MAIN ROAD,BENGALURU
PAYMENT VOUCHER
No. : 10199
Date : 25-Apr-2018
Pay to M/s. BOOK PARADISE a sum of Rs.1,86,783.00 (Rupees One Lakh Eighty Six Thousand Seven Hundred Eighty Three Only) towards PURCHASE OF LIBRARY BOOKS.
DEBIT : BOOK PARADISE
CREDIT: CANARA SB NO-8574101050101
₹ 1,86,783.00
Received with thanks from RNSIT UTTARAHALLI MAIN ROAD,BENGALURU a sum of Rs.1,86,783.00 through Cheque vide bearing Cheque No.:338274 dated : 25-04-2018.
Signature of Payer
Signature of Receiver

1.10.1 Journal Entries for Expenses

Journal reversal entry for CH ISSUED PENDING CLARIFICATION

WHEN CHQ WAS **ISSUED**, ENTER AS BELOW

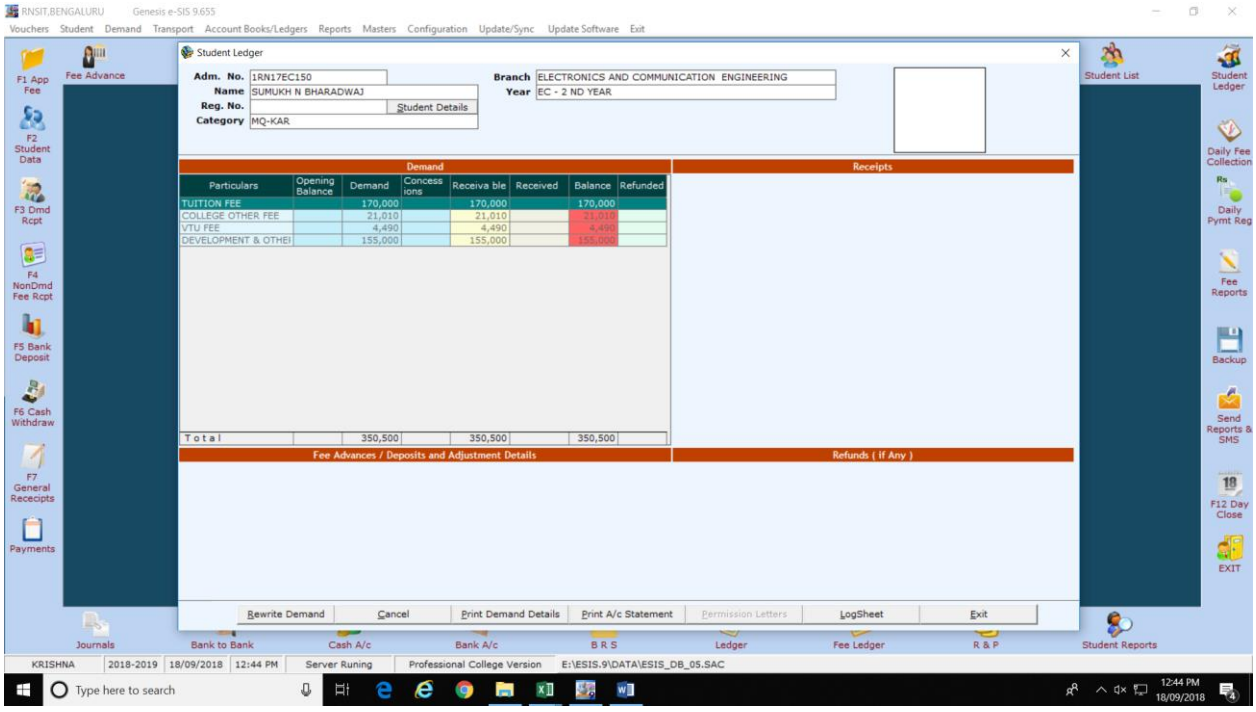
		Dr	Cr
By	CH ISSUED PENDING CLARIFICATION	646	
To	Canara Bank		646

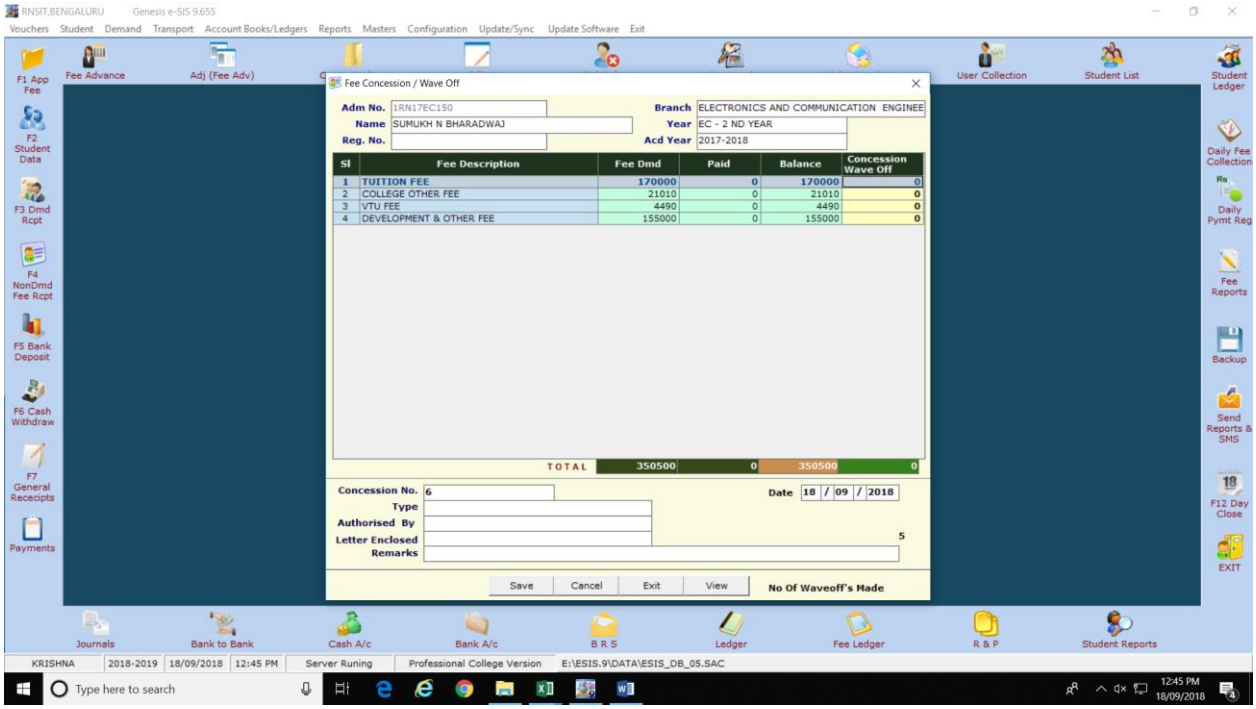
WHEN CHQ GOT **CLEARED**, ENTER AS BELOW

		Dr	Cr
By	Exam Remuneration	646	
To	CH ISSUED PENDING CLARIFICATION	-	646

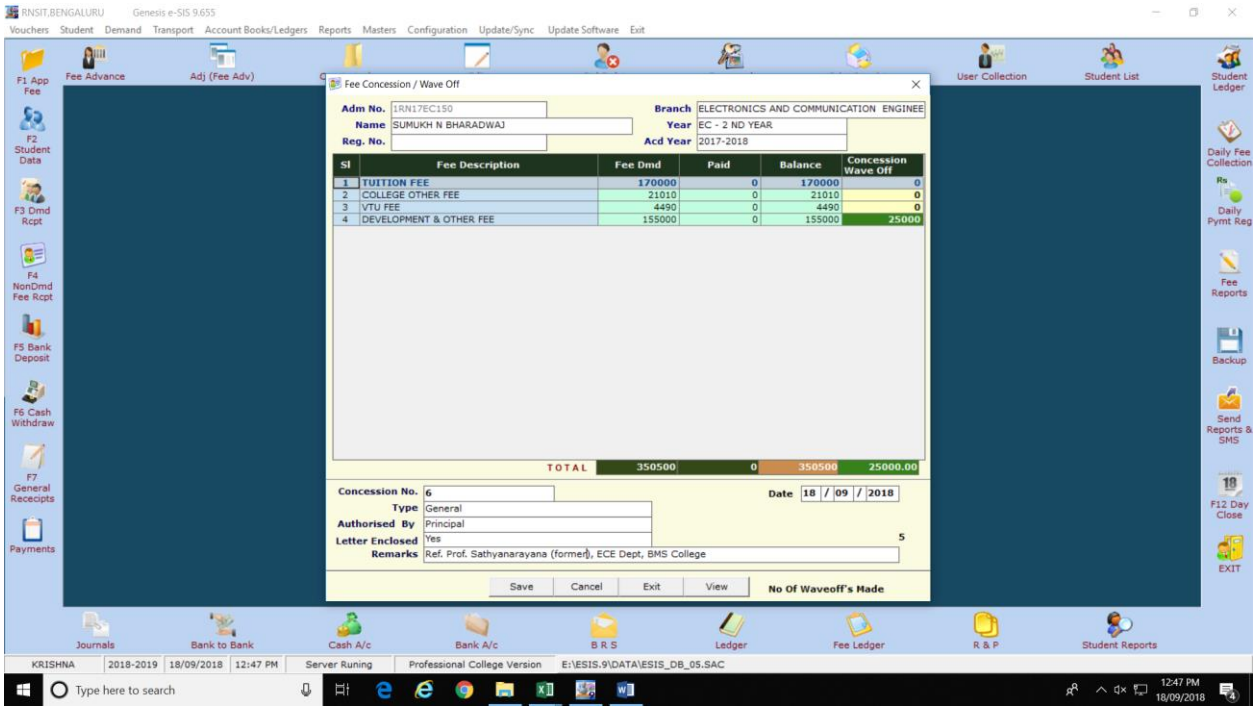
1.13 Fee Concession / Wave off

Management gives concession to students in paying fees, so we need to add concession amount in the demand.

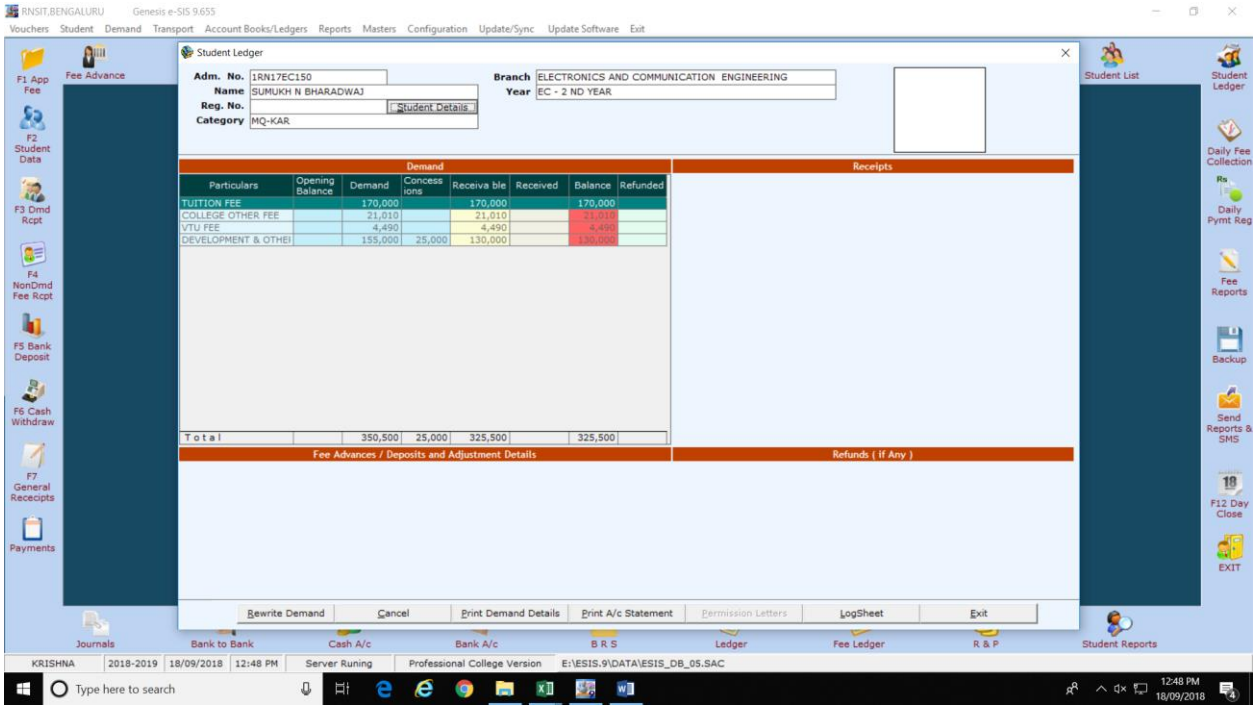




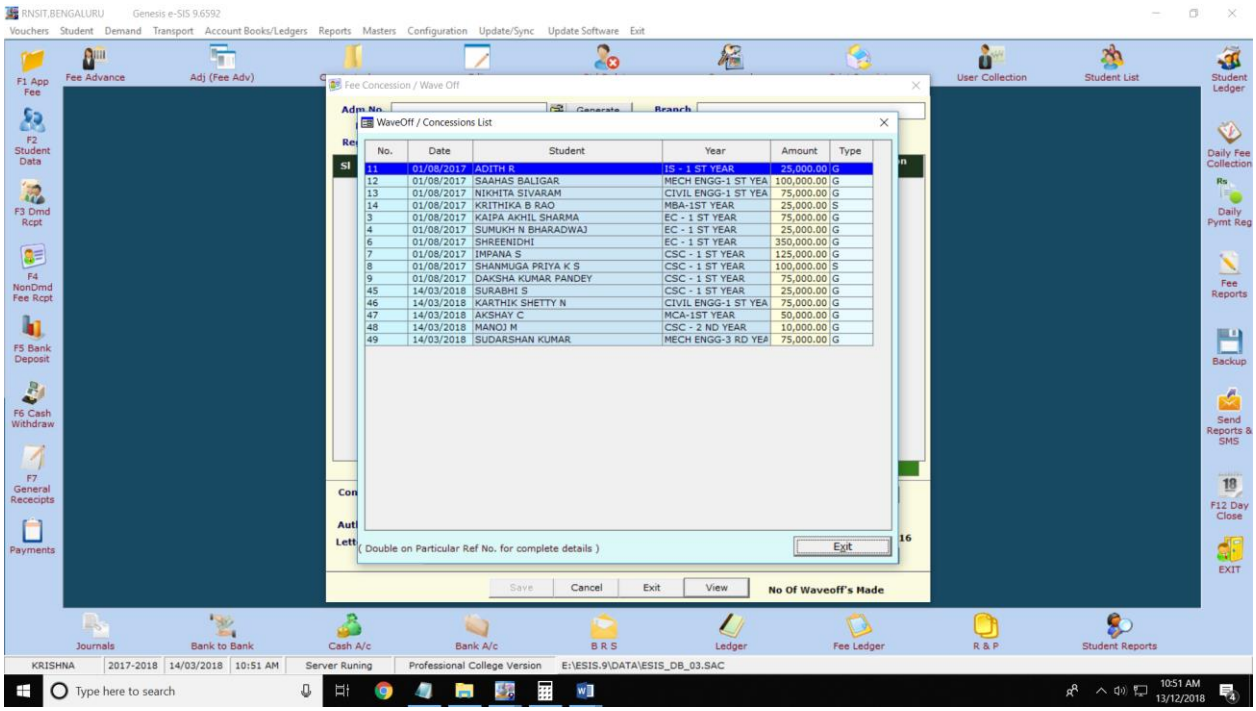
Enter the Concession fee against Development and Other fee. Enter the details of who recommended for Concession in Remarks.



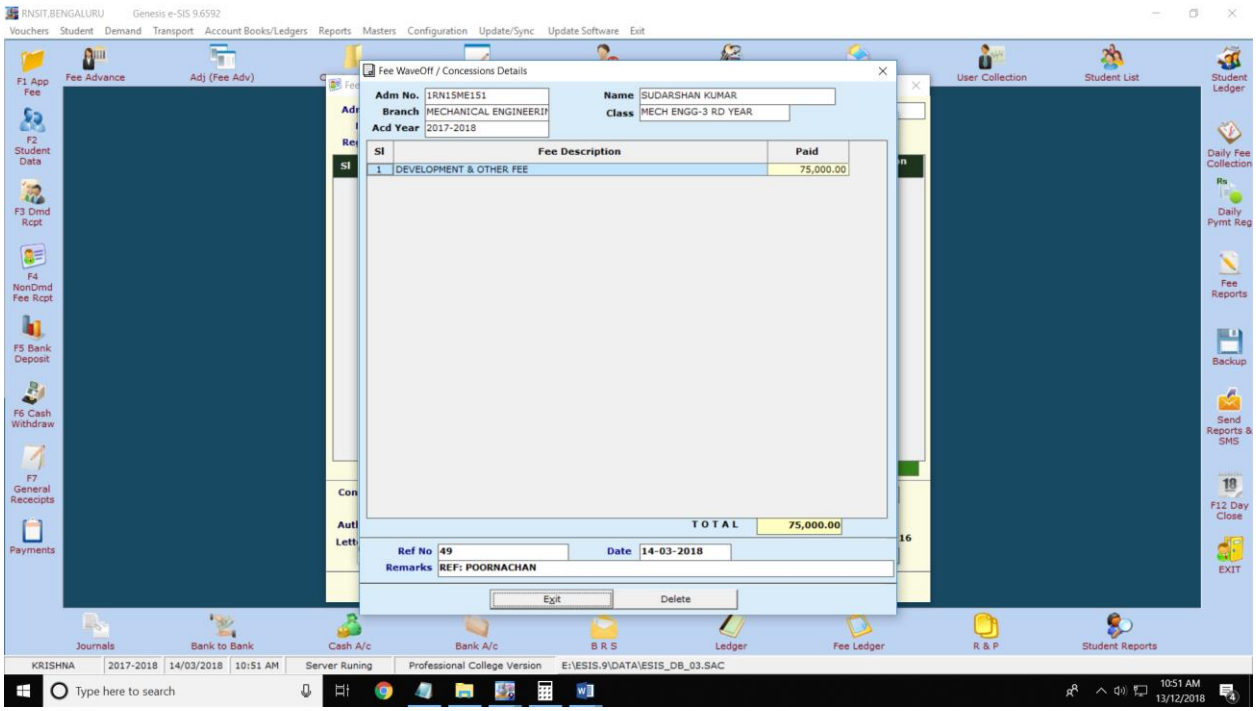
Check the student ledger to ensure the concession has been affected.



1.14.1 Delete Fee Concession



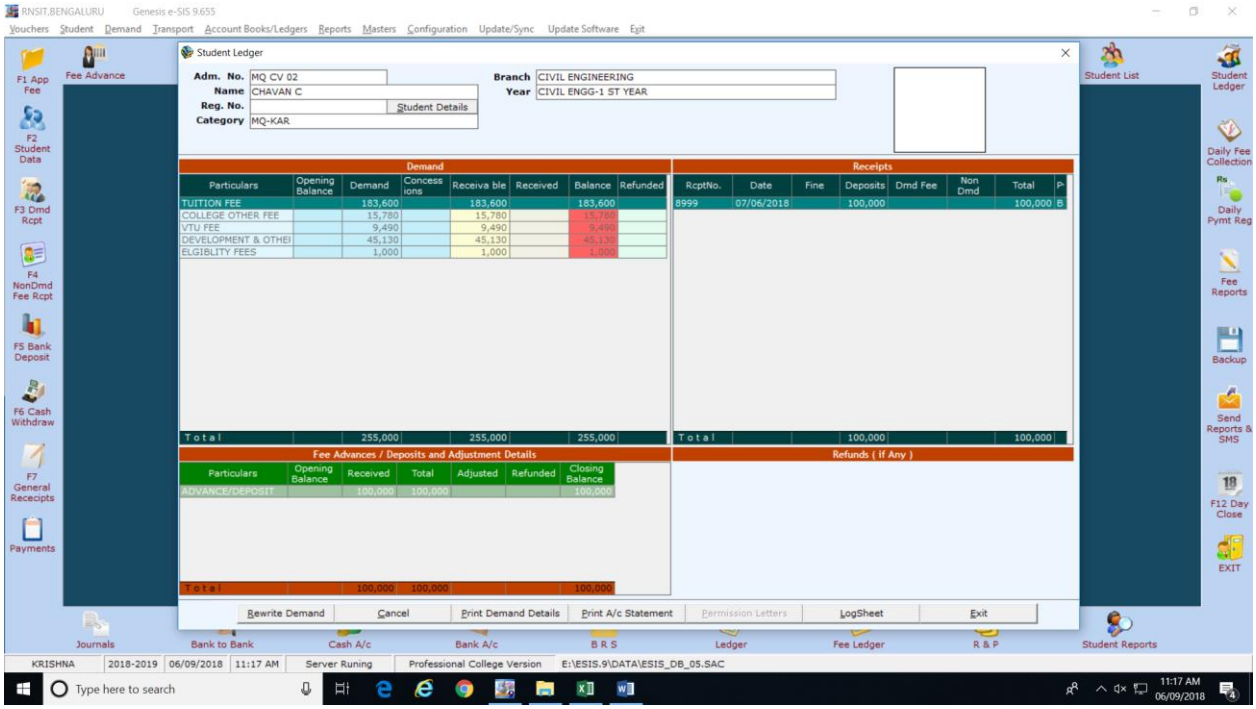
Select the student to delete



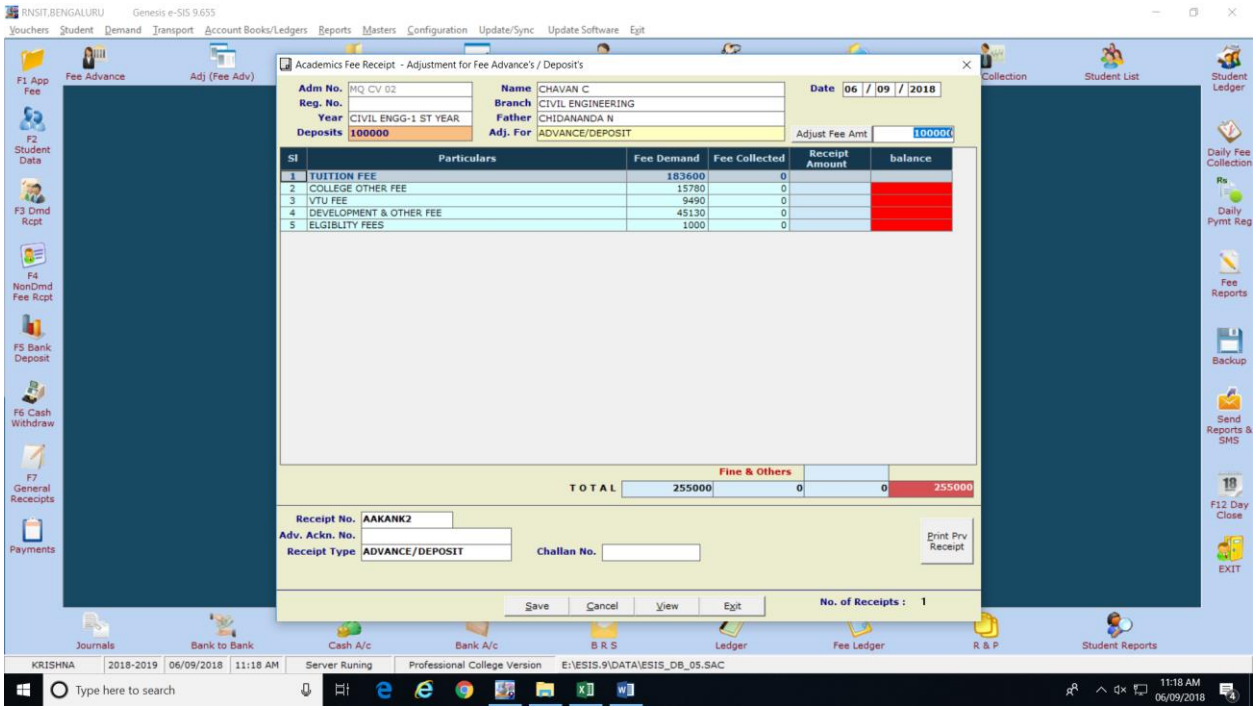
And then click on Delete

1.15 Adjust Advance/Deposits to Fee Receipts (Journal Entry)

When the student joins, demand was not created, hence the fees paid will be entered as Advance



Once the demand is created, we need to adjust to the fee receipt

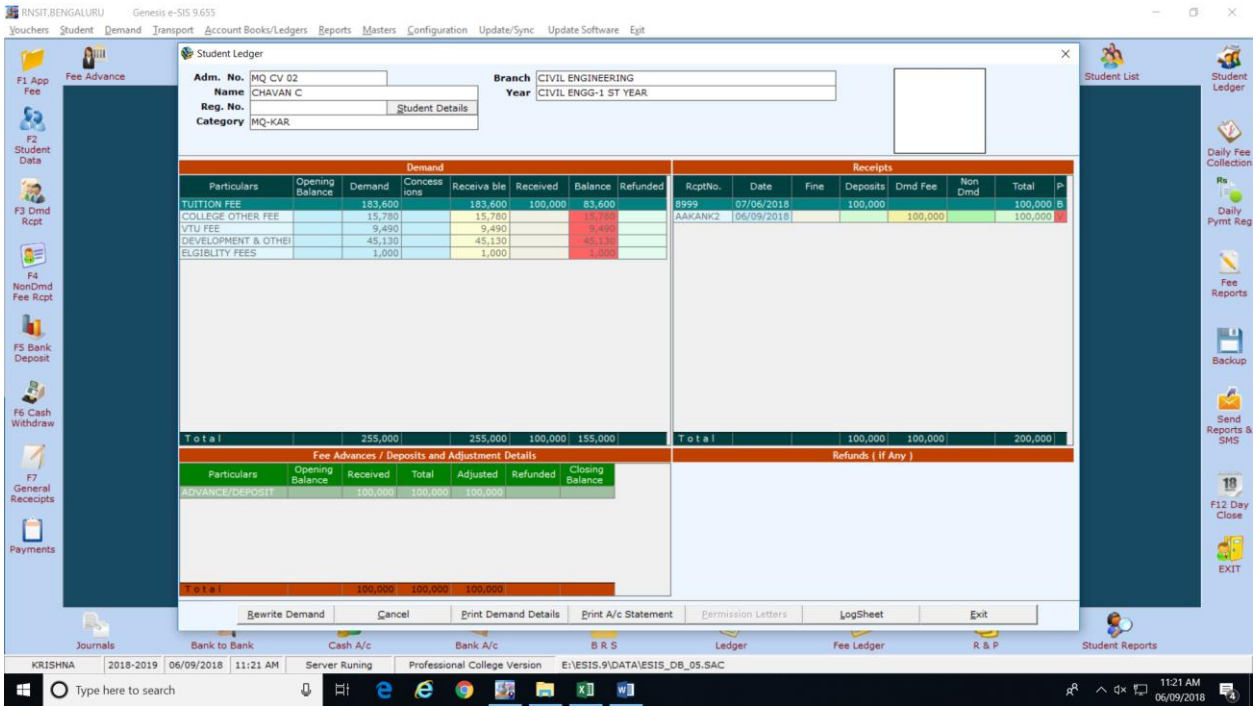


Keep pressing enter and Save the entries. Date can be today's date, as the receipt entry won't change.

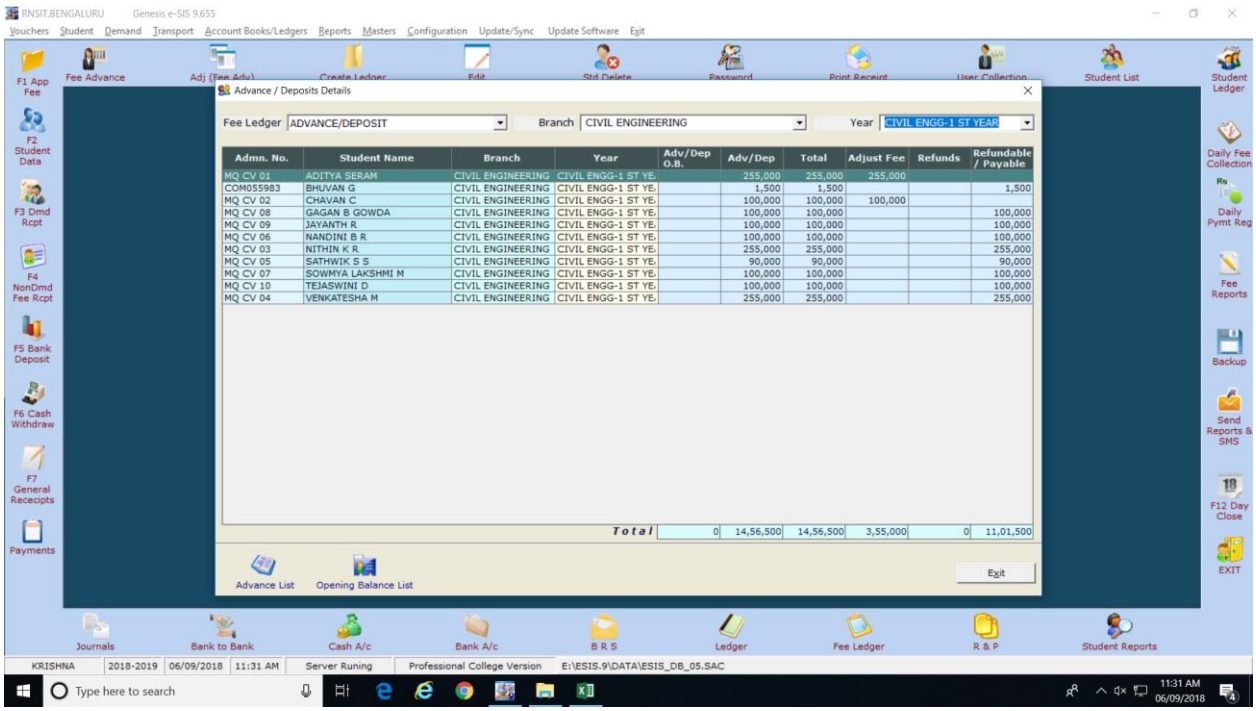
Advance amount will be moved to Adjusted under **Fee Advances / Deposits section**

Advance amount will be reflected under Demand Fee in **Receipt section**

Balance amount will be shown under **Demand section**



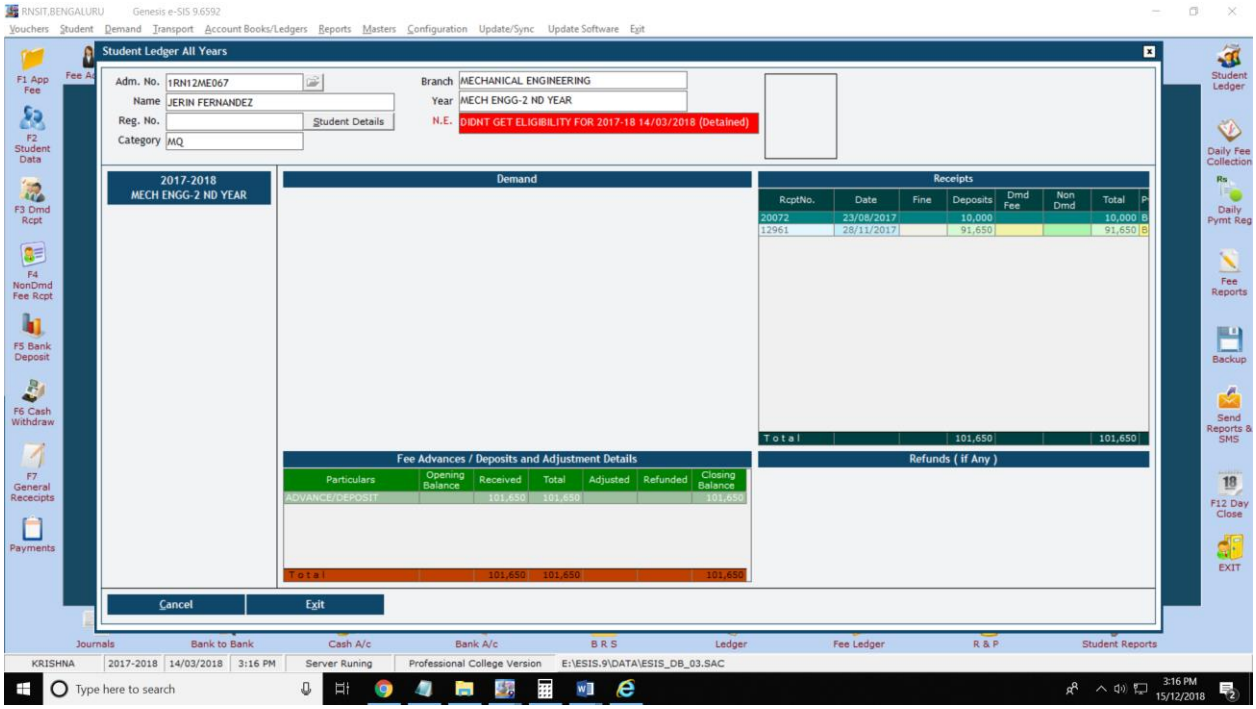
The list of students for whom the advance amount needs to be adjusted can be generated using **Advance/Deposit Details** option under Demand menu



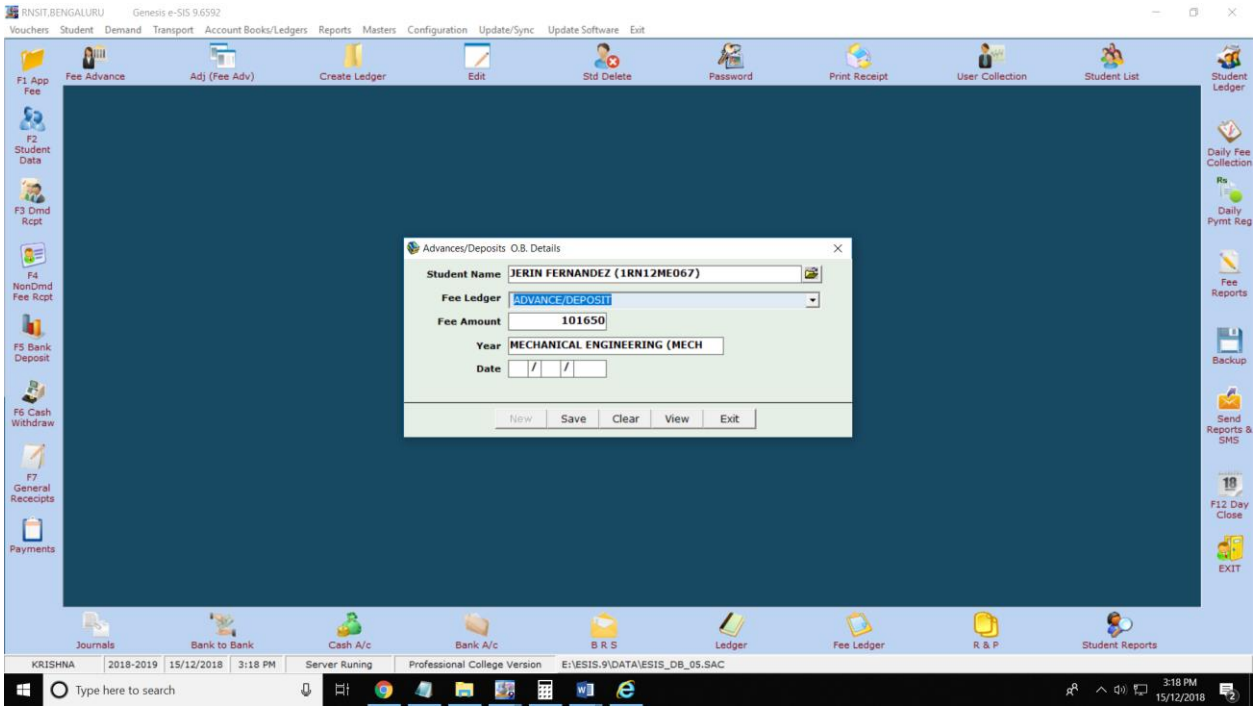
1.15.1 Adjust fee paid in last year for current year fees

Use this option to adjust last year fees paid for current year fees. Normally this situation comes when student have year back. Say a student has paid fees in 2017-18, but he didn't get eligibility for 2017-18. Later he gets eligibility for 2018-19, so the fees paid in 2017-18, should get adjusted for 2018-19.

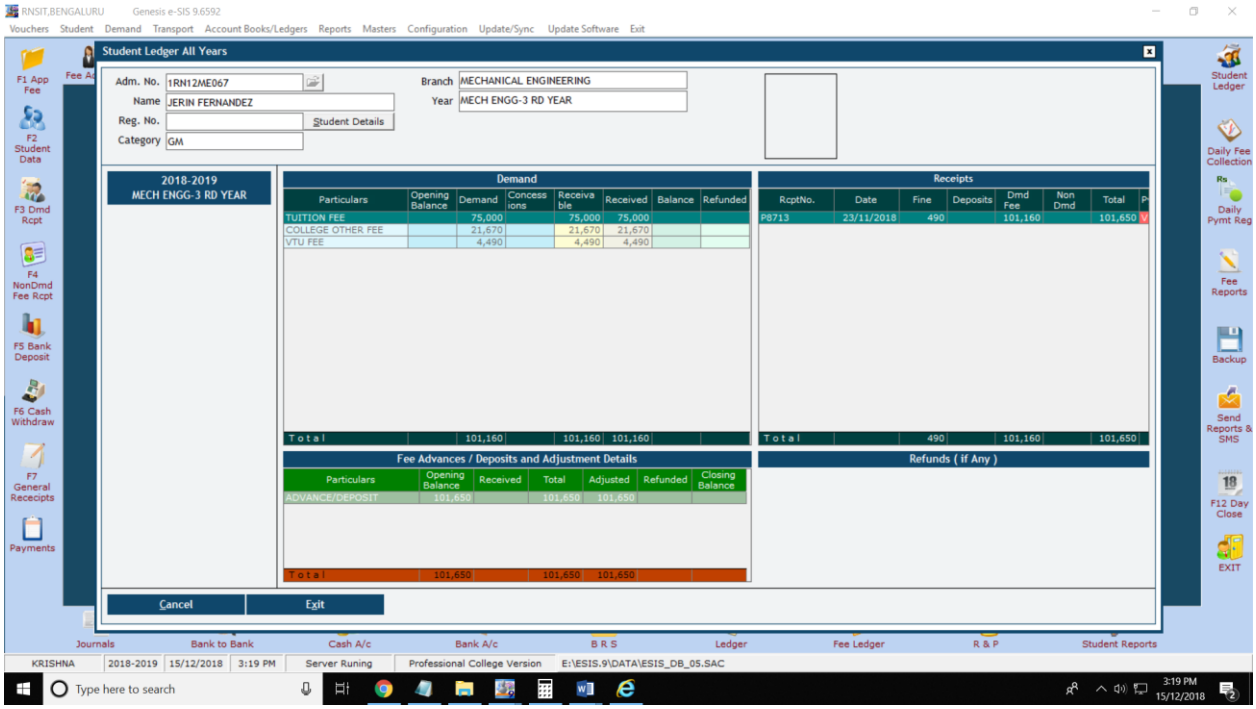
Make the amount paid as Advance



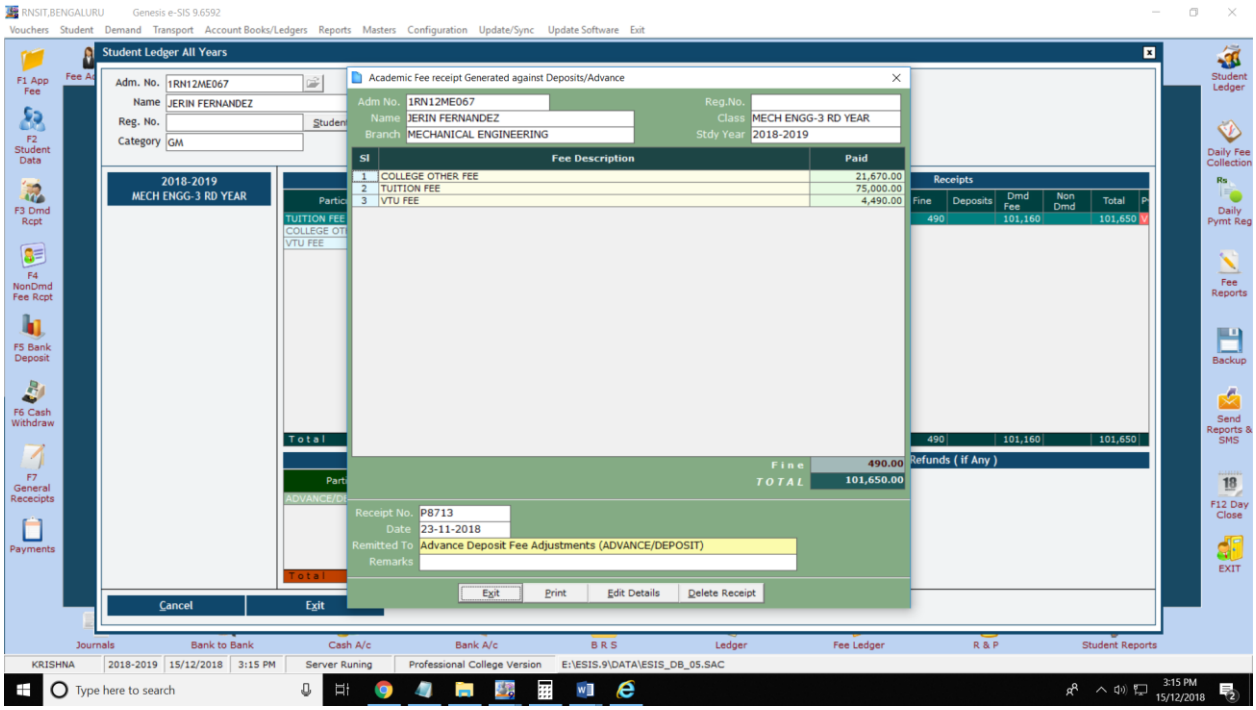
Enter the amount as advance



The amount will be shown as Advance in current year

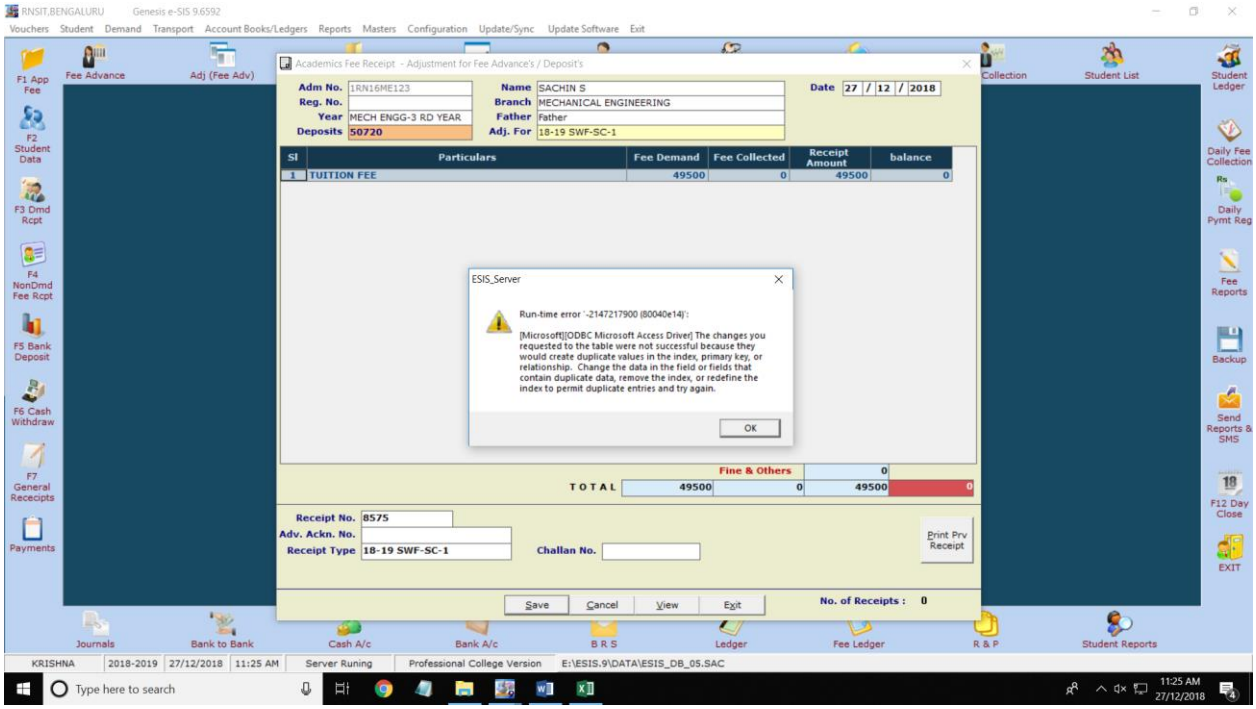


Now pass a Journal entry to adjust the fees



1.15.2 Adjust the scholarship amount received to fee

Getting below error while adjusting the scholarship fee



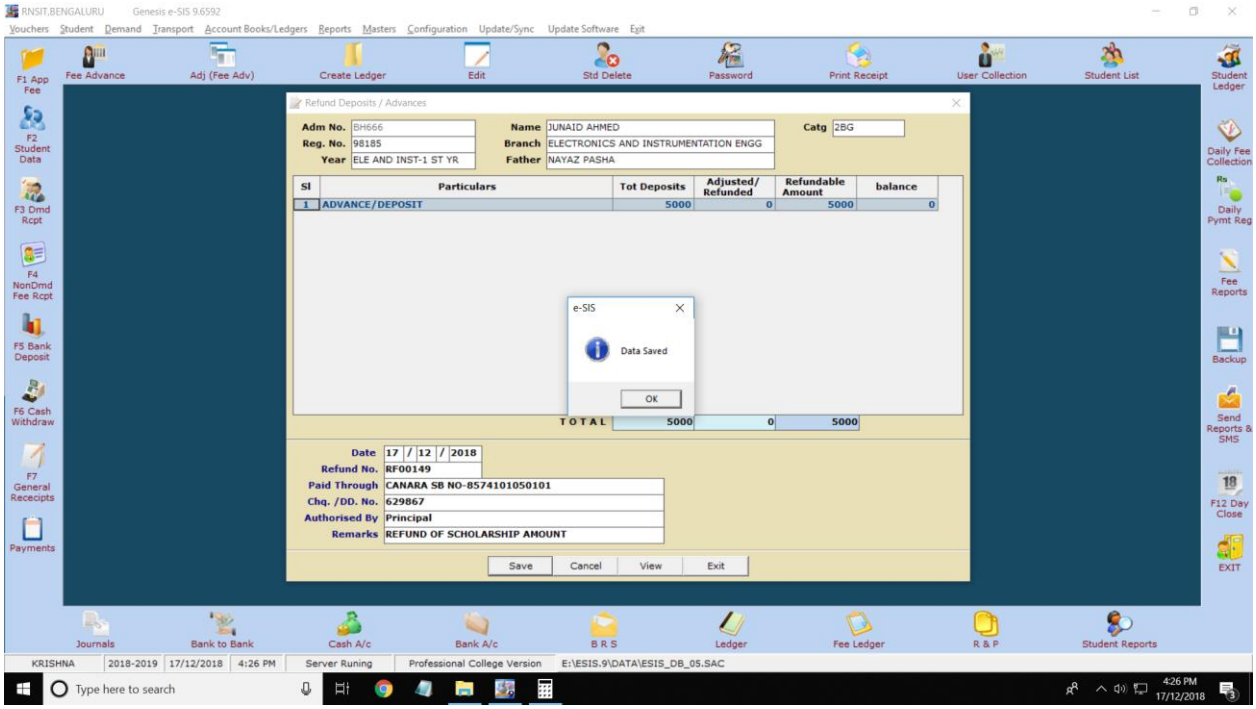
TO overcome this error, first enter a receipt againt UNKNOWN for 1 rupee, while saving ensure the receipt no. is entered differently, which doesn't exist in the system and save it.

Then make the adjustment entry from advance.

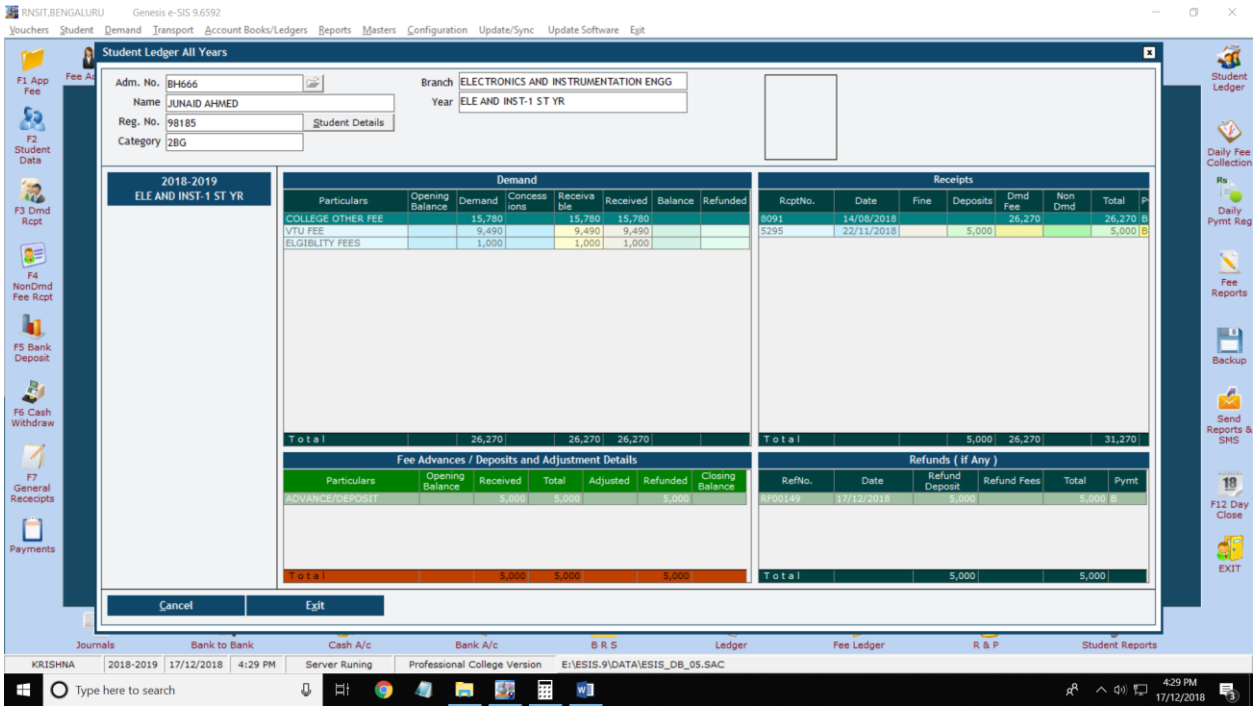
Later ensure this receipt entry for 1 rupee is removed.

1.17 Refund Advances / Deposits (Scholarship or Excess fee paid)

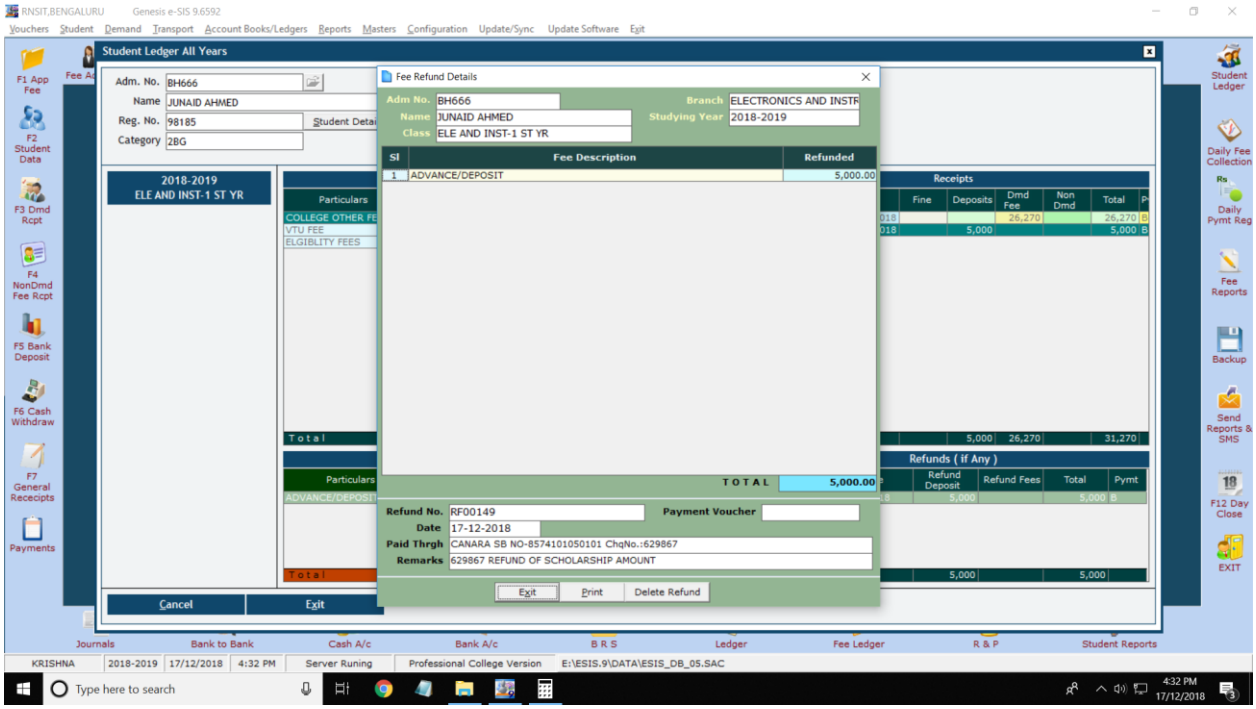
To refund the student scholarship amount received after adjusting the fee balance.



The refund amount should reflect under Refunds section

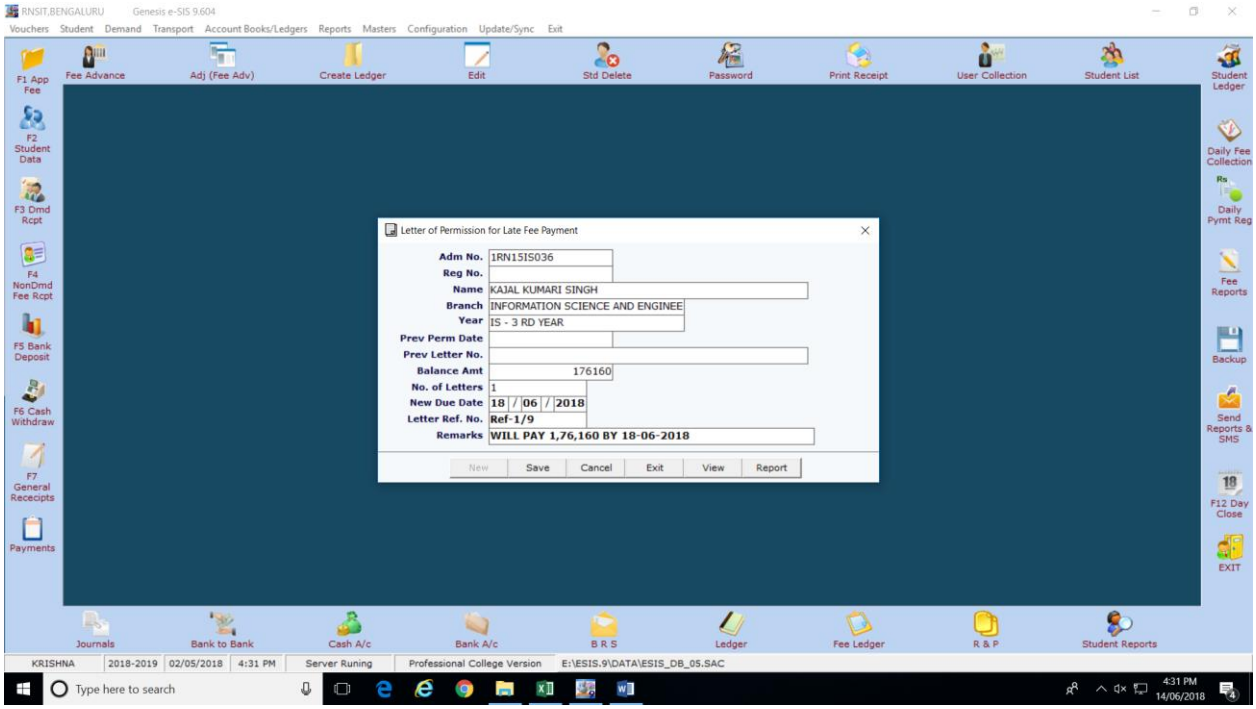


Once the refund is done, ensure that the Closing Balance under Fee Advances/Deposits section shows is zero



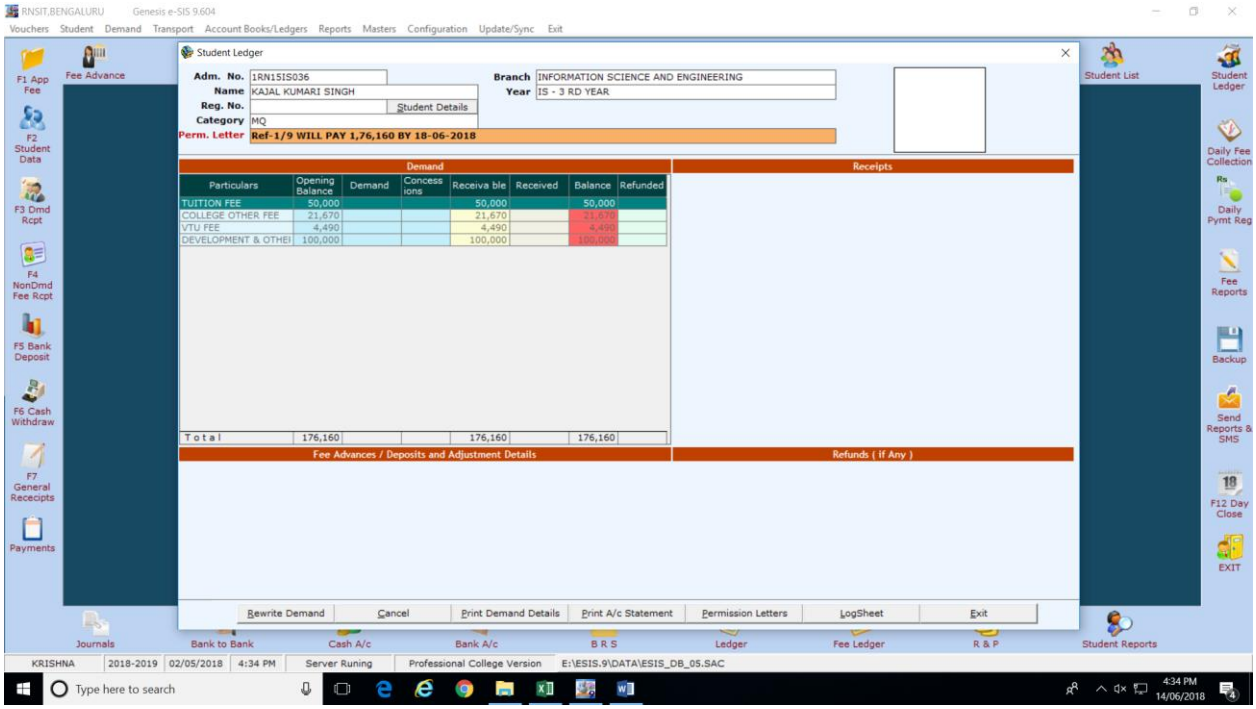
1.18 Permission Letter

To enter details of permission letter taken for paying fees at later time



To enter details of permission letter taken for paying fees at later time

This will be highlighted in the Student Ledger Screen



1.20 Reconciliation of bank entries (B R S)

After entering the entries as per bank parse sheet, we need to reconcile both debit and credit entries using this BRS option

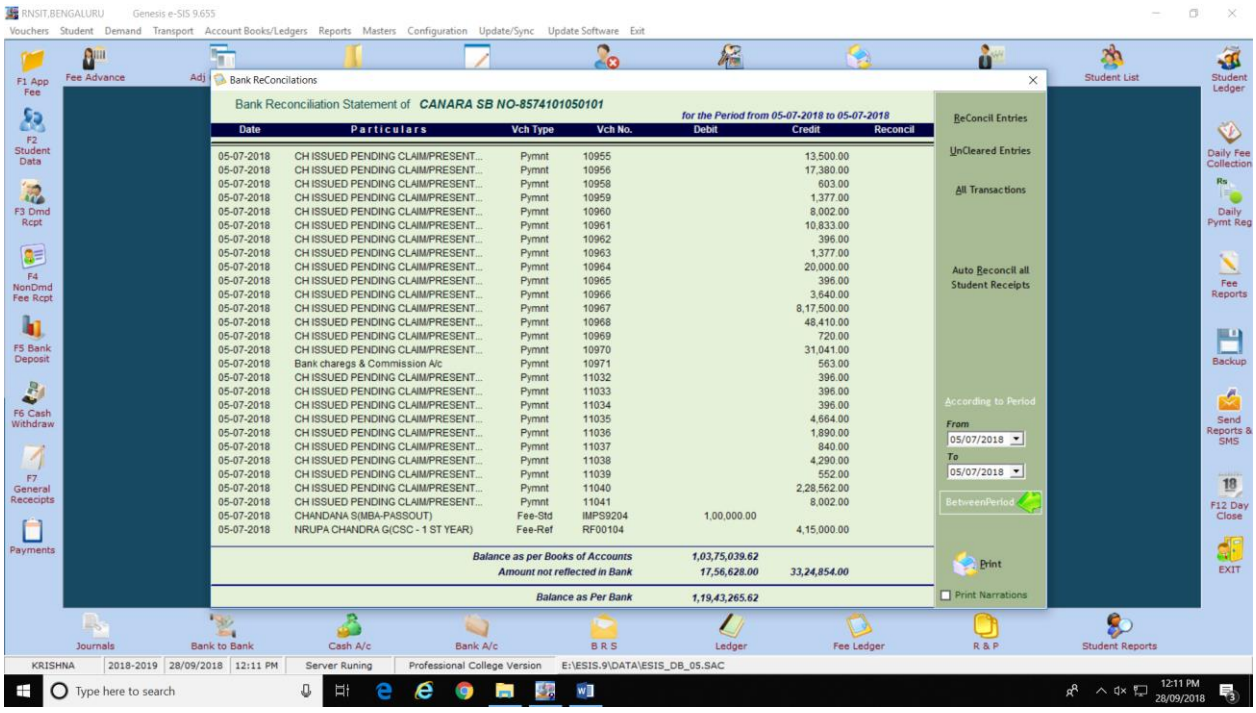
Filter for the date, which has to be tallyed with bank pass sheet



Here the Balance as Per Bank amount is tallying with the last entry for that date in Bank pass sheet. Means both bank and software is tallyed.

Keep checking until the bank balance is not matched.

When we find the bank balance is not matched, follow below steps



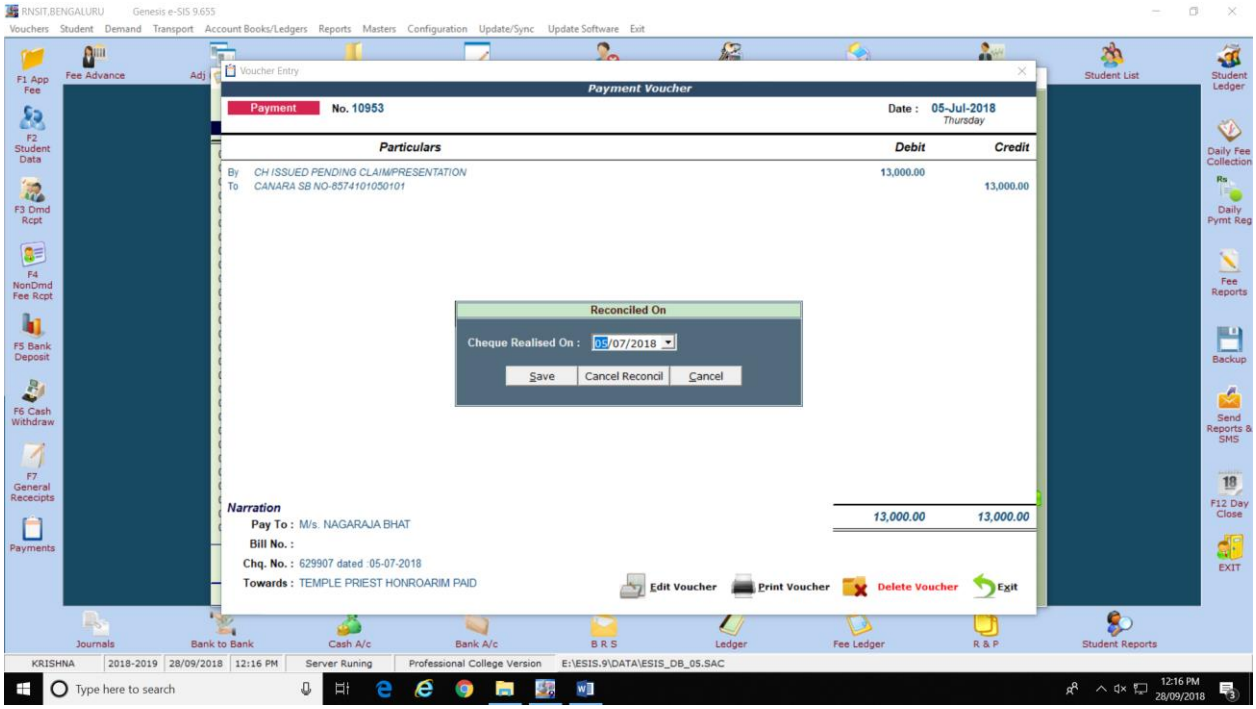
As per bank pass sheet, last entry shows: 10375039.62

But as per software the “Balance as per bank” shows: 11943265.62

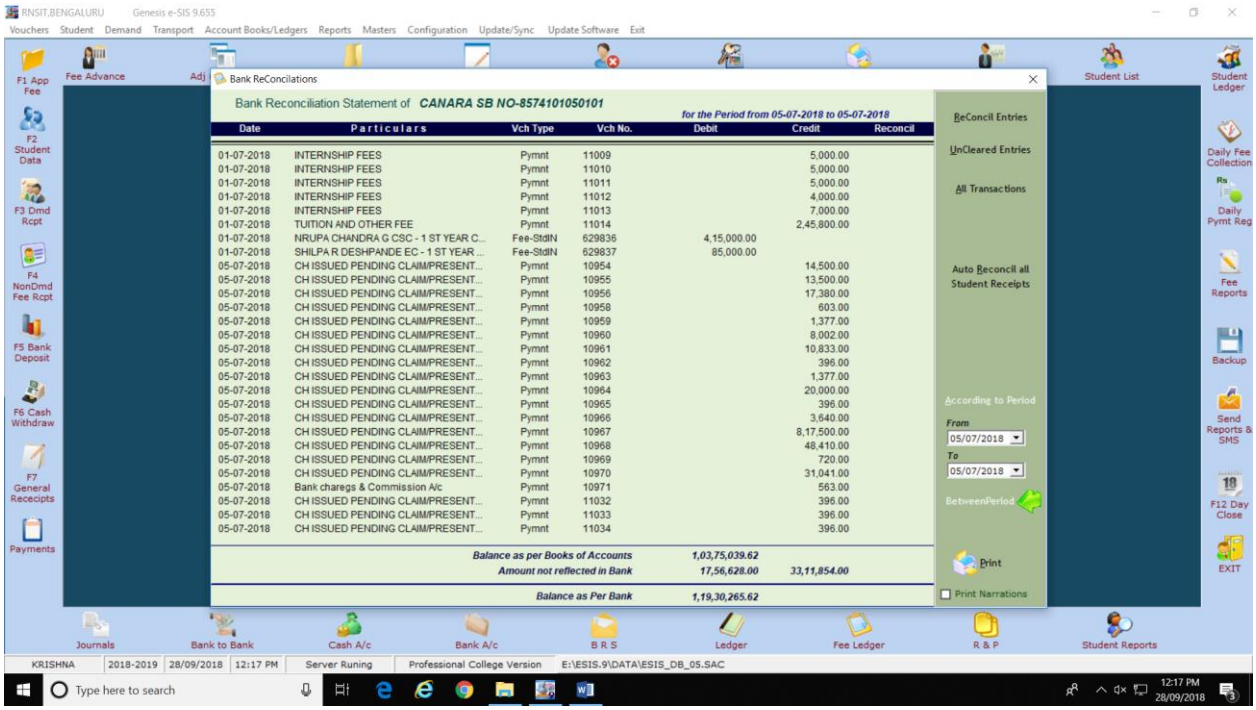
First start looking at payment entries

Open each entry and check the cheque no. exists in the bank pass sheet. If it exists means cheque has been cleared, change the date as per bank pass sheet and click on save.

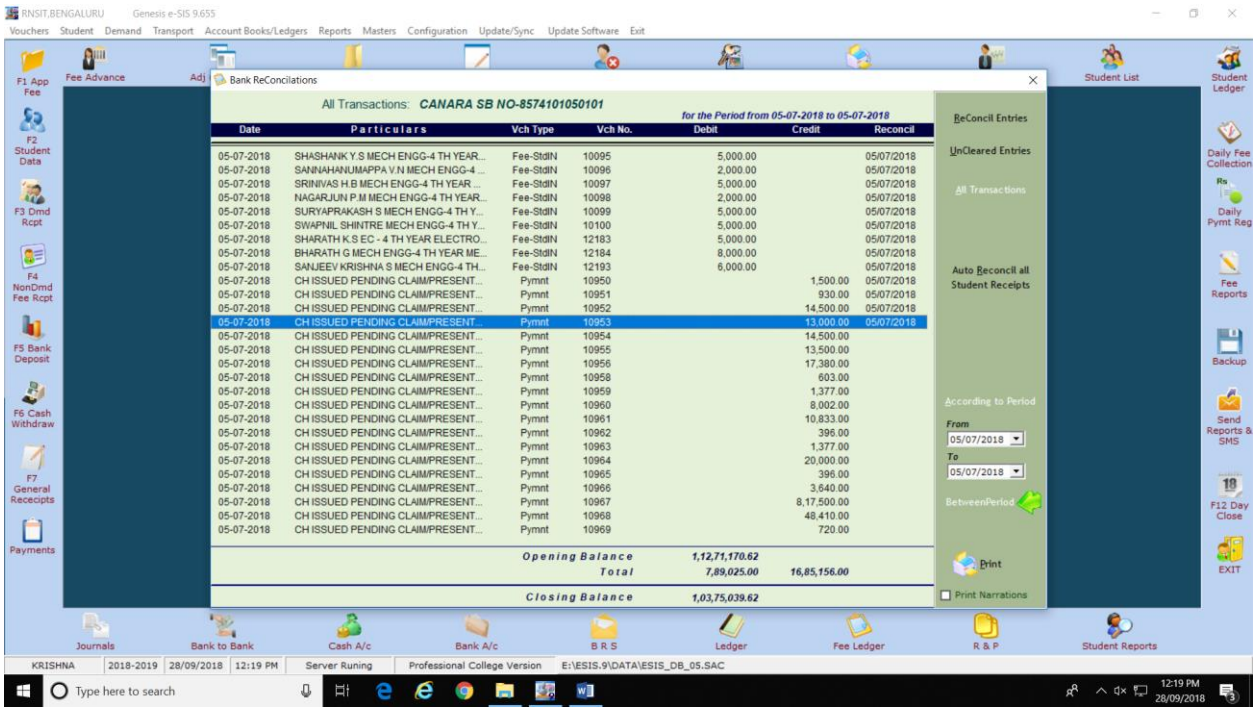
Before saving ensure the all the details under Narration is matching with the bank parse sheet, like cheque no., name etc.



Now that entry goes away from the BRS screen



To check for what date the entry has been reconciled, click on “All Transaction”



Now the date 05/07/2018 comes under Reconcil next to the amount 13,000 amount. Means its been taken into Bank account.

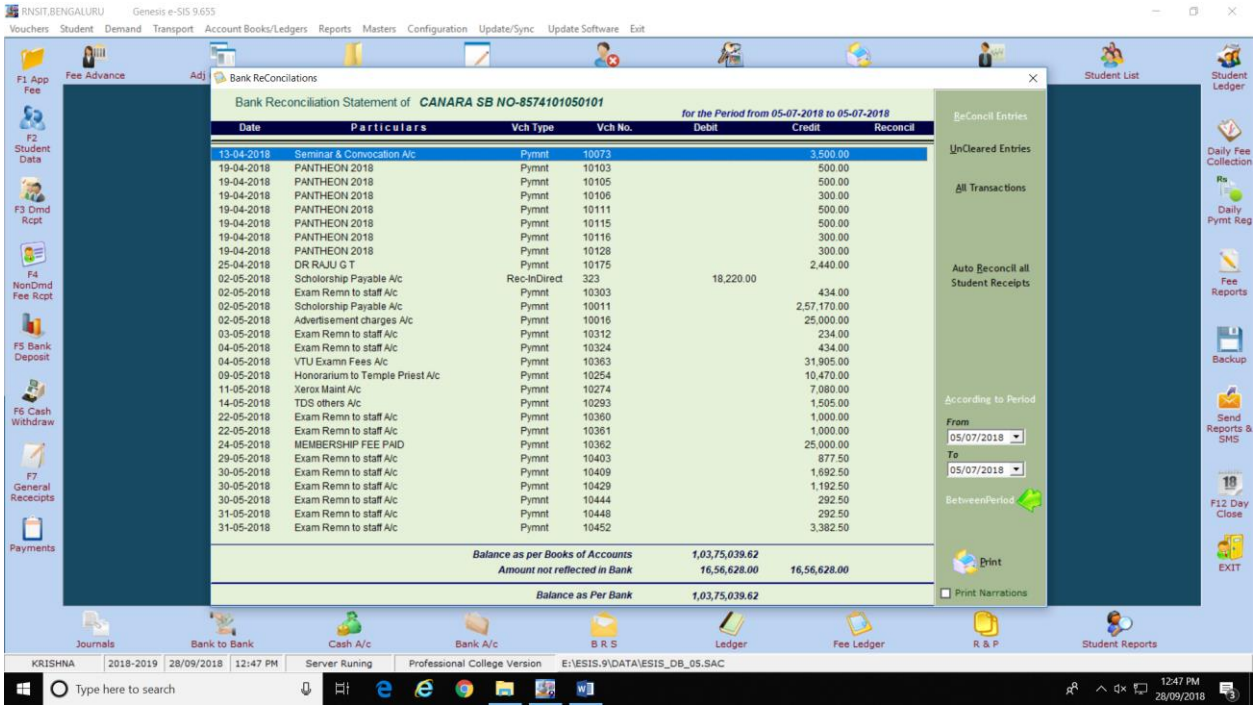
To come to reconciling click on Reconcile Entries.

Do this process until the Balance matches?

Amount not reflected in Bank -> these entries are yet to get reconciled. This should be zero means all the entries are reconciled properly.

Now all payment entries are reconciled. Check the balance as bank amount, if it still not matching, then start checking the receipt entries.

Once all entries are reconciled, now the balance will match as per bank pass sheet



We need to reconcile the credit entries too. Here challenge is we need to find the cheque realized date and then enter the appropriate date and save the entry.

To get the details of cheques issued earlier, goto Account Books / Ledgers and select **Payment Register**.

Take the print with narration of all the entries between two dates

Export to excel and then search on amount or cheque no.

Note down the payment voucher no. and then reconcile in the BRS screen

All student entries can be reconciled in one go by clicking on “Auto Reconcil all Student Receipts” on the right of the screen

All the student related entries has been reconciled, means the entries will be moved out of BRS screen.

In case we want to see all entries including reconciled entries, then click on **All Transactions** on the right

In case by mistake if you reconciled by entering wrong date, then you can open the same voucher / receipt and click on Cancel Reconcil. Then this entry will re-appear in BRS screen

BEST WAY TO RECONCIL IS:

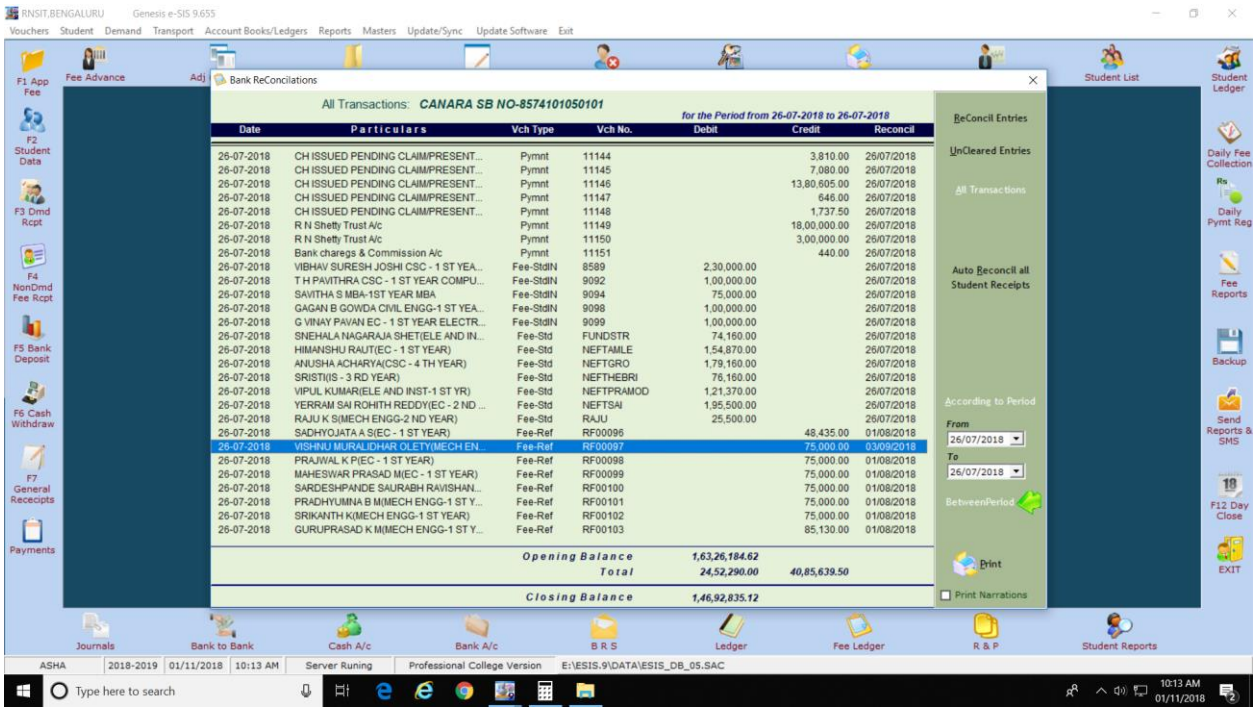
ENTER ALL THE RECEIPTS AND PAYMENTS LOOKING INTO PASS SHEET.

ENSURE TOTOAL RECEIPTS AND TOTAL PAYMENTS MATCHES WITH THE PASS SHEET.

THEN GOTO BRS AND RECCONIL WITH THE ENTERED DATE

1.20.1 Reconciled date is different from the entry date

In the below screen, the entry is done on 26-July-2018, as the cheque was issued on 26th. But it is reflected in bank pass sheet on 03-09-2018. Hence the reconcile date should be the date on which it is appearing in bank pass sheet.



1.20.2 Reconcile only receipt entries

To get total receipts from pass sheet

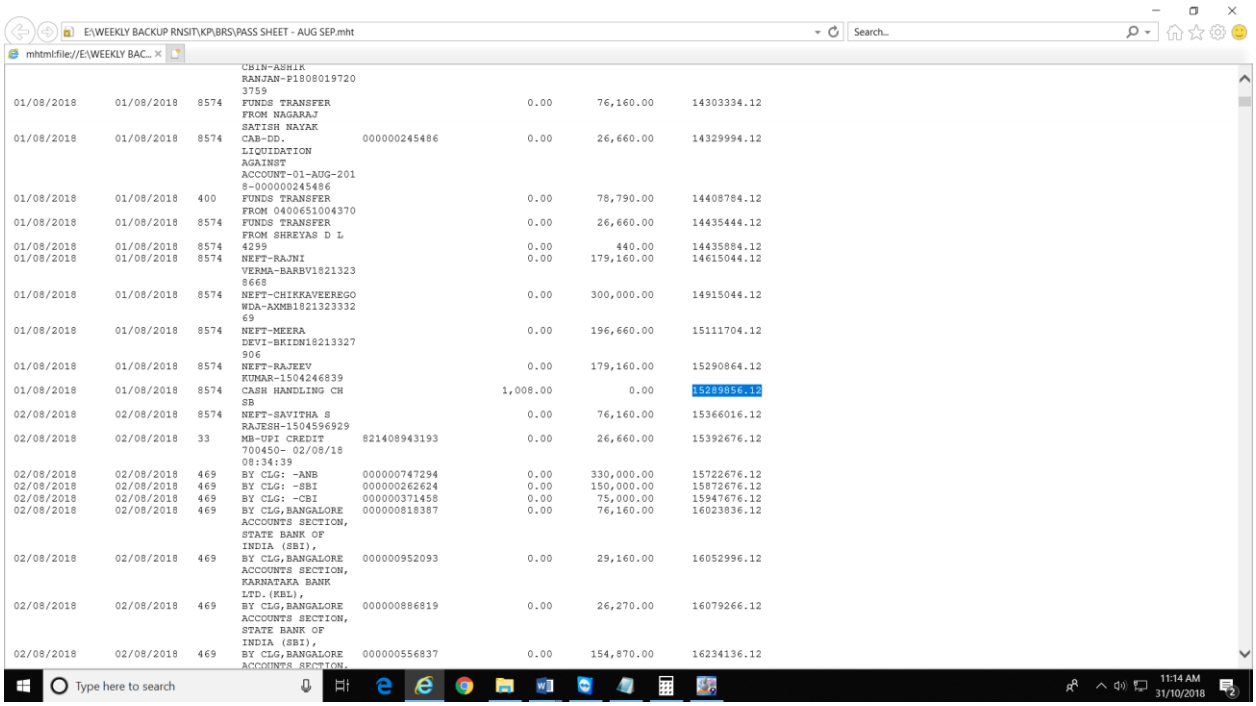
Total Receipts = Cr Amount – Opening Balance

This amount should match with **Total** in BRS section under All Transaction Option

OR

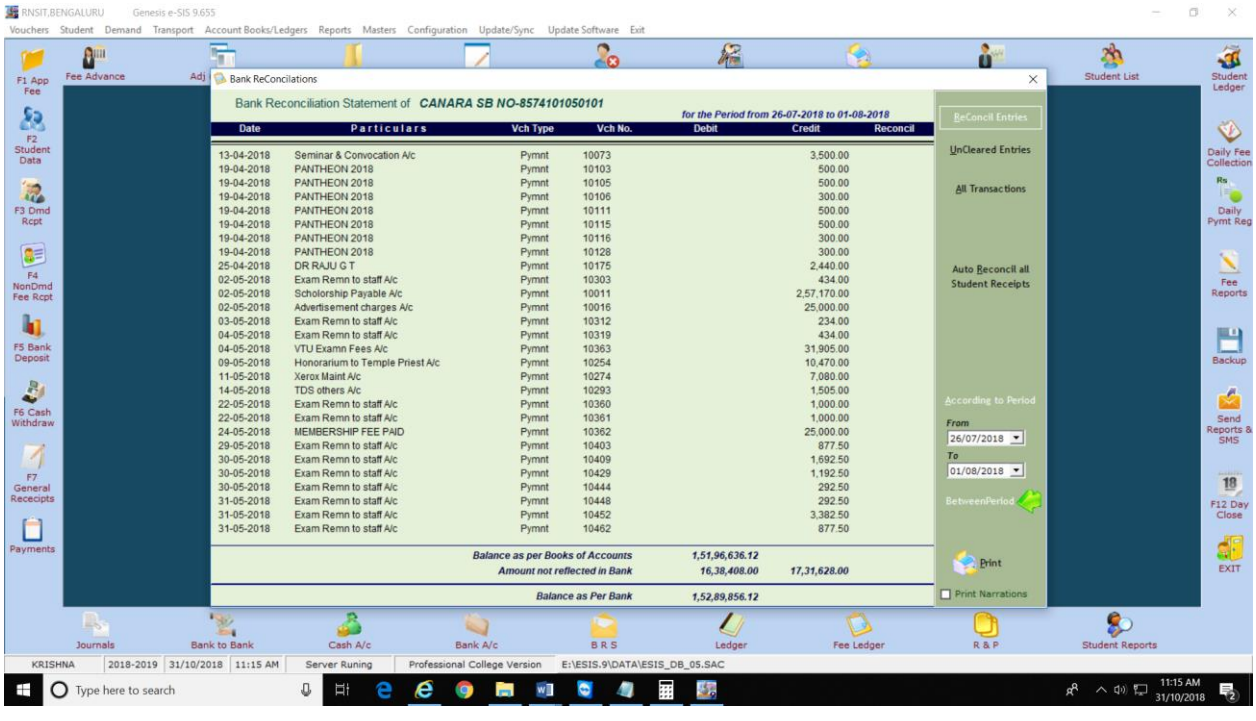
The **last entry in the bank pass sheet** should match with **Balance as Per Bank** in BRS screen under Reconcile Entries Option

Last entry as per bank pass sheet for 01-Aug



E:\WEEKLY BACKUP RNSIT\KP\BRS\PASS SHEET - AUG SEP.mht

			CBIN-ASHIK RANJAN-P1808019720 3759				
01/08/2018	01/08/2018	8574	FUNDS TRANSFER FROM NAGARAJ SATISH NAYAK		0.00	76,160.00	14303334.12
01/08/2018	01/08/2018	8574	CAB-DD. LIQUIDATION AGAINST ACCOUNT-01-AUG-201 8-000000245486	000000245486	0.00	26,660.00	14329994.12
01/08/2018	01/08/2018	400	FUNDS TRANSFER FROM 0400651004370		0.00	78,790.00	14408784.12
01/08/2018	01/08/2018	8574	FUNDS TRANSFER FROM SHREYAS D L		0.00	26,660.00	14435444.12
01/08/2018	01/08/2018	8574	4299		0.00	440.00	14435884.12
01/08/2018	01/08/2018	8574	NEFT-RAJNI VERMA-BARBV1821323 8668		0.00	179,160.00	14615044.12
01/08/2018	01/08/2018	8574	NEFT-CHIKKAVEEREGO WDA-AXMB1821323332 69		0.00	300,000.00	14915044.12
01/08/2018	01/08/2018	8574	NEFT-MEERA DEVI-BKIDN18213327 906		0.00	196,660.00	15111704.12
01/08/2018	01/08/2018	8574	NEFT-RAJEEV KUMAR-1504246839		0.00	179,160.00	15290864.12
01/08/2018	01/08/2018	8574	CASH HANDLING CH SB		1,008.00	0.00	15289856.12
02/08/2018	02/08/2018	8574	NEFT-SAVITHA S RAJESH-1504596929		0.00	76,160.00	15366016.12
02/08/2018	02/08/2018	33	MB-UPI CREDIT 700450- 02/08/18 08:34:39	821408943193	0.00	26,660.00	15392676.12
02/08/2018	02/08/2018	469	BY CLG: -ANB	000000747294	0.00	330,000.00	15722676.12
02/08/2018	02/08/2018	469	BY CLG: -SBI	000000262624	0.00	150,000.00	15872676.12
02/08/2018	02/08/2018	469	BY CLG: -CBI	000000371458	0.00	75,000.00	15947676.12
02/08/2018	02/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, STATE BANK OF INDIA (SBI),	000000818387	0.00	76,160.00	16023836.12
02/08/2018	02/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, KARNATAKA BANK LTD.(KBL),	000000952093	0.00	29,160.00	16052996.12
02/08/2018	02/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, STATE BANK OF INDIA (SBI),	000000886819	0.00	26,270.00	16079266.12
02/08/2018	02/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION,	000000556837	0.00	154,870.00	16234136.12



RNSIT,BENGALURU Genesis e-SIS 9.655

Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Update Software Exit

Bank ReConciliations

Bank Reconciliation Statement of **CANARA SB NO-8574101050101** for the Period from 26-07-2018 to 01-08-2018

Date	Particulars	Vch Type	Vch No.	Debit	Credit	Reconcil
13-04-2018	Seminar & Convocation A/c	Pymnt	10073		3,500.00	
19-04-2018	PANTHEON 2018	Pymnt	10103		500.00	
19-04-2018	PANTHEON 2018	Pymnt	10105		500.00	
19-04-2018	PANTHEON 2018	Pymnt	10106		300.00	
19-04-2018	PANTHEON 2018	Pymnt	10111		500.00	
19-04-2018	PANTHEON 2018	Pymnt	10115		500.00	
19-04-2018	PANTHEON 2018	Pymnt	10116		300.00	
19-04-2018	PANTHEON 2018	Pymnt	10128		300.00	
25-04-2018	DR RAJU G T	Pymnt	10175		2,440.00	
02-05-2018	Exam Remn to staff A/c	Pymnt	10303		434.00	
02-05-2018	Scholorship Payable A/c	Pymnt	10011		2,57,170.00	
02-05-2018	Advertisement charges A/c	Pymnt	10016		25,000.00	
03-05-2018	Exam Remn to staff A/c	Pymnt	10312		234.00	
04-05-2018	Exam Remn to staff A/c	Pymnt	10319		434.00	
04-05-2018	VTU Examn Fees A/c	Pymnt	10363		31,905.00	
09-05-2018	Honorarium to Temple Priest A/c	Pymnt	10254		10,470.00	
11-05-2018	Xerox Maint A/c	Pymnt	10274		7,080.00	
14-05-2018	TDS others A/c	Pymnt	10293		1,505.00	
22-05-2018	Exam Remn to staff A/c	Pymnt	10360		1,000.00	
22-05-2018	Exam Remn to staff A/c	Pymnt	10361		1,000.00	
24-05-2018	MEMBERSHIP FEE PAID	Pymnt	10362		25,000.00	
29-05-2018	Exam Remn to staff A/c	Pymnt	10403		877.50	
30-05-2018	Exam Remn to staff A/c	Pymnt	10409		1,692.50	
30-05-2018	Exam Remn to staff A/c	Pymnt	10429		1,192.50	
30-05-2018	Exam Remn to staff A/c	Pymnt	10444		292.50	
31-05-2018	Exam Remn to staff A/c	Pymnt	10448		292.50	
31-05-2018	Exam Remn to staff A/c	Pymnt	10452		3,382.50	
31-05-2018	Exam Remn to staff A/c	Pymnt	10462		877.50	
			Balance as per Books of Accounts	1,51,96,636.12		
			Amount not reflected in Bank	16,38,408.00	17,31,628.00	
			Balance as Per Bank	1,52,89,856.12		

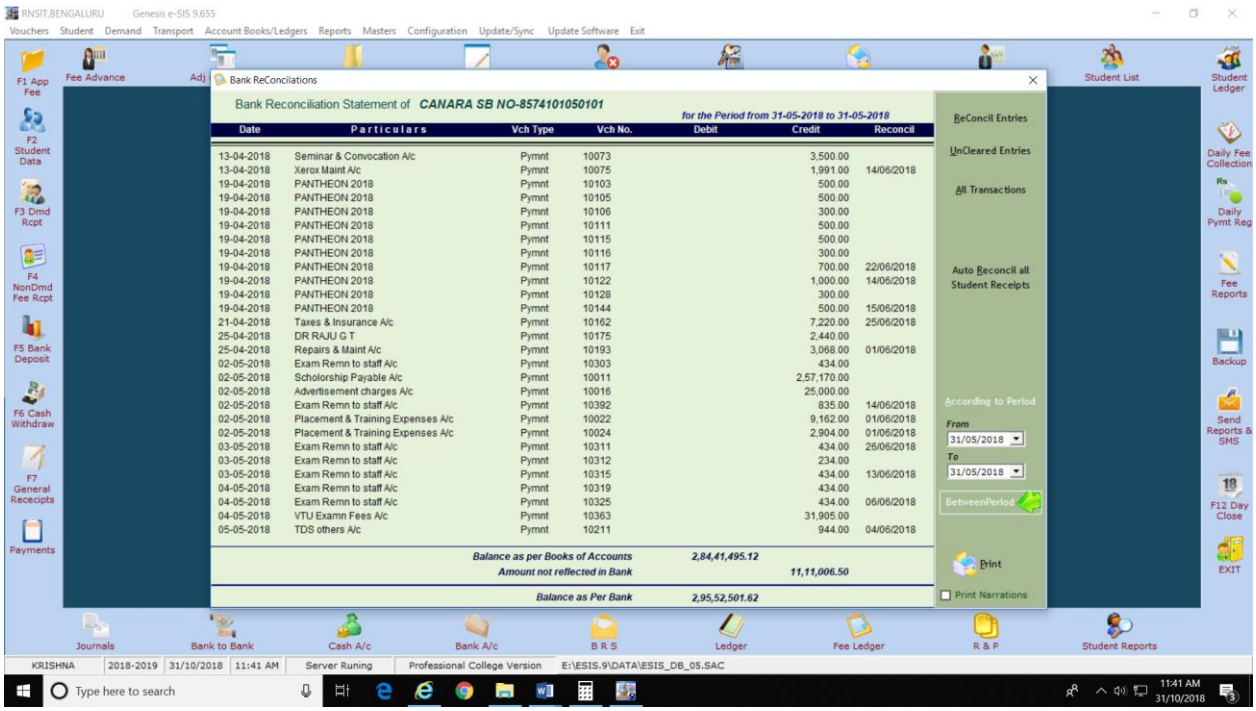
ReConcil Entries | UnCleared Entries | All Transactions | Auto Reconcil all Student Receipts | According to Period From 26/07/2018 To 01/08/2018 | BetweenPeriod | Print | Print Narrations

Journals | Bank to Bank | Cash A/c | Bank A/c | B R S | Ledger | Fee Ledger | R & P | Student Reports

KRISHNA | 2018-2019 | 31/10/2018 | 11:15 AM | Server Runing | Professional College Version | E:\ESIS.9\DATA\ESIS_DB_05.SAC

If both tallies mean, reconciliation is correct. Also the Amount not reflected in Bank both Debit & Credit should be zero. If not, then those are all not correct entries needs to checked and deleted from the software. The entries has to be deleted once BRS is reconciled correctly.

See below Amount not reflected in Bank under Debit is zero



1.20.3 To tally total receipts (deposits) as per bank pass sheet

To tally total receipts entered in software to bank pass sheet

13-AUG-2018
CR AMOUNT: 97417398.72
OB: 87064071.72
TOTAL RECEIPTS (CR AMOUNT - OB): 10353327



WHEN THERE ARE TOO MANY ENTRIES, ESPECIALLY DURING ADMISSION TIME. THEN JUST KEEP ENTERING ALL THE RECEIPTS AS PER BANK PASS SHEET.

IF WE DON'T KNOW THE STUDENT DETAILS, THEN ENTER IT AGAINST UNKNOWN STUDENT AND LATER WHEN STUDENT BRINGS THE PROOF OF FEE PAYMENT, INTERCHANGE THE ENTRY FROM UNKNOWN STUDENT TO ACTUAL STUDENT

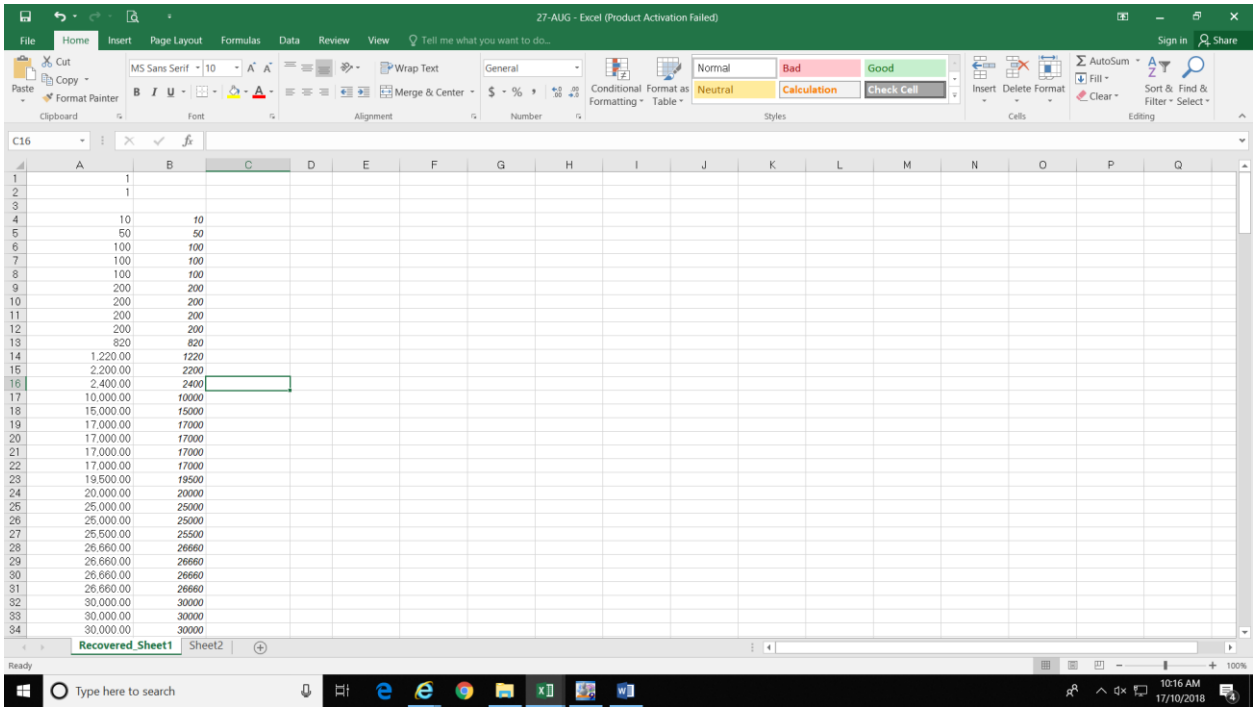
1.20.4 Steps to Match the Receipts as Per Bank Pass Sheet

First take the statement for that particular date from software for say 27-08-2018

Second take the all the receipts from bank pass sheet 27-08-2018

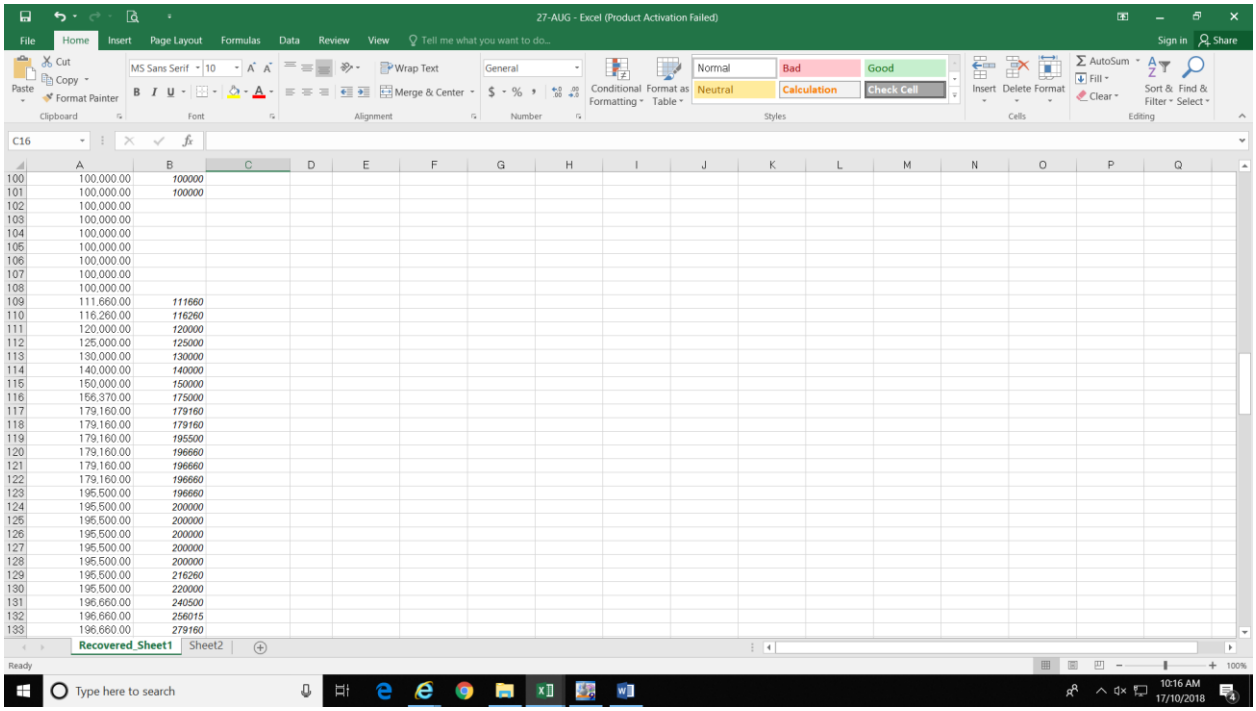
Sort both the columns on amount

Now compare the entries



Below if you see, as per bank sheet there are 9 entries for amount 100,000. But in software there are only 2 entries.

Here entries are done in software, but would have done with different date.



Open the bank pass sheet and check the receipt entries based on amount



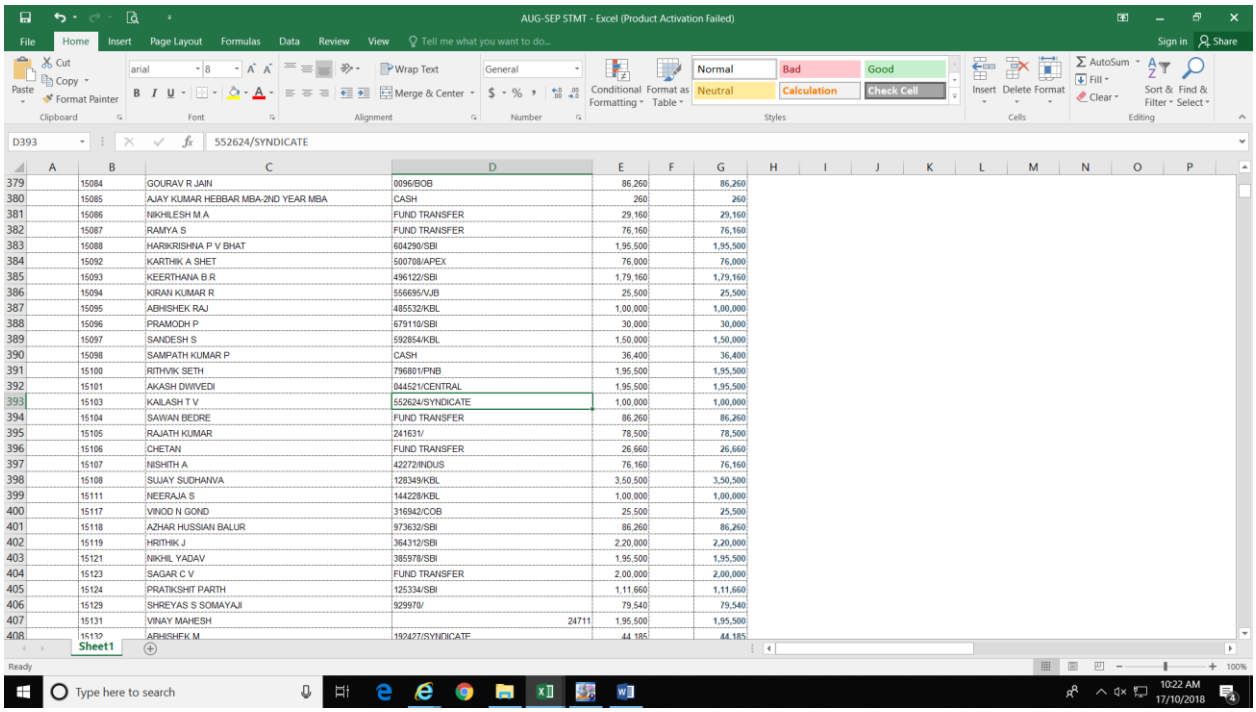
E:\WEEKLY BACKUP RNSIT\KP\BRS\2708.mht

Find: 100,000 — Previous Next — Options — 10 matches

Posting Date	Value Date	BRANCH	DESCRIPTION	REF/CHQ NO.	WITH DRAWALS	DEPOSITS	BALANCE
27/08/2018	27/08/2018	0	B/F ...		0.00	168,879,211.52	168879211.52
27/08/2018	27/08/2018	8574	NEFT-MR. B ATHREY NAVADA . -SBIN4182371743 91		0.00	74,160.00	168953371.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, KARNATAKA BANK LTD.(KBL),	000000446263	0.00	86,260.00	169039631.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, STATE BANK OF INDIA (SBI),	000000133962	0.00	156,370.00	169196001.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, KARNATAKA BANK LTD.(KBL),	000000855404	0.00	120,000.00	169316001.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, STATE BANK OF INDIA (SBI),	000000667053	0.00	100,000.00	169416001.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, CENTRAL BANK OF INDIA (CBI),	000000005655	0.00	196,660.00	169612661.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, CENTRAL BANK OF INDIA (CBI),	000000044521	0.00	195,500.00	169808161.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, PUNJAB NATIONAL BANK (PNB),	000000796801	0.00	195,500.00	170003661.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, SYNDICATE BANK,	000000859497	0.00	86,260.00	170089921.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, AXIS BANK LTD,	000000225569	0.00	355,000.00	170444921.52
27/08/2018	27/08/2018	469	BY CLG,BANGALORE ACCOUNTS SECTION, SYNDICATE BANK,	000000552624	0.00	100,000.00	170544921.52

Type here to search — 10:22 AM 17/10/2018

Now take the cheque no and search in the statement downloaded from the software to find the date which this receipt would have been entered



AUG-SEP STMT - Excel (Product Activation Failed)

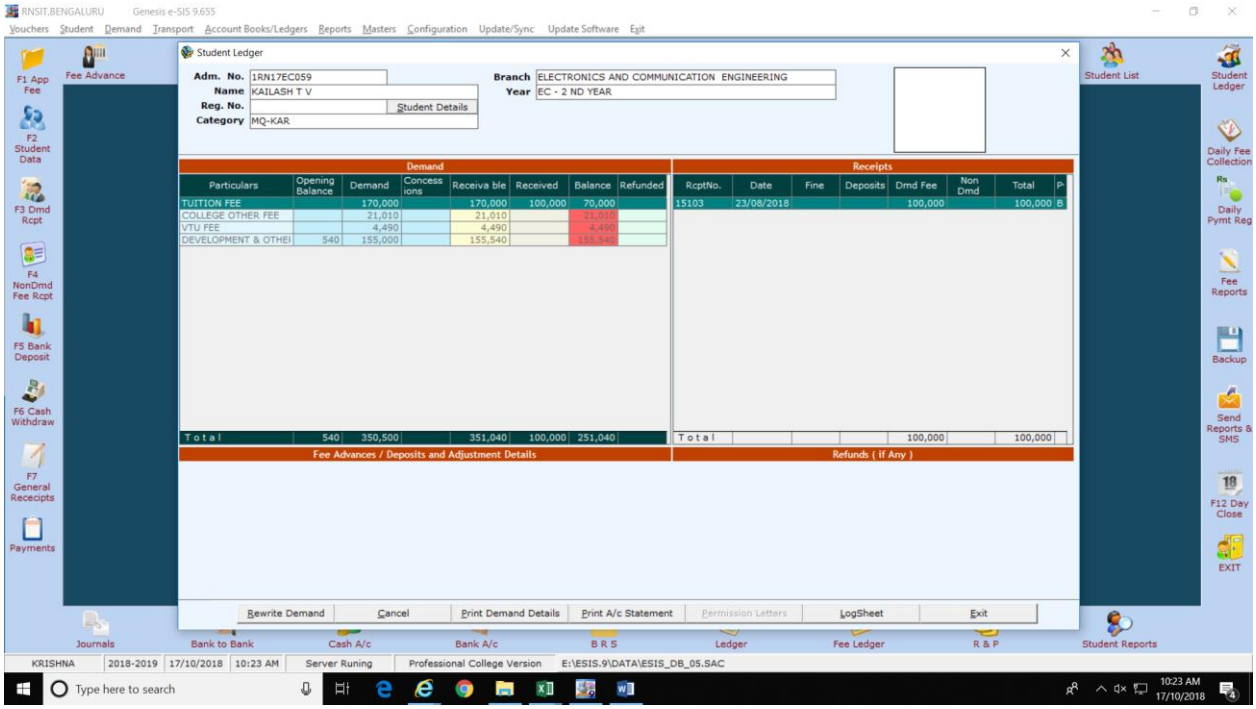
D393: 552624/SYNDICATE

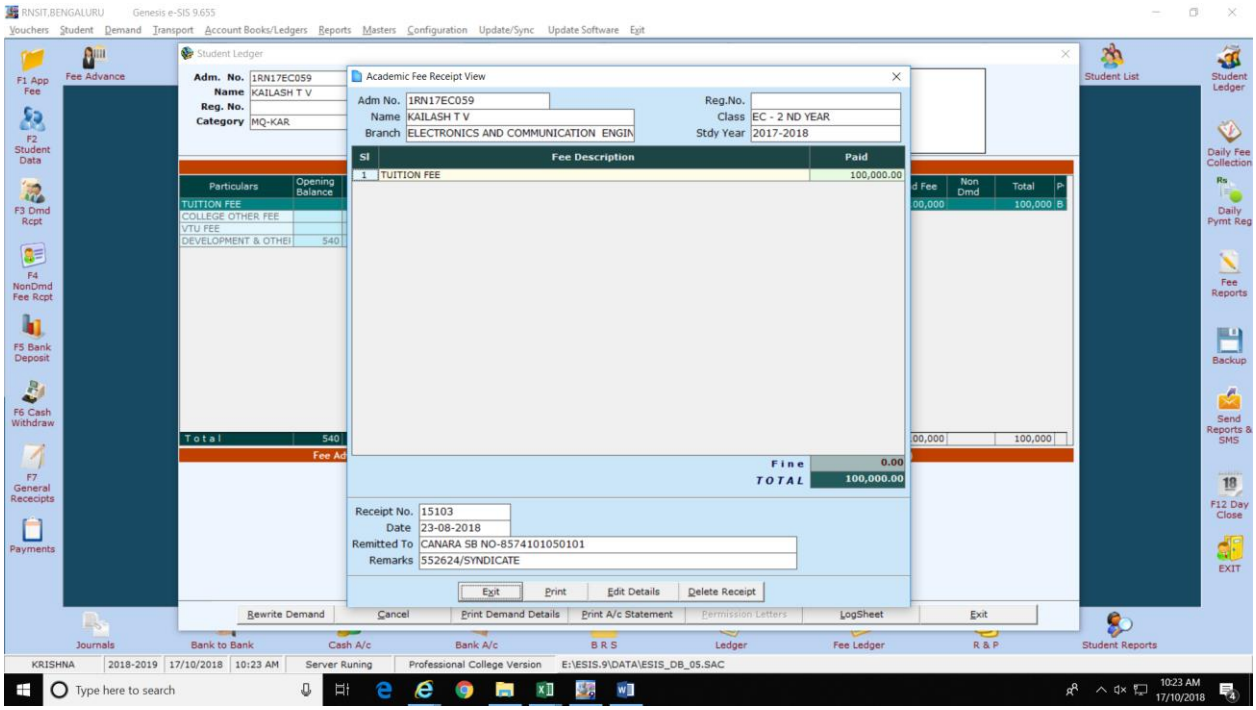
	A	B	C	D	E	F	G
379		15084	GOURAV R JAIN	0096/BOB	86,260		86,260
380		15085	AJAY KUMAR HEBBAR MBA-2ND YEAR MBA	CASH	260		260
381		15086	NIKHILESH M A	FUND TRANSFER	29,160		29,160
382		15087	RAMYA S	FUND TRANSFER	76,160		76,160
383		15088	HARIKRISHNA P V BHAT	604290/SBI	1,95,500		1,95,500
384		15092	KARTHIK A SHET	500708/APEX	76,000		76,000
385		15093	KEERTHANA B R	496122/SBI	1,79,160		1,79,160
386		15094	KIRAN KUMAR R	556695/VJB	25,500		25,500
387		15095	ABHISHEK RAJ	485532/KBL	1,00,000		1,00,000
388		15096	PRAMODH P	679110/SBI	30,000		30,000
389		15097	SANDESH S	592854/KBL	1,50,000		1,50,000
390		15098	SAMPATH KUMAR P	CASH	36,400		36,400
391		15100	RITHVIK SETH	796801/PNB	1,95,500		1,95,500
392		15101	AKASH DWIVEDI	044521/CENTRAL	1,95,500		1,95,500
393		15103	KAILASH T V	552624/SYNDICATE	1,00,000		1,00,000
394		15104	SAWAN BEDRE	FUND TRANSFER	86,260		86,260
395		15105	RAJATH KUMAR	241631/	78,500		78,500
396		15106	CHETAN	FUND TRANSFER	26,660		26,660
397		15107	NISHITH A	42272/INDUS	76,160		76,160
398		15108	SUJAY SUDHANVA	128349/KBL	3,50,500		3,50,500
399		15111	NEERAJA S	144228/KBL	1,00,000		1,00,000
400		15117	VINOD N GOND	316942/COB	25,500		25,500
401		15118	AZHAR HUSSIAN BALUR	973632/SBI	86,260		86,260
402		15119	HRITHIK J	364312/SBI	2,20,000		2,20,000
403		15121	NIKHIL YADAV	385978/SBI	1,95,500		1,95,500
404		15123	SAGAR C V	FUND TRANSFER	2,00,000		2,00,000
405		15124	PRATIKSHIT PARTH	125334/SBI	1,11,660		1,11,660
406		15129	SHREYAS S SOMAYAJI	929970/	79,540		79,540
407		15131	VINAY MAHESH	24711	1,95,500		1,95,500
408		15132	ABHISHEK M	192427/SYNDICATE	44,185		44,185

Sheet1 — Ready

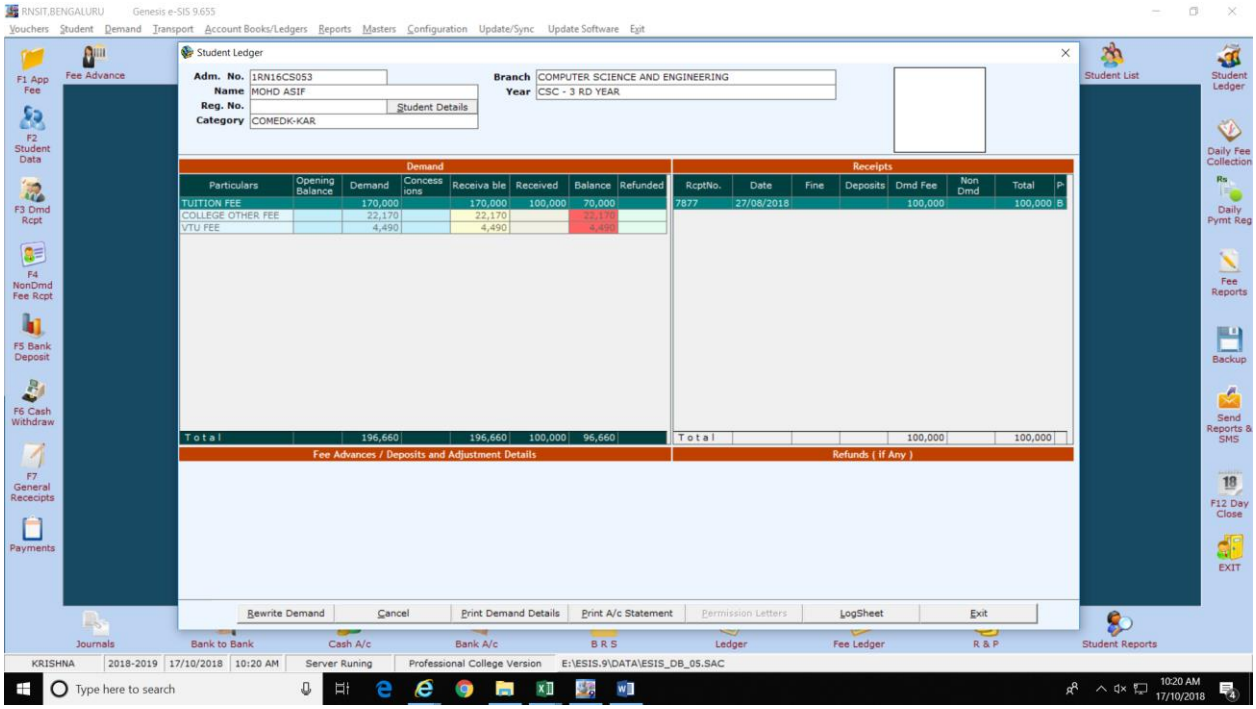
Type here to search — 10:22 AM 17/10/2018

This entry is already entered for student Kailash T V

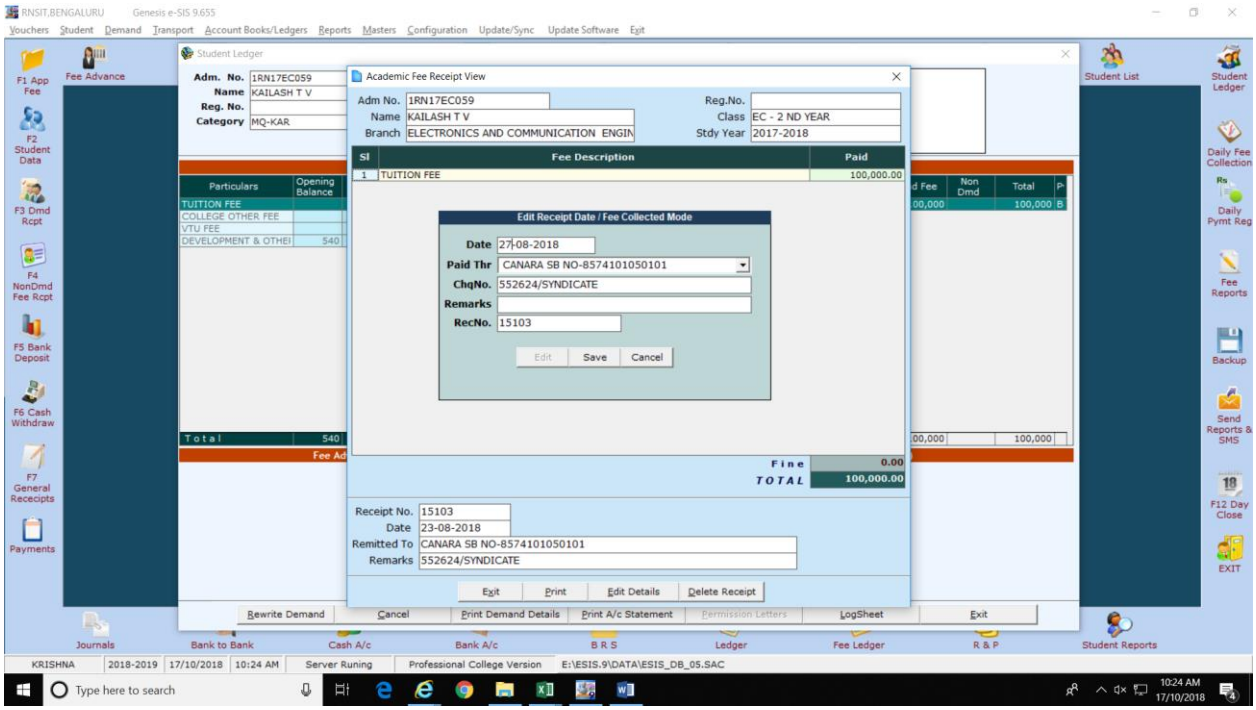




The cheque no. and amount is matched, now change the date as per bank sheet, which should be 27-08-2018, as the cheque is realized on 27-08-2018



Edit the date alone to 27-08-2018



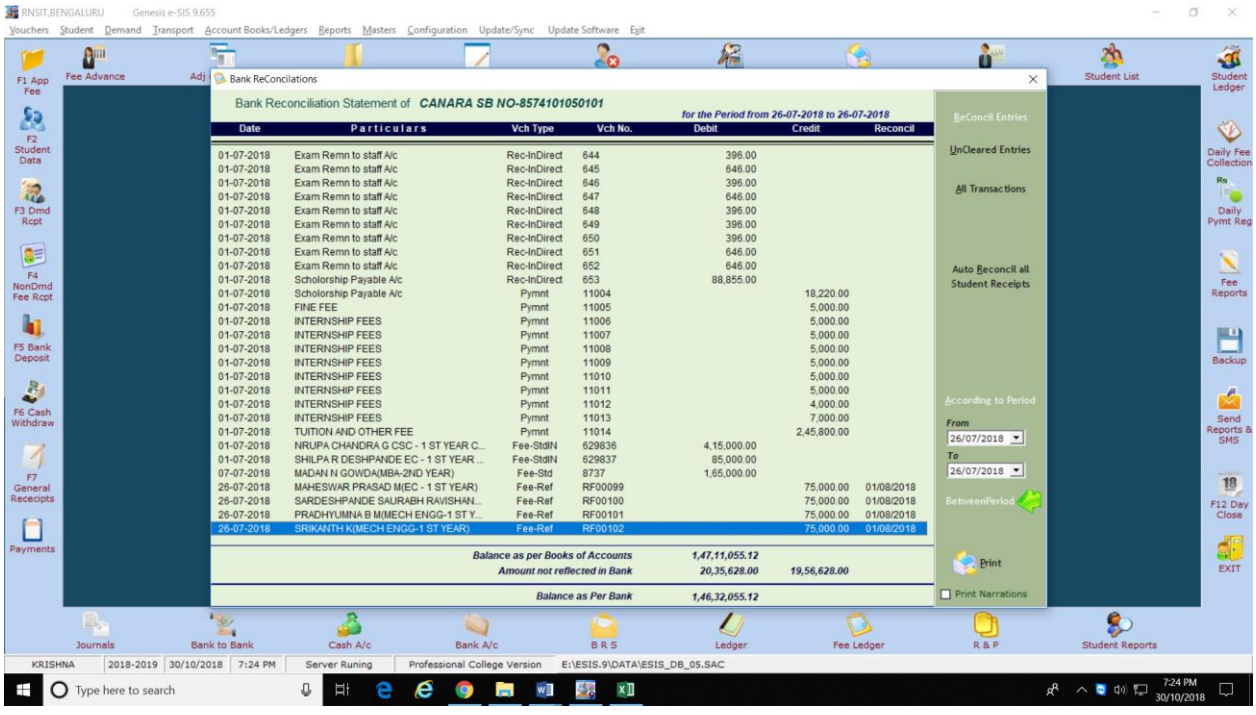
Follow the same steps until the no. of entries of amount 100,000 matches with bank pass sheet.

Do the same steps for all the amount, until the total receipts matches with the bank pass sheet.

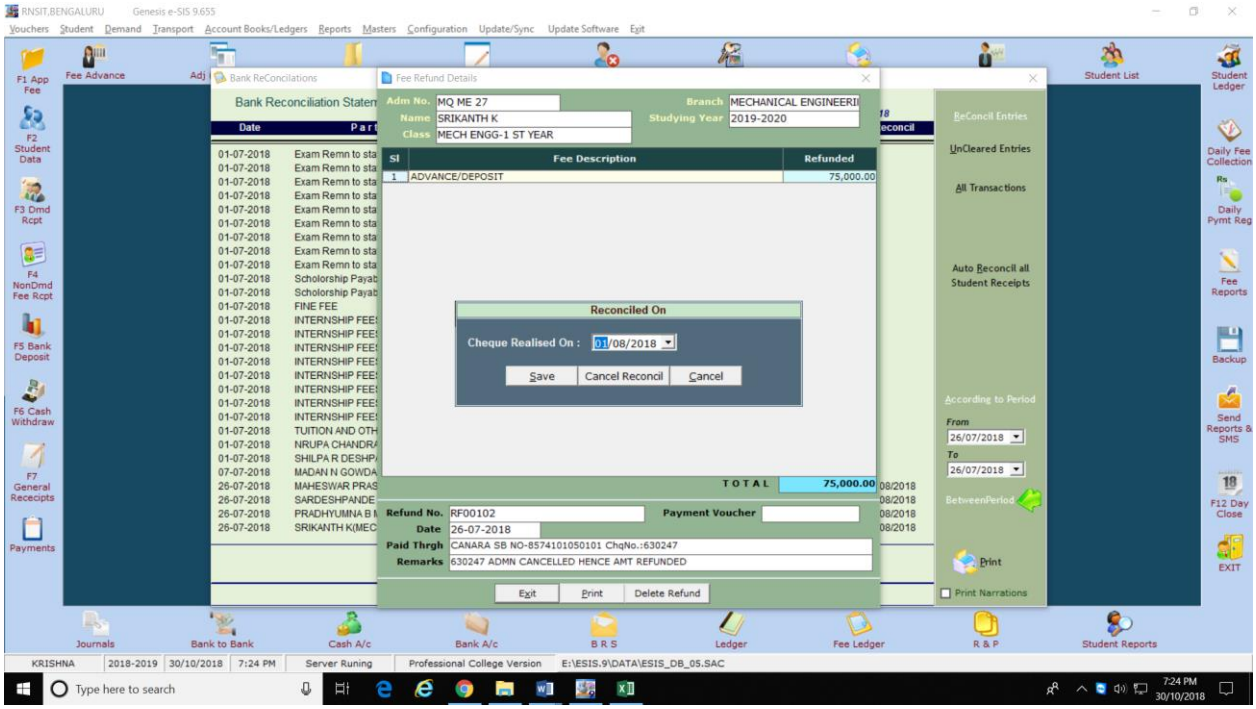
1.20.5 Cancel a Reconciled Entry

GOTO BRS SCREEN AND SELECT THE DATE RANGE

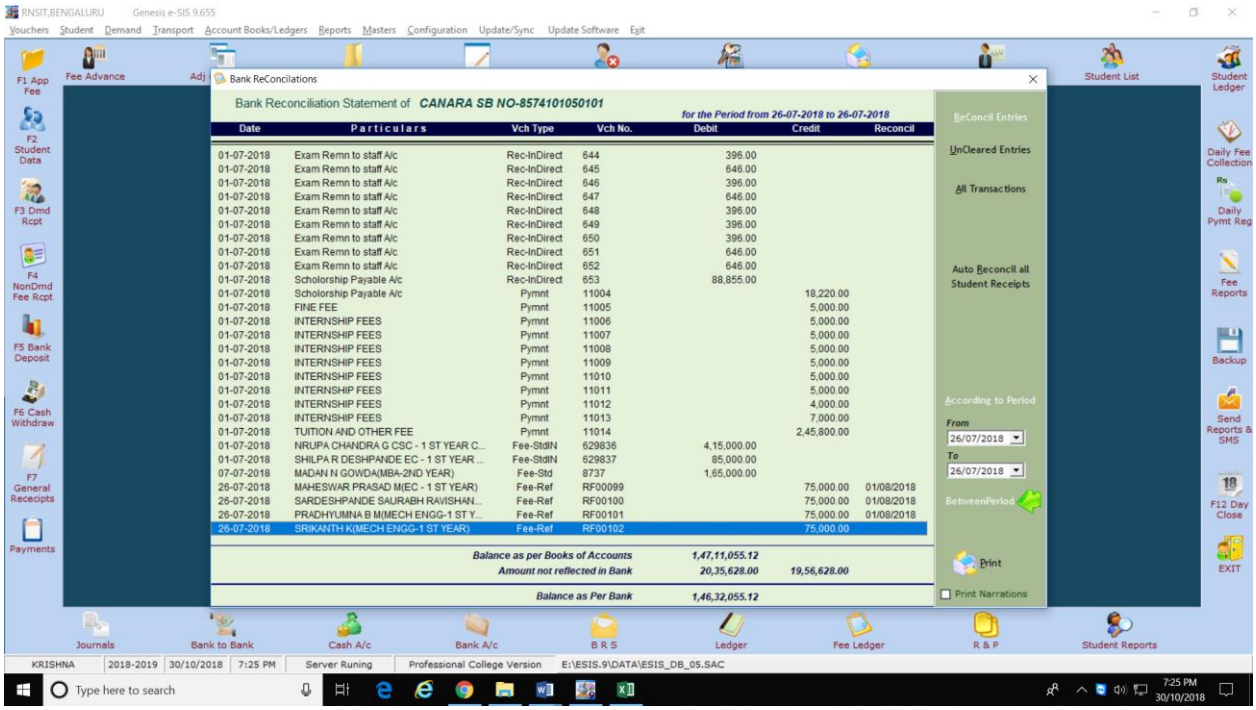
SELECT THE ENTRY FOR WHICH THE RECONCILED DATE HAS TO BE CHANGED



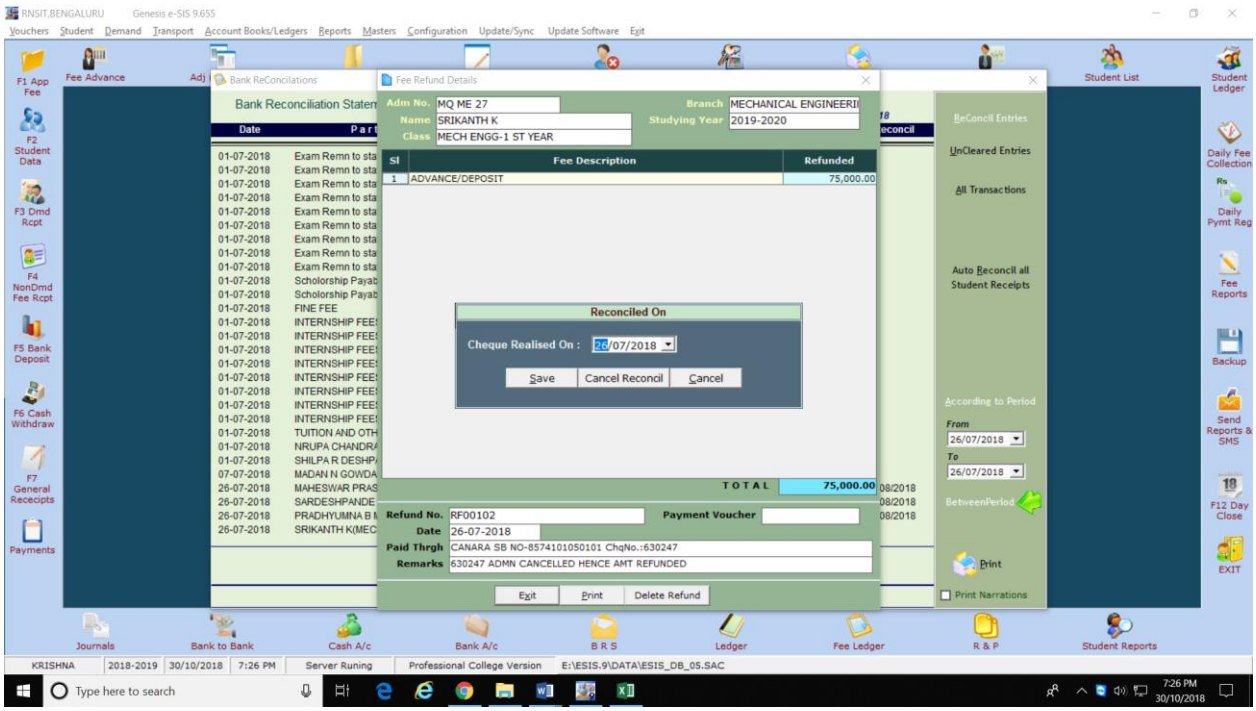
CLICK ON CANCEL RECONCIL



NOW THE DATE HAS GONE



NOW CLICKING ON SAVE, WILL CHANGE THE RECOCILED DATE FROM 01/08/2018 TO 26/07/2018



1.20.6 Entries which are yet to be reconciled

Those entries which are yet to be reconciled will be under **UnCleared Entries** option

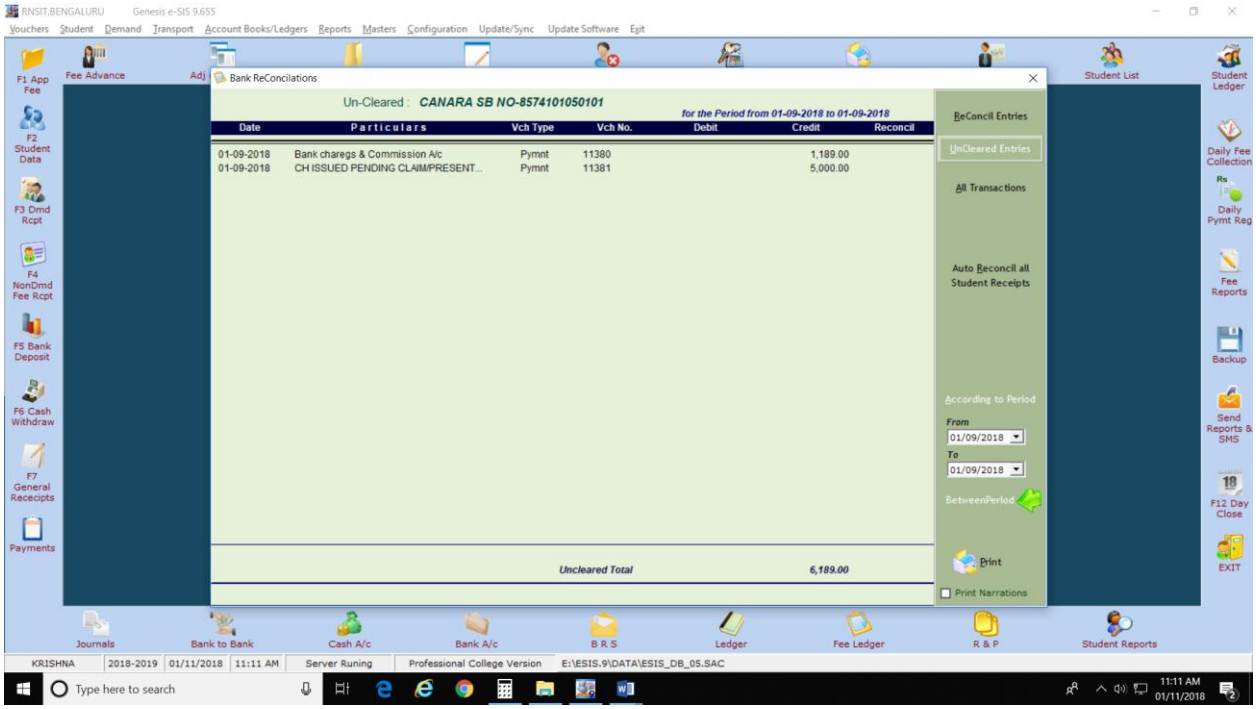
In below screen,

Balances as Per Bank is 1,98,65,773.02

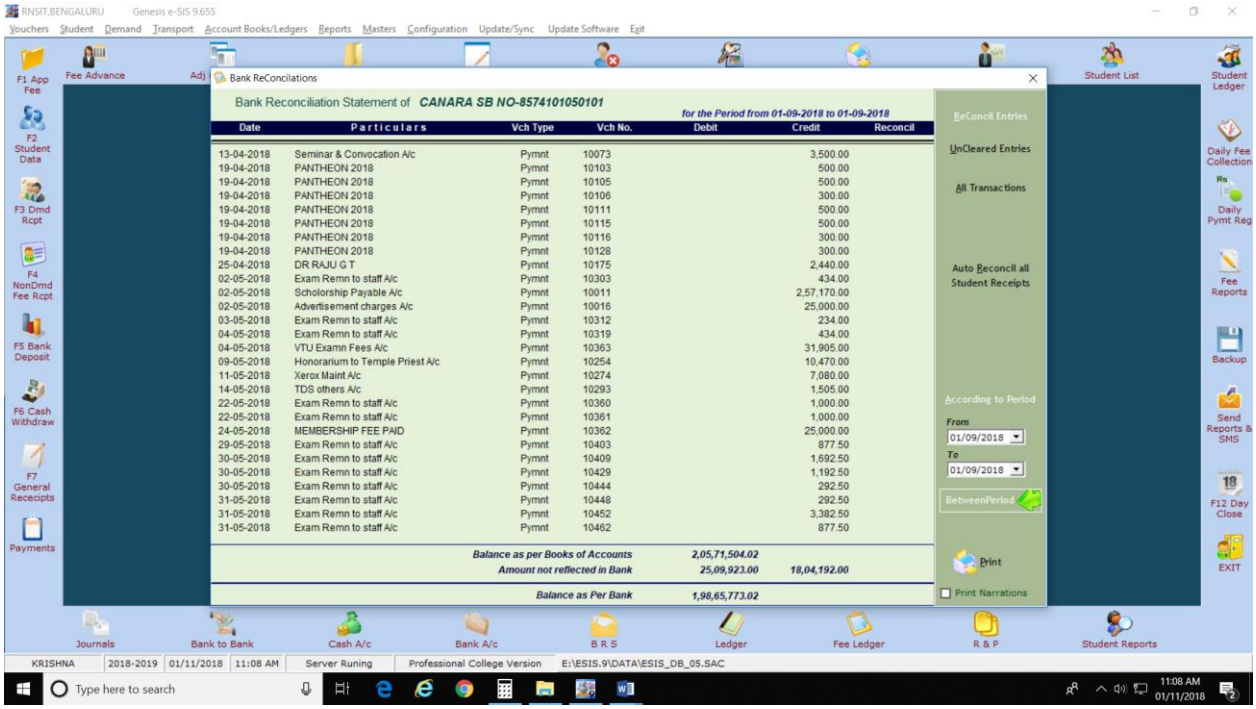
Last entry as Bank Pass Sheet is 1,98,59,584.02

Difference is 6,189

Either the entries are not entered for amount 6,189 or its not yet reconciled, so goto Uncleared Entries screen



Select each entry and enter the correct date

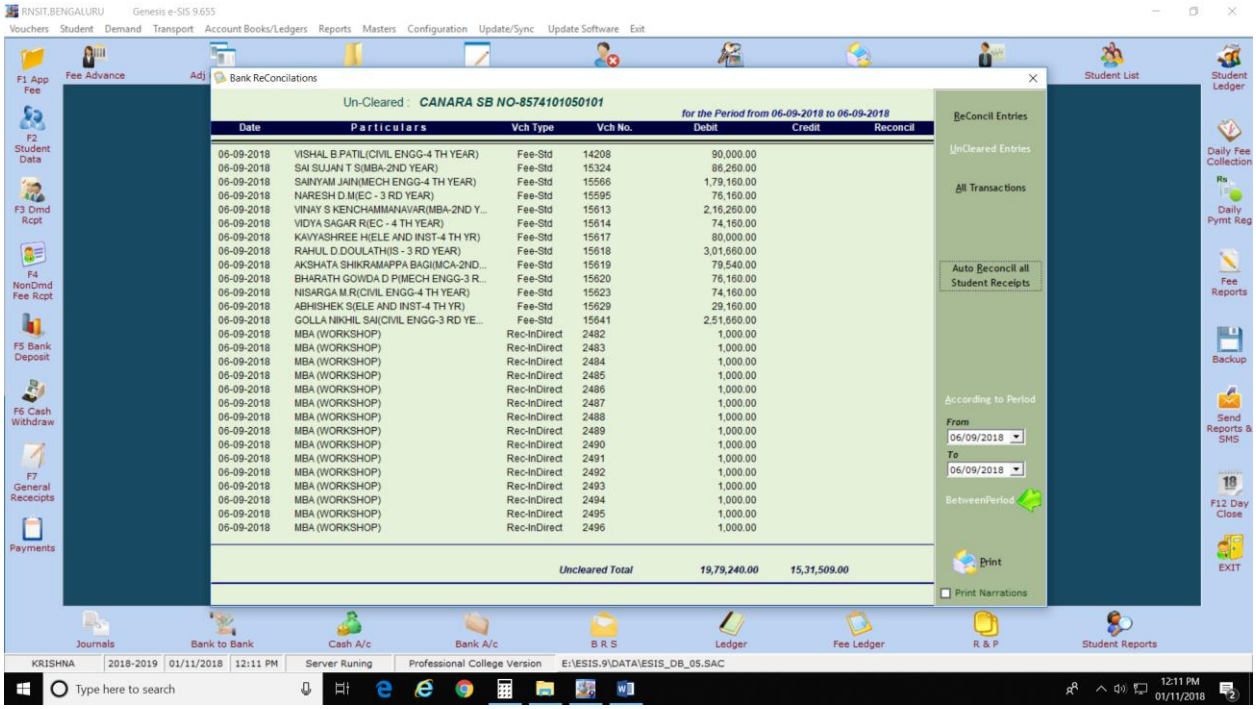


Now its matching with last entry in bank pass sheet

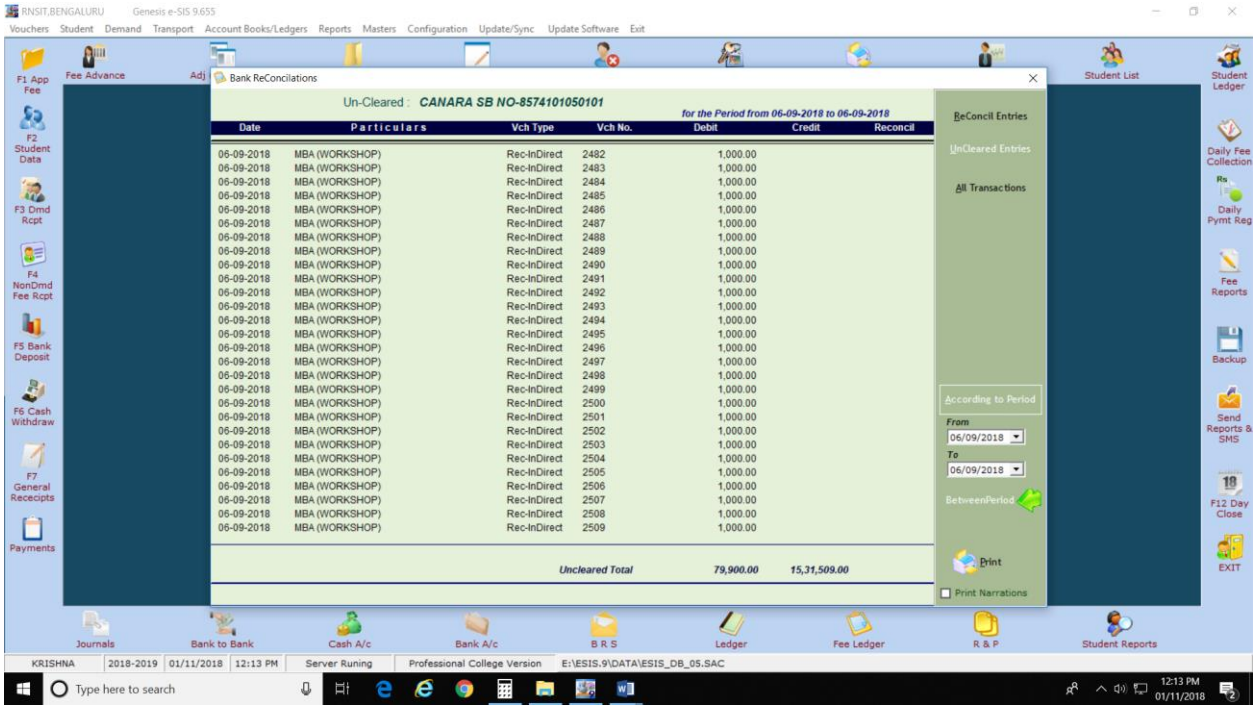
IF THE TOTAL PAYMENTS AND TOTAL RECEIPTS ARE ALREADY MATCHING WITH BANK PASS SHEET, FOLLOW BELOW STEPS:

Goto BRS -> Select the date range for which Reconcilation has to be performed

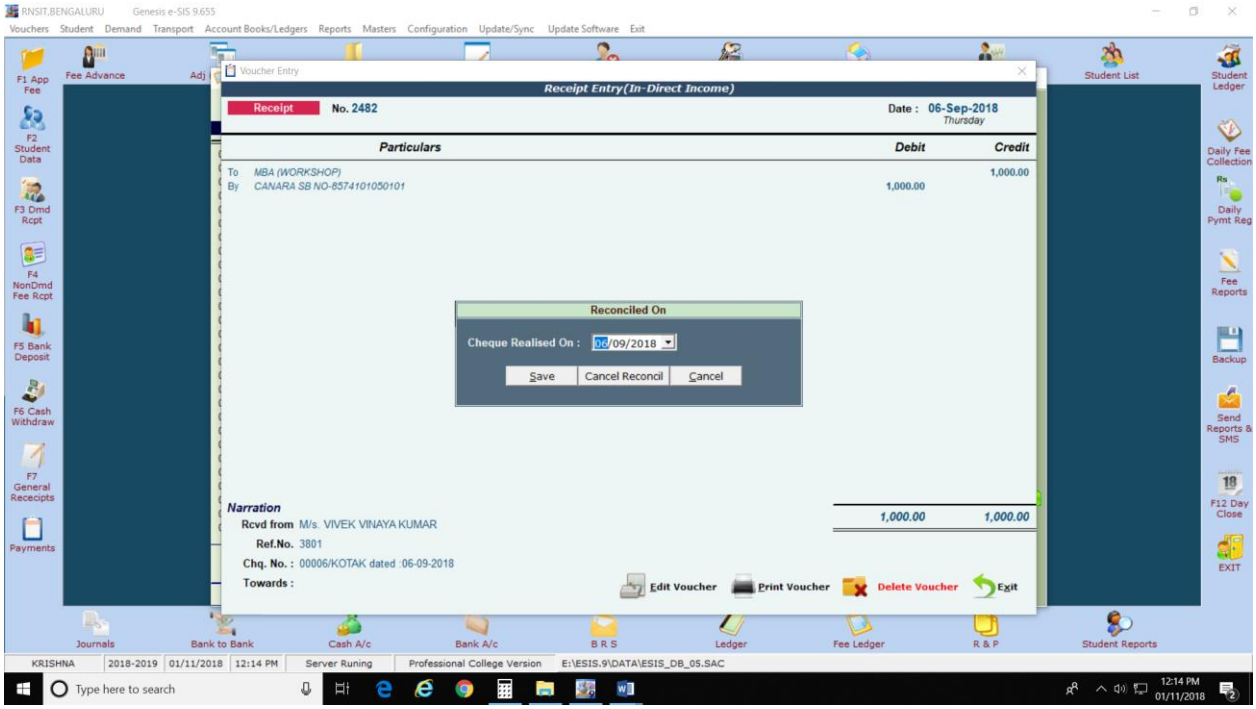
Select Uncleared Entries option



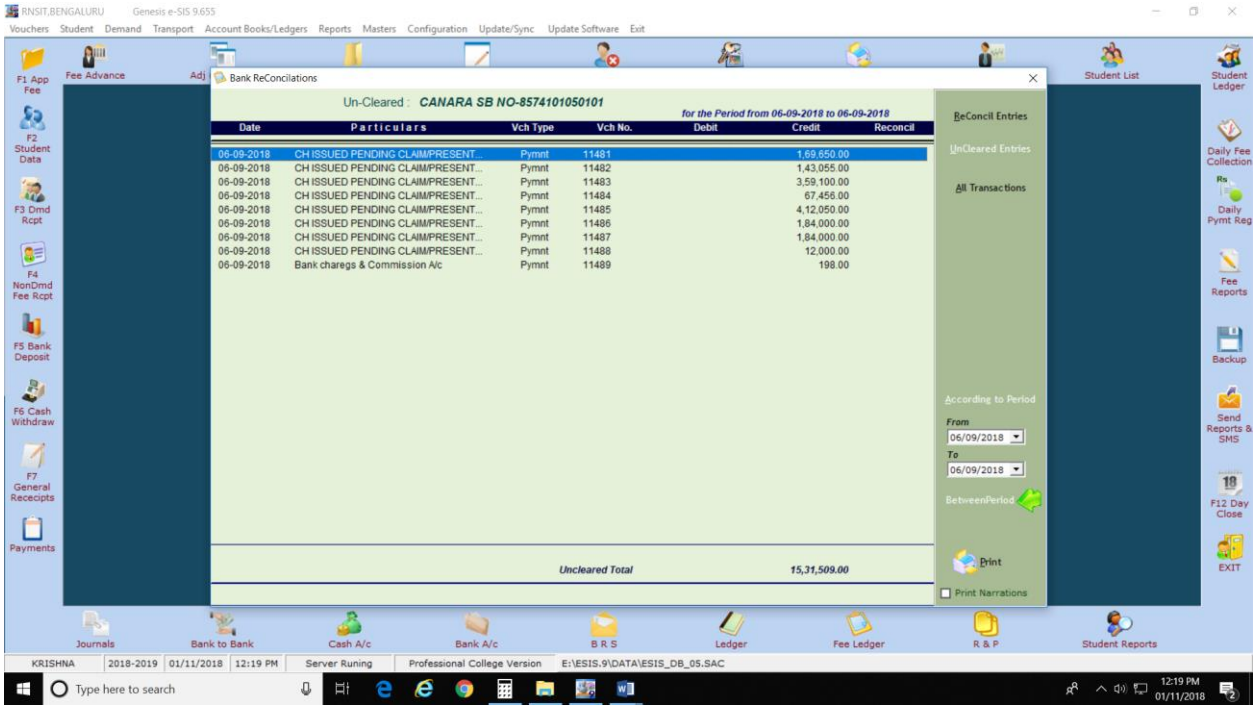
Click on Auto Reconcil all Students Receipts



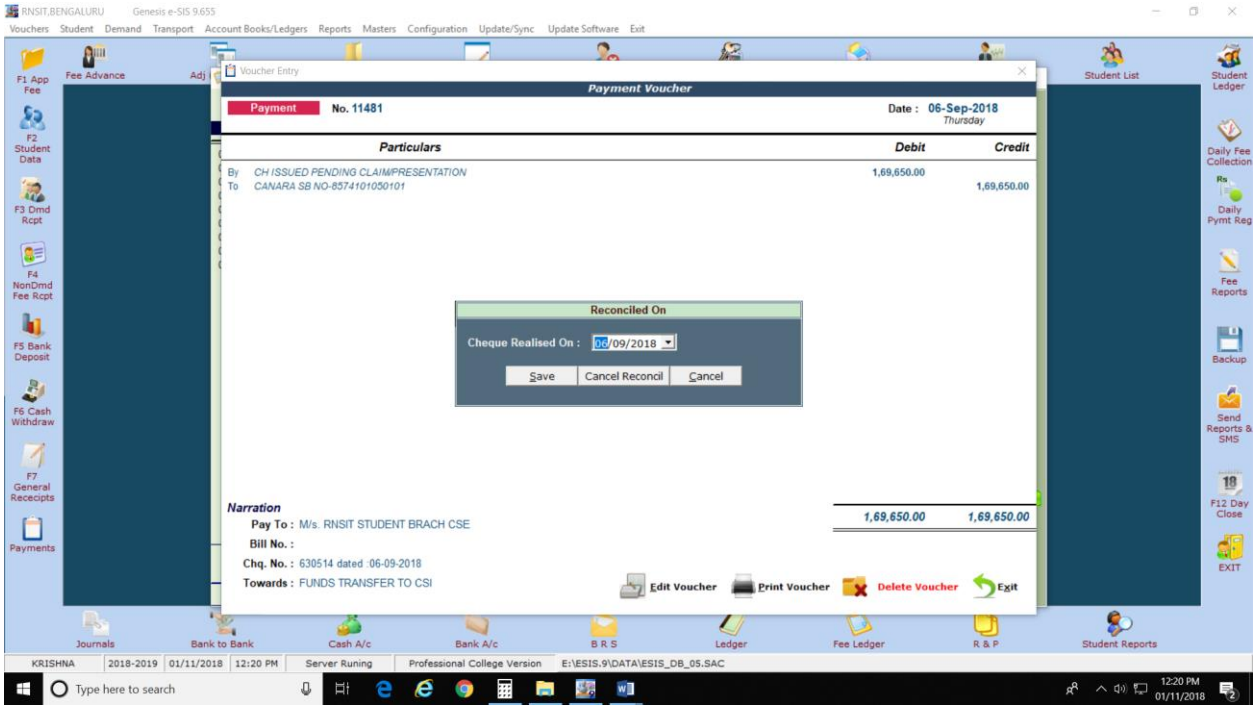
Now open each entry one by one and click on save. Continue to do this until all the entries are cleared from Uncleared Entries screen



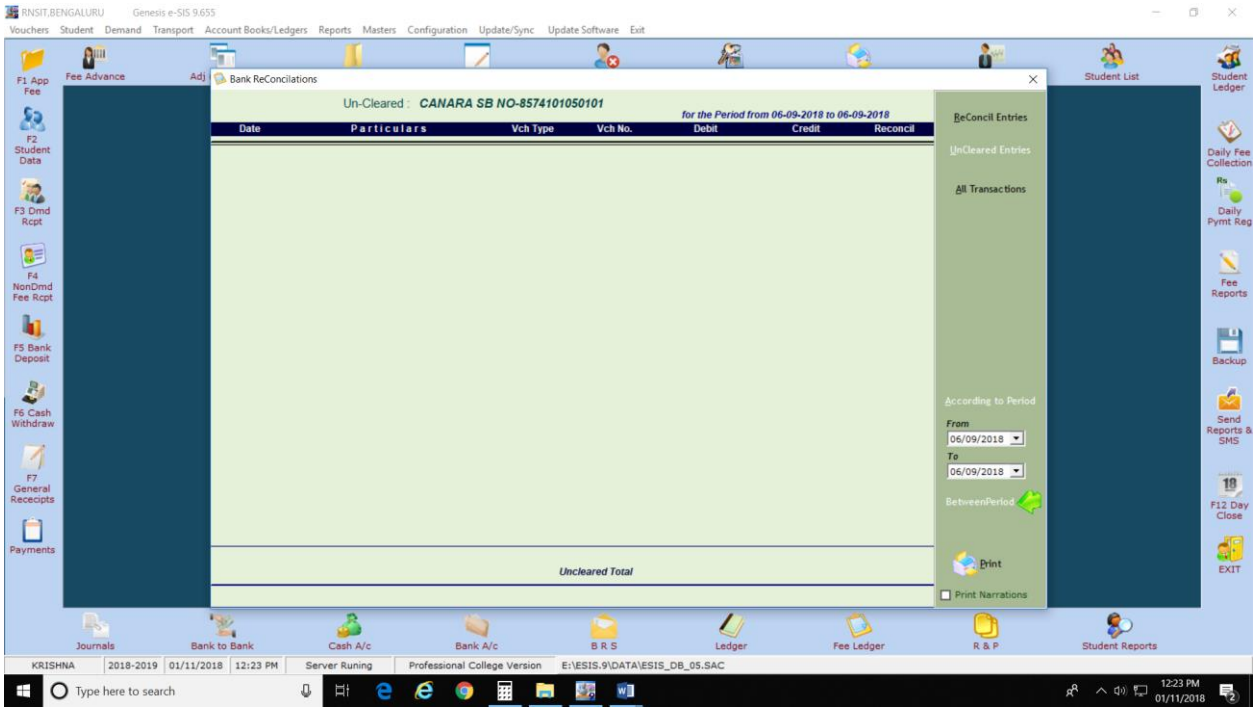
Now all the receipts entries has been reconciled



Now open each payment entry and check whether the cheque no. exists in bank pass sheet and the click on save. Continue this process until all the entries are cleared.



Finally no entries should be present in Uncleared Entries option



Now on selecting Reconcil Entries option



Balance as Per Bank matches with the Last entry for that date in the bank pass sheet

1.20.6 View all Reconciled Entries

This screen shows all the entries payment and receipts along with the reconciled date



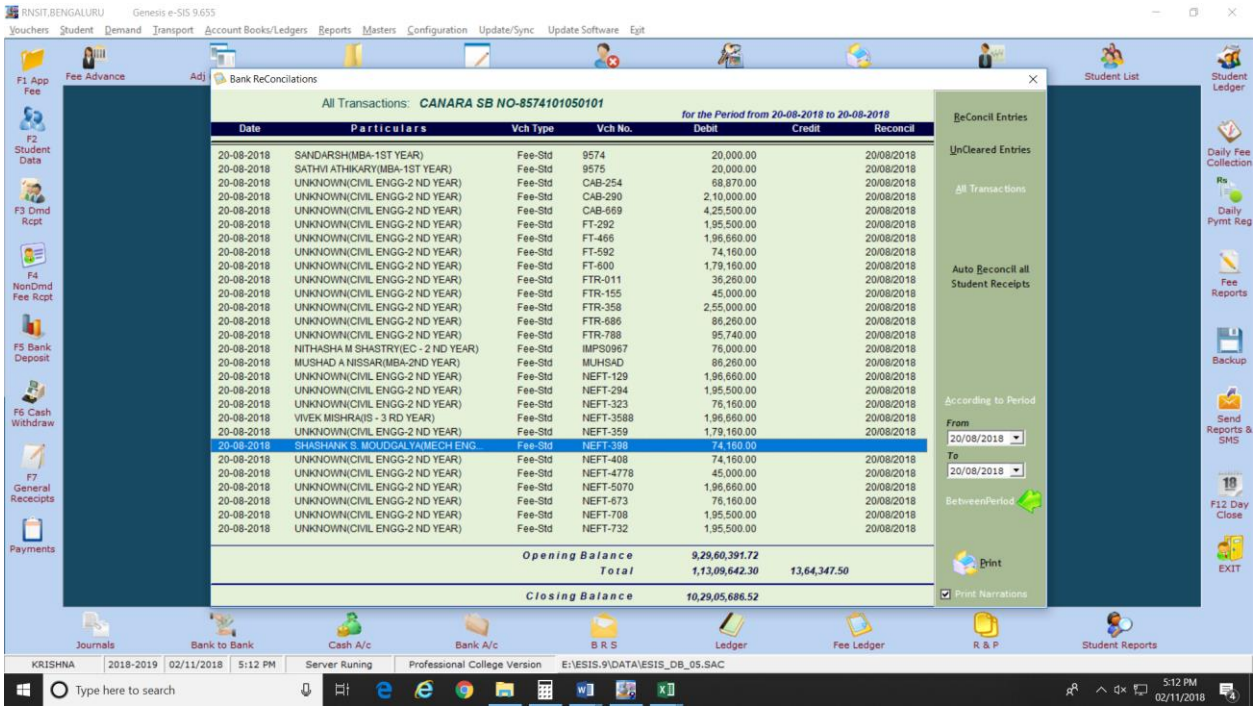
1.20.7 Edited entries after reconcile

In case any entries of older date have been deleted and re-entered, ensure that this entry is reconciled without fail, else the Last entry from bank pass sheet will not tally with Balance as per bank in the software.

Or

Interchanged any entry from UNKNOWN to actual student

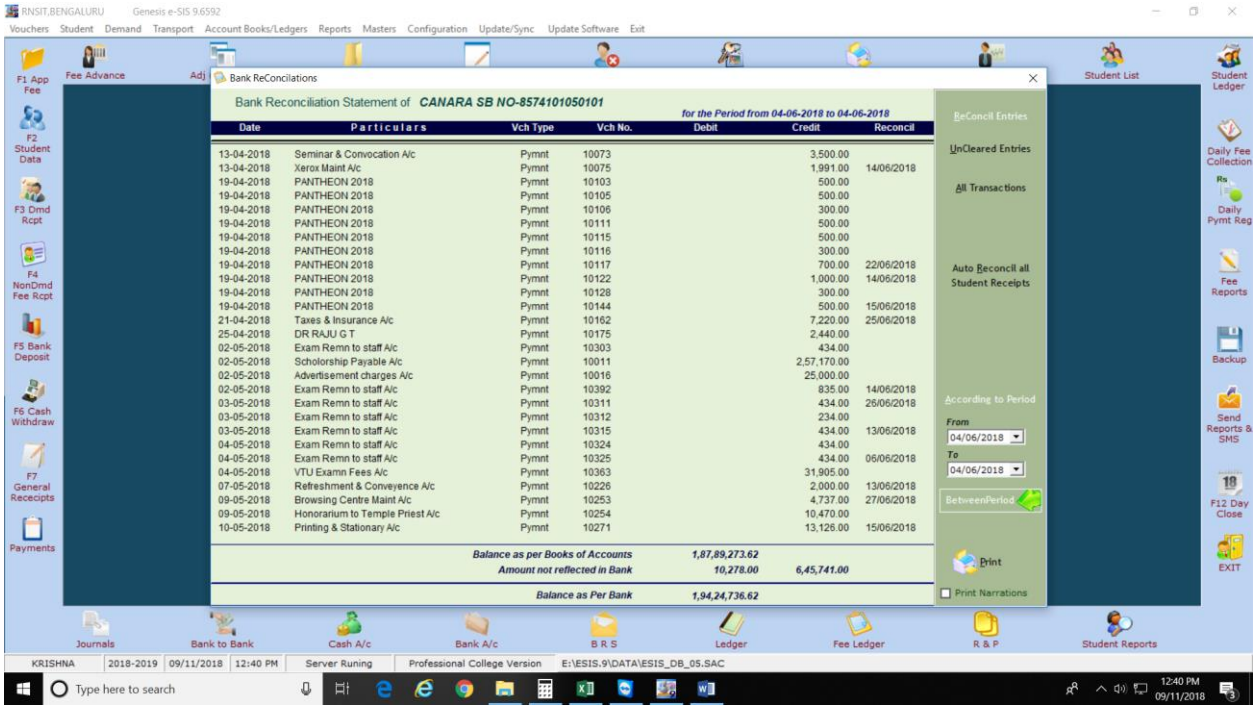
For some reason the below entry for amount 74,160 was deleted and re-entered.



Now we need to reconcile without fail.

1.20.8 Reconciling the Payment Entries

Sometimes the receipts get matched, but the payments don't get matched. Hence the Balance as per bank doesn't match with bank pass sheet.



Here the difference is

As per bank pass sheet : 19435557.12

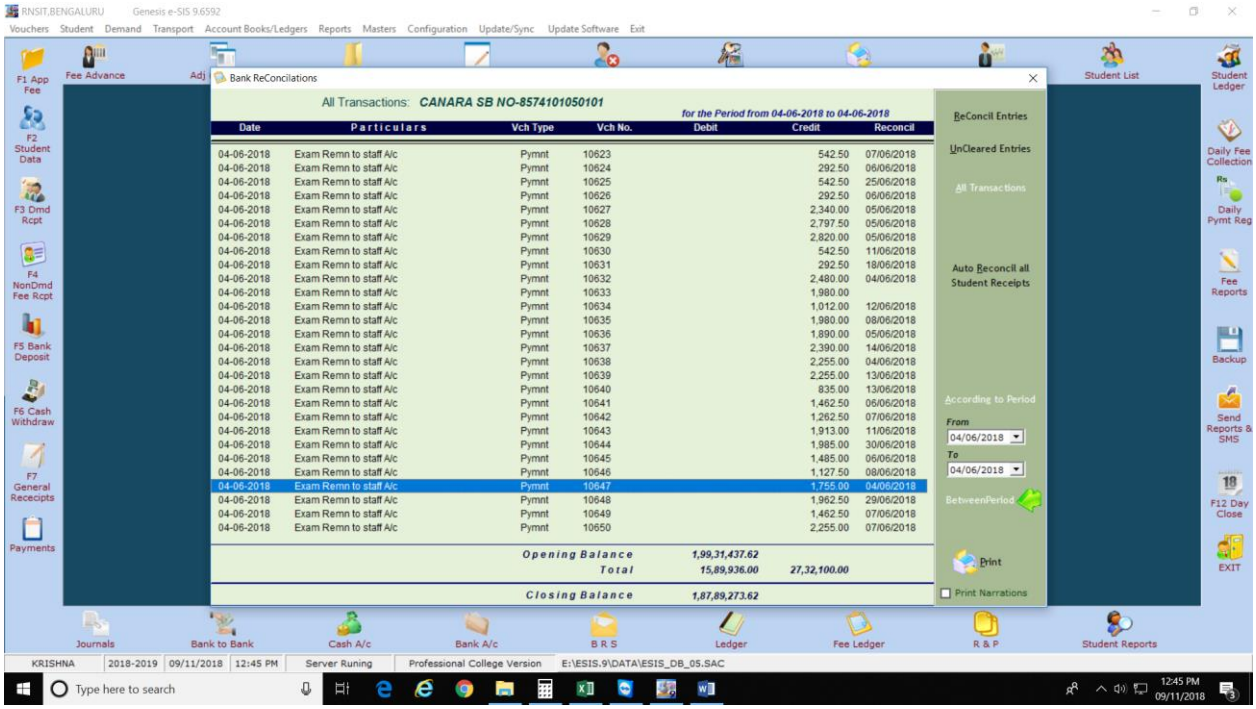
Balance as per bank in software is : 19424736.62

Difference is : 10820.50

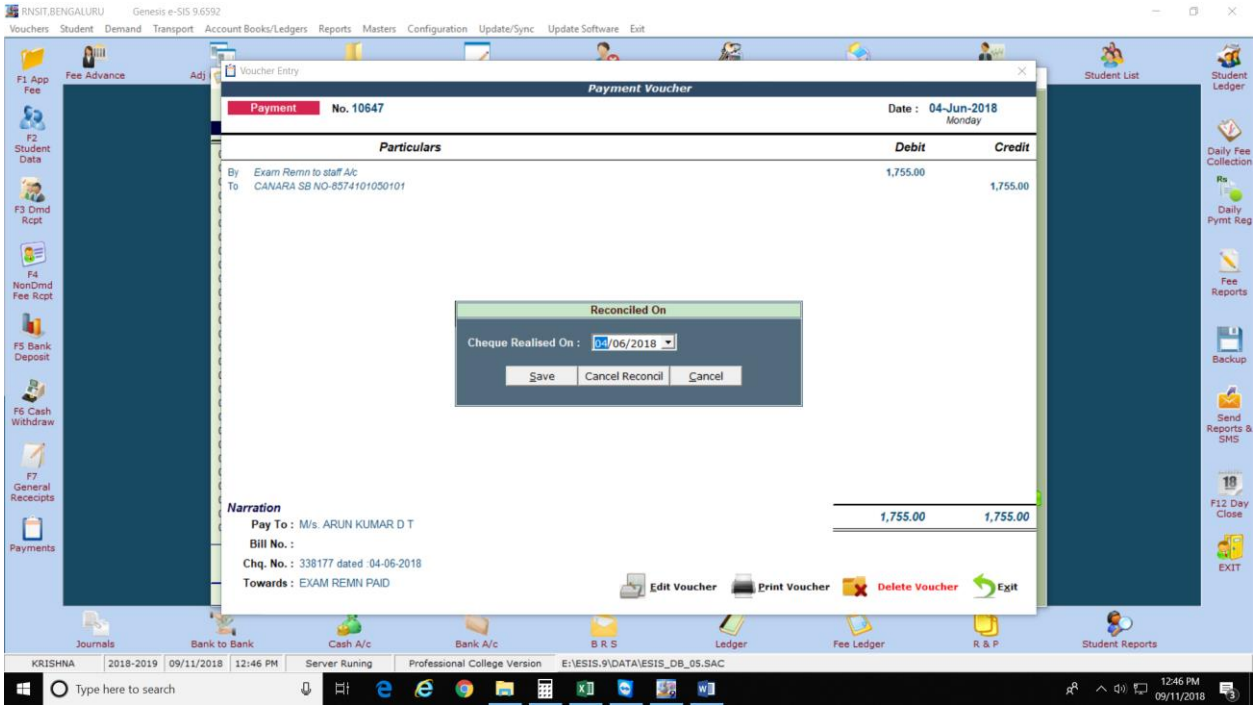
Now we need to check whether all the payment entries present as per bank sheet.

Click on All Transactions

Check each entry for date 04/06/2018 exists in bank pass sheet

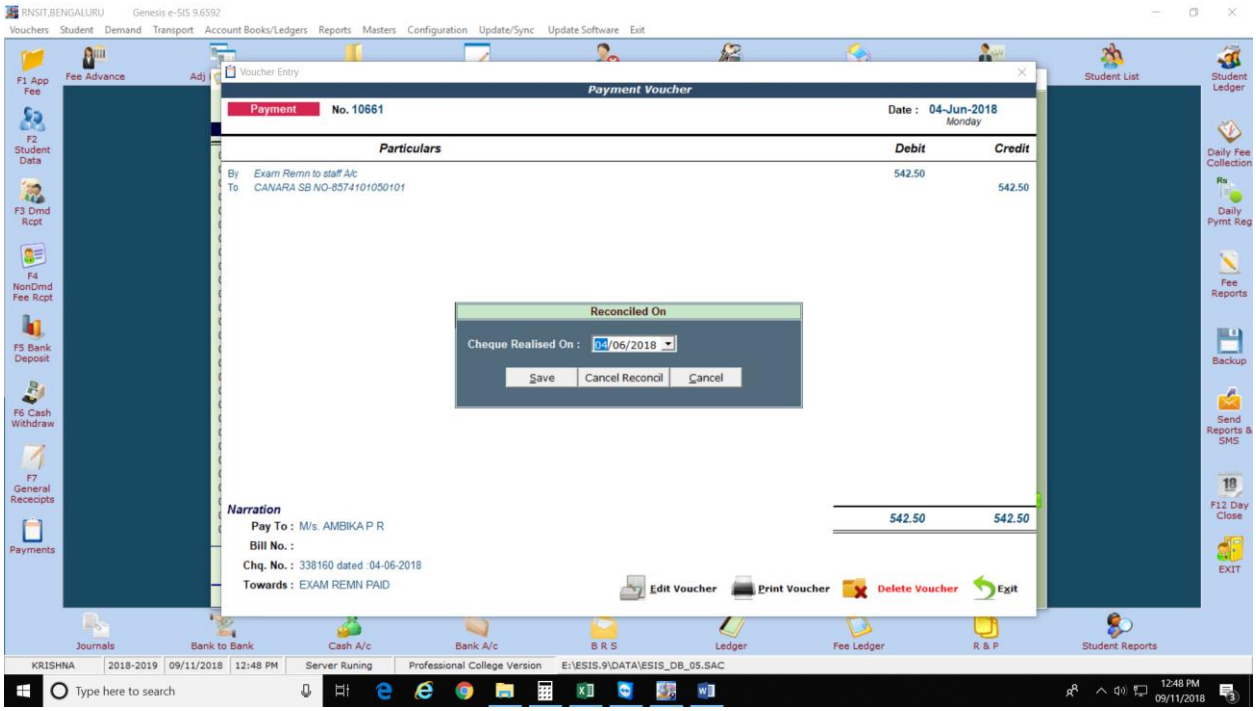


Open this entry and see whether the cheque no. and amount matches with pass sheet

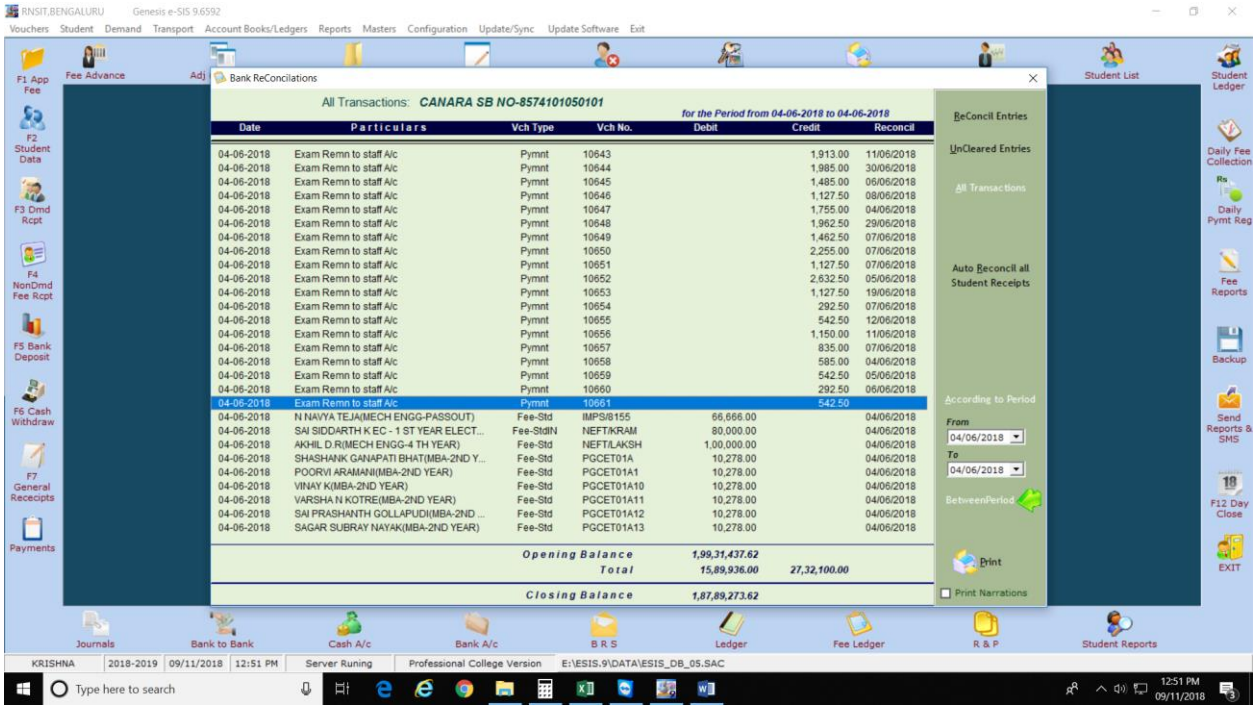


If matches, then goto next 04/06/2018 entry

Below entry doesn't exist for 04/06/2018. The amount nor the cheque no. doesn't exists. Hence we need to cancel the reconciliation for this date.



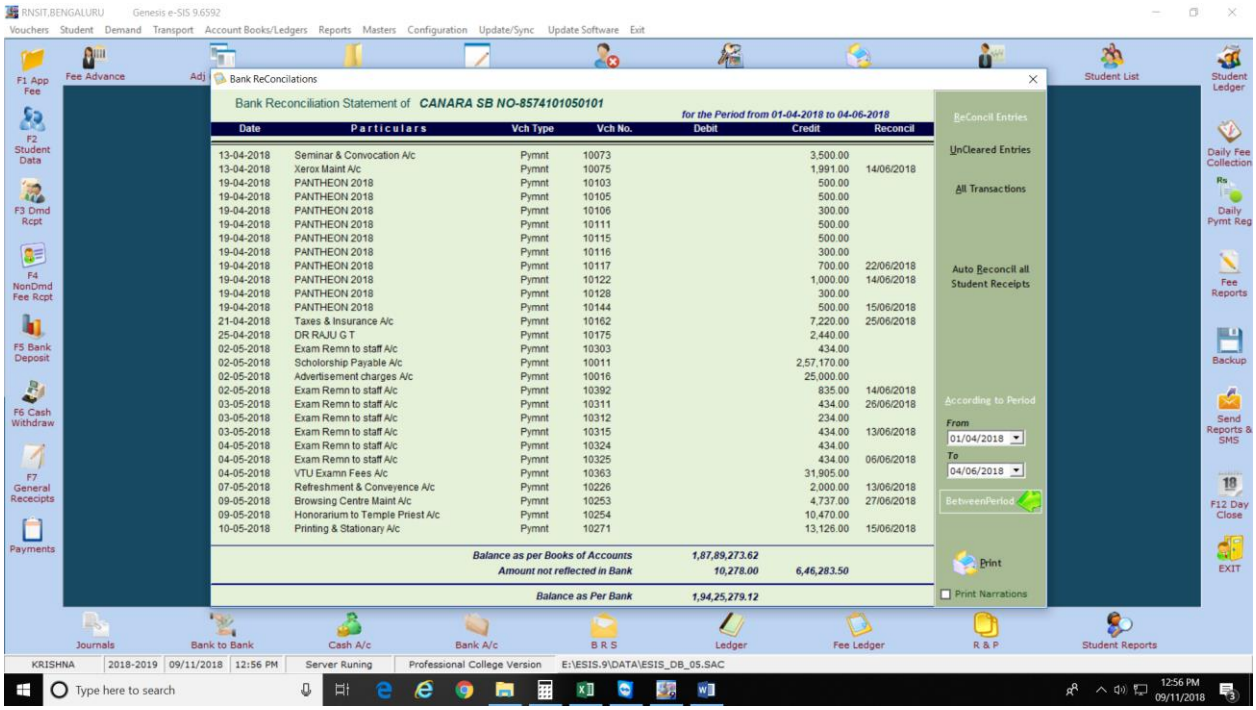
Click on Cancel Reconcil



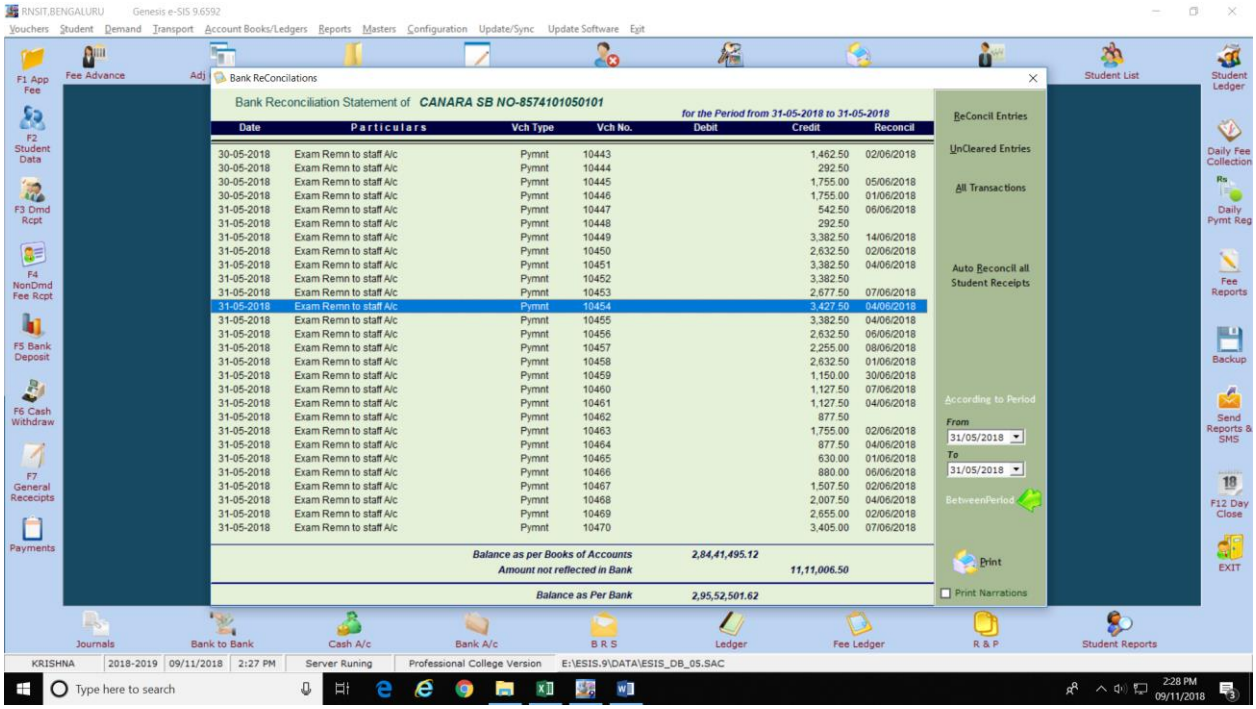
Repeat these steps, until the Balance as per bank matches with bank pass sheet

If it still doesn't match

Select the date range from 01/04/2018 to 04/06/2018

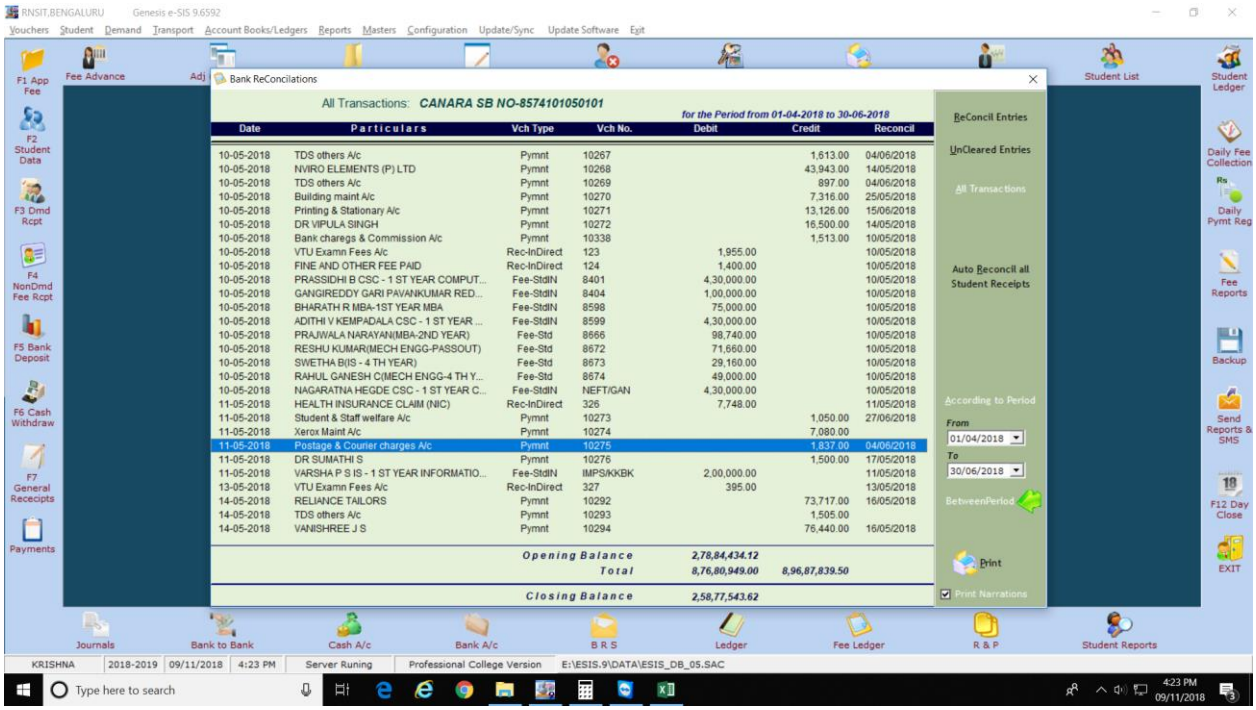


Look for the amount, open the entry and check whether cheque no. is matching, if so reconcile it to 04/06/2018

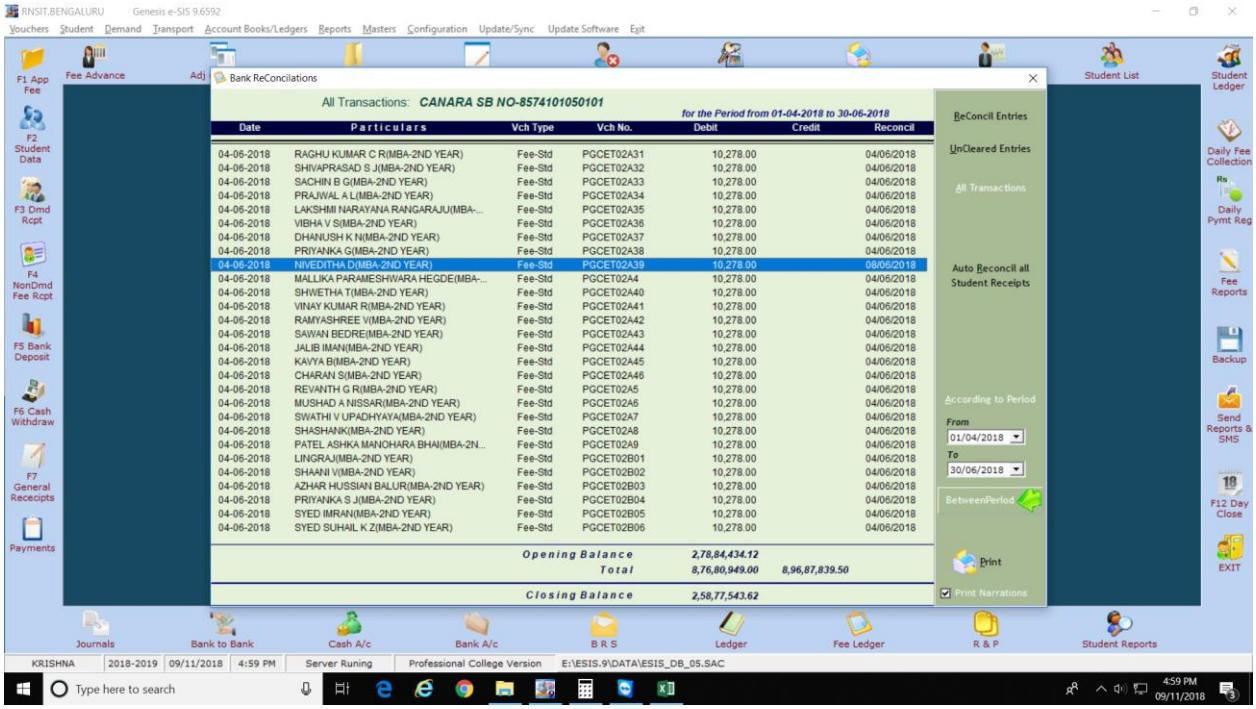


This entry is done on 31-05-2018, but its cleared on 04-06-2018

BELOW cheque was issued on 11-05-2018, but got realized on 04-06-2018

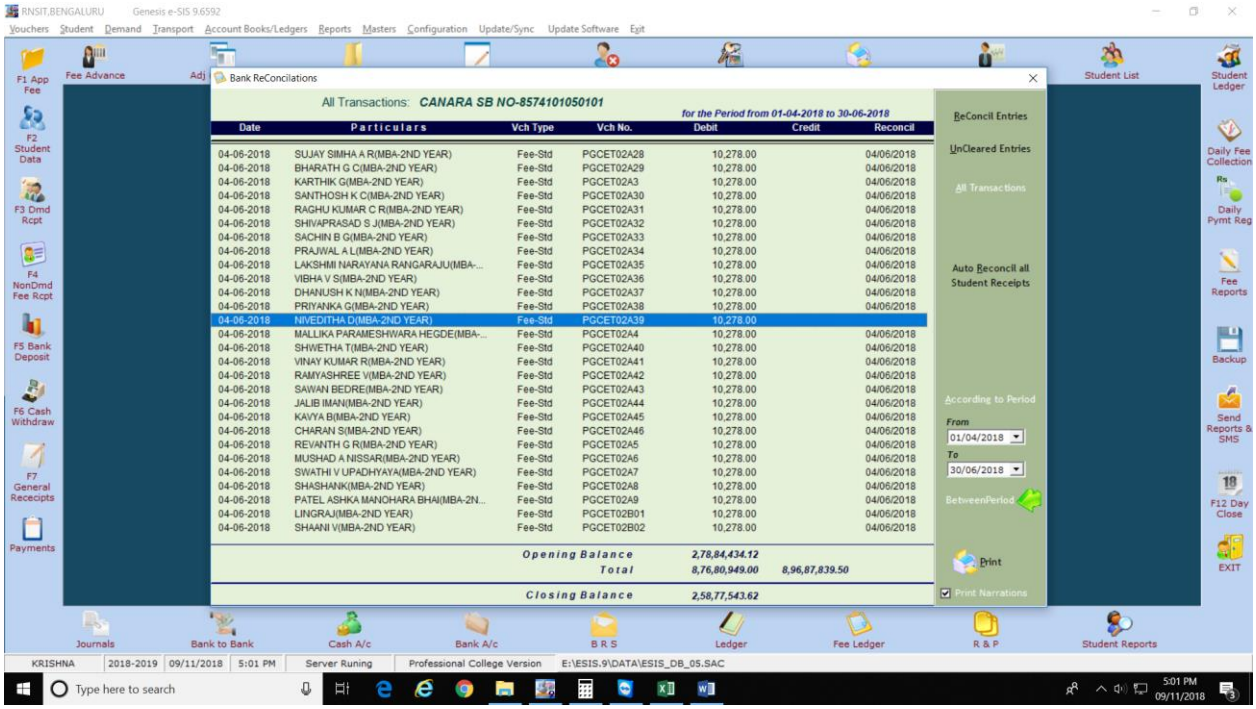


Reconcile date should be 04-06-2018 not 08-06-2018

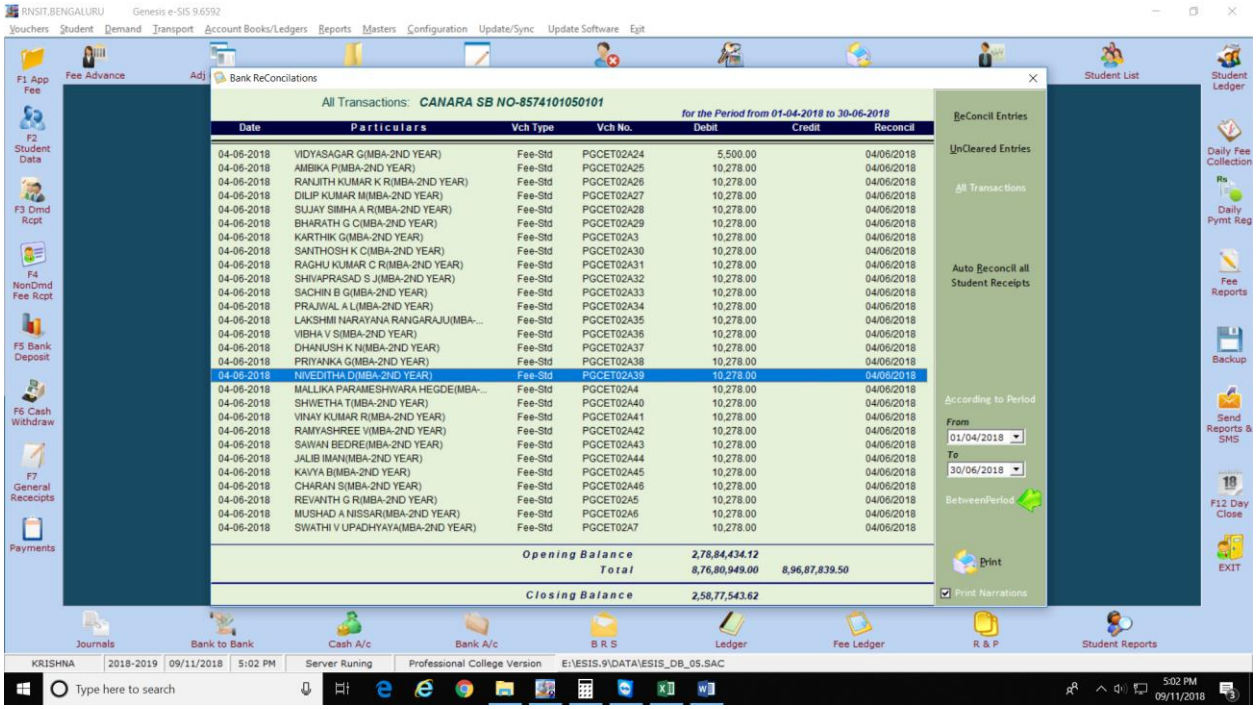


So first cancel the reconciled date by clicking Cancel Reconcil

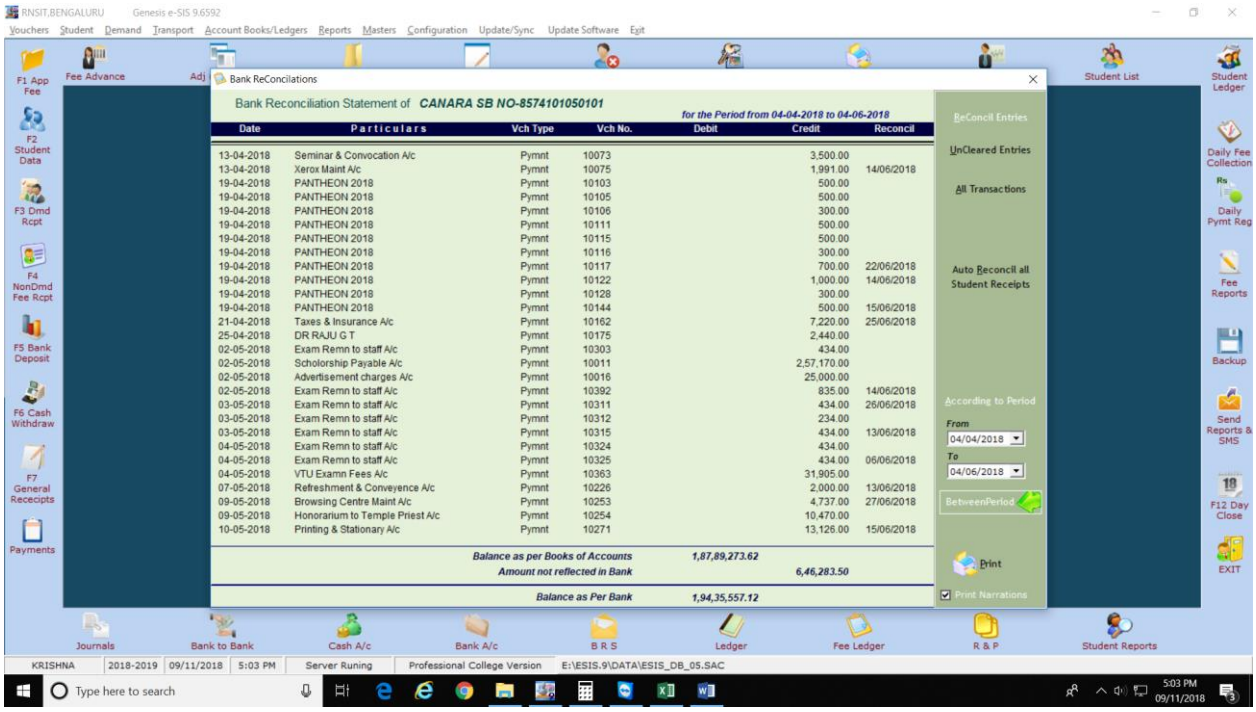
It shows blank under Reconcil



Now enter the correct date which is 04-06-2018



Now its tallyed with bank parse sheet

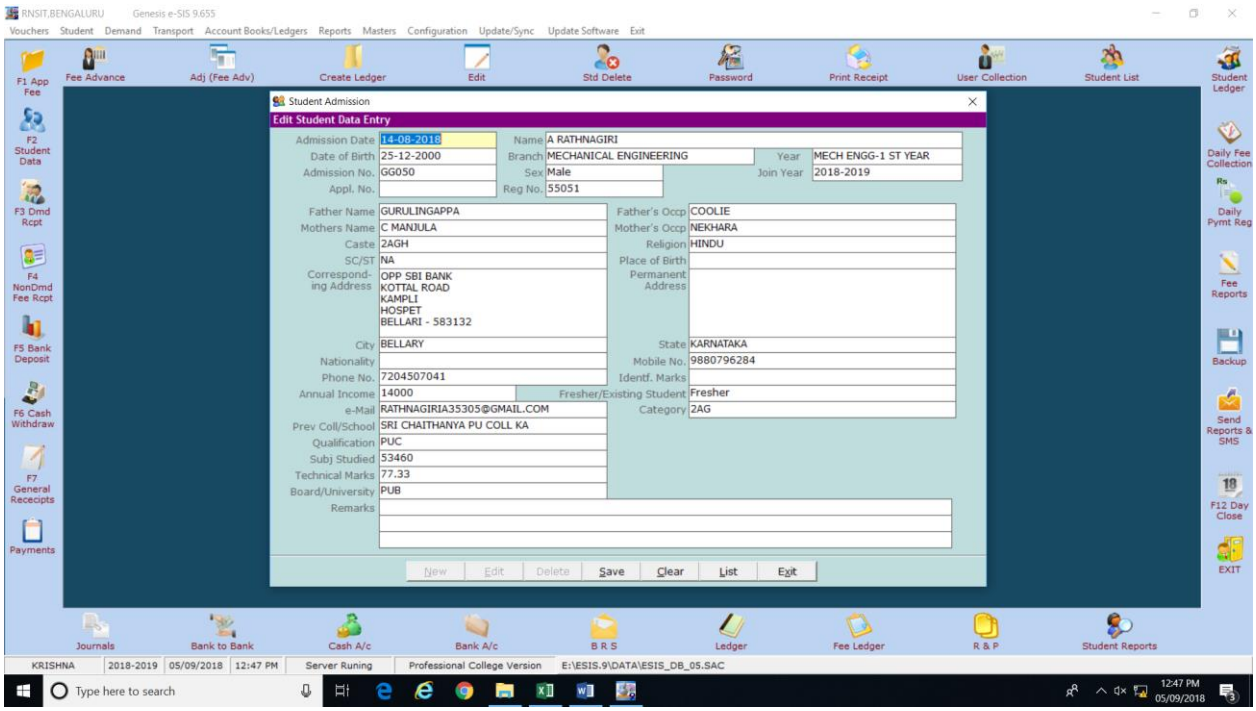


2 Student

2.1 Student Data

2.1.1 Add new Student

This screen is used for capturing Student details



This screen can be used for Adding, Editing & Deleting the student

Use New, Edit or Delete button for the same

New Option

If particular branch doesn't exist, go to Masters and add the branch by selecting Branch Details option.

If father occupation doesn't display under drop down, then click on Add New Occupation in the drop down and enter the new Occupation. Follow this procedure for adding new Caste, Religion, City and State.

Ensure right Category is selected, while adding new student. In case wrong Category is selected, then go to Masters and select Change Category option to change the Category.

If a Category doesn't exist, then go to Masters and select Categories option to add or edit a Category.

2.1.2 Edit Student Details

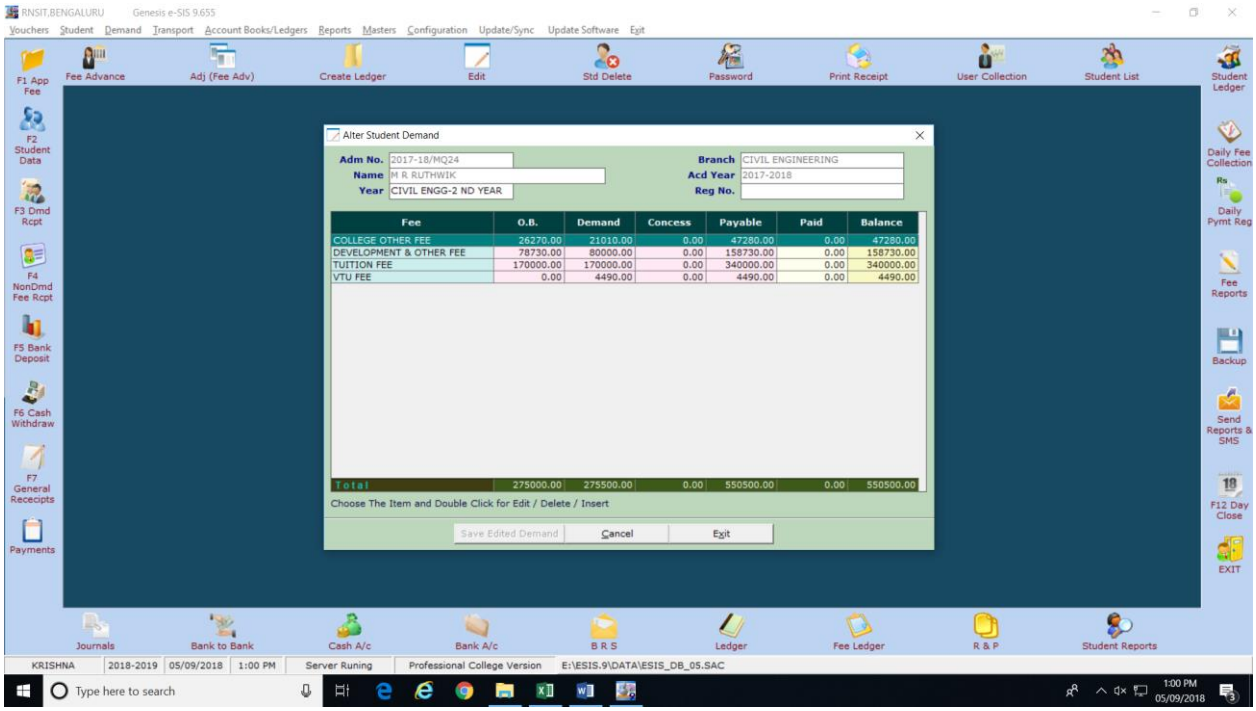
Edit Option

Select this to change student details, except Category.

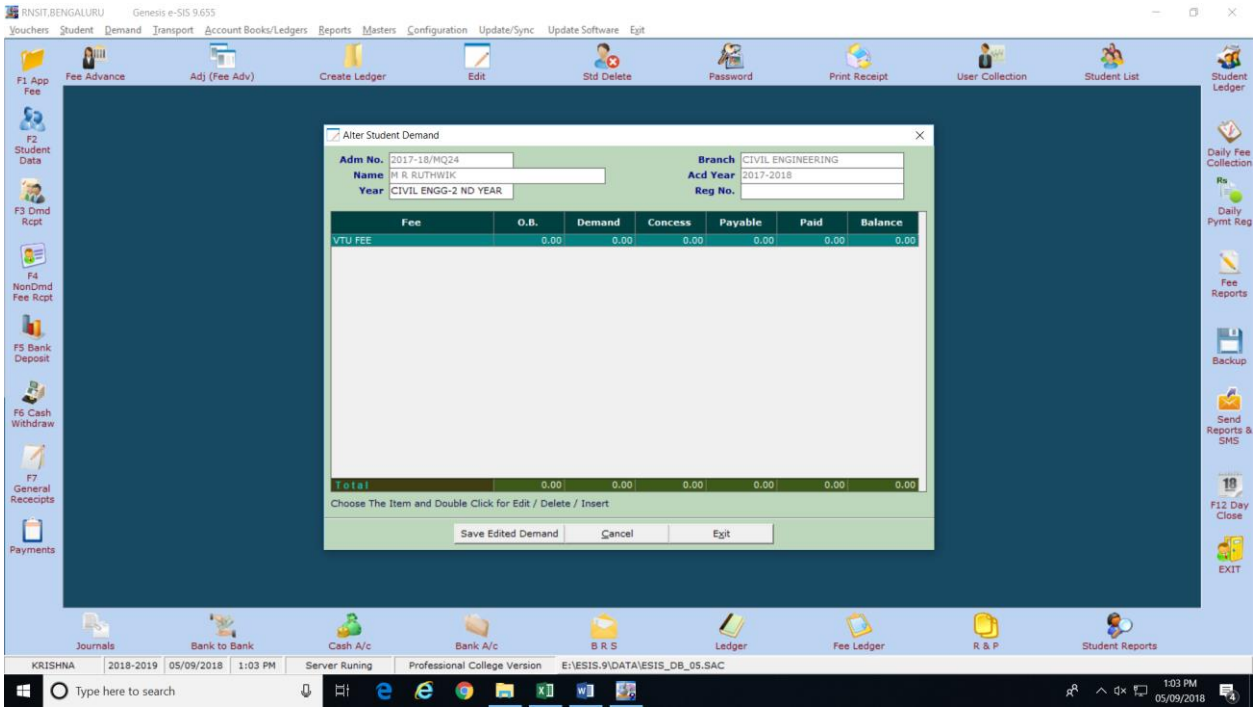
2.1.3 Delete a Student

Delete Option

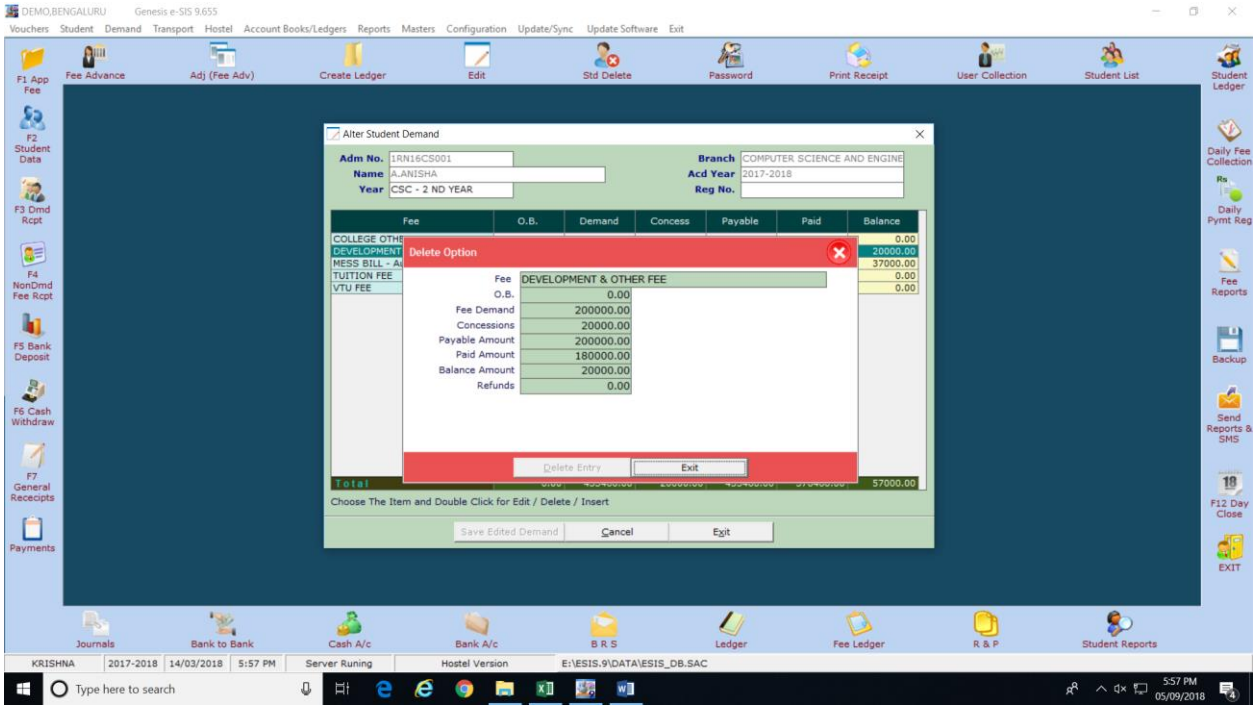
Use this option to delete a student. Before deleting the student ensure that there is no Demand for this student.



Deleted all the fee demand except one, as the system doesn't allow to delete the entire demand. Hence make that the one demand as **Zero**.

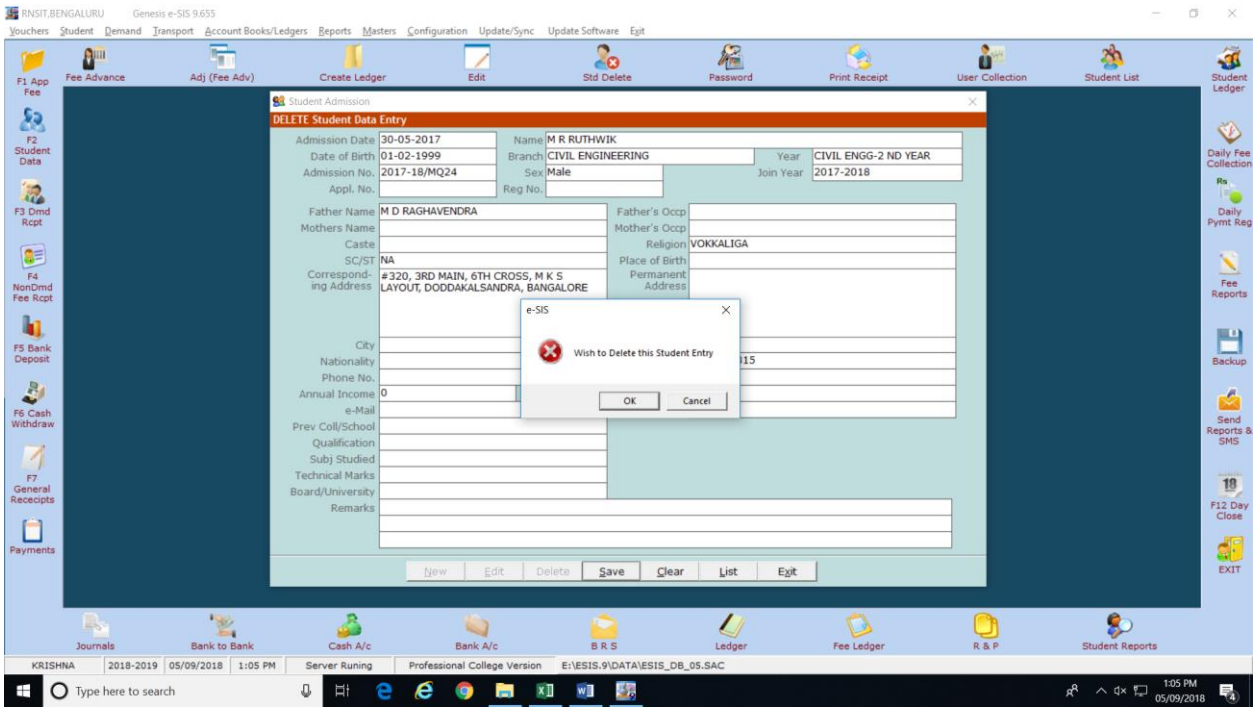


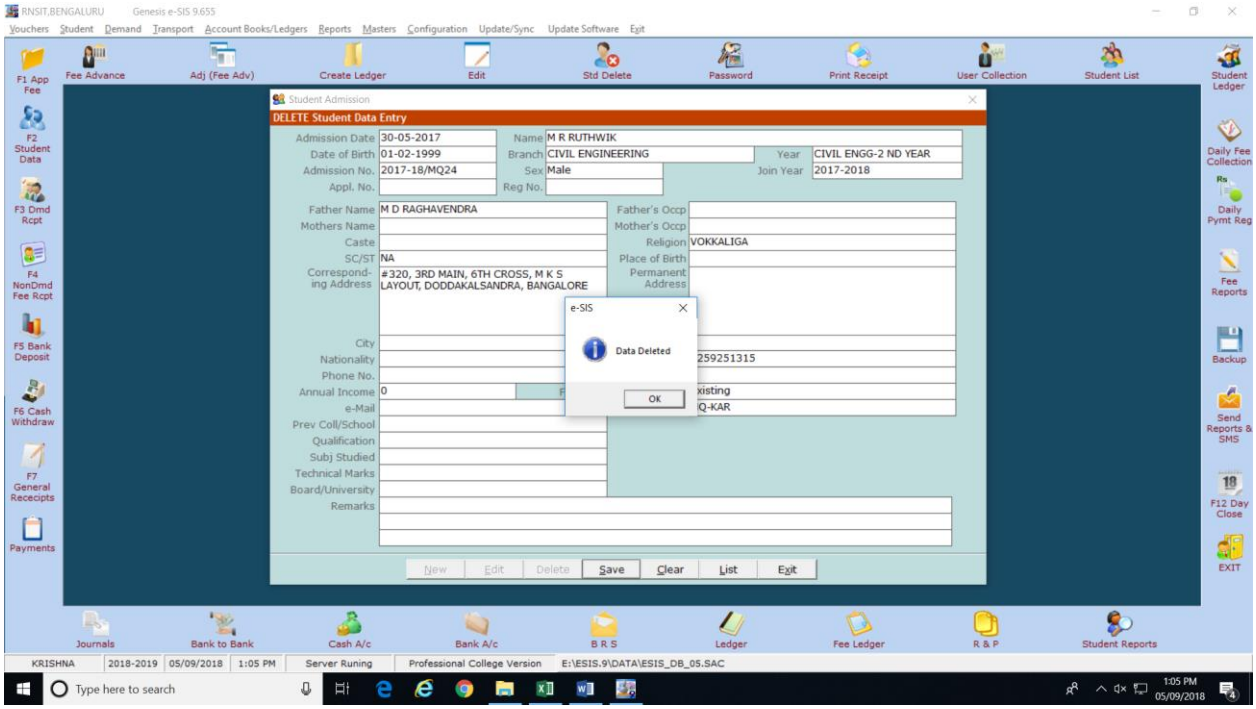
Demand cannot be deleted or modified to Zero, if already fee receipt is there for a particular student



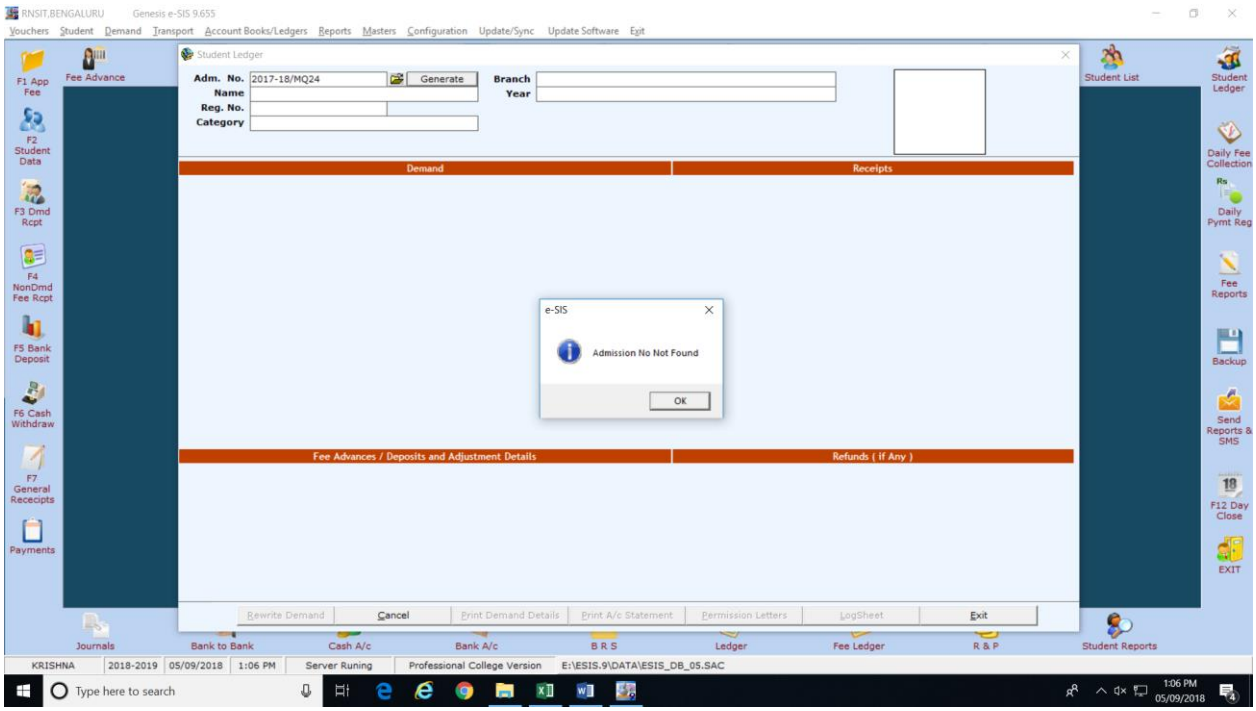
Delete Entry is de-highlighted, as there is a fee receipt attached to this student. In case you still want to delete the demand, then we need to delete the receipts and then the demand.

Now use the delete option to delete this student. Ensure the correct student is selected and click on **Save** button.

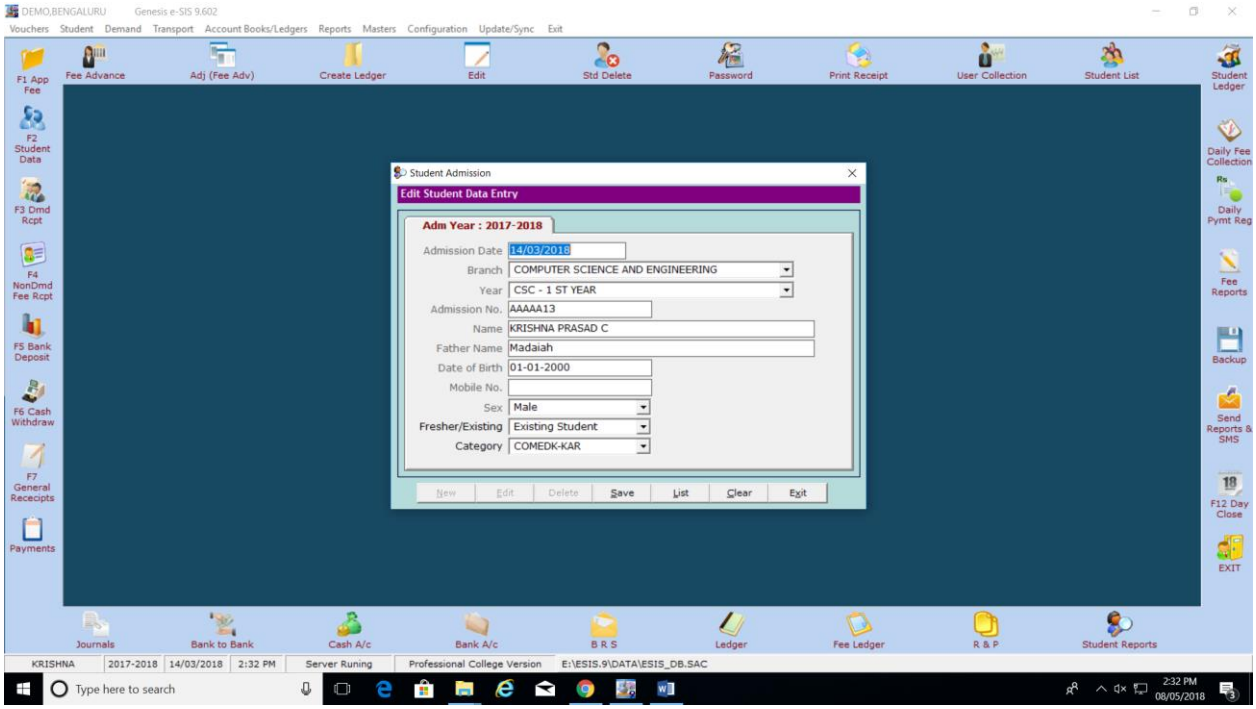




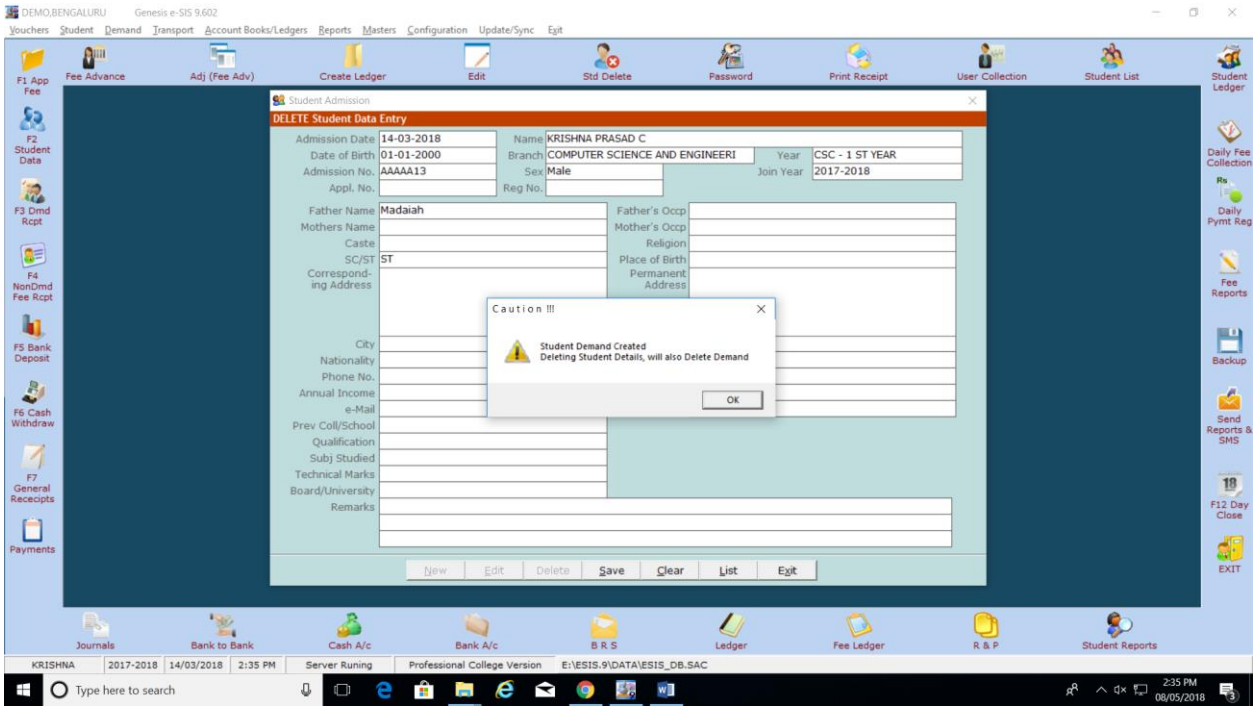
Now the student has been deleted.



2.2 New Student Minimum Entry

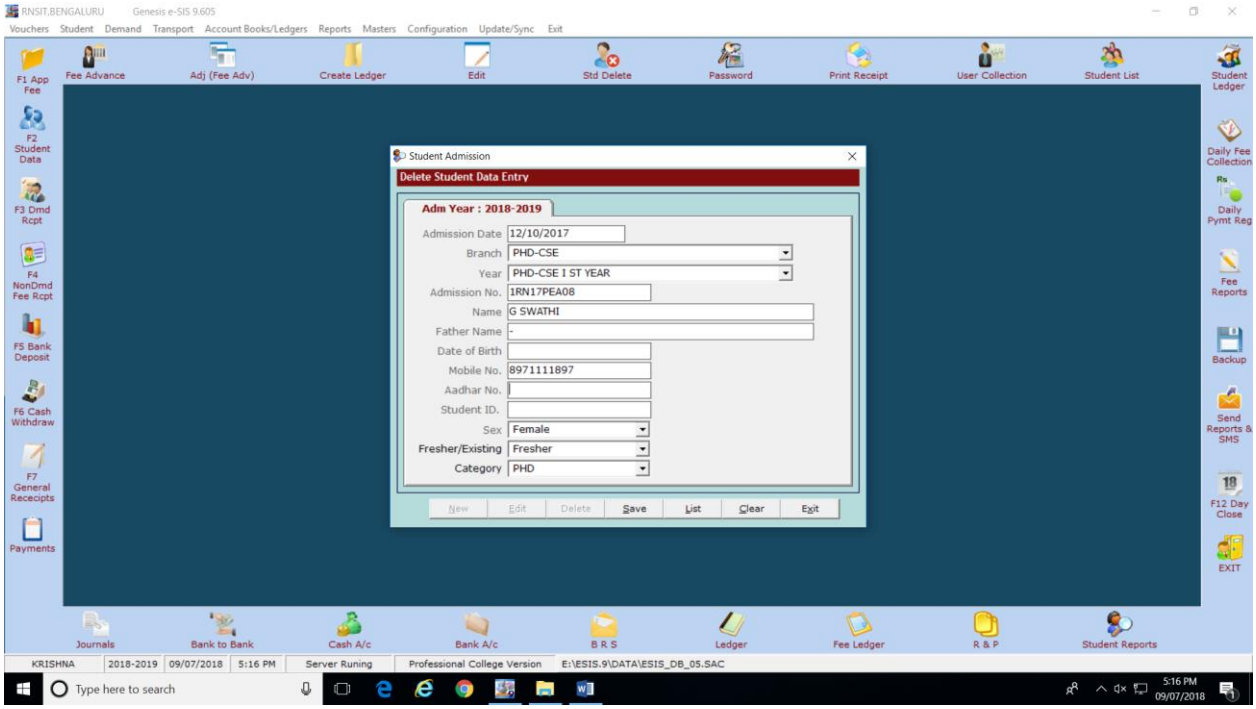


Can’t delete student if any fee is pending for payment

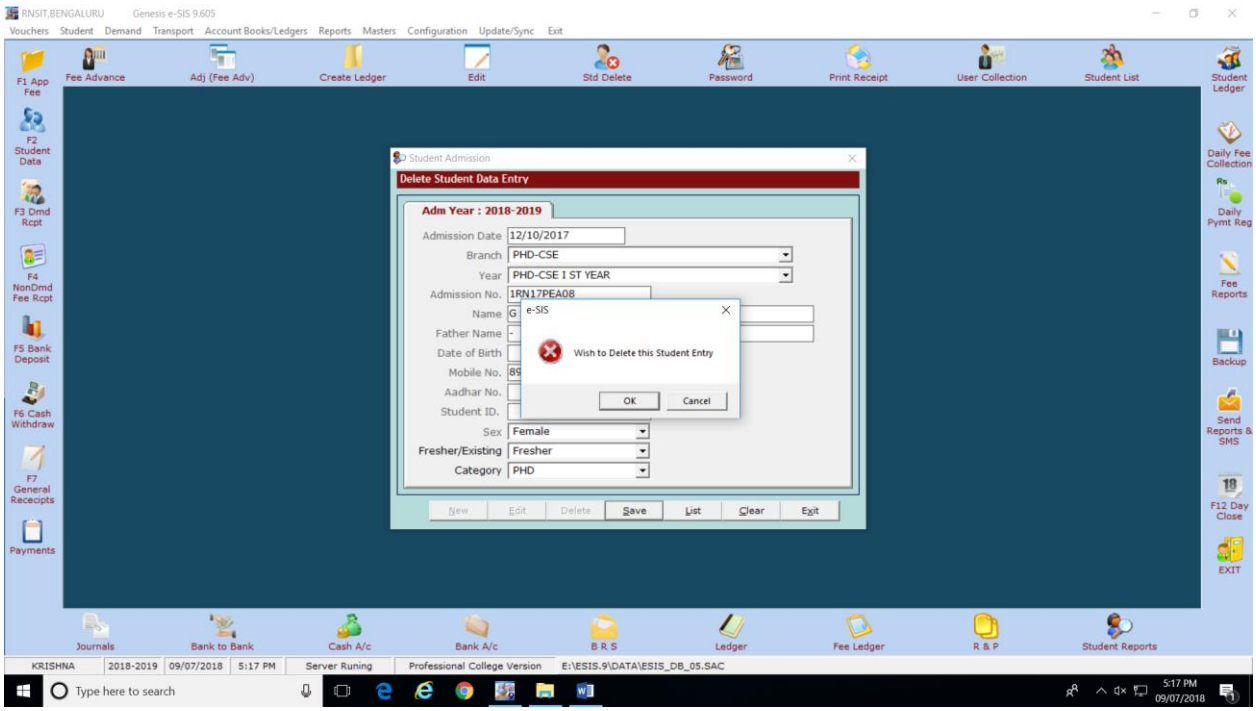


To delete a student

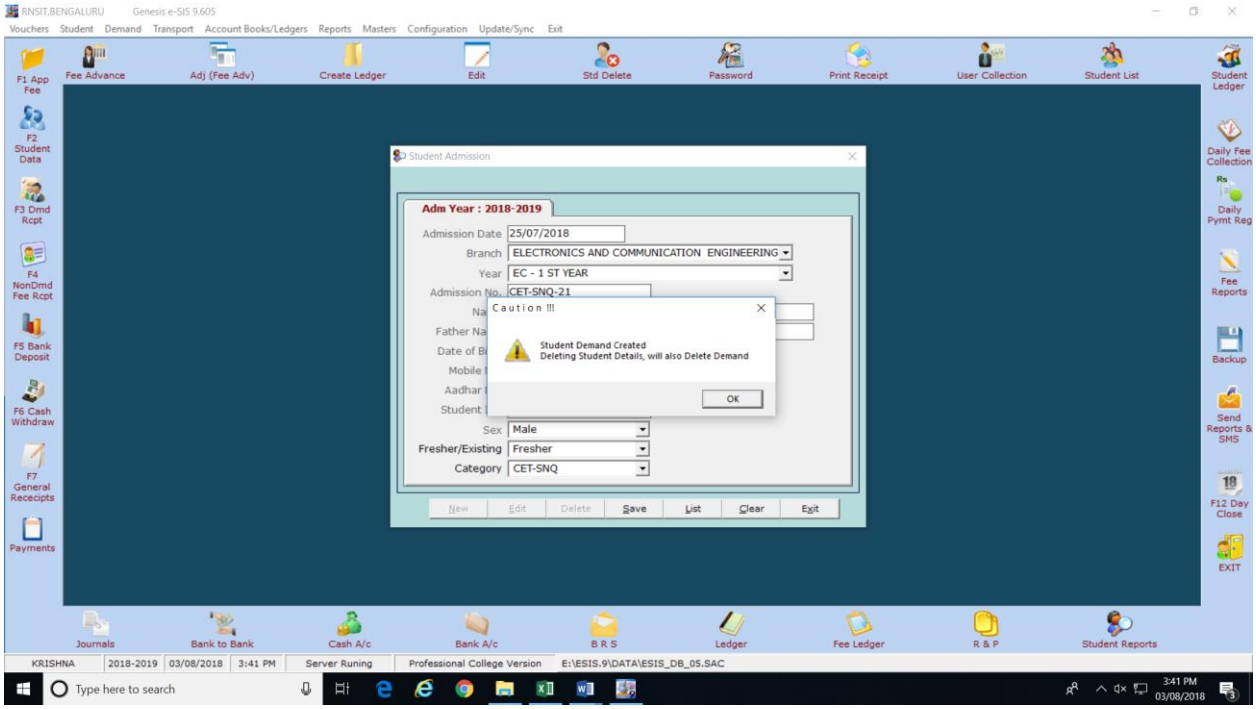
Click on Delete



Select the student for deletion and then click on save



If Demand is already created for this student, then we will not be able to delete



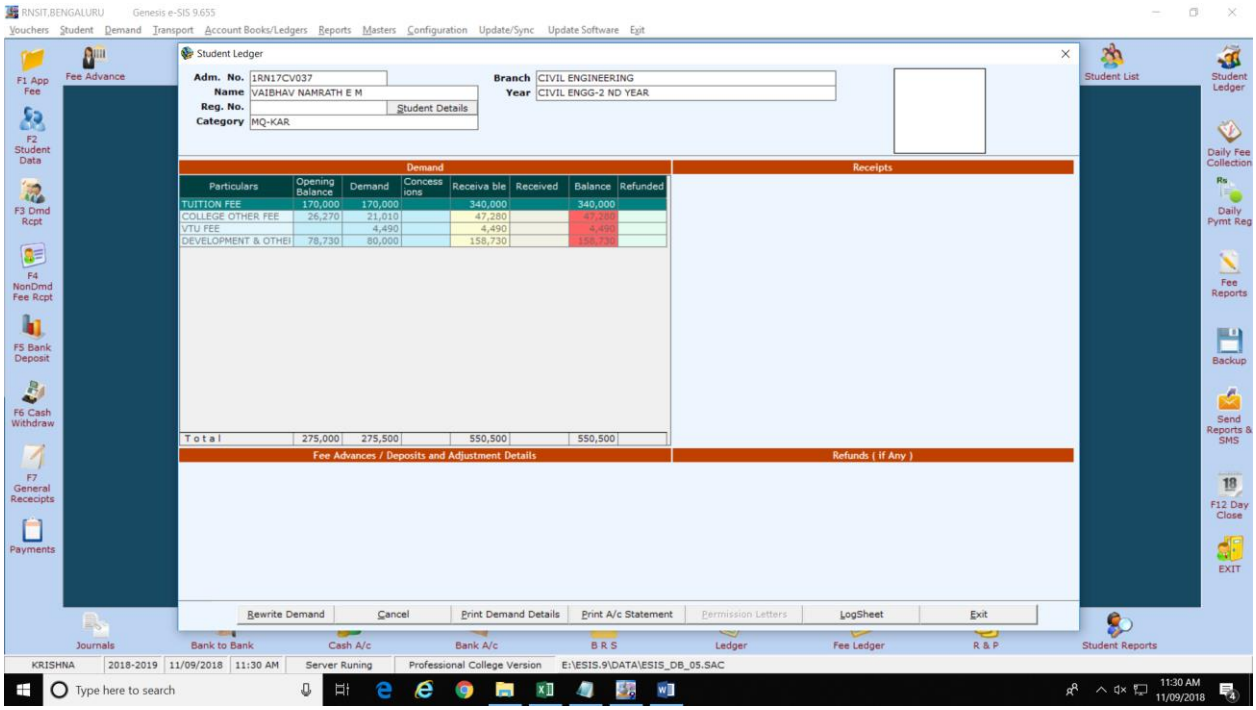
So best way is to make this student as Not Eligible

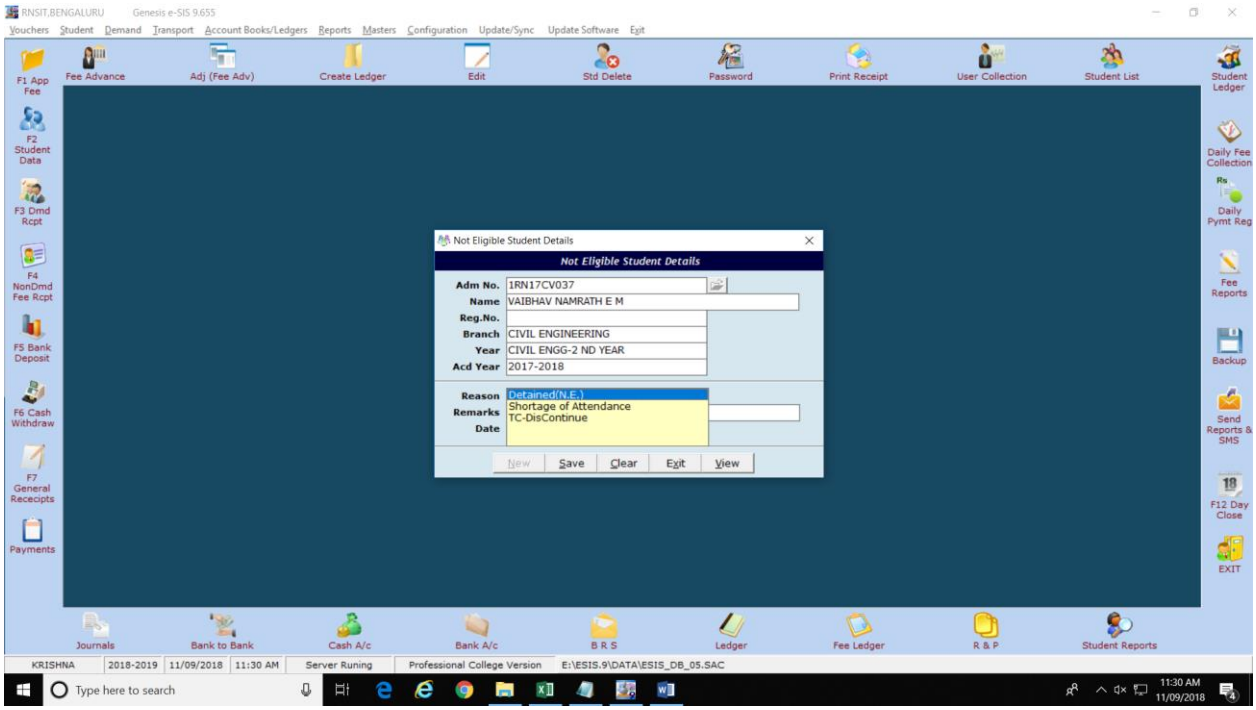
Also make the demand 0 for this student

2.3 Student Not Eligible

2.3.1 Make the Student Not Eligible

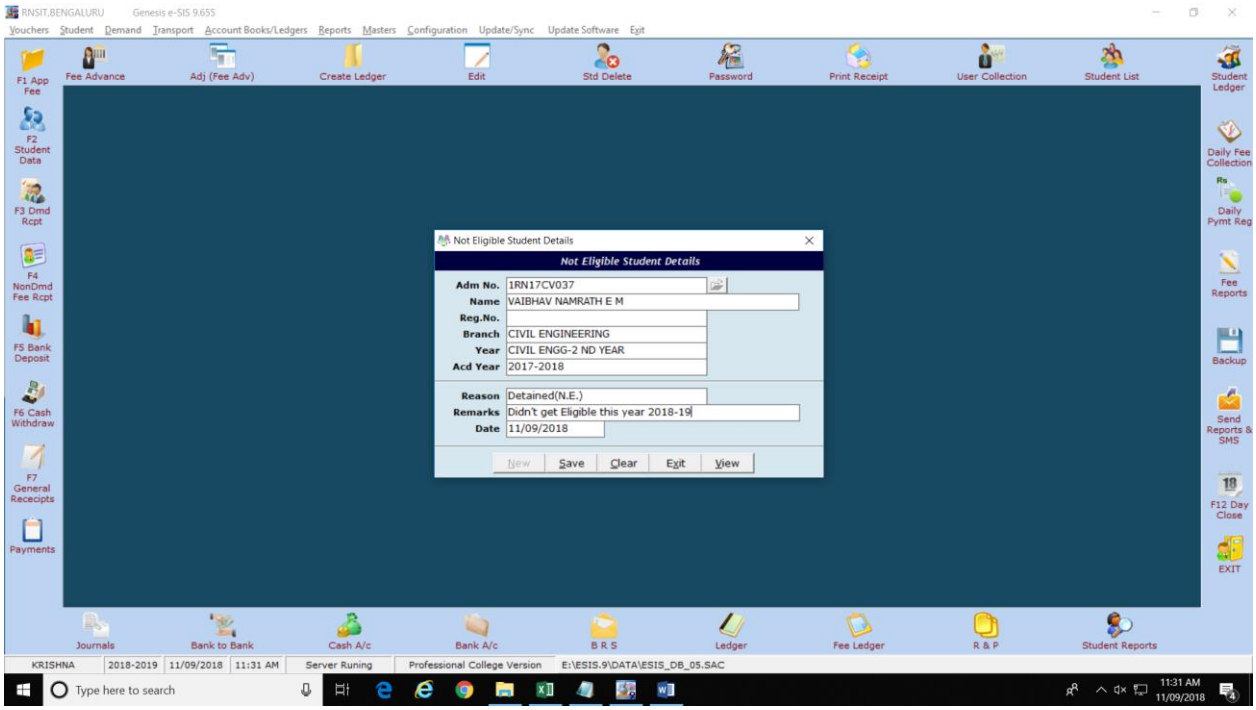
Some Students doesn't get Eligibility; hence we need to change the student status from Cur to N.E.

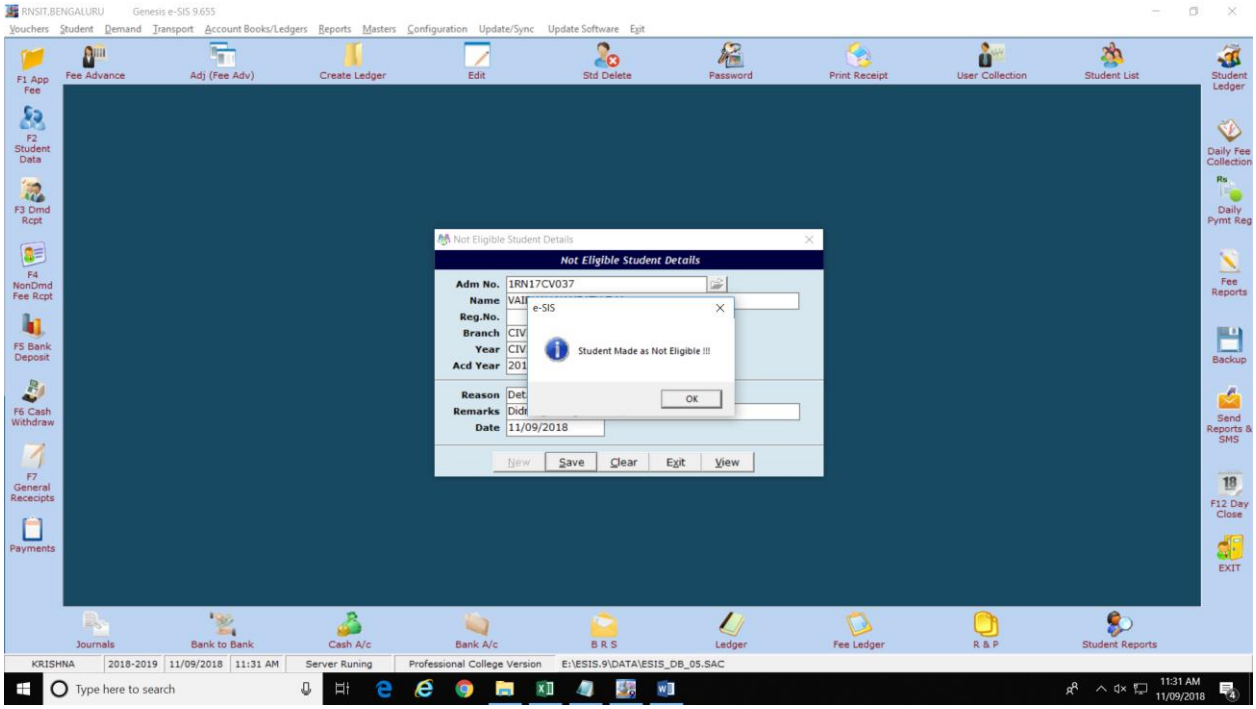




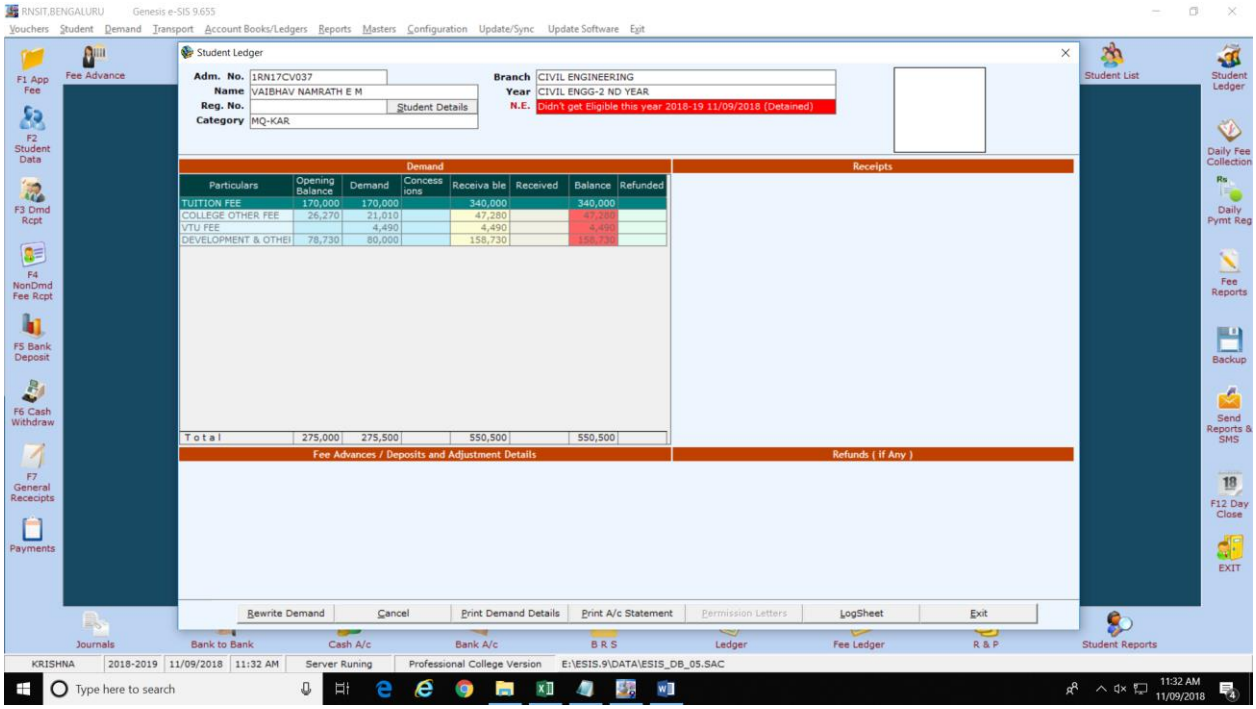
Select Reason as N.E.

Enter the remarks



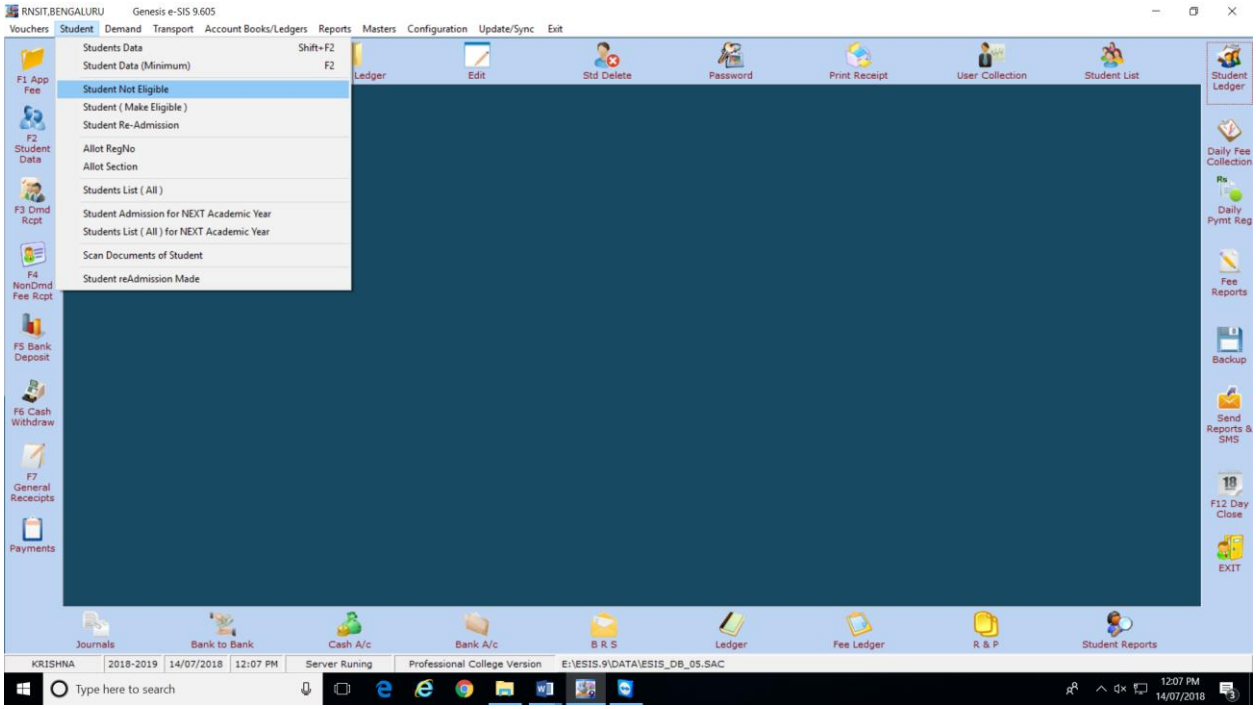


Now the student is shown as N.E.

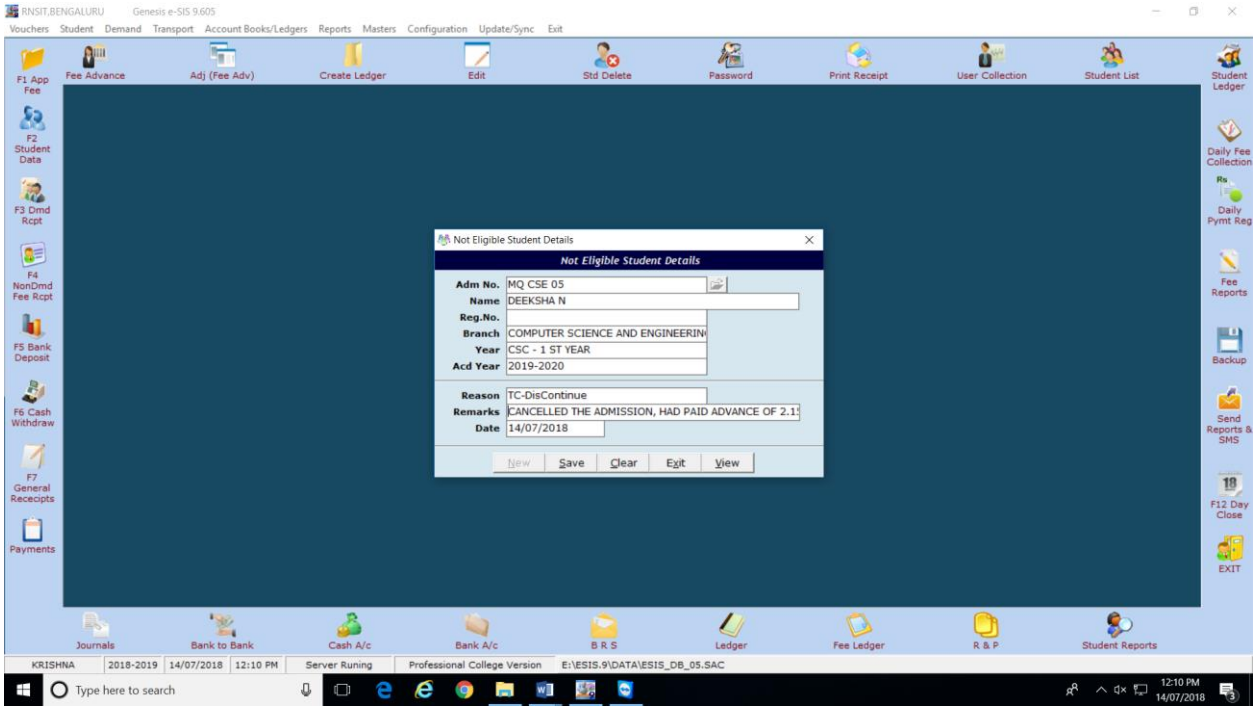


2.3.2 To Cancel a student, as this Student Cancelled the Admission

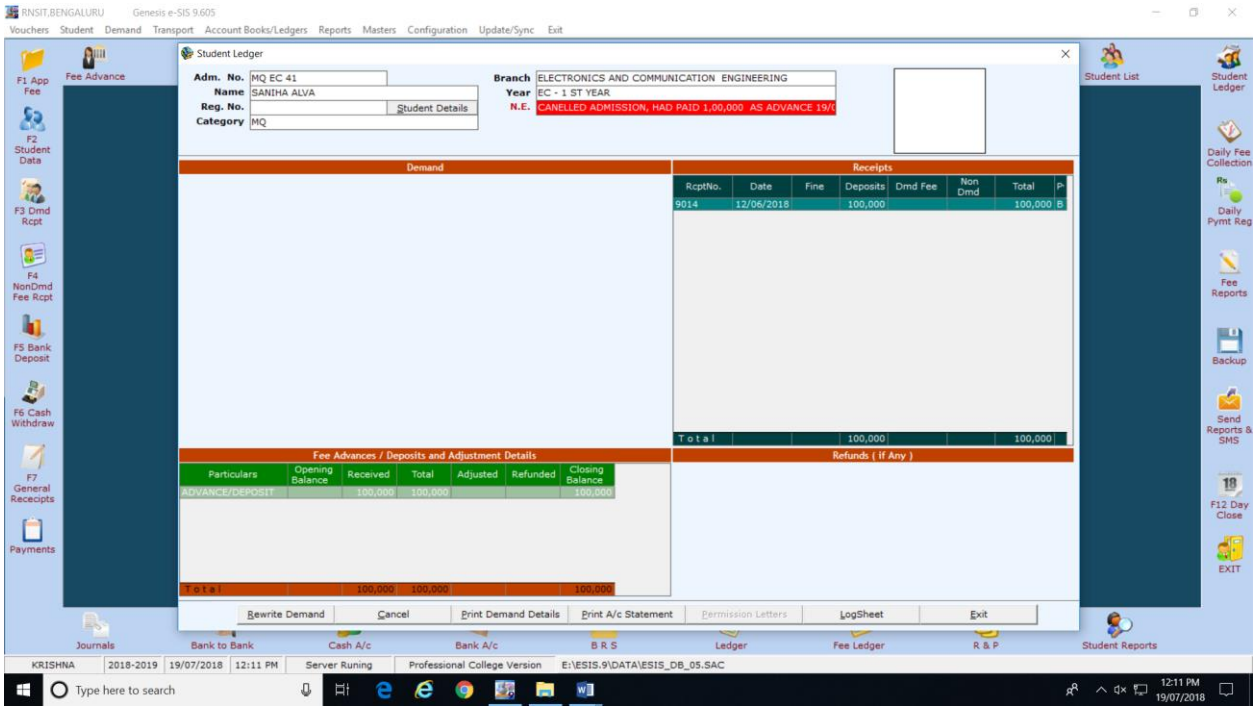
Some student does the admission and then will not join. We need to cancel this student and make Refund entry, since we need to pay back the paid fee amount



Enter the reason as Discontinued for the student and mention in the remarks as why the student left

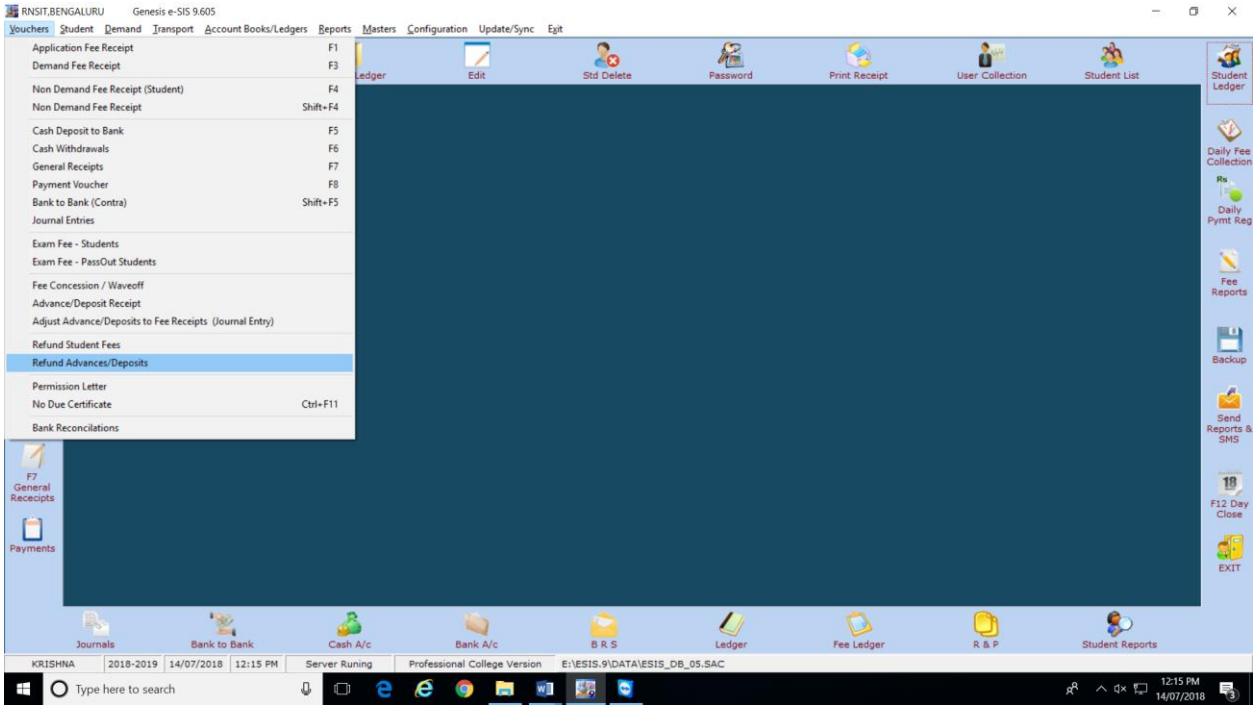


ONCE CANCELLED BELOW IS HOW THE SCREN SHOT LOOKS

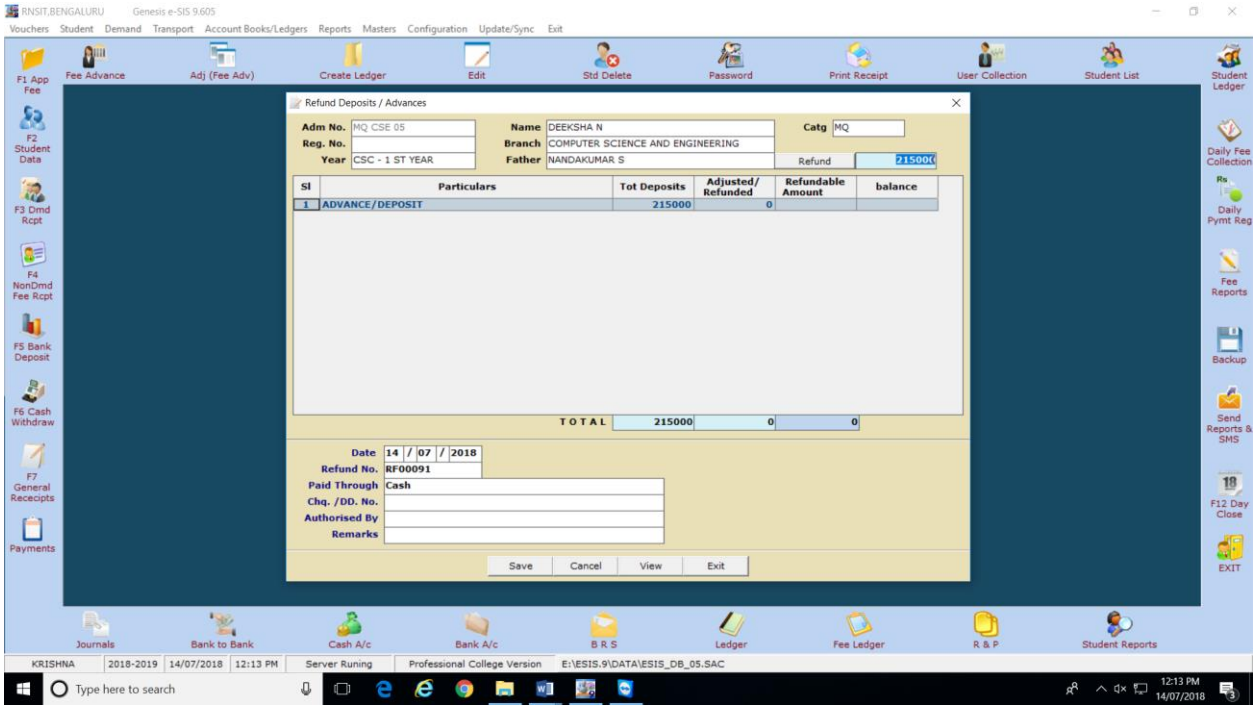


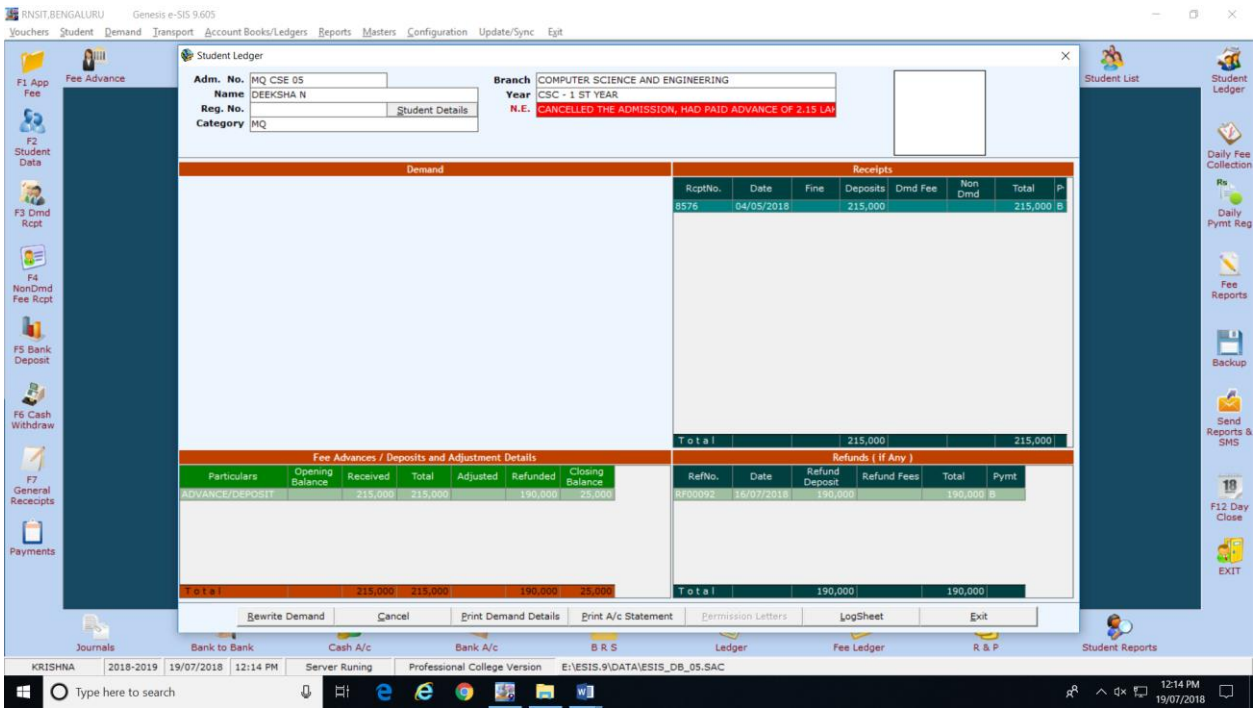
Now enter the refund details

Select Vouchers -> Refund Advances / Deposits option



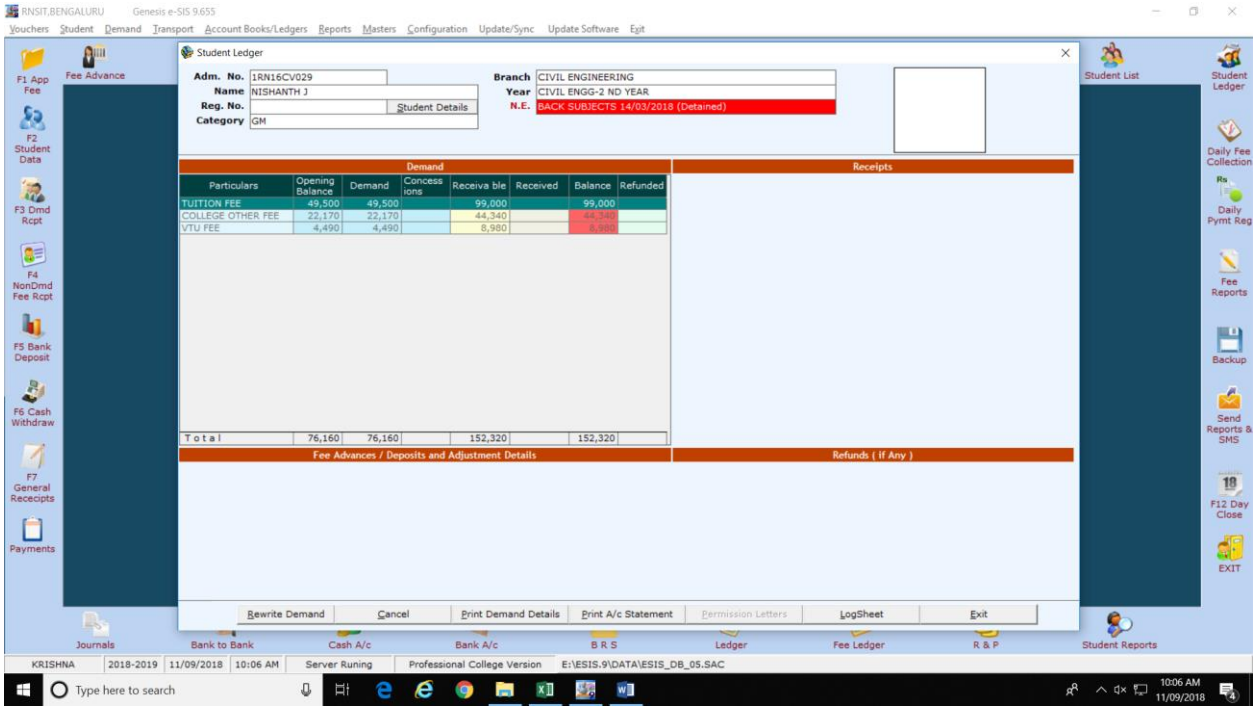
Deduct the booking charges and refund the remaining amount


RNSIT,BENGALURU Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Refund Deposits / Advances
Adm No. MQ CSE 05
Reg. No.
Year CSC - 1 ST YEAR
Name DEEKSHA N
Branch COMPUTER SCIENCE AND ENGINEERING
Father NANDAKUMAR S
Catg MQ
Refund 215000
Sl
Particulars
Tot Deposits
Adjusted/ Refunded
Refundable Amount
balance
1 ADVANCE/DEPOSIT 215000 0
TOTAL 215000 0 0
Date 14 / 07 / 2018
Refund No. RF00091
Paid Through Cash
Chq. /DD. No.
Authorised By
Remarks
Save
Cancel
View
Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 14/07/2018 12:13 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
12:13 PM 14/07/2018


RNSIT,BENGALURU Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Student List
Student Ledger
Student Ledger
Adm. No. MQ CSE 05
Name DEEKSHA N
Reg. No.
Category MQ
Student Details
Branch COMPUTER SCIENCE AND ENGINEERING
Year CSC - 1 ST YEAR
N.E. CANCELLED THE ADMISSION, HAD PAID ADVANCE OF 2.15 LAK
Demand
Receipts
RcptNo. Date Fine Deposits Dmd Fee Non Dmd Total
8576 04/05/2018 215,000 215,000
Total 215,000 215,000
Fee Advances / Deposits and Adjustment Details
Particulars Opening Balance Received Total Adjusted Refunded Closing Balance
ADVANCE/DEPOSIT 215,000 215,000 190,000 25,000
Total 215,000 215,000 190,000 25,000
Refunds (If Any)
RefNo. Date Refund Deposit Refund Fees Total Pymt
RF00092 16/07/2018 190,000 190,000
Total 190,000 190,000
Rewrite Demand
Cancel
Print Demand Details
Print A/c Statement
Permission Letters
LogSheet
Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 19/07/2018 12:14 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
12:14 PM 19/07/2018

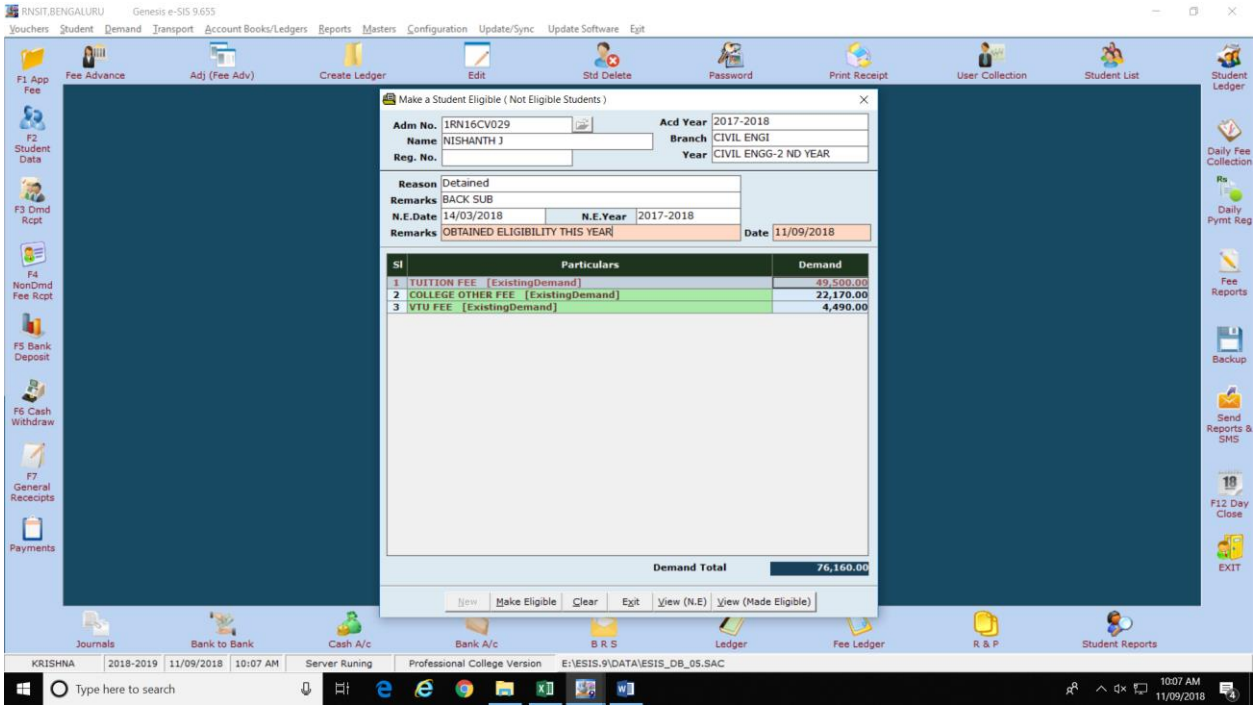
2.4 Student (Make Eligible)

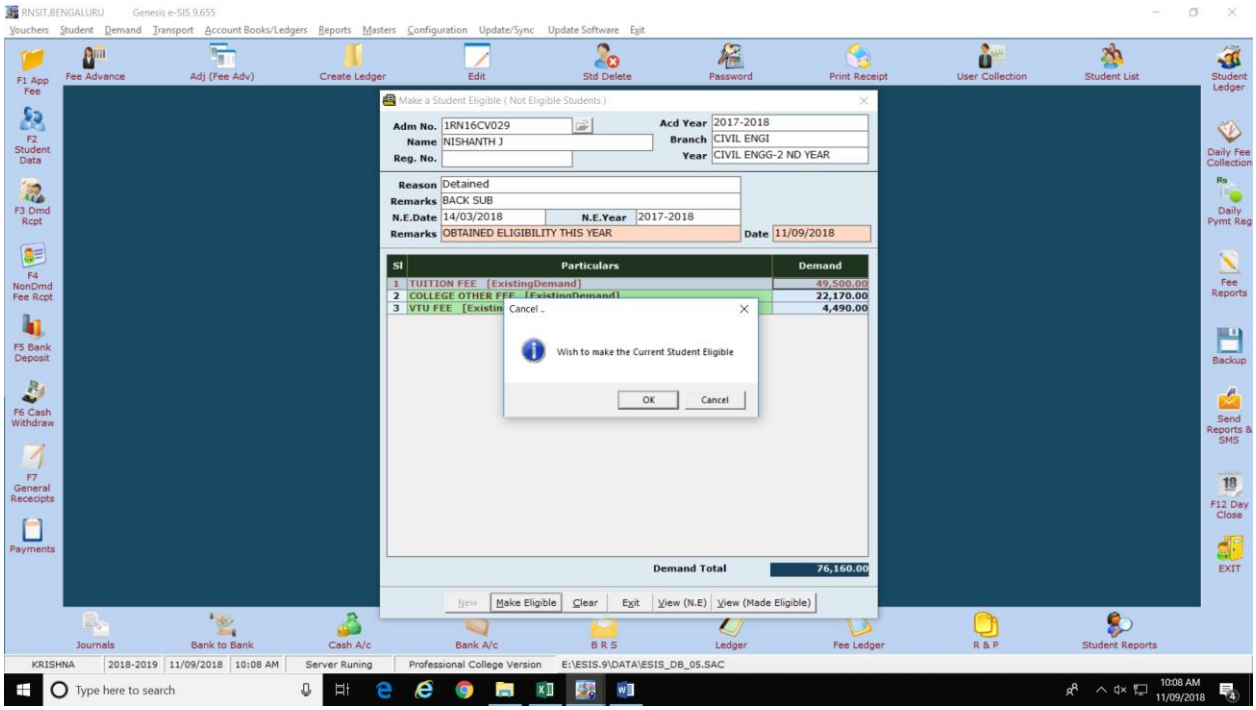
Some students will become eligible and we need to change their status from N.E (Not Eligible) to Cur

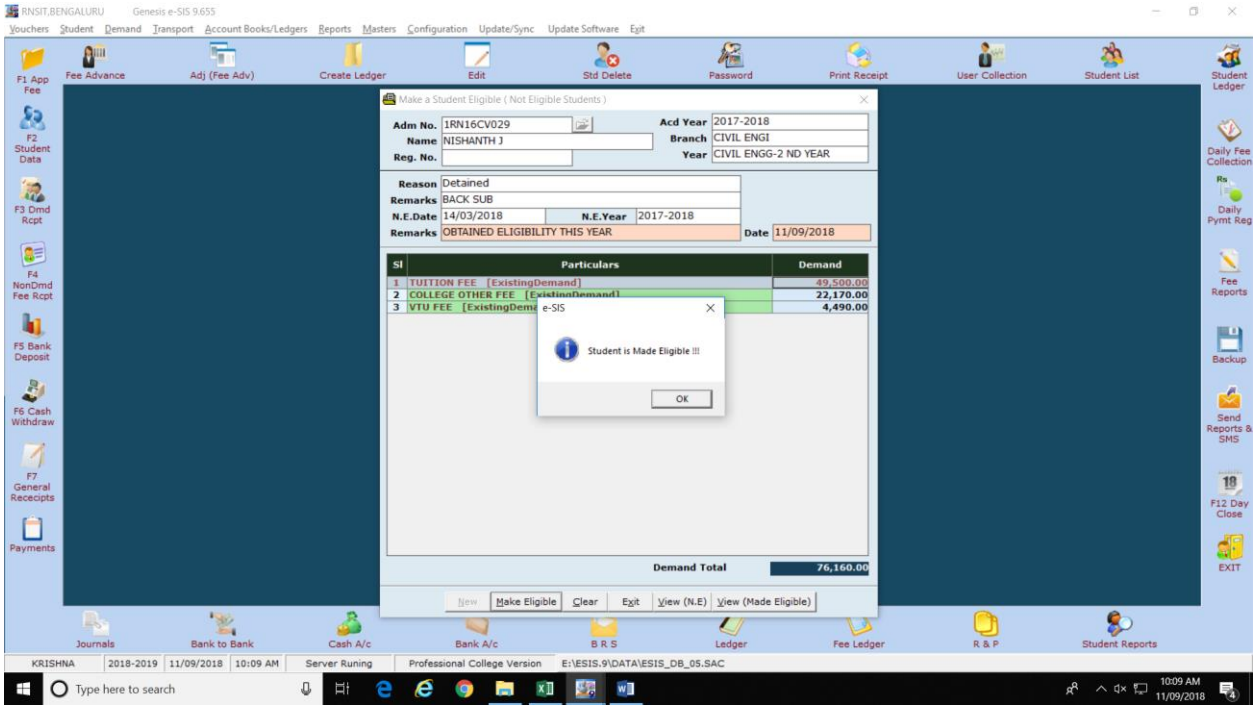


We need to be very careful in creating these students demand

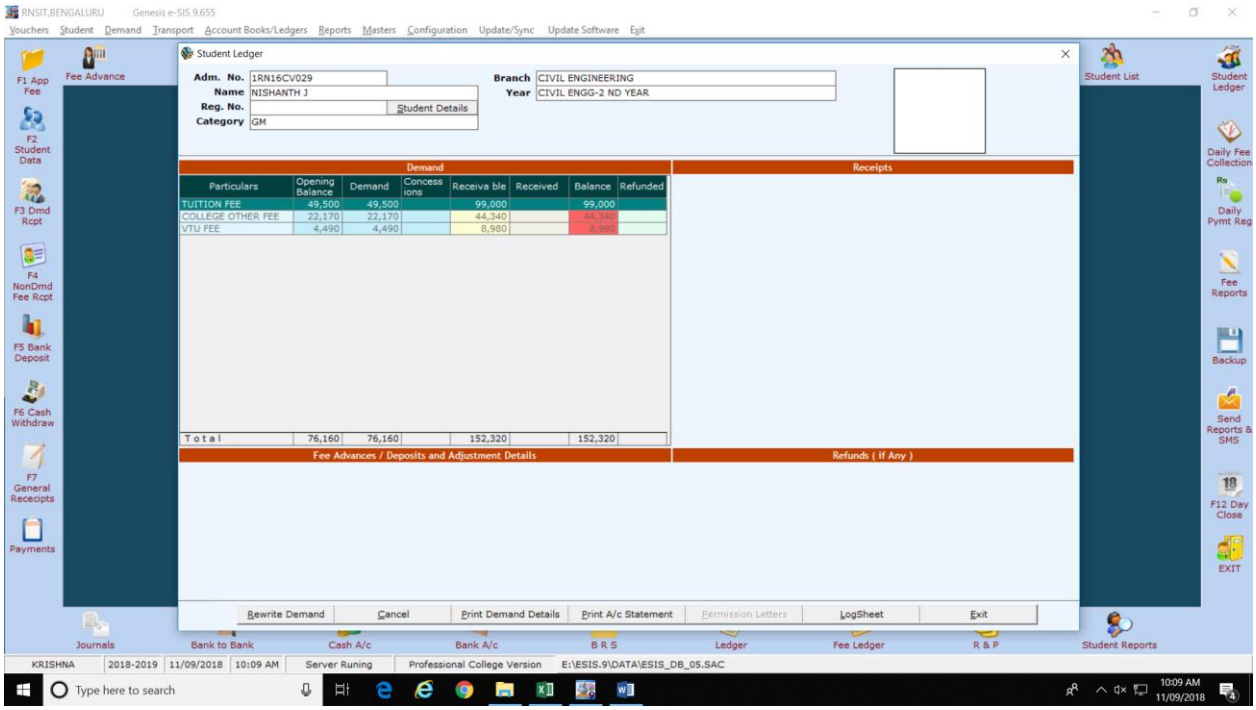
Ensure the fee is correct for this student based on his Quota and Category for that batch and then click on Make Eligible


RNSIT,BENGALURU
Genesis e-SIS 9.655
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Update Software Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Student Ledger
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
Make a Student Eligible (Not Eligible Students)
Adm No. 1RN16CV029
Name NISHANTH J
Reg. No.
Acd Year 2017-2018
Branch CIVIL ENGI
Year CIVIL ENGG-2 ND YEAR
Reason Detained
Remarks BACK SUB
N.E.Date 14/03/2018
N.E.Year 2017-2018
Remarks OBTAINED ELIGIBILITY THIS YEAR
Date 11/09/2018
Sl Particulars Demand
1 TUITION FEE [ExistingDemand] 49,500.00
2 COLLEGE OTHER FEE [ExistingDemand] 22,170.00
3 VTU FEE [ExistingDemand] 4,490.00
Demand Total 76,160.00
New Make Eligible Clear Exit View (N.E) View (Made Eligible)
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 11/09/2018 10:07 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
10:07 AM 11/09/2018


RNSIT,BENGALURU
Genesis e-SIS 9.655
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Update Software Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Student Ledger
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
Make a Student Eligible (Not Eligible Students)
Adm No. 1RN16CV029
Name NISHANTH J
Reg. No.
Acd Year 2017-2018
Branch CIVIL ENGI
Year CIVIL ENGG-2 ND YEAR
Reason Detained
Remarks BACK SUB
N.E.Date 14/03/2018
N.E.Year 2017-2018
Remarks OBTAINED ELIGIBILITY THIS YEAR
Date 11/09/2018
Sl Particulars Demand
1 TUITION FEE [ExistingDemand] 49,500.00
2 COLLEGE OTHER FEE [ExistingDemand] 22,170.00
3 VTU FEE [Existin 4,490.00
Cancel ..
Wish to make the Current Student Eligible
OK
Cancel
Demand Total 76,160.00
New Make Eligible Clear Exit View (N.E) View (Made Eligible)
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 11/09/2018 10:08 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
10:08 AM 11/09/2018

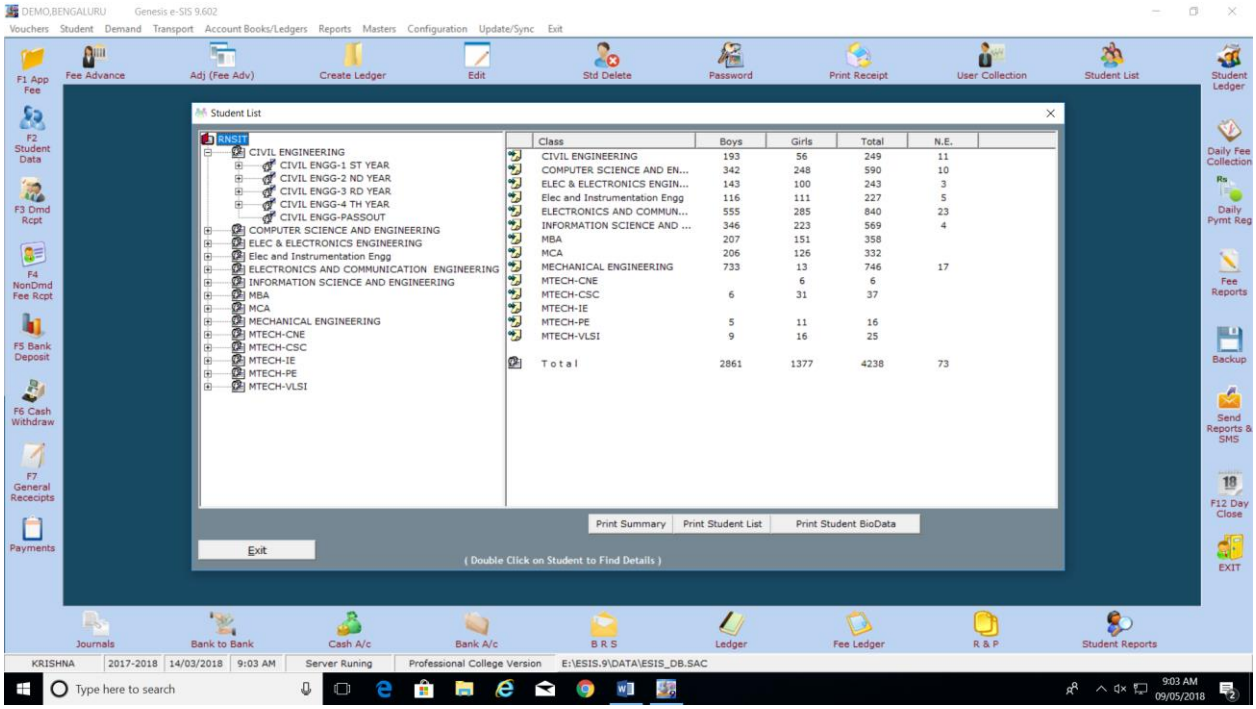


Now N.E. below Year has gone, which ensure this student has become Eligible now



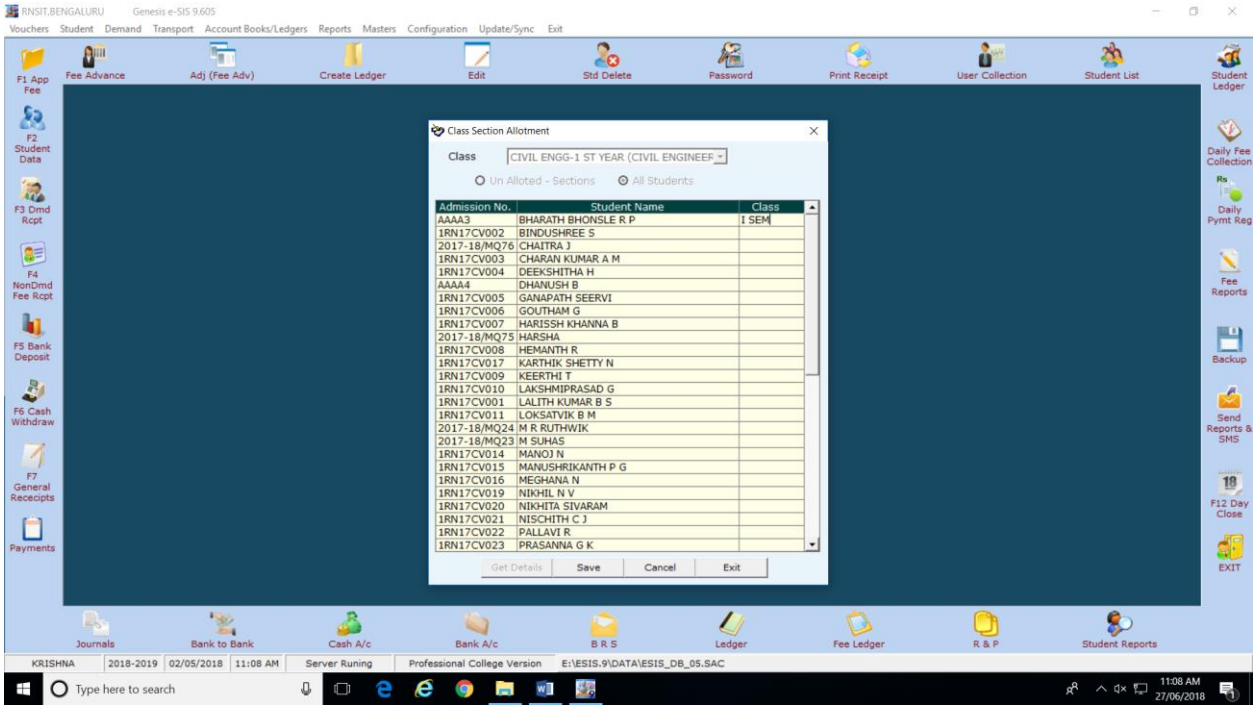
2.8 Student List

Display summary of student details from all branches



2.7 Allot Section

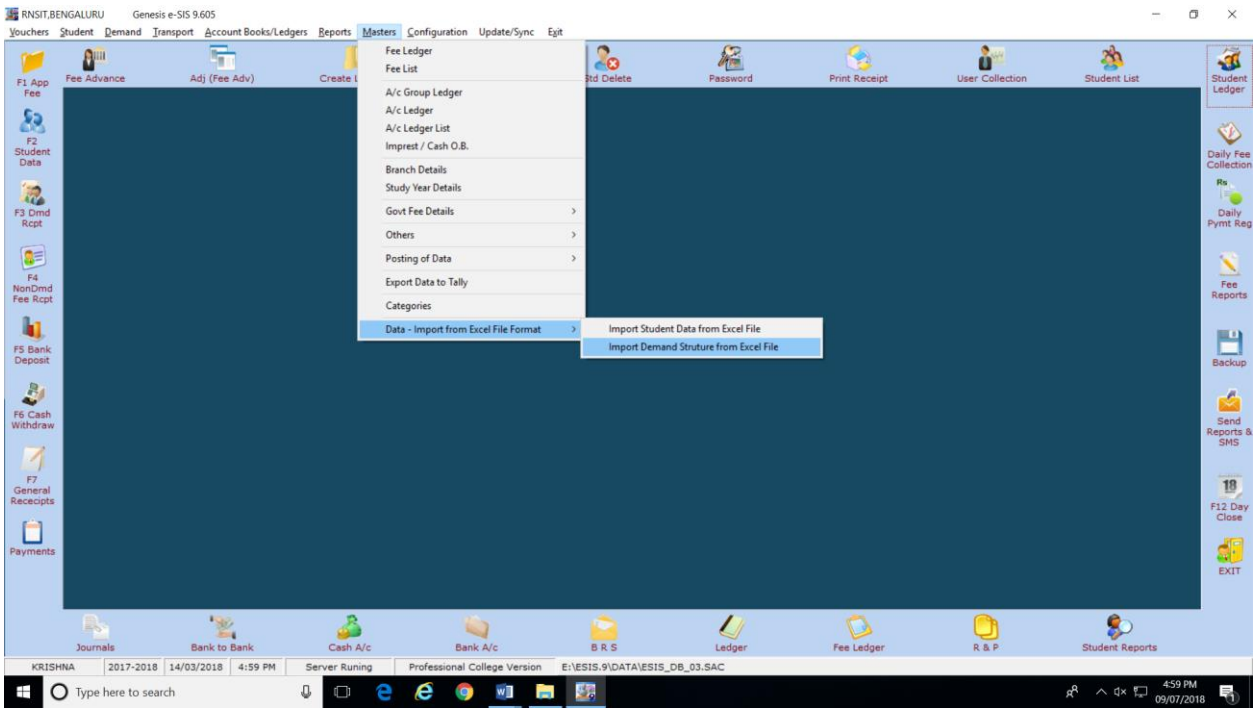
Use this option to enter the student semester

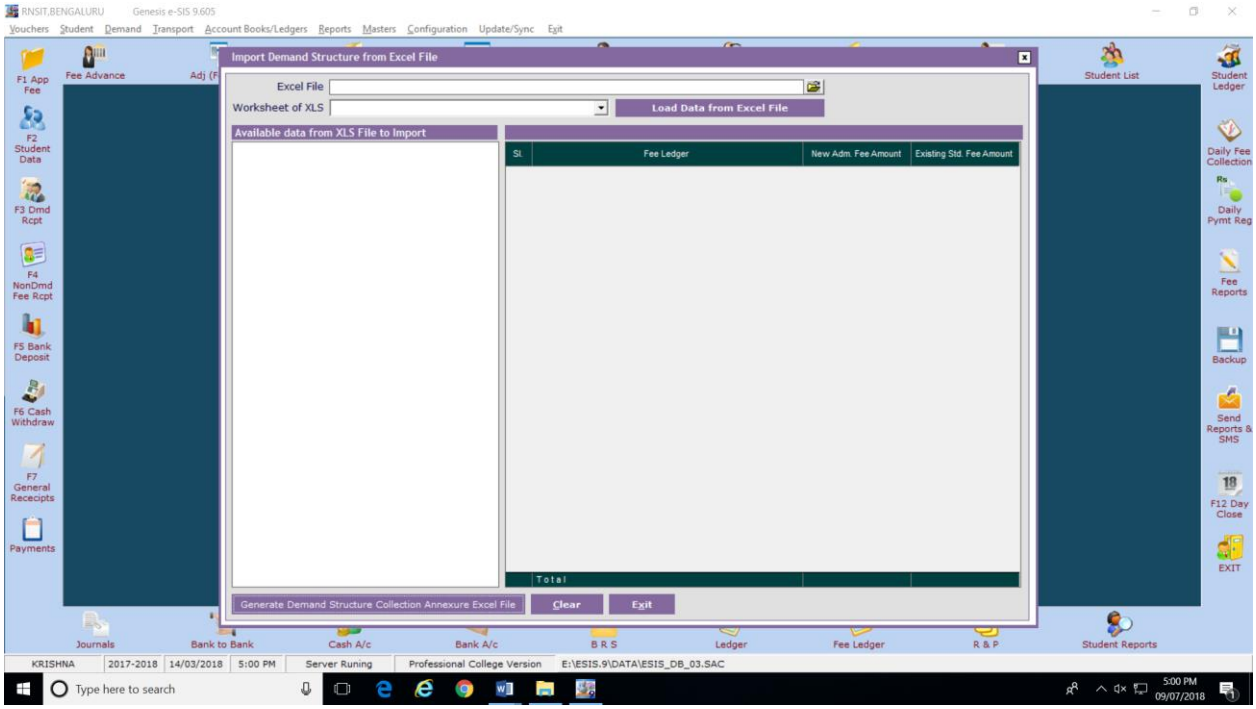


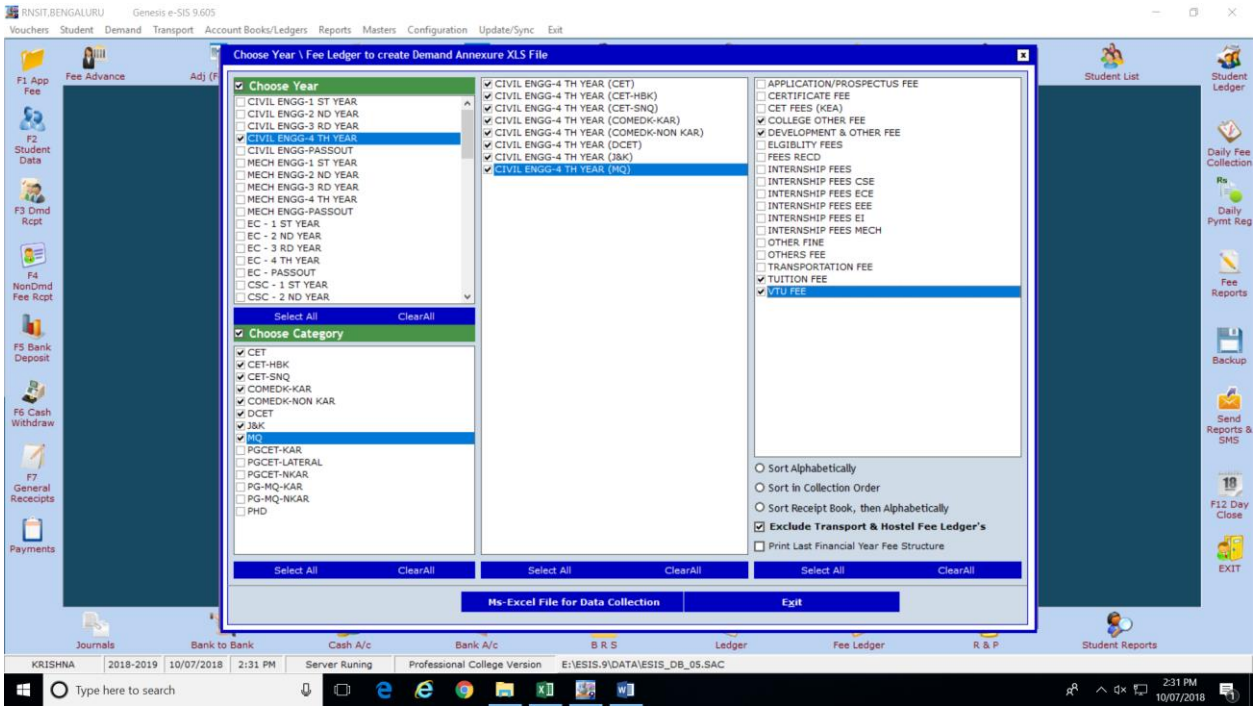
3 Demand

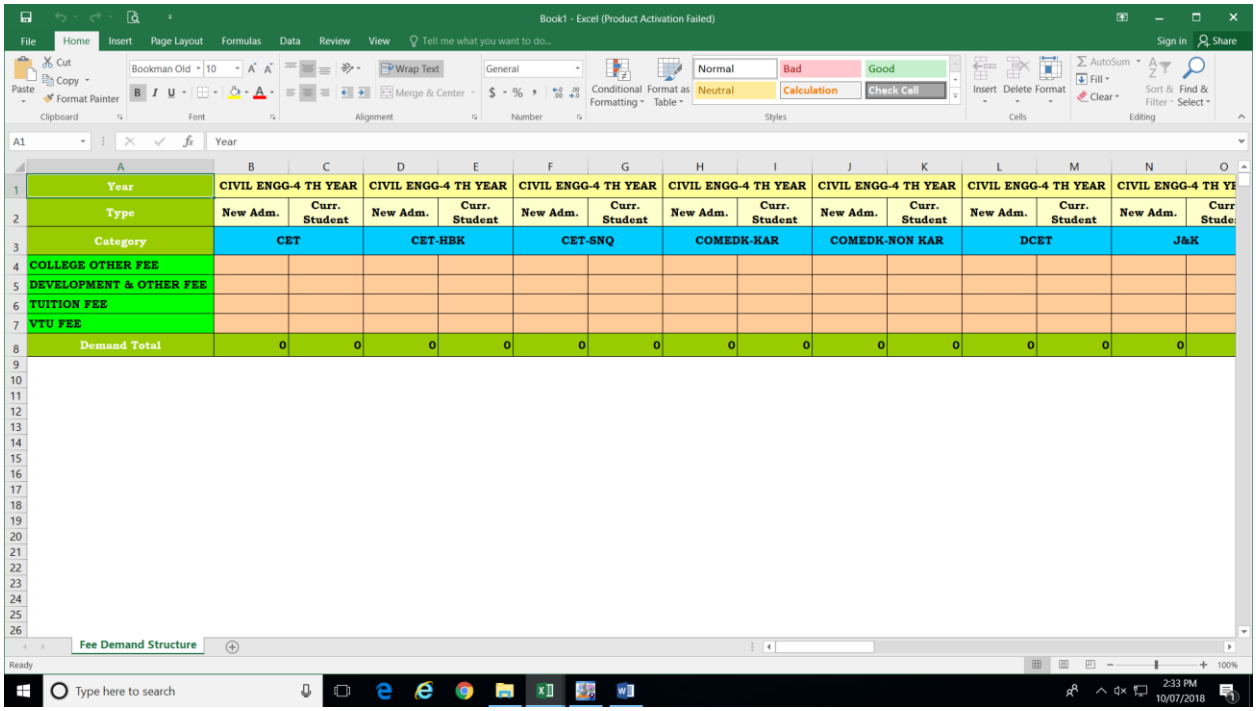
3.1 Create Demand Structure

Once Branch, Year and Category is created, Demand has to be created



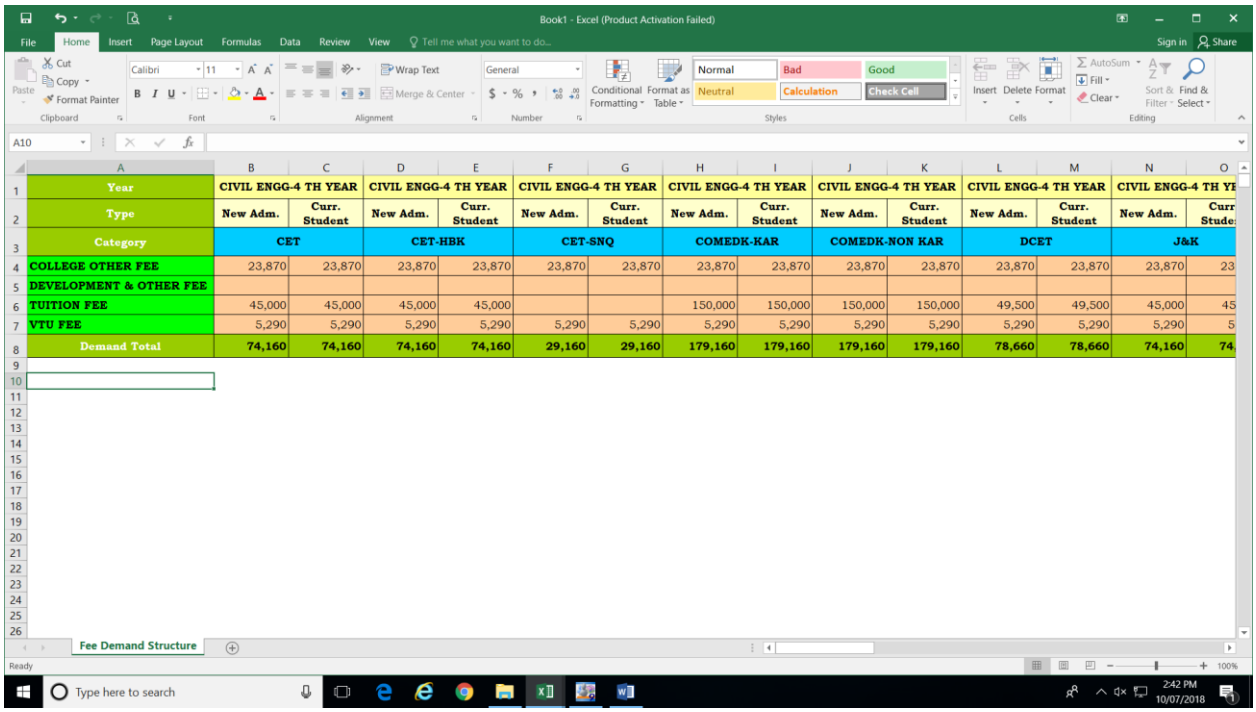

RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Import Demand Structure from Excel File
Excel File
Worksheet of XLS
Load Data from Excel File
Available data from XLS File to Import
Sl.
Fee Ledger
New Adm. Fee Amount
Existing Std. Fee Amount
Total
Generate Demand Structure Collection Annexure Excel File
Clear
Exit
KRISHNA
2017-2018
14/03/2018
5:00 PM
Server Runing
Professional College Version
E:\ESIS.9\DATA\ESIS_DB_03.SAC
Type here to search
5:00 PM
09/07/2018


RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Choose Year \ Fee Ledger to create Demand Annexure XLS File
Choose Year
CIVIL ENGG-1 ST YEAR
CIVIL ENGG-2 ND YEAR
CIVIL ENGG-3 RD YEAR
CIVIL ENGG-4 TH YEAR
CIVIL ENGG-PASSOUT
MECH ENGG-1 ST YEAR
MECH ENGG-2 ND YEAR
MECH ENGG-3 RD YEAR
MECH ENGG-4 TH YEAR
MECH ENGG-PASSOUT
EC - 1 ST YEAR
EC - 2 ND YEAR
EC - 3 RD YEAR
EC - 4 TH YEAR
EC - PASSOUT
CSC - 1 ST YEAR
CSC - 2 ND YEAR
Select All
ClearAll
Choose Category
CET
CET-HBK
CET-SNQ
COMEDK-KAR
COMEDK-NON KAR
DCET
J&K
MQ
PGCET-KAR
PGCET-LATERAL
PGCET-NKAR
PG-MQ-KAR
PG-MQ-NKAR
PHD
CIVIL ENGG-4 TH YEAR (CET)
CIVIL ENGG-4 TH YEAR (CET-HBK)
CIVIL ENGG-4 TH YEAR (CET-SNQ)
CIVIL ENGG-4 TH YEAR (COMEDK-KAR)
CIVIL ENGG-4 TH YEAR (COMEDK-NON KAR)
CIVIL ENGG-4 TH YEAR (DCET)
CIVIL ENGG-4 TH YEAR (J&K)
CIVIL ENGG-4 TH YEAR (MQ)
APPLICATION/PROSPECTUS FEE
CERTIFICATE FEE
CET FEES (KEA)
COLLEGE OTHER FEE
DEVELOPMENT & OTHER FEE
ELGIBLITY FEES
FEES RECD
INTERNSHIP FEES
INTERNSHIP FEES CSE
INTERNSHIP FEES ECE
INTERNSHIP FEES EEE
INTERNSHIP FEES EI
INTERNSHIP FEES MECH
OTHER FINE
OTHERS FEE
TRANSPORTATION FEE
TUITION FEE
VTU FEE
Sort Alphabetically
Sort in Collection Order
Sort Receipt Book, then Alphabetically
Exclude Transport & Hostel Fee Ledger's
Print Last Financial Year Fee Structure
Ms-Excel File for Data Collection
Exit
KRISHNA
2018-2019
10/07/2018
2:31 PM
Server Runing
Professional College Version
E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
2:31 PM
10/07/2018



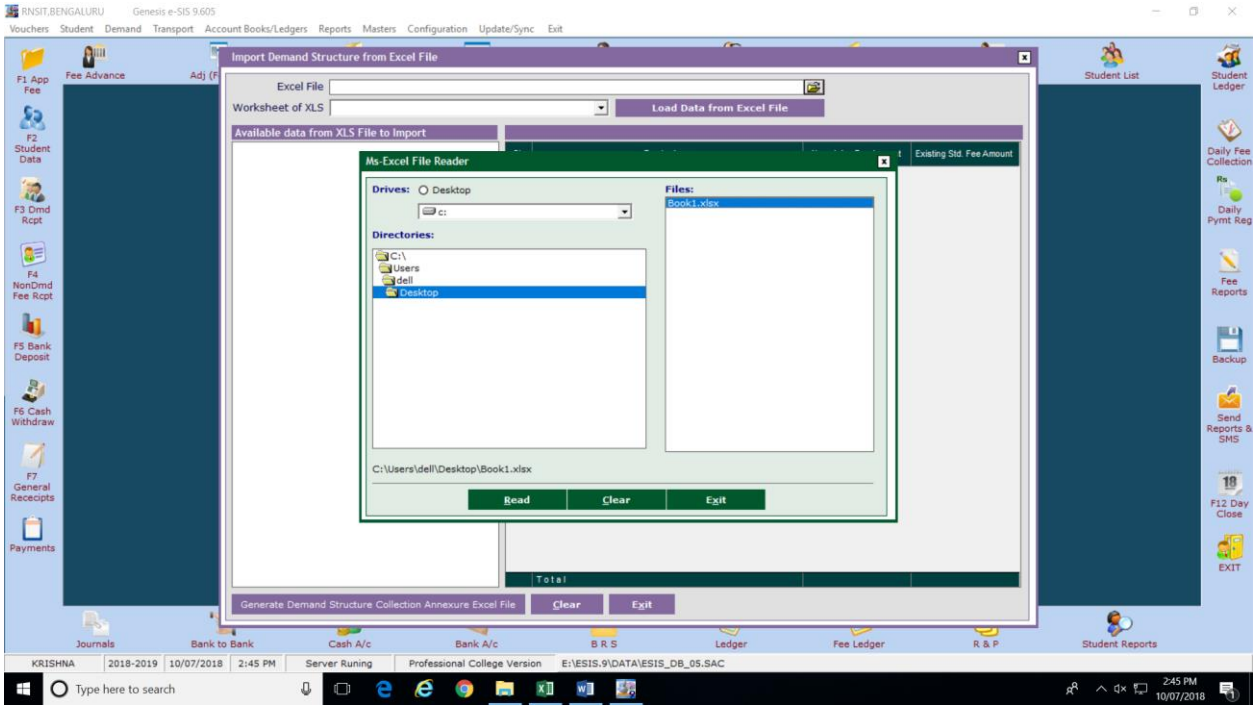
Year	CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YE	
Type	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr Stude
Category	CET		CET-HBK		CET-SNQ		COMEDK-KAR		COMEDK-NON KAR		DCET		J&K	
COLLEGE OTHER FEE														
DEVELOPMENT & OTHER FEE														
TUITION FEE														
VTU FEE														
Demand Total	0	0	0	0	0	0	0	0	0	0	0	0	0	

Fill the fees accordingly

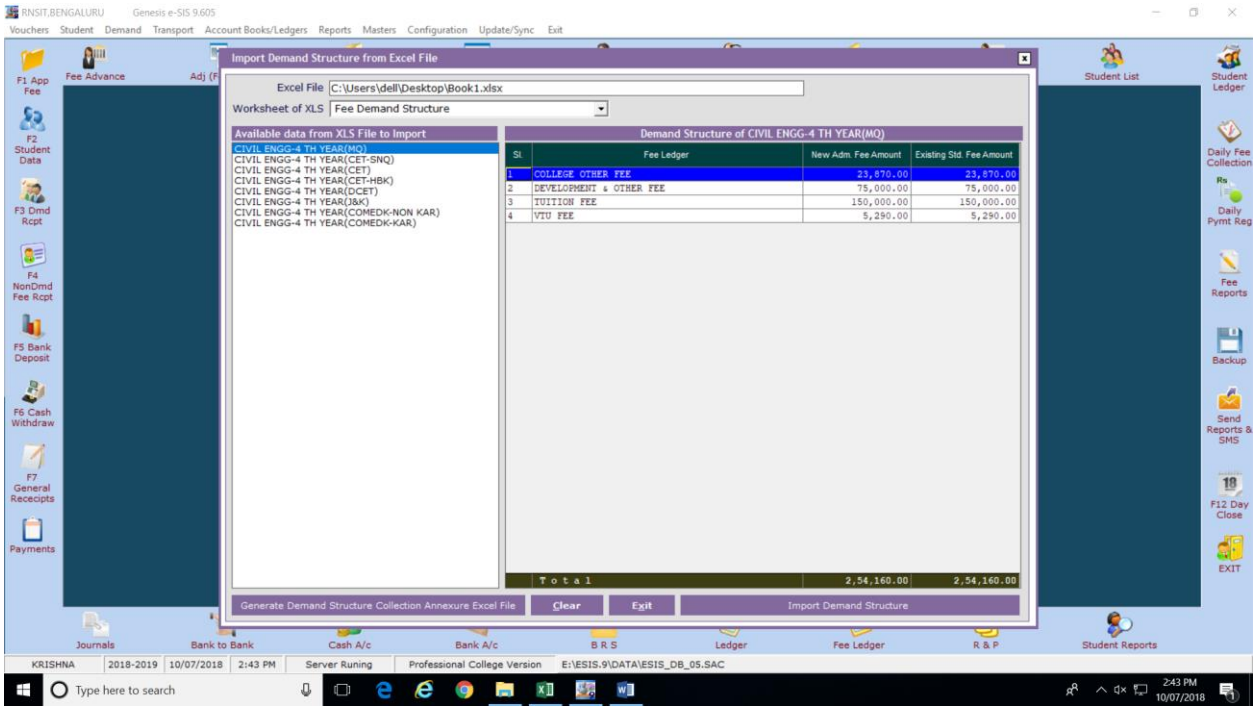


Year	CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YEAR		CIVIL ENGG-4 TH YE	
Type	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr Stude
Category	CET		CET-HBK		CET-SNQ		COMEDK-KAR		COMEDK-NON KAR		DCET		J&K	
COLLEGE OTHER FEE	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23,870	23
DEVELOPMENT & OTHER FEE														
TUITION FEE	45,000	45,000	45,000	45,000			150,000	150,000	150,000	150,000	49,500	49,500	45,000	45
VTU FEE	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5,290	5
Demand Total	74,160	74,160	74,160	74,160	29,160	29,160	179,160	179,160	179,160	179,160	78,660	78,660	74,160	74

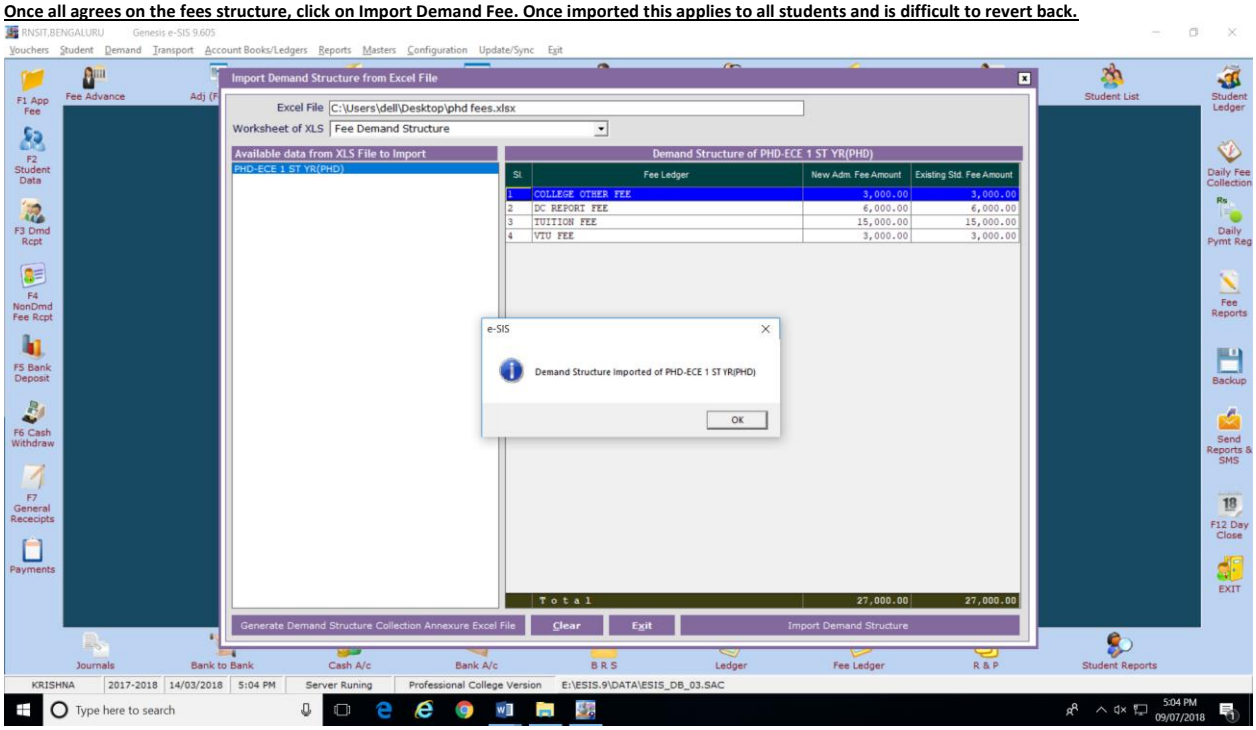
If the fees is blank then that fee doesn't appear in the demand. For example Development and Other Fee is applicable only for Mangament Quote (MQ) for all other categories this fee will be zero, hence this fee doesn't appear in the demand for other categories



Click on Load from Excel file



Once all agrees on the fees structure, click on Import Demand Fee. Once imported this applies to all students and is difficult to revert back.

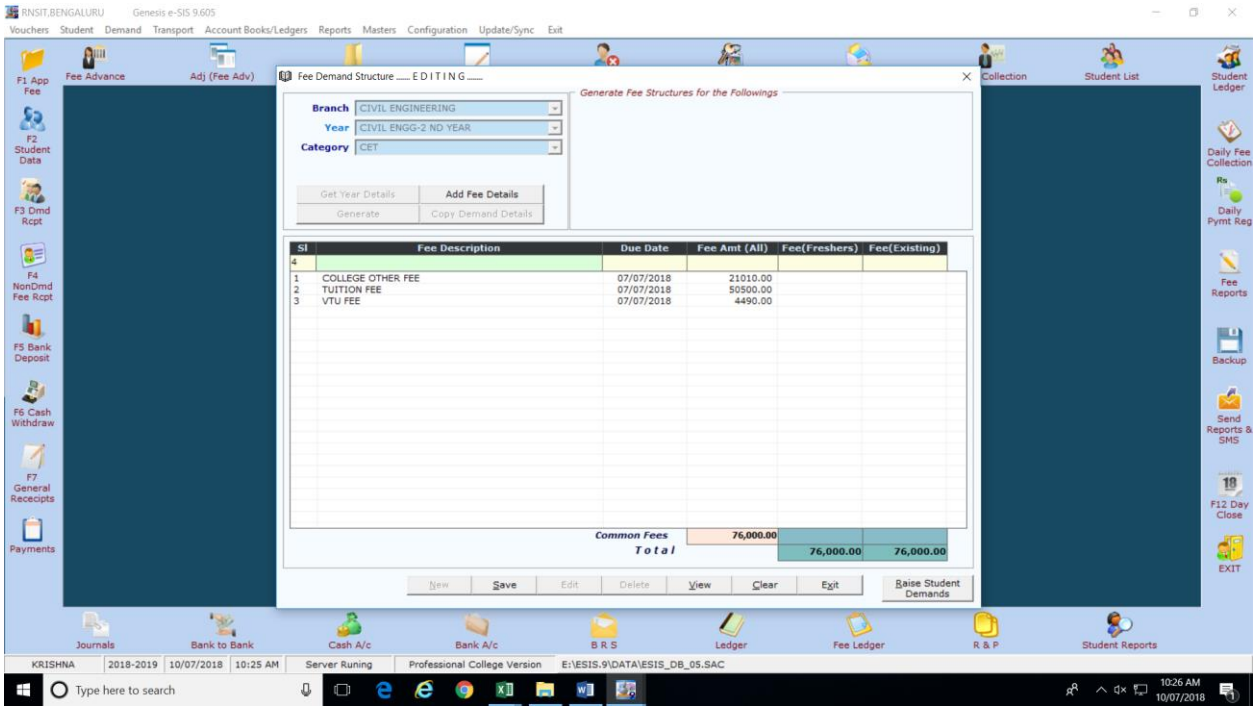


Keep clicking on Import Demand Structure until all the categories are imported

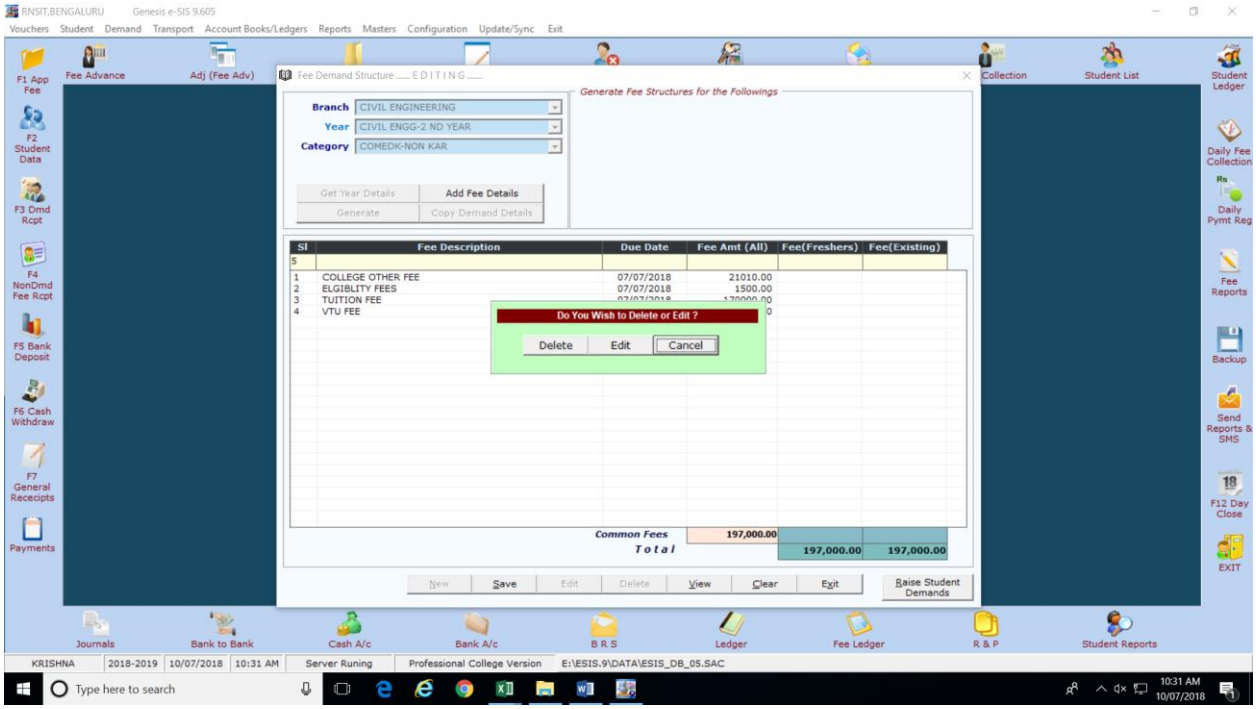
To review the created Demand, goto Demand -> Create Demand Structure

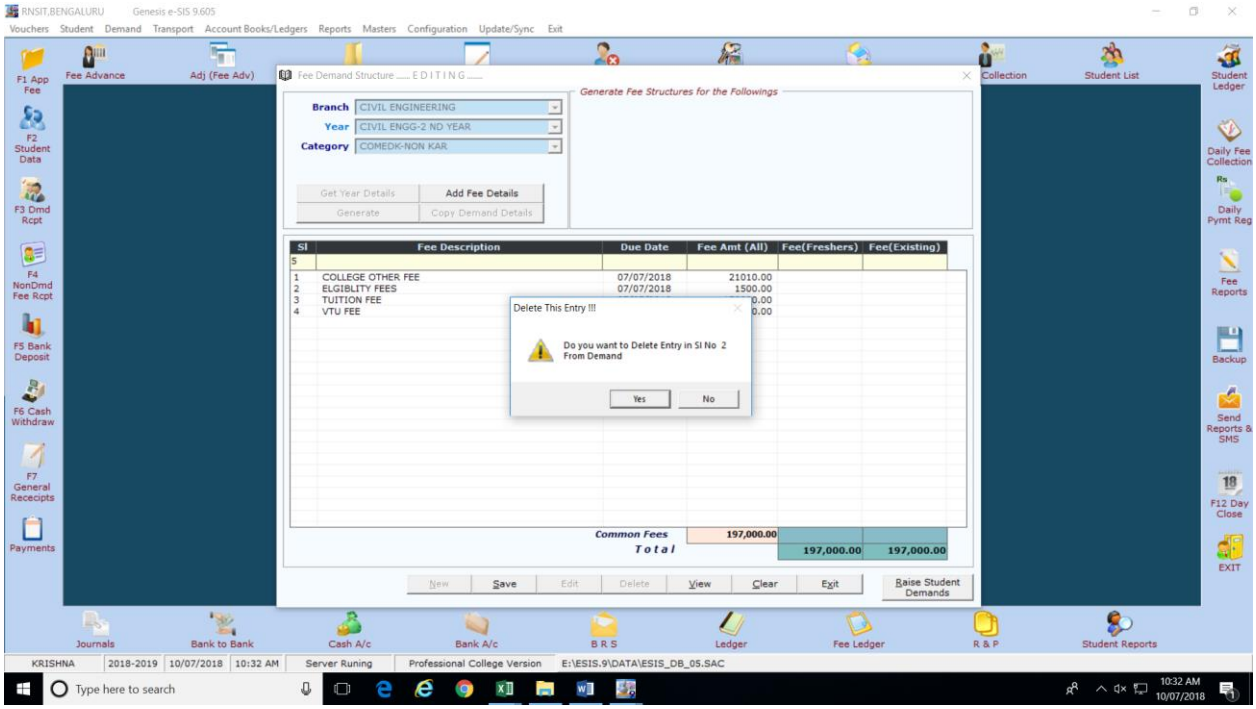
In case any changes need to be done, click on Edit and do the changes and save it.

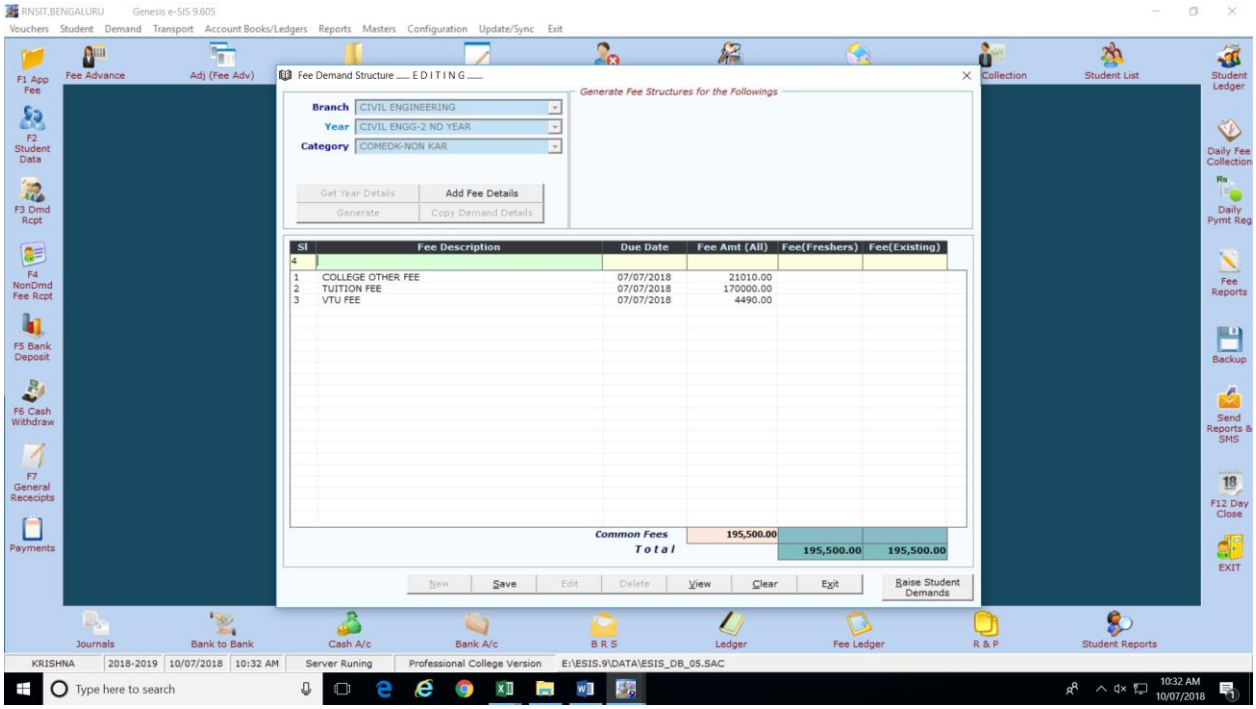
From Second Year onwards fees will be same for CET / J & K / HBK categories



In case you want to delete a fee say Eligibility fees, since it's not applicable from Second year onwards


RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Demand Structure ..... E D I T I N G .....
Generate Fee Structures for the Followings
Branch CIVIL ENGINEERING
Year CIVIL ENGG-2 ND YEAR
Category COMEDK-NON KAR
Get Year Details
Add Fee Details
Generate
Copy Demand Details
Sl Fee Description Due Date Fee Amt (All) Fee(Freshers) Fee(Existing)
1 COLLEGE OTHER FEE 07/07/2018 21010.00
2 ELGIBLITY FEES 07/07/2018 1500.00
3 TUITION FEE
4 VTU FEE
Do You Wish to Delete or Edit ?
Delete
Edit
Cancel
Common Fees 197,000.00
Total 197,000.00 197,000.00
New Save Edit Delete View Clear Exit
Raise Student Demands
Journals Bank to Bank Cash A/c Bank A/c B R S Ledger Fee Ledger R & P Student Reports
KRISHNA 2018-2019 10/07/2018 10:31 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
10:31 AM
10/07/2018

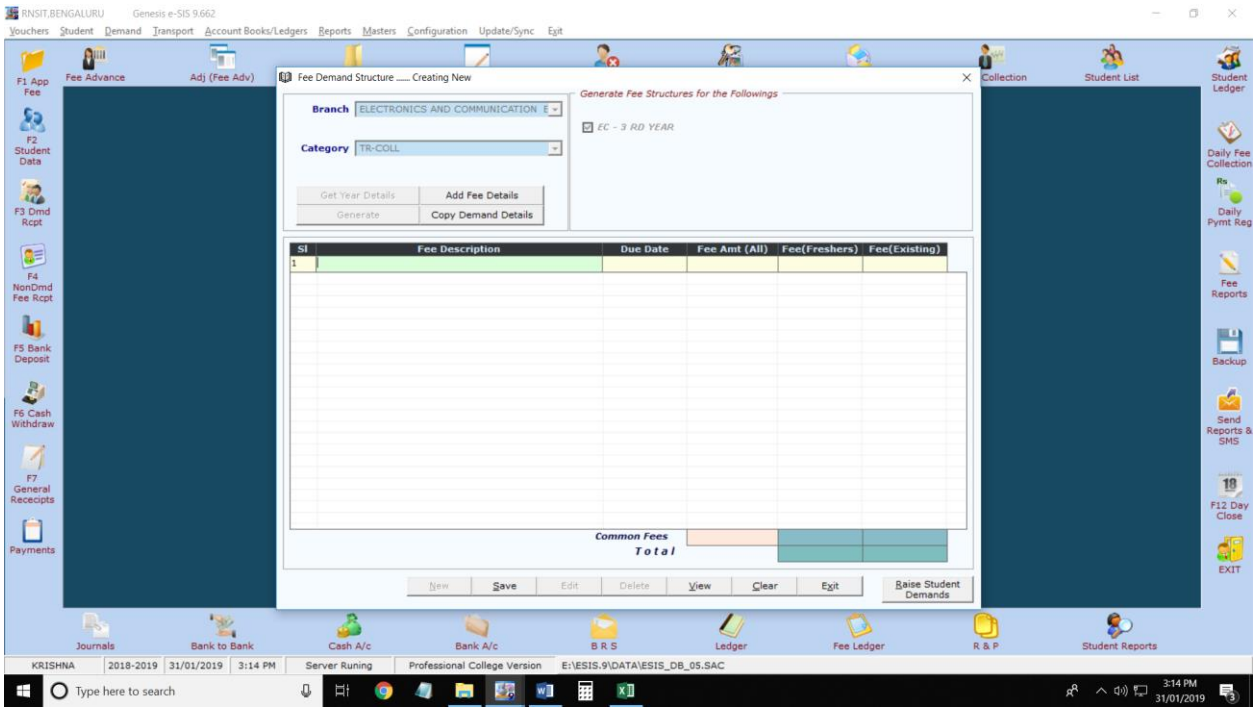

RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Demand Structure ..... E D I T I N G .....
Generate Fee Structures for the Followings
Branch CIVIL ENGINEERING
Year CIVIL ENGG-2 ND YEAR
Category COMEDK-NON KAR
Get Year Details
Add Fee Details
Generate
Copy Demand Details
Sl Fee Description Due Date Fee Amt (All) Fee(Freshers) Fee(Existing)
1 COLLEGE OTHER FEE 07/07/2018 21010.00
2 ELGIBLITY FEES 07/07/2018 1500.00
3 TUITION FEE
4 VTU FEE
Delete This Entry !!!
Do you want to Delete Entry in Sl No 2 From Demand
Yes
No
Common Fees 197,000.00
Total 197,000.00 197,000.00
New Save Edit Delete View Clear Exit
Raise Student Demands
Journals Bank to Bank Cash A/c Bank A/c B R S Ledger Fee Ledger R & P Student Reports
KRISHNA 2018-2019 10/07/2018 10:32 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
10:32 AM
10/07/2018



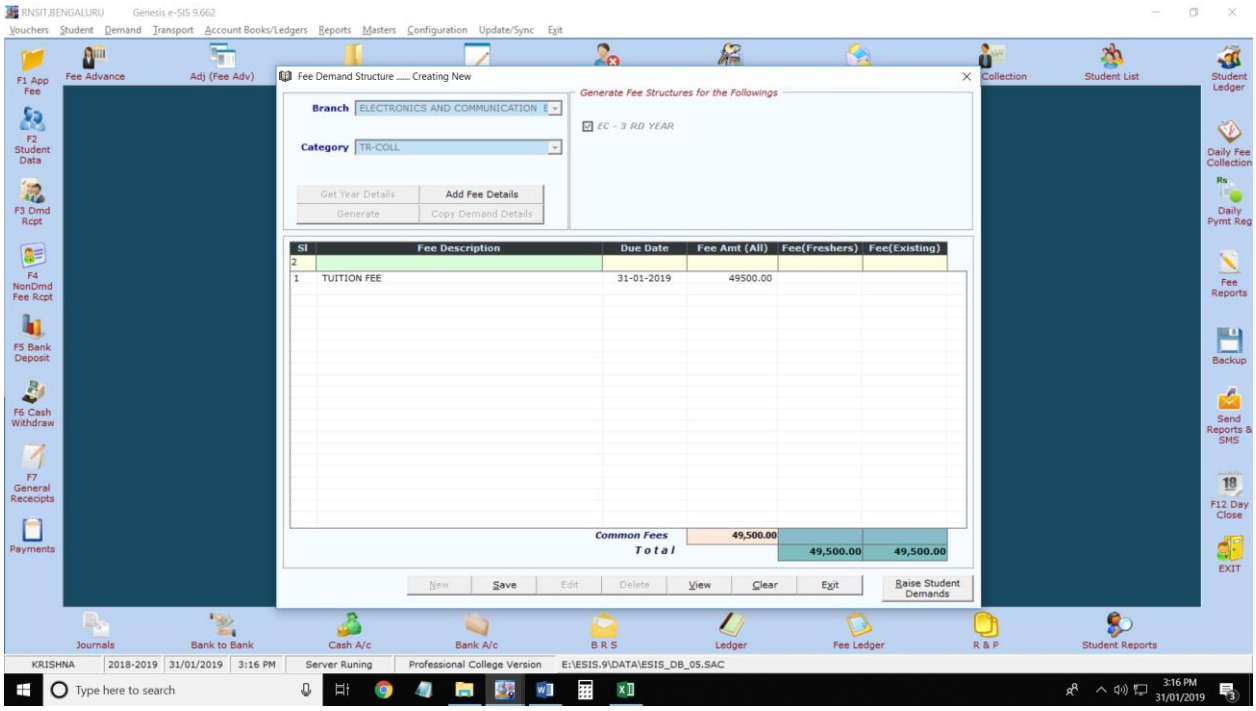
Once verified and confirmed

3.1.1 To Create Demand for a particular Category

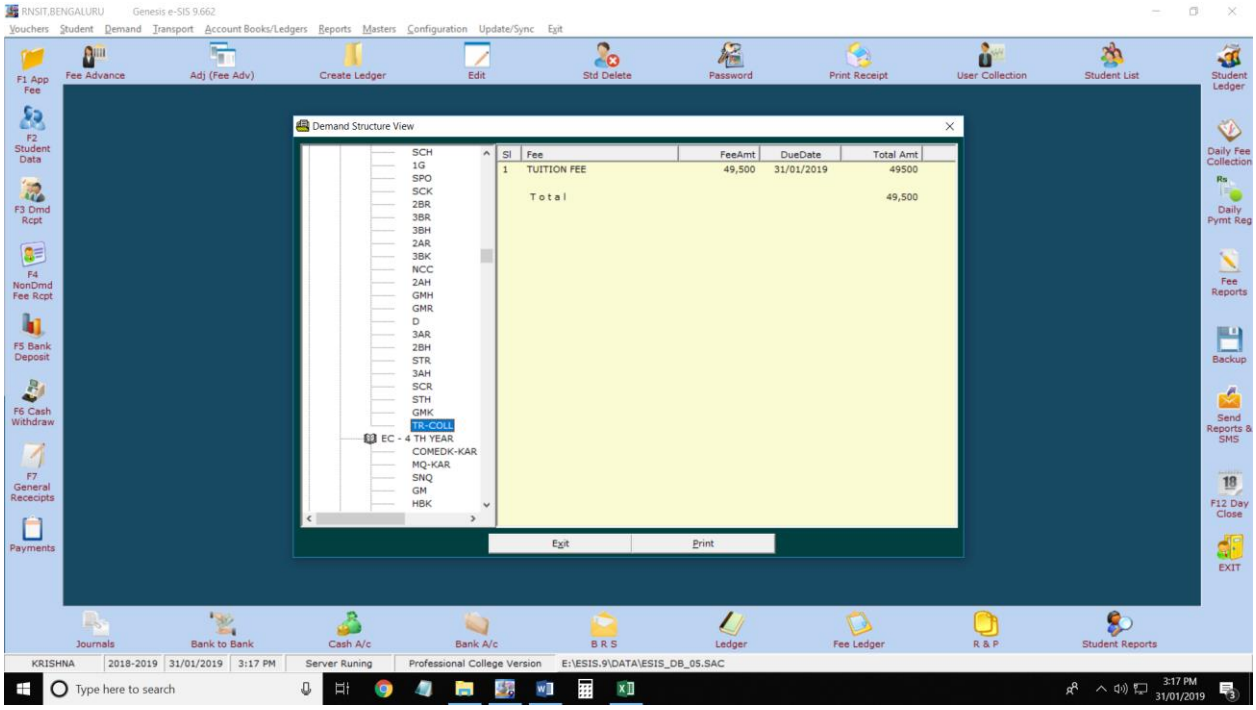
Select appropriate Branch, Category and Year



Click on Generate



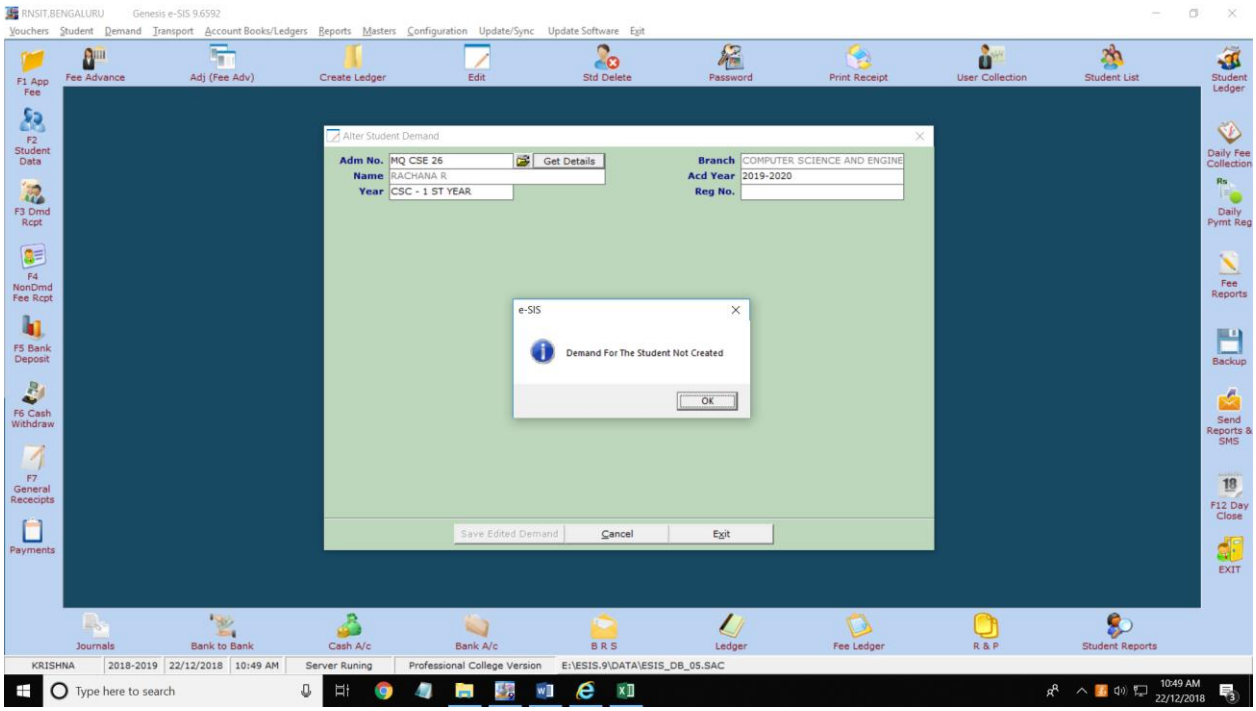
Now the demand is created



If needed edit demand to add any other fees

3.1.2 Create Demand for a Student

If there is not a single demand attached to this student, we get below error:

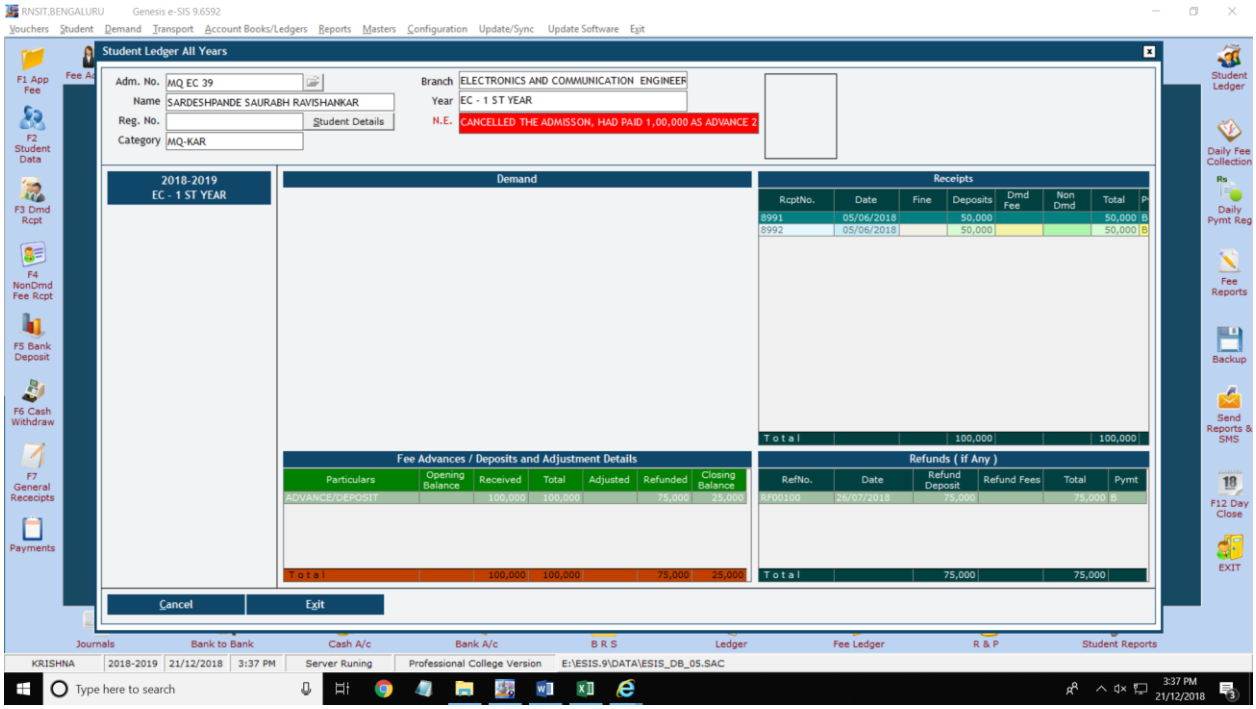


To attach demand go to Masters and change the category.

Once the category is changed automatically demand gets attached. Say student is in MQ-KAR, now changed to GM. Now the GM demand gets attached.

But this student has joined as MQ-KAR, so change again the category to MQ-KAR. Then edit the demand as per requirement.

Normally this scenario comes for student who has joined in MQ, but later cancels the admission. Since we will not have prior details on demand, demand structure will not be created.



Since the student has cancelled the admission, we need to add Incidental Charges and remaining amount will be refunded.

3.1.3 Create Demand for Year Back Student

First check their USN, say if USN is 1RN15IS079. The student has joined in 2015-16 batch.

While creating demand, look for which year you are creating the demand for this student. Say the demand is for FY 2018-19.

Take the Tuition fee, it is 250000 + 23780 + 5290 = 279160. This is for regular student

If the student has year back, i.e. he has not attended the class is say 2017-18

Then while creating demand, take the Tuition fee for 2015-16 (based on joining year), i.e. 250000

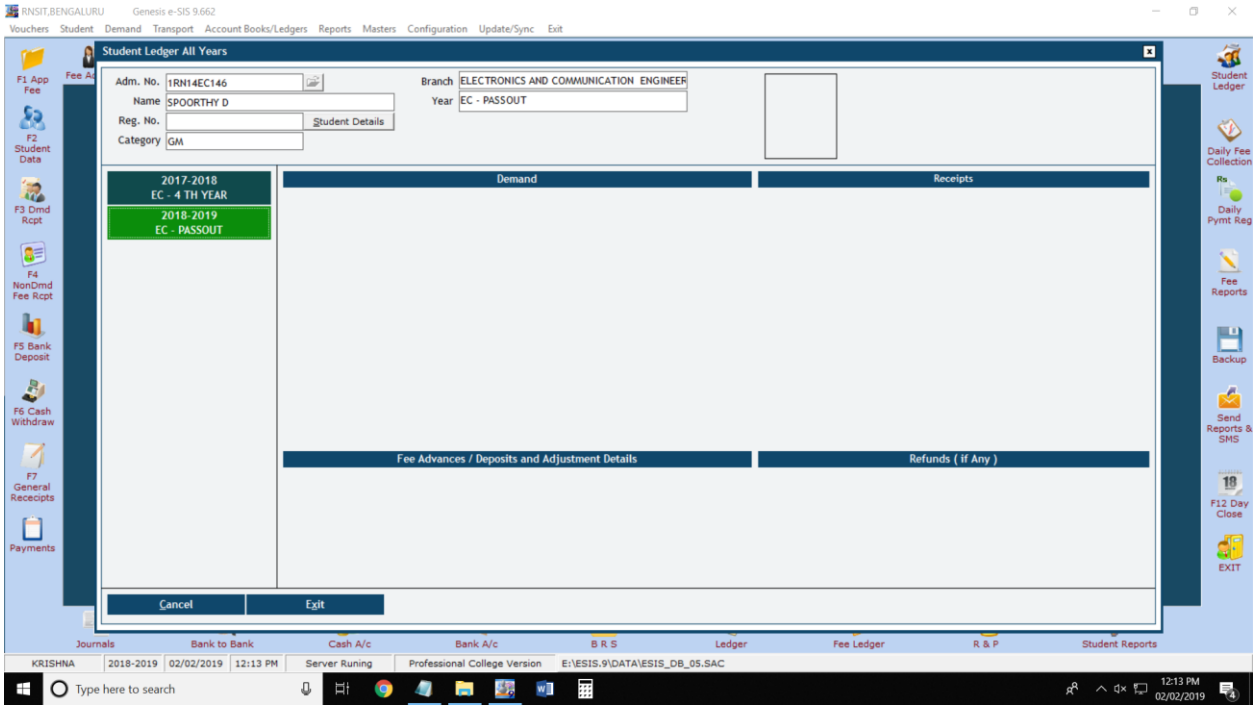
But for College & Other Fee and VTU fees, check in which year he is now currently, i.e. if he is in 3 rd year, consider the College & Other Fee and VTU fee from 2016-17 batch.

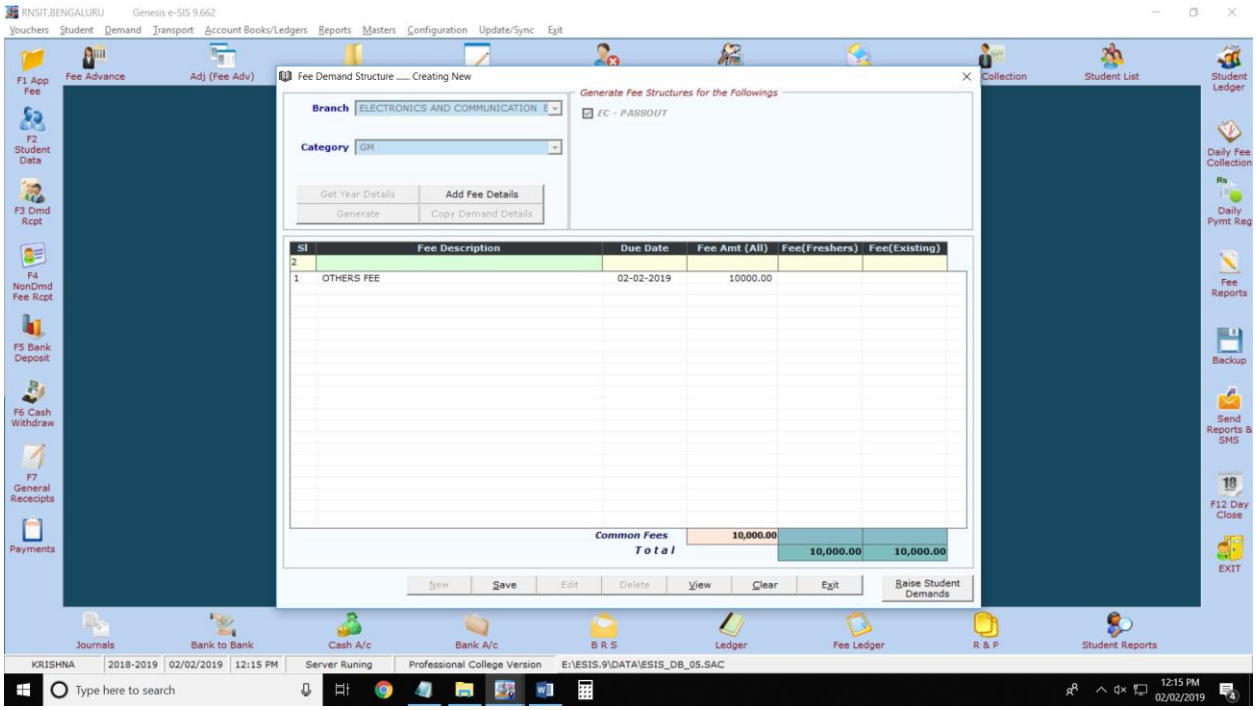
Which is 22170 + 4490

Finally, for regular student it is 279160 (250000 + 23780 + 5290) and for year back student it is 276660 (250000 + 22170 + 4490)

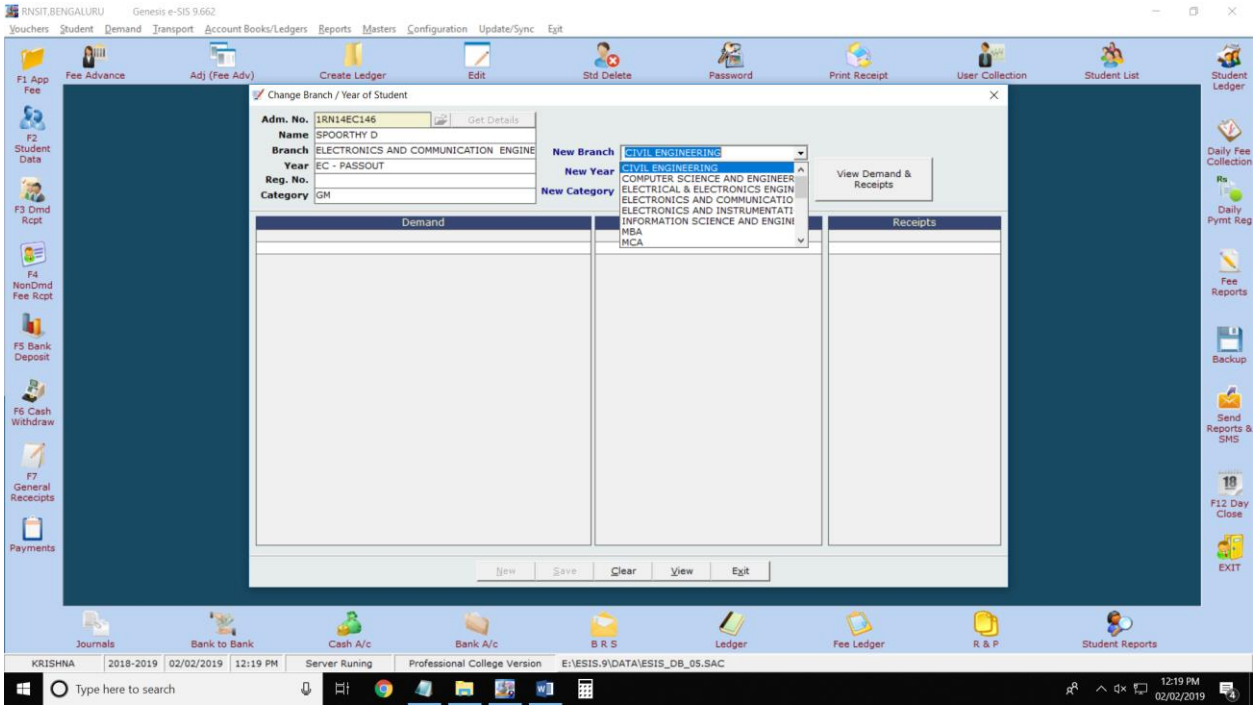
3.1.4 Create Demand for Pass Out Student

Need to create demand for say Pass-out students, when there is no single demand structure created earlier.





Use below screen and change the category for which the demand was created in the above screen

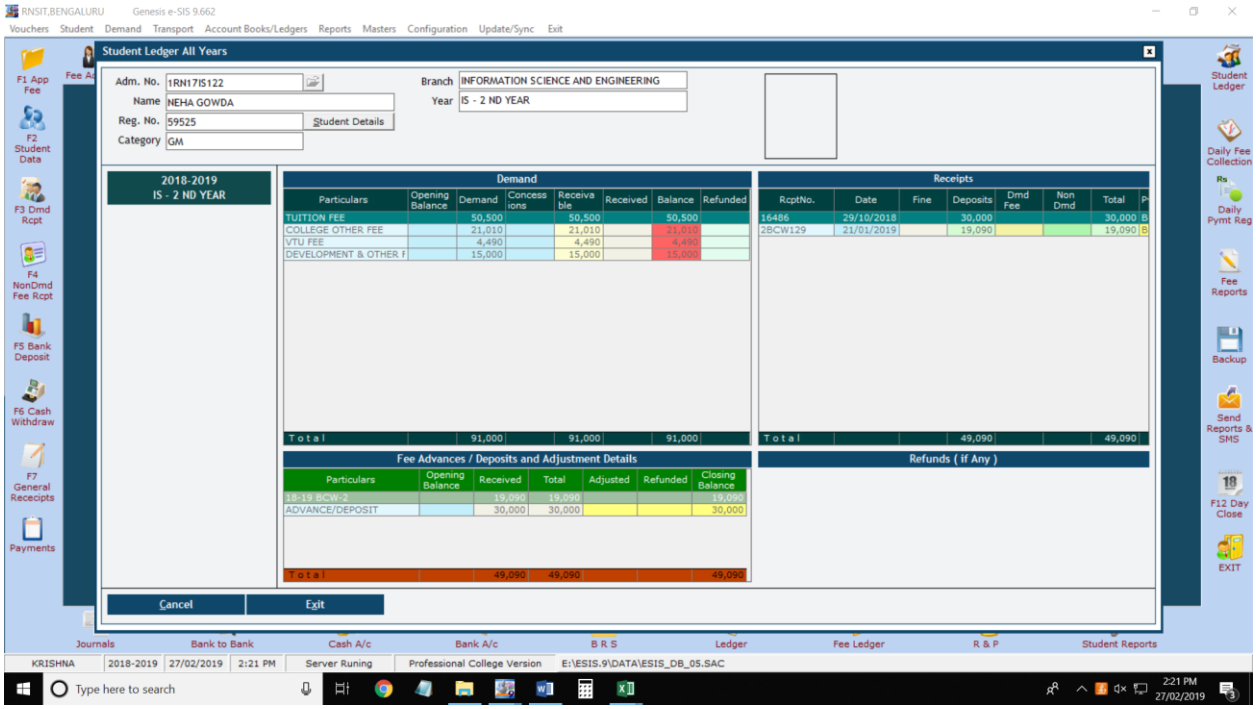


Then go to edit demand and change the amount as required

3.1.4 Create Demand for Transfer College Students

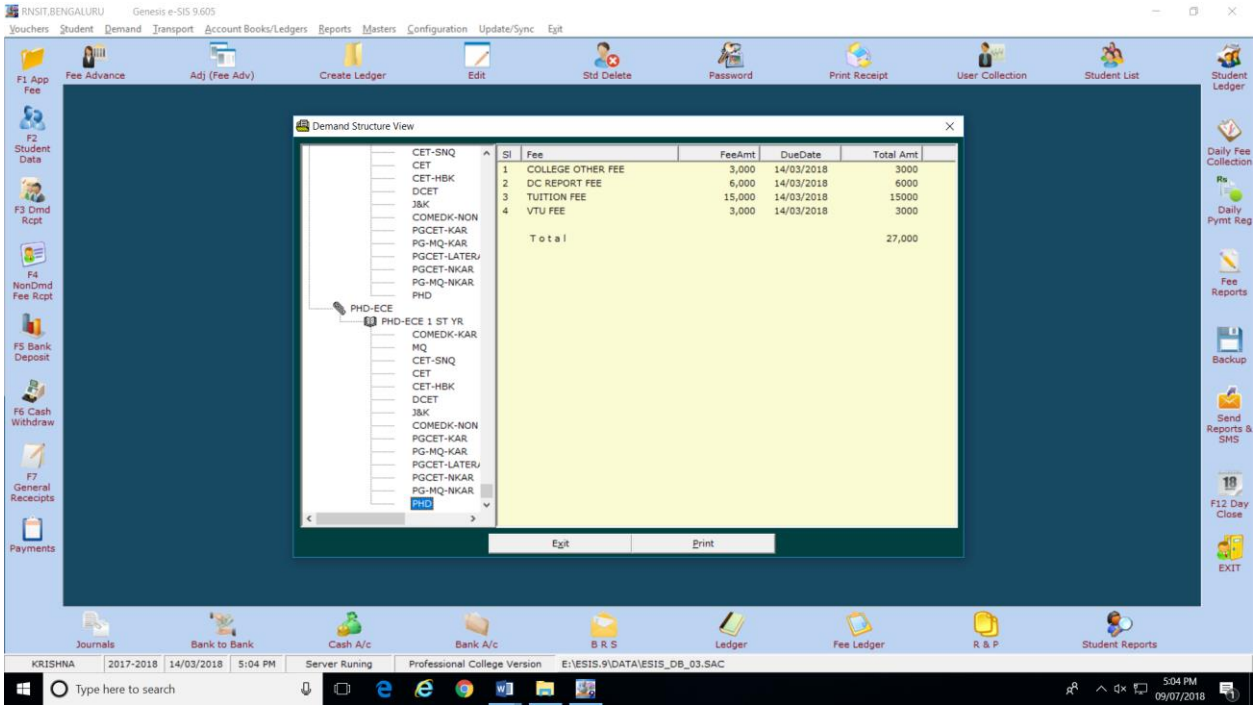
Check before creating Demand for students who are transferred from other college. There will be change in demand based on their category

The exact demand will be given by VTU.

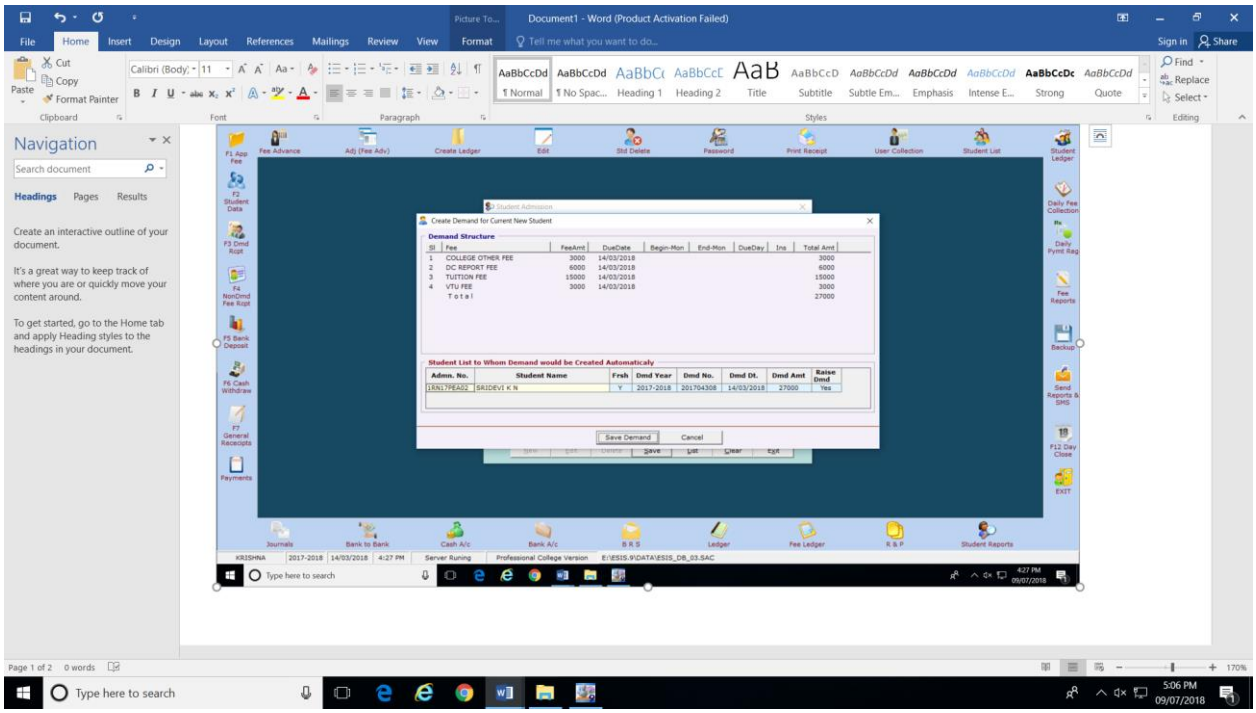


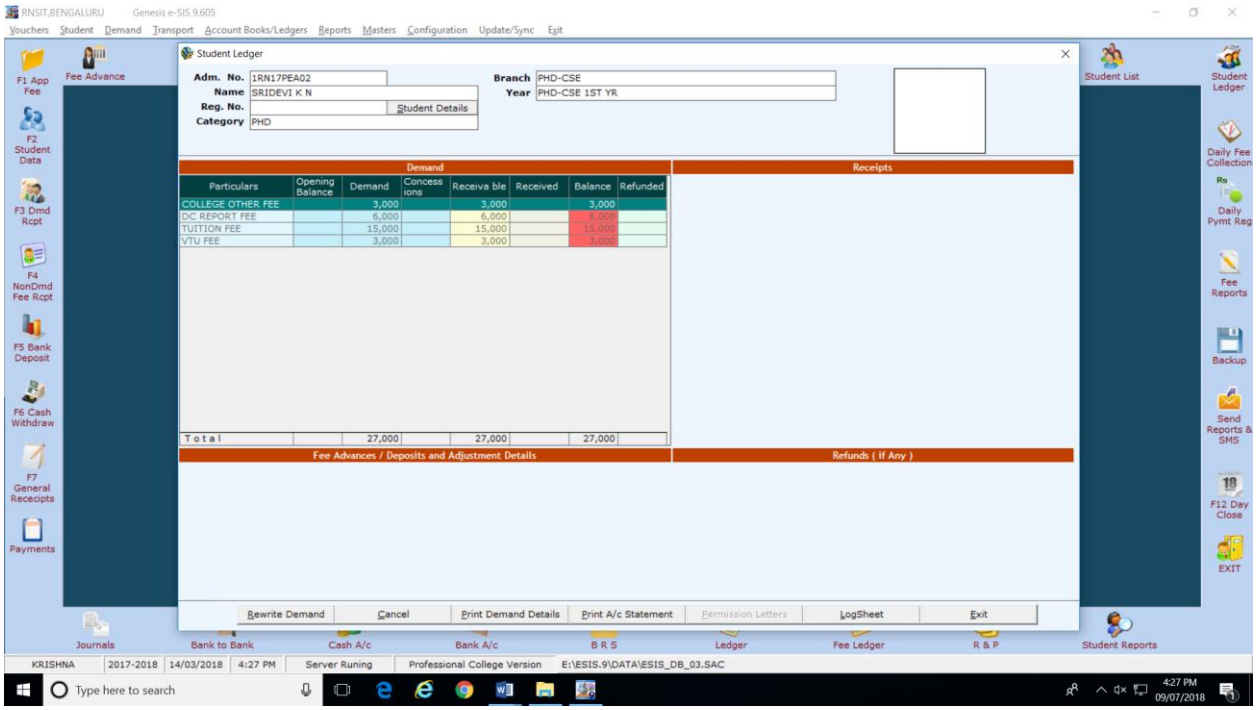
In this student case, one time fees of 45,000 has to be paid along with tuition, college and VTU fees. This fees can be collected while joining or can be divided into number of years' student will be studying here. Here in this 15000 is collected for 3 years, as student has joined for 2nd year.

3.2 View Demand Structure

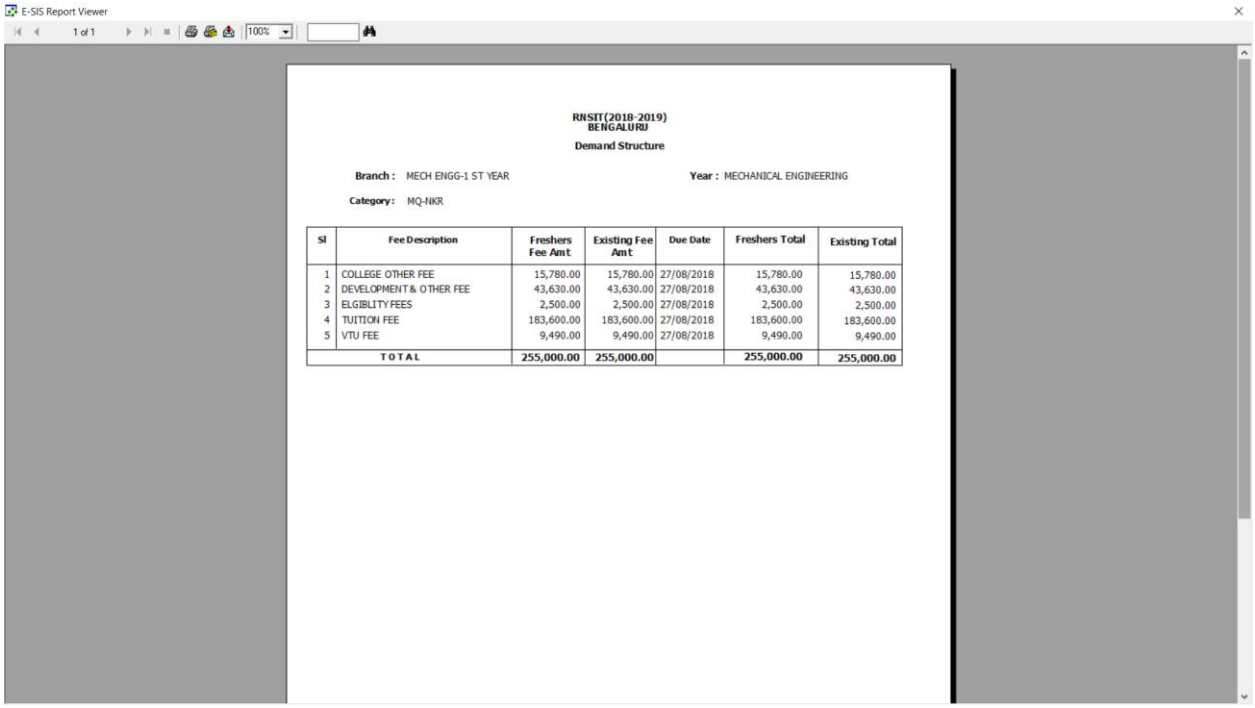


Take a print of the above fee structure and get it approved, before importing the fee structure

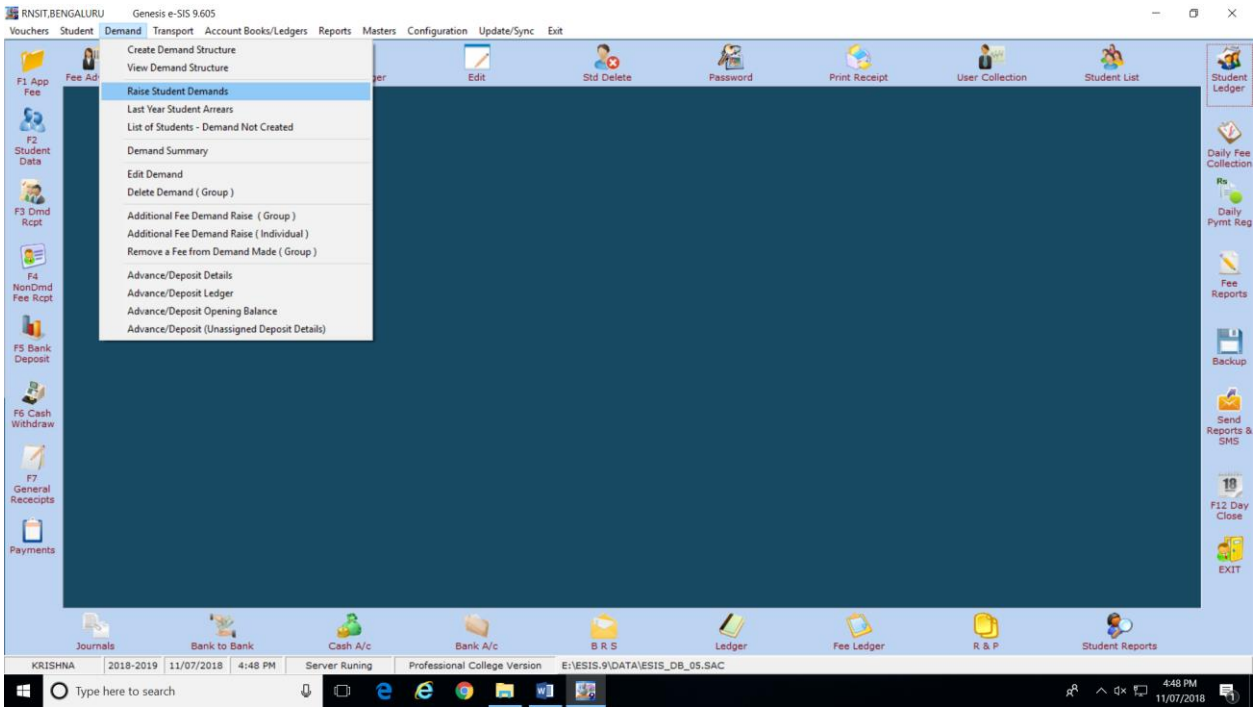




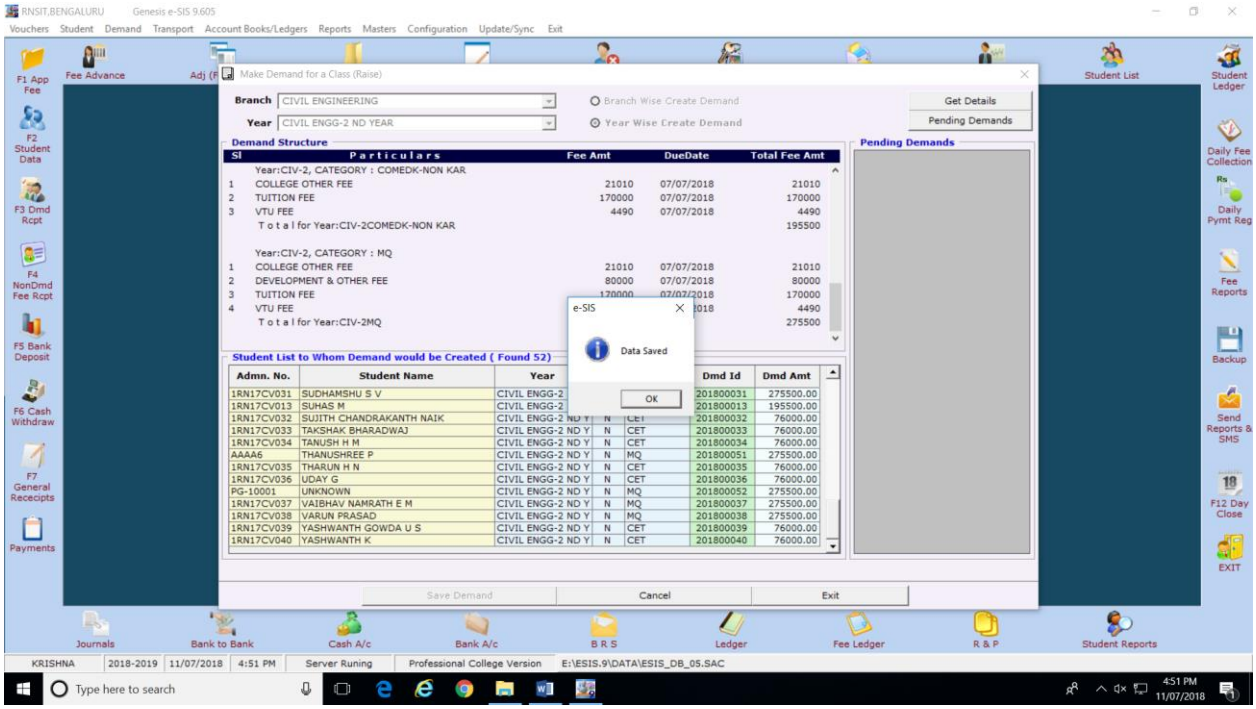
Print Demand Structure for a particular year and particular Category



3.4 Raise Student Demand

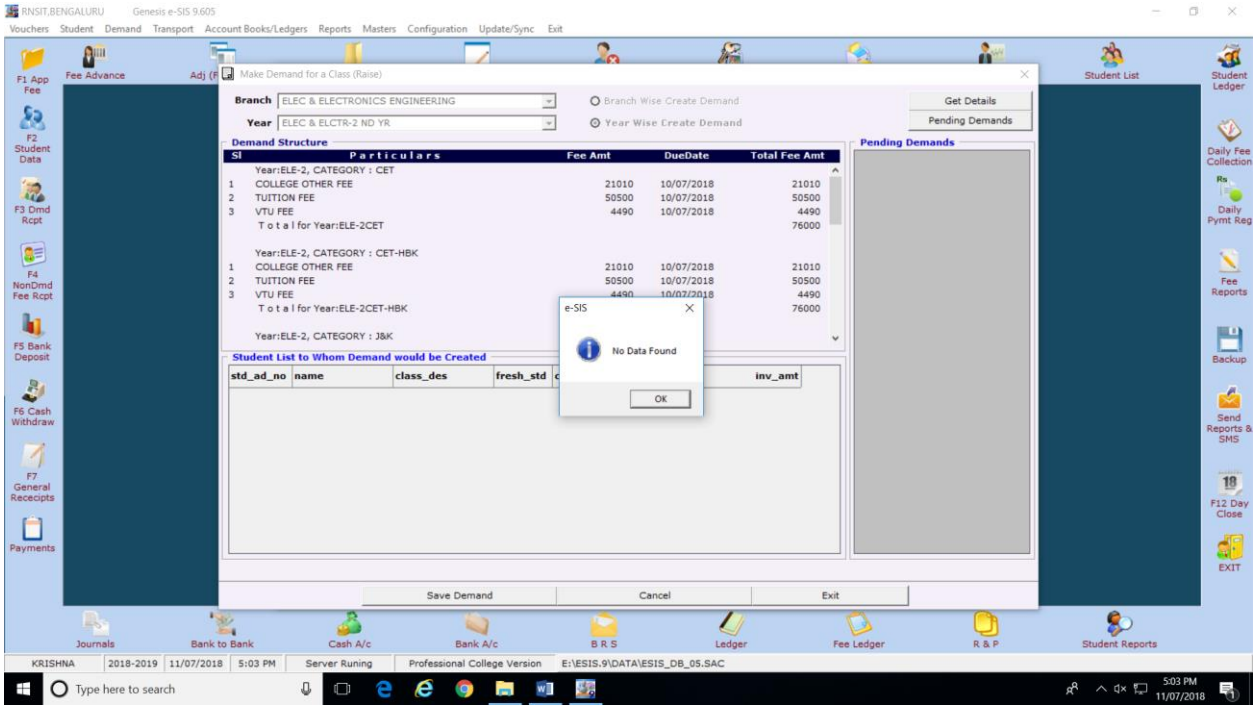


Click on Save Demand



Now the demand has been attached to the students based on their Category

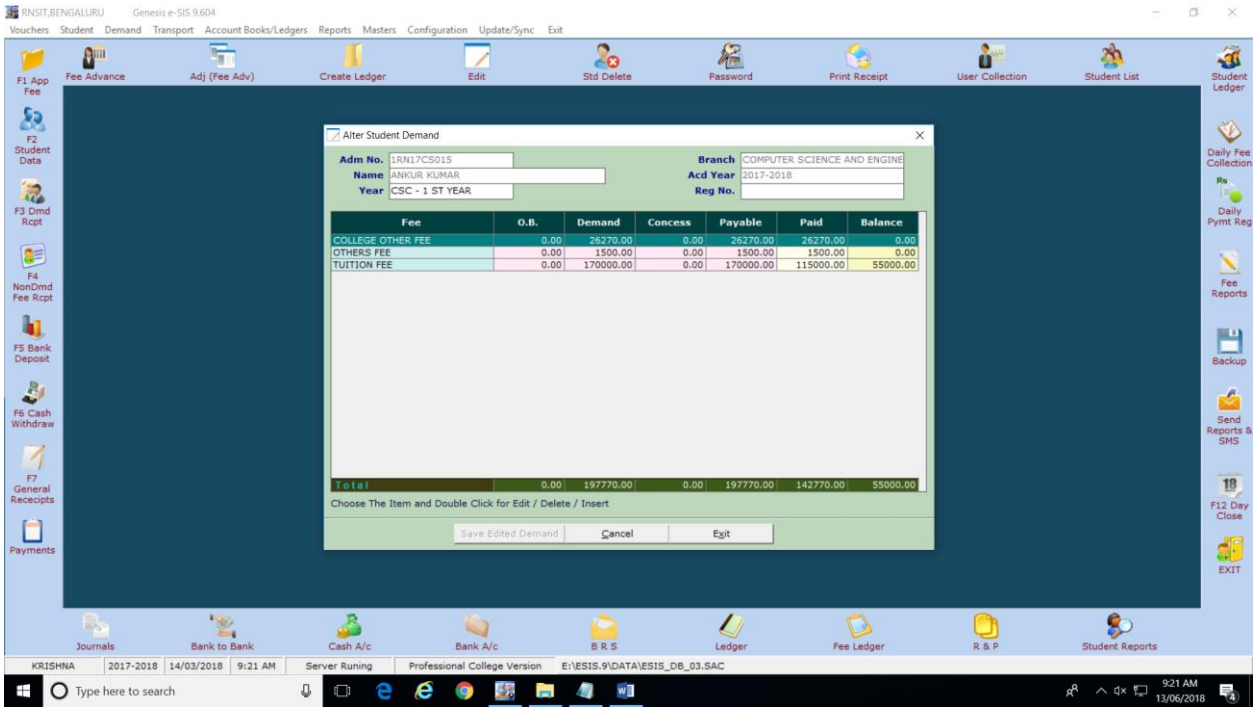
If demand is assigned successfully to the students, then you will get below message



3.7 Edit Demand

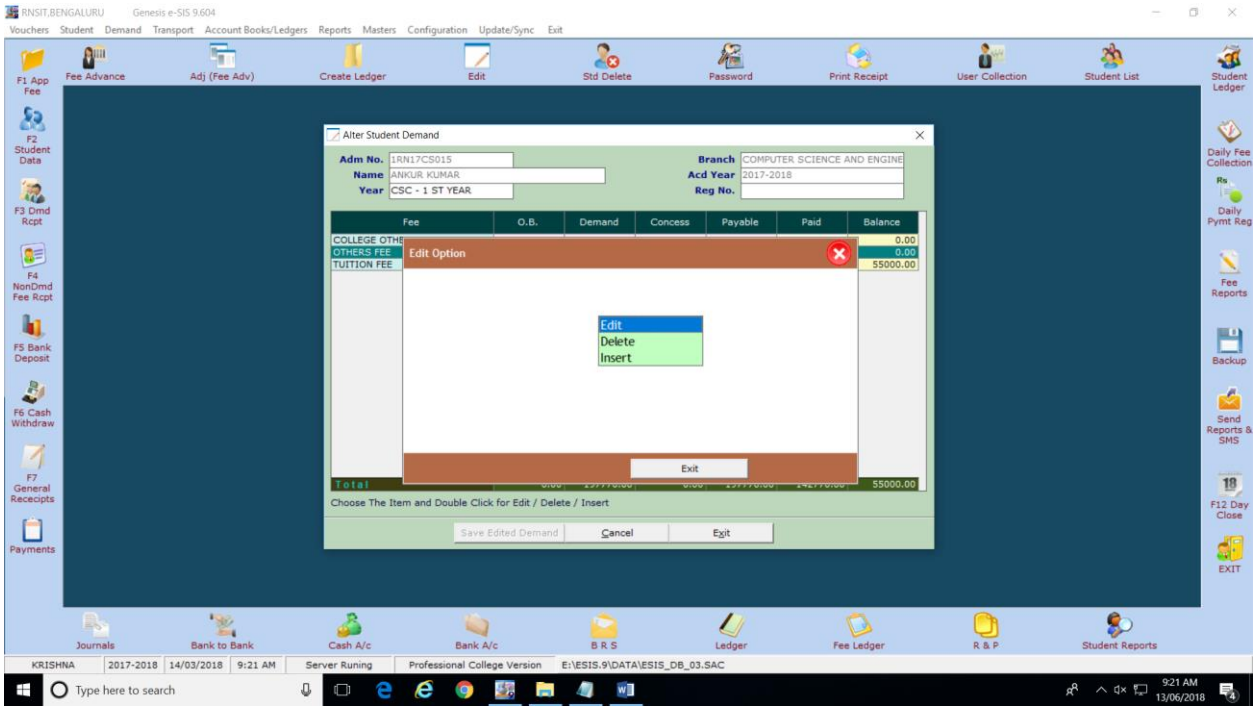
3.7.1 To Delete fee ledger For Individual Student

To Delete existing fee ledger from the Demand

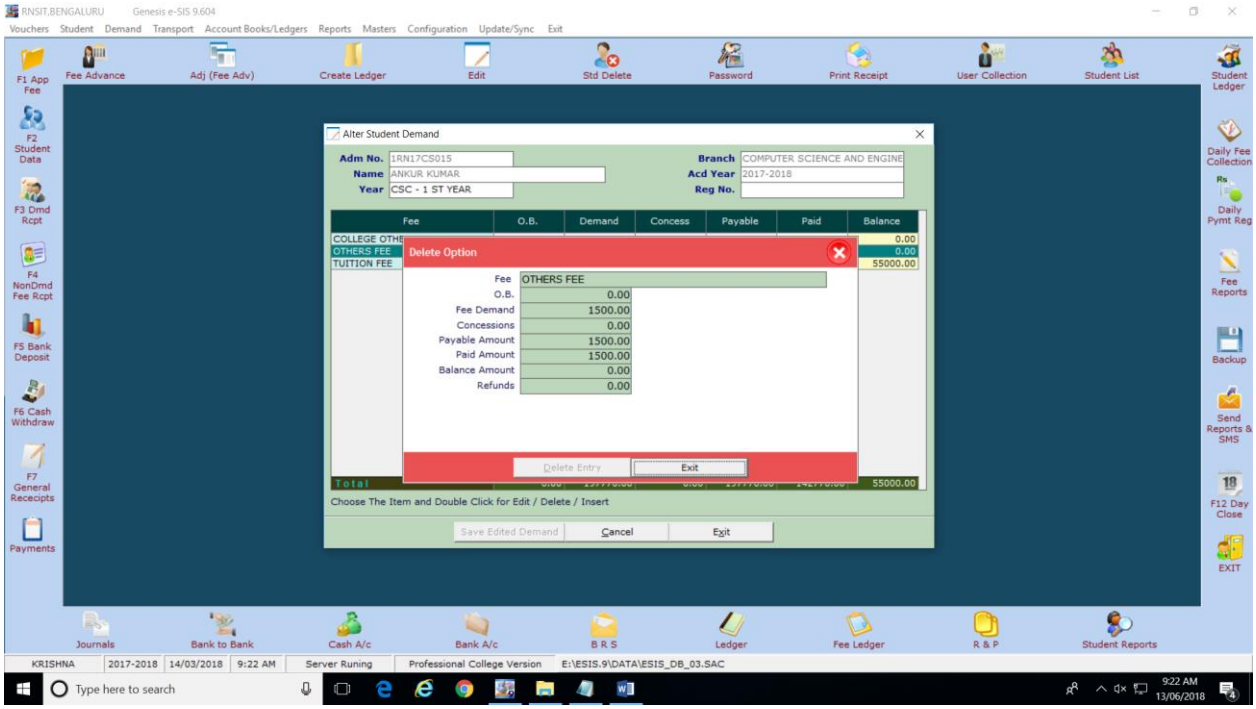


Need to delete Other Fee entry

Double click on Other Fee

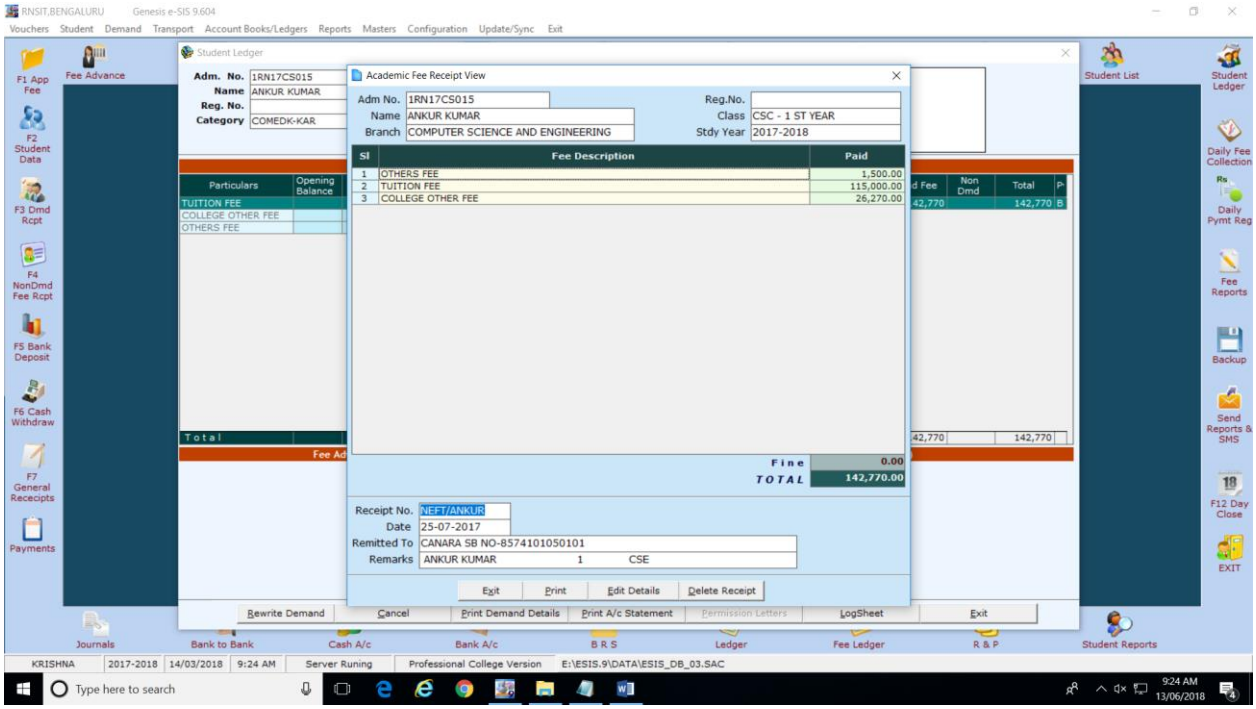


Select Delete



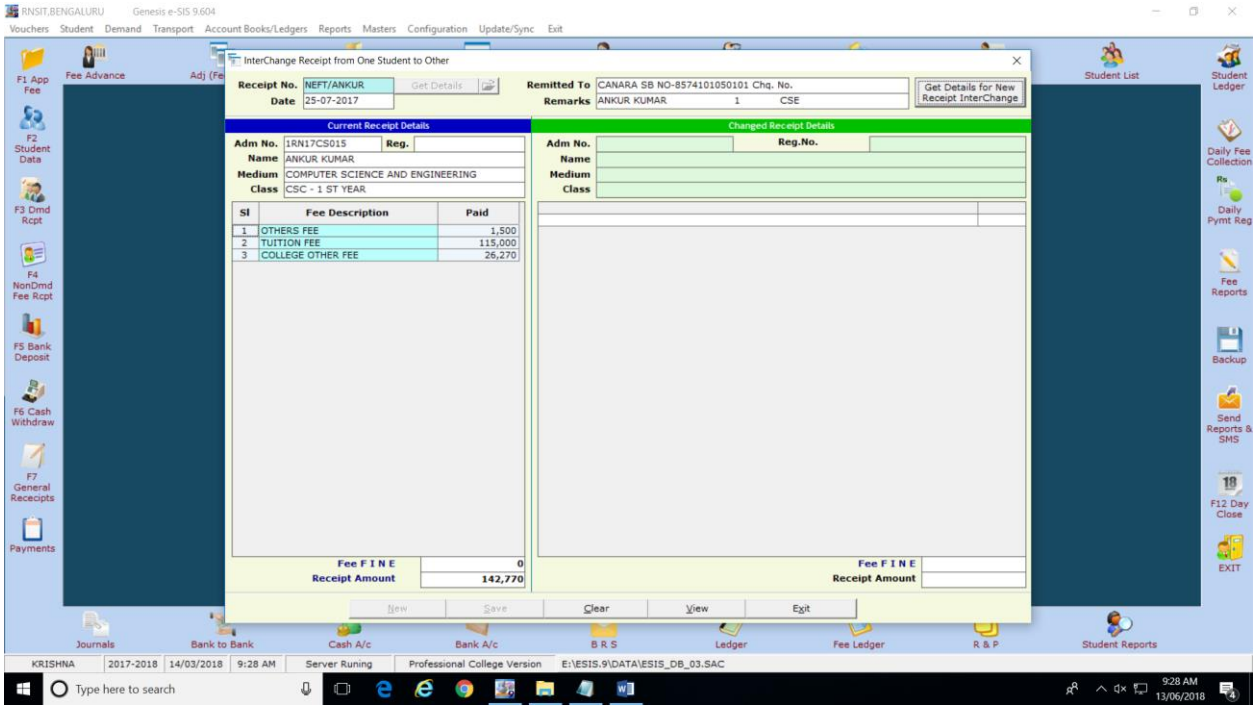
Delete Entry is disabled as the fee has already been paid, hence we will not be able to delete Other fee entry.

Go to Student Ledger, copy the Receipt No.



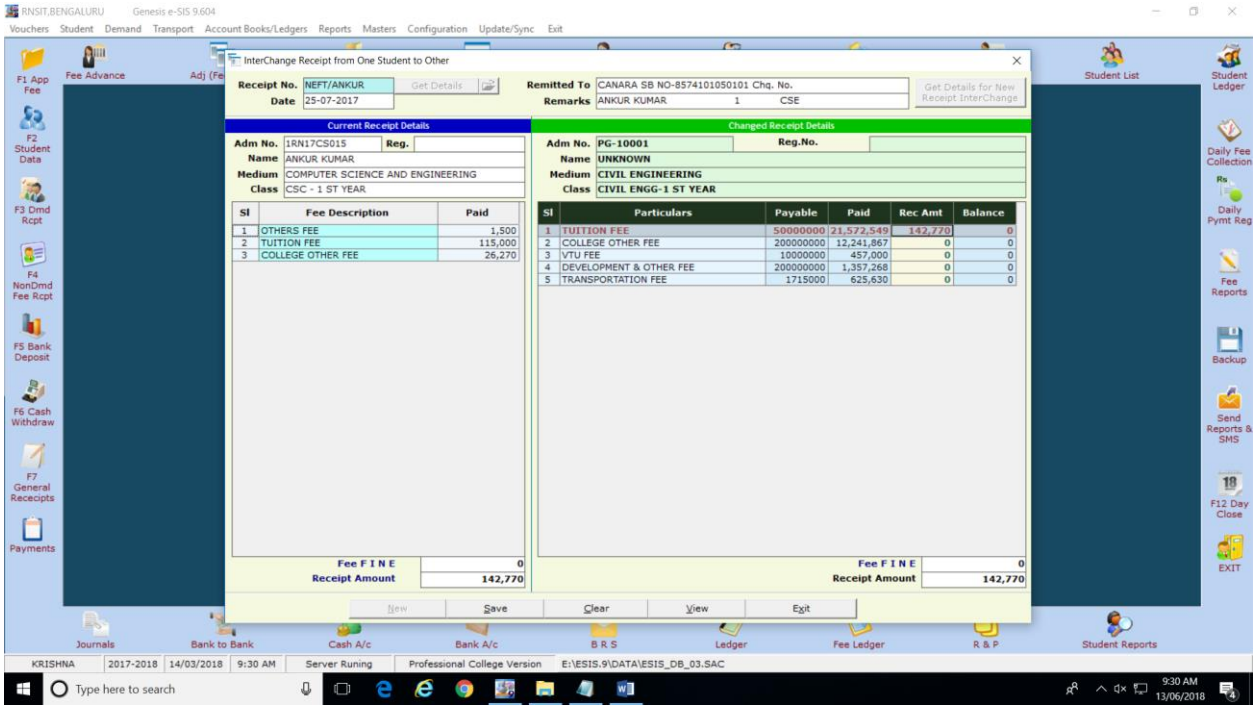
Go to Masters -> Others -> Interchange Receipts from a Student to other

Click on New and then paste the receipt no.



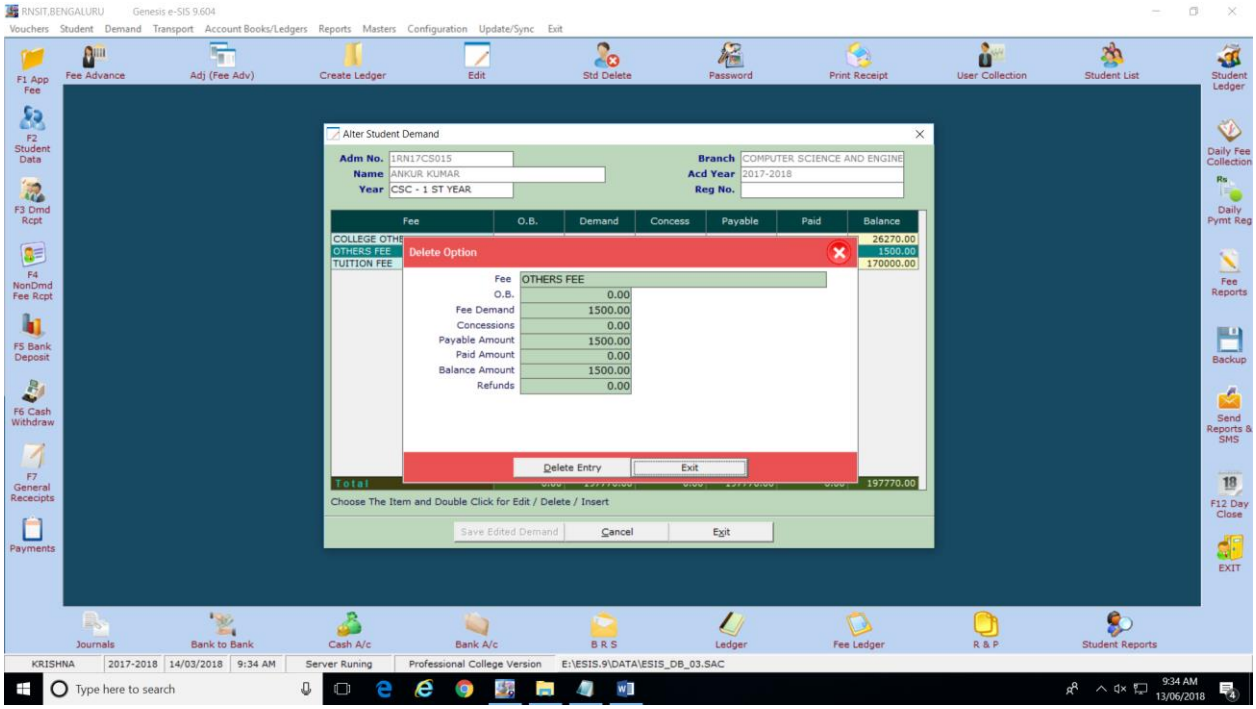
Click on Get Details for New Receipt InterChange.

Select UNKNOWN student

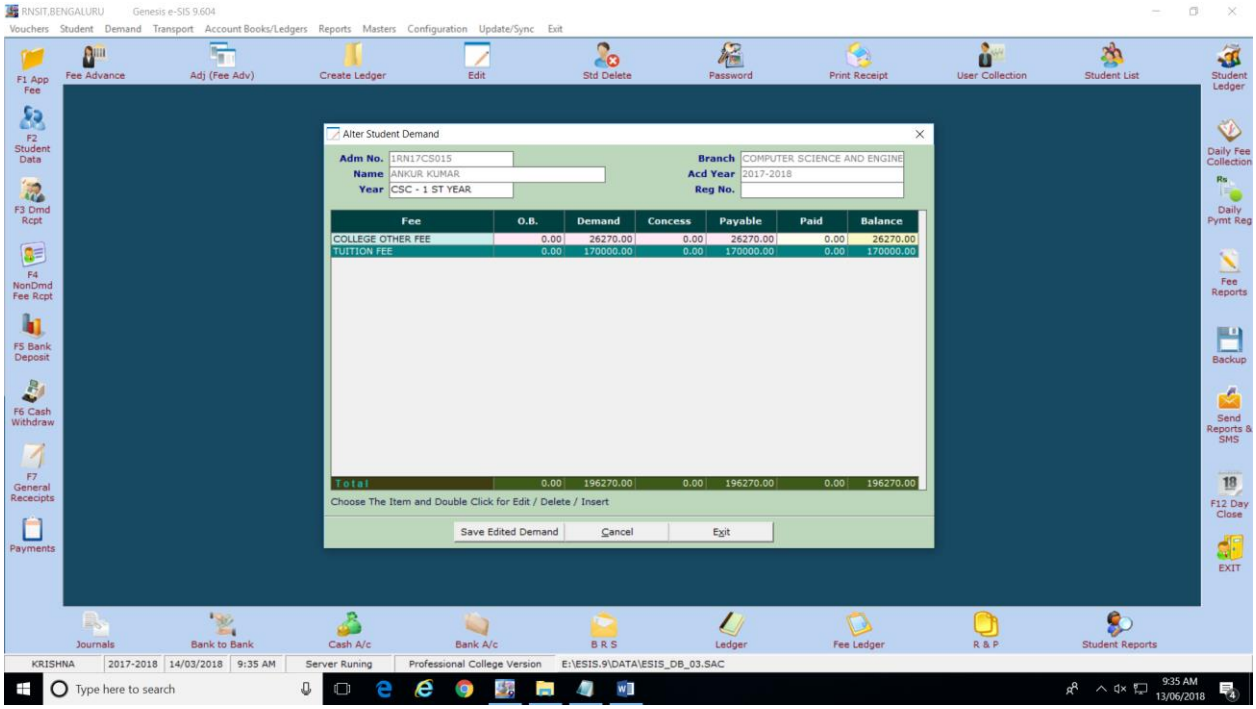


Click on Save

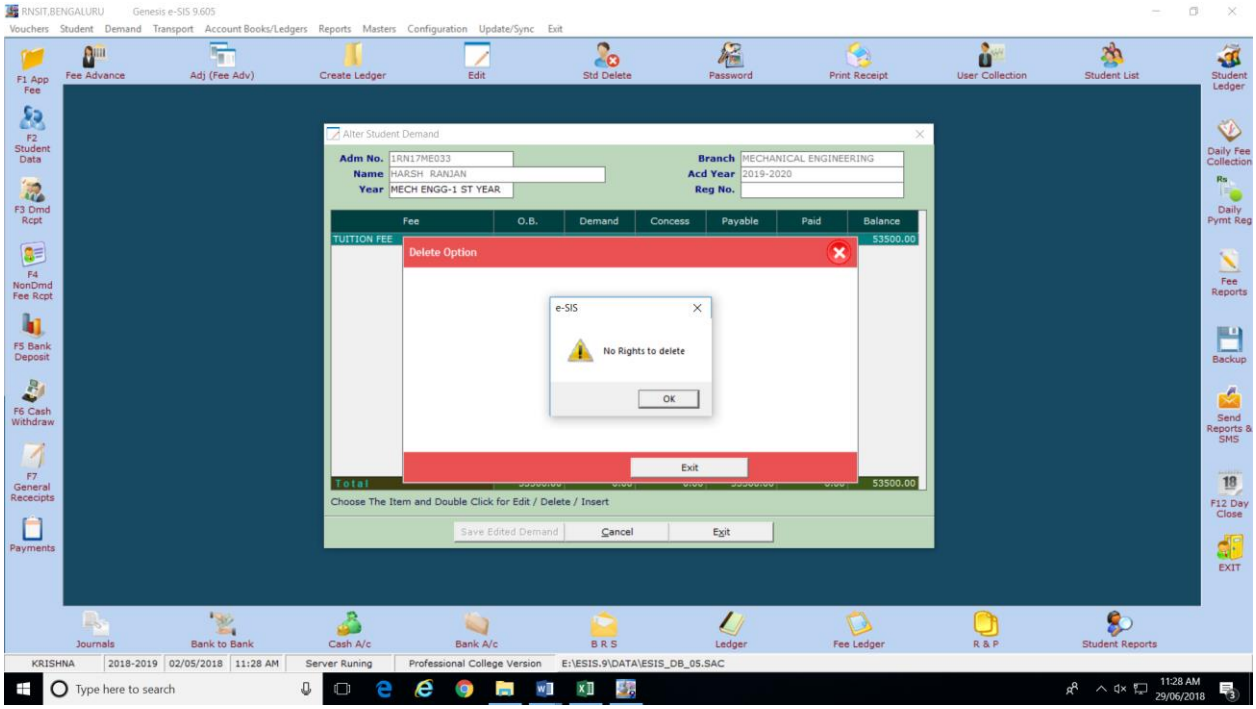
Now go to Edit Demand and now you will be able to delete other fee

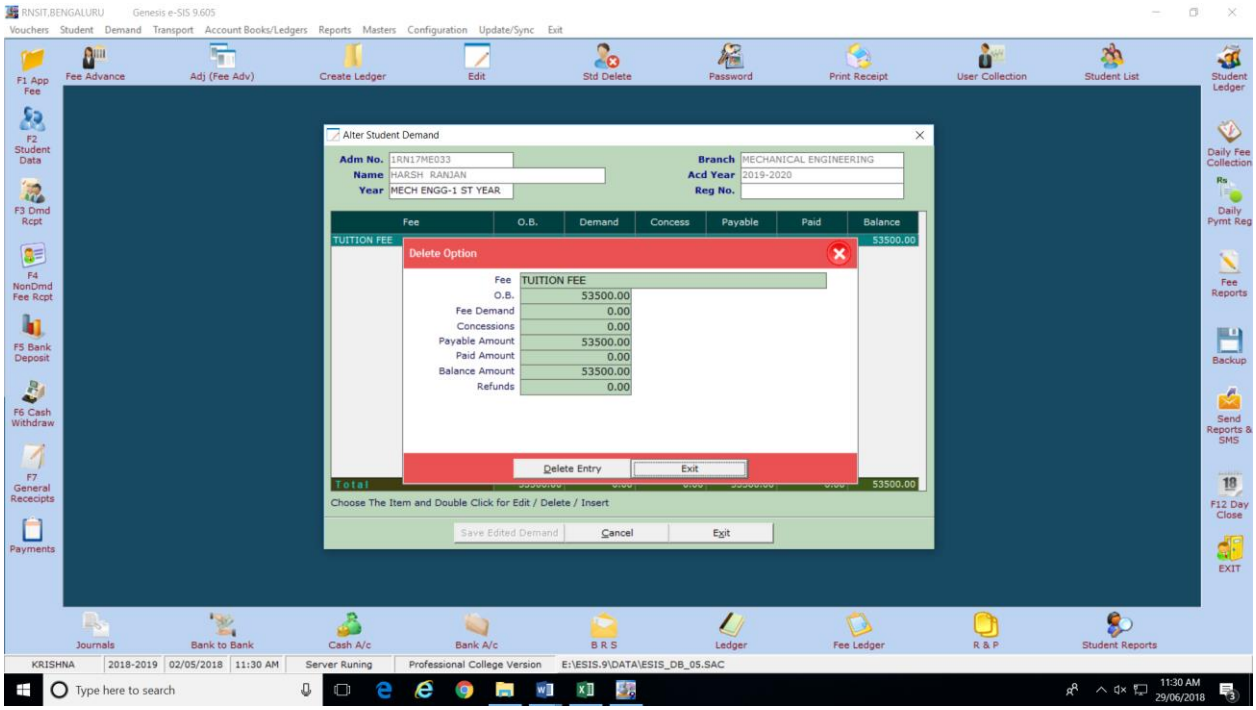


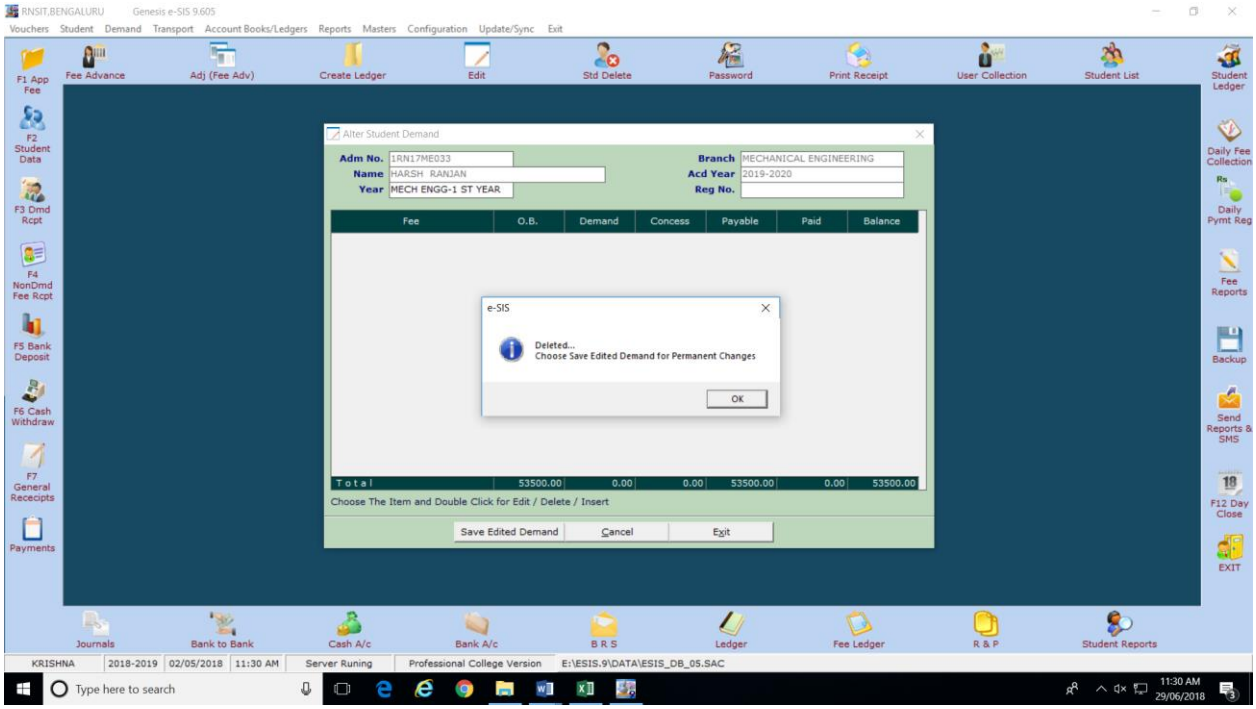
After deletion of Other Fee

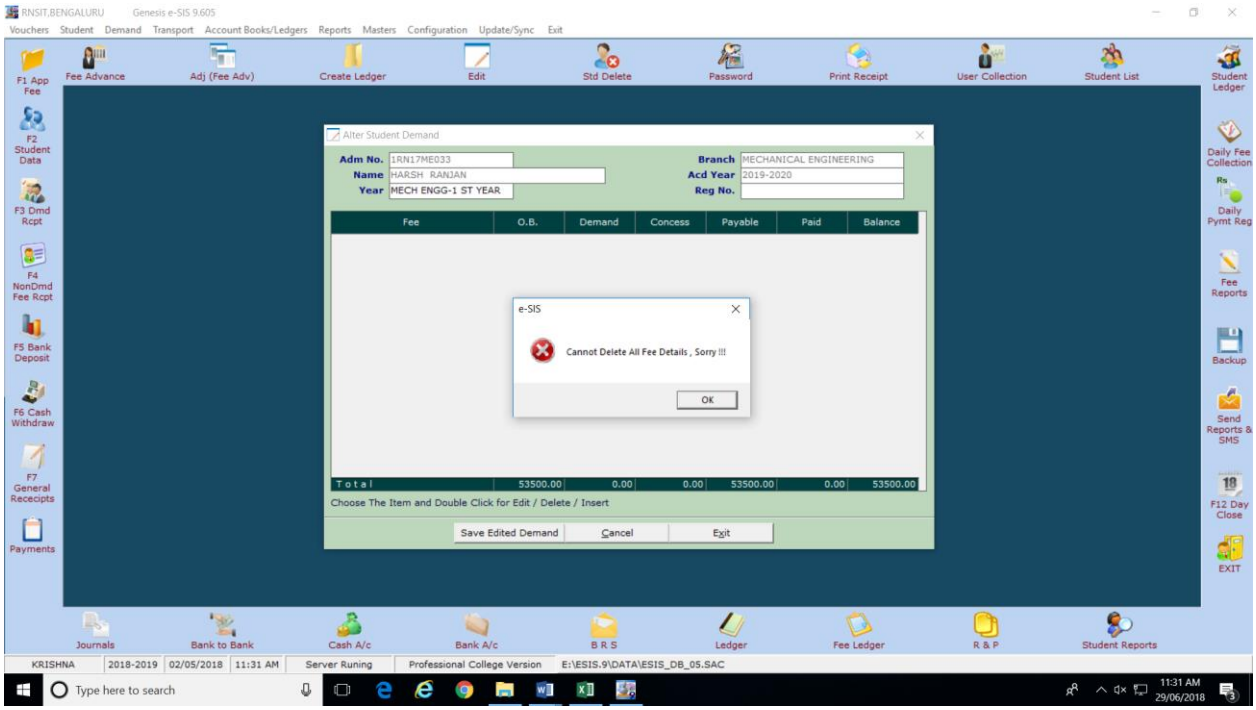


3.7.2 To Delete Entire Demand For Individual Student


RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Student Ledger
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Alter Student Demand
Adm No. 1RN17ME033
Name HARSH RANJAN
Year MECH ENGG-1 ST YEAR
Branch MECHANICAL ENGINEERING
Acd Year 2019-2020
Reg No.
Fee
O.B.
Demand
Concess
Payable
Paid
Balance
TUITION FEE
53500.00
Delete Option
e-SIS
No Rights to delete
OK
Exit
Total
53500.00
Choose The Item and Double Click for Edit / Delete / Insert
Save Edited Demand
Cancel
Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA
2018-2019
02/05/2018
11:28 AM
Server Runing
Professional College Version
E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
11:28 AM
29/06/2018


RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Student Ledger
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Alter Student Demand
Adm No. 1RN17ME033
Name HARSH RANJAN
Year MECH ENGG-1 ST YEAR
Branch MECHANICAL ENGINEERING
Acd Year 2019-2020
Reg No.
Fee
O.B.
Demand
Concess
Payable
Paid
Balance
TUITION FEE
53500.00
Delete Option
Fee TUITION FEE
O.B. 53500.00
Fee Demand 0.00
Concessions 0.00
Payable Amount 53500.00
Paid Amount 0.00
Balance Amount 53500.00
Refunds 0.00
Delete Entry
Exit
Total
53500.00
Choose The Item and Double Click for Edit / Delete / Insert
Save Edited Demand
Cancel
Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA
2018-2019
02/05/2018
11:30 AM
Server Runing
Professional College Version
E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
11:30 AM
29/06/2018

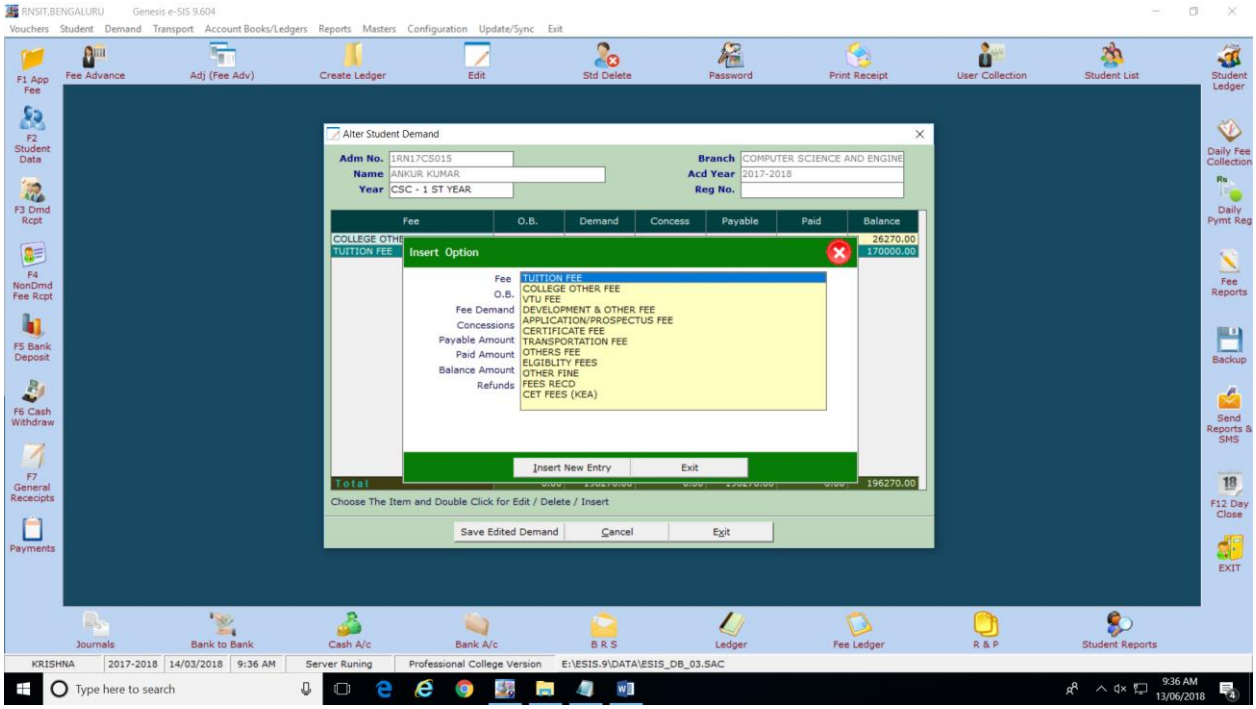




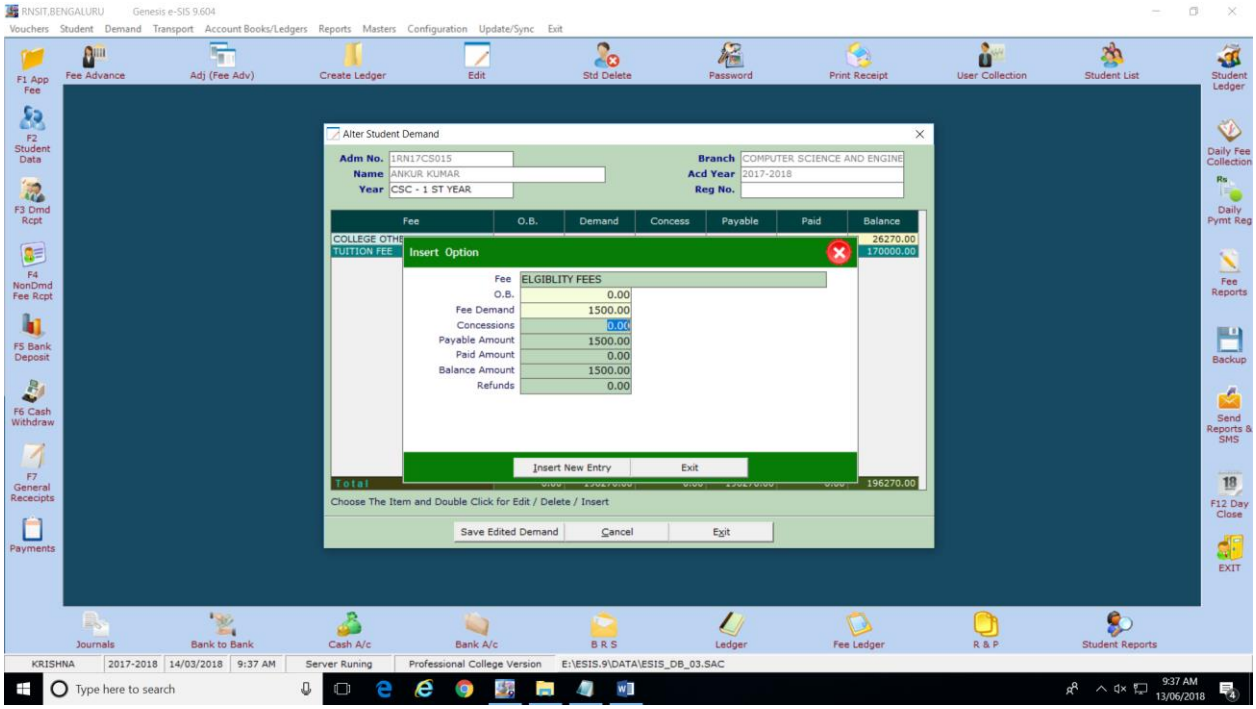
3.7.3 Insert Fee ledger to the Demand for an individual

Now Insert Eligibility Fee for this student, as we were supposed changed from other fee to eligibility fee

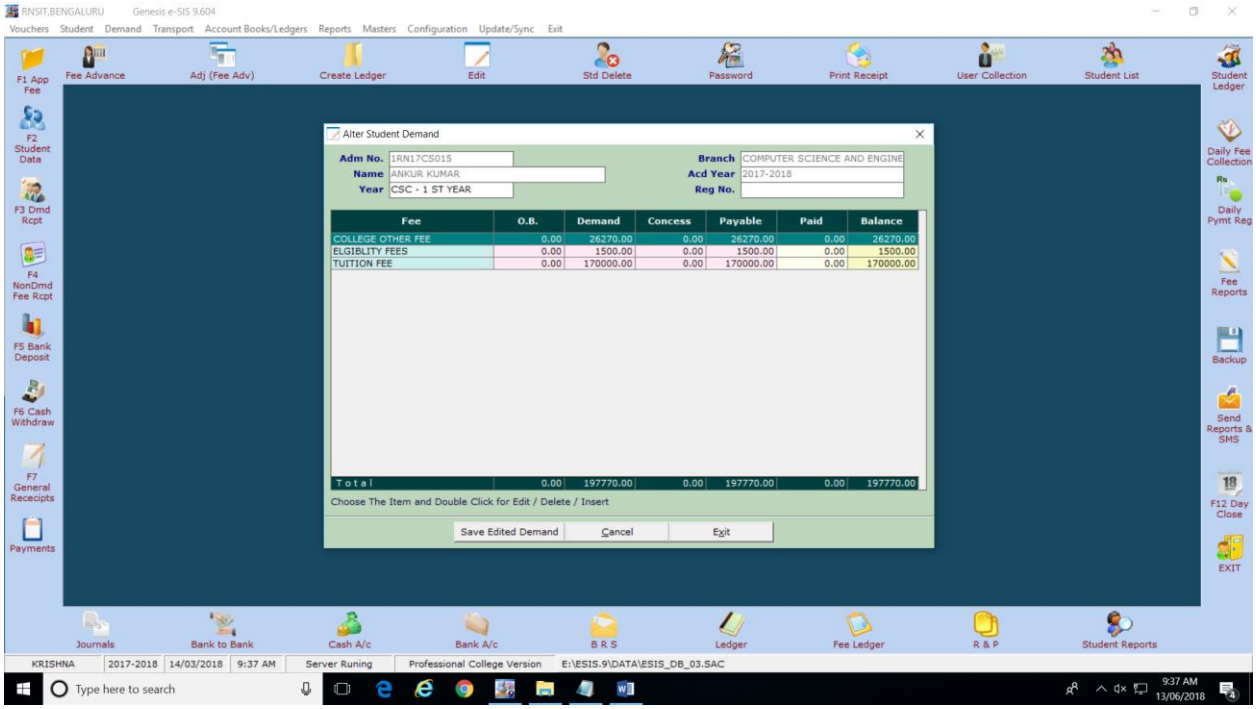
Click on Insert and Select Eligibility Fees



Enter the amount under Fee Demand

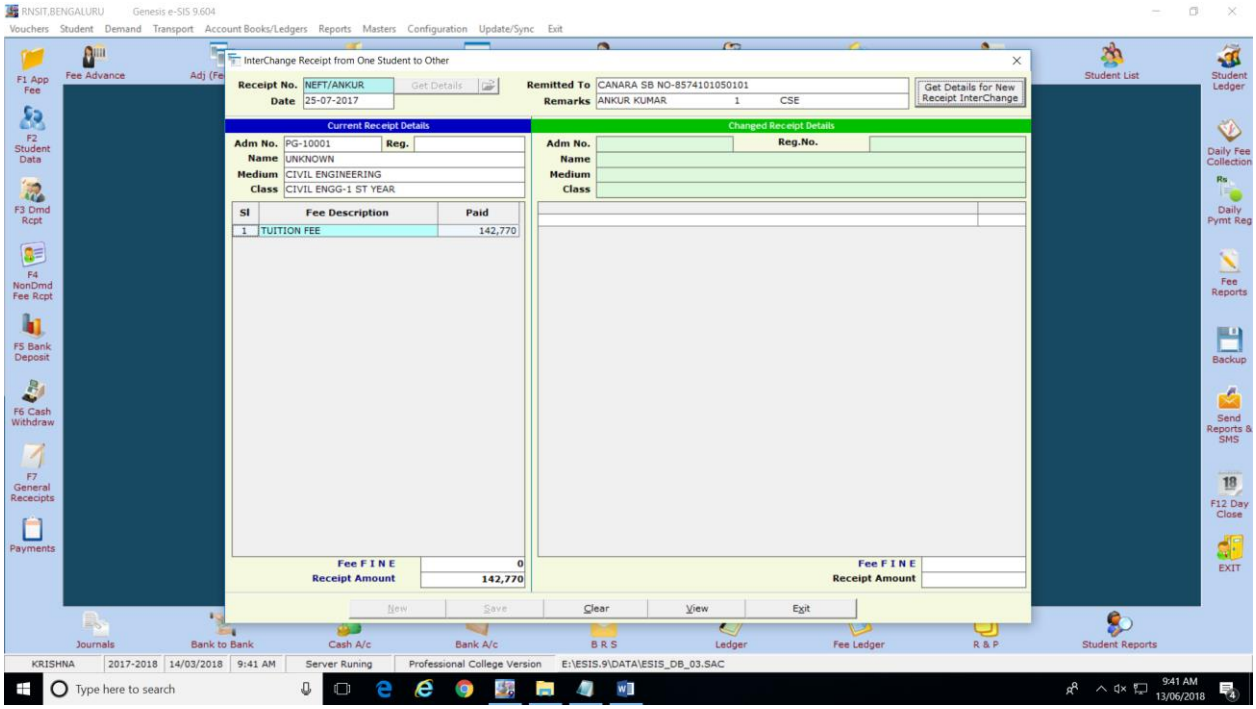


Now Eligibility fee got added as part of Demand

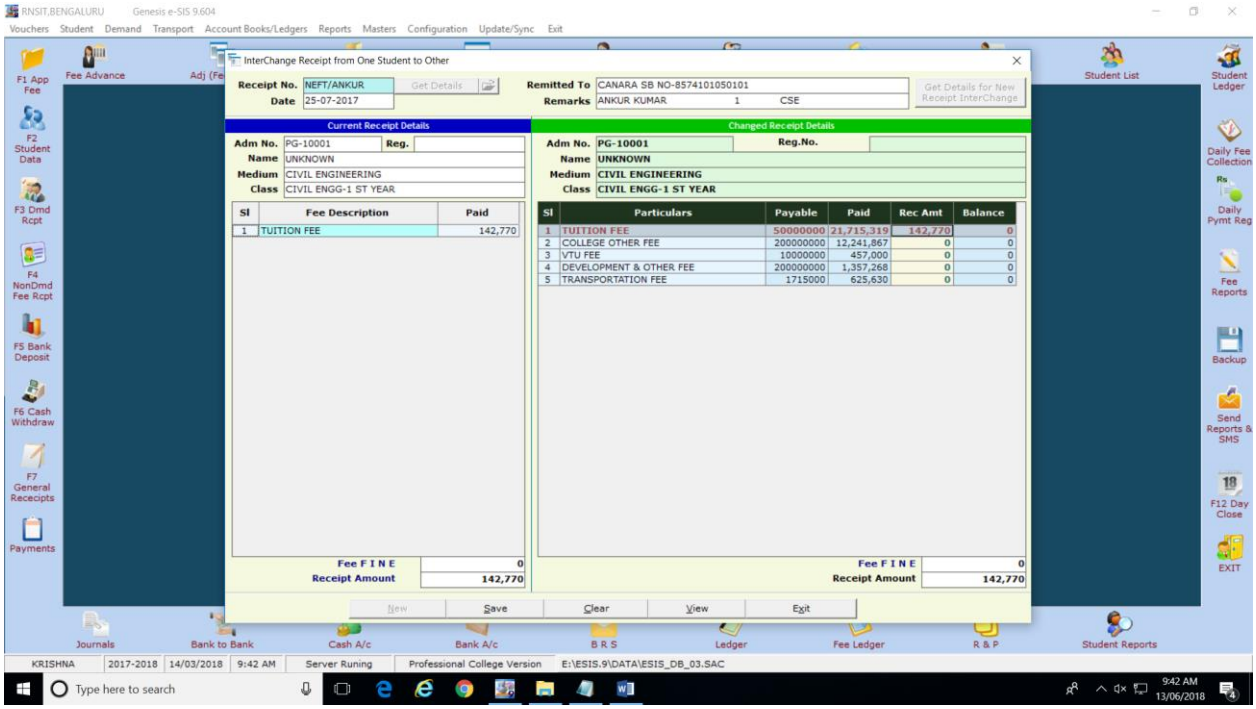


Now we need to swap back the fees from unknown to this student

Go to Master -> Others -> Interchange receipt from a student to other

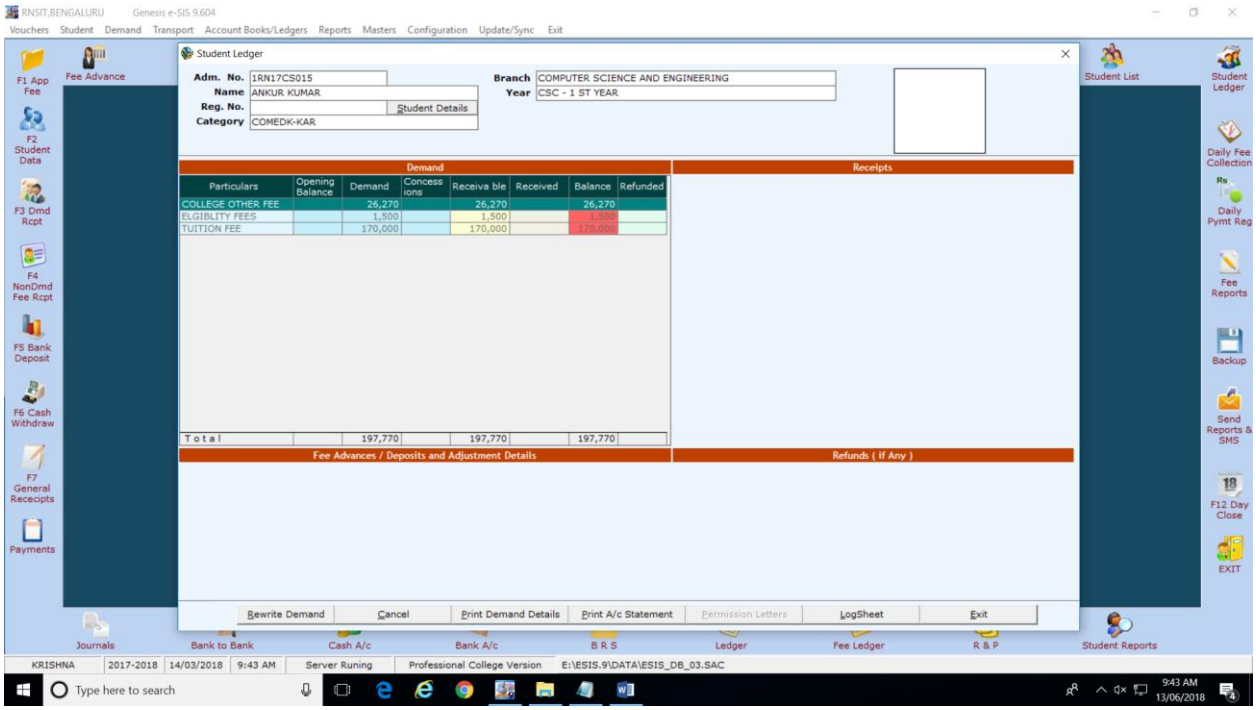


Click on Get Details for New Receipt InterChange



Select UNKNOWN and click on Save

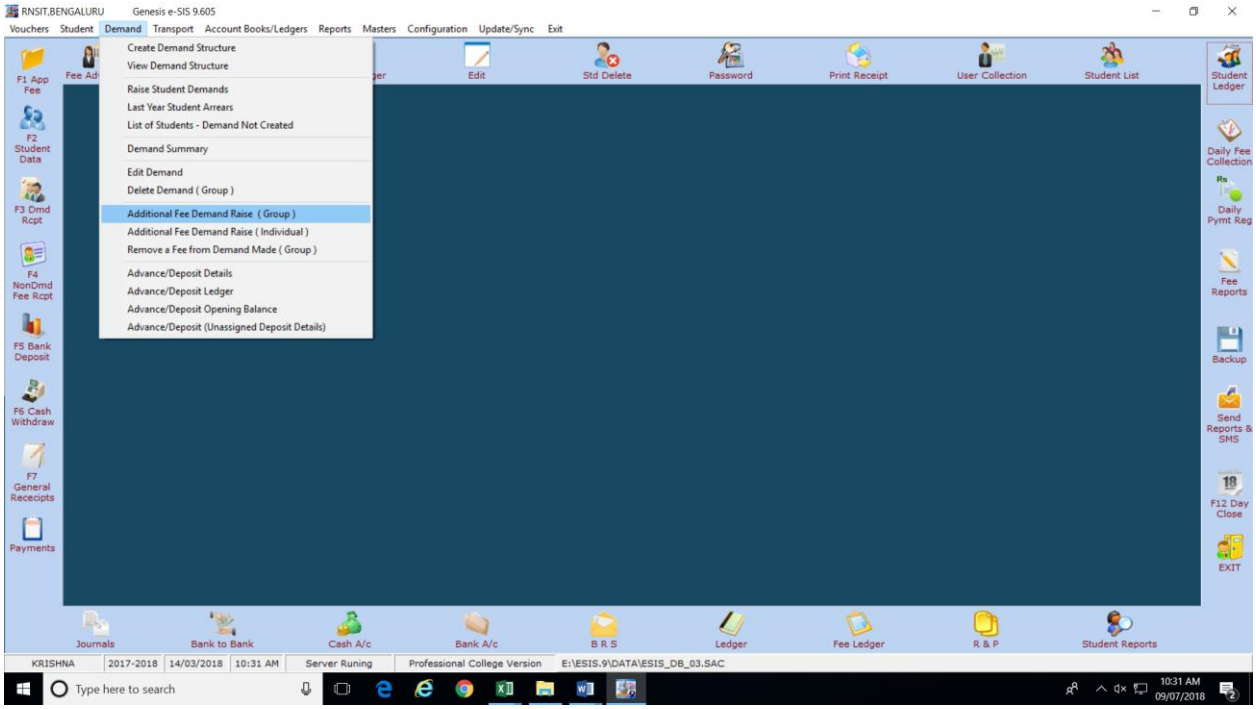
Now Other fees is interchanged with Eligibility fee



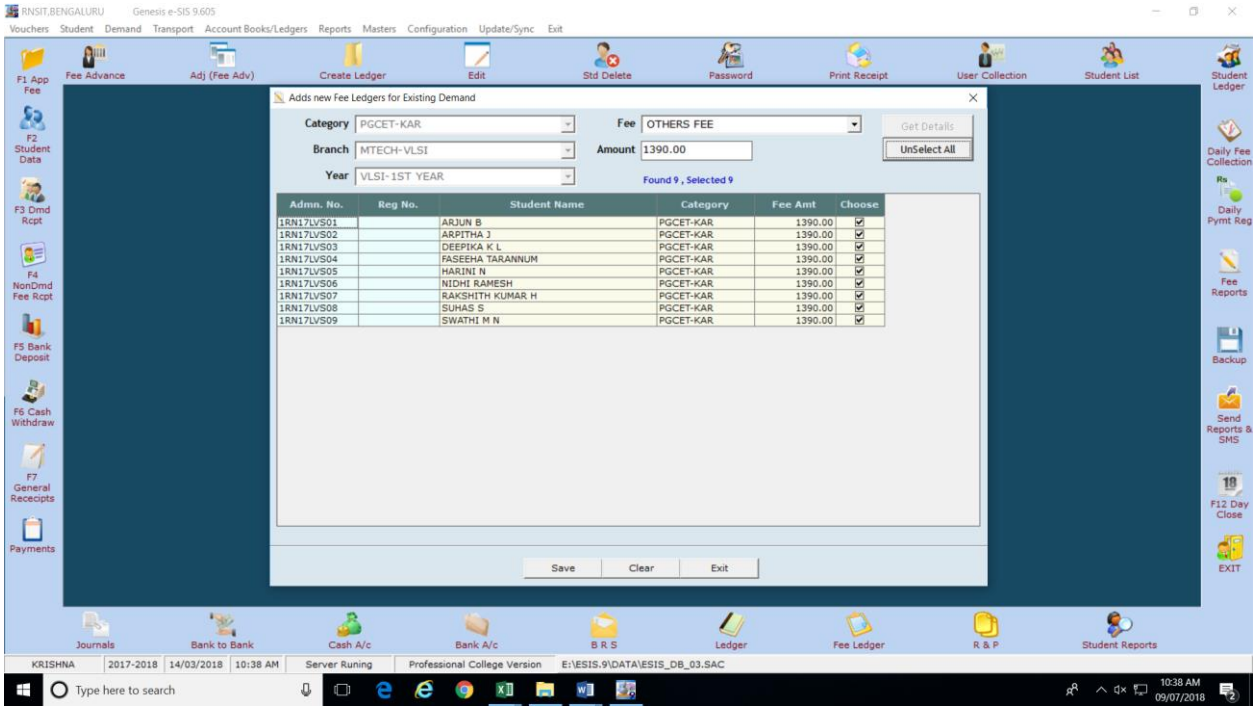
3.7.3 Insert Fee ledger to the Demand for Group of students

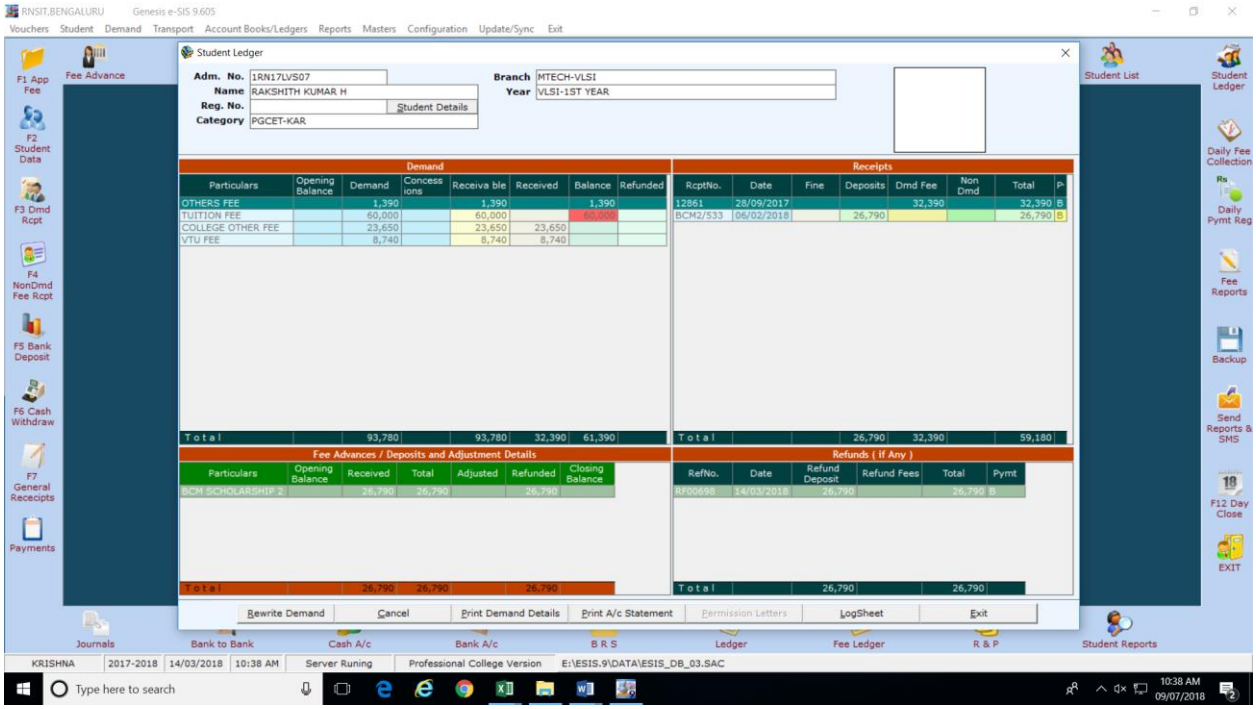
To insert a new fee ledger to the existing demand for entire group

Need to add Other Fee of 1390 to all the students in that branch

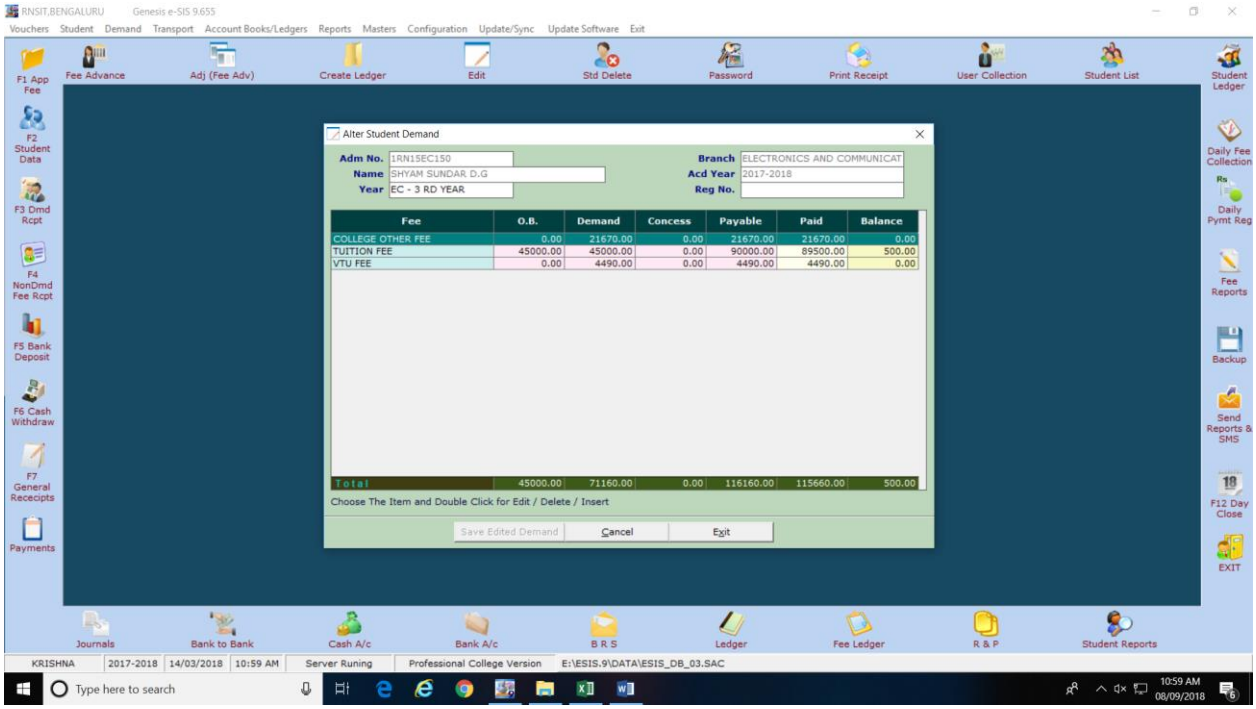


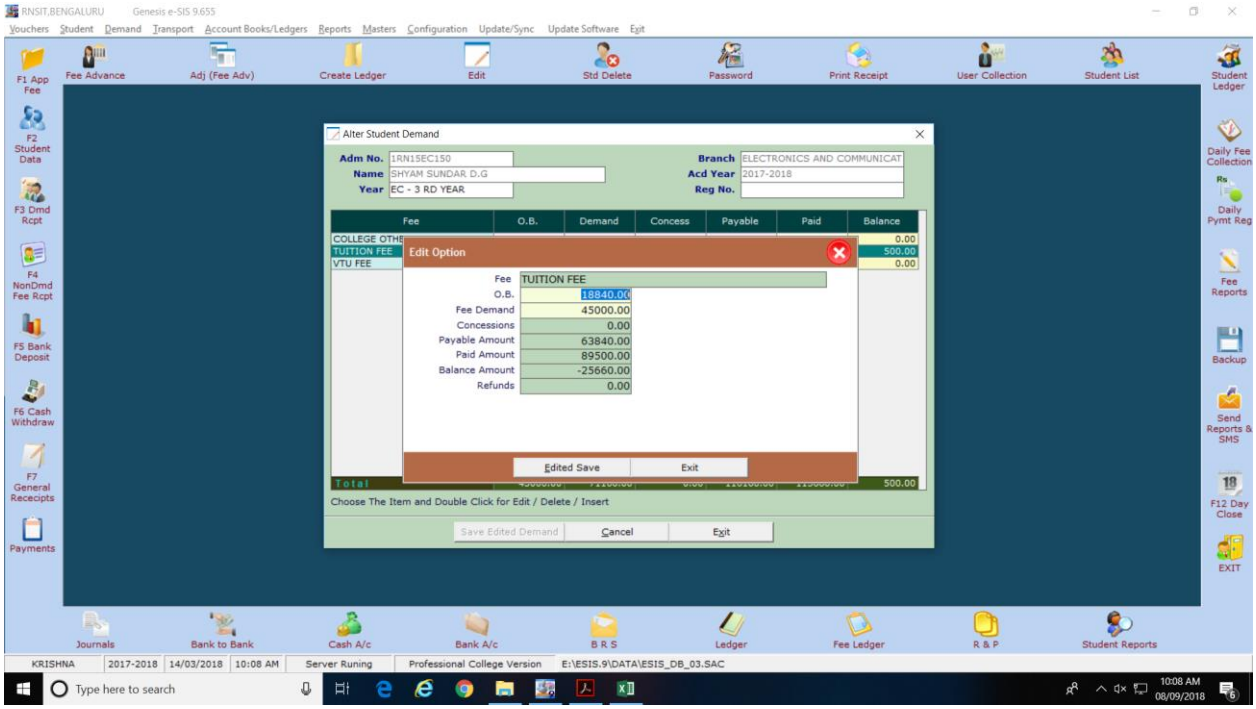
Deselect those not required

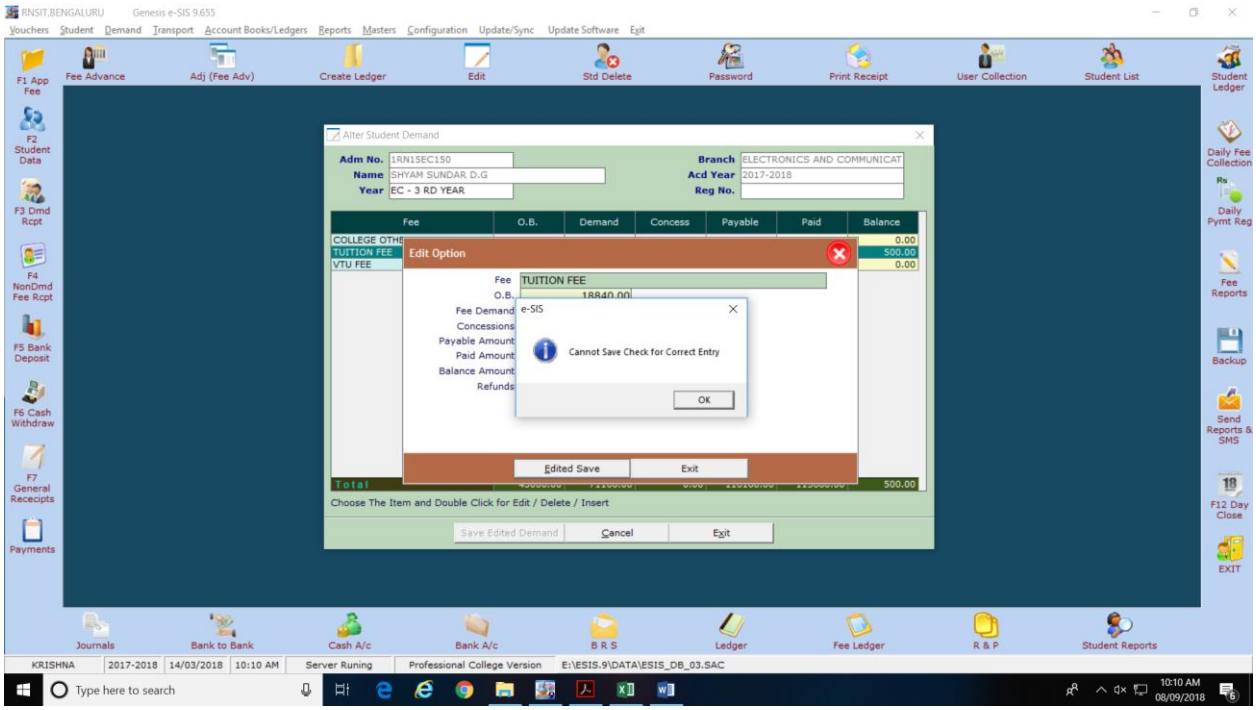




3.7.4 Editing Opening Balance







This error is coming because Tuition Fee opening balance cannot be less than Tuition Fee Paid

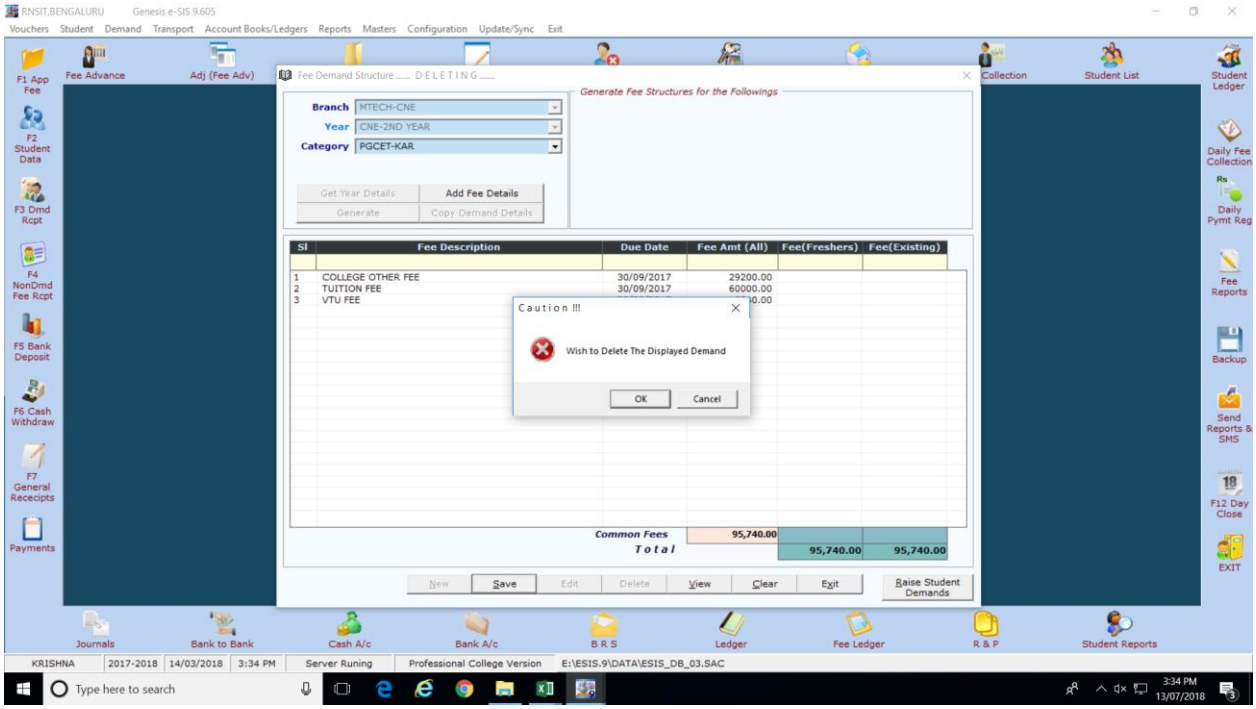
3.7.5 Editing Demand of Year Back students

The Tuition Fee has to be of old batch, but the College Other Fee and VTU fee will be as per current year based on the student year.

3.8 Delete Demand

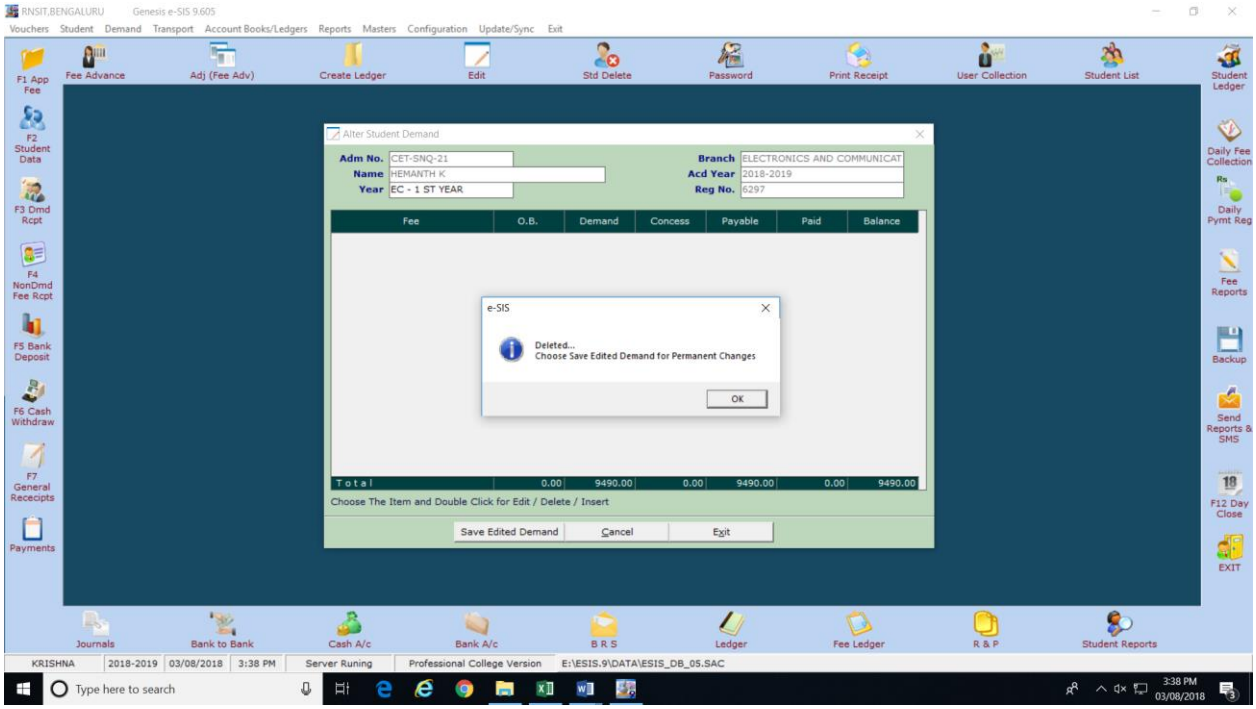
3.8.1 To Delete Demand for a particular Category

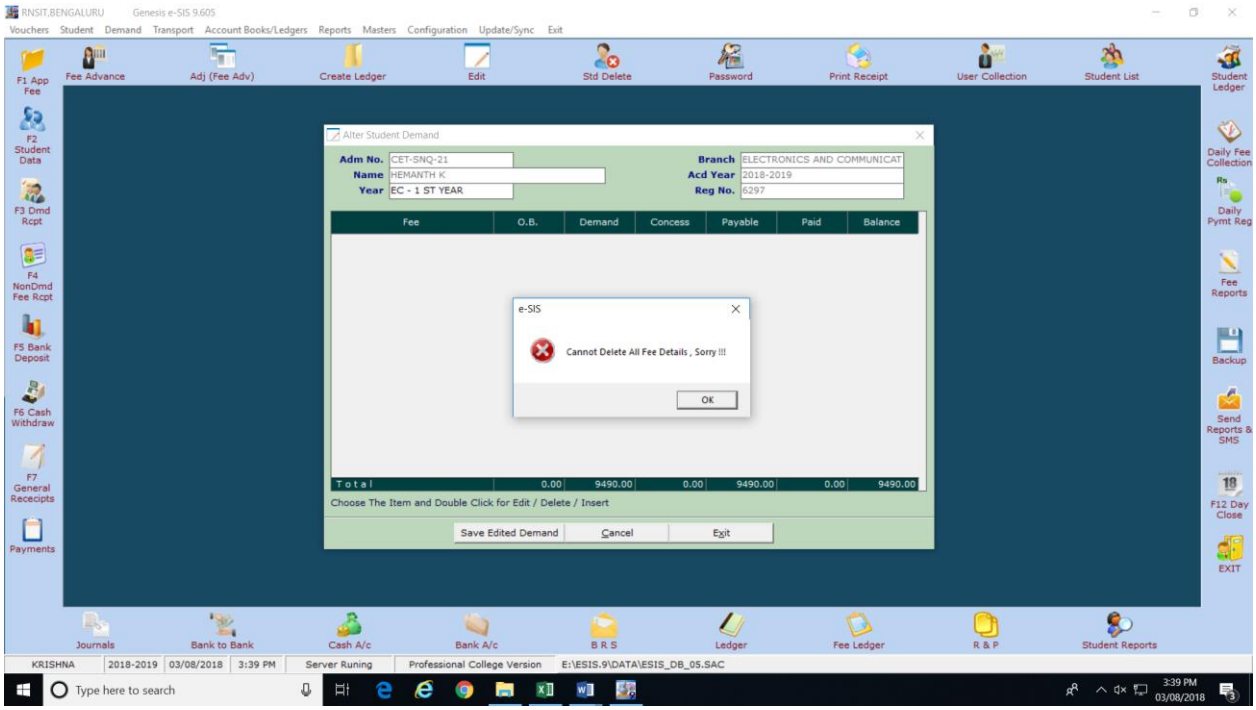
Select the Demand and click on Save



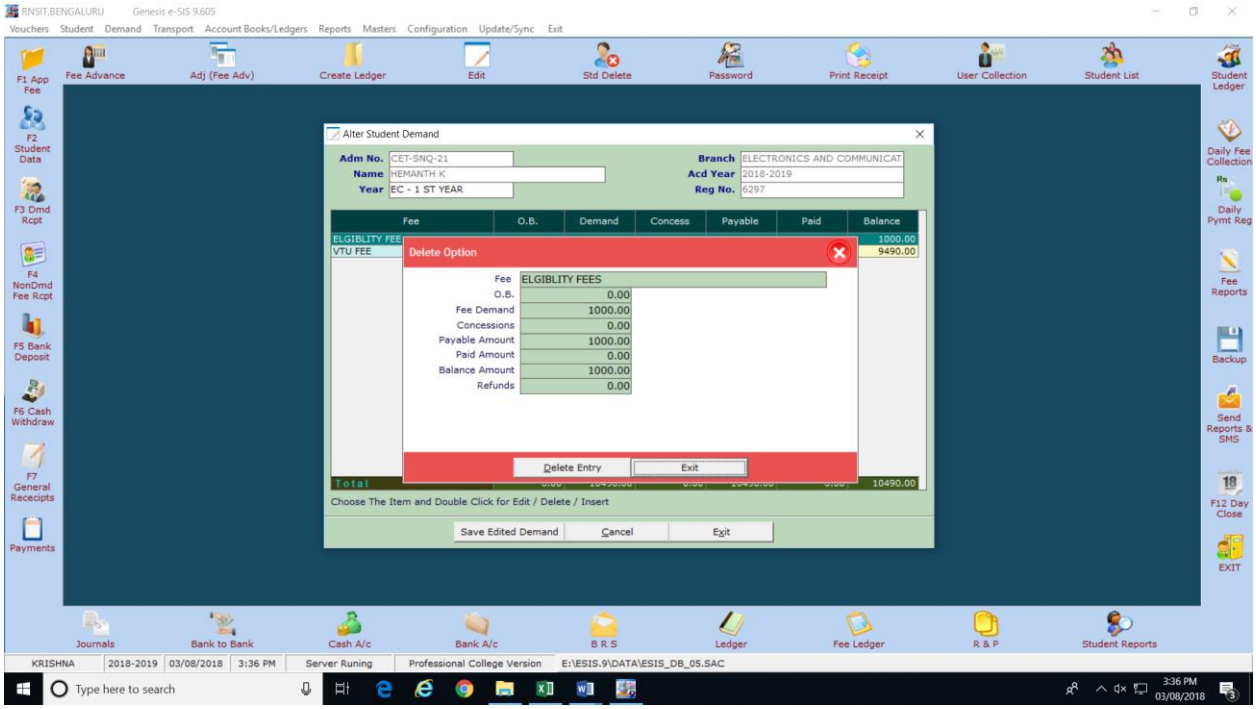
3.8.2 To Delete Demand for a Student

Go to Edit Demand, select the student
Click on the particular demand and right click

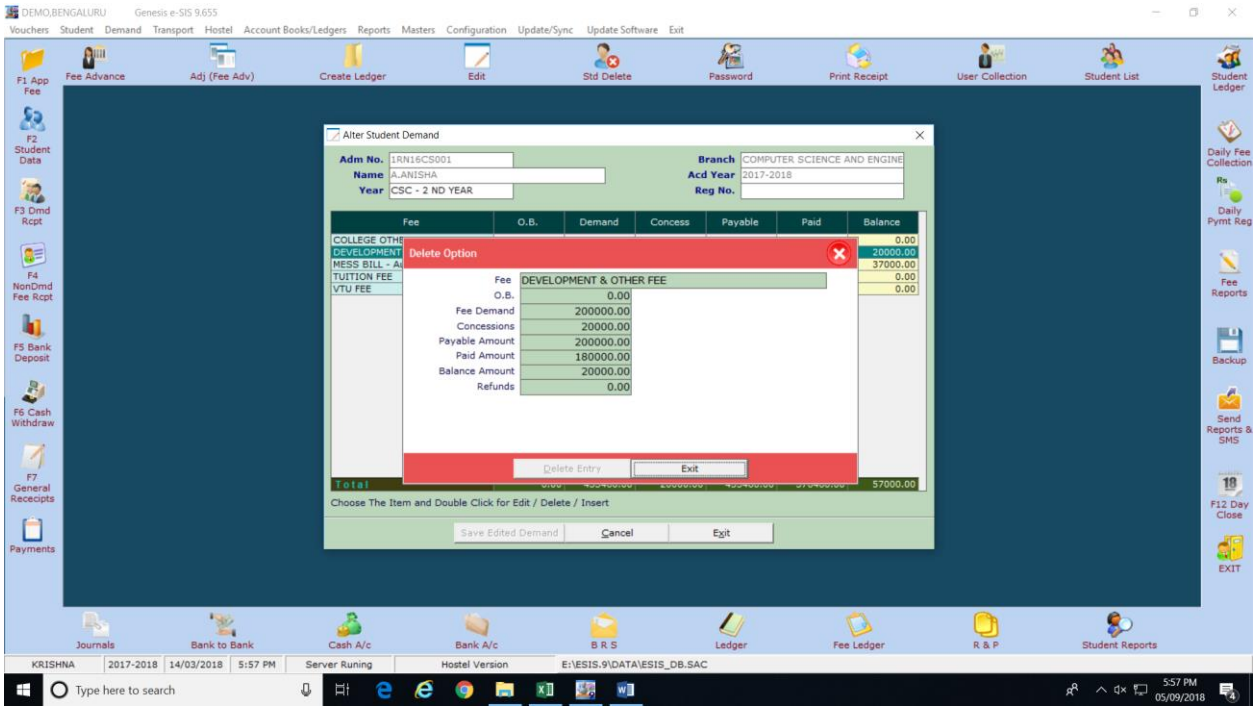




At least one demand has to be there, else make the one demand left to zero, so that we can delete the student



Demand cannot be deleted or modified to Zero, if already fee receipt is there for a particular student



Delete Entry is de-highlighted, as there is a fee receipt attached to this student. In case you still want to delete the demand, then we need to delete the receipts and then the demand.

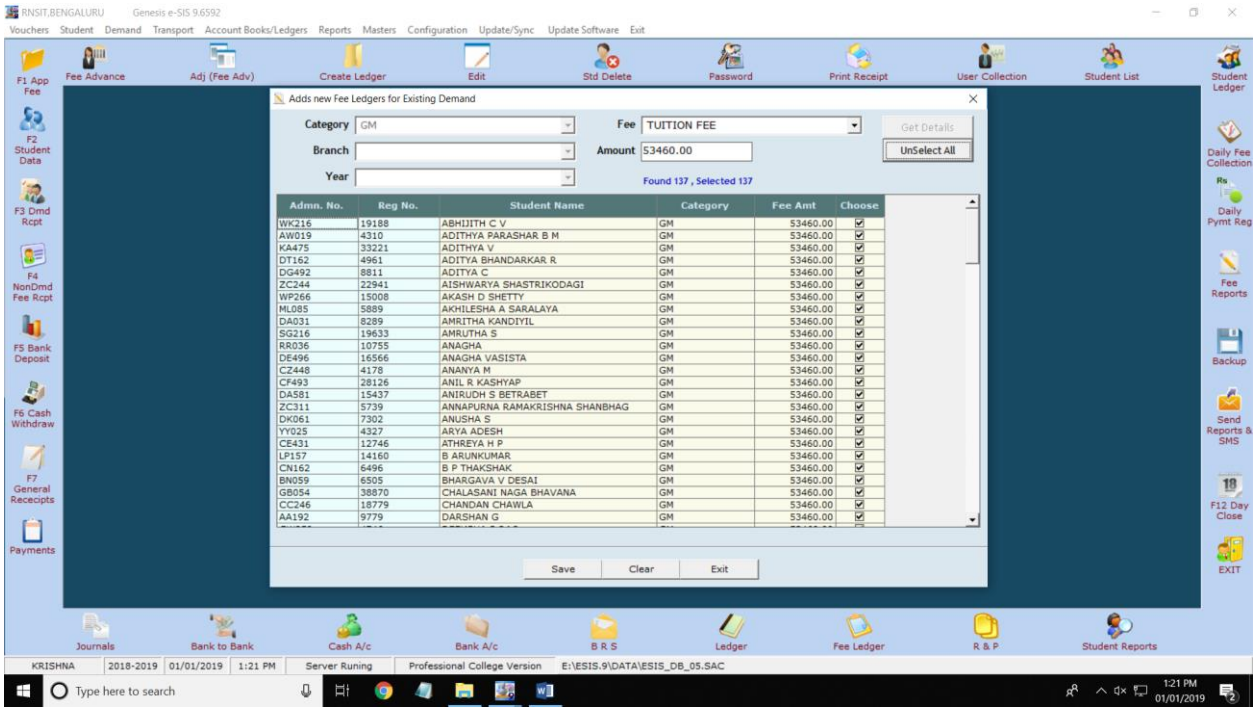
3.9 Additional Fee Demand Raise (Group)

Select this option to add an additional fee ledger to group of students.

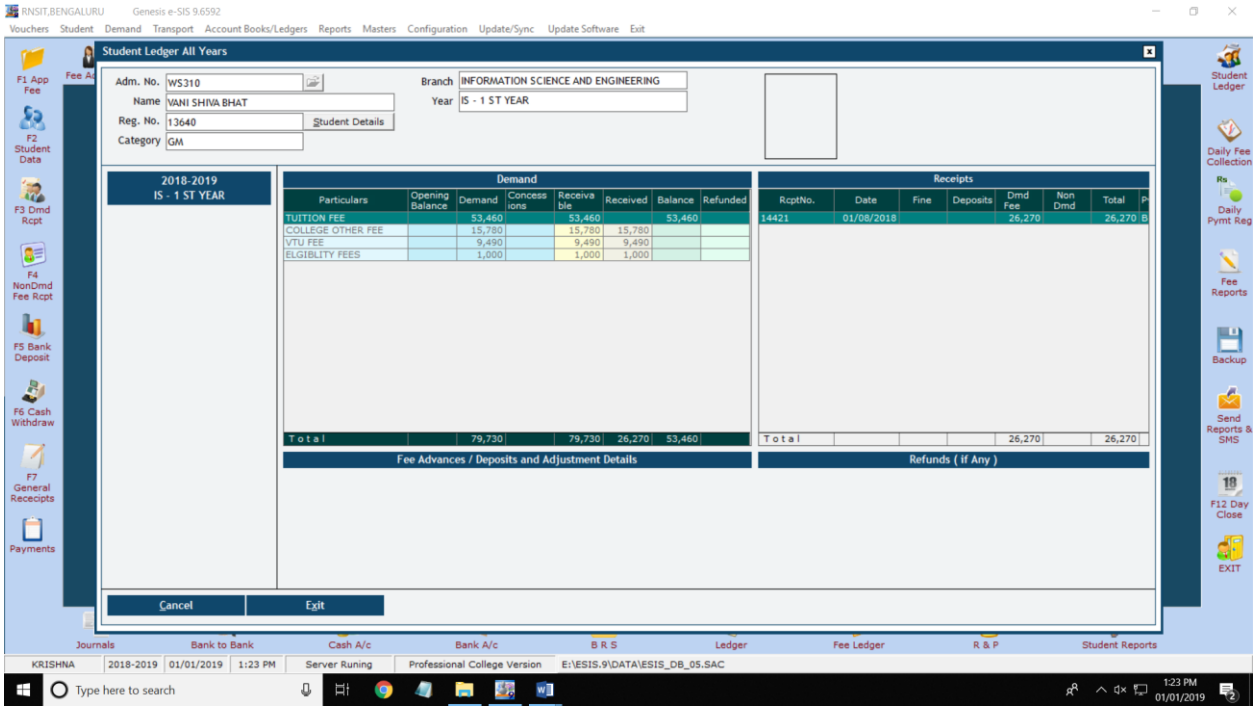
Normally we would have not added Tuition fee for students joining for 1st year, as we are not clear on the amount we received from KEA.

First they release 80% amount and later 20% of the amount they have collected from students while joining to first year

Below shows the Tuition fee added for students in GM category.



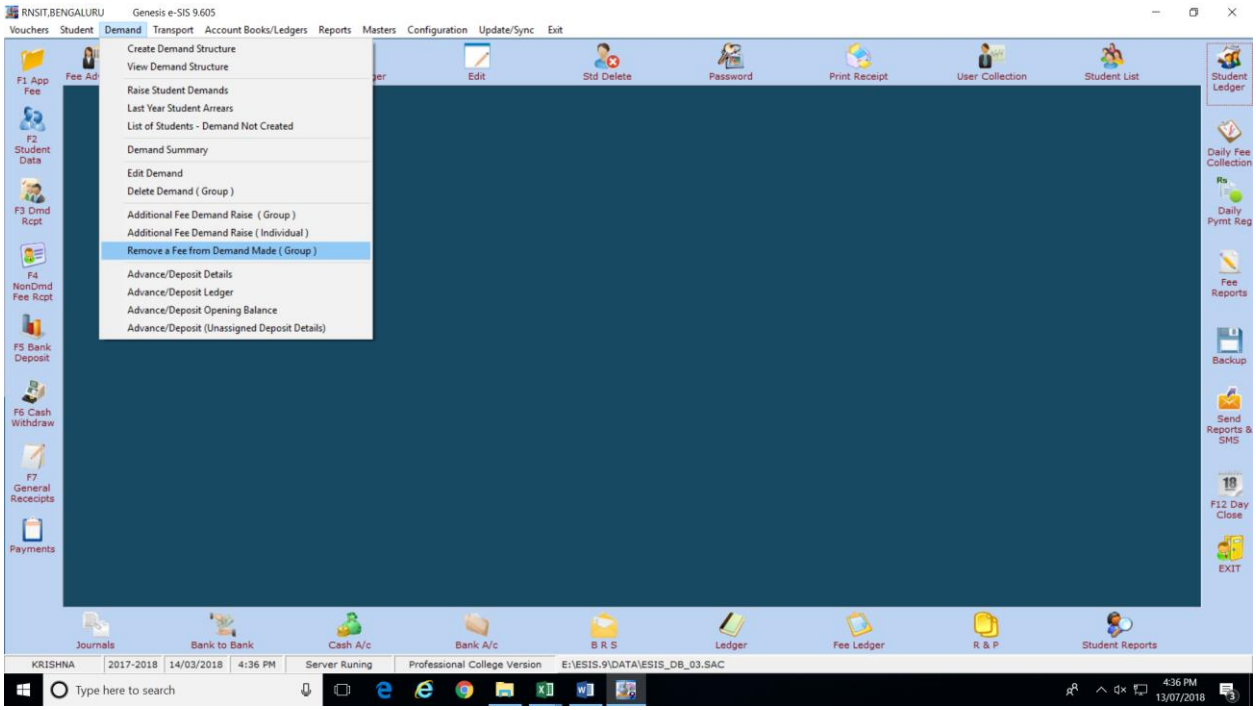
After adding Tuition fee, below is how student ledger looks like.



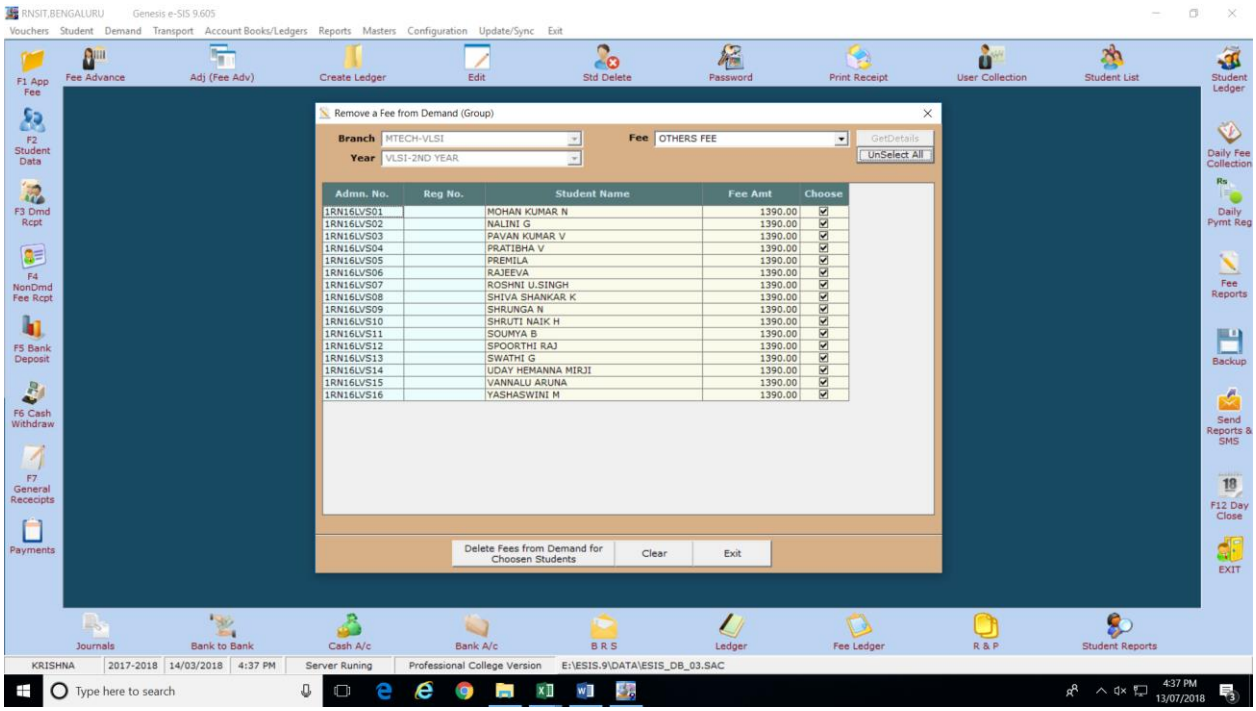
Repeat same steps as above for other categories too

3.11 Remove a Fee from Demand Made (Group)

In case by mistake a fee is added as part of Demand to a group, this can be removed by using this option



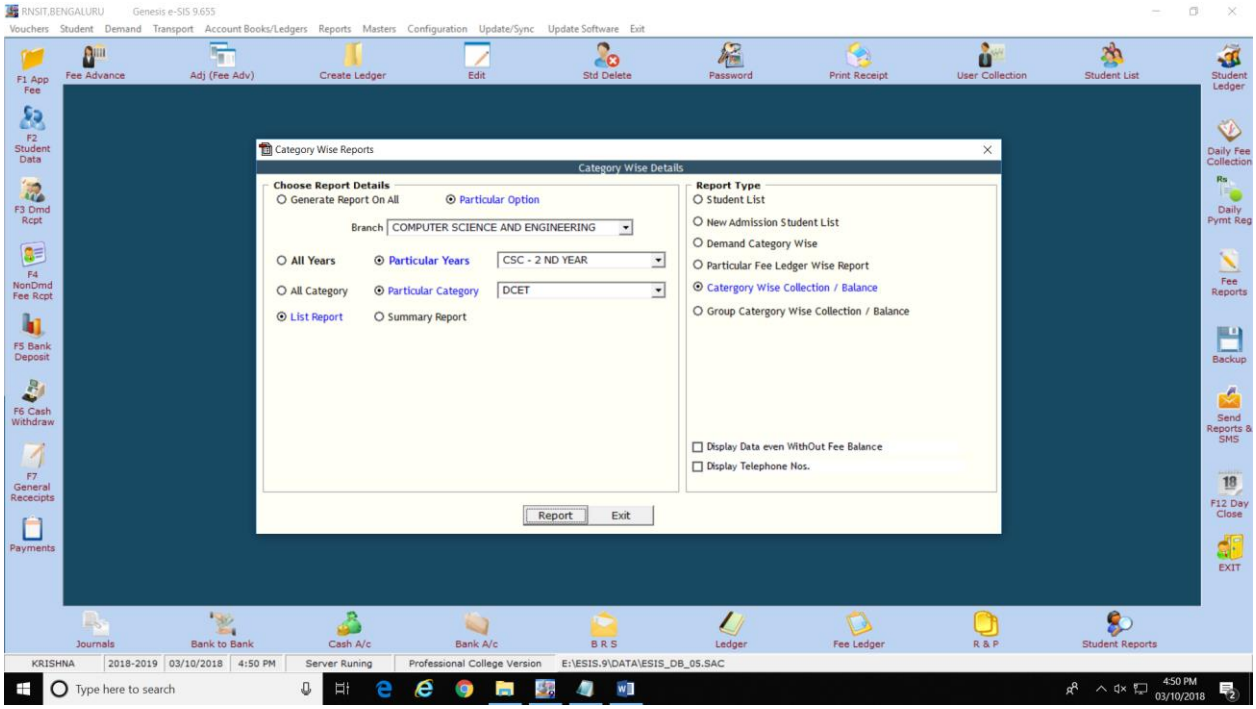
Select the appropriate branch and year. Select the fee ledger to be removed from the Demand

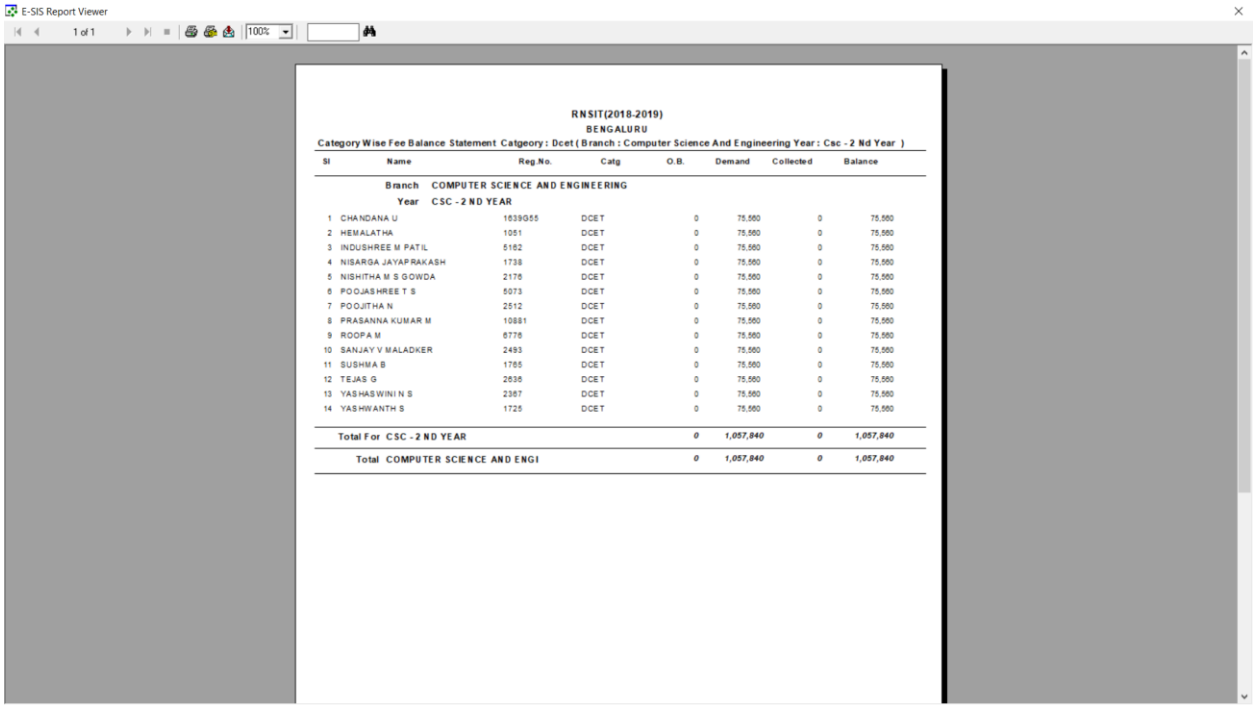


Ensure there is no fee received entry against this fee ledger for any of the selected student

TO CHECH WHETHER ANY FEES HAS BEEN RECEIVED

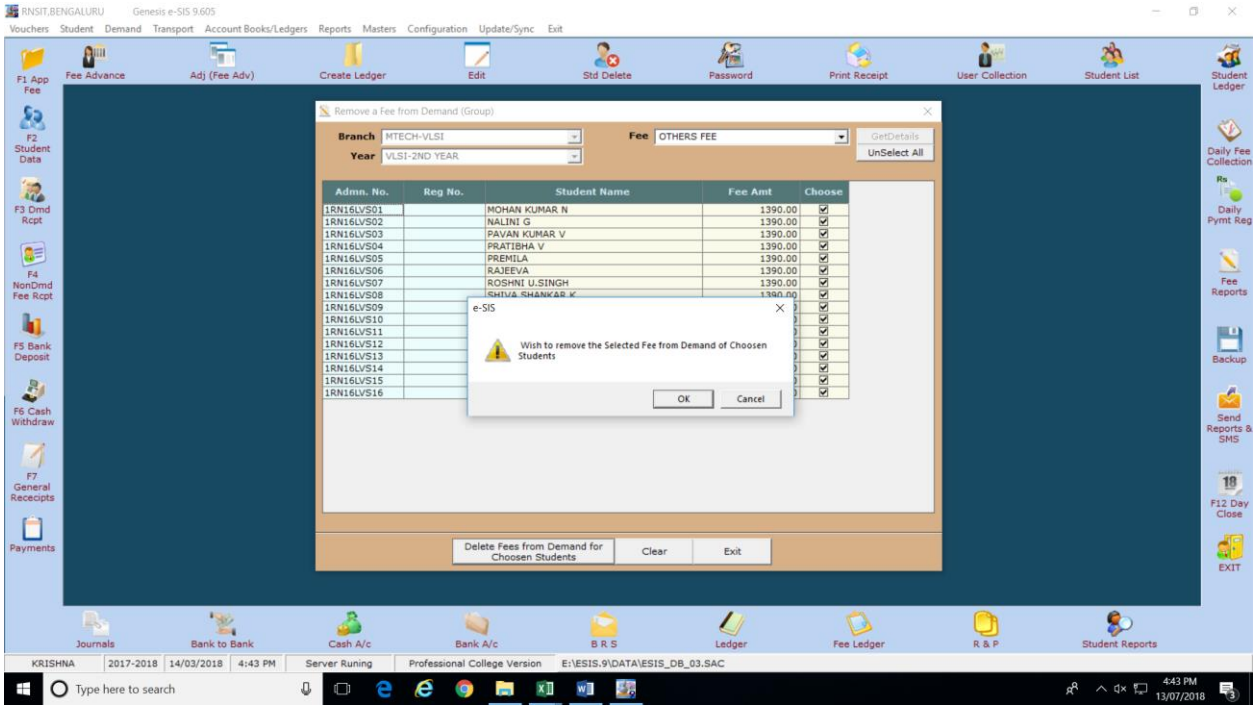
GOTO REPORTS -> CATEGORY WISE REPORT

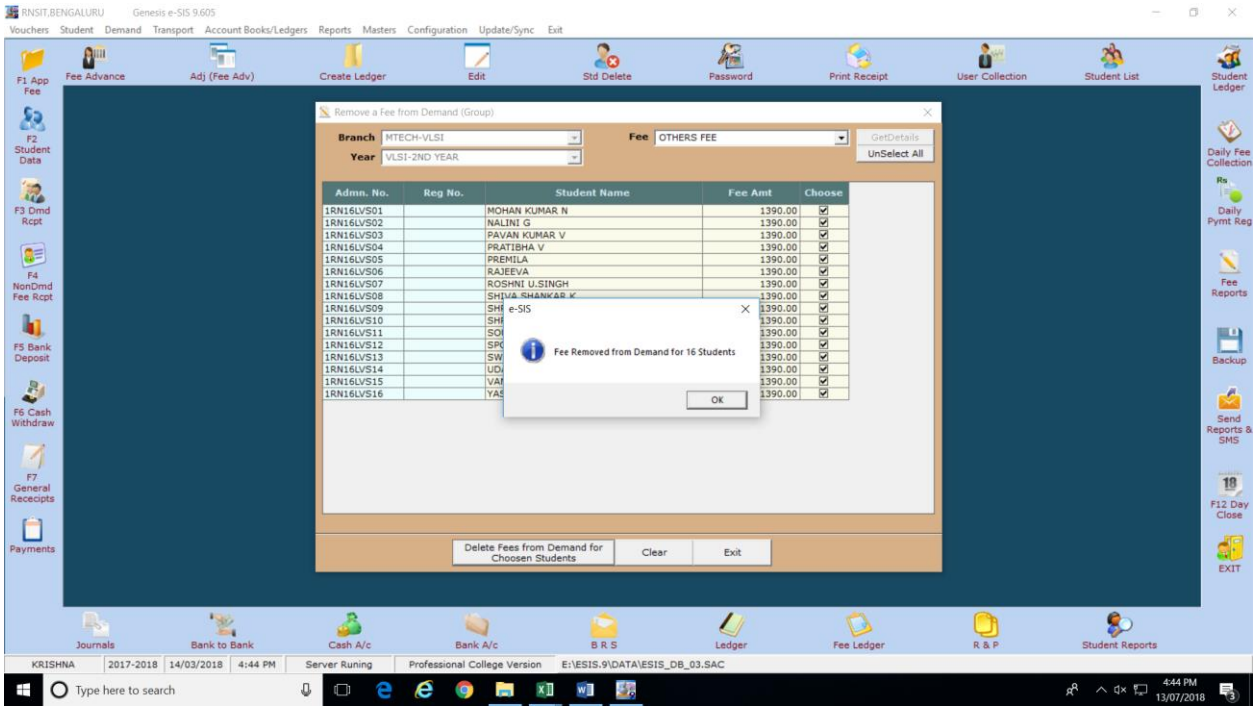




HERE NONE OF THE DCET STUDENTS 2 ND YEAR FEES HAS BEEN COLLECTED

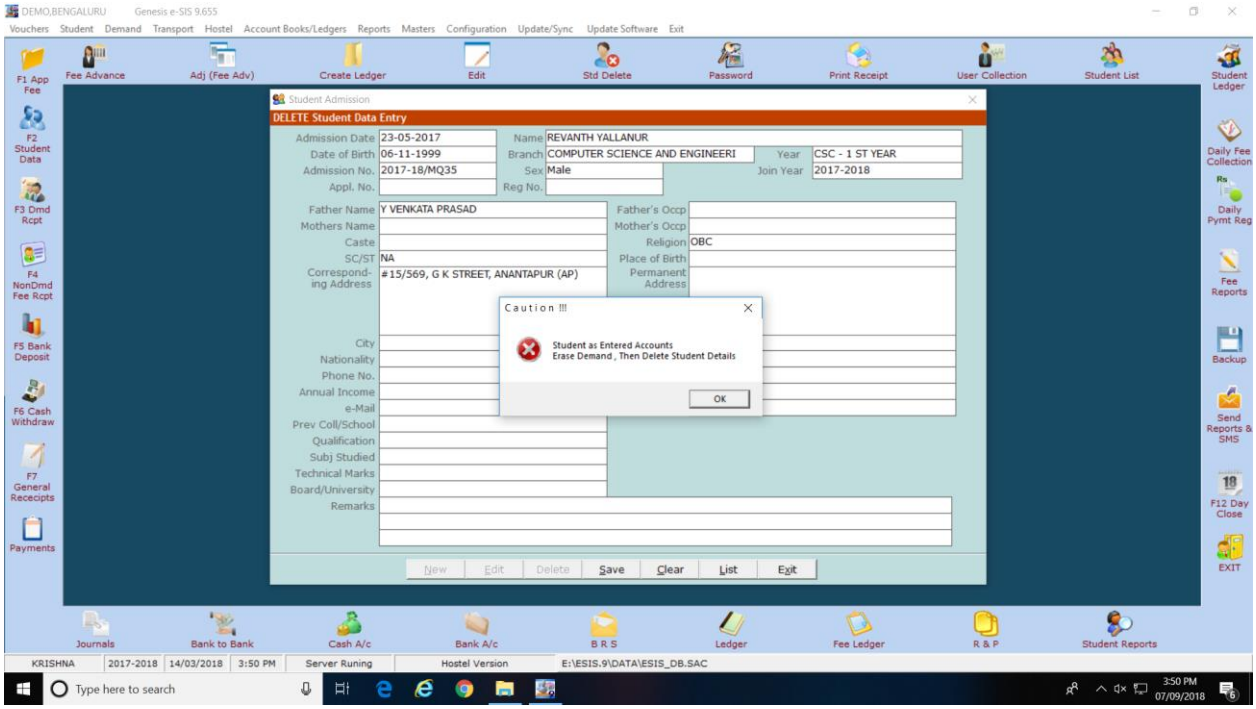
Click on Delete Fees from Demand button



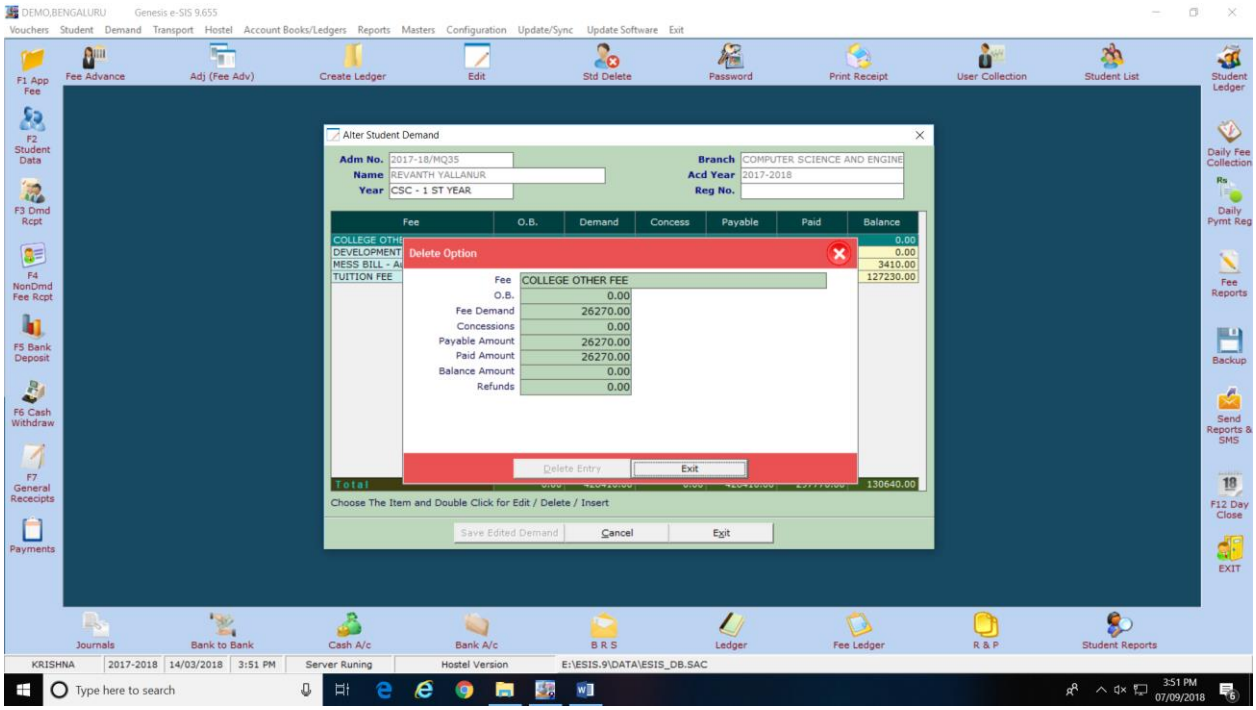


3.13 Points to be noted regarding Demand creation

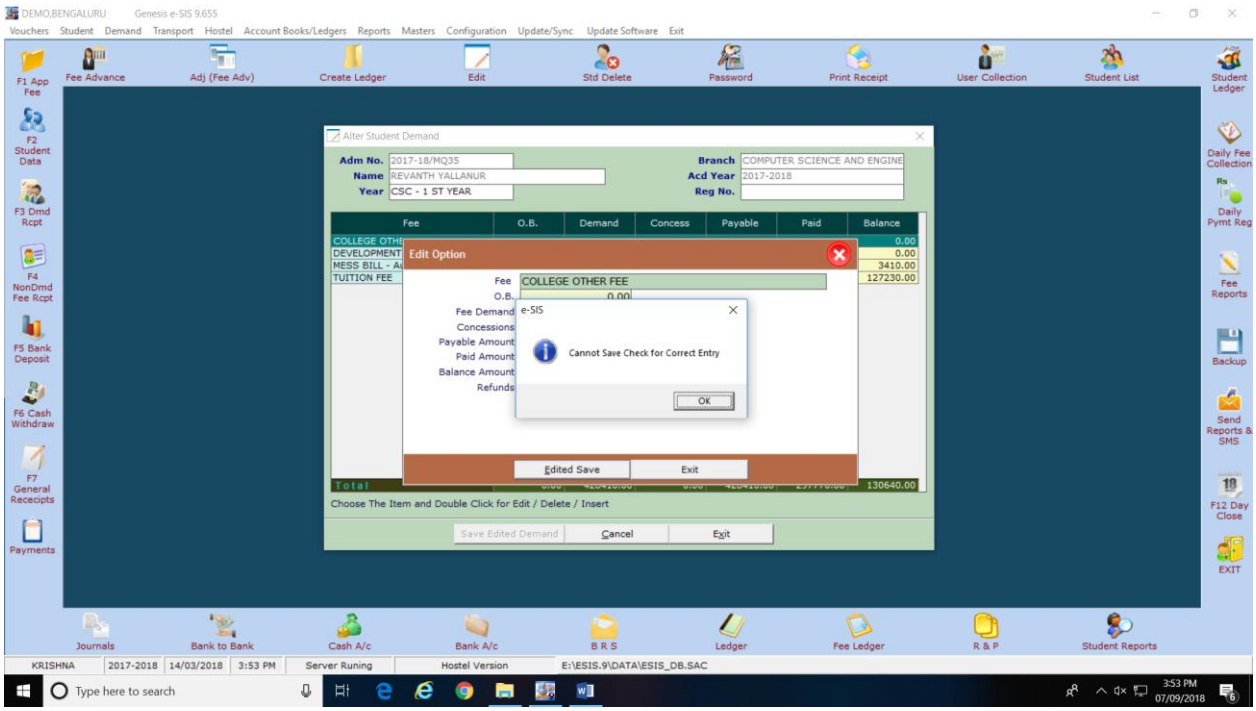
CANNOT DELETE STUDENT, IF FEE RECEIPT IS ALREADY ENTERED



CAN NOT DELETE THE DEMAND, IF FEE RECEIPT ENTRIES EXISTS



CAN NOT REDUCE THE DEMAND AMOUNT



YOU CAN INCREASE THE DEMAND AMOUNT

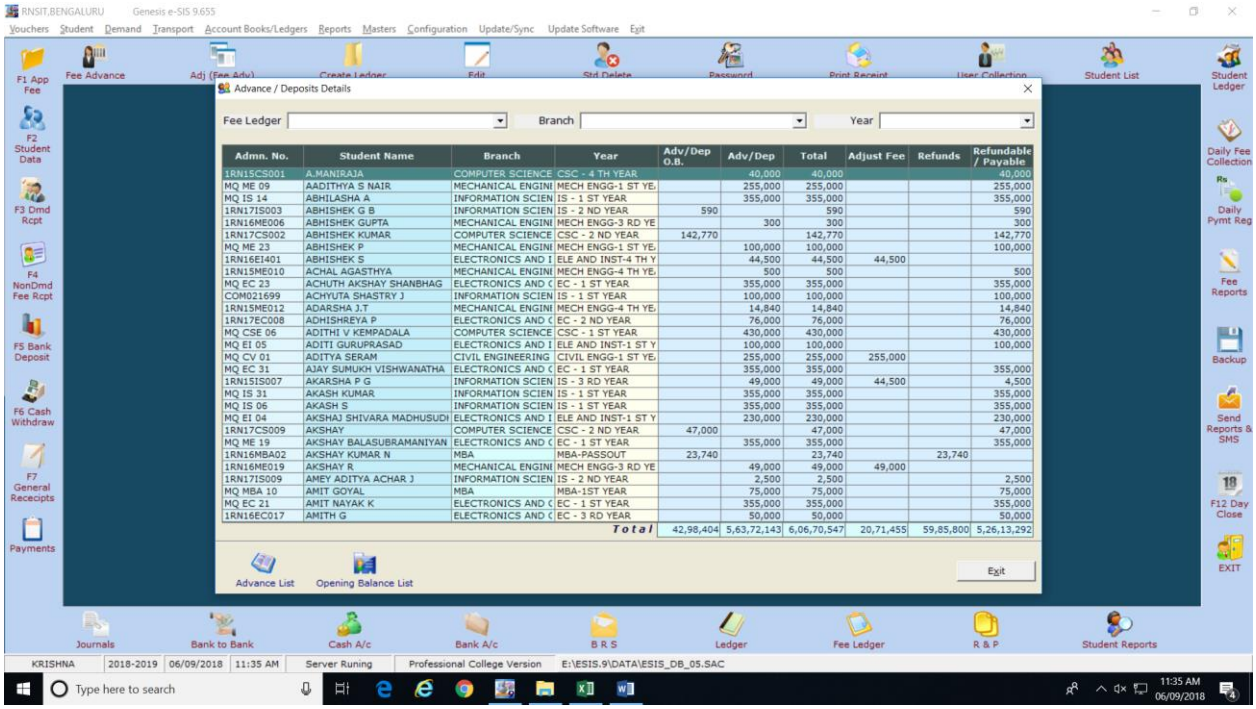
YOU CAN INSERT NEW FEE TO THE EXISTING DEMAND

IF ANY ADVANCE ENTRY OR REFUND ENTRY IS THERE, WE CAN DELETE / EDIT DEMAND

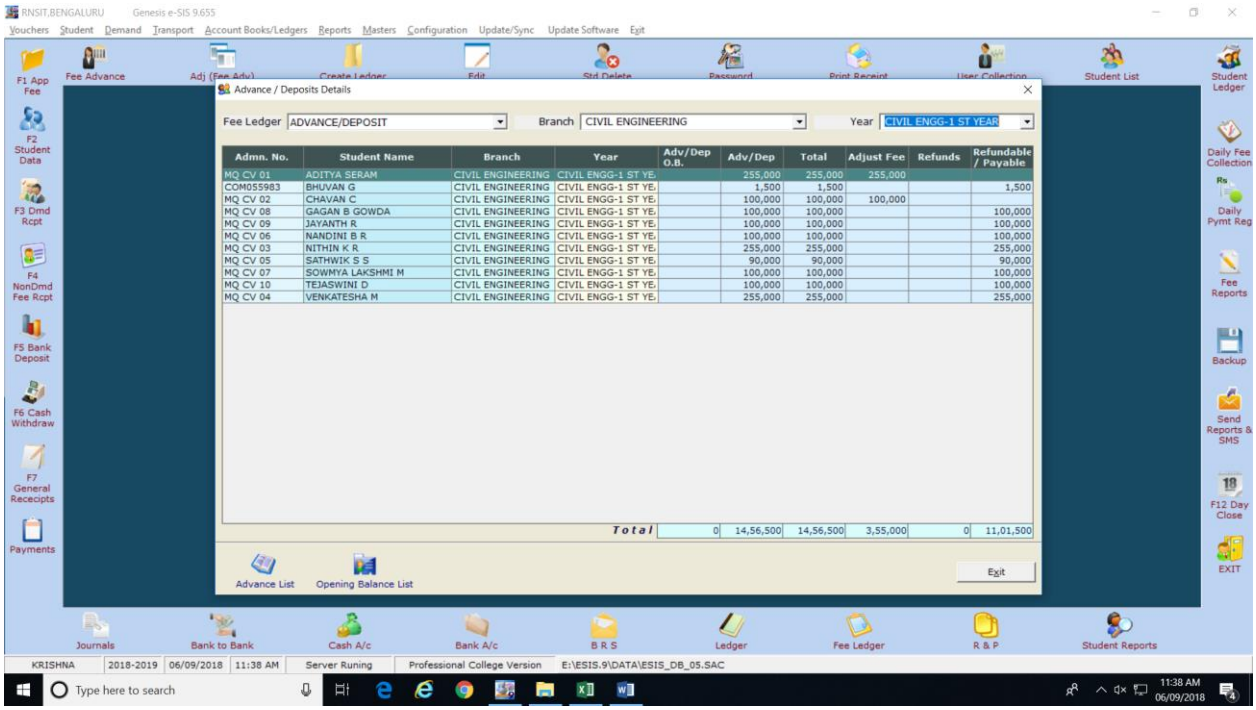
3.12 Advance / Deposit Details

For some students, there will be closing balance for year 2016-17, which should be taken as Opening Balance for 2017-18

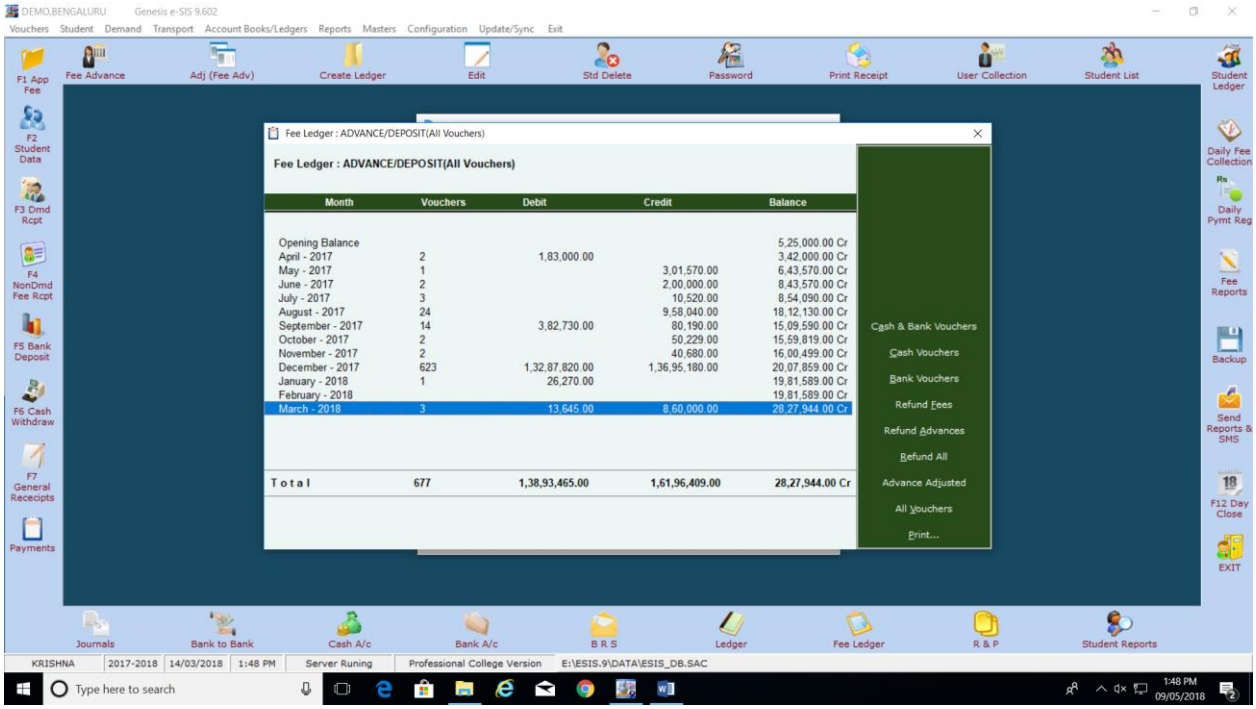
To get report of all student fee paid which is entered as Advance, since the demand was not created. Use this report to adjust the advance amount to Demand receipt



Select the Fee Ledger as Advance / Deposit, then can be filtered on branch and year wise

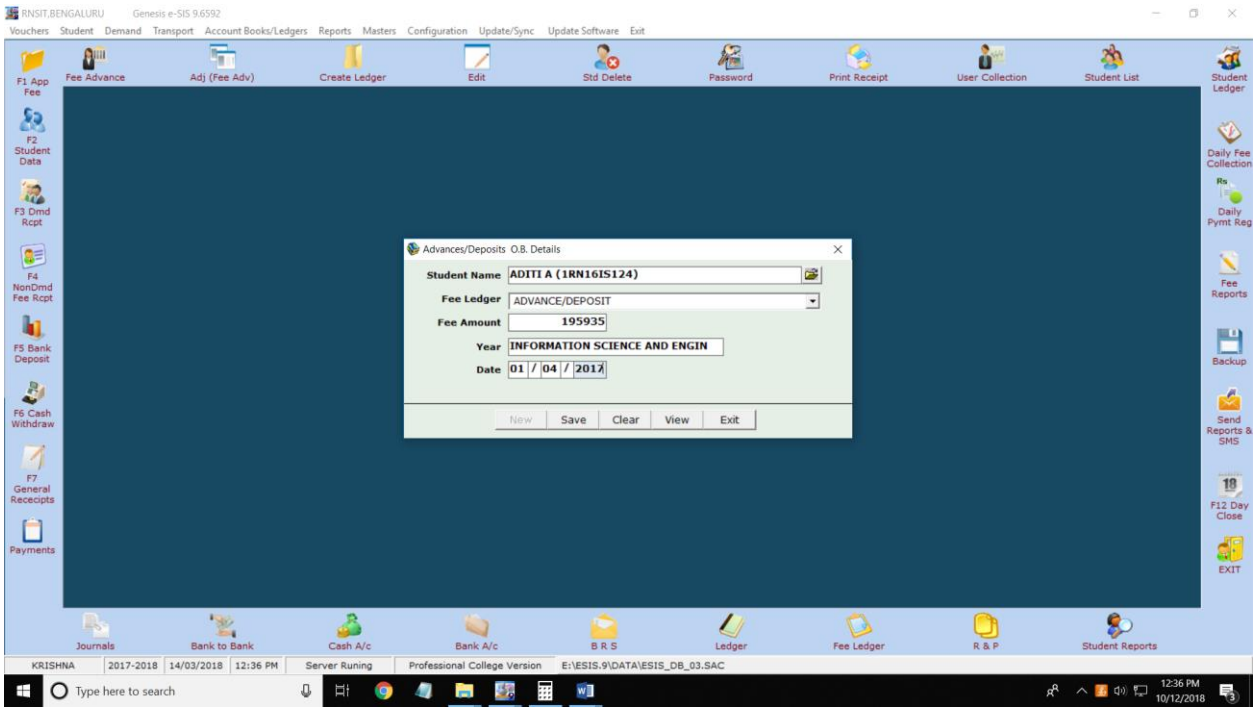


3.13 Advance / Deposit Ledger

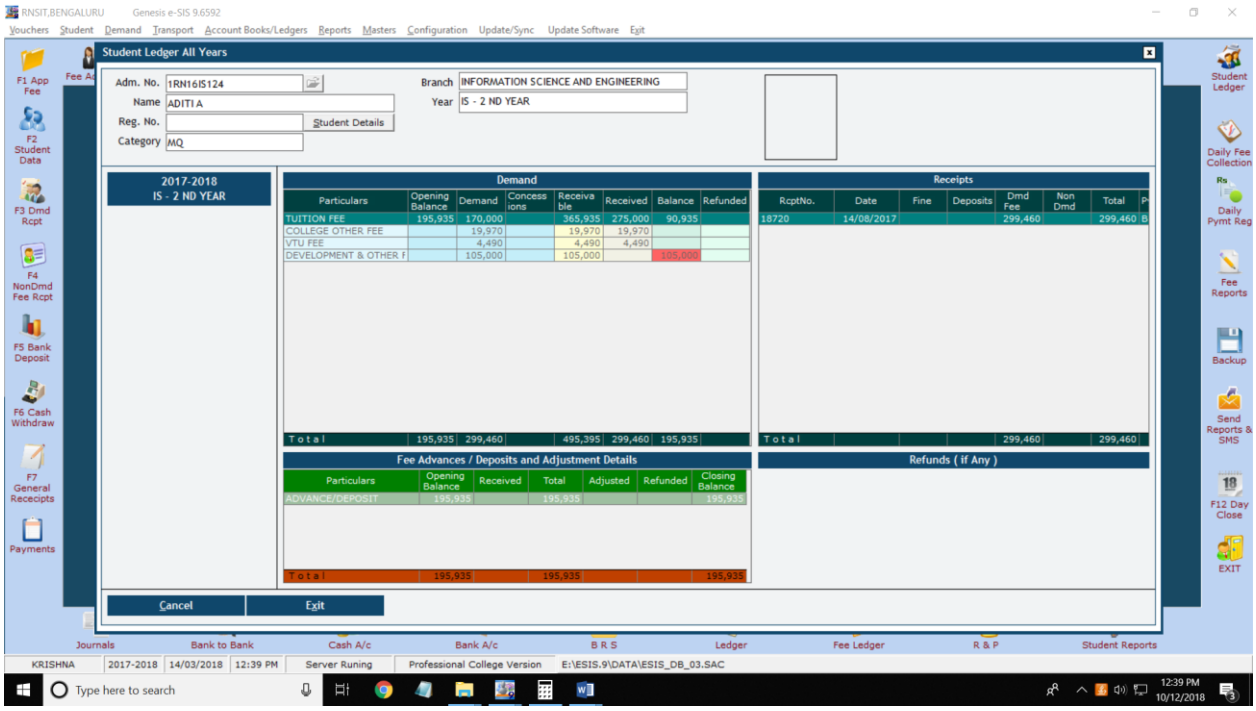


3.14 Advance / Deposit Opening Balance

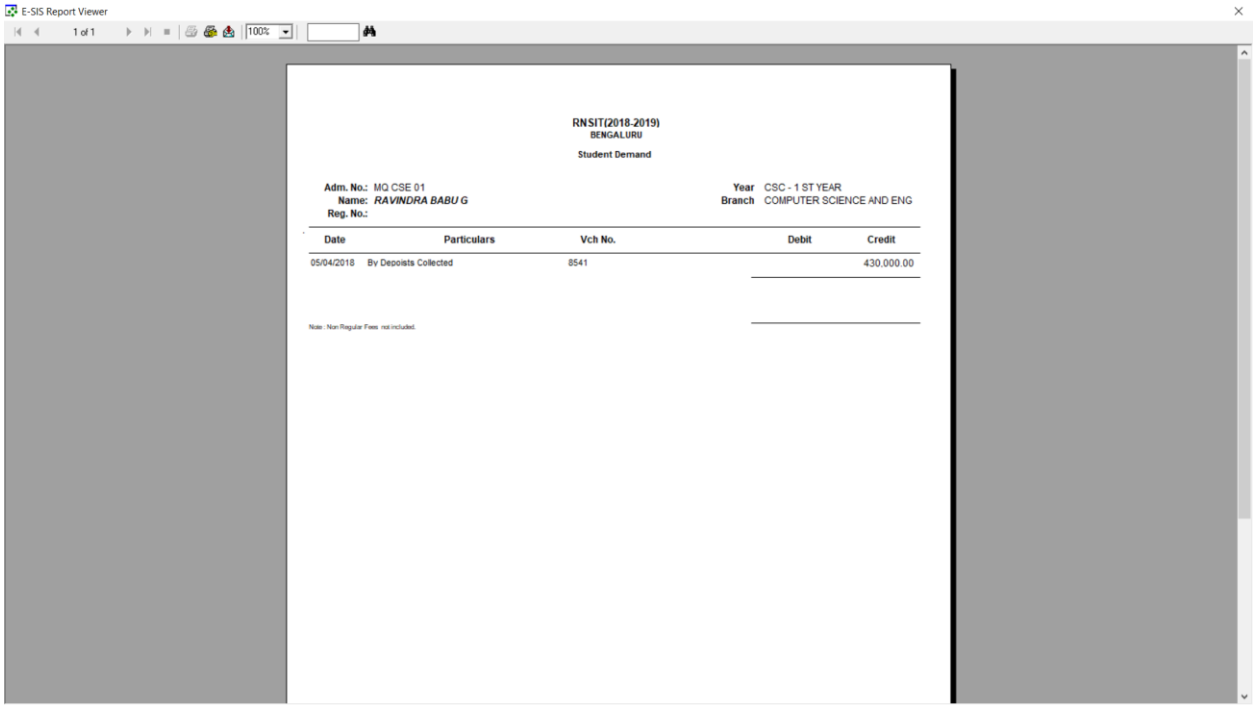
For some students, there will be closing balance for year 2016-17, which should be taken as Opening Balance for 2017-18



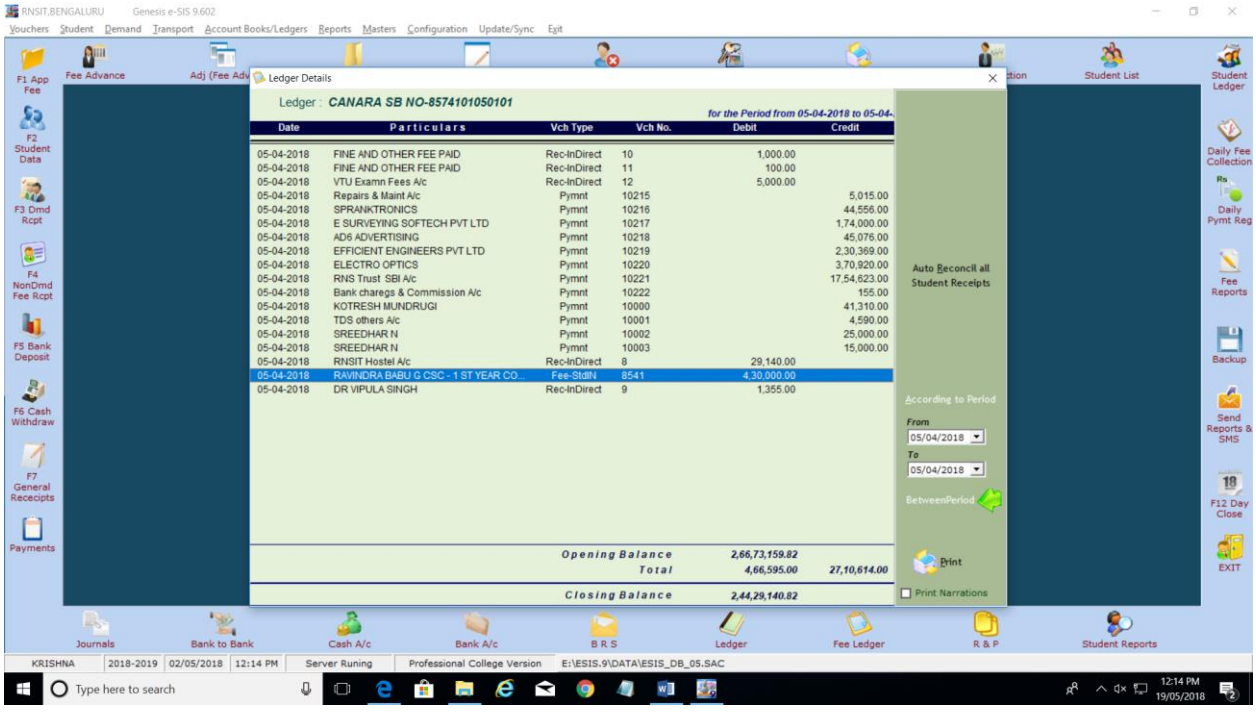
Which will appear under Opening Balance



Print A/c Statement



Under Bank Statement



If fees paid is thru cheque, we need to enter the cheque realized date, by looking at the bank parse sheet.

Since the cheque is not yet realized the date will be as per the receipt date.

Once the cheque gets realized then we need to edit this receipt and update the receipt date.

Once the student confirms by joining the college

We need to adjust his advance paid fee to actual fees like Tuition fee, College fee etc.

This will be done at later stage once all the admissions are completed

In some cases, the student would have given postdated cheque, so these receipts needs to be entered at later stage, when the cheque gets realized.

When it's not clear to which student the fees paid belongs, then the amount is debited to UNKNOWN account.

Once it's clear or when the student comes with proof of payment, then the amount is transferred to student account from UNKNOWN.

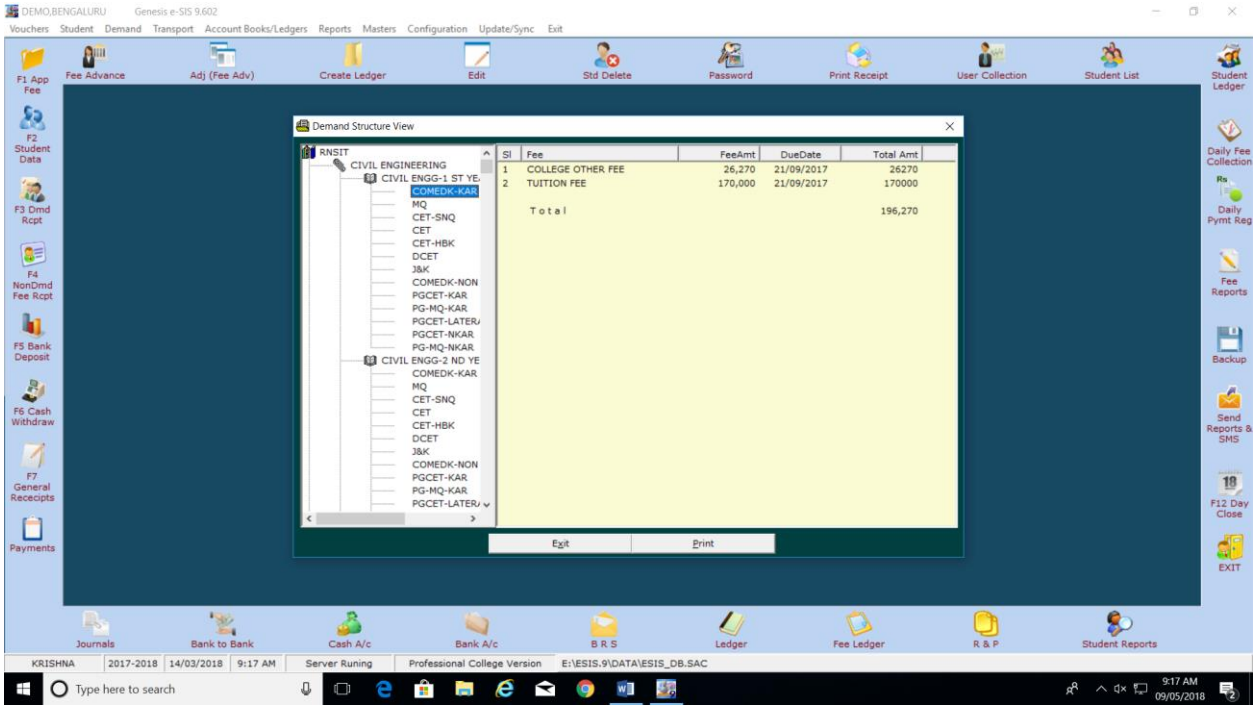
Demand receipt is automatically created if the student is thru CET.

Based on the category student joins, the fees are automatically created in the demand structure for all years

Demand

Demand Structure

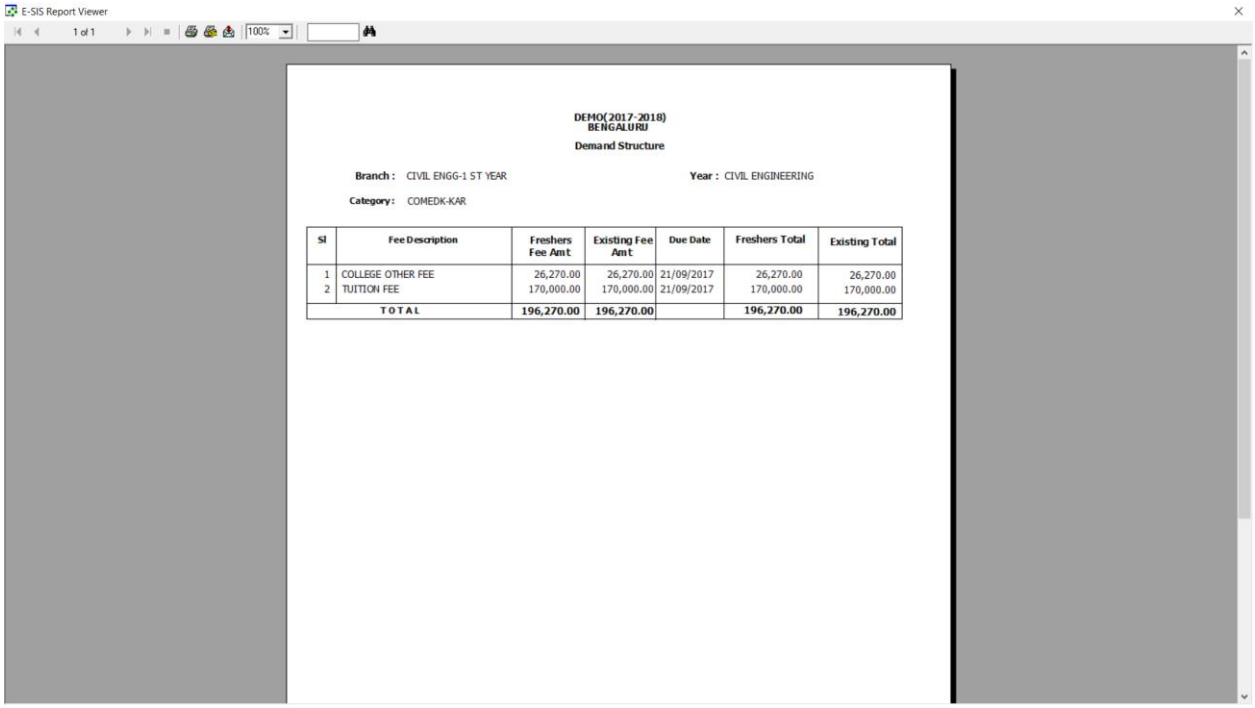
Demand is for entering only student tuition fees

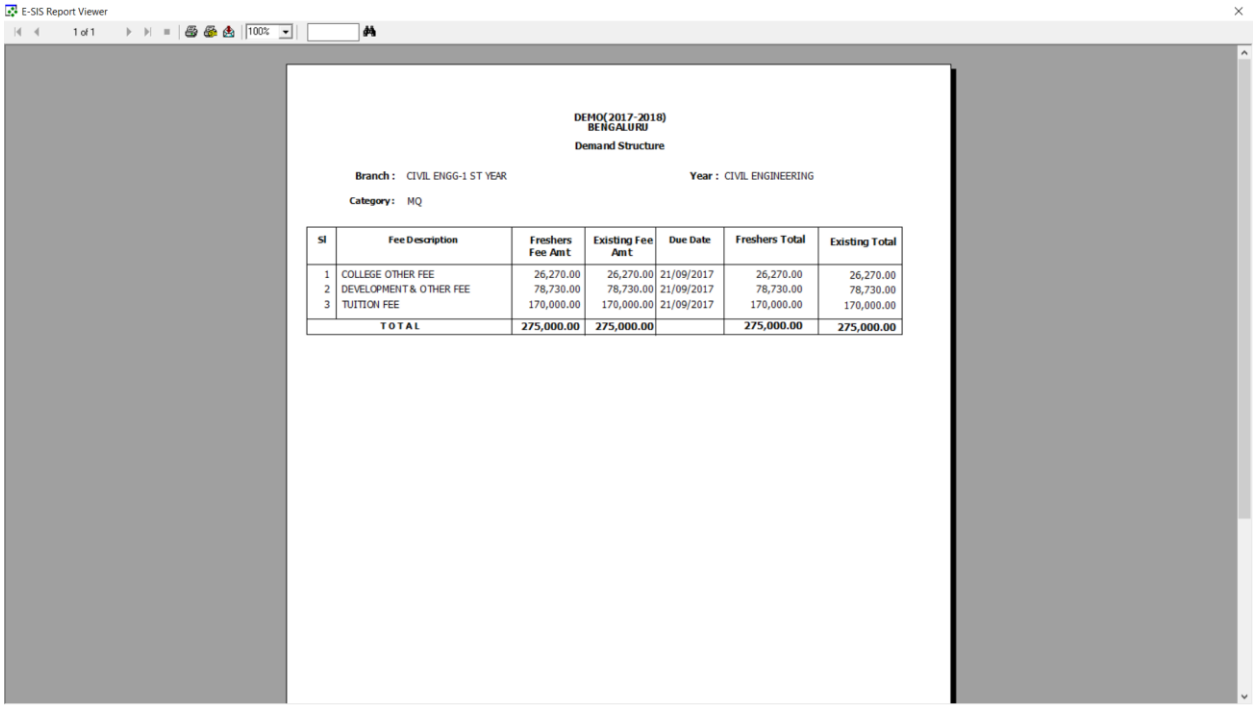


Super Numeracy **Quota** (**SNQ**)

HBK – Hyderabad Karnataka Quota

Demand Structure Print





DEMO(2017-2018)
BENGALURU

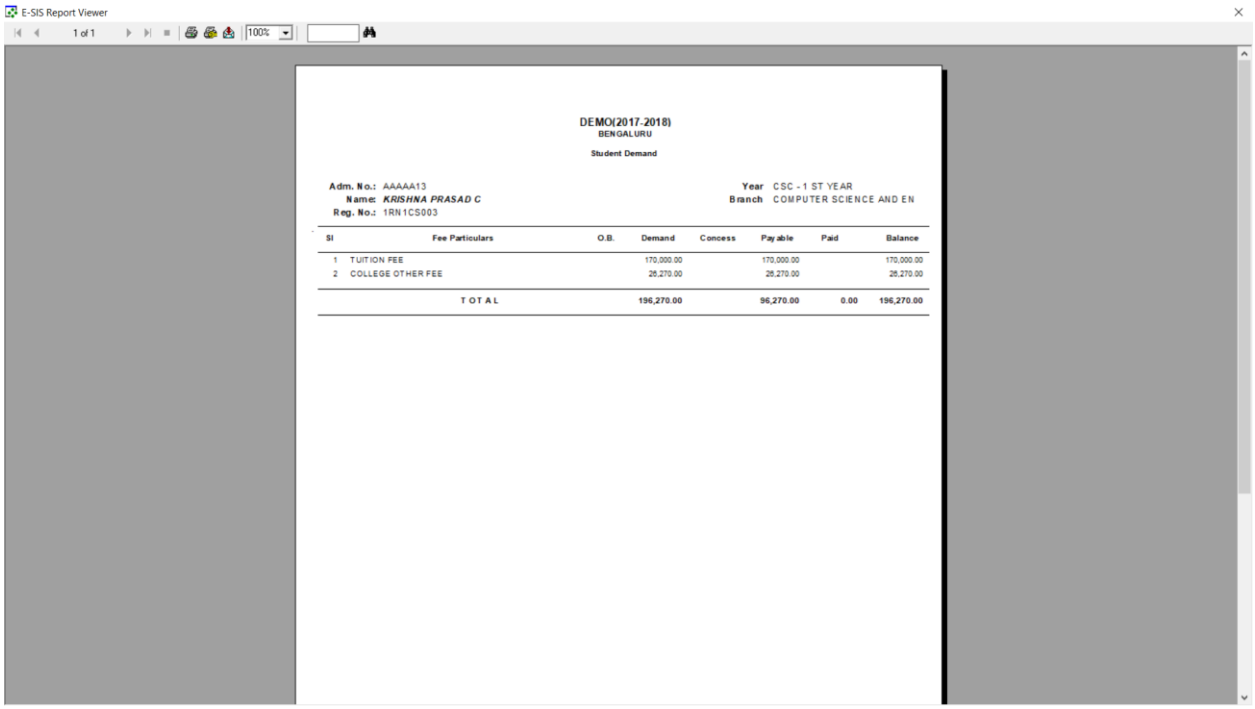
Demand Structure

Branch : CIVIL ENGG-1 ST YEAR **Year :** CIVIL ENGINEERING

Category: MQ

Sl	Fee Description	Freshers Fee Amt	Existing Fee Amt	Due Date	Freshers Total	Existing Total
1	COLLEGE OTHER FEE	26,270.00	26,270.00	21/09/2017	26,270.00	26,270.00
2	DEVELOPMENT & OTHER FEE	78,730.00	78,730.00	21/09/2017	78,730.00	78,730.00
3	TUITION FEE	170,000.00	170,000.00	21/09/2017	170,000.00	170,000.00
	TOTAL	**275,000.00**	**275,000.00**		**275,000.00**	**275,000.00**

Print Demand Details



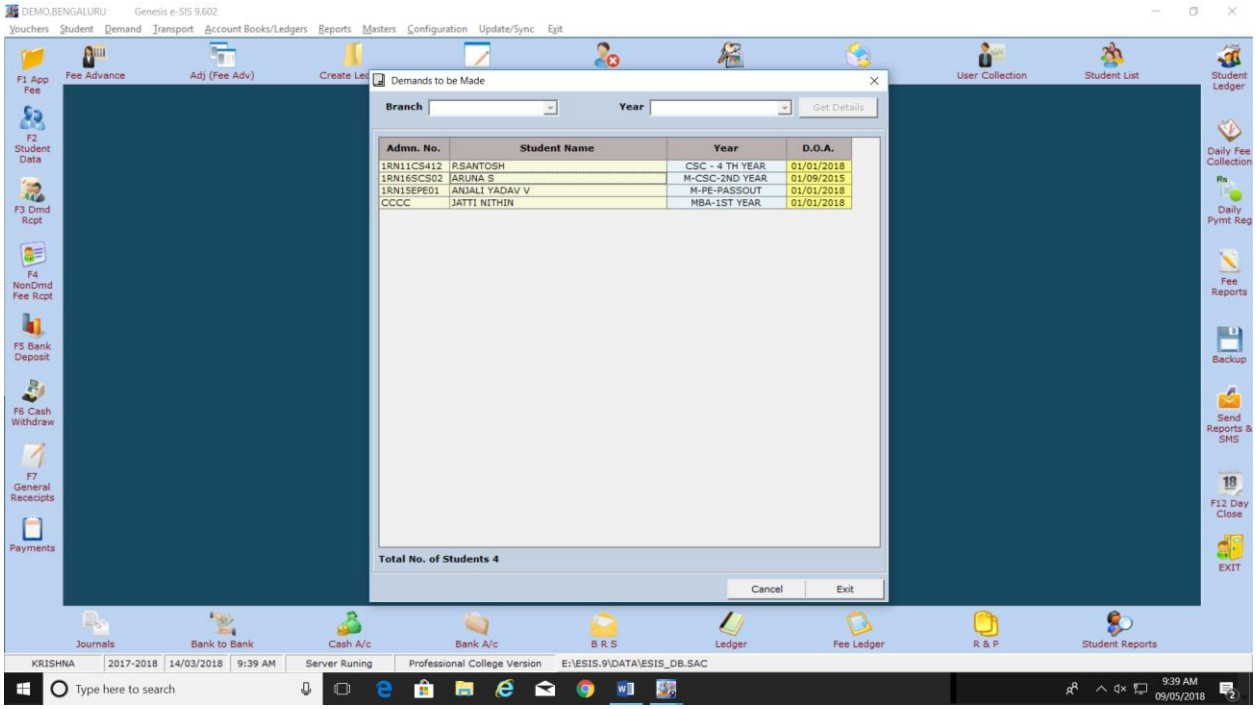
DEMO(2017-2018)
BENGALURU

Student Demand

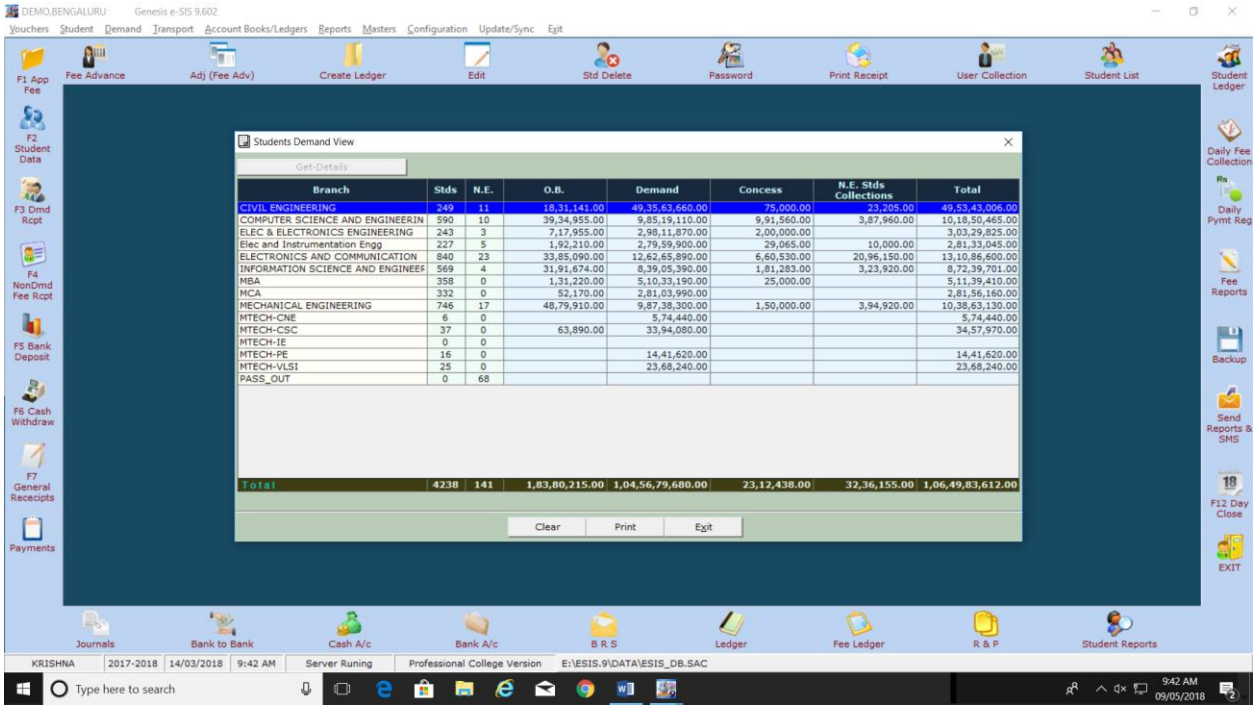
Adm. No.: AAAAA13 **Year** CSC - 1 ST YEAR
Name: *KRISHNA PRASAD C* **Branch** COMPUTER SCIENCE AND EN
Reg. No.: 1RN1CS003

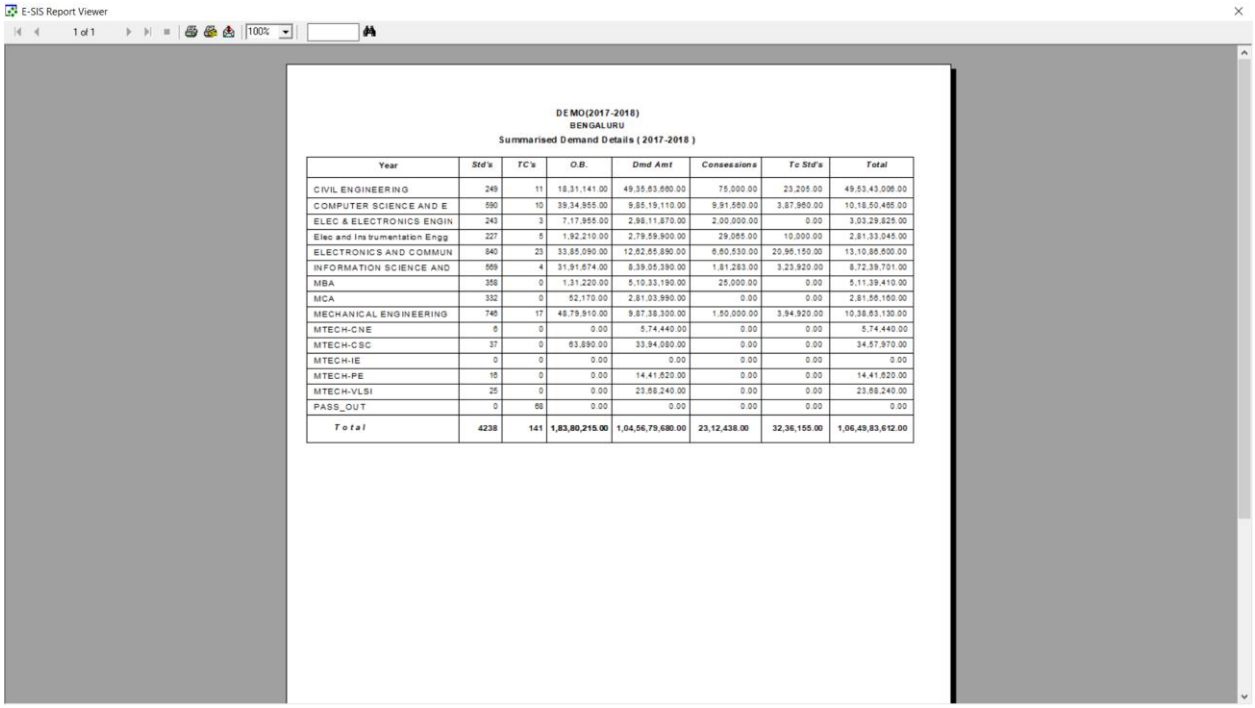
Sl	Fee Particulars	O.B.	Demand	Concess	Payable	Paid	Balance
1	TUITION FEE		170,000.00		170,000.00		170,000.00
2	COLLEGE OTHER FEE		26,270.00		26,270.00		26,270.00
	TOTAL		**196,270.00**		**96,270.00**	**0.00**	**196,270.00**

Demands to be made



Demand Summary





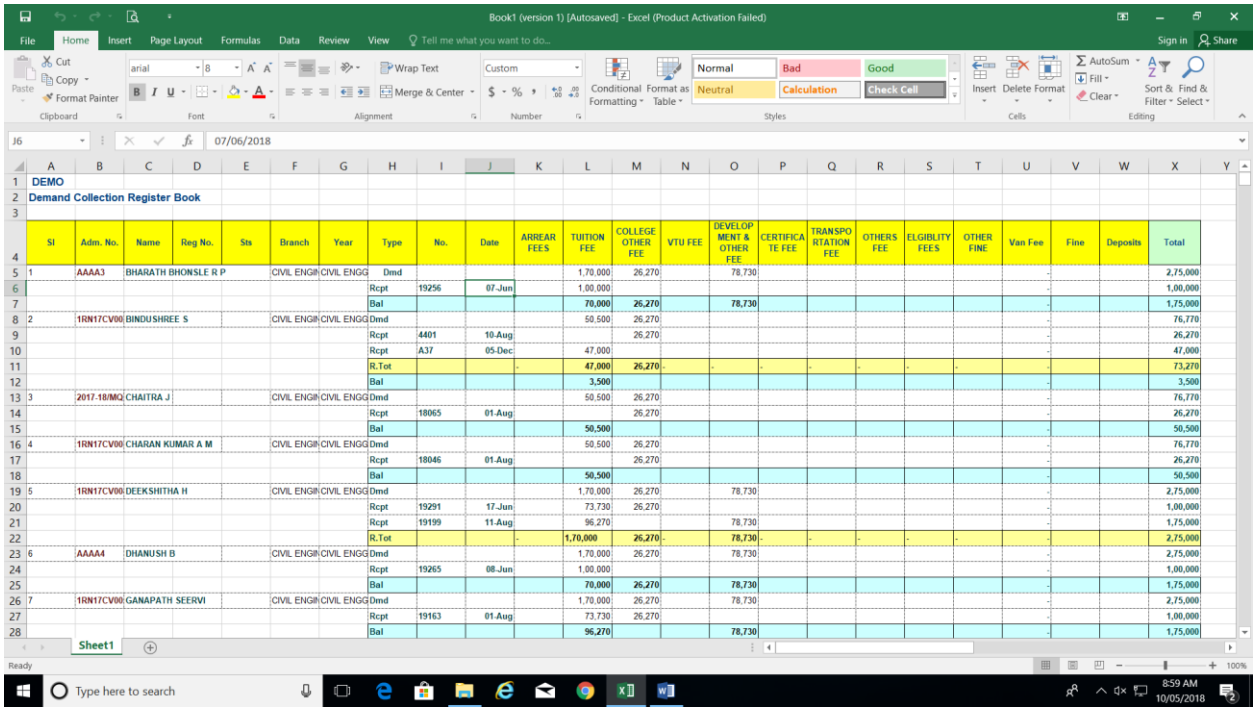
DEMO(2017-2018)
BENGALURU
Summarised Demand Details (2017-2018)

Year	Std's	TC's	O.B.	Dmd Amt	Consessions	To Std's	Total
CIVIL ENGINEERING	249	11	18,31,141.00	49,35,63,660.00	75,000.00	23,205.00	49,53,43,006.00
COMPUTER SCIENCE AND E	590	10	39,34,955.00	9,85,19,110.00	9,91,560.00	3,87,960.00	10,16,50,465.00
ELEC & ELECTRONICS ENGIN	243	3	7,17,955.00	2,99,11,870.00	2,00,000.00	0.00	3,03,29,825.00
Elec and Instrumentation Engg	227	5	1,92,210.00	2,79,59,900.00	29,065.00	10,000.00	2,81,33,045.00
ELECTRONICS AND COMMUN	840	23	33,85,090.00	12,82,65,890.00	6,60,530.00	20,96,150.00	13,10,86,600.00
INFORMATION SCIENCE AND	569	4	31,91,674.00	8,39,05,390.00	1,81,283.00	3,23,920.00	8,72,39,701.00
MBA	358	0	1,31,220.00	5,10,33,190.00	25,000.00	0.00	5,11,39,410.00
MCA	332	0	52,170.00	2,81,03,990.00	0.00	0.00	2,81,56,160.00
MECHANICAL ENGINEERING	748	17	48,79,910.00	9,87,38,300.00	1,50,000.00	3,94,920.00	10,38,83,130.00
MTECH-CNE	6	0	0.00	5,74,440.00	0.00	0.00	5,74,440.00
MTECH-CSC	37	0	83,690.00	33,94,080.00	0.00	0.00	34,57,970.00
MTECH-IE	0	0	0.00	0.00	0.00	0.00	0.00
MTECH-PE	16	0	0.00	14,41,620.00	0.00	0.00	14,41,620.00
MTECH-VLSI	25	0	0.00	23,68,240.00	0.00	0.00	23,68,240.00
PASS_OUT	0	68	0.00	0.00	0.00	0.00	0.00
Total	4238	141	1,83,80,215.00	1,04,56,79,680.00	23,12,438.00	32,36,155.00	1,06,49,83,612.00

Demand Collection Register

Gives the details of the students, whose fees is pending for payment

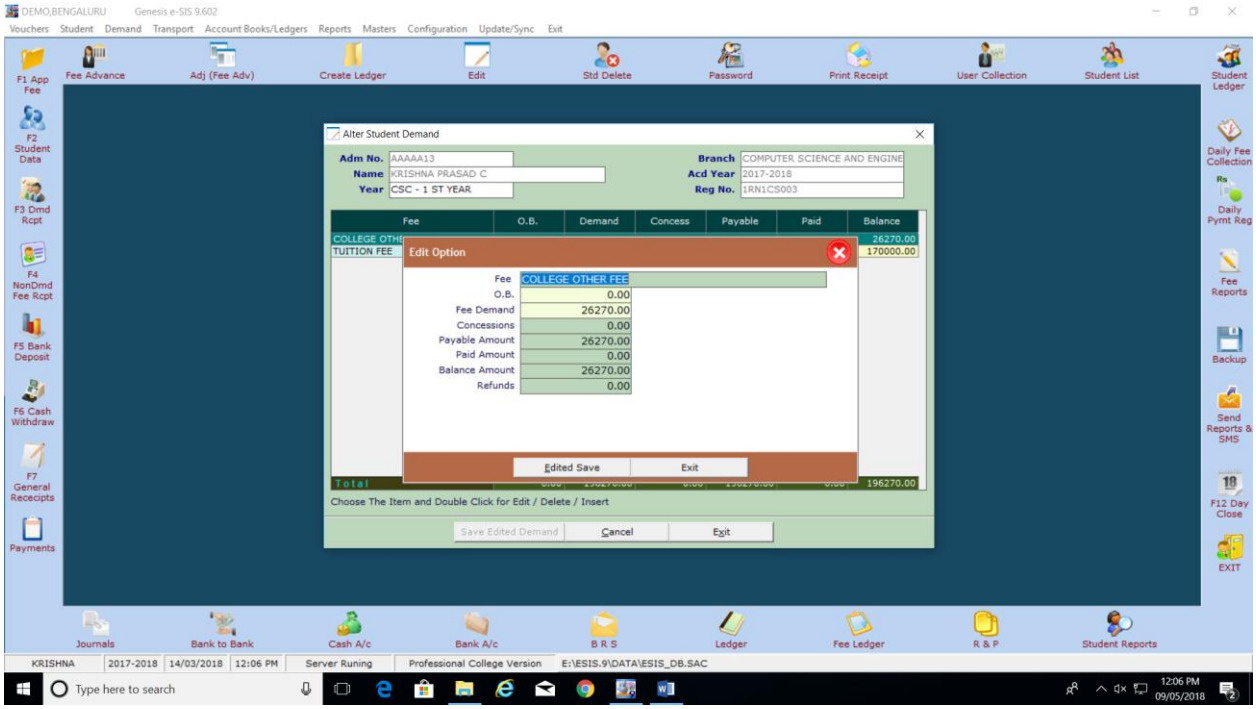
This will take hours to generate



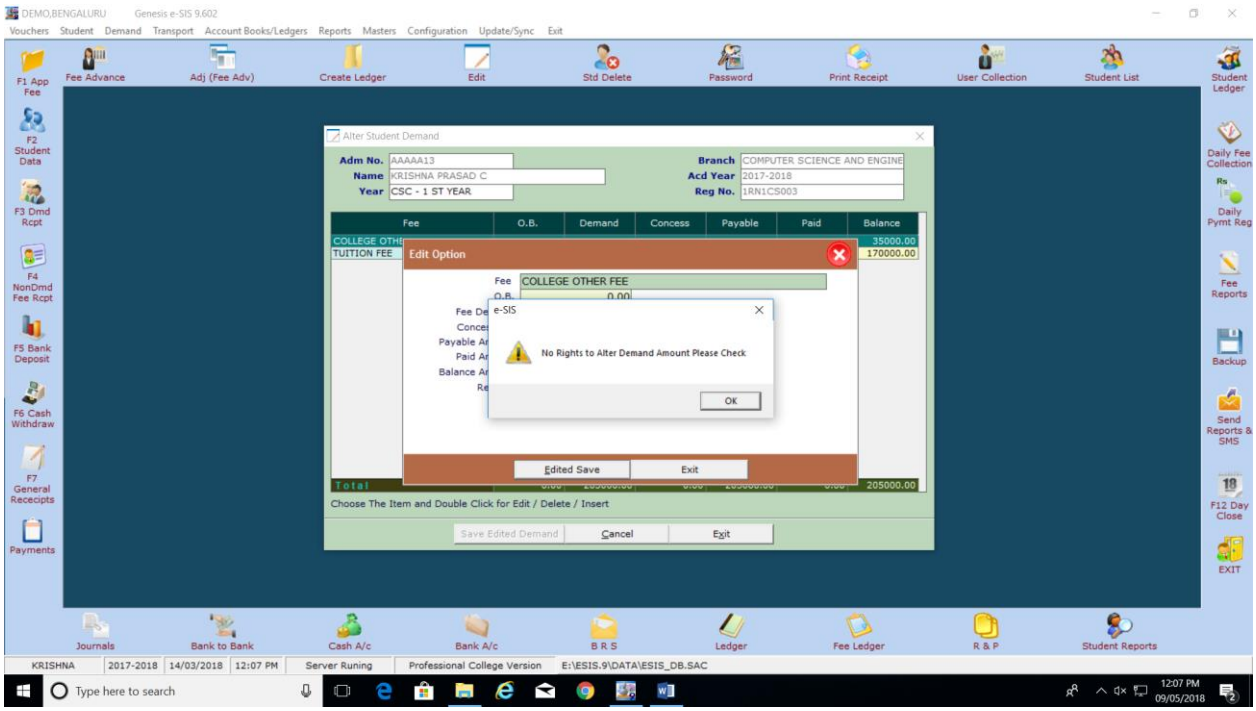
Sl	Adm. No.	Name	Reg No.	Sts	Branch	Year	Type	No.	Date	ARREAR FEES	TUITION FEE	COLLEGE OTHER FEE	VTU FEE	DEVELOPMENT & OTHER FEE	CERTIFICATE FEE	TRANSPORTATION FEE	OTHERS FEE	ELGIBILITY FEES	OTHER FINE	Van Fee	Fine	Deposits	Total
1	AAAA3	BHARATH BHONSLE R P			CIVIL ENGIN	CIVIL ENGG	Dmd				1,70,000	26,270		78,730						-			2,75,000
							Rcpt	19256	07-Jun		1,00,000									-			1,00,000
							Bal				**70,000**	**26,270**		**78,730**						-			1,75,000
2	1RN17CV00	BINDUSHREE S			CIVIL ENGIN	CIVIL ENGG	Dmd				50,500	26,270								-			76,770
							Rcpt	4401	10-Aug			26,270								-			26,270
							Rcpt	A37	05-Dec		47,000									-			47,000
							R.Tot			-	**47,000**	**26,270**	-	-	-	-	-	-	-	-	-	-	**73,270**
							Bal				**3,500**									-			3,500
3	2017-18/MQ	CHAITRA J			CIVIL ENGIN	CIVIL ENGG	Dmd				50,500	26,270								-			76,770
							Rcpt	18065	01-Aug			26,270								-			26,270
							Bal				**50,500**									-			50,500
4	1RN17CV00	CHARAN KUMAR A M			CIVIL ENGIN	CIVIL ENGG	Dmd				50,500	26,270								-			76,770
							Rcpt	18046	01-Aug			26,270								-			26,270
							Bal				**50,500**									-			50,500
5	1RN17CV00	DEEKSHITHA H			CIVIL ENGIN	CIVIL ENGG	Dmd				1,70,000	26,270		78,730						-			2,75,000
							Rcpt	19291	17-Jun		73,730	26,270								-			1,00,000
							Rcpt	19199	11-Aug		96,270			78,730						-			1,75,000
							R.Tot			-	**1,70,000**	**26,270**	-	**78,730**	-	-	-	-	-	-	-	-	**2,75,000**
6	AAAA4	DHANUSH B			CIVIL ENGIN	CIVIL ENGG	Dmd				1,70,000	26,270		78,730						-			2,75,000
							Rcpt	19265	08-Jun		1,00,000									-			1,00,000
							Bal				**70,000**	**26,270**		**78,730**						-			1,75,000
7	1RN17CV00	GANAPATH SEERVI			CIVIL ENGIN	CIVIL ENGG	Dmd				1,70,000	26,270		78,730						-			2,75,000
							Rcpt	19163	01-Aug		73,730	26,270								-			1,00,000
							Bal				**96,270**			**78,730**						-			1,75,000

Edit Demand

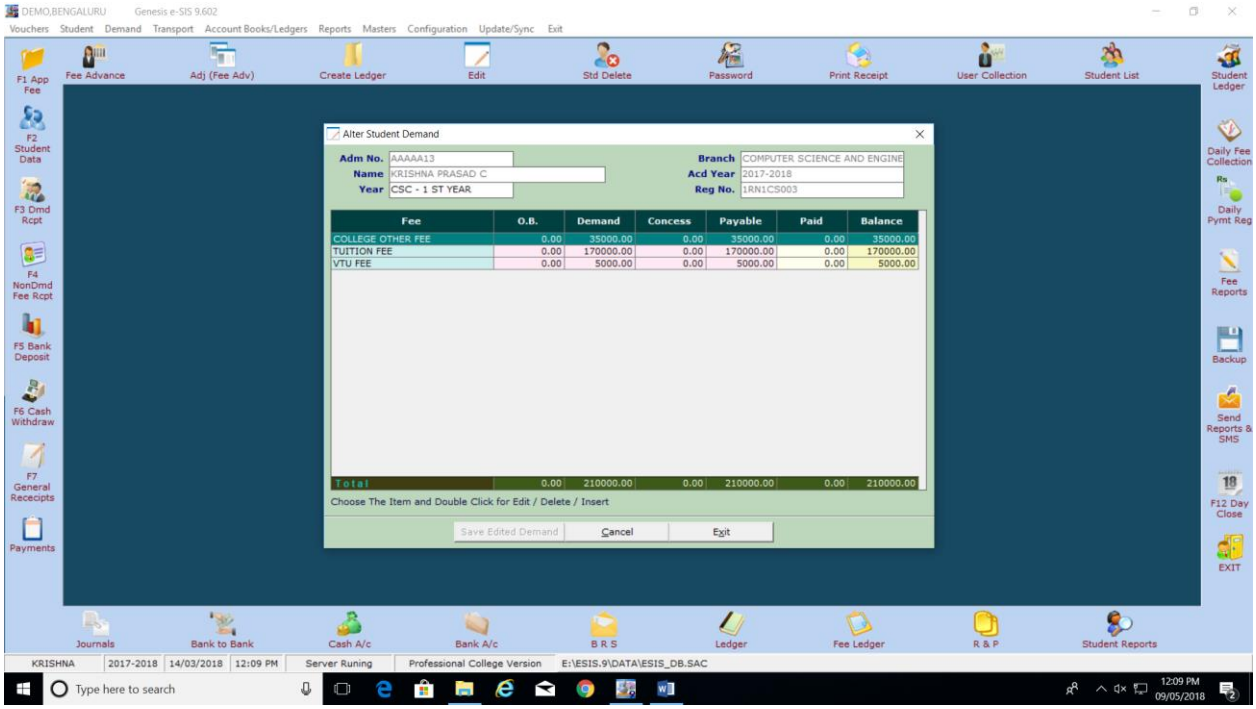
Alter Student Demand



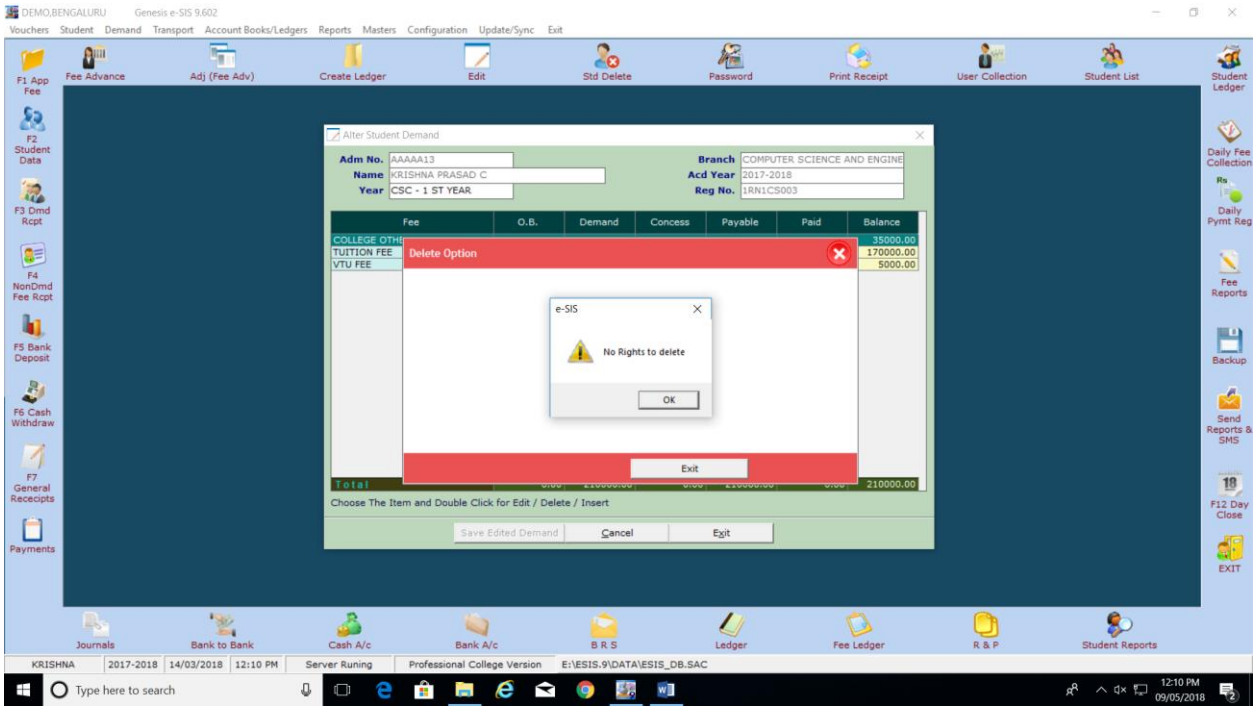
Cant enter lesser amount than the earlier defined demand amount



Can Insert new fee, which was not created in the Demand Receipt

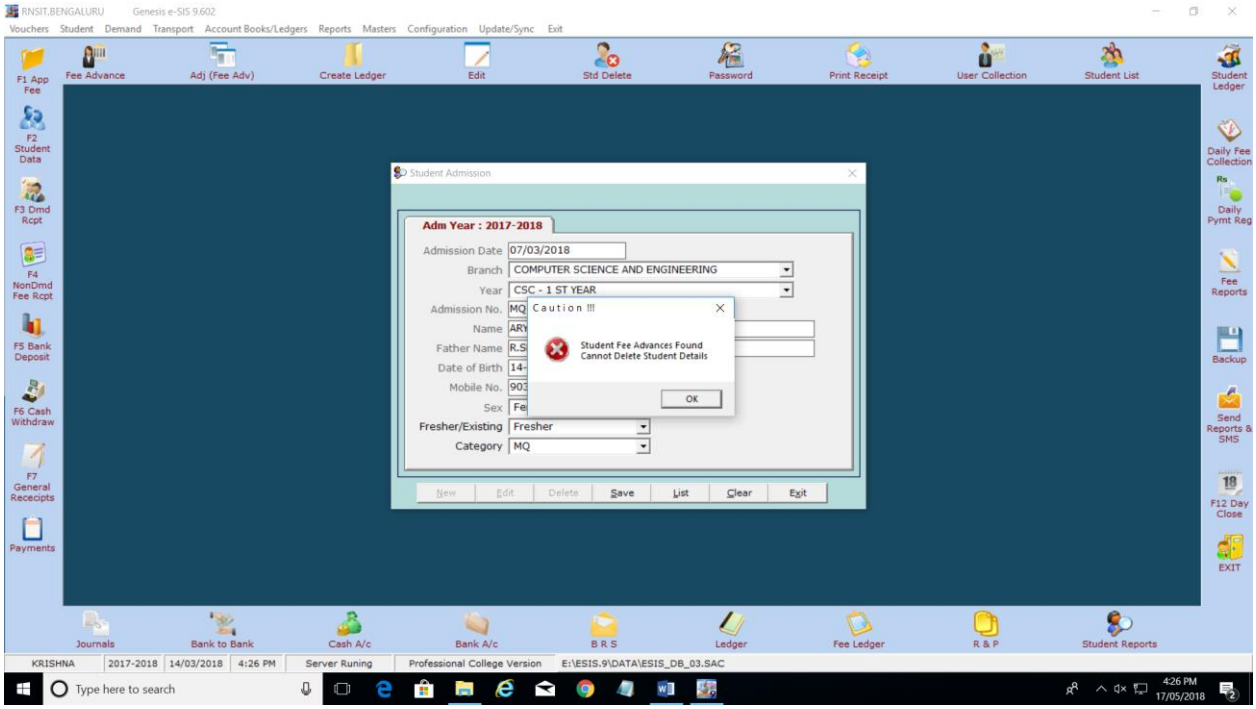


Cant delete once demand is created

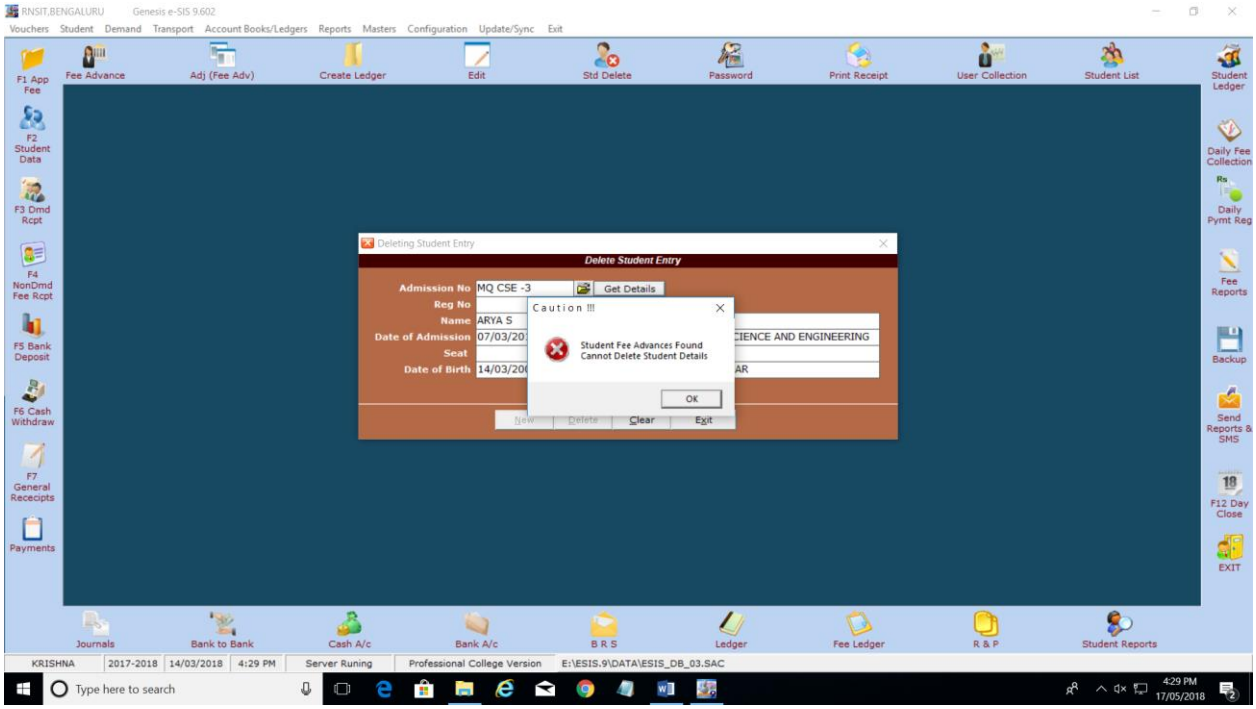


Student Delete

Delete the student, then the demand gets deleted automatically. To delete the student, select the student and click on **clear** button.



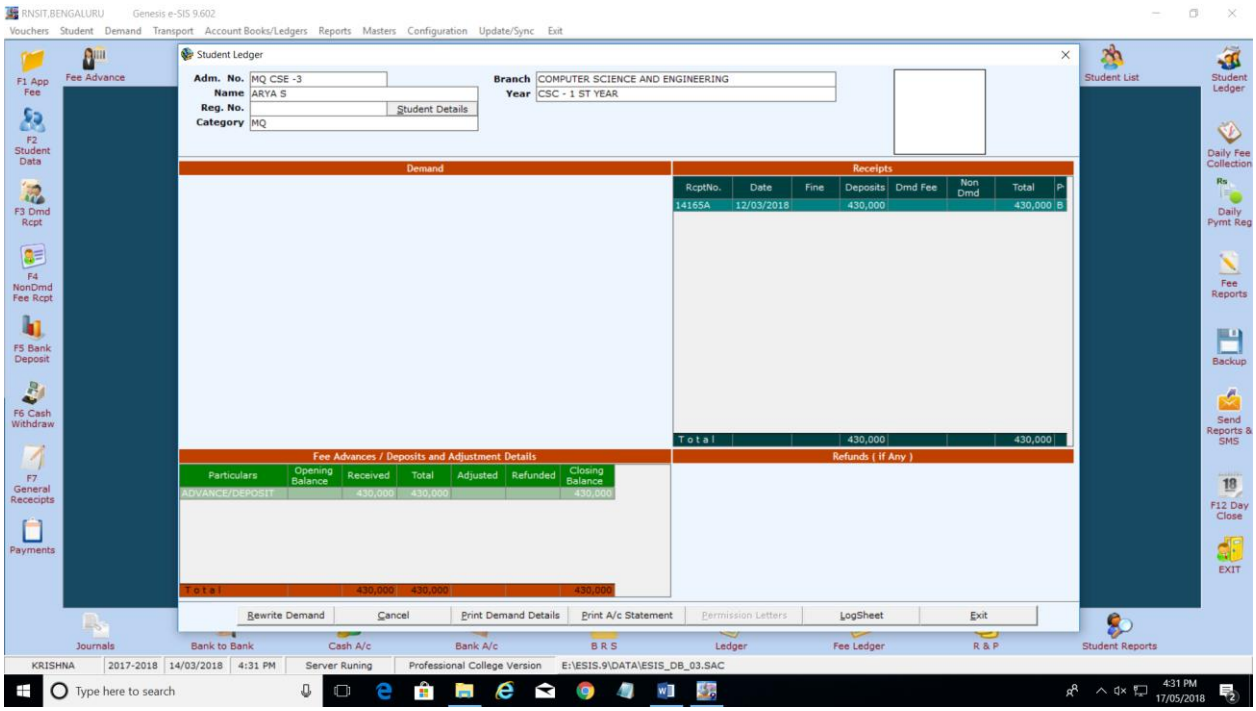
Master -> Others -> Delete Student Entry

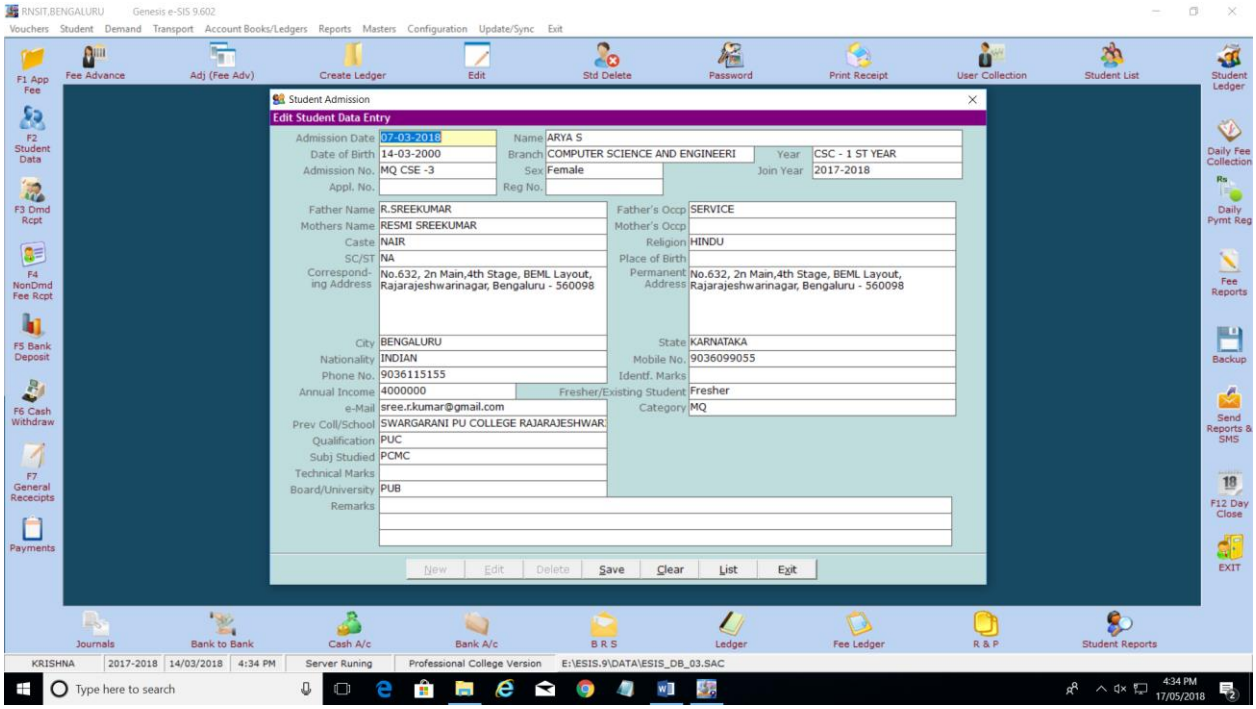


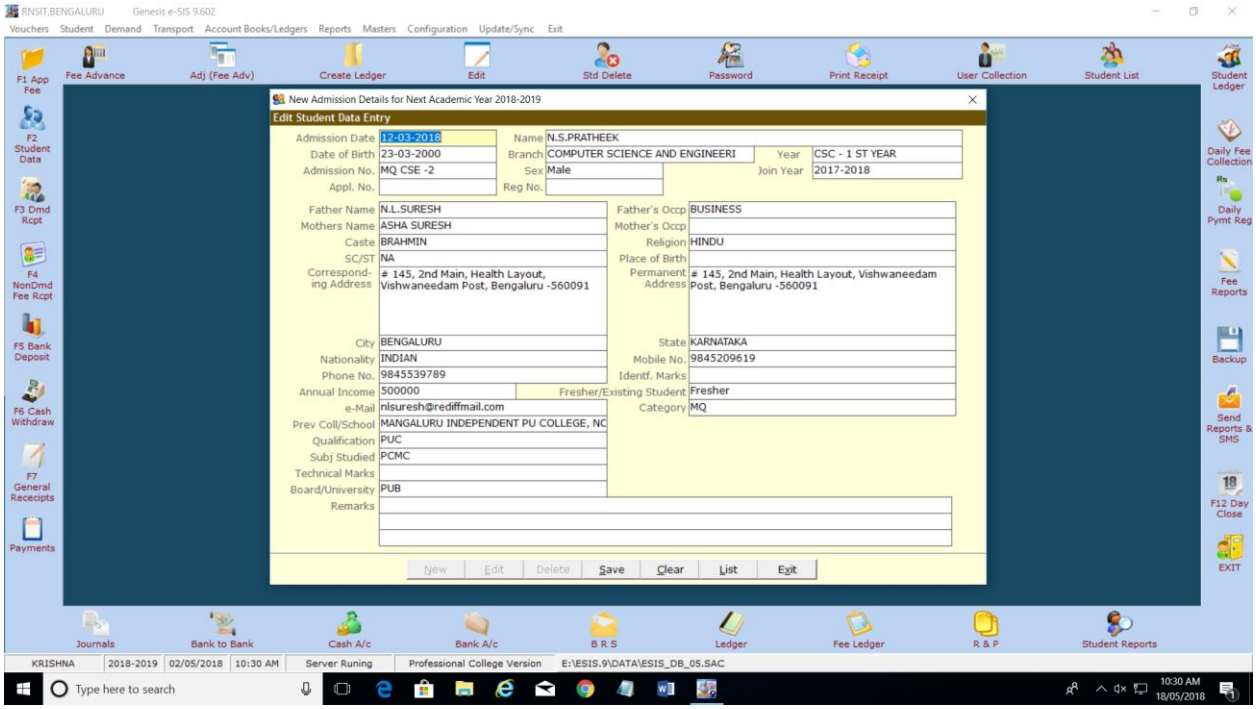
Delete Demand Receipt

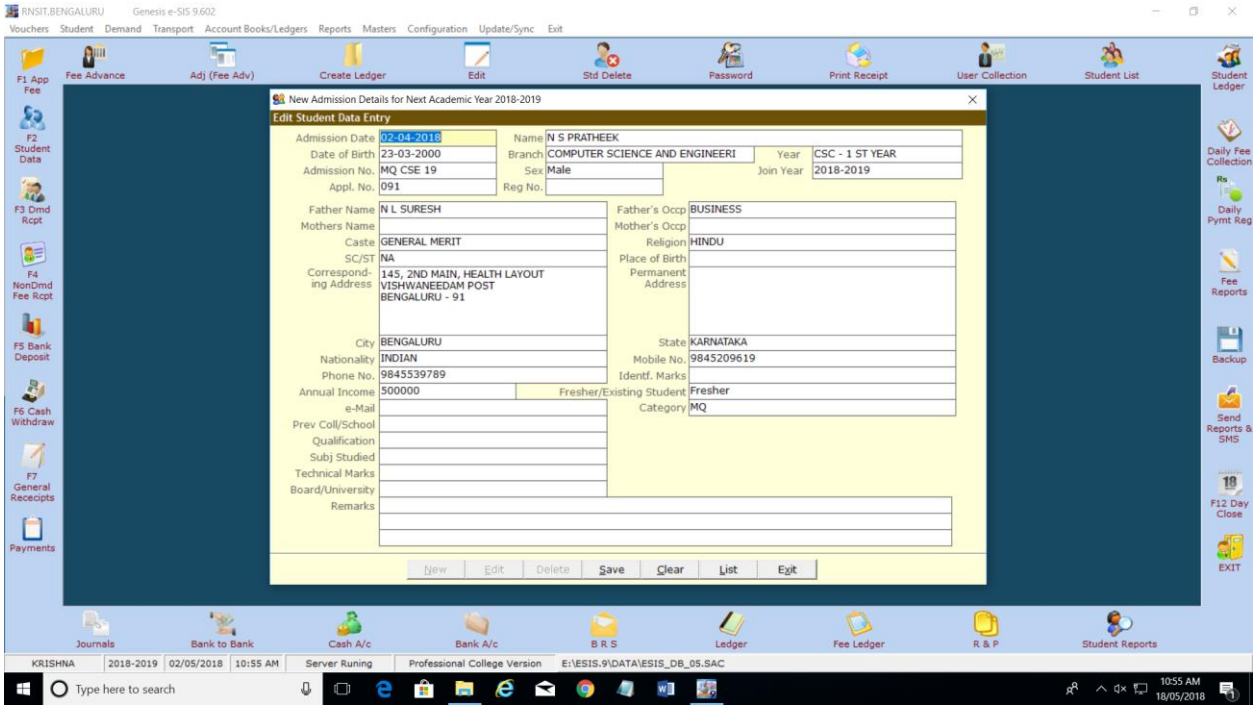
Masters -> Others -> Delete Demand Receipt

Below entry was done wrongly to wrong financial year, so need to delete this demand receipt before deleting the student

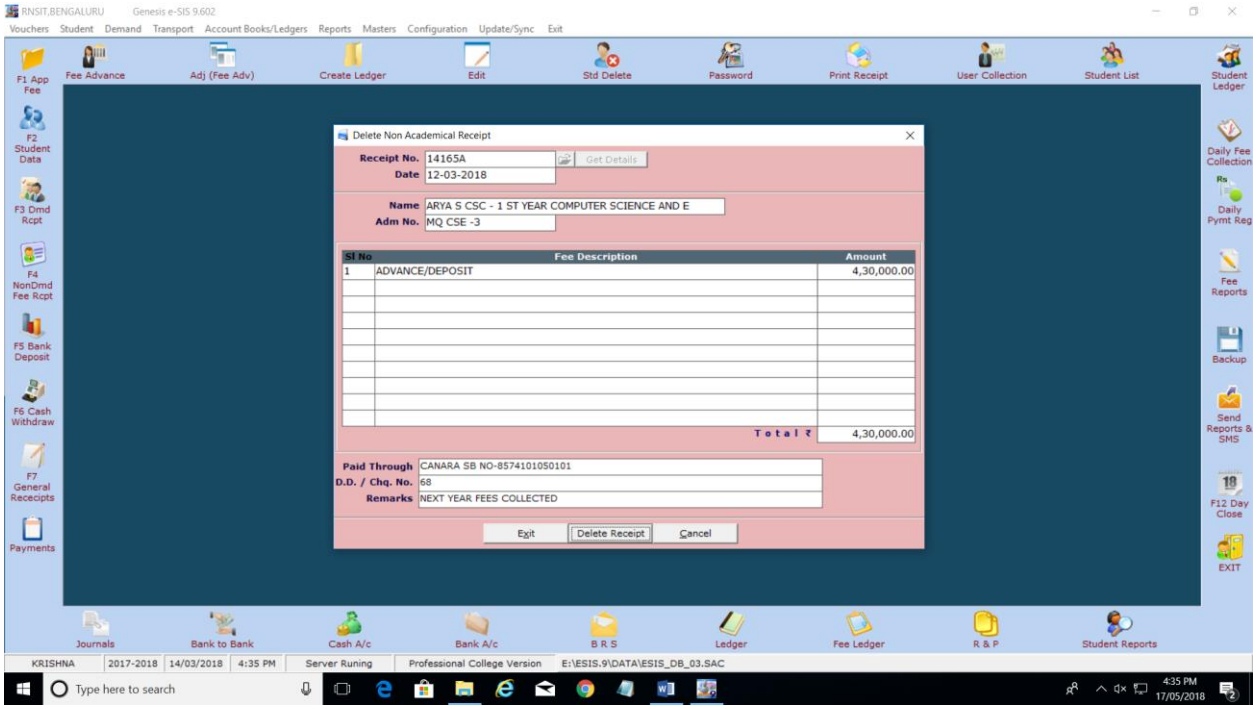



RNSIT,BENGALURU Genesis e-SIS 9.602
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Student Ledger
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
Student Admission
Edit Student Data Entry
Admission Date 07-03-2018
Name ARYA S
Date of Birth 14-03-2000
Branch COMPUTER SCIENCE AND ENGINEERI
Year CSC - 1 ST YEAR
Admission No. MQ CSE -3
Sex Female
Join Year 2017-2018
Appl. No.
Reg No.
Father Name R.SREEKUMAR
Father's Occp SERVICE
Mothers Name RESMI SREEKUMAR
Mother's Occp
Caste NAIR
Religion HINDU
SC/ST NA
Place of Birth
Correspond-ing Address No.632, 2n Main,4th Stage, BEML Layout, Rajarajeshwarinagar, Bengaluru - 560098
Permanent Address No.632, 2n Main,4th Stage, BEML Layout, Rajarajeshwarinagar, Bengaluru - 560098
City BENGALURU
State KARNATAKA
Nationality INDIAN
Mobile No. 9036099055
Phone No. 9036115155
Identf. Marks
Annual Income 4000000
Fresher/Existing Student Fresher
e-Mail sree.rkumar@gmail.com
Category MQ
Prev Coll/School SWARGARANI PU COLLEGE RAJARAJESHWAR
Qualification PUC
Subj Studied PCMC
Technical Marks
Board/University PUB
Remarks
New Edit Delete Save Clear List Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2017-2018 14/03/2018 4:34 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_03.SAC
Type here to search
4:34 PM 17/05/2018


RNSIT,BENGALURU Genesis e-SIS 9.602
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Student Ledger
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
New Admission Details for Next Academic Year 2018-2019
Edit Student Data Entry
Admission Date 12-03-2018
Name N.S.PRATHEEK
Date of Birth 23-03-2000
Branch COMPUTER SCIENCE AND ENGINEERI
Year CSC - 1 ST YEAR
Admission No. MQ CSE -2
Sex Male
Join Year 2017-2018
Appl. No.
Reg No.
Father Name N.L.SURESH
Father's Occp BUSINESS
Mothers Name ASHA SURESH
Mother's Occp
Caste BRAHMIN
Religion HINDU
SC/ST NA
Place of Birth
Correspond-ing Address # 145, 2nd Main, Health Layout, Vishwaneedam Post, Bengaluru -560091
Permanent Address # 145, 2nd Main, Health Layout, Vishwaneedam Post, Bengaluru -560091
City BENGALURU
State KARNATAKA
Nationality INDIAN
Mobile No. 9845209619
Phone No. 9845539789
Identf. Marks
Annual Income 500000
Fresher/Existing Student Fresher
e-Mail nlsuresh@rediffmail.com
Category MQ
Prev Coll/School MANGALURU INDEPENDENT PU COLLEGE, NC
Qualification PUC
Subj Studied PCMC
Technical Marks
Board/University PUB
Remarks
New Edit Delete Save Clear List Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 02/05/2018 10:30 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
10:30 AM 18/05/2018

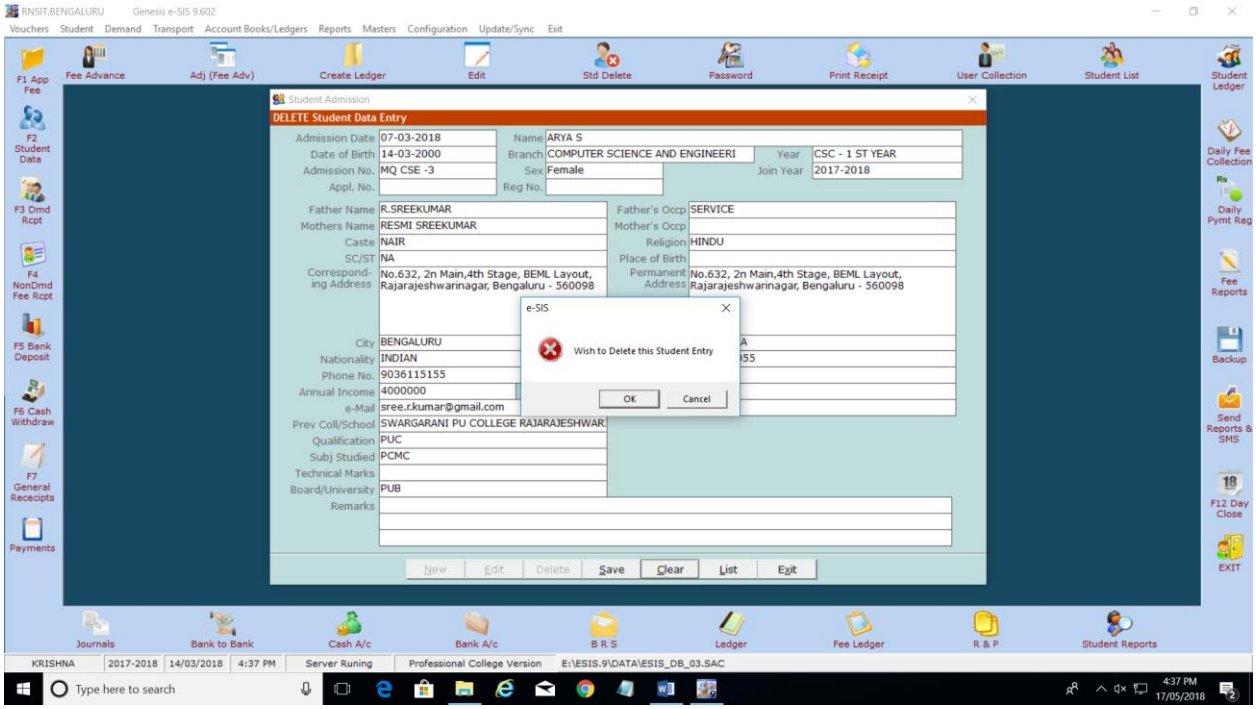


This entry was done as Non Demand Receipt, hence have to select Delete Non Demand Receipt

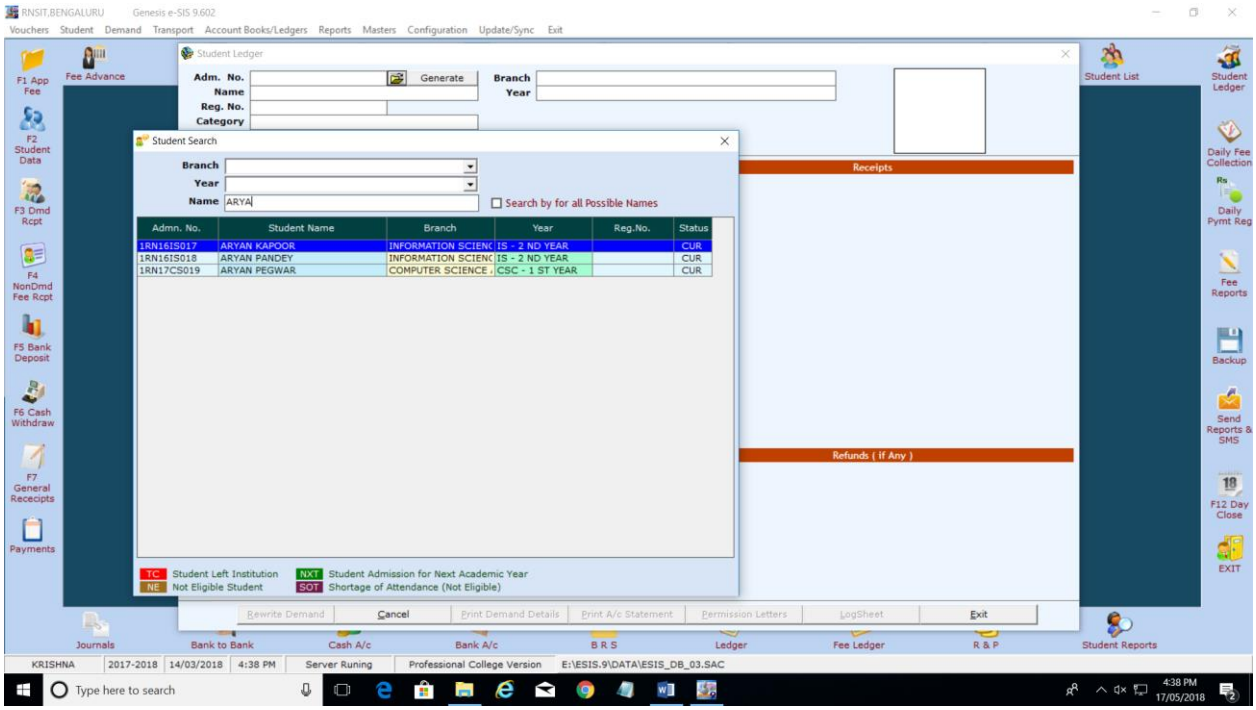


After deleting Non Demand Receipt, there is no fee attached to this student. Now the student can be deleted

Go to Student Data – Select the student for deleting and click on **Clear** button.

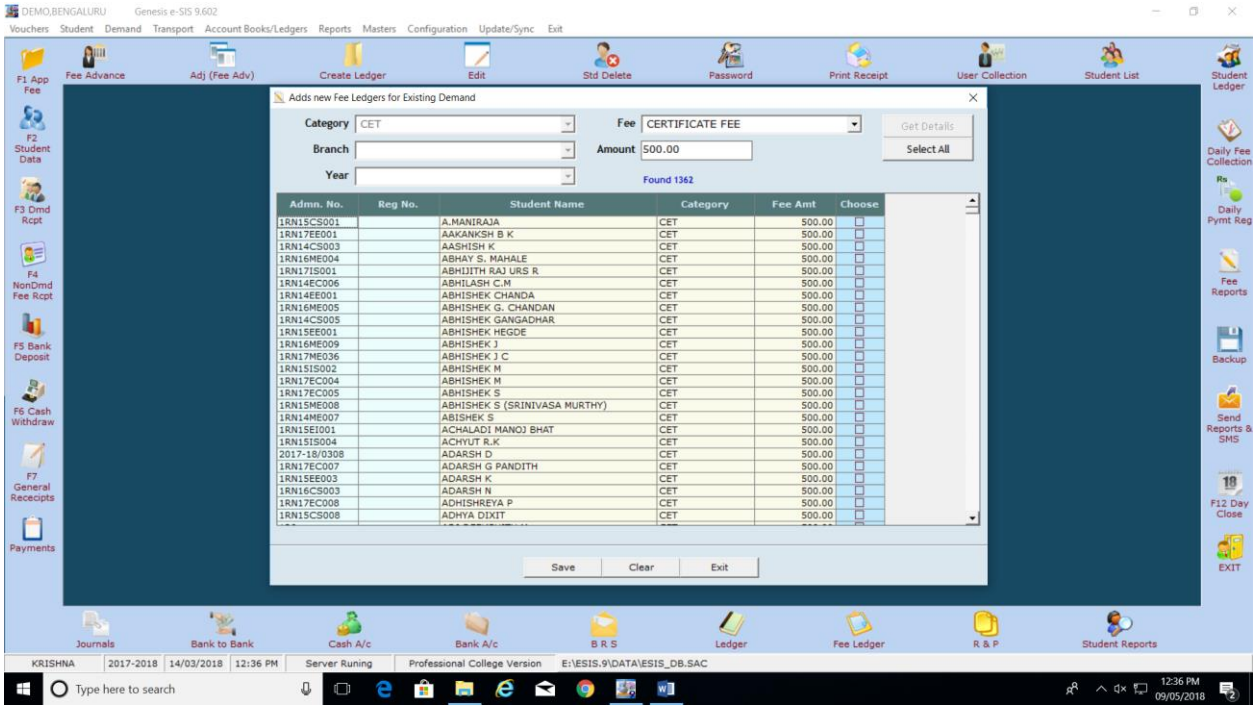


Now the student has been deleted



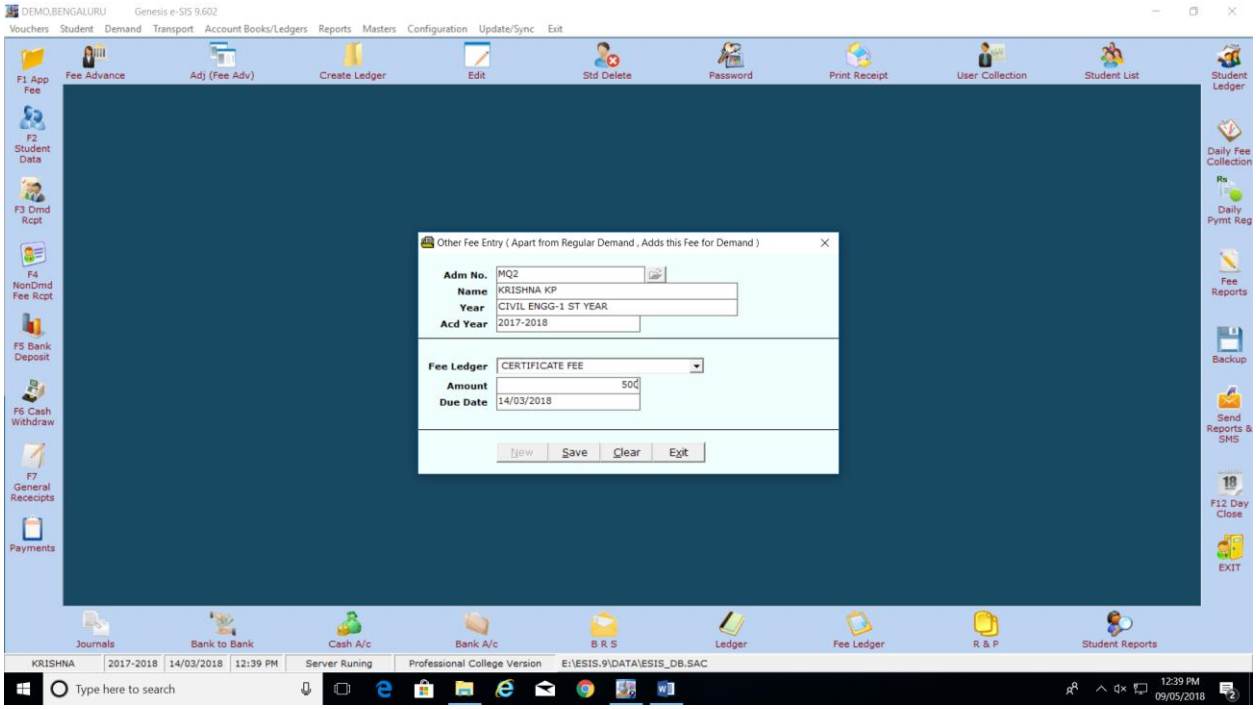
Additional Fee Demand Raise - Group

Add new fee to the existing demand, this will add to all the students in that category

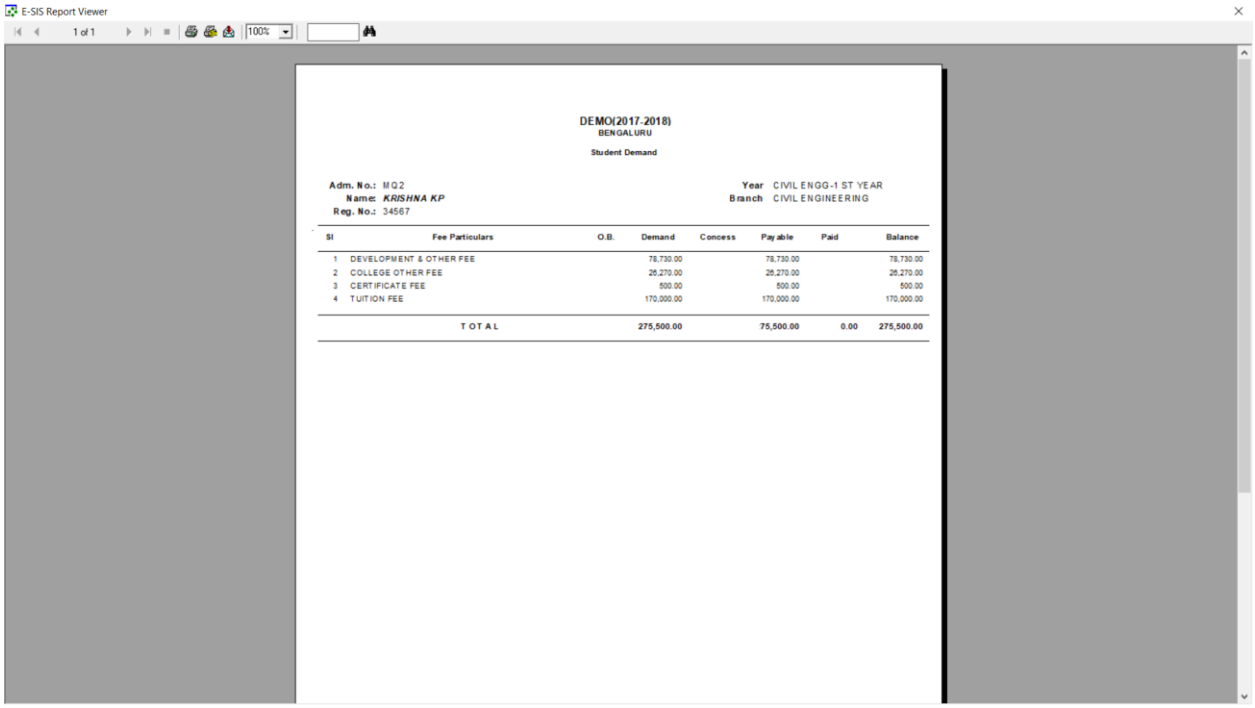


Additional Fee Demand Raise - Individual

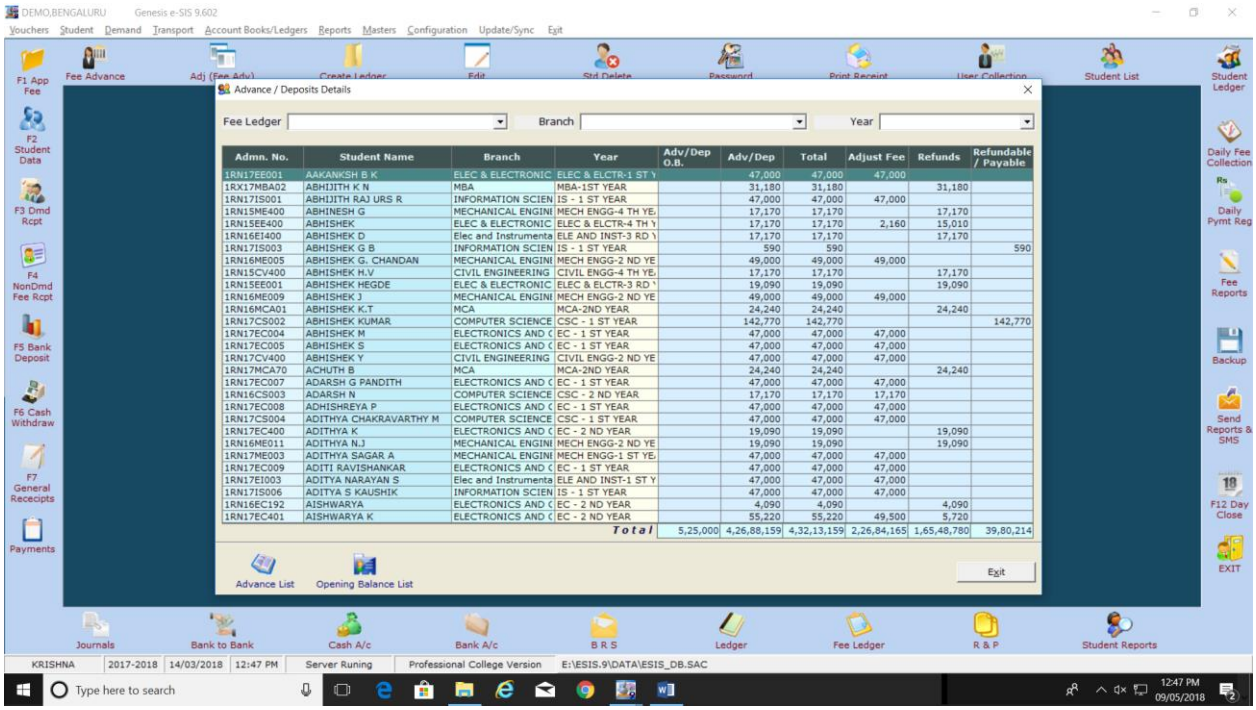
Add new fee to individual student, say Certification Fee

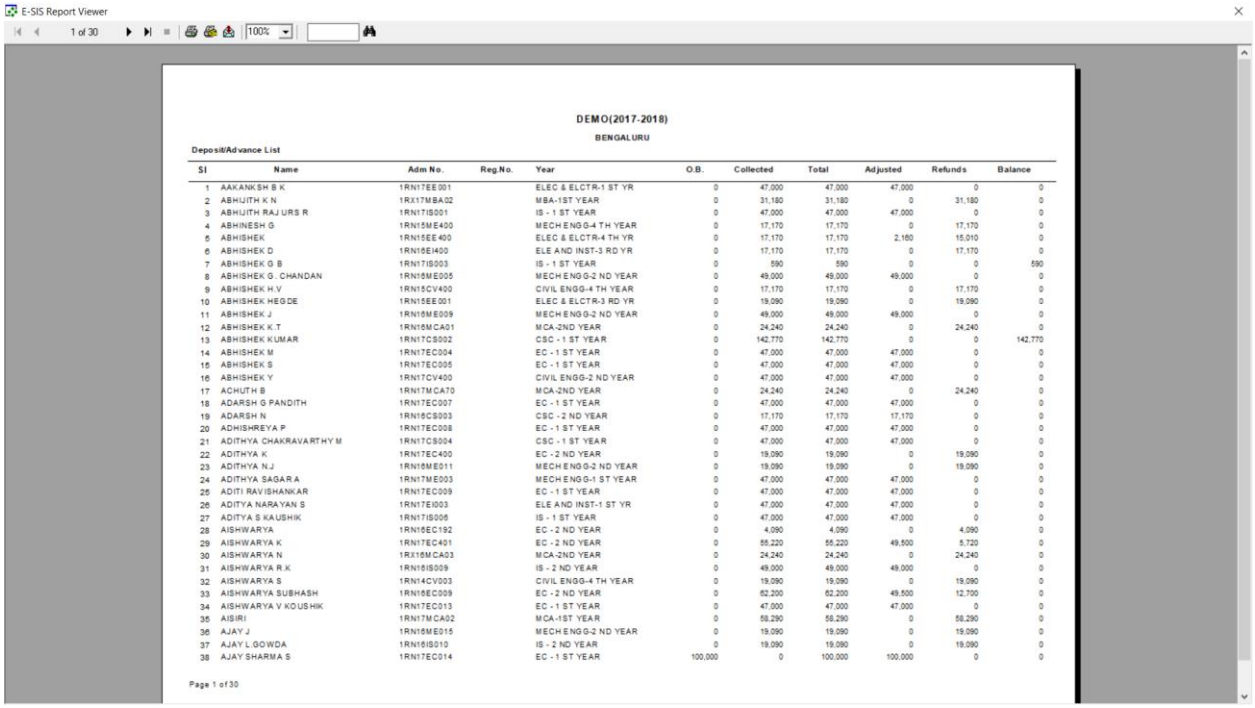


After adding new fee



Advance / Deposit Details





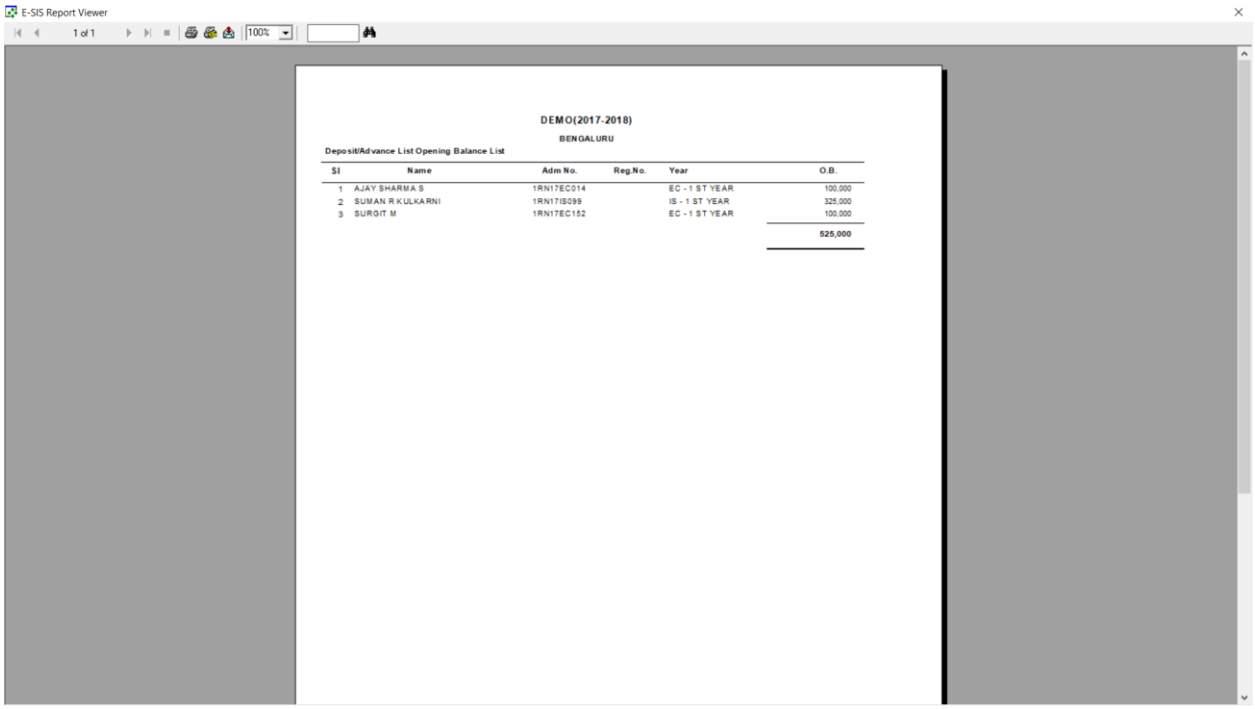
DEMO(2017-2018)

BENGALURU

Deposit/Advance List

Sl	Name	Adm No.	Reg.No.	Year	O.B.	Collected	Total	Adjusted	Refunds	Balance
1	AAKANKSH B K	1RN17EE001		ELEC & ELCTR-1 ST YR	0	47,000	47,000	47,000	0	0
2	ABHIJITH K N	1RX17MBA02		MBA-1ST YEAR	0	31,180	31,180	0	31,180	0
3	ABHIJITH RAJ URS R	1RN17IS001		IS - 1 ST YEAR	0	47,000	47,000	47,000	0	0
4	ABHINESH G	1RN15ME400		MECH ENGG-4 TH YEAR	0	17,170	17,170	0	17,170	0
5	ABHISHEK	1RN15EE400		ELEC & ELCTR-4 TH YR	0	17,170	17,170	2,160	15,010	0
6	ABHISHEK D	1RN16EI400		ELE AND INST-3 RD YR	0	17,170	17,170	0	17,170	0
7	ABHISHEK G B	1RN17IS003		IS - 1 ST YEAR	0	590	590	0	0	590
8	ABHISHEK G. CHANDAN	1RN16ME005		MECH ENGG-2 ND YEAR	0	49,000	49,000	49,000	0	0
9	ABHISHEK H.V	1RN15CV400		CIVIL ENGG-4 TH YEAR	0	17,170	17,170	0	17,170	0
10	ABHISHEK HEGDE	1RN15EE001		ELEC & ELCTR-3 RD YR	0	19,090	19,090	0	19,090	0
11	ABHISHEK J	1RN16ME009		MECH ENGG-2 ND YEAR	0	49,000	49,000	49,000	0	0
12	ABHISHEK K.T	1RN16MCA01		MCA-2ND YEAR	0	24,240	24,240	0	24,240	0
13	ABHISHEK KUMAR	1RN17CS002		CSC - 1 ST YEAR	0	142,770	142,770	0	0	142,770
14	ABHISHEK M	1RN17EC004		EC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
15	ABHISHEK S	1RN17EC005		EC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
16	ABHISHEK Y	1RN17CV400		CIVIL ENGG-2 ND YEAR	0	47,000	47,000	47,000	0	0
17	ACHUTH B	1RN17MCA70		MCA-2ND YEAR	0	24,240	24,240	0	24,240	0
18	ADARSH G PANDITH	1RN17EC007		EC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
19	ADARSH N	1RN16CS003		CSC - 2 ND YEAR	0	17,170	17,170	17,170	0	0
20	ADHISHREYA P	1RN17EC008		EC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
21	ADITHYA CHAKRAVARTHY M	1RN17CS004		CSC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
22	ADITHYA K	1RN17EC400		EC - 2 ND YEAR	0	19,090	19,090	0	19,090	0
23	ADITHYA N.J	1RN16ME011		MECH ENGG-2 ND YEAR	0	19,090	19,090	0	19,090	0
24	ADITHYA SAGAR A	1RN17ME003		MECH ENGG-1 ST YEAR	0	47,000	47,000	47,000	0	0
25	ADITI RAVISHANKAR	1RN17EC009		EC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
26	ADITYA NARAYAN S	1RN17EI003		ELE AND INST-1 ST YR	0	47,000	47,000	47,000	0	0
27	ADITYA S KAUSHIK	1RN17IS006		IS - 1 ST YEAR	0	47,000	47,000	47,000	0	0
28	AISHWARYA	1RN16EC192		EC - 2 ND YEAR	0	4,090	4,090	0	4,090	0
29	AISHWARYA K	1RN17EC401		EC - 2 ND YEAR	0	55,220	55,220	49,500	5,720	0
30	AISHWARYA N	1RX16MCA03		MCA-2ND YEAR	0	24,240	24,240	0	24,240	0
31	AISHWARYA R.K	1RN16IS009		IS - 2 ND YEAR	0	49,000	49,000	49,000	0	0
32	AISHWARYA S	1RN14CV003		CIVIL ENGG-4 TH YEAR	0	19,090	19,090	0	19,090	0
33	AISHWARYA SUBHASH	1RN16EC009		EC - 2 ND YEAR	0	62,200	62,200	49,500	12,700	0
34	AISHWARYA V KOUSHIK	1RN17EC013		EC - 1 ST YEAR	0	47,000	47,000	47,000	0	0
35	AISIRI	1RN17MCA02		MCA-1ST YEAR	0	58,290	58,290	0	58,290	0
36	AJAY J	1RN16ME015		MECH ENGG-2 ND YEAR	0	19,090	19,090	0	19,090	0
37	AJAY L GOWDA	1RN16IS010		IS - 2 ND YEAR	0	19,090	19,090	0	19,090	0
38	AJAY SHARMA S	1RN17EC014		EC - 1 ST YEAR	100,000	0	100,000	100,000	0	0

Deposit / Advance List – Opening Balance



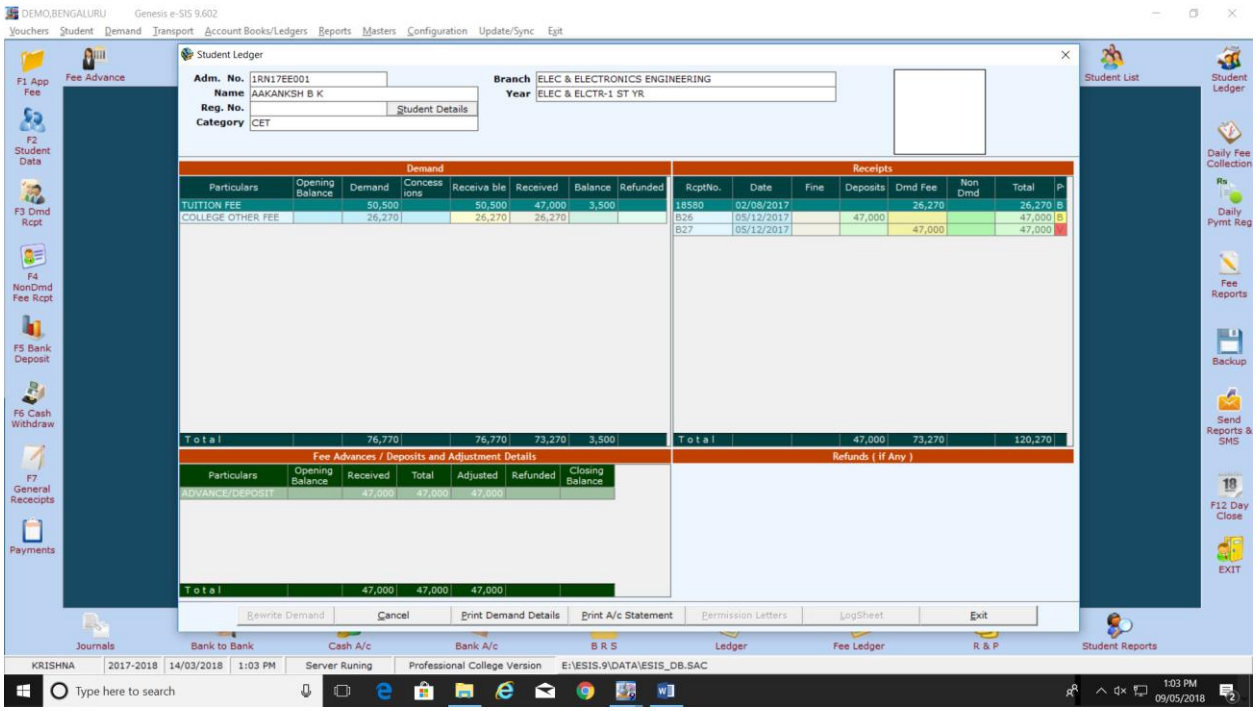
DEMO(2017-2018)

BENGALURU

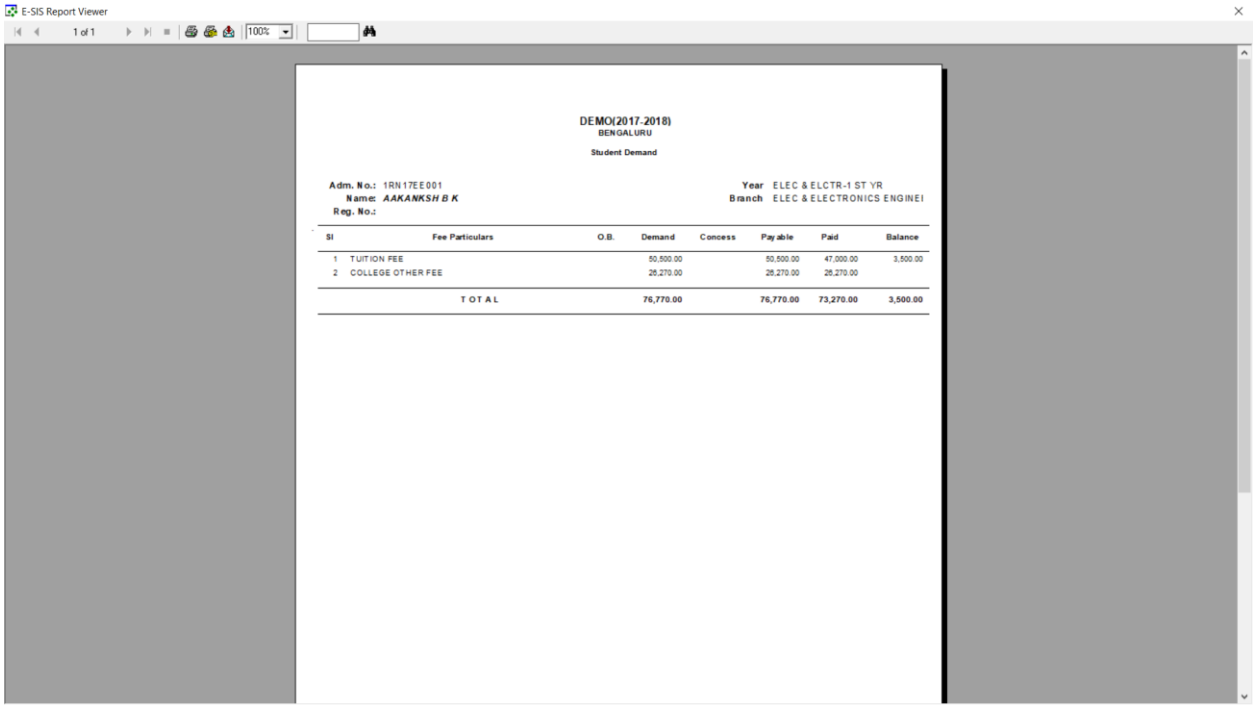
Deposit/Advance List Opening Balance List

Sl	Name	Adm No.	Reg.No.	Year	O.B.
1	AJAY SHARMA S	1RN17EC014		EC - 1 ST YEAR	100,000
2	SUMAN R KULKARNI	1RN17IS099		IS - 1 ST YEAR	325,000
3	SURGIT M	1RN17EC152		EC - 1 ST YEAR	100,000
					525,000

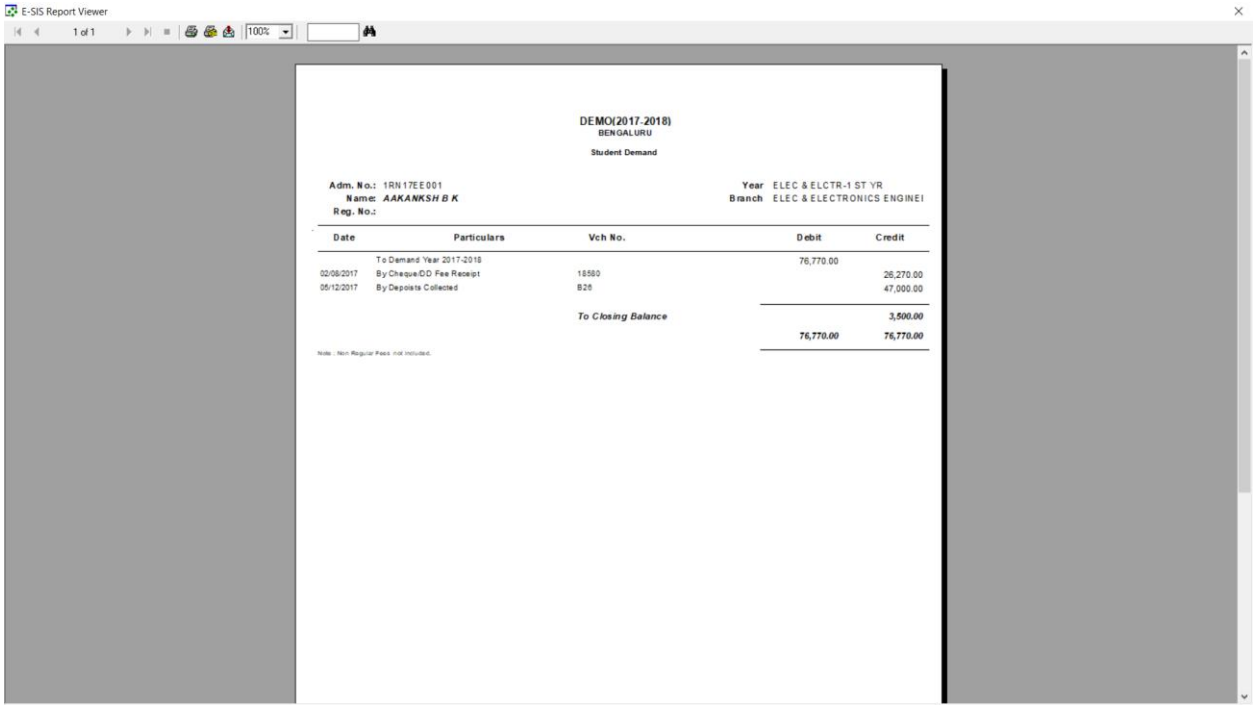
Student Ledger with Advance details



Demand Detail Print



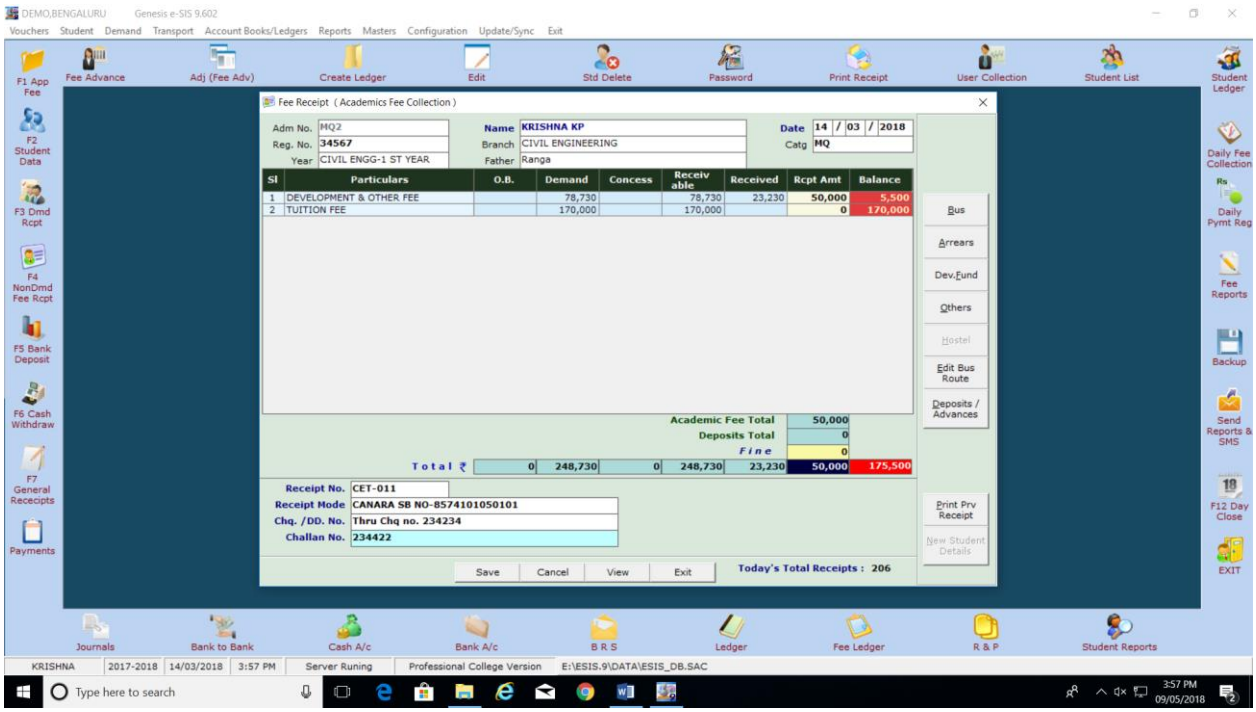
Account Statement



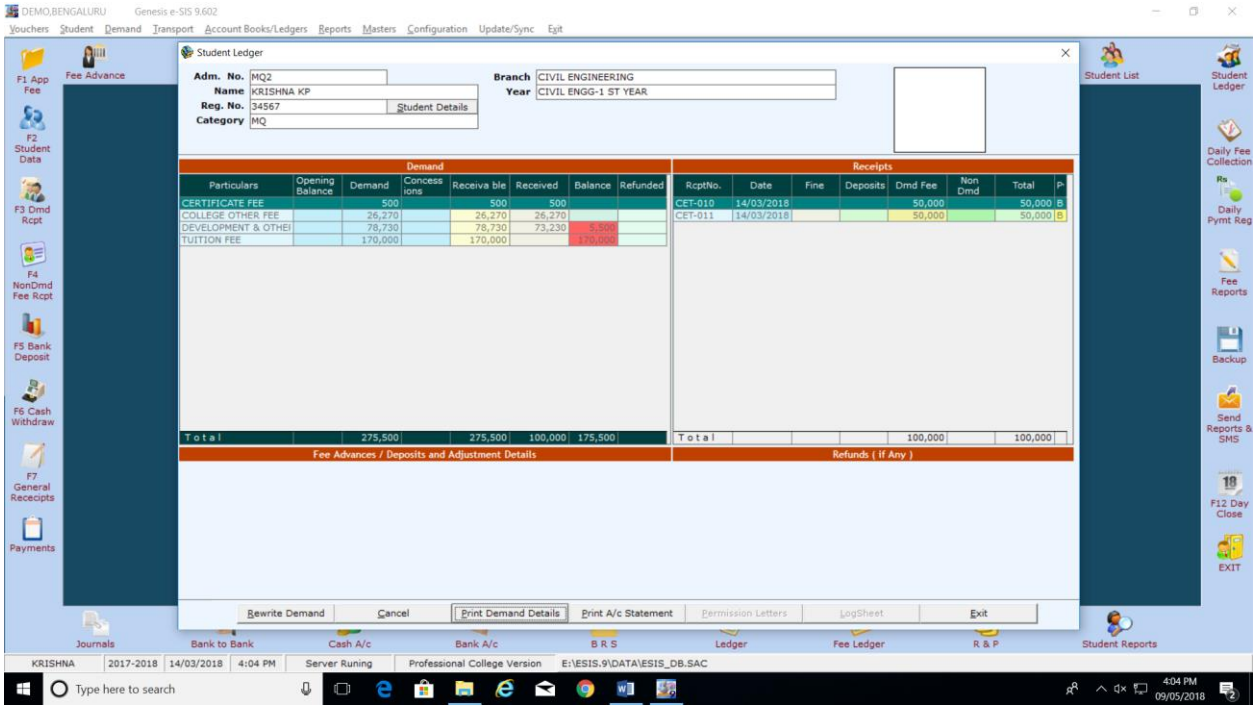
Demand Receipt

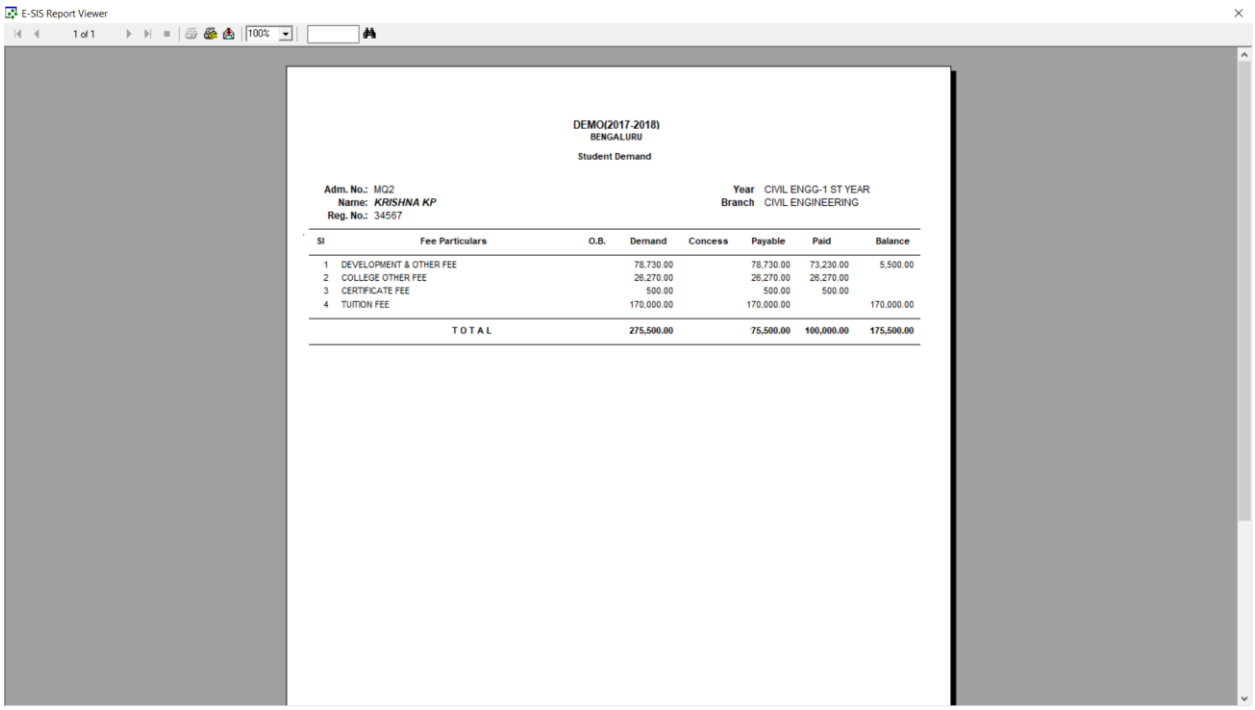
This option is used only for entering which is part of demand receipt created when the student data is created like tuition fees, college fees & development fund

Enter the fees received amount

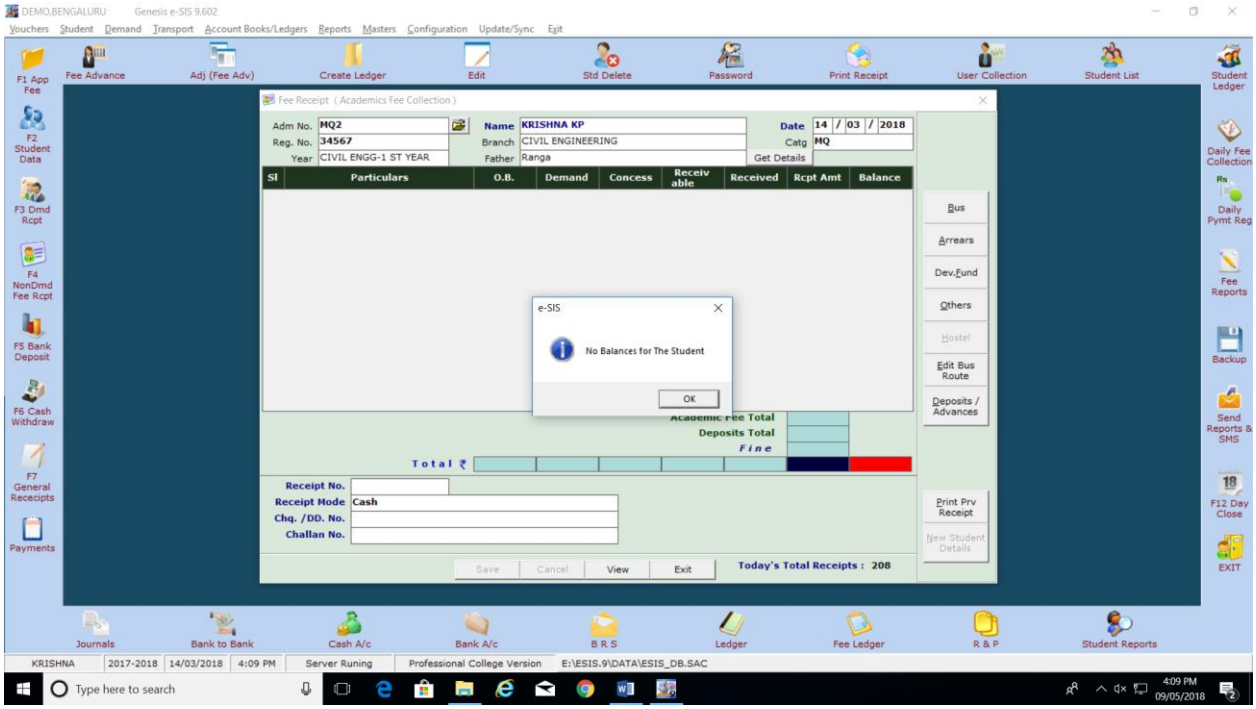


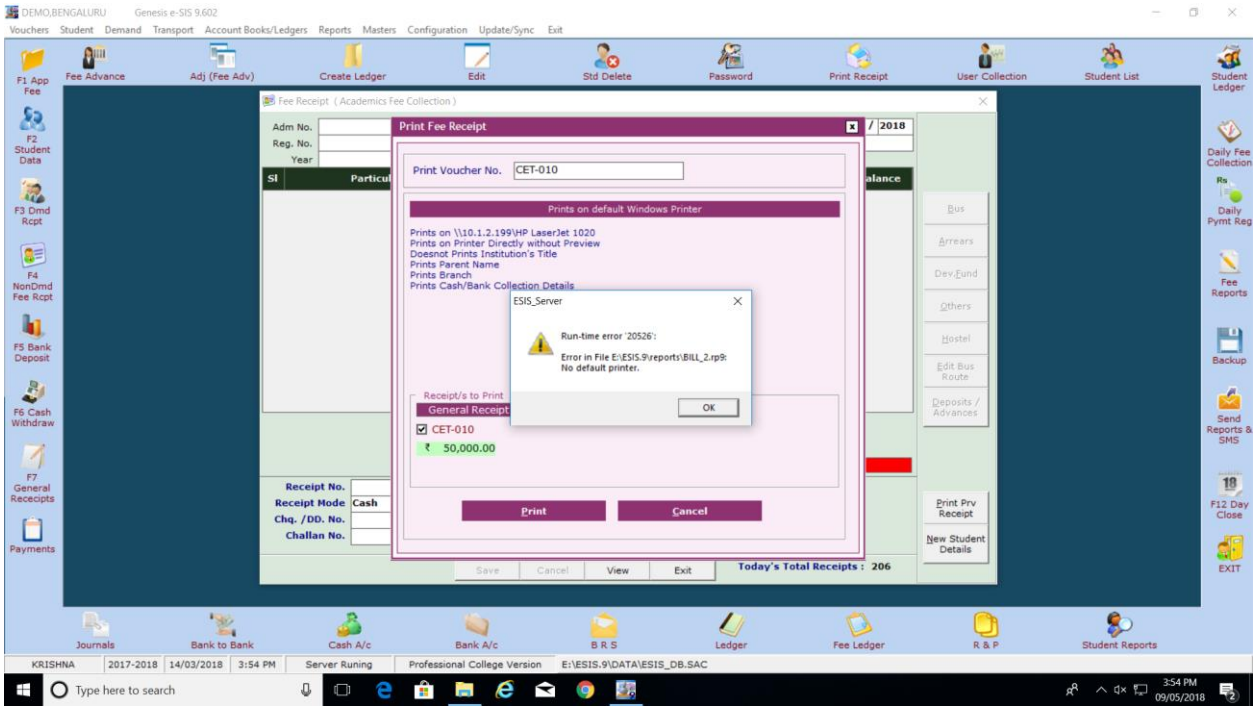
Paid amount will be adjusted to the respective heads and any balance to be paid will be shown in red under Balance



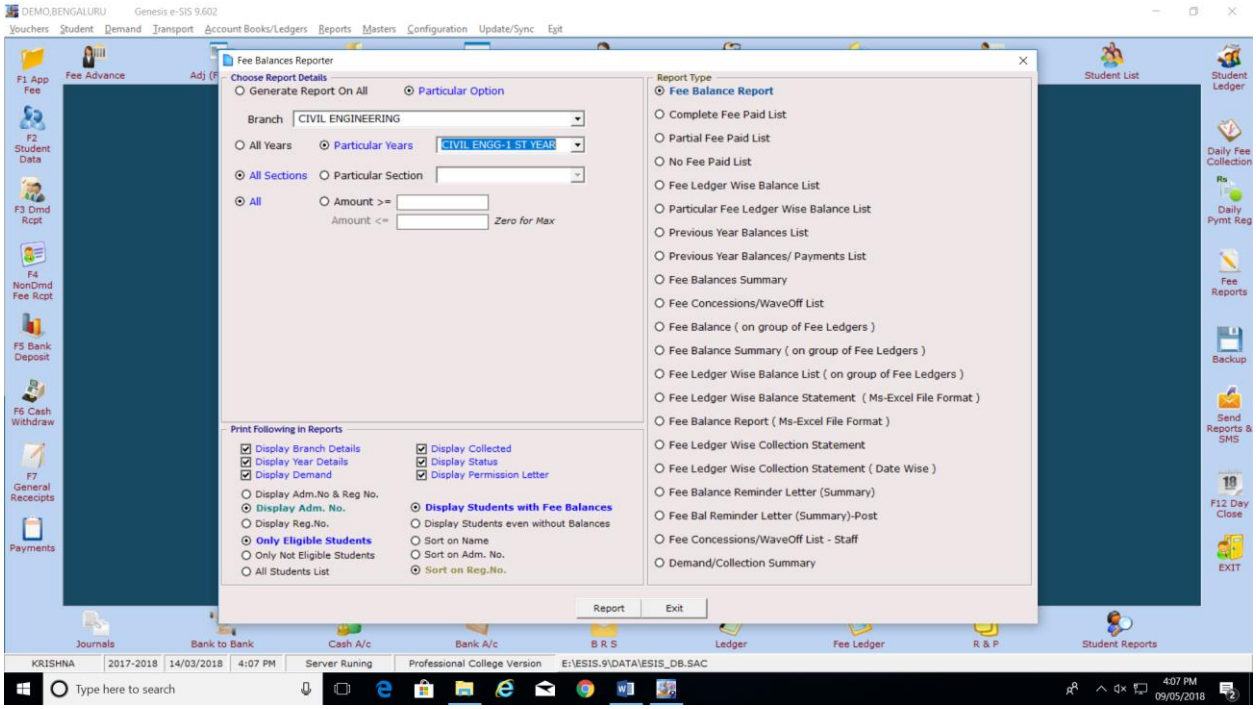


If student has paid all the fees and there is no balance



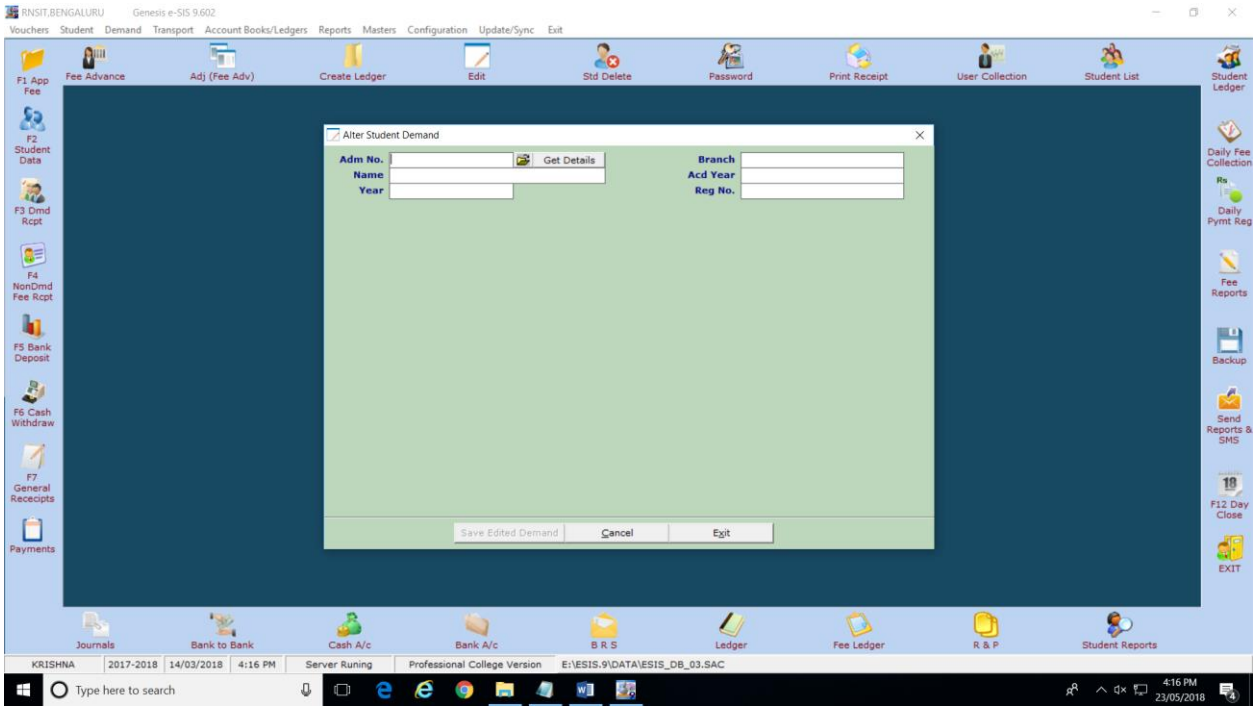


Fee Balance Report

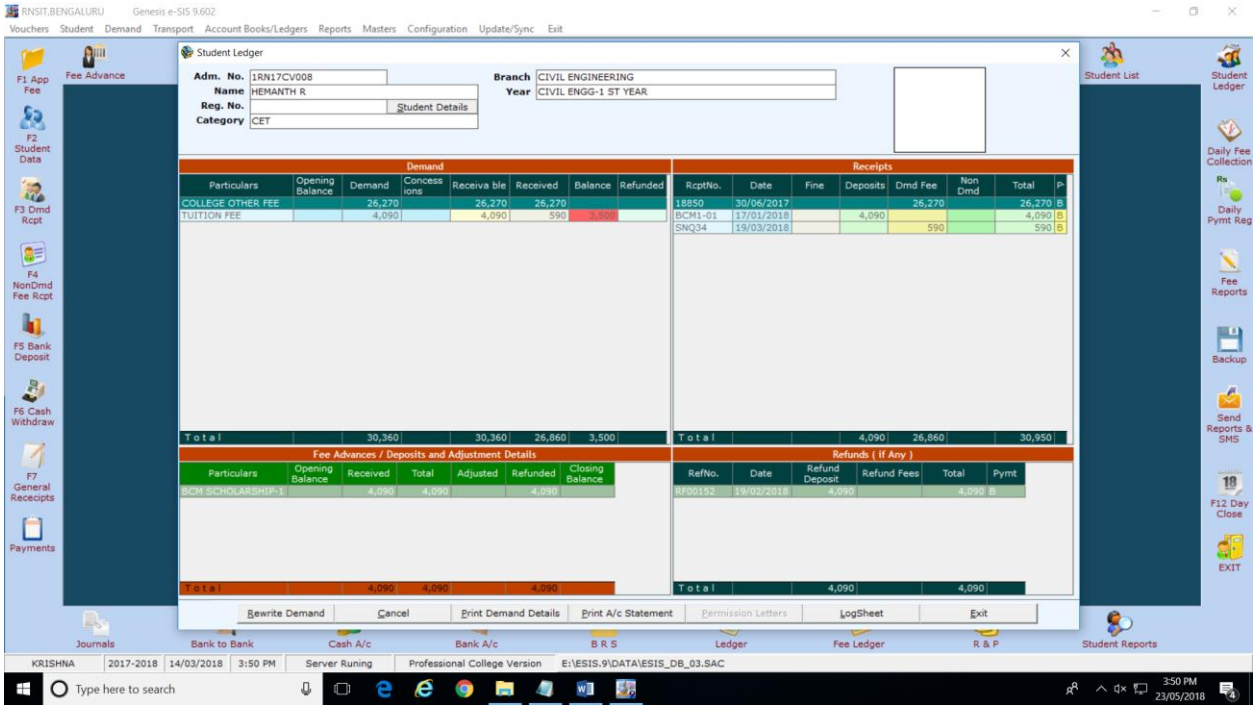


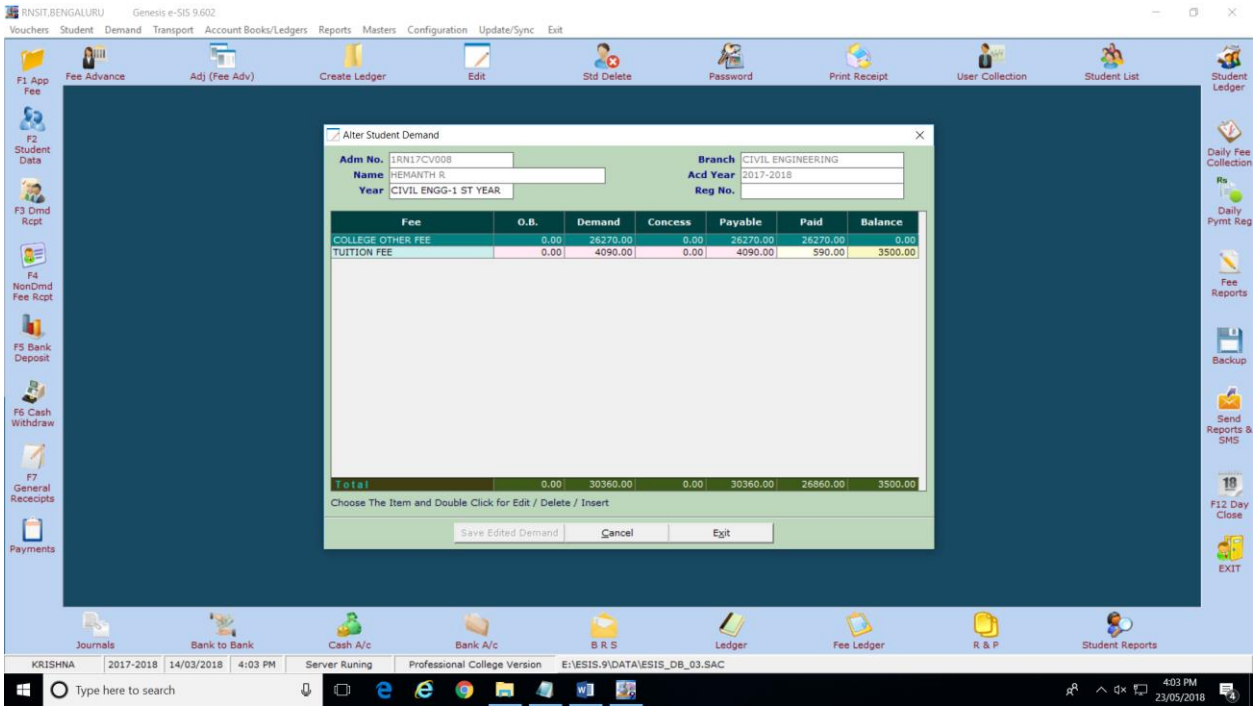
Editing Demand Receipt

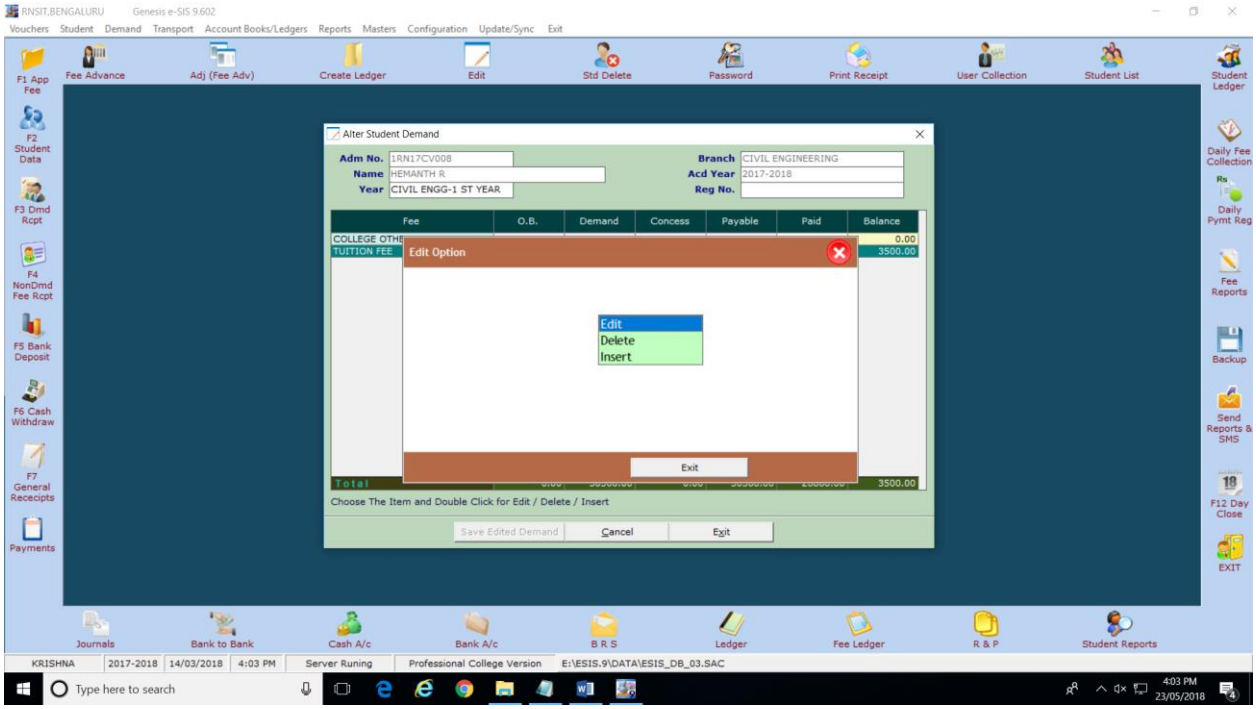
Goto Demand -> Edit Demand

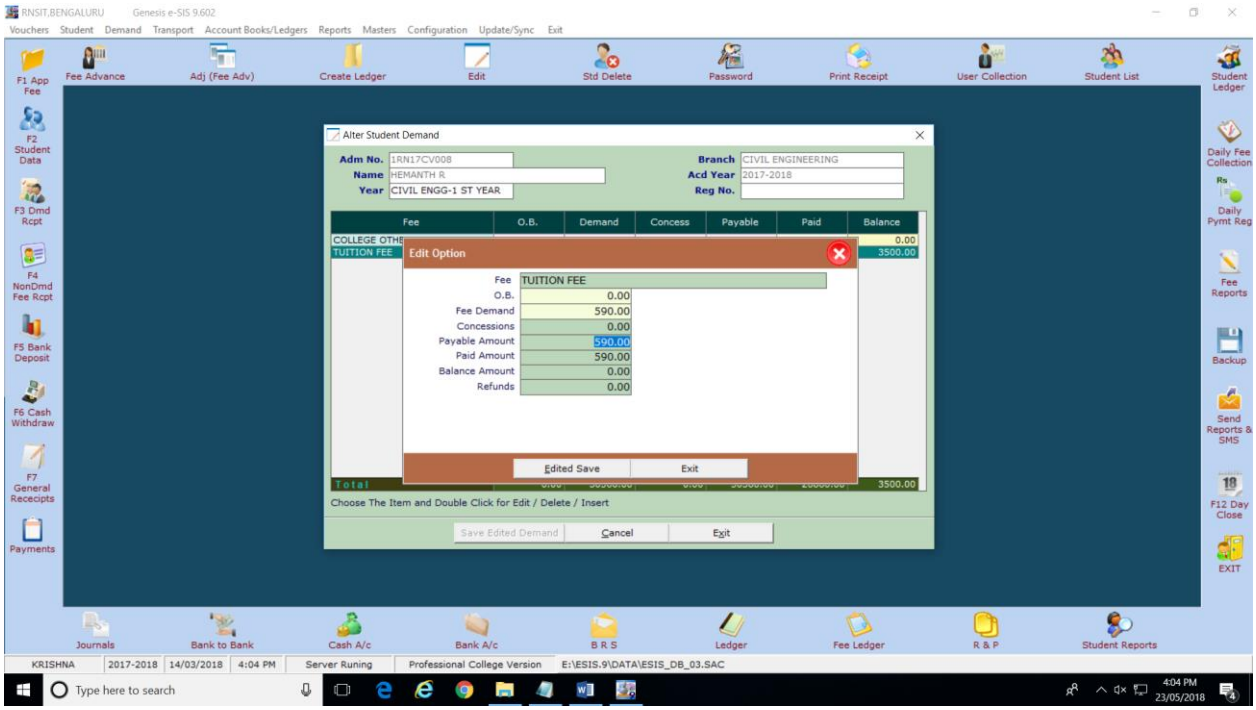


To change the demand amount from 4090 to 590, so that the Balance is zero

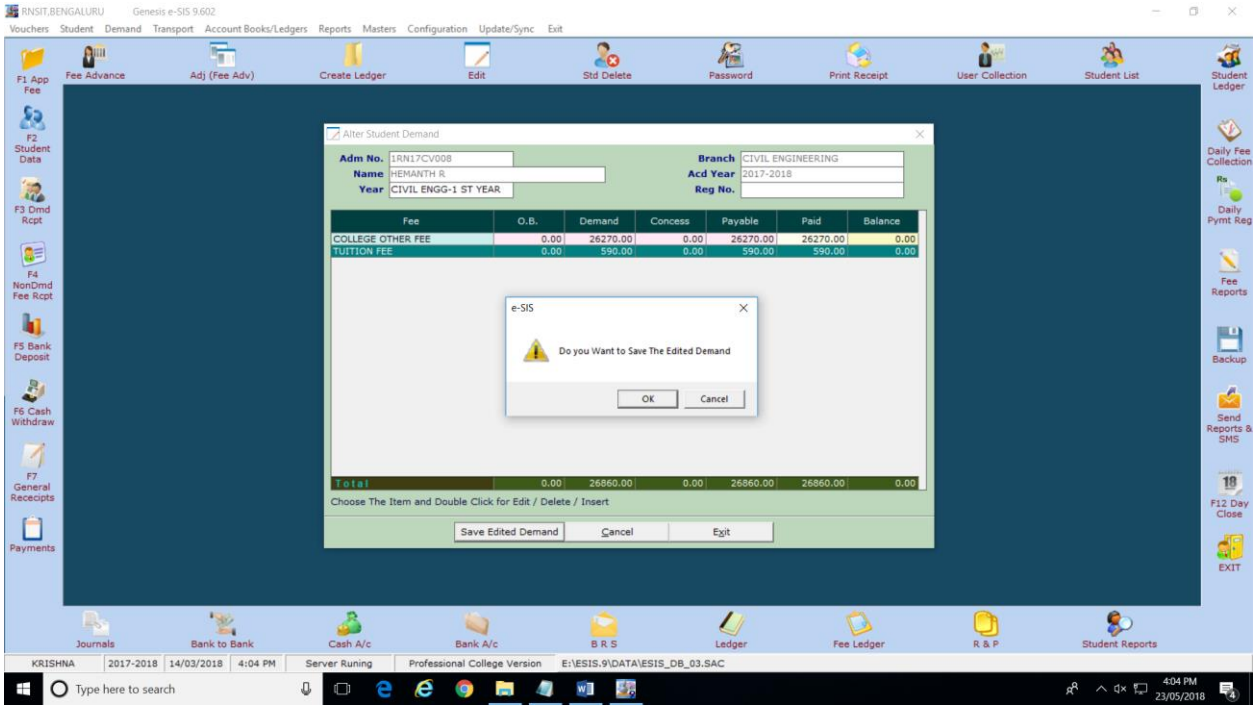

RNSIT,BENGALURU
Genesis e-SIS 9.602
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Student Ledger
Adm. No. 1RN17CV008
Name HEMANTH R
Reg. No.
Category CET
Student Details
Branch CIVIL ENGINEERING
Year CIVIL ENGG-1 ST YEAR
Demand
Particulars | Opening Balance | Demand | Concessions | Receivable | Received | Balance | Refunded
COLLEGE OTHER FEE | 26,270 | 26,270 | 26,270
TUITION FEE | 4,090 | 4,090 | 590 | 3,500
Total | 30,360 | 30,360 | 26,860 | 3,500
Receipts
RcptNo. | Date | Fine | Deposits | Dmd Fee | Non Dmd | Total | P
18850 | 30/06/2017 | 26,270 | 26,270 | B
BCM1-01 | 17/01/2018 | 4,090 | 4,090 | B
SNQ34 | 19/03/2018 | 590 | 590 | B
Total | 4,090 | 26,860 | 30,950
Fee Advances / Deposits and Adjustment Details
Particulars | Opening Balance | Received | Total | Adjusted | Refunded | Closing Balance
BCM SCHOLARSHIP-1 | 4,090 | 4,090 | 4,090
Total | 4,090 | 4,090 | 4,090
Refunds (If Any)
RefNo. | Date | Refund Deposit | Refund Fees | Total | Pymt
RF00152 | 19/02/2018 | 4,090 | 4,090 | B
Total | 4,090 | 4,090
Rewrite Demand | Cancel | Print Demand Details | Print A/c Statement | Permission Letters | LogSheet | Exit
F1 App Fee
Fee Advance
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Student List
Student Ledger
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2017-2018 14/03/2018 3:50 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_03.SAC
Type here to search
3:50 PM 23/05/2018


RNSIT,BENGALURU
Genesis e-SIS 9.602
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Alter Student Demand
Adm No. 1RN17CV008
Name HEMANTH R
Year CIVIL ENGG-1 ST YEAR
Branch CIVIL ENGINEERING
Acd Year 2017-2018
Reg No.
Fee | O.B. | Demand | Concess | Payable | Paid | Balance
COLLEGE OTHER FEE | 0.00 | 26270.00 | 0.00 | 26270.00 | 26270.00 | 0.00
TUITION FEE | 0.00 | 4090.00 | 0.00 | 4090.00 | 590.00 | 3500.00
Total | 0.00 | 30360.00 | 0.00 | 30360.00 | 26860.00 | 3500.00
Choose The Item and Double Click for Edit / Delete / Insert
Save Edited Demand | Cancel | Exit
F1 App Fee
F2 Student Data
F3 Dmd Rcpt
F4 NonDmd Fee Rcpt
F5 Bank Deposit
F6 Cash Withdraw
F7 General Receipts
Payments
Student Ledger
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2017-2018 14/03/2018 4:03 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_03.SAC
Type here to search
4:03 PM 23/05/2018

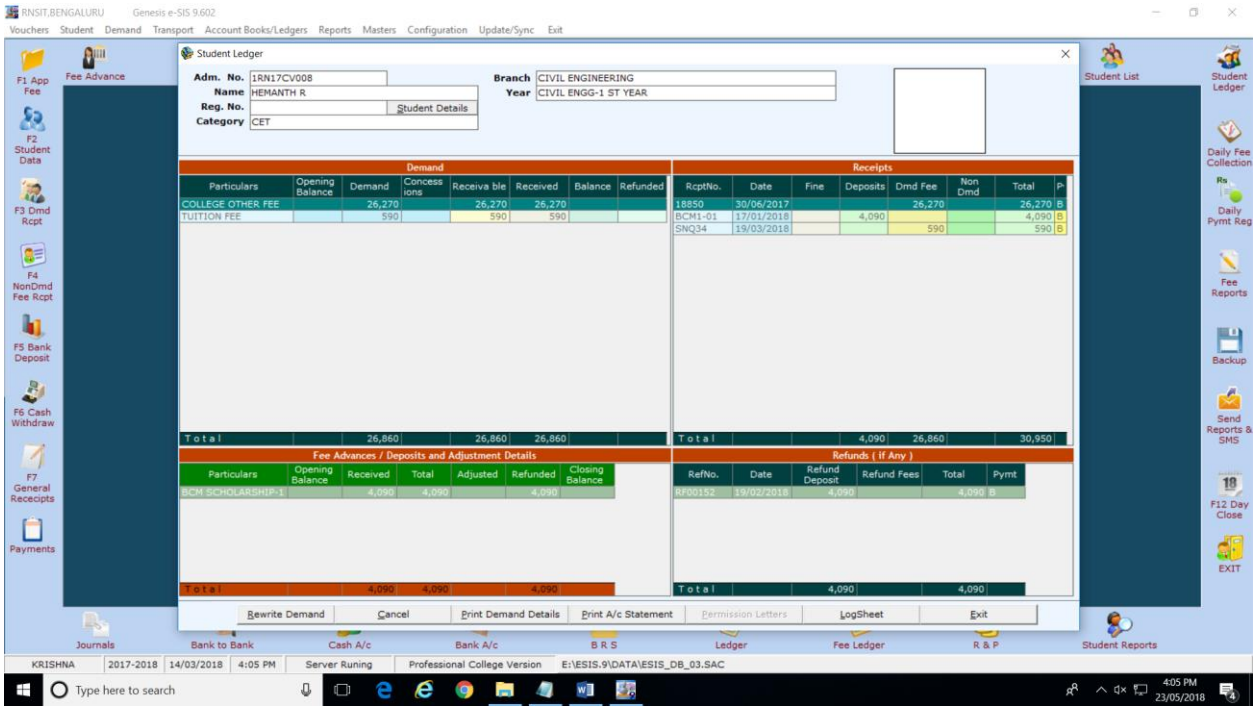




Ensure Save Edited Demand is clicked in order to get the change saved.

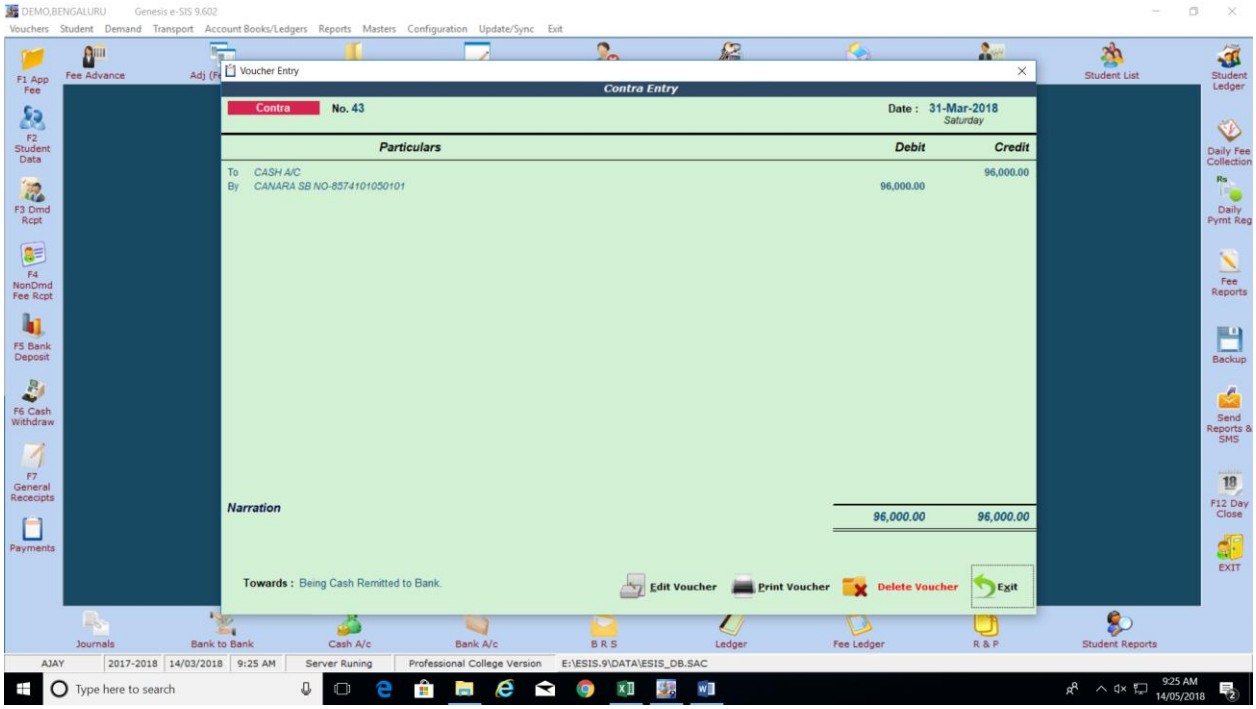


Now the Balance is zero

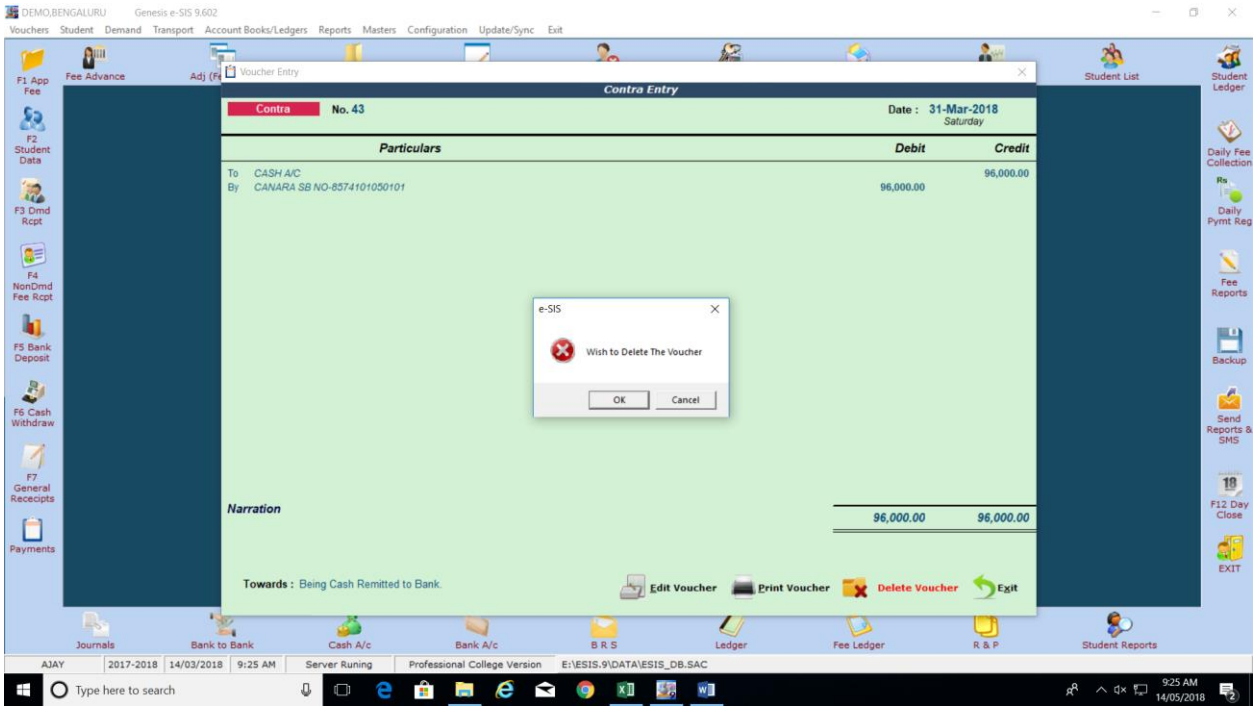


Bank Deposit

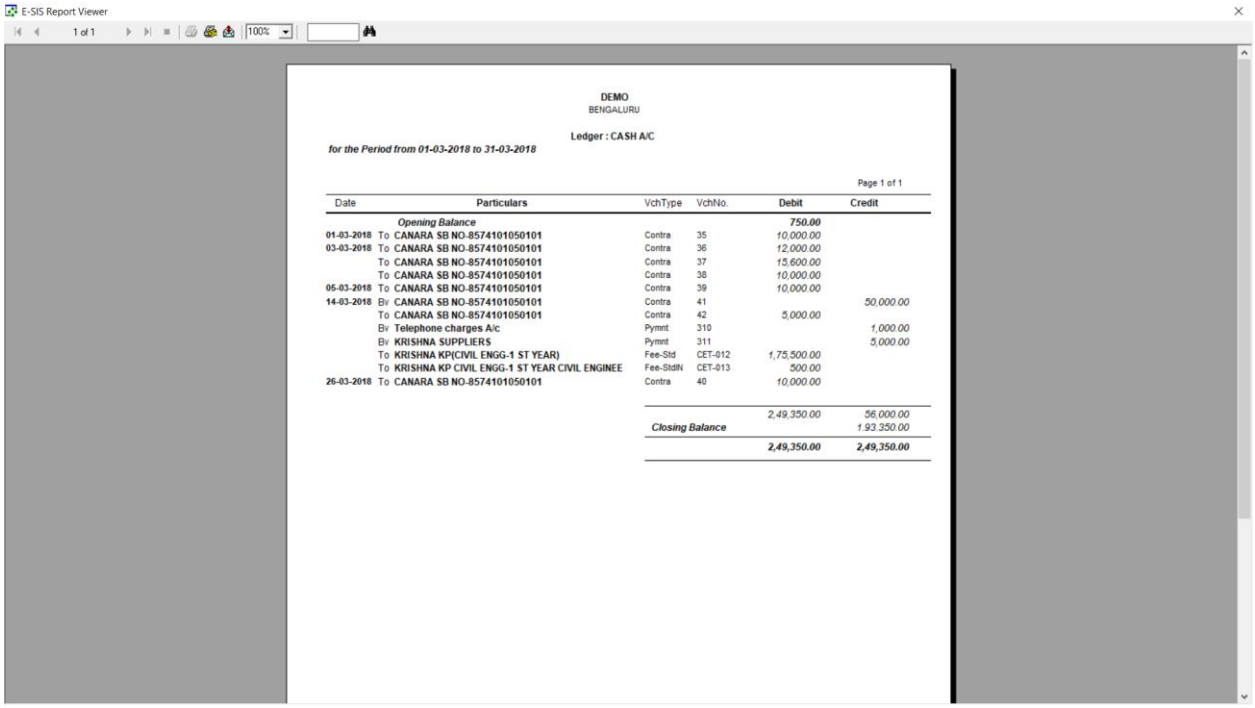
This screen for entering all the deposit made to the bank



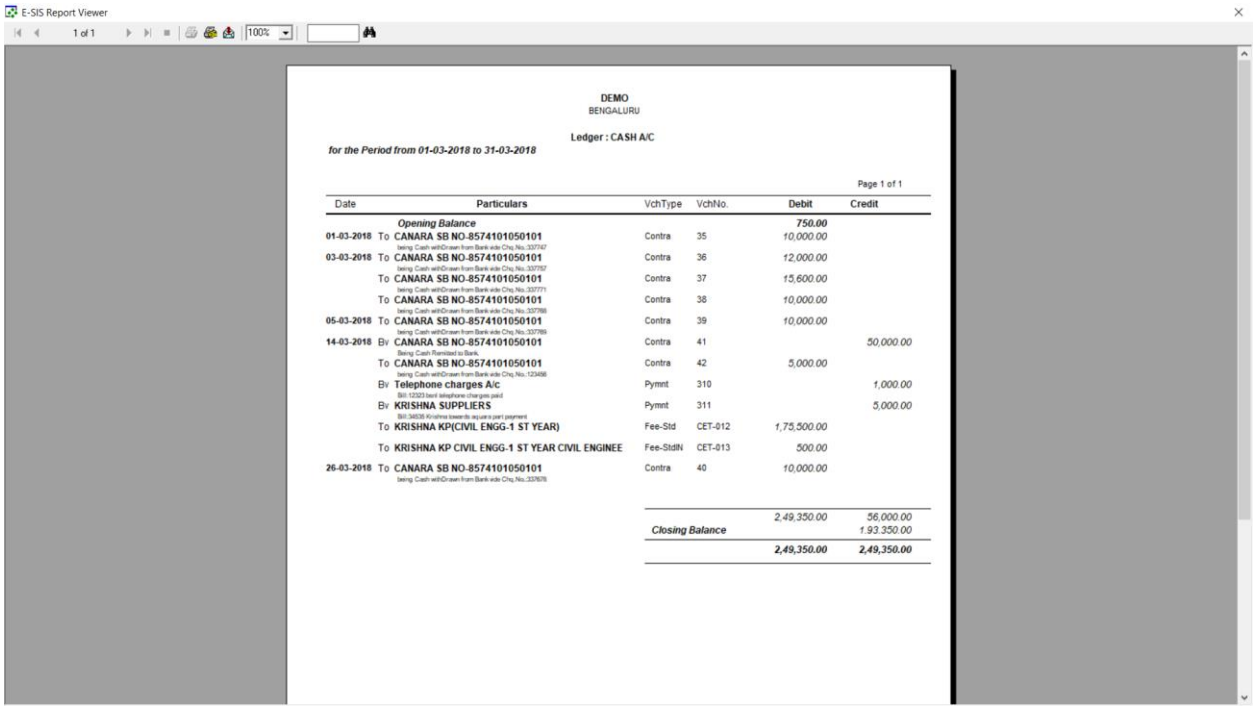
Delete Voucher



Cash Account Print out

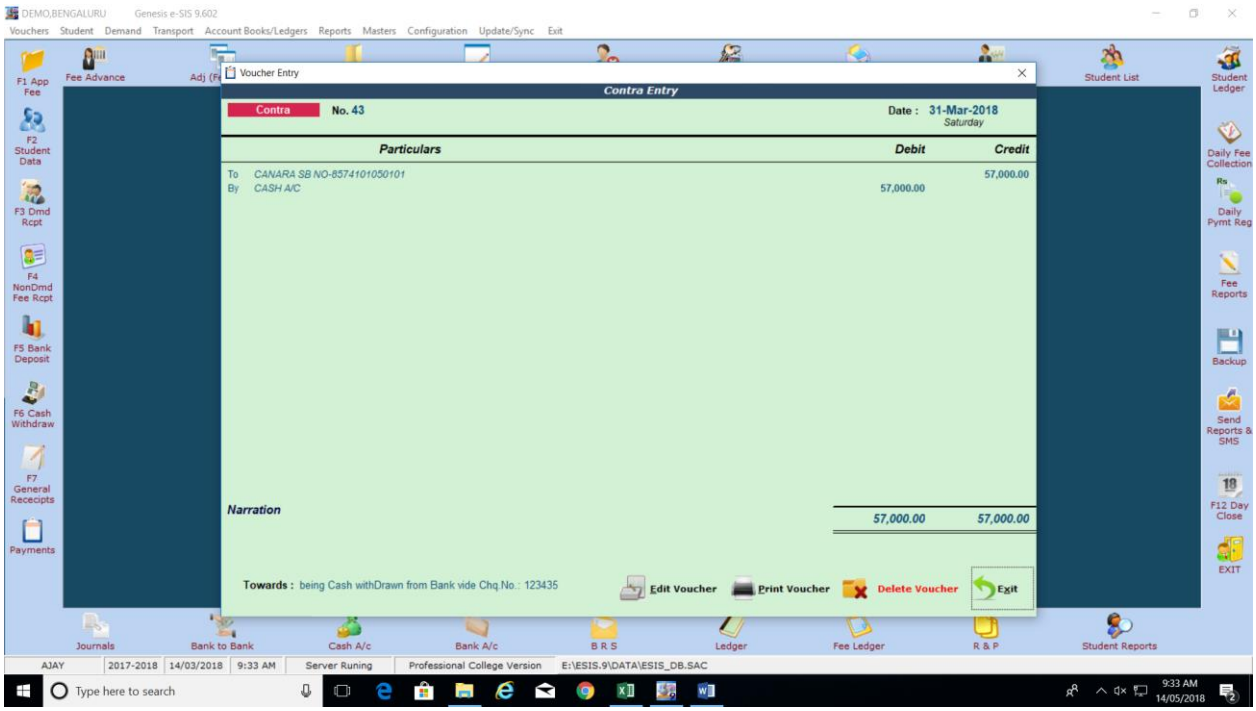


Cash A/c print out with Narration

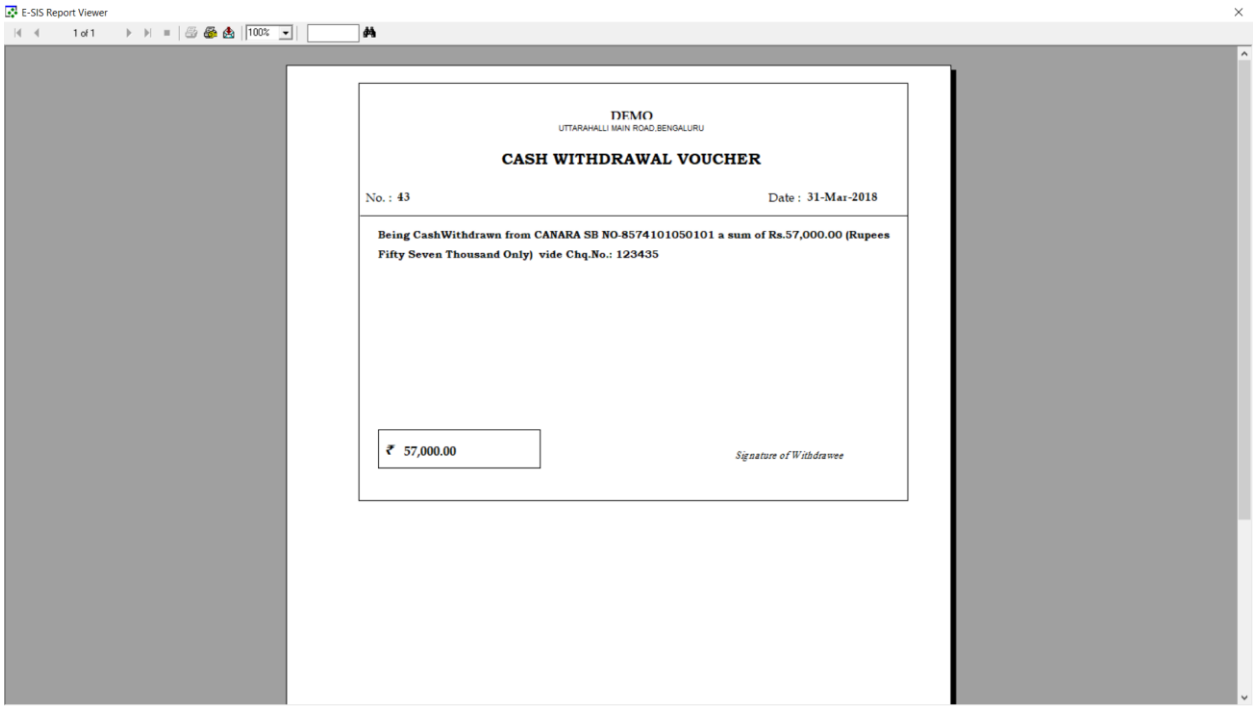


Cash Withdrawal

To enter all the cash withdrawals from bank

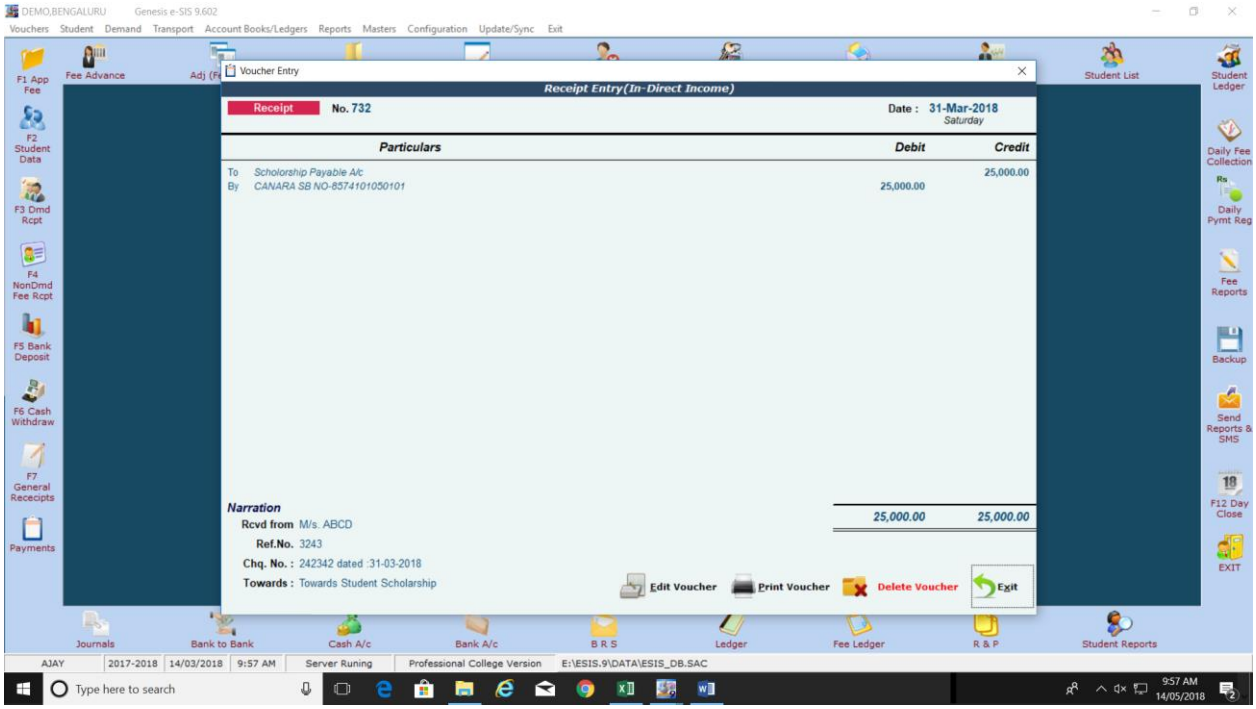


Cash Withdrawal Voucher

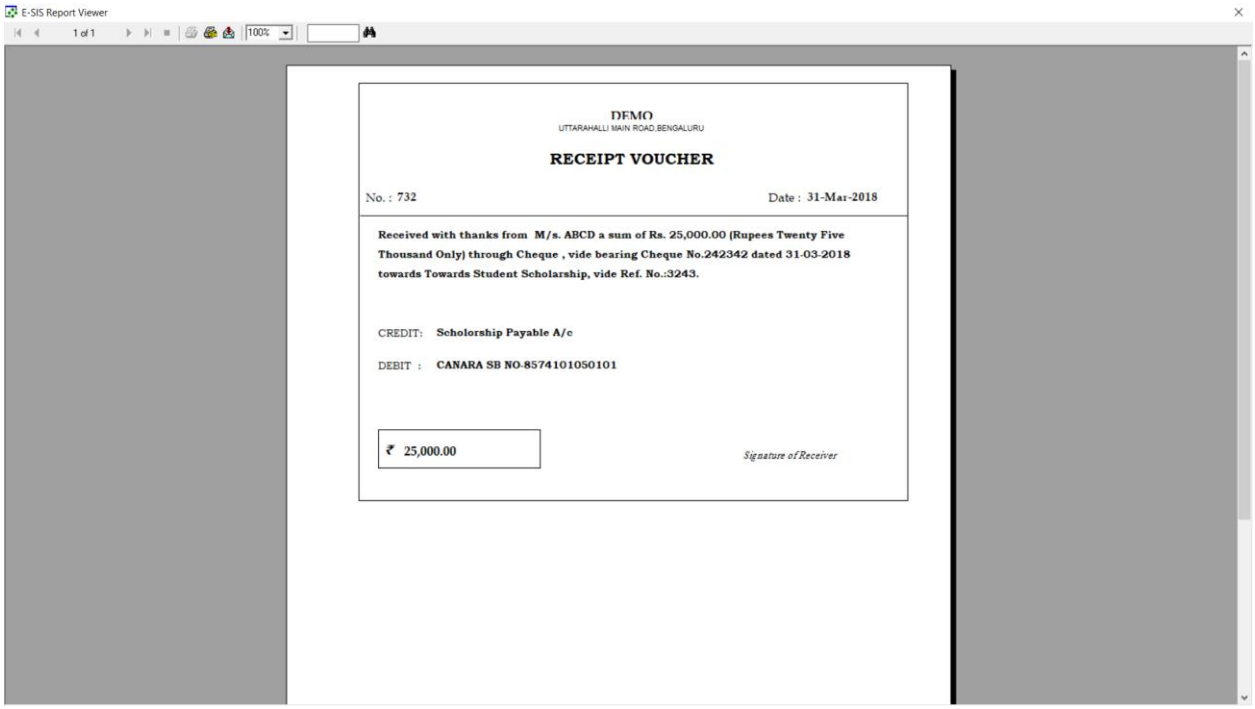


General Receipts

To enter those receipts other than Student related fees, like amount received towards Scholarship, Donations received in temple etc.

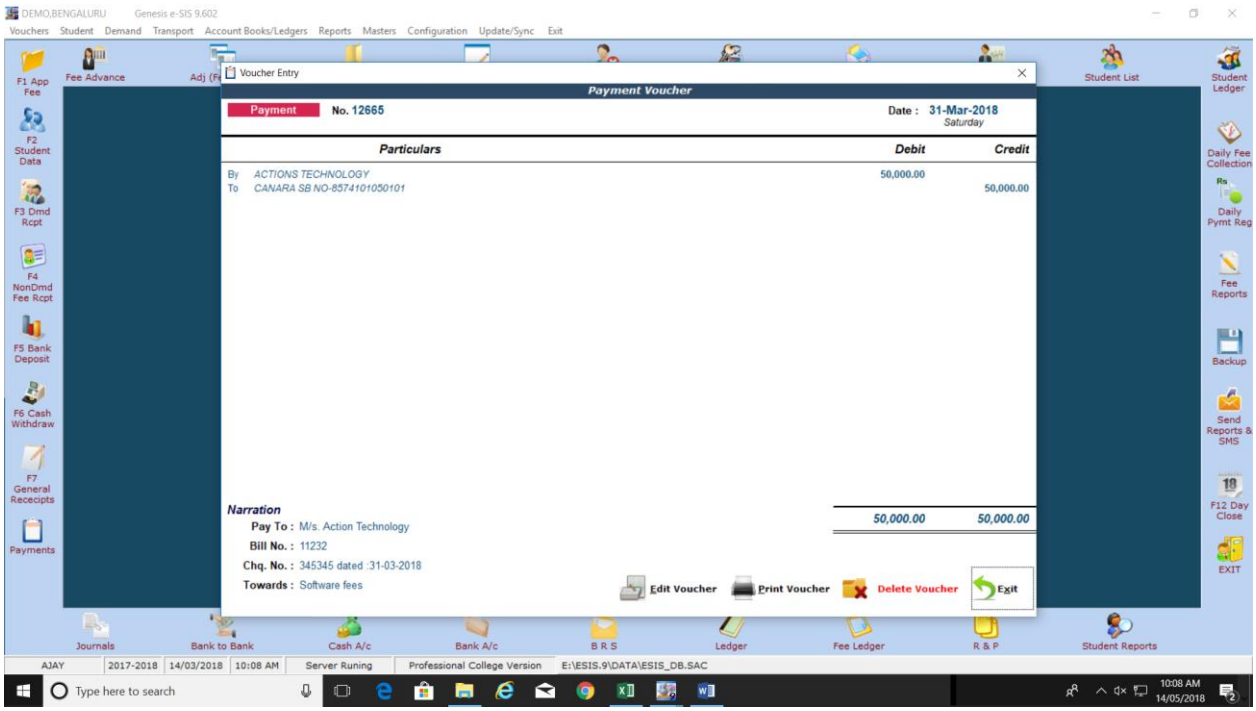


General Receipts Voucher Print

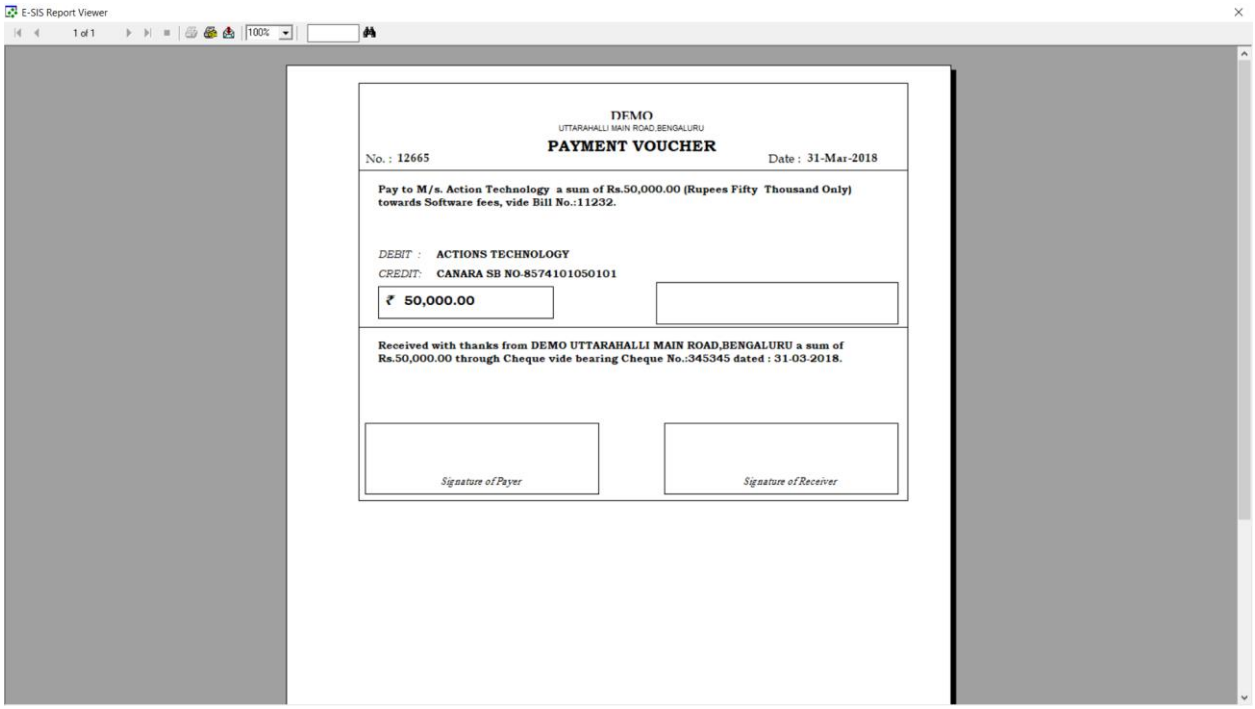


Payment

Payment entries paid thru Cash / Bank

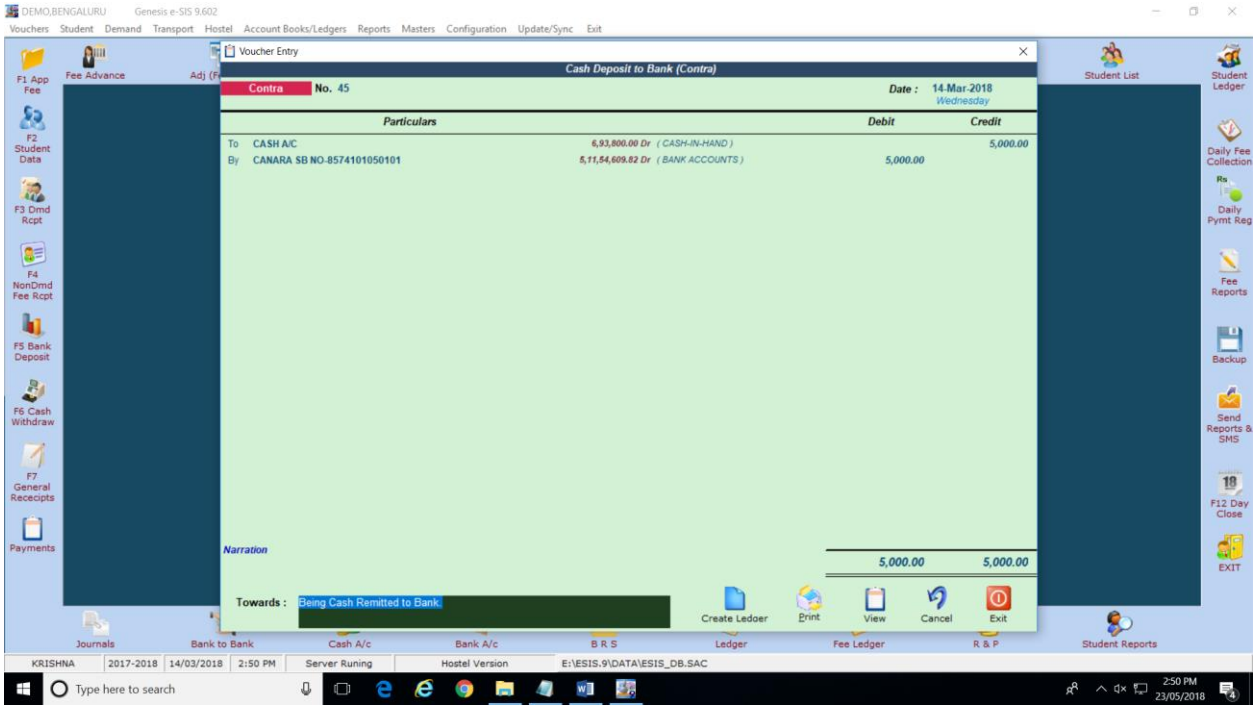


Payment Voucher Print Out



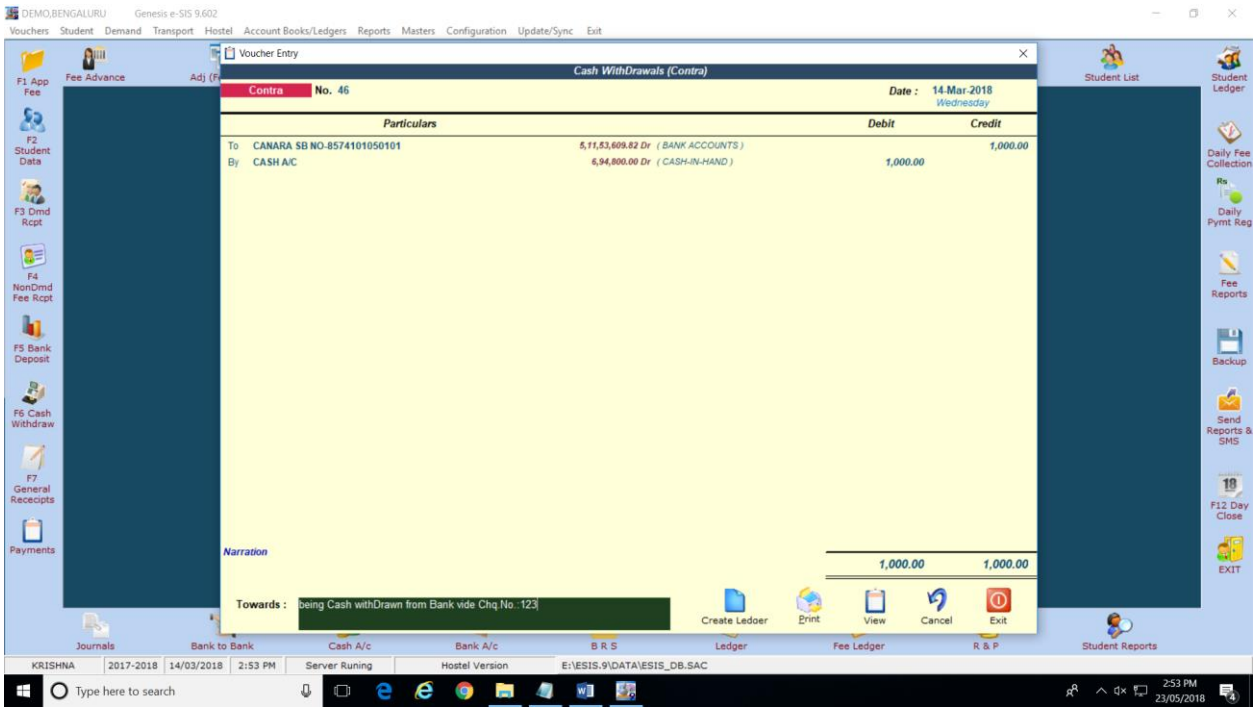
Bank Deposit

Any cash deposited to bank, need to be entered in this screen



Cash Withdraw

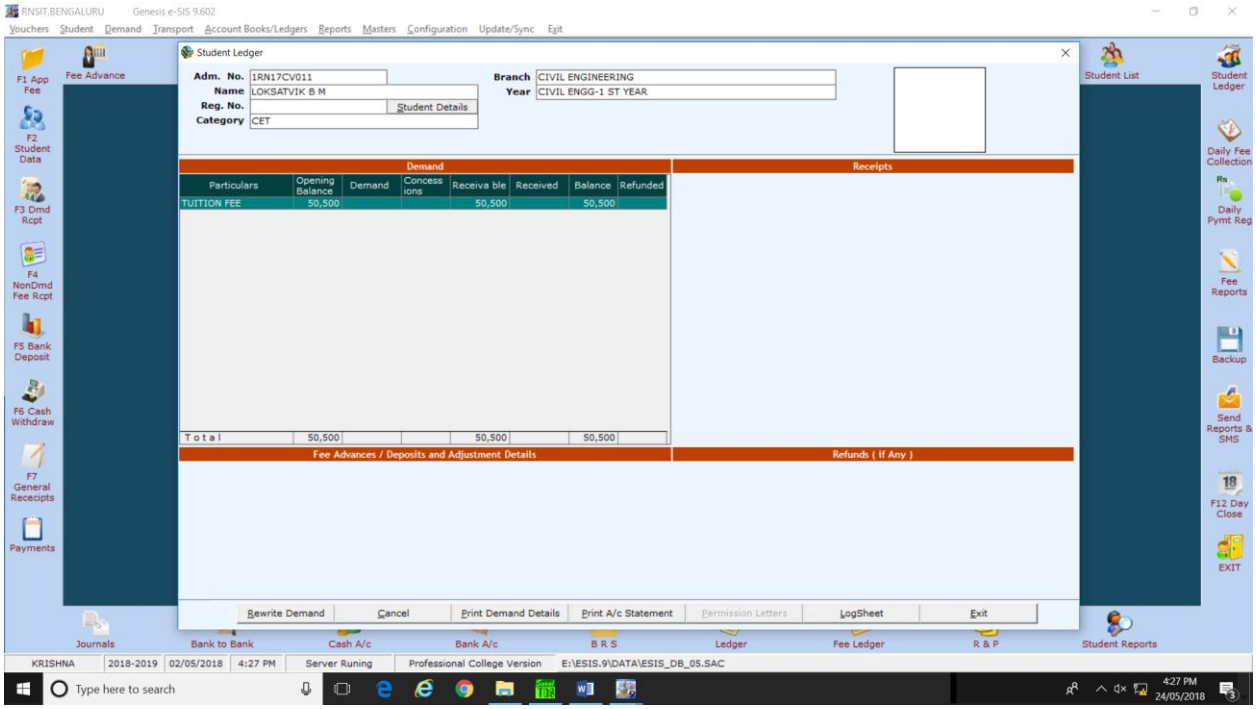
When cash is withdrawn from bank, use this screen



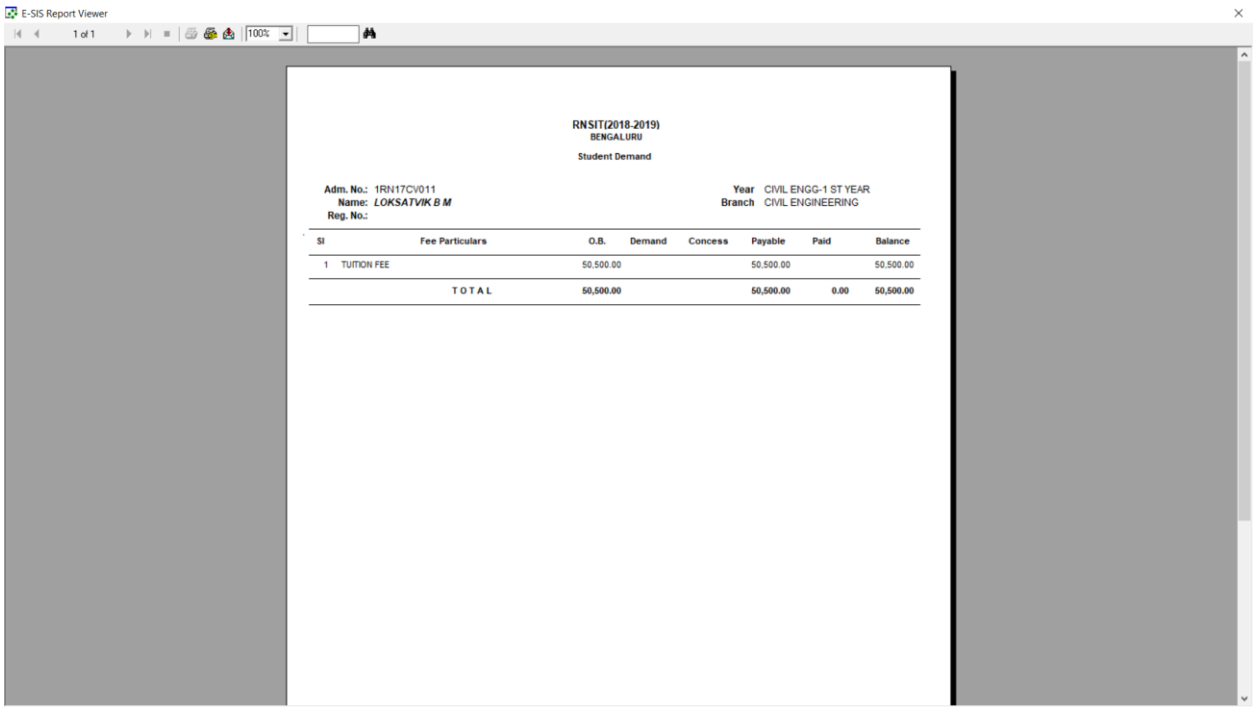
5. Account Books / Ledger

5.1 Student Ledger

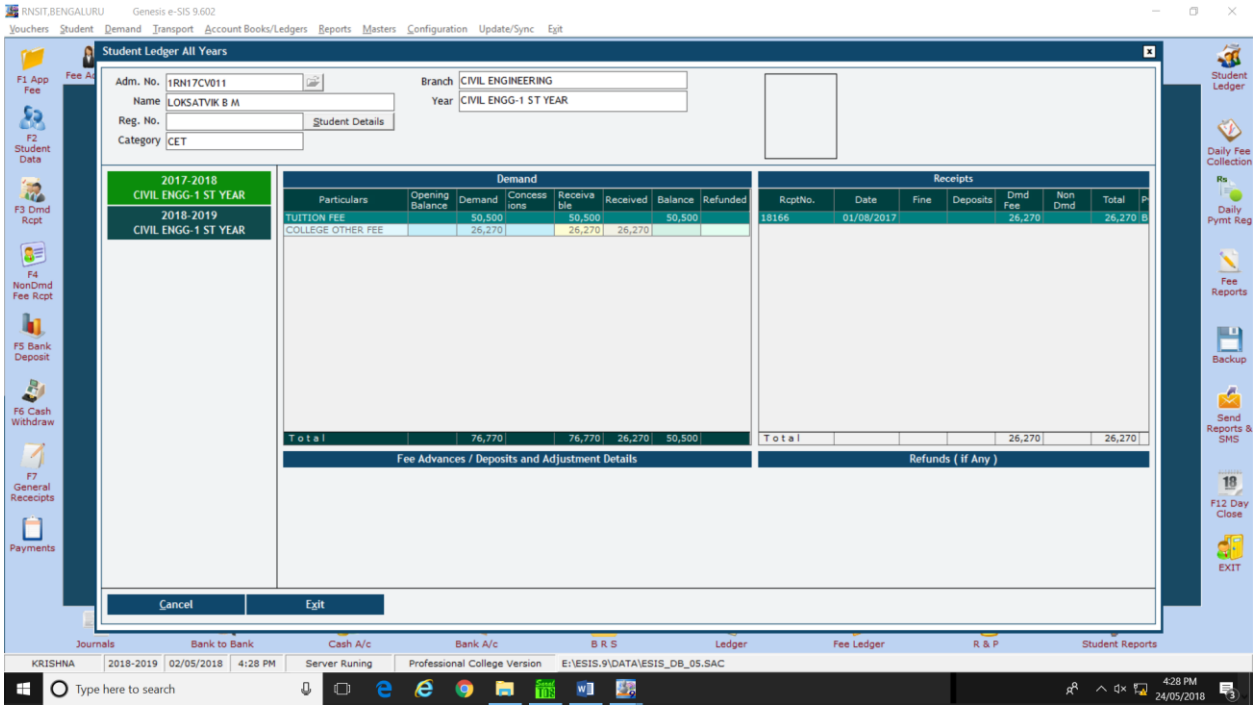
To display fees details for a student for this academic year



Print Demand Details



5.2 Student Ledger for All years



You can view the fees paid in previous years

If any balance will be carry forward to next year

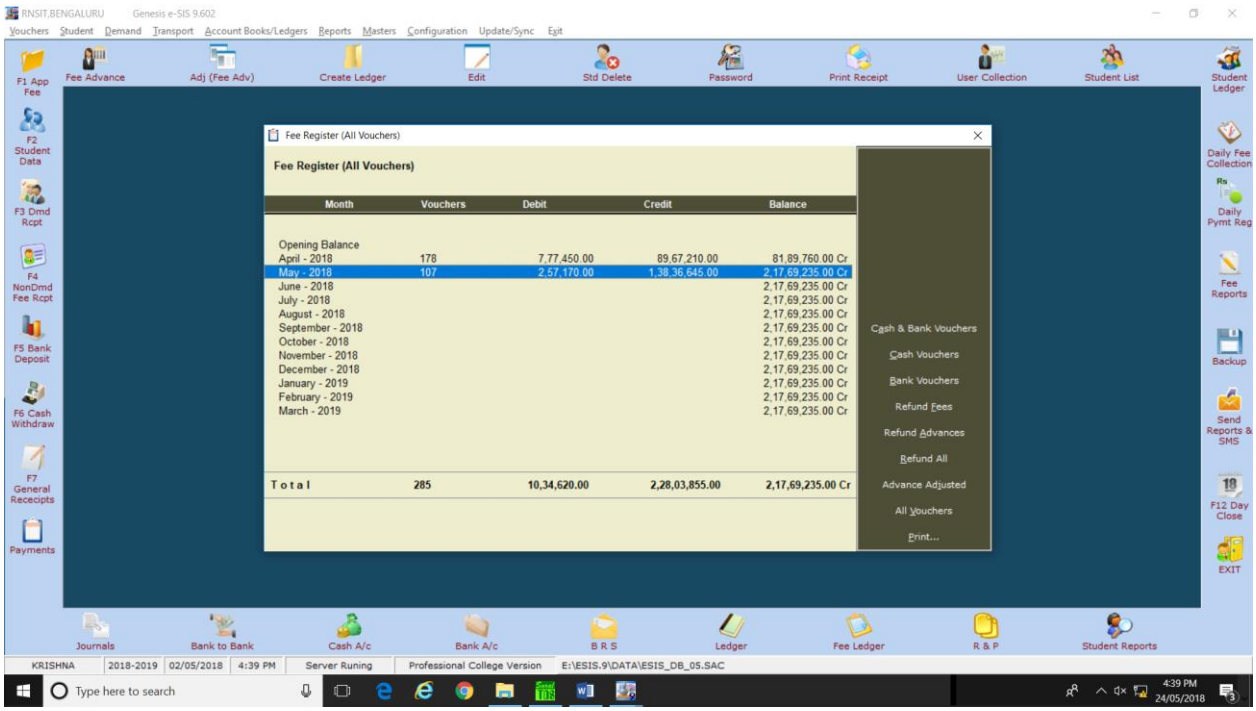
We can view what was the balance in previous year

Can toggle between this year and previous years

5.3 Fee Register

Fee received from the students paid thru bank or cash. Also we can detail of any fee refund i.e. scholarship amount paid to students.

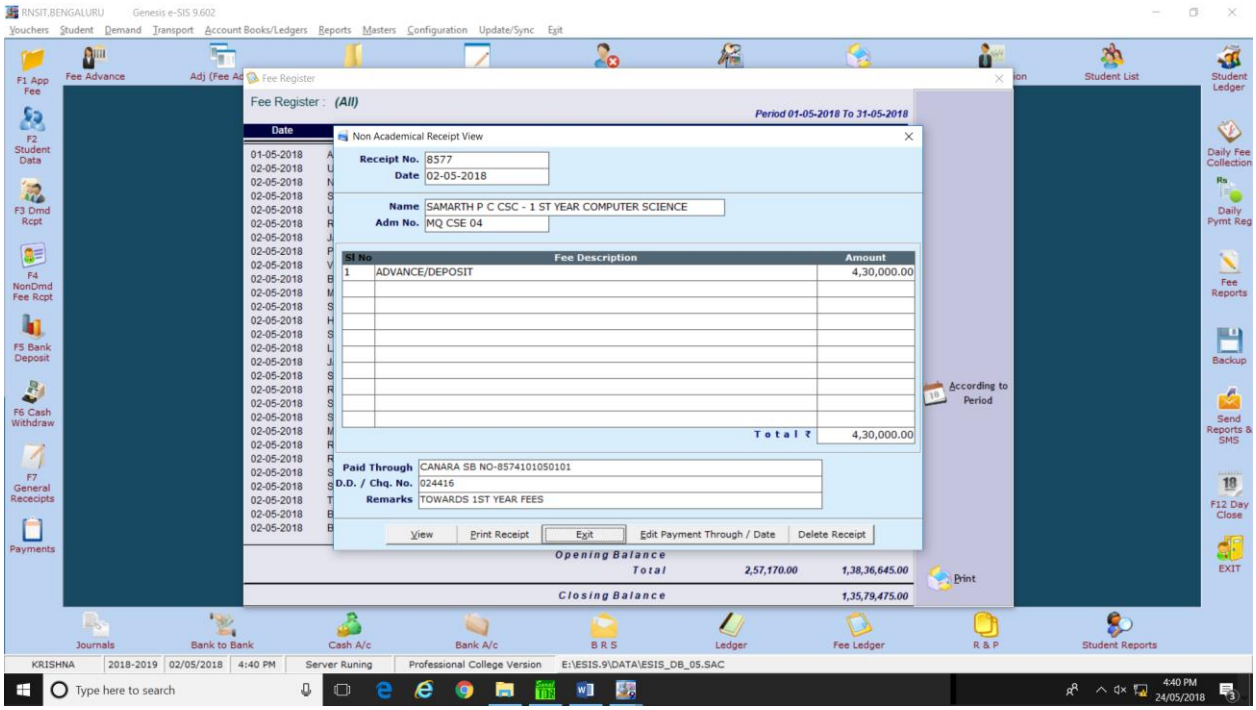
Now the payment is received only thru bank so no question of cash.



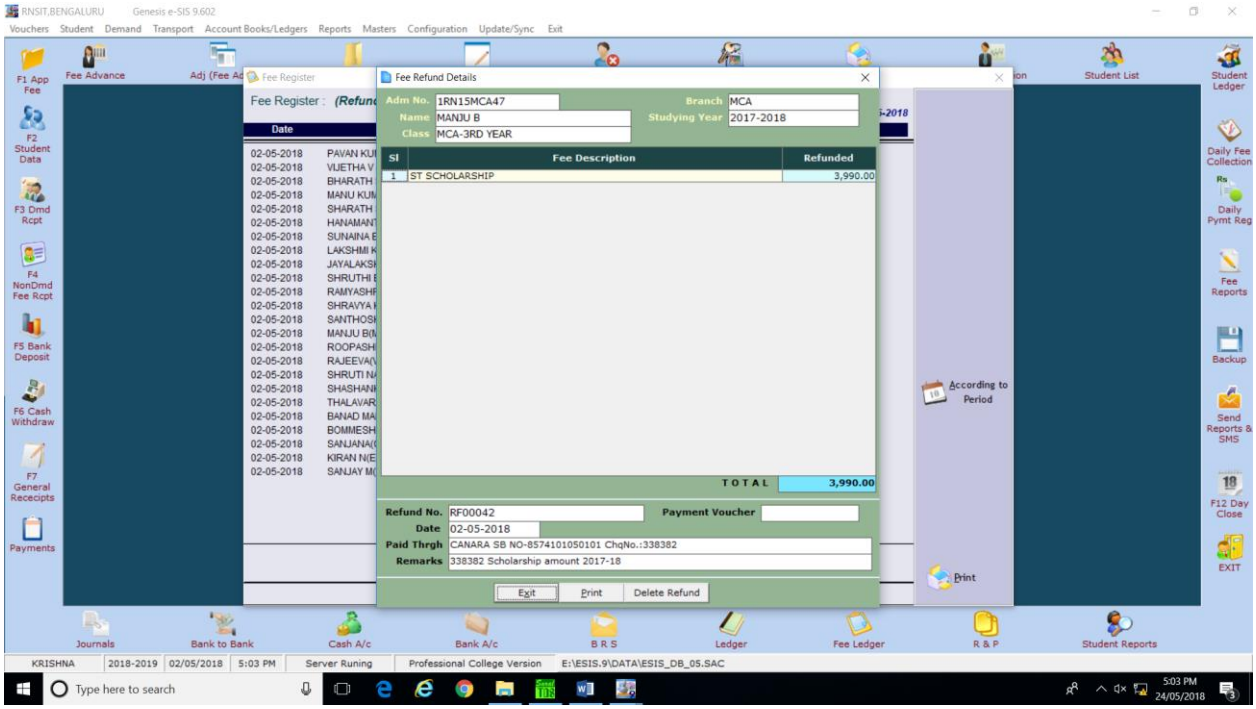
Normally Cash Vouchers will be blank



Any amount received from student will be shown under Credit and any amount paid to student as scholarship refund will be shown under Debit

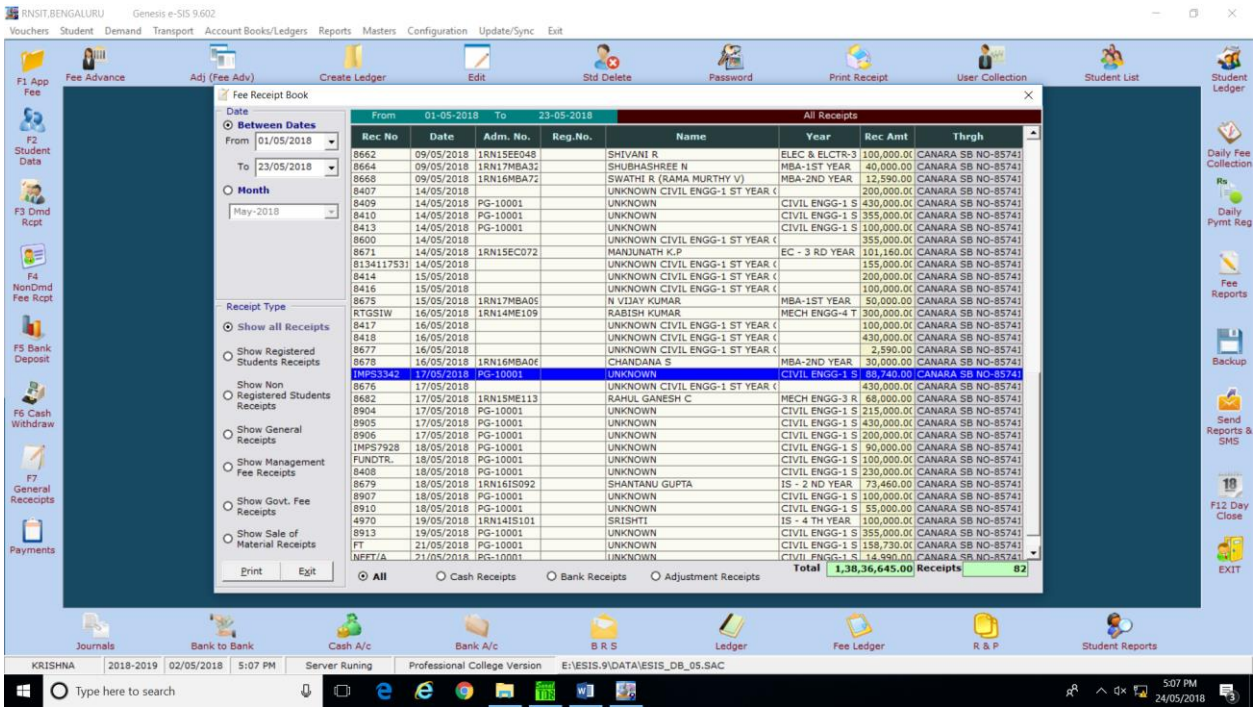


Amount refunded to the student, usually it's the scholarship amount received from govt.

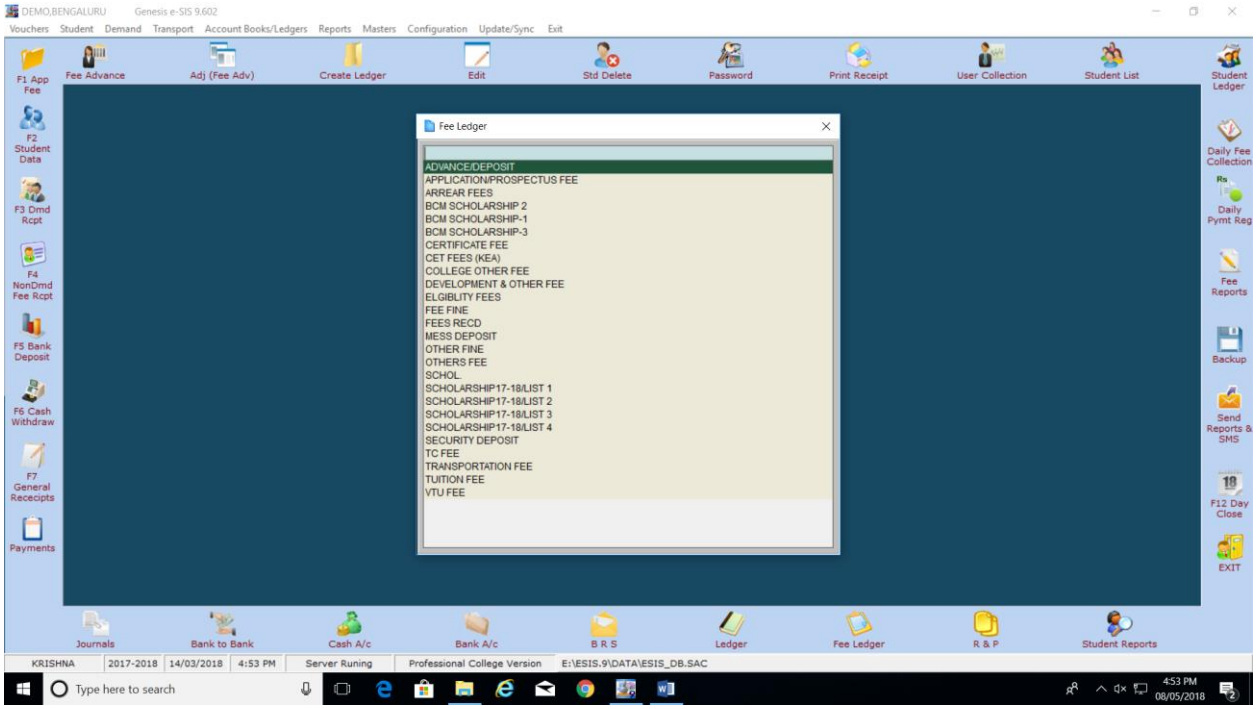


5. 4 Fee Receipt Book

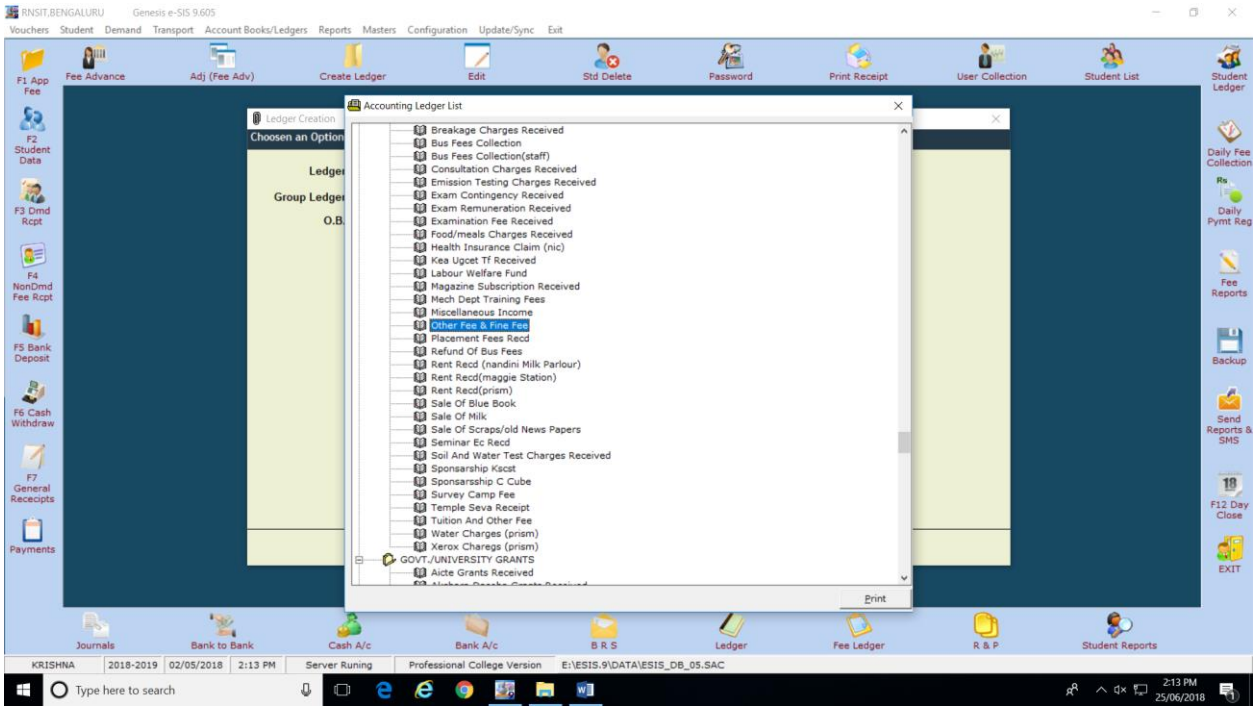
This screen shows only the fees received from the students. If fee is paid thru NEFT, then the Rec No. shows as IMPS****



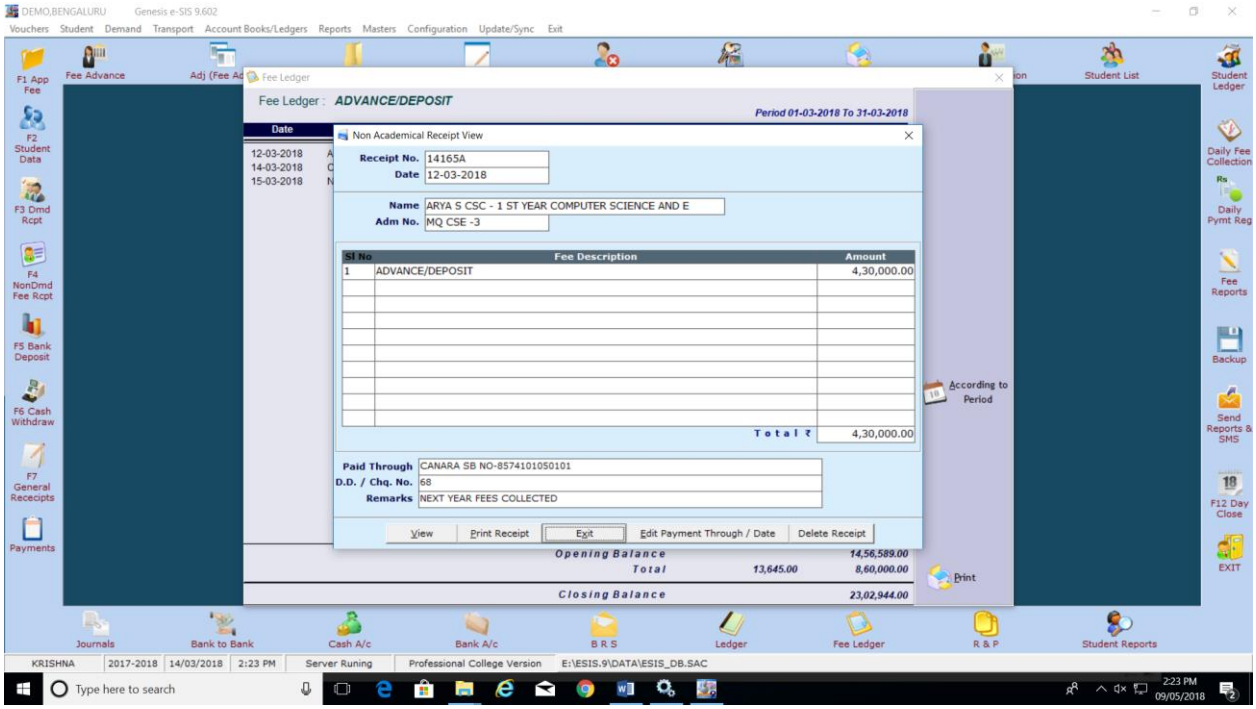
5.5 Fee Ledger



After adding the ledger

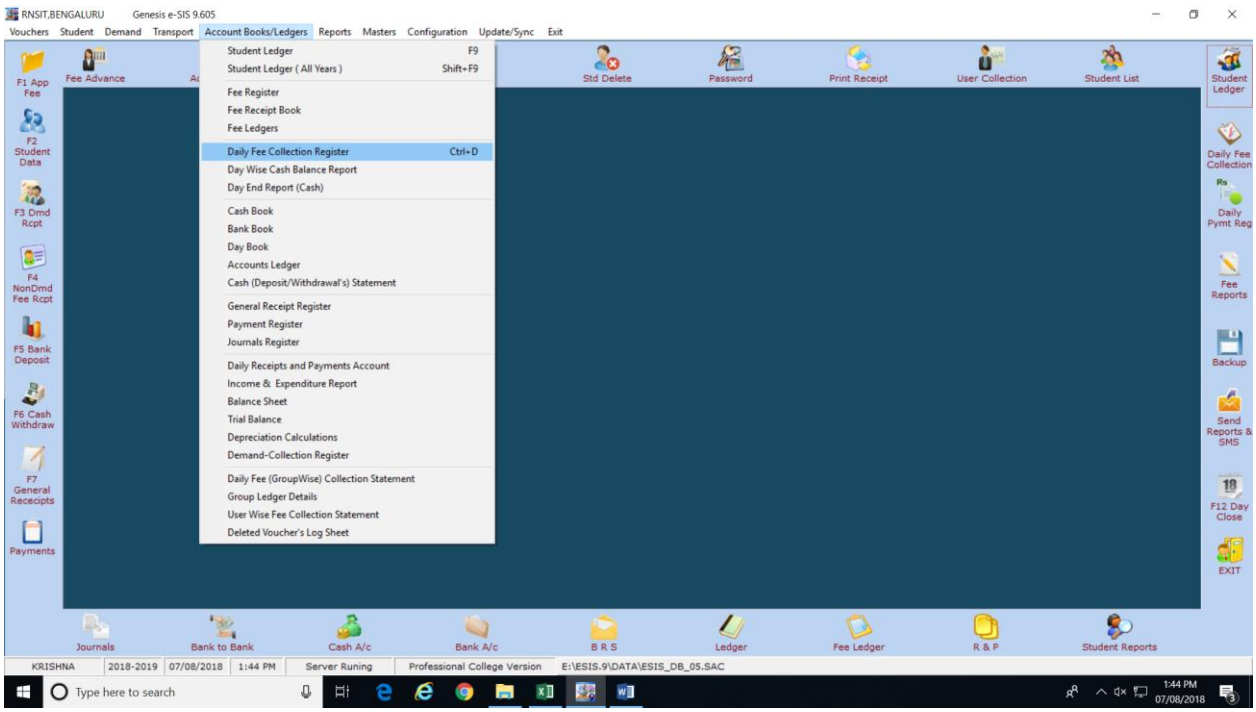


Advance Receipt View

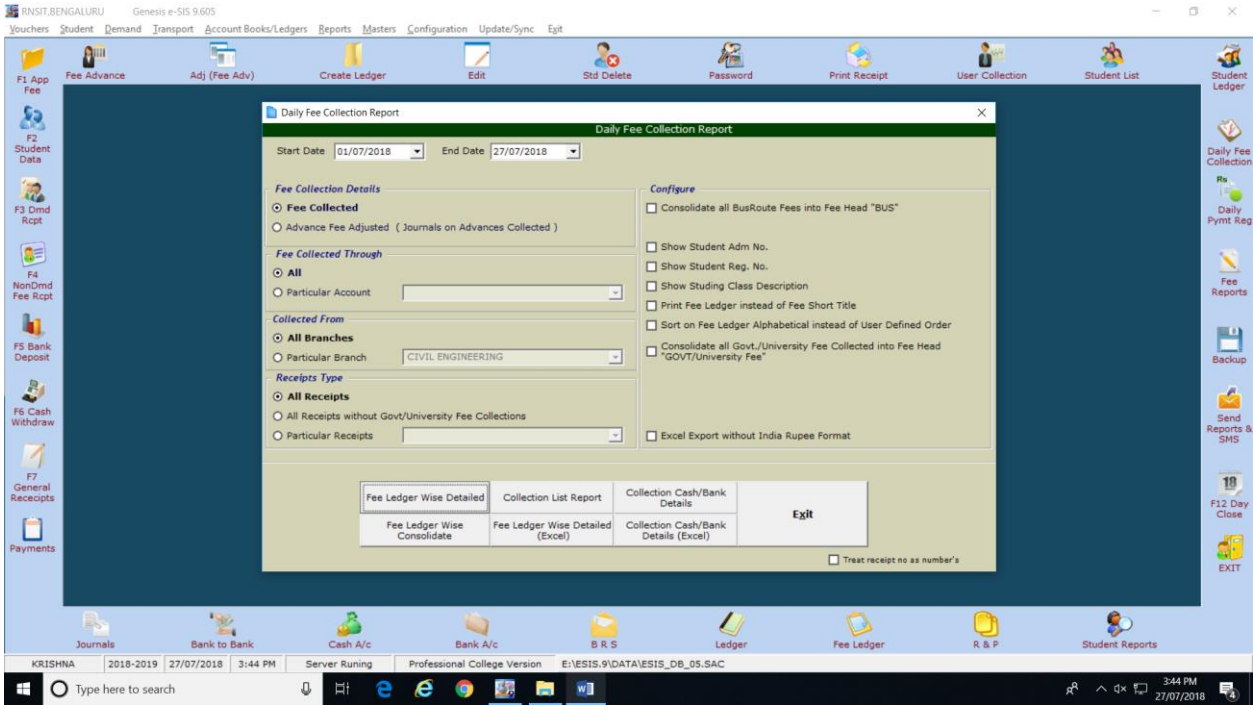


5.6 Daily Fee Collection Register

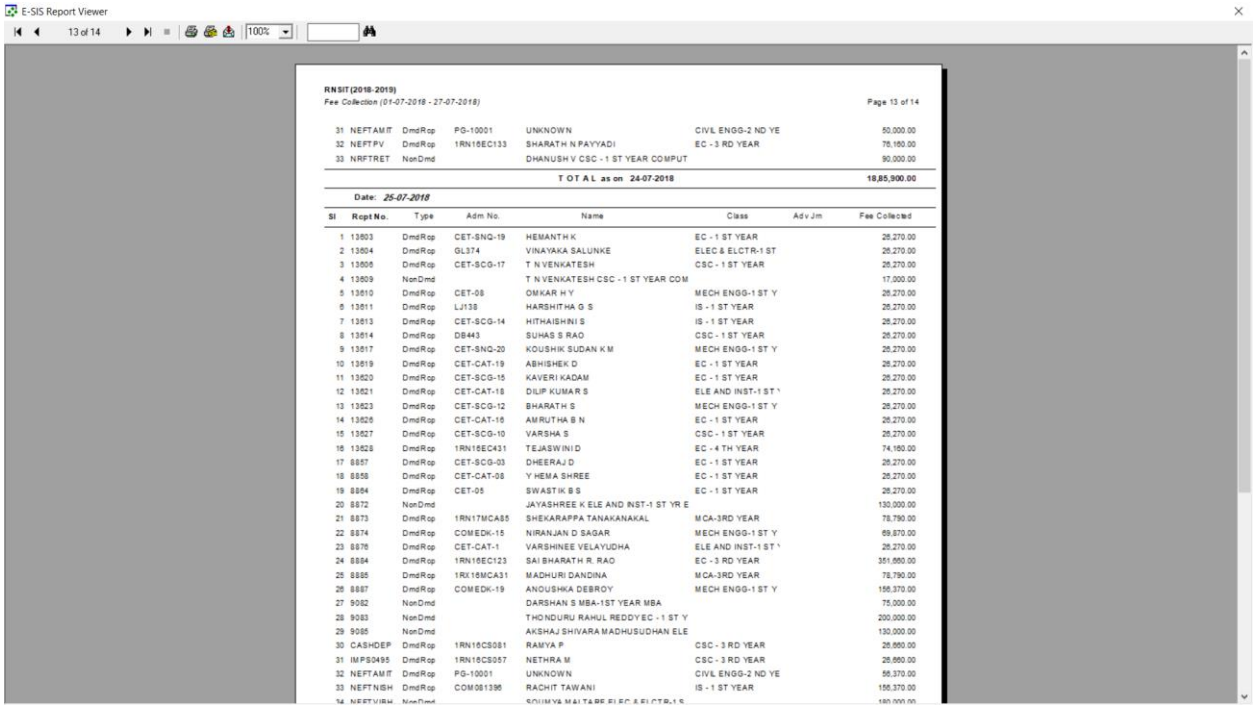
To list out all the fees collected for a particular day



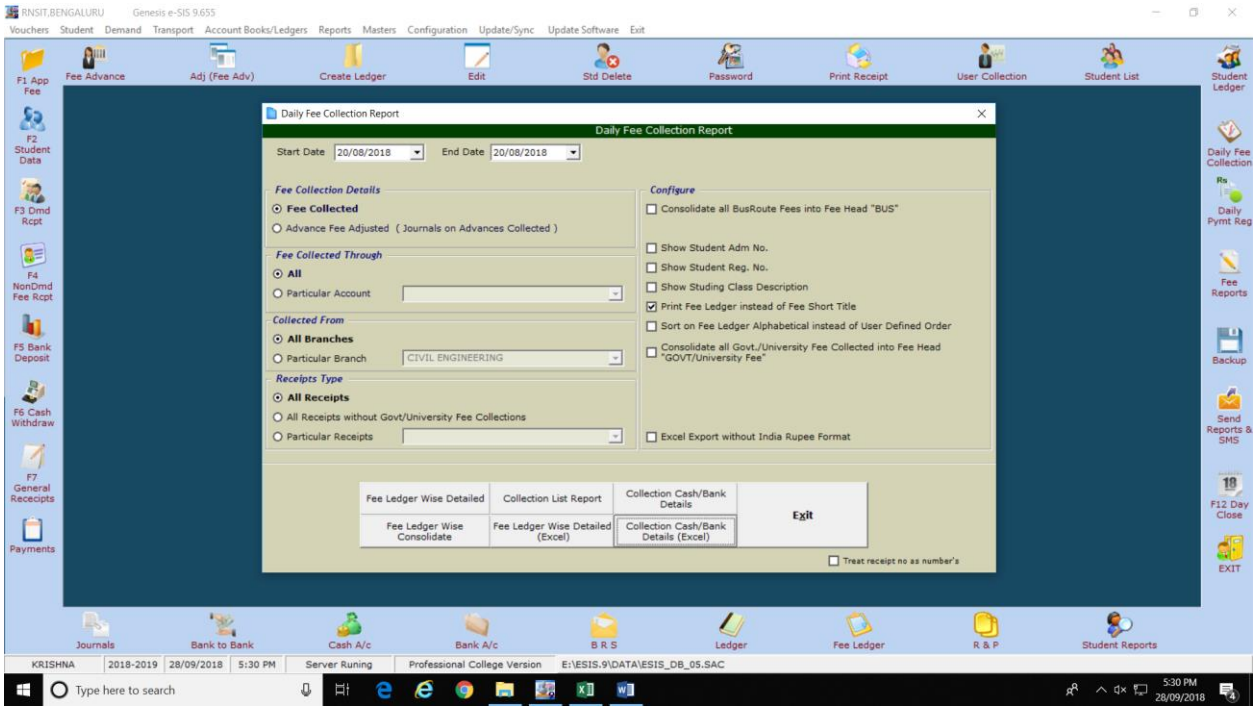
5.6.1 Click on Collection List Report



This will Receipt no. and date

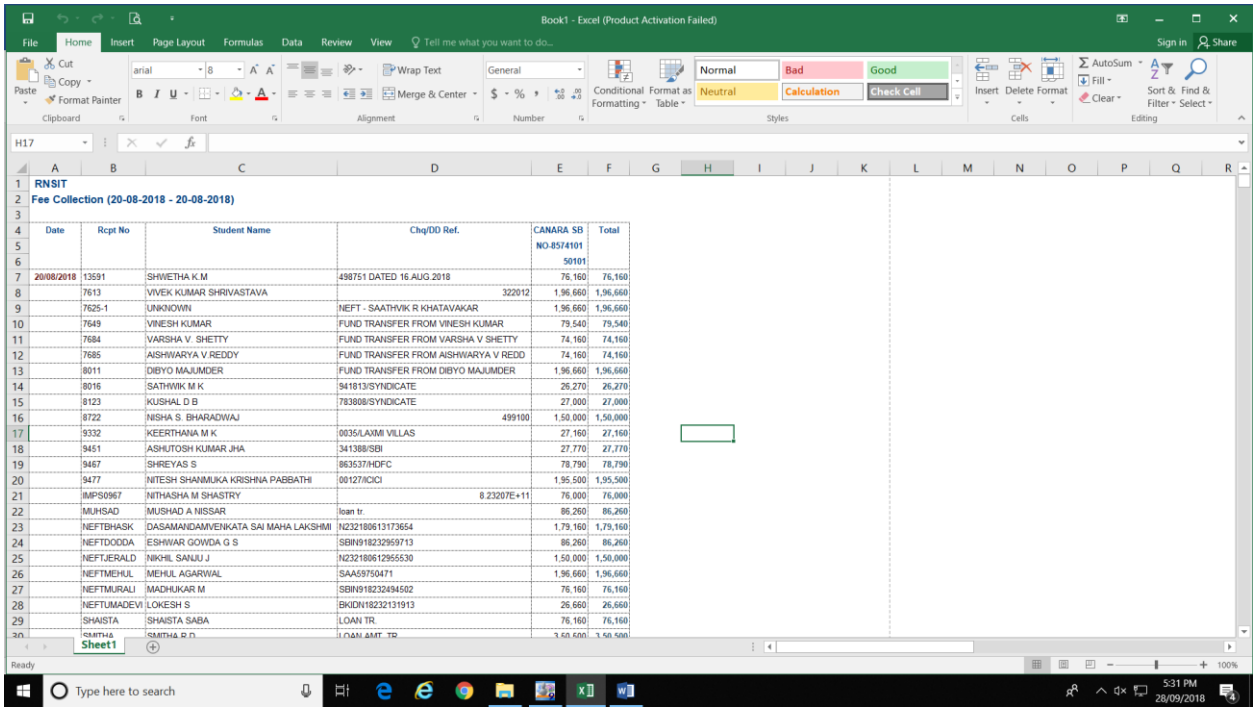


5.6.1 Click on Collection Cash/Bank Details (Excel)



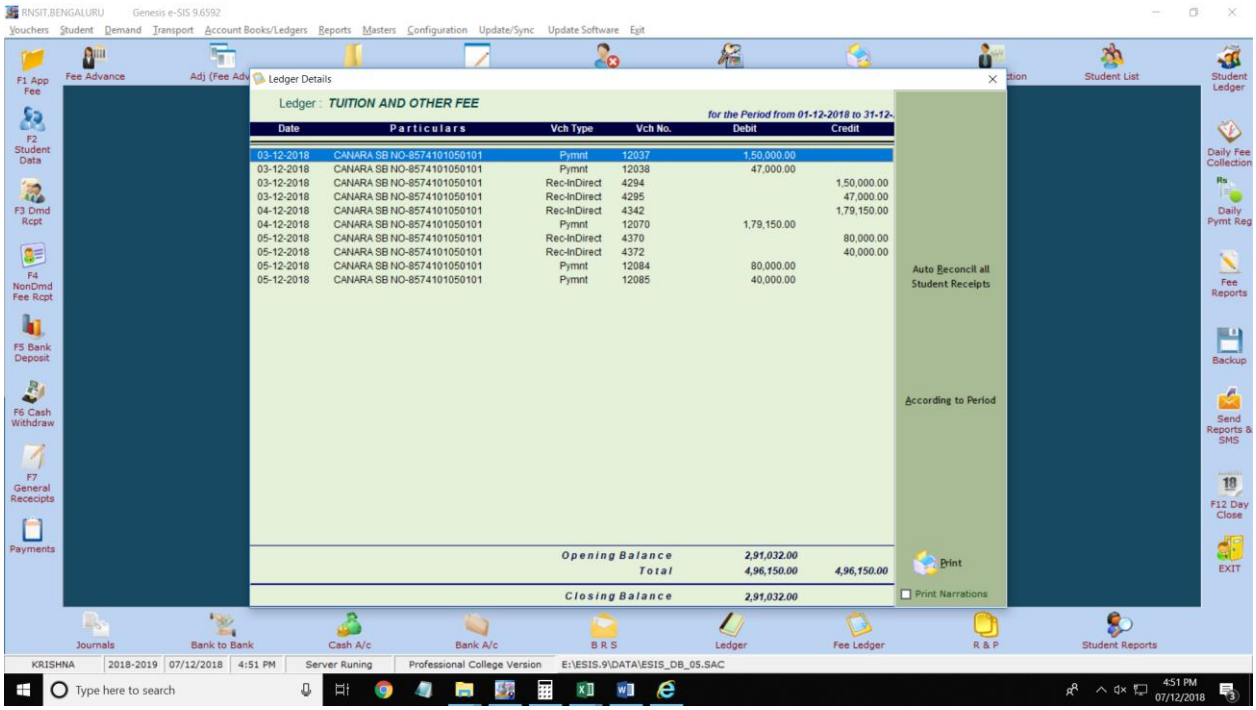
This report will give the details of the receipt entered like Chq / DD no., receipt no. which can be used for checking whether the entries are done in the software based on remarks entered.

This report shows only of Demand Receipt (F3)



5.7 Tuition and Other Fee Ledger

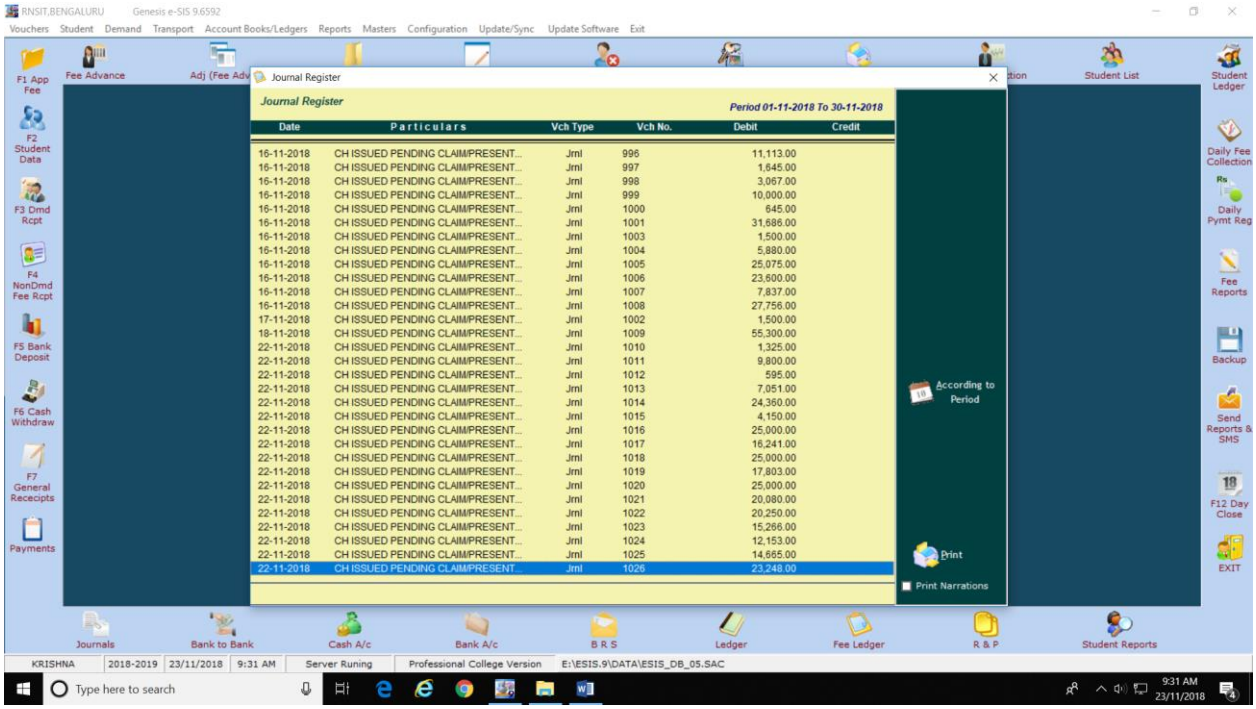
This Ledger is also used for entering cheque return entries. There should be two entries, one for cheque received and second for cheque returned.



Always total Credits should match with total Debits in this Ledger, else some entries are missing.

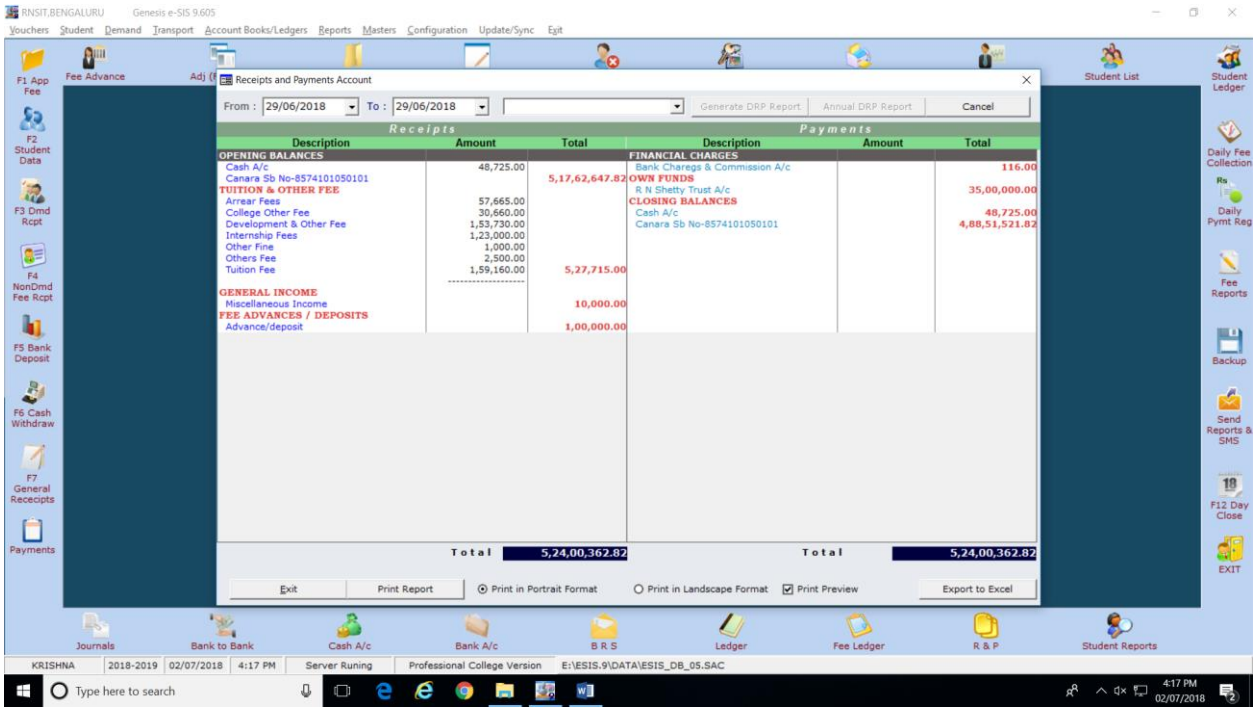
5.16 Journal Register

Here we can see all the Journal entries made for this financial year

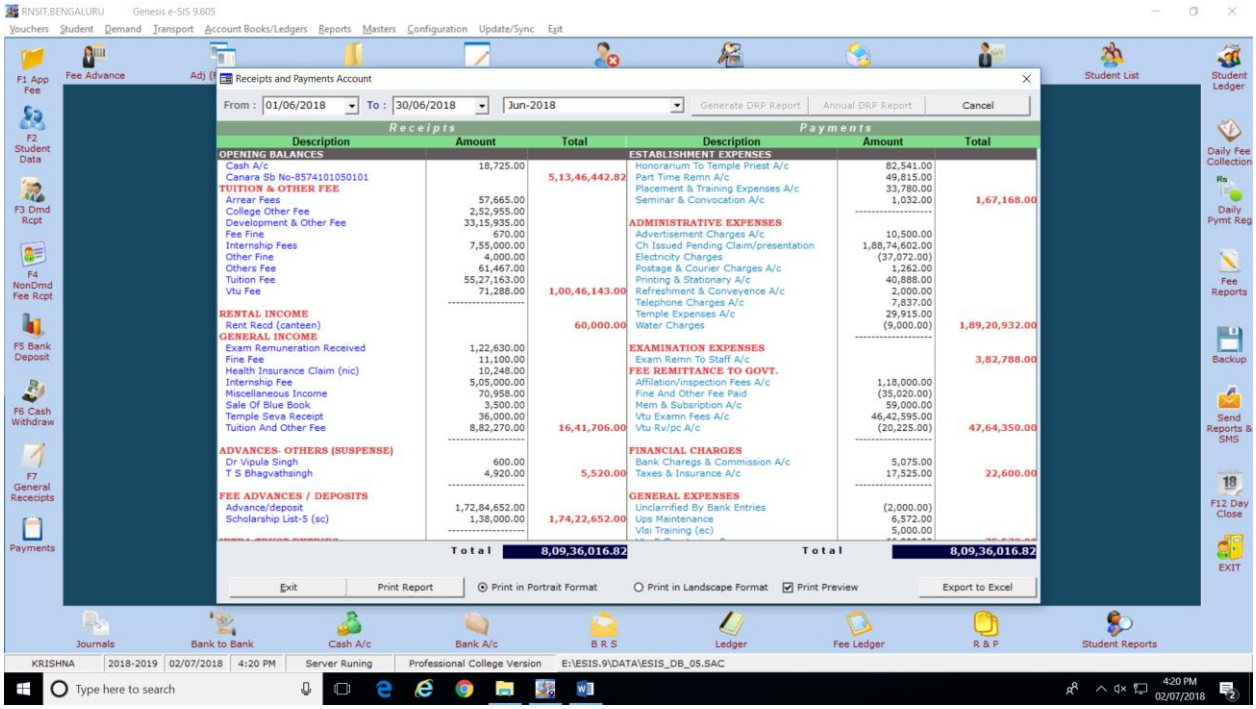


5.17 Daily Receipts and Payments Account

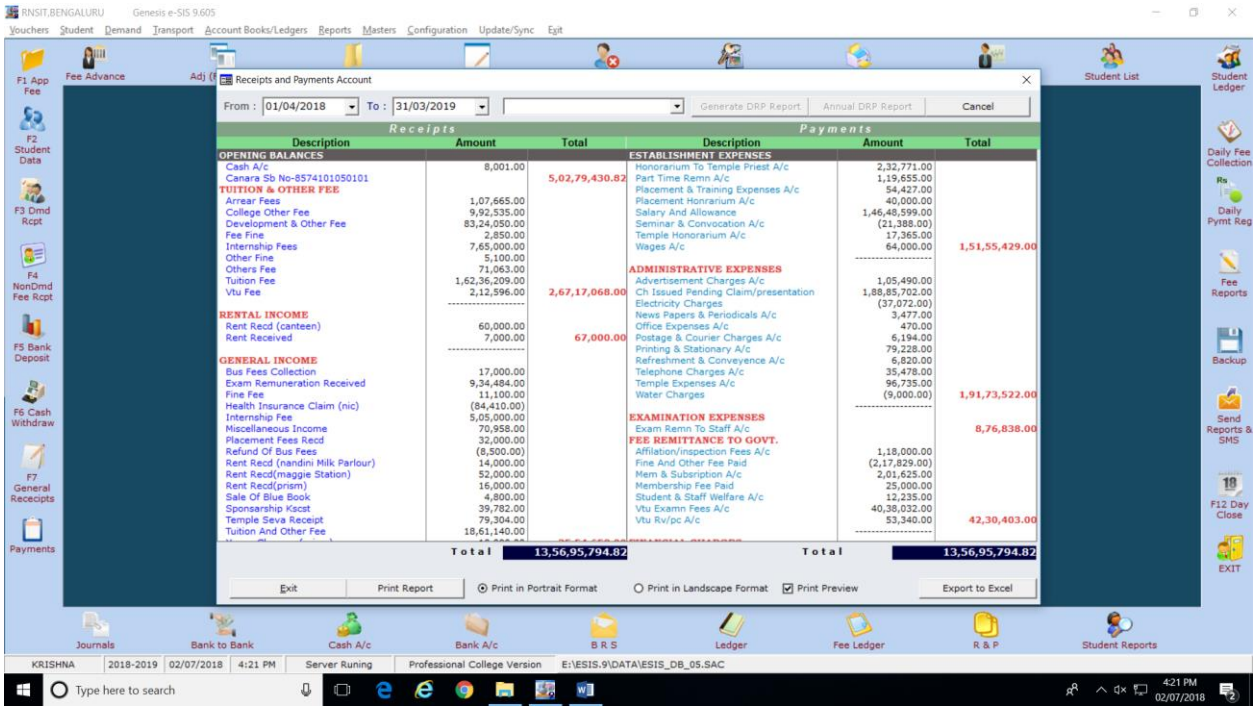
To generate total Receipts and Payments report for particular day say 29/06/2018 -> select the date range -> click on Generate DPR report



To generate total Receipts and Payments report for particular month say June 2018 -> Select the month from the drop down -> click on Generate DPR Report

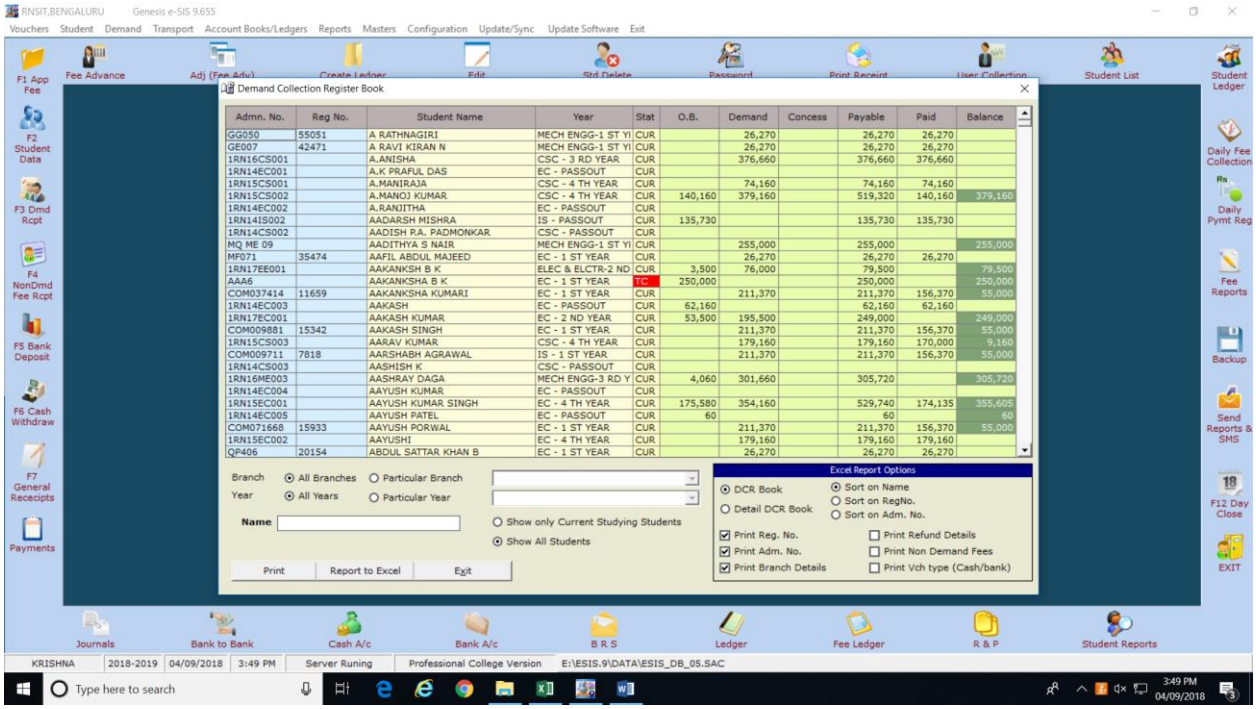


To generate total Receipts and Payments report for a year -> click on Annual DPR Report

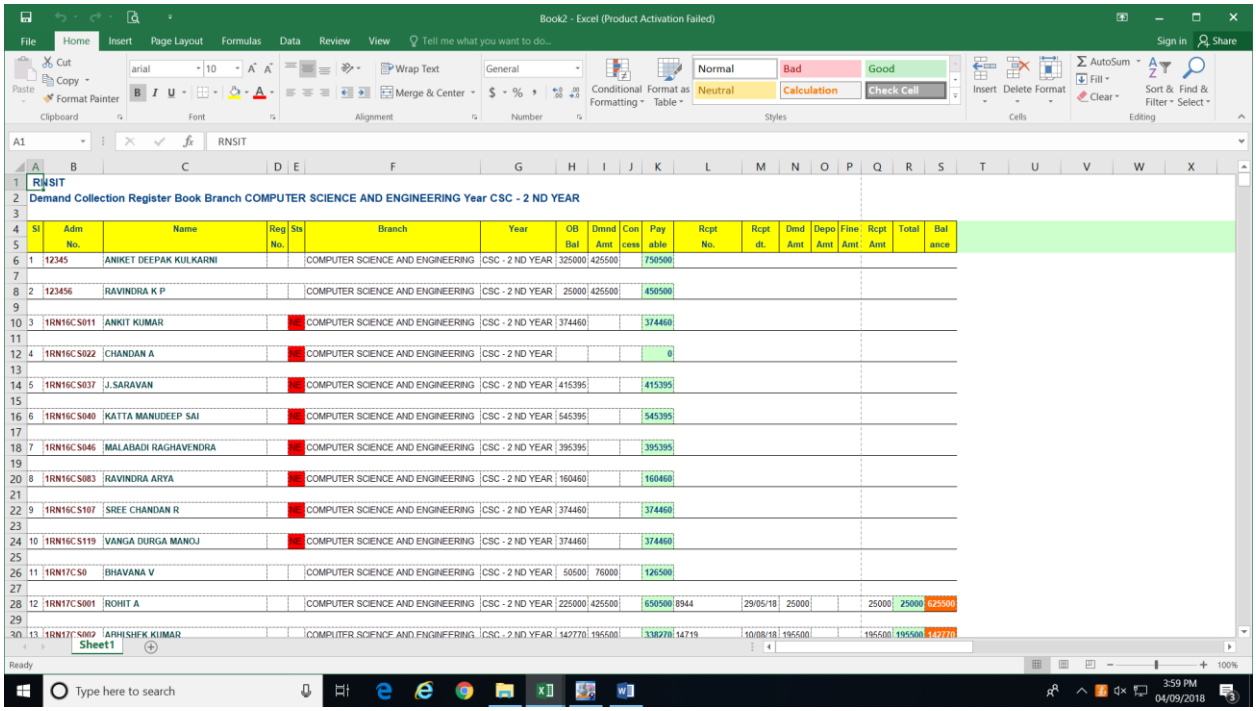


5.22 Demand Collection Register

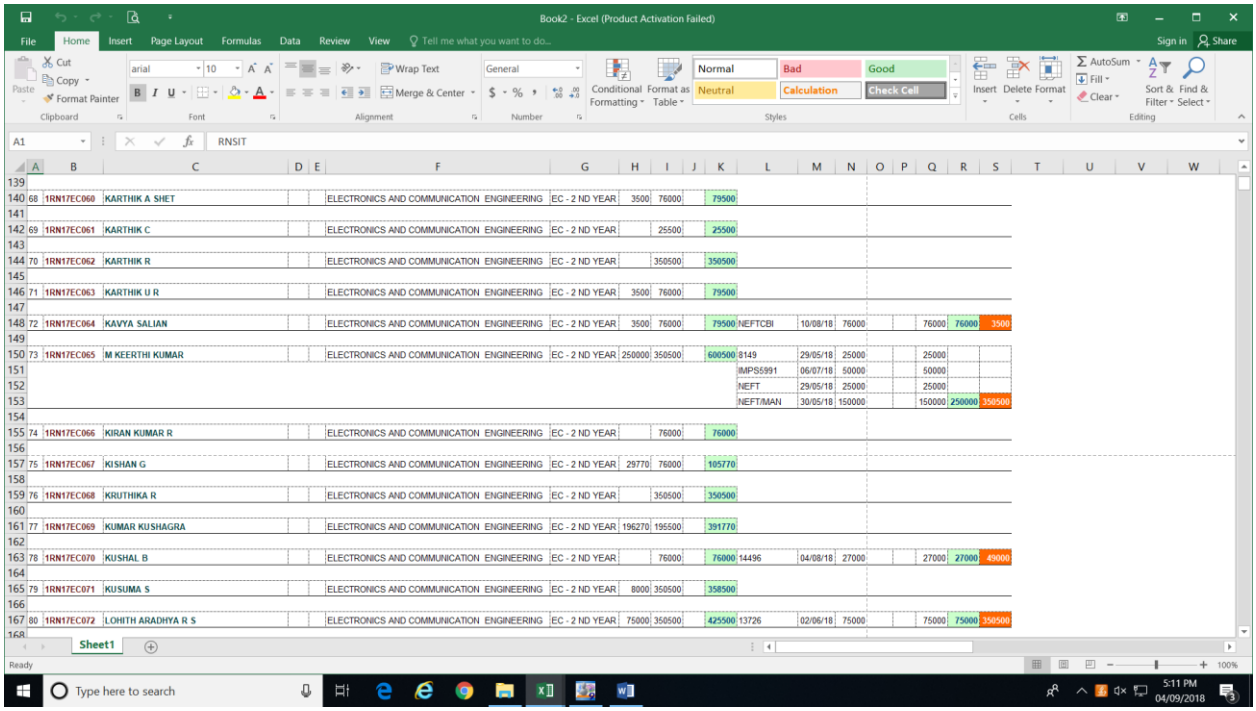
To get Demand details of the students along with payment details



This report has all the Opening Balance, Demand, Any Concession given, Pending for Payment



Details of all the payments received date wise from a student can be obtained from this report



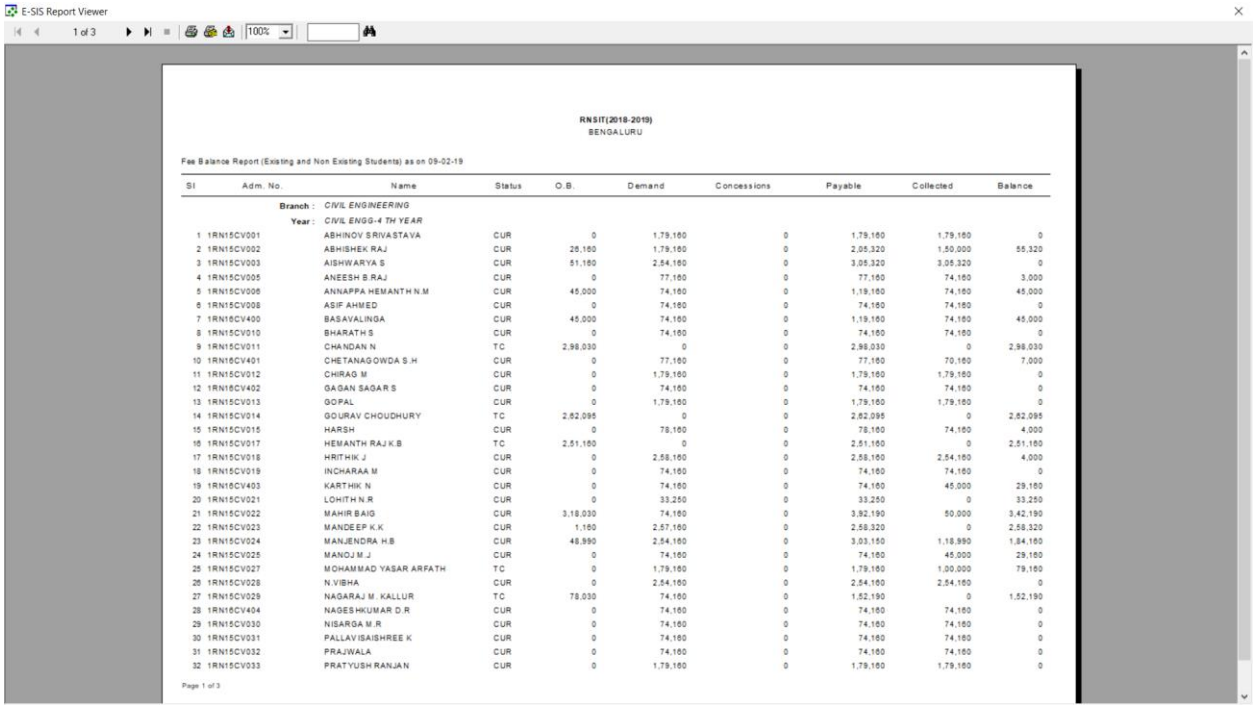
6. Reports

6.2 Fee Reports

To get the details of fees paid / balance

6.2.1 Fee Balance Report

This report gives Demand, Fee Due as on today & Opening Balance (Previous Year Closing Balance)



RNSIT(2018-2019)
BENGALURU

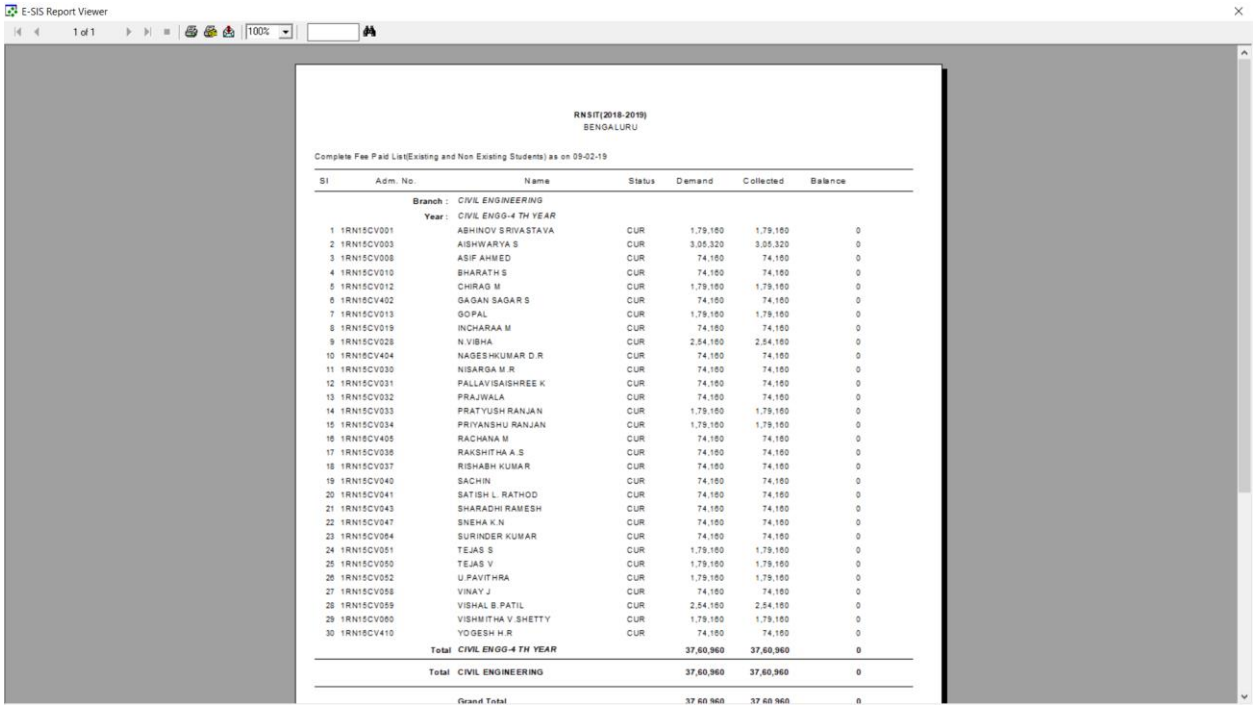
Fee Balance Report (Existing and Non Existing Students) as on 09-02-19

Sl	Adm. No.	Name	Status	O.B.	Demand	Concessions	Payable	Collected	Balance
	Branch :	*CIVIL ENGINEERING*							
	Year :	*CIVIL ENGG-4 TH YEAR*							
1	1RN15CV001	ABHINOV SRIVASTAVA	CUR	0	1,79,160	0	1,79,160	1,79,160	0
2	1RN15CV002	ABHISHEK RAJ	CUR	26,160	1,79,160	0	2,05,320	1,50,000	55,320
3	1RN15CV003	AISHWARYA S	CUR	51,160	2,54,160	0	3,05,320	3,05,320	0
4	1RN15CV005	ANEESH B.RAJ	CUR	0	77,160	0	77,160	74,160	3,000
5	1RN15CV006	ANNAPPA HEMANTH N.M	CUR	45,000	74,160	0	1,19,160	74,160	45,000
6	1RN15CV008	ASIF AHMED	CUR	0	74,160	0	74,160	74,160	0
7	1RN16CV400	BASAVALINGA	CUR	45,000	74,160	0	1,19,160	74,160	45,000
8	1RN15CV010	BHARATH S	CUR	0	74,160	0	74,160	74,160	0
9	1RN15CV011	CHANDAN N	TC	2,98,030	0	0	2,98,030	0	2,98,030
10	1RN16CV401	CHETANAGOWDA S.H	CUR	0	77,160	0	77,160	70,160	7,000
11	1RN15CV012	CHIRAG M	CUR	0	1,79,160	0	1,79,160	1,79,160	0
12	1RN16CV402	GAGAN SAGAR S	CUR	0	74,160	0	74,160	74,160	0
13	1RN15CV013	GOPAL	CUR	0	1,79,160	0	1,79,160	1,79,160	0
14	1RN15CV014	GOURAV CHOUDHURY	TC	2,82,095	0	0	2,82,095	0	2,82,095
15	1RN15CV015	HARSH	CUR	0	78,160	0	78,160	74,160	4,000
16	1RN15CV017	HEMANTH RAJ K.B	TC	2,51,160	0	0	2,51,160	0	2,51,160
17	1RN15CV018	HRITHIK J	CUR	0	2,58,160	0	2,58,160	2,54,160	4,000
18	1RN15CV019	INCHARAA M	CUR	0	74,160	0	74,160	74,160	0
19	1RN16CV403	KARTHIK N	CUR	0	74,160	0	74,160	45,000	29,160
20	1RN15CV021	LOHITH N.R	CUR	0	33,250	0	33,250	0	33,250
21	1RN15CV022	MAHIR BAIG	CUR	3,18,030	74,160	0	3,92,190	50,000	3,42,190
22	1RN15CV023	MANDEEP K.K	CUR	1,160	2,57,160	0	2,58,320	0	2,58,320
23	1RN15CV024	MANJENDRA H.B	CUR	48,990	2,54,160	0	3,03,150	1,18,990	1,84,160
24	1RN15CV025	MANOJ M.J	CUR	0	74,160	0	74,160	45,000	29,160
25	1RN15CV027	MOHAMMAD YASAR ARFATH	TC	0	1,79,160	0	1,79,160	1,00,000	79,160
26	1RN15CV028	N.VIBHA	CUR	0	2,54,160	0	2,54,160	2,54,160	0
27	1RN15CV029	NAGARAJ M. KALLUR	TC	78,030	74,160	0	1,52,190	0	1,52,190
28	1RN16CV404	NAGESHKUMAR D.R	CUR	0	74,160	0	74,160	74,160	0
29	1RN15CV030	NISARGA M.R	CUR	0	74,160	0	74,160	74,160	0
30	1RN15CV031	PALLAVISAISHREE K	CUR	0	74,160	0	74,160	74,160	0
31	1RN15CV032	PRAJWALA	CUR	0	74,160	0	74,160	74,160	0
32	1RN15CV033	PRATYUSH RANJAN	CUR	0	1,79,160	0	1,79,160	1,79,160	0

Page 1 of 3

6.2.2 Complete Fee Paid List

This report provides list of students, who have paid fess completely or who doesn't have any balance.



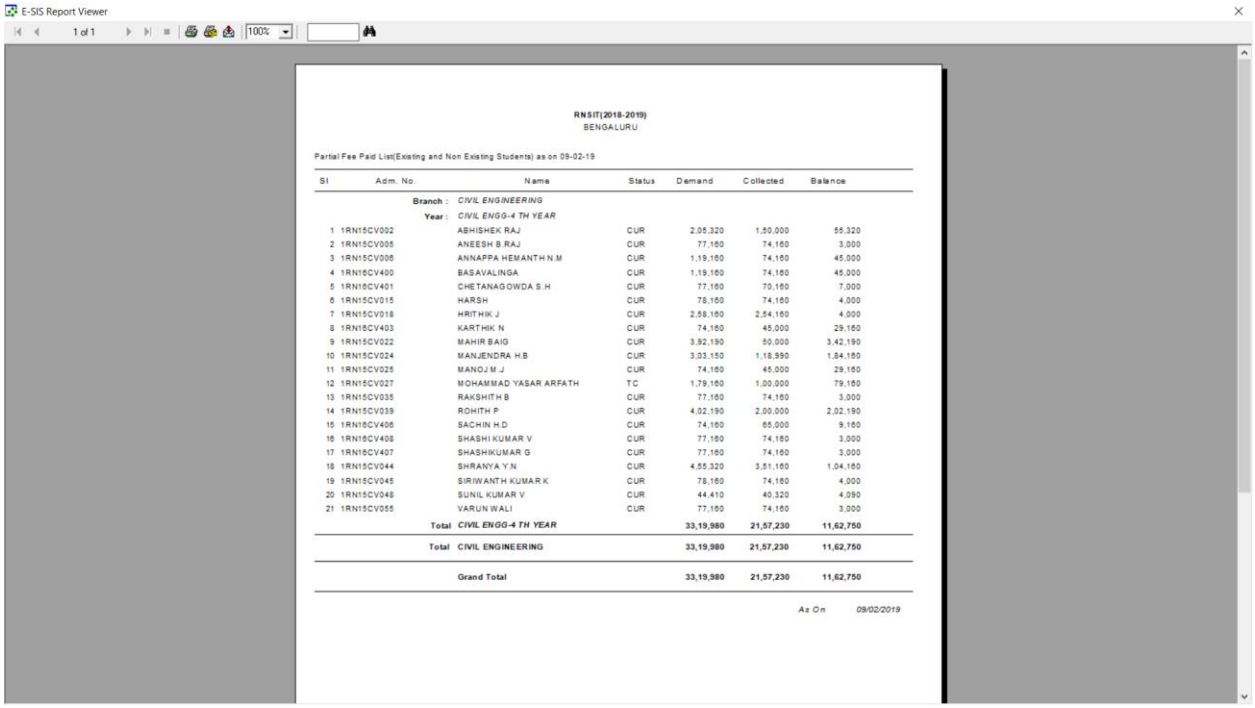
RNSIT(2018-2019)
BENGALURU

Complete Fee Paid List(Existing and Non Existing Students) as on 09-02-19

Sl	Adm. No.	Name	Status	Demand	Collected	Balance
	Branch :	*CIVIL ENGINEERING*				
	Year :	*CIVIL ENGG-4 TH YEAR*				
1	1RN15CV001	ABHINOV SRIVASTAVA	CUR	1,79,160	1,79,160	0
2	1RN15CV003	AISHWARYA S	CUR	3,05,320	3,05,320	0
3	1RN15CV008	ASIF AHMED	CUR	74,160	74,160	0
4	1RN15CV010	BHARATH S	CUR	74,160	74,160	0
5	1RN15CV012	CHIRAG M	CUR	1,79,160	1,79,160	0
6	1RN15CV402	GAGAN SAGAR S	CUR	74,160	74,160	0
7	1RN15CV013	GOPAL	CUR	1,79,160	1,79,160	0
8	1RN15CV019	INCHARAA M	CUR	74,160	74,160	0
9	1RN15CV028	N.VIBHA	CUR	2,54,160	2,54,160	0
10	1RN16CV404	NAGESHKUMAR D.R	CUR	74,160	74,160	0
11	1RN15CV030	NISARGA M.R	CUR	74,160	74,160	0
12	1RN15CV031	PALLAVISAISHREE K	CUR	74,160	74,160	0
13	1RN15CV032	PRAJWALA	CUR	74,160	74,160	0
14	1RN15CV033	PRATYUSH RANJAN	CUR	1,79,160	1,79,160	0
15	1RN15CV034	PRIYANSHU RANJAN	CUR	1,79,160	1,79,160	0
16	1RN16CV405	RACHANA M	CUR	74,160	74,160	0
17	1RN15CV036	RAKSHITHA A.S	CUR	74,160	74,160	0
18	1RN15CV037	RISHABH KUMAR	CUR	74,160	74,160	0
19	1RN15CV040	SACHIN	CUR	74,160	74,160	0
20	1RN15CV041	SATISH L. RATHOD	CUR	74,160	74,160	0
21	1RN15CV043	SHARADHI RAMESH	CUR	74,160	74,160	0
22	1RN15CV047	SNEHA K.N	CUR	74,160	74,160	0
23	1RN15CV054	SURINDER KUMAR	CUR	74,160	74,160	0
24	1RN15CV051	TEJAS S	CUR	1,79,160	1,79,160	0
25	1RN15CV050	TEJAS V	CUR	1,79,160	1,79,160	0
26	1RN15CV052	U.PAVITHRA	CUR	1,79,160	1,79,160	0
27	1RN15CV058	VINAY J	CUR	74,160	74,160	0
28	1RN15CV059	VISHAL B.PATIL	CUR	2,54,160	2,54,160	0
29	1RN15CV060	VISHMITHA V.SHETTY	CUR	1,79,160	1,79,160	0
30	1RN15CV410	YOGESH H.R	CUR	74,160	74,160	0
	Total	*CIVIL ENGG-4 TH YEAR*		37,60,960	37,60,960	0
	Total	CIVIL ENGINEERING		37,60,960	37,60,960	0
		Grand Total		37,60,960	37,60,960	0

6.2.3 Partial Fee Paid List

This report provides the list of students, who have balance to pay.



RNSIT(2018-2019)
BENGALURU

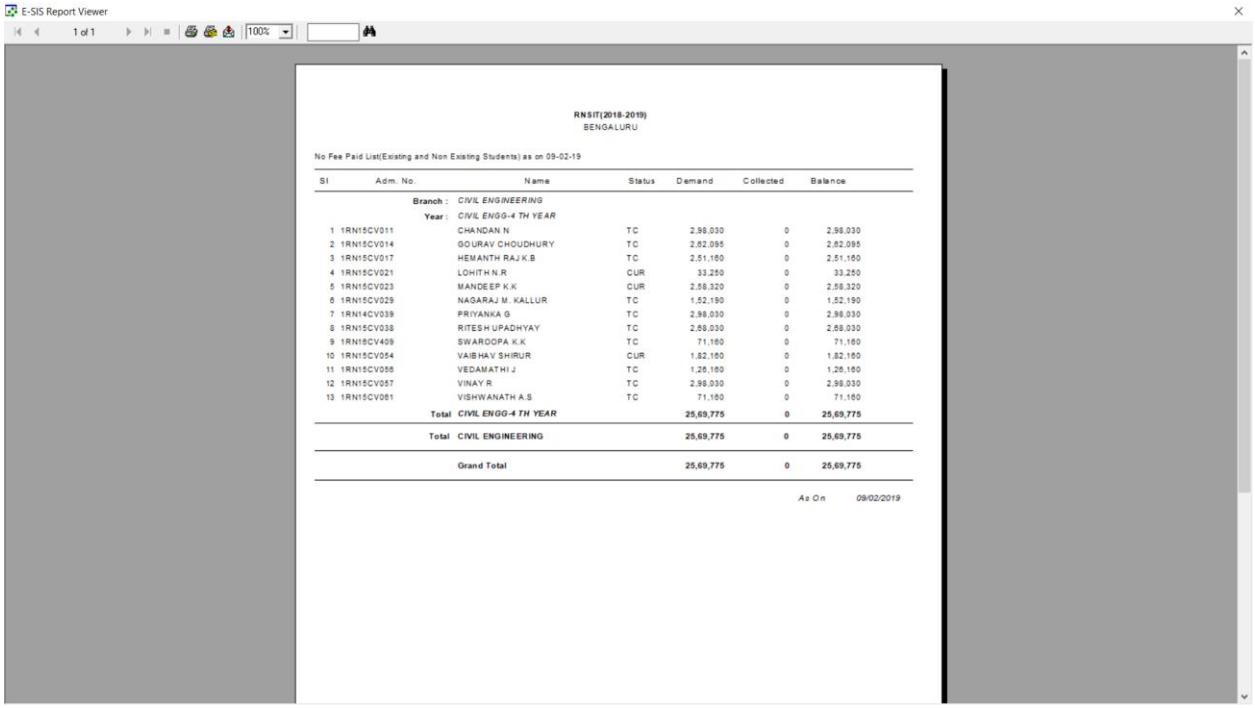
Partial Fee Paid List(Existing and Non Existing Students) as on 09-02-19

Sl	Adm. No.	Name	Status	Demand	Collected	Balance
	Branch :	***CIVIL ENGINEERING***				
	Year :	***CIVIL ENGG-4 TH YEAR***				
1	1RN15CV002	ABHISHEK RAJ	CUR	2,05,320	1,50,000	55,320
2	1RN15CV005	ANEESH B RAJ	CUR	77,160	74,160	3,000
3	1RN15CV006	ANNAPPA HEMANTH N.M	CUR	1,19,160	74,160	45,000
4	1RN15CV400	BASAVALINGA	CUR	1,19,160	74,160	45,000
5	1RN15CV401	CHETANAGOWDA S.H	CUR	77,160	70,160	7,000
6	1RN15CV015	HARSH	CUR	78,160	74,160	4,000
7	1RN15CV018	HRITHIK J	CUR	2,58,160	2,54,160	4,000
8	1RN15CV403	KARTHIK N	CUR	74,160	45,000	29,160
9	1RN15CV022	MAHIR BAIG	CUR	3,92,190	50,000	3,42,190
10	1RN15CV024	MANJENDRA H.B	CUR	3,03,150	1,18,990	1,84,160
11	1RN15CV025	MANOJ M J	CUR	74,160	45,000	29,160
12	1RN15CV027	MOHAMMAD YASAR ARFATH	TC	1,79,160	1,00,000	79,160
13	1RN15CV035	RAKSHITH B	CUR	77,160	74,160	3,000
14	1RN15CV039	ROHITH P	CUR	4,02,190	2,00,000	2,02,190
15	1RN15CV406	SACHIN H.D	CUR	74,160	65,000	9,160
16	1RN15CV408	SHASHI KUMAR V	CUR	77,160	74,160	3,000
17	1RN15CV407	SHASHIKUMAR G	CUR	77,160	74,160	3,000
18	1RN15CV044	SHRANYA Y.N	CUR	4,55,320	3,51,160	1,04,160
19	1RN15CV045	SIRIWANTH KUMAR K	CUR	78,160	74,160	4,000
20	1RN15CV048	SUNIL KUMAR V	CUR	44,410	40,320	4,090
21	1RN15CV055	VARUN WALI	CUR	77,160	74,160	3,000
	Total	***CIVIL ENGG-4 TH YEAR***		**33,19,980**	**21,57,230**	**11,62,750**
	Total	**CIVIL ENGINEERING**		**33,19,980**	**21,57,230**	**11,62,750**
		Grand Total		**33,19,980**	**21,57,230**	**11,62,750**

As On 09/02/2019

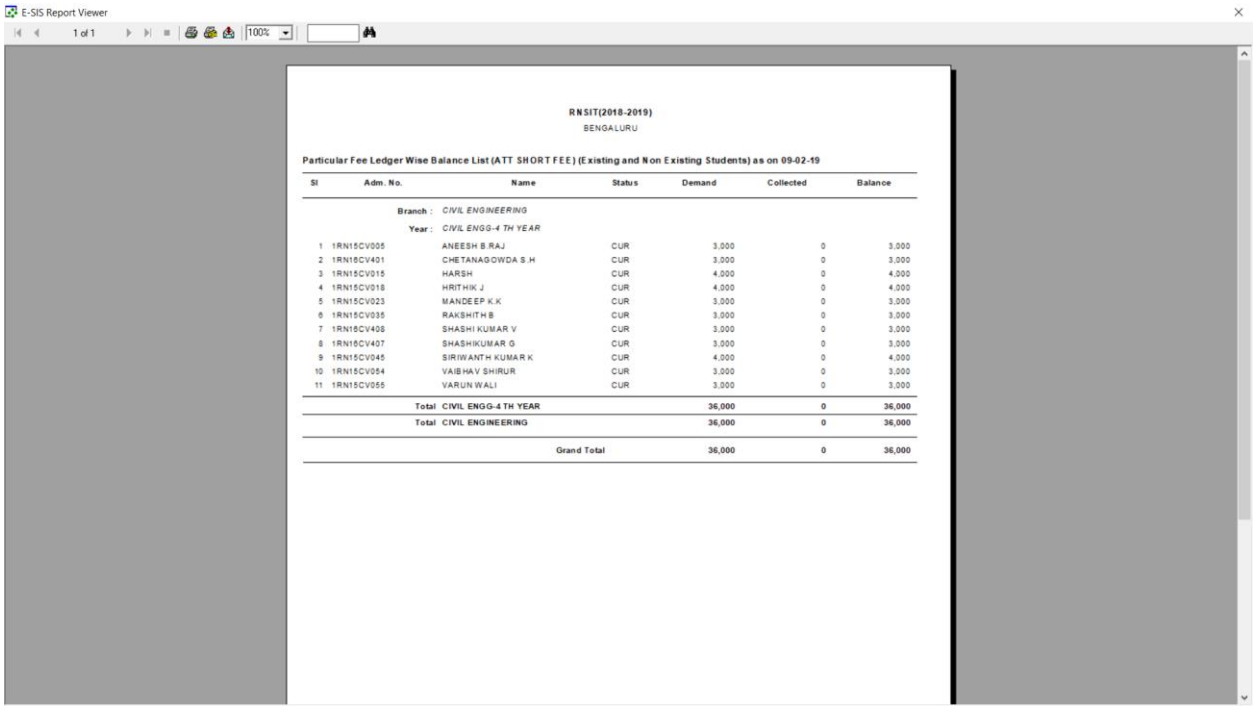
6.2.4 No Fee Paid List

List of students, who have not paid any fees



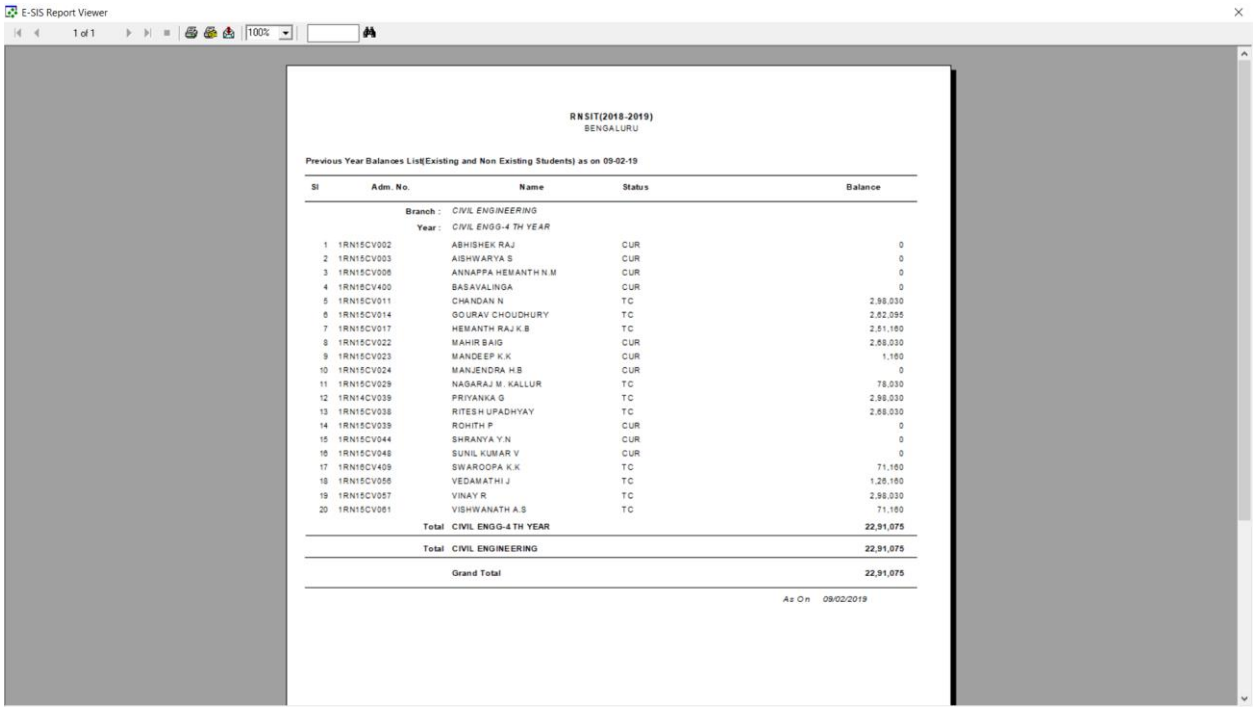
6.2.6 Particular Fee Ledger Wise Balance List

Ledger wise list of students, who have balance to pay. For example, balance report for ledger ATT SHORT FEE.



6.2.7 Previous Year Balances List

List of students, who have balance to pay from previous year. This will be Opening balance for this year.



RNSIT(2018-2019)
BENGALURU

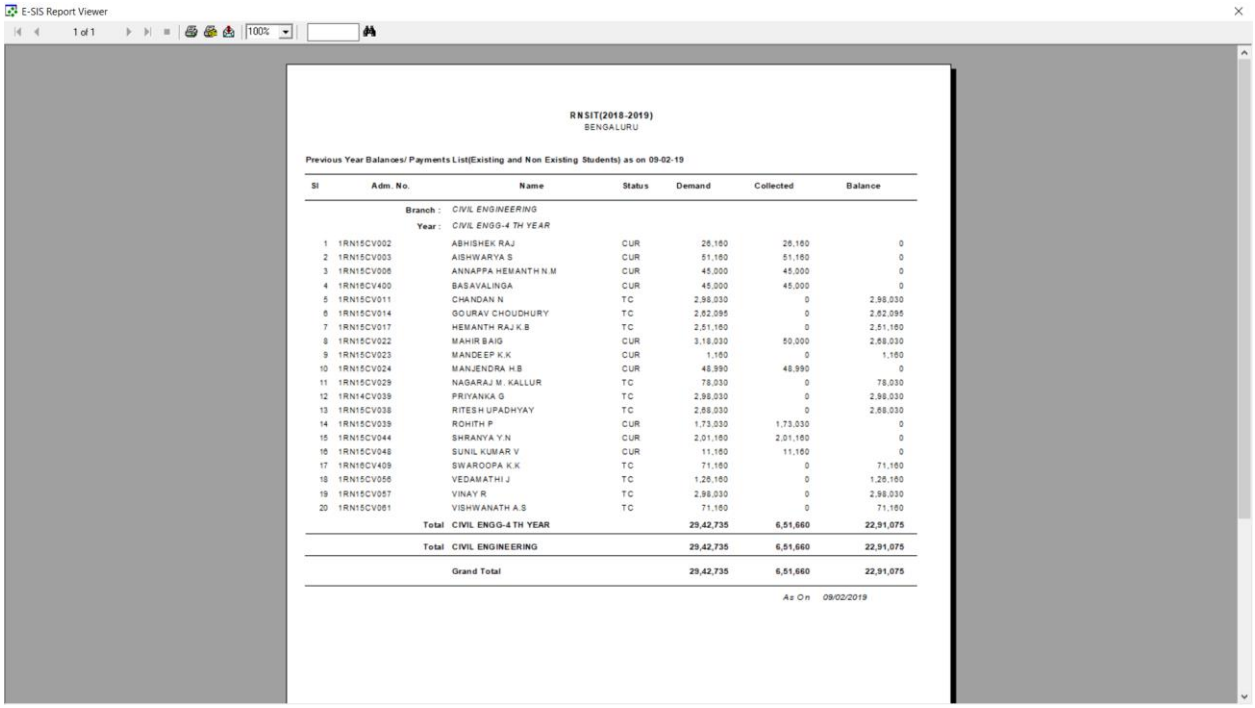
Previous Year Balances List(Existing and Non Existing Students) as on 09-02-19

Sl	Adm. No.	Name	Status	Balance
	Branch :	*CIVIL ENGINEERING*		
	Year :	*CIVIL ENGG-4 TH YEAR*		
1	1RN15CV002	ABHISHEK RAJ	CUR	0
2	1RN15CV003	AISHWARYA S	CUR	0
3	1RN15CV006	ANNAPPA HEMANTH N.M	CUR	0
4	1RN15CV400	BASAVALINGA	CUR	0
5	1RN15CV011	CHANDAN N	TC	2,98,030
6	1RN15CV014	GOURAV CHOUDHURY	TC	2,62,295
7	1RN15CV017	HEMANTH RAJ K.B	TC	2,51,160
8	1RN15CV022	MAHIR BAIG	CUR	2,68,030
9	1RN15CV023	MANDEEP K.K	CUR	1,160
10	1RN15CV024	MANJENDRA H.B	CUR	0
11	1RN15CV029	NAGARAJ M. KALLUR	TC	78,030
12	1RN14CV039	PRIYANKA G	TC	2,98,030
13	1RN15CV038	RITESH UPADHYAY	TC	2,68,030
14	1RN15CV039	ROHITH P	CUR	0
15	1RN15CV044	SHRANYA Y.N	CUR	0
16	1RN15CV048	SUNIL KUMAR V	CUR	0
17	1RN16CV409	SWAROOPA K.K	TC	71,160
18	1RN15CV056	VEDAMATHI J	TC	1,26,160
19	1RN15CV057	VINAY R	TC	2,98,030
20	1RN15CV061	VISHWANATH A.S	TC	71,160
	Total	**CIVIL ENGG-4 TH YEAR**		**22,91,075**
	Total	**CIVIL ENGINEERING**		**22,91,075**
		Grand Total		**22,91,075**

As On 09/02/2019

6.2.8 Previous Year Balances / Payments List

This report shows Demand, Fee Collected and Balance for previous year.



RNSIT(2018-2019)
BENGALURU

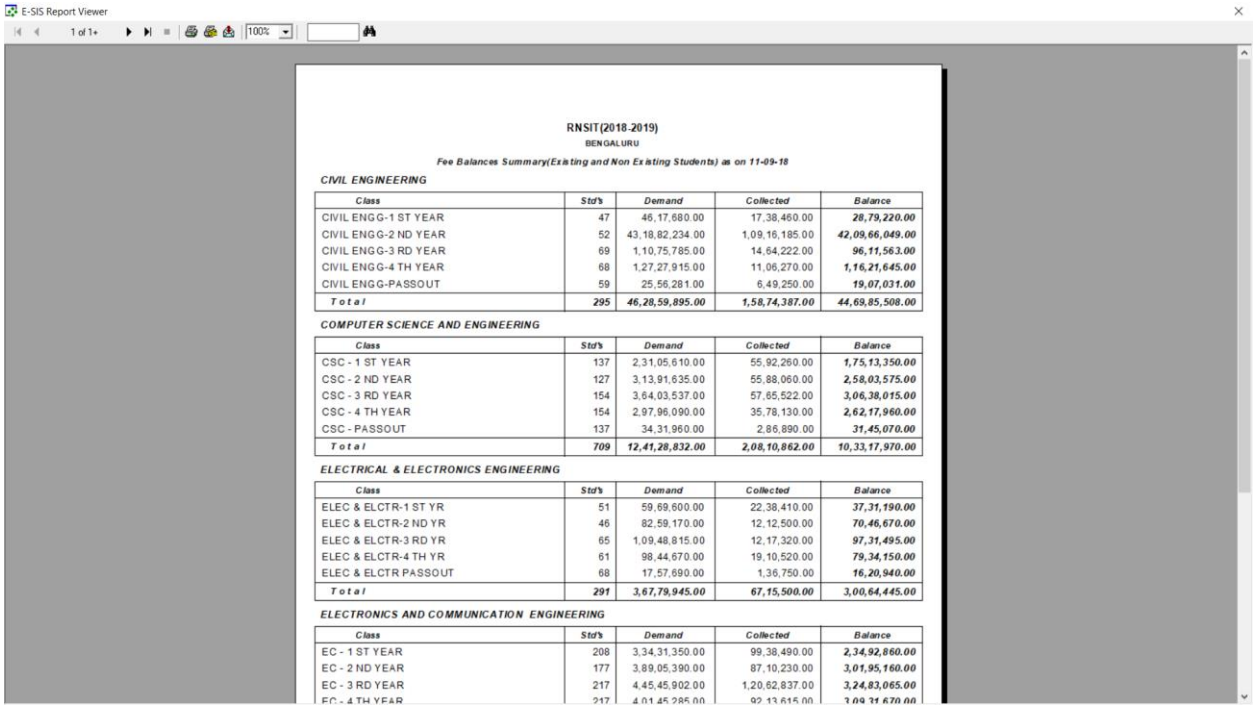
Previous Year Balances/ Payments List(Existing and Non Existing Students) as on 09-02-19

Sl	Adm. No.	Name	Status	Demand	Collected	Balance
	Branch :	*CIVIL ENGINEERING*				
	Year :	*CIVIL ENGG-4 TH YEAR*				
1	1RN15CV002	ABHISHEK RAJ	CUR	26,160	26,160	0
2	1RN15CV003	AISHWARYA S	CUR	51,160	51,160	0
3	1RN15CV006	ANNAPPA HEMANTH N.M	CUR	45,000	45,000	0
4	1RN15CV400	BASAVALINGA	CUR	45,000	45,000	0
5	1RN15CV011	CHANDAN N	TC	2,98,030	0	2,98,030
6	1RN15CV014	GOURAV CHOUDHURY	TC	2,62,095	0	2,62,095
7	1RN15CV017	HEMANTH RAJ K.B	TC	2,51,160	0	2,51,160
8	1RN15CV022	MAHIR BAIG	CUR	3,18,030	50,000	2,68,030
9	1RN15CV023	MANDEEP K.K	CUR	1,160	0	1,160
10	1RN15CV024	MANJENDRA H.B	CUR	48,990	48,990	0
11	1RN15CV029	NAGARAJ M. KALLUR	TC	78,030	0	78,030
12	1RN14CV039	PRIYANKA G	TC	2,98,030	0	2,98,030
13	1RN15CV038	RITESH UPADHYAY	TC	2,68,030	0	2,68,030
14	1RN15CV039	ROHITH P	CUR	1,73,030	1,73,030	0
15	1RN15CV044	SHRANYA Y.N	CUR	2,01,160	2,01,160	0
16	1RN15CV048	SUNIL KUMAR V	CUR	11,160	11,160	0
17	1RN16CV409	SWAROOPA K.K	TC	71,160	0	71,160
18	1RN15CV056	VEDAMATHI J	TC	1,26,160	0	1,26,160
19	1RN15CV057	VINAY R	TC	2,98,030	0	2,98,030
20	1RN15CV061	VISHWANATH A.S	TC	71,160	0	71,160
	Total	**CIVIL ENGG-4 TH YEAR**		**29,42,735**	**6,51,660**	**22,91,075**
	Total	**CIVIL ENGINEERING**		**29,42,735**	**6,51,660**	**22,91,075**
		Grand Total		**29,42,735**	**6,51,660**	**22,91,075**

As On 09/02/2019

6.2.9 Fee Balances Summary

This report gives the total Demand including both Eligible and Not Eligible students



RNSIT(2018-2019)
BENGALURU

Fee Balances Summary(Existing and Non Existing Students) as on 11-09-18

CIVIL ENGINEERING

Class	Std's	Demand	Collected	Balance
CIVIL ENGG-1 ST YEAR	47	46,17,680.00	17,38,460.00	**28,79,220.00**
CIVIL ENGG-2 ND YEAR	52	43,18,82,234.00	1,09,16,185.00	**42,09,66,049.00**
CIVIL ENGG-3 RD YEAR	69	1,10,75,785.00	14,64,222.00	**96,11,563.00**
CIVIL ENGG-4 TH YEAR	68	1,27,27,915.00	11,06,270.00	**1,16,21,645.00**
CIVIL ENGG-PASSOUT	59	25,56,281.00	6,49,250.00	**19,07,031.00**
Total	**295**	**46,28,59,895.00**	**1,58,74,387.00**	**44,69,85,508.00**

COMPUTER SCIENCE AND ENGINEERING

Class	Std's	Demand	Collected	Balance
CSC - 1 ST YEAR	137	2,31,05,610.00	55,92,260.00	**1,75,13,350.00**
CSC - 2 ND YEAR	127	3,13,91,635.00	55,88,060.00	**2,58,03,575.00**
CSC - 3 RD YEAR	154	3,64,03,537.00	57,65,522.00	**3,06,38,015.00**
CSC - 4 TH YEAR	154	2,97,96,090.00	35,78,130.00	**2,62,17,960.00**
CSC - PASSOUT	137	34,31,960.00	2,86,890.00	**31,45,070.00**
Total	**709**	**12,41,28,832.00**	**2,08,10,862.00**	**10,33,17,970.00**

ELECTRICAL & ELECTRONICS ENGINEERING

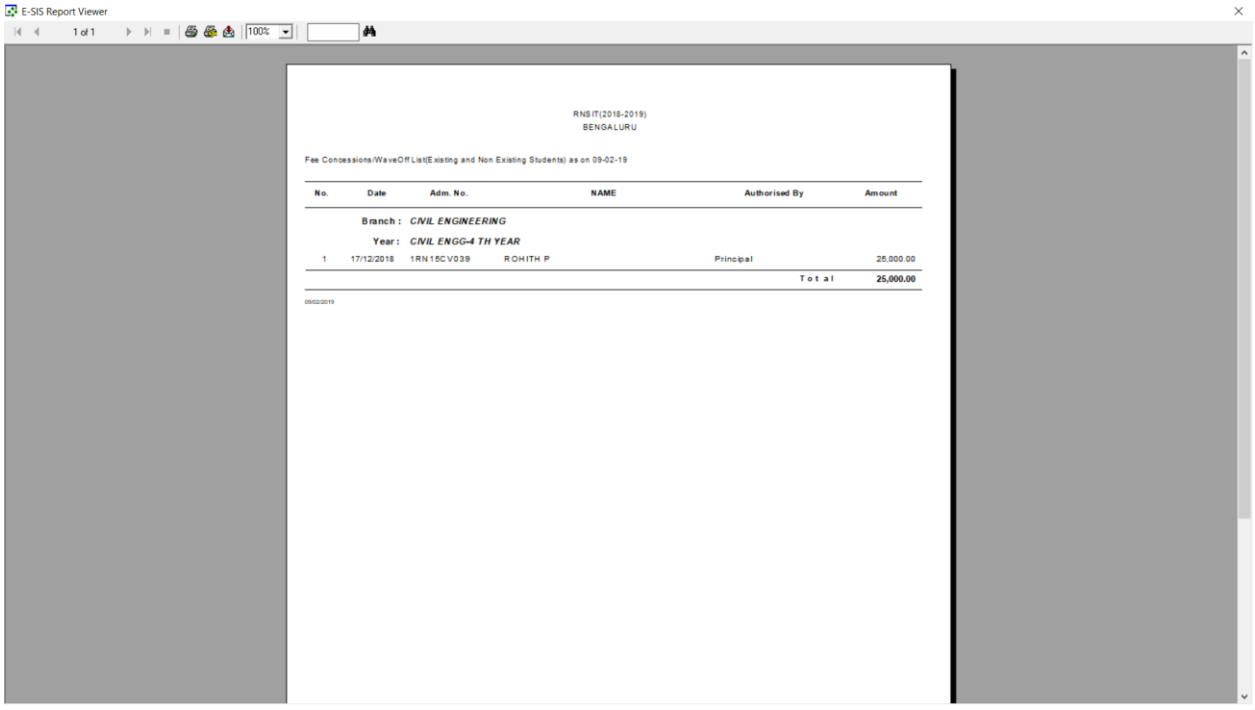
Class	Std's	Demand	Collected	Balance
ELEC & ELCTR-1 ST YR	51	59,69,600.00	22,38,410.00	**37,31,190.00**
ELEC & ELCTR-2 ND YR	46	82,59,170.00	12,12,500.00	**70,46,670.00**
ELEC & ELCTR-3 RD YR	65	1,09,48,815.00	12,17,320.00	**97,31,495.00**
ELEC & ELCTR-4 TH YR	61	98,44,670.00	19,10,520.00	**79,34,150.00**
ELEC & ELCTR PASSOUT	68	17,57,690.00	1,36,750.00	**16,20,940.00**
Total	**291**	**3,67,79,945.00**	**67,15,500.00**	**3,00,64,445.00**

ELECTRONICS AND COMMUNICATION ENGINEERING

Class	Std's	Demand	Collected	Balance
EC - 1 ST YEAR	208	3,34,31,350.00	99,38,490.00	**2,34,92,860.00**
EC - 2 ND YEAR	177	3,89,05,390.00	87,10,230.00	**3,01,95,160.00**
EC - 3 RD YEAR	217	4,45,45,902.00	1,20,62,837.00	**3,24,83,065.00**
EC - 4 TH YEAR	217	4,01,45,285.00	92,13,615.00	**3,09,31,670.00**

6.2.10 Fee Concessions / Wave Off List

List of students, for whom the concession has been provided.



RNSIT(2018-2019)
BENGALURU

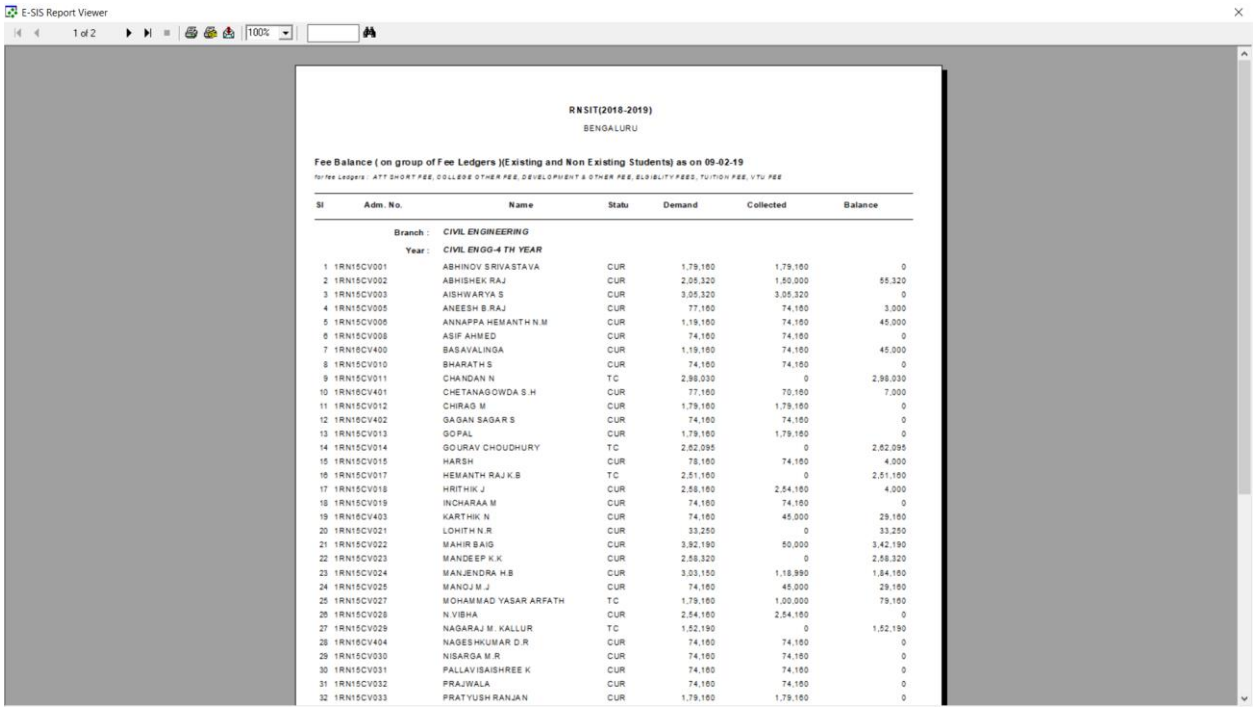
Fee Concessions/WaveOff List(Existing and Non Existing Students) as on 09-02-19

No.	Date	Adm. No.	NAME	Authorised By	Amount
	Branch :	*CIVIL ENGINEERING*			
	Year :	*CIVIL ENGG-4 TH YEAR*			
1	17/12/2018	1RN15CV039	ROHITH P	Principal	25,000.00
				Total	**25,000.00**

09/02/2019

6.2.11 Fee Balance (on group of Fee Ledgers)

Fee balance including all ledgers like, attendance shortage, tuition fee, other fee, VTU fee etc. The ledgers can be selected before running the report.



RNSIT(2018-2019)

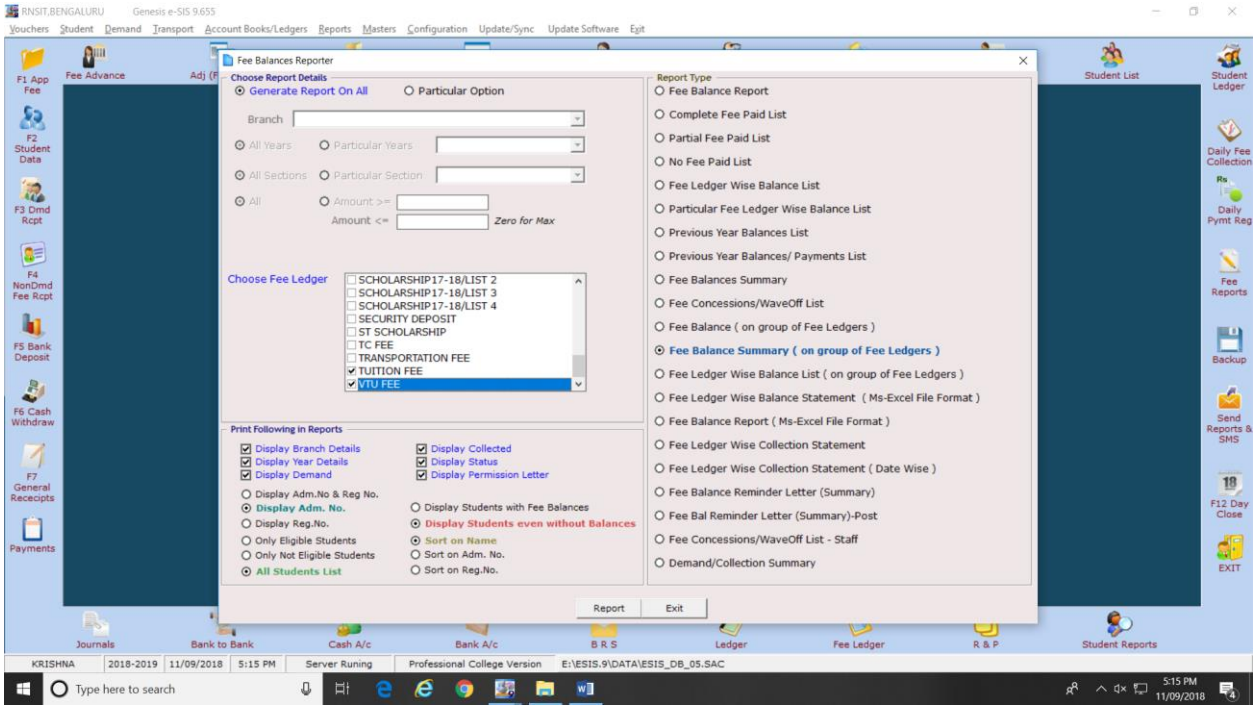
BENGALURU

Fee Balance (on group of Fee Ledgers)(Existing and Non Existing Students) as on 09-02-19

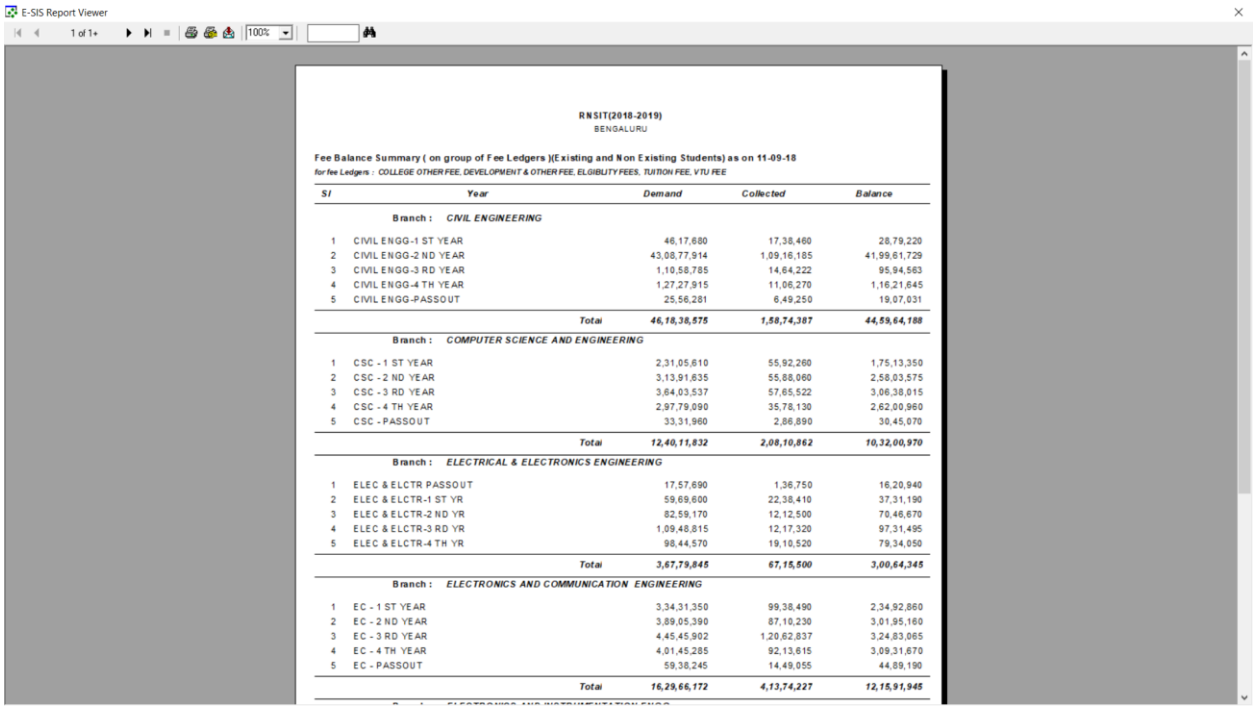
for fee Ledgers : ATT SHORT FEE, COLLEGE OTHER FEE, DEVELOPMENT & OTHER FEE, ELIGIBILITY FEES, TUITION FEE, VTU FEE

Sl	Adm. No.	Name	Statu	Demand	Collected	Balance
	Branch :	*CIVIL ENGINEERING*				
	Year :	*CIVIL ENGG-4 TH YEAR*				
1	1RN15CV001	ABHINOV SRIVASTAVA	CUR	1,79,160	1,79,160	0
2	1RN15CV002	ABHISHEK RAJ	CUR	2,05,320	1,50,000	55,320
3	1RN15CV003	AISHWARYA S	CUR	3,05,320	3,05,320	0
4	1RN15CV005	ANEESH B.RAJ	CUR	77,160	74,160	3,000
5	1RN15CV006	ANNAPPA HEMANTH N.M	CUR	1,19,160	74,160	45,000
6	1RN15CV008	ASIF AHMED	CUR	74,160	74,160	0
7	1RN15CV400	BASAVALINGA	CUR	1,19,160	74,160	45,000
8	1RN15CV010	BHARATH S	CUR	74,160	74,160	0
9	1RN15CV011	CHANDAN N	TC	2,98,030	0	2,98,030
10	1RN15CV401	CHETANAGOWDA S.H	CUR	77,160	70,160	7,000
11	1RN15CV012	CHIRAG M	CUR	1,79,160	1,79,160	0
12	1RN15CV402	GAGAN SAGAR S	CUR	74,160	74,160	0
13	1RN15CV013	GOPAL	CUR	1,79,160	1,79,160	0
14	1RN15CV014	GOURAV CHOUDHURY	TC	2,62,095	0	2,62,095
15	1RN15CV015	HARSH	CUR	78,160	74,160	4,000
16	1RN15CV017	HEMANTH RAJ K.B	TC	2,51,160	0	2,51,160
17	1RN15CV018	HRITHIK J	CUR	2,58,160	2,54,160	4,000
18	1RN15CV019	INCHARAA M	CUR	74,160	74,160	0
19	1RN15CV403	KARTHIK N	CUR	74,160	45,000	29,160
20	1RN15CV021	LOHITH N.R	CUR	33,250	0	33,250
21	1RN15CV022	MAHIR BAIG	CUR	3,92,190	50,000	3,42,190
22	1RN15CV023	MANDEEP K.K	CUR	2,58,320	0	2,58,320
23	1RN15CV024	MANJENDRA H.B	CUR	3,03,150	1,18,990	1,84,160
24	1RN15CV025	MANOJ M.J	CUR	74,160	45,000	29,160
25	1RN15CV027	MOHAMMAD YASAR ARFATH	TC	1,79,160	1,00,000	79,160
26	1RN15CV028	N.VIBHA	CUR	2,54,160	2,54,160	0
27	1RN15CV029	NAGARAJ M. KALLUR	TC	1,52,190	0	1,52,190
28	1RN15CV404	NAGESHKUMAR D.R	CUR	74,160	74,160	0
29	1RN15CV030	NISARGA M.R	CUR	74,160	74,160	0
30	1RN15CV031	PALLAVISAISHREE K	CUR	74,160	74,160	0
31	1RN15CV032	PRAJWALA	CUR	74,160	74,160	0
32	1RN15CV033	PRATYUSH RANJAN	CUR	1,79,160	1,79,160	0

6.2.12 Fee Balance Summary (on group of Fee Ledgers)



This report also including Eligible and Not Eligible students



RNSIT(2018-2019)
BENGALURU

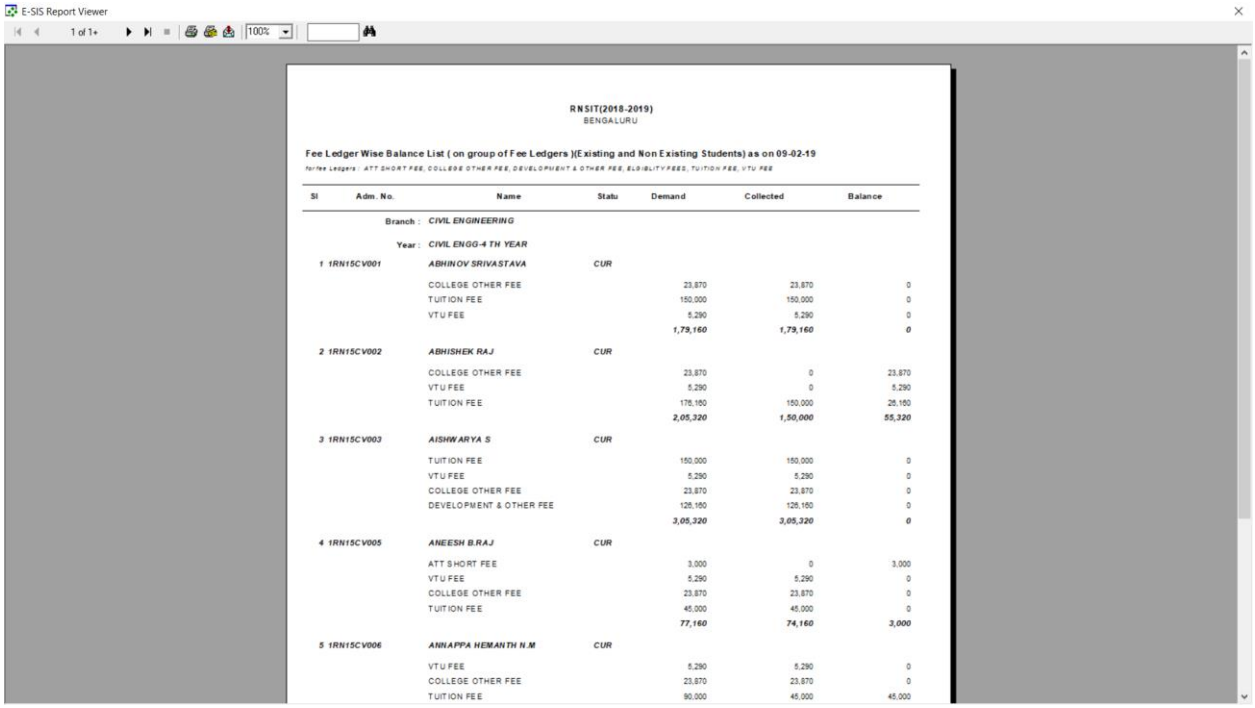
Fee Balance Summary (on group of Fee Ledgers)(Existing and Non Existing Students) as on 11-09-18

for fee Ledgers : COLLEGE OTHER FEE, DEVELOPMENT & OTHER FEE, ELGIBILITY FEES, TUITION FEE, VTU FEE

Sl	Year	Demand	Collected	Balance
	Branch : CIVIL ENGINEERING			
1	CIVIL ENGG-1 ST YEAR	46,17,680	17,38,460	28,79,220
2	CIVIL ENGG-2 ND YEAR	43,08,77,914	1,09,16,185	41,99,61,729
3	CIVIL ENGG-3 RD YEAR	1,10,58,785	14,64,222	95,94,563
4	CIVIL ENGG-4 TH YEAR	1,27,27,915	11,06,270	1,16,21,645
5	CIVIL ENGG-PASSOUT	25,56,281	6,49,250	19,07,031
	Total	**46,18,38,575**	**1,58,74,387**	**44,59,64,188**
	Branch : COMPUTER SCIENCE AND ENGINEERING			
1	CSC - 1 ST YEAR	2,31,05,610	55,92,260	1,75,13,350
2	CSC - 2 ND YEAR	3,13,91,635	55,88,060	2,58,03,575
3	CSC - 3 RD YEAR	3,64,03,537	57,65,522	3,06,38,015
4	CSC - 4 TH YEAR	2,97,79,090	35,78,130	2,62,00,960
5	CSC - PASSOUT	33,31,960	2,86,890	30,45,070
	Total	**12,40,11,832**	**2,08,10,862**	**10,32,00,970**
	Branch : ELECTRICAL & ELECTRONICS ENGINEERING			
1	ELEC & ELCTR PASSOUT	17,57,690	1,36,750	16,20,940
2	ELEC & ELCTR-1 ST YR	59,69,600	22,38,410	37,31,190
3	ELEC & ELCTR-2 ND YR	82,59,170	12,12,500	70,46,670
4	ELEC & ELCTR-3 RD YR	1,09,48,815	12,17,320	97,31,495
5	ELEC & ELCTR-4 TH YR	98,44,570	19,10,520	79,34,050
	Total	**3,67,79,845**	**67,15,500**	**3,00,64,345**
	Branch : ELECTRONICS AND COMMUNICATION ENGINEERING			
1	EC - 1 ST YEAR	3,34,31,350	99,38,490	2,34,92,860
2	EC - 2 ND YEAR	3,89,05,390	87,10,230	3,01,95,160
3	EC - 3 RD YEAR	4,45,45,902	1,20,62,837	3,24,83,065
4	EC - 4 TH YEAR	4,01,45,285	92,13,615	3,09,31,670
5	EC - PASSOUT	59,38,245	14,49,055	44,89,190
	Total	**16,29,66,172**	**4,13,74,227**	**12,15,91,945**

6.2.13 Fee Ledger Wise Balance List (on group of Fee Ledgers)

Lists the fee to be paid with their individual ledger.



E-SIS Report Viewer

RNSIT(2018-2019)
BENGALURU

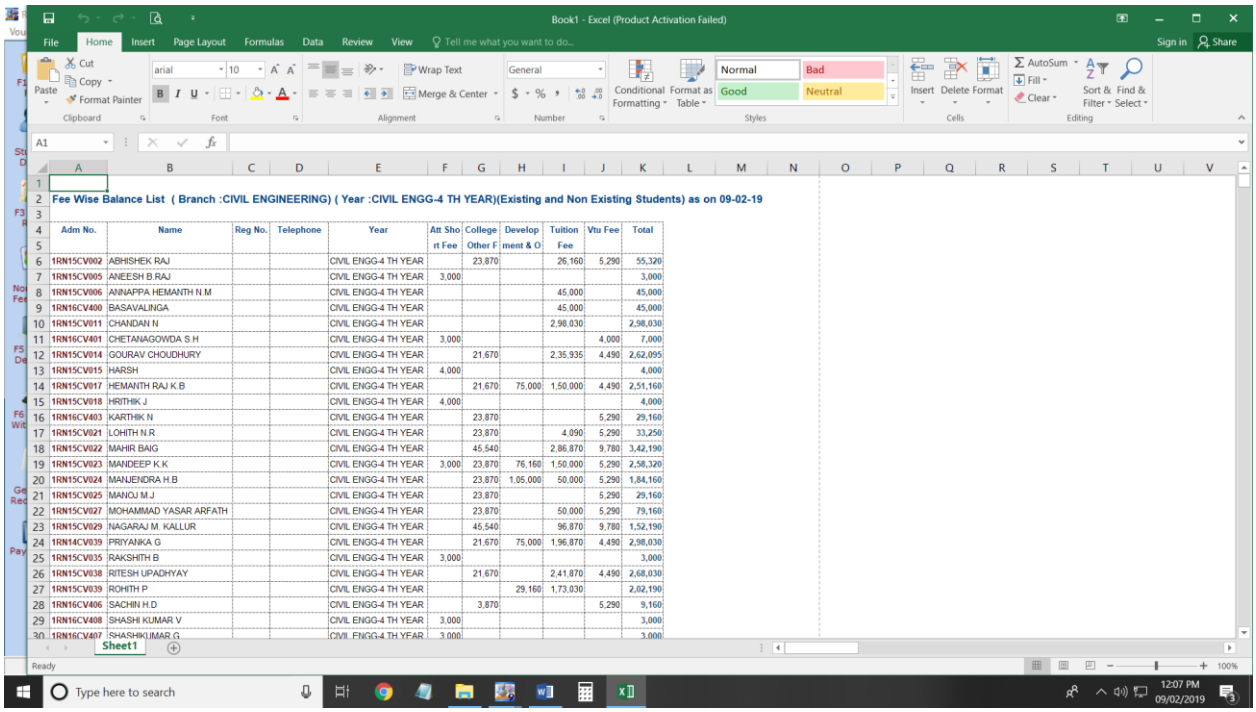
Fee Ledger Wise Balance List (on group of Fee Ledgers)(Existing and Non Existing Students) as on 09-02-19

for fee Ledgers : ATT SHORT FEE, COLLEGE OTHER FEE, DEVELOPMENT & OTHER FEE, ELIGIBILITY FEES, TUITION FEE, VTU FEE

Sl	Adm. No.	Name	Statu	Demand	Collected	Balance
	Branch :	CIVIL ENGINEERING				
	Year :	CIVIL ENGG-4 TH YEAR				
1	1RN15CV001	ABHINOV SRIVASTAVA	CUR			
		COLLEGE OTHER FEE		23,870	23,870	0
		TUITION FEE		150,000	150,000	0
		VTU FEE		5,290	5,290	0
				1,79,160	*1,79,160*	*0*
2	1RN15CV002	ABHISHEK RAJ	CUR			
		COLLEGE OTHER FEE		23,870	0	23,870
		VTU FEE		5,290	0	5,290
		TUITION FEE		176,160	150,000	26,160
				2,05,320	*1,50,000*	*55,320*
3	1RN15CV003	AISHWARYA S	CUR			
		TUITION FEE		150,000	150,000	0
		VTU FEE		5,290	5,290	0
		COLLEGE OTHER FEE		23,870	23,870	0
		DEVELOPMENT & OTHER FEE		126,160	126,160	0
				3,05,320	*3,05,320*	*0*
4	1RN15CV005	ANEESH B.RAJ	CUR			
		ATT SHORT FEE		3,000	0	3,000
		VTU FEE		5,290	5,290	0
		COLLEGE OTHER FEE		23,870	23,870	0
		TUITION FEE		45,000	45,000	0
				77,160	*74,160*	*3,000*
5	1RN15CV006	ANNAPPA HEMANTH N.M	CUR			
		VTU FEE		5,290	5,290	0
		COLLEGE OTHER FEE		23,870	23,870	0
		TUITION FEE		90,000	45,000	45,000

6.2.14 Fee Ledger Wise Balance Statement (MS-Excel File Format)

List the students fee details ledger wise in an excel.



Book1 - Excel (Product Activation Failed)

Fee Wise Balance List (Branch :CIVIL ENGINEERING) (Year :CIVIL ENGG-4 TH YEAR)(Existing and Non Existing Students) as on 09-02-19

Adm No.	Name	Reg No.	Telephone	Year	Att Short Fee	College Other F	Development & O	Tuition Fee	Vtu Fee	Total
1RN15CV002	ABHISHEK RAJ			CIVIL ENGG-4 TH YEAR		23,870		26,160	5,290	55,320
1RN15CV005	ANEESH B.RAJ			CIVIL ENGG-4 TH YEAR	3,000					3,000
1RN15CV006	ANNAPPA HEMANTH N.M			CIVIL ENGG-4 TH YEAR				45,000		45,000
1RN16CV400	BASAVALINGA			CIVIL ENGG-4 TH YEAR				45,000		45,000
1RN15CV011	CHANDAN N			CIVIL ENGG-4 TH YEAR				2,98,030		2,98,030
1RN16CV401	CHETANAGOWDA S.H			CIVIL ENGG-4 TH YEAR	3,000				4,000	7,000
1RN15CV014	GOURAV CHOUDHURY			CIVIL ENGG-4 TH YEAR		21,670		2,35,935	4,490	2,62,095
1RN15CV015	HARSH			CIVIL ENGG-4 TH YEAR	4,000					4,000
1RN15CV017	HEMANTH RAJ K.B			CIVIL ENGG-4 TH YEAR		21,670	75,000	1,50,000	4,490	2,51,160
1RN15CV018	HRITHIK J			CIVIL ENGG-4 TH YEAR	4,000					4,000
1RN16CV403	KARTHIK N			CIVIL ENGG-4 TH YEAR		23,870			5,290	29,160
1RN15CV021	LOHITH N.R			CIVIL ENGG-4 TH YEAR		23,870		4,090	5,290	33,250
1RN15CV022	MAHIR BAIG			CIVIL ENGG-4 TH YEAR		45,540		2,86,870	9,780	3,42,190
1RN15CV023	MANDEEP K.K			CIVIL ENGG-4 TH YEAR	3,000	23,870	76,160	1,50,000	5,290	2,58,320
1RN15CV024	MANJENDRA H.B			CIVIL ENGG-4 TH YEAR		23,870	1,05,000	50,000	5,290	1,84,160
1RN15CV025	MANOJ M.J			CIVIL ENGG-4 TH YEAR		23,870			5,290	29,160
1RN15CV027	MOHAMMAD YASAR ARFATH			CIVIL ENGG-4 TH YEAR		23,870		50,000	5,290	79,160
1RN15CV029	NAGARAJ M. KALLUR			CIVIL ENGG-4 TH YEAR		45,540		96,870	9,780	1,52,190
1RN14CV039	PRIYANKA G			CIVIL ENGG-4 TH YEAR		21,670	75,000	1,96,870	4,490	2,98,030
1RN15CV035	RAKSHITH B			CIVIL ENGG-4 TH YEAR	3,000					3,000
1RN15CV038	RITESH UPADHYAY			CIVIL ENGG-4 TH YEAR		21,670		2,41,870	4,490	2,68,030
1RN15CV039	ROHITH P			CIVIL ENGG-4 TH YEAR			29,160	1,73,030		2,02,190
1RN16CV406	SACHIN H.D			CIVIL ENGG-4 TH YEAR		3,870			5,290	9,160
1RN16CV408	SHASHI KUMAR V			CIVIL ENGG-4 TH YEAR	3,000					3,000
1RN16CV407	SHASHIKUMAR G			CIVIL ENGG-4 TH YEAR	3,000					3,000

Sheet1

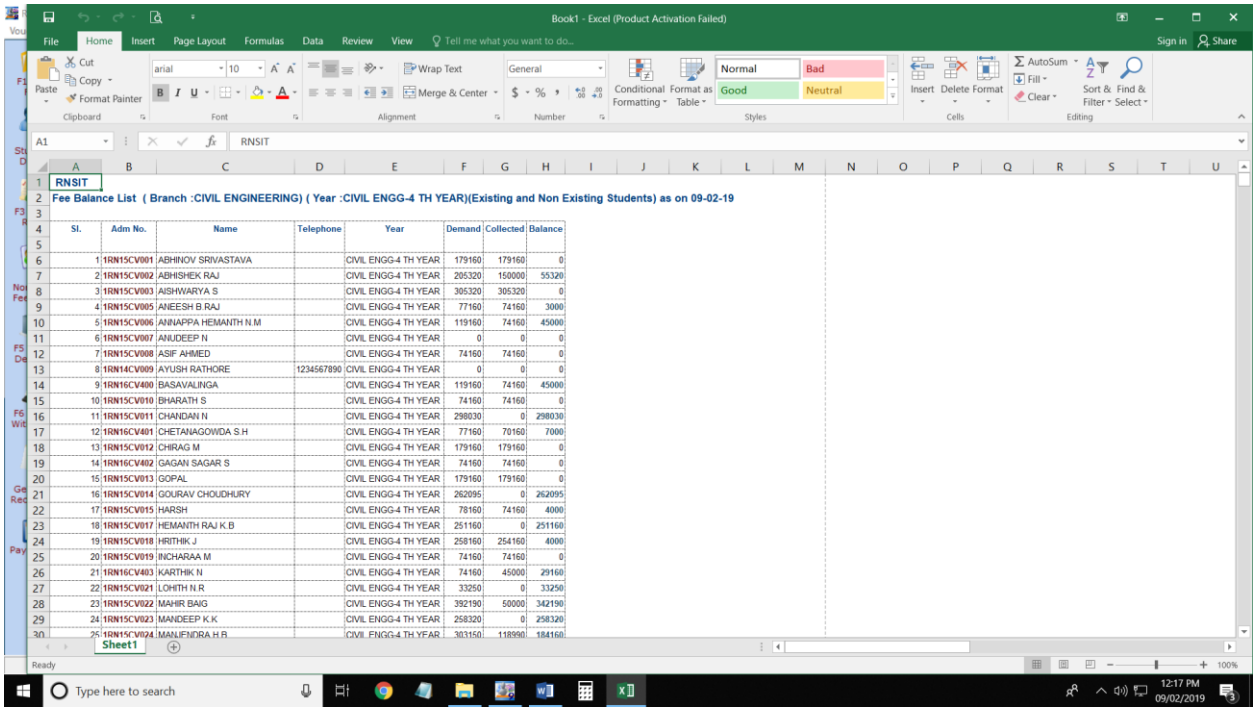
Ready

Type here to search

12:07 PM
09/02/2019

6.2.14 Fee Balance Report (MS-Excel File Format)

List the students with fee balance summary in an excel.



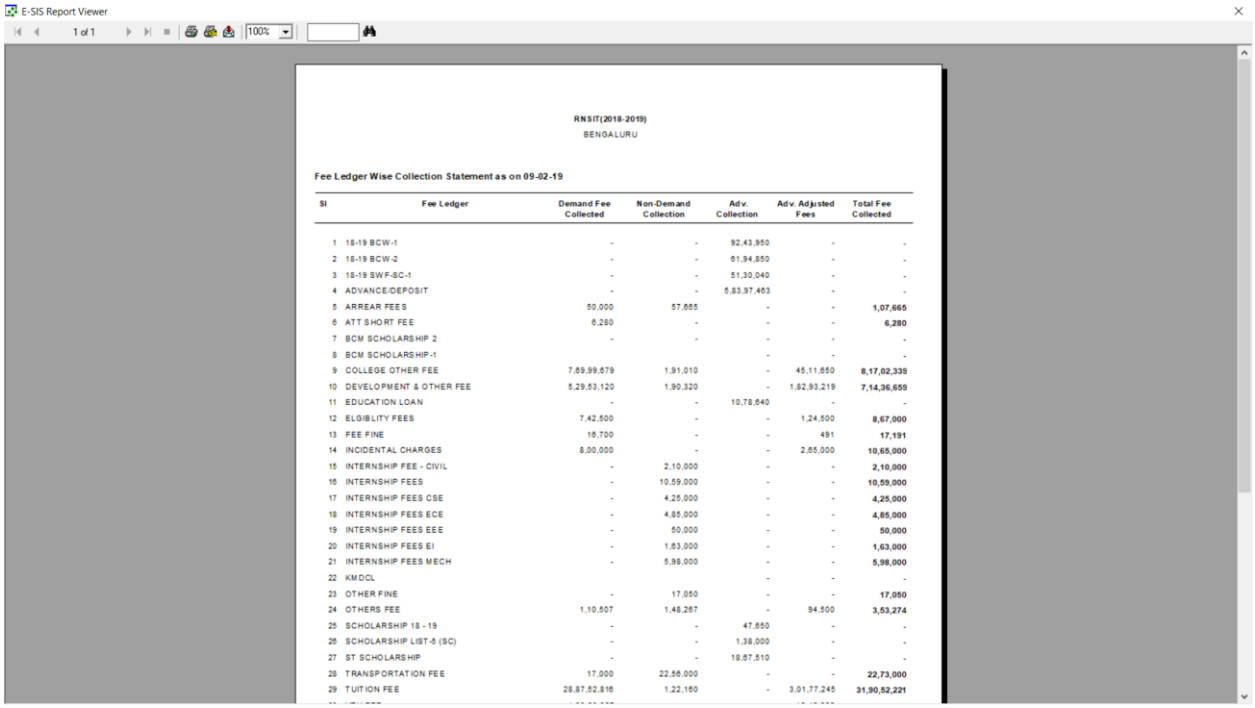
RNSIT

Fee Balance List (Branch :CIVIL ENGINEERING) (Year :CIVIL ENGG-4 TH YEAR)(Existing and Non Existing Students) as on 09-02-19

Sl.	Adm No.	Name	Telephone	Year	Demand	Collected	Balance
1	1RN15CV001	ABHINOV SRIVASTAVA		CIVIL ENGG-4 TH YEAR	179160	179160	0
2	1RN15CV002	ABHISHEK RAJ		CIVIL ENGG-4 TH YEAR	205320	150000	55320
3	1RN15CV003	AISHWARYA S		CIVIL ENGG-4 TH YEAR	305320	305320	0
4	1RN15CV005	ANEESH B RAJ		CIVIL ENGG-4 TH YEAR	77160	74160	3000
5	1RN15CV006	ANNAPPA HEMANTH N.M		CIVIL ENGG-4 TH YEAR	119160	74160	45000
6	1RN15CV007	ANUDEEP N		CIVIL ENGG-4 TH YEAR	0	0	0
7	1RN15CV008	ASIF AHMED		CIVIL ENGG-4 TH YEAR	74160	74160	0
8	1RN14CV009	AYUSH RATHORE	1234567890	CIVIL ENGG-4 TH YEAR	0	0	0
9	1RN16CV400	BASAVALINGA		CIVIL ENGG-4 TH YEAR	119160	74160	45000
10	1RN15CV010	BHARATH S		CIVIL ENGG-4 TH YEAR	74160	74160	0
11	1RN15CV011	CHANDAN N		CIVIL ENGG-4 TH YEAR	298030	0	298030
12	1RN16CV401	CHETANAGOWDA S.H		CIVIL ENGG-4 TH YEAR	77160	70160	7000
13	1RN15CV012	CHIRAG M		CIVIL ENGG-4 TH YEAR	179160	179160	0
14	1RN16CV402	GAGAN SAGAR S		CIVIL ENGG-4 TH YEAR	74160	74160	0
15	1RN15CV013	GOPAL		CIVIL ENGG-4 TH YEAR	179160	179160	0
16	1RN15CV014	GOURAV CHOUDHURY		CIVIL ENGG-4 TH YEAR	262095	0	262095
17	1RN15CV015	HARSH		CIVIL ENGG-4 TH YEAR	78160	74160	4000
18	1RN15CV017	HEMANTH RAJ K.B		CIVIL ENGG-4 TH YEAR	251160	0	251160
19	1RN15CV018	HRITHIK J		CIVIL ENGG-4 TH YEAR	258160	254160	4000
20	1RN15CV019	INCHARAA M		CIVIL ENGG-4 TH YEAR	74160	74160	0
21	1RN16CV403	KARTHIK N		CIVIL ENGG-4 TH YEAR	74160	45000	29160
22	1RN15CV021	LOHITH N.R		CIVIL ENGG-4 TH YEAR	33250	0	33250
23	1RN15CV022	MAHIR BAIG		CIVIL ENGG-4 TH YEAR	392190	50000	342190
24	1RN15CV023	MANDEEP K.K		CIVIL ENGG-4 TH YEAR	258320	0	258320
25	1RN15CV024	MANJENDRA H.B		CIVIL ENGG-4 TH YEAR	303150	118990	184160

6.2.15 Fee Ledger Wise Collection Statement

Total Fee collected ledger wise report.



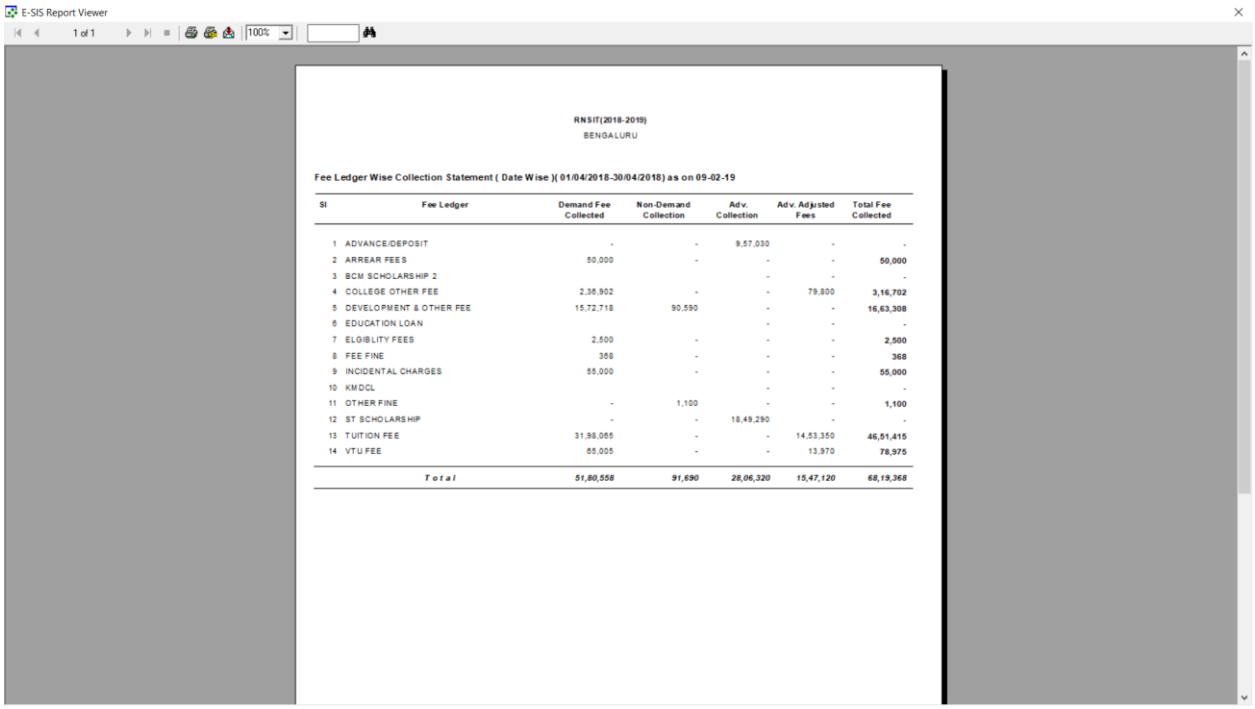
RNSIT(2018-2019)
BENGALURU

Fee Ledger Wise Collection Statement as on 09-02-19

Sl	Fee Ledger	Demand Fee Collected	Non-Demand Collection	Adv. Collection	Adv. Adjusted Fees	Total Fee Collected
1	18-19 BCW-1	-	-	92,43,950	-	-
2	18-19 BCW-2	-	-	61,94,850	-	-
3	18-19 SWF-SC-1	-	-	51,30,040	-	-
4	ADVANCE/DEPOSIT	-	-	5,83,97,463	-	-
5	ARREAR FEES	50,000	57,665	-	-	1,07,665
6	ATT SHORT FEE	6,280	-	-	-	6,280
7	BCM SCHOLARSHIP 2	-	-	-	-	-
8	BCM SCHOLARSHIP-1			-	-	-
9	COLLEGE OTHER FEE	7,69,99,679	1,91,010	-	45,11,650	8,17,02,339
10	DEVELOPMENT & OTHER FEE	5,29,53,120	1,90,320	-	1,82,93,219	7,14,36,659
11	EDUCATION LOAN	-	-	10,78,640	-	-
12	ELGIBILITY FEES	7,42,500	-	-	1,24,500	8,67,000
13	FEE FINE	16,700	-	-	491	17,191
14	INCIDENTAL CHARGES	8,00,000	-	-	2,65,000	10,65,000
15	INTERNSHIP FEE - CIVIL	-	2,10,000	-	-	2,10,000
16	INTERNSHIP FEES	-	10,59,000	-	-	10,59,000
17	INTERNSHIP FEES CSE	-	4,25,000	-	-	4,25,000
18	INTERNSHIP FEES ECE	-	4,85,000	-	-	4,85,000
19	INTERNSHIP FEES EEE	-	50,000	-	-	50,000
20	INTERNSHIP FEES EI	-	1,63,000	-	-	1,63,000
21	INTERNSHIP FEES MECH	-	5,98,000	-	-	5,98,000
22	KMDCL			-	-	-
23	OTHER FINE	-	17,050	-	-	17,050
24	OTHERS FEE	1,10,507	1,48,267	-	94,500	3,53,274
25	SCHOLARSHIP 18 - 19	-	-	47,650	-	-
26	SCHOLARSHIP LIST-5 (SC)	-	-	1,38,000	-	-
27	ST SCHOLARSHIP	-	-	18,67,510	-	-
28	TRANSPORTATION FEE	17,000	22,56,000	-	-	22,73,000
29	TUITION FEE	28,87,52,816	1,22,160	-	3,01,77,245	31,90,52,221

6.2.16 Fee Ledger Wise Collection Statement (Date Wise)

Total Fee collected ledger wise between two dates report

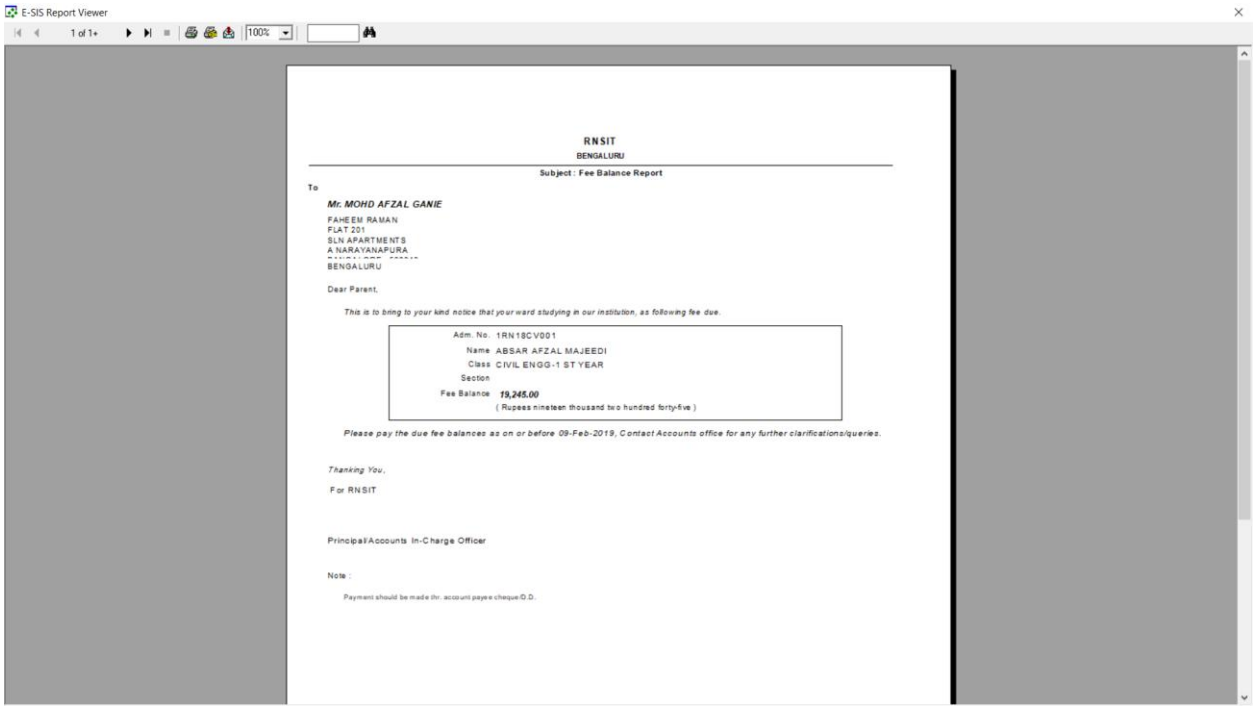


RNSIT(2018-2019)
BENGALURU

Fee Ledger Wise Collection Statement (Date Wise)(01/04/2018-30/04/2018) as on 09-02-19

Sl	Fee Ledger	Demand Fee Collected	Non-Demand Collection	Adv. Collection	Adv. Adjusted Fees	Total Fee Collected
1	ADVANCE/DEPOSIT	-	-	9,57,030	-	-
2	ARREAR FEES	50,000	-	-	-	50,000
3	BCM SCHOLARSHIP 2			-	-	-
4	COLLEGE OTHER FEE	2,36,902	-	-	79,800	3,16,702
5	DEVELOPMENT & OTHER FEE	15,72,718	90,590	-	-	16,63,308
6	EDUCATION LOAN			-	-	-
7	ELGIBILITY FEES	2,500	-	-	-	2,500
8	FEE FINE	368	-	-	-	368
9	INCIDENTAL CHARGES	55,000	-	-	-	55,000
10	KMDCL			-	-	-
11	OTHER FINE	-	1,100	-	-	1,100
12	ST SCHOLARSHIP	-	-	18,49,290	-	-
13	TUITION FEE	31,98,065	-	-	14,53,350	46,51,415
14	VTU FEE	65,005	-	-	13,970	78,975
	Total	*51,80,558*	*91,690*	*28,06,320*	*15,47,120*	*68,19,368*

6.2.17 Fee Balance Reminder Letter (Summary)


E-SIS Report Viewer

1 of 1+ 100%

RNSIT
BENGALURU

Subject : Fee Balance Report

To

Mr. MOHD AFZAL GANIE
FAHEEM RAMAN
FLAT 201
SLN APARTMENTS
A NARAYANAPURA
BENGALURU

Dear Parent,

This is to bring to your kind notice that your ward studying in our institution, as following fee due.

Adm. No.	1RN18CV001
Name	ABSAR AFZAL MAJEEDI
Class	CIVIL ENGG-1 ST YEAR
Section	
Fee Balance	**19,245.00**
	(Rupees nineteen thousand two hundred forty-five)

Please pay the due fee balances as on or before 09-Feb-2019, Contact Accounts office for any further clarifications/queries.

Thanking You,

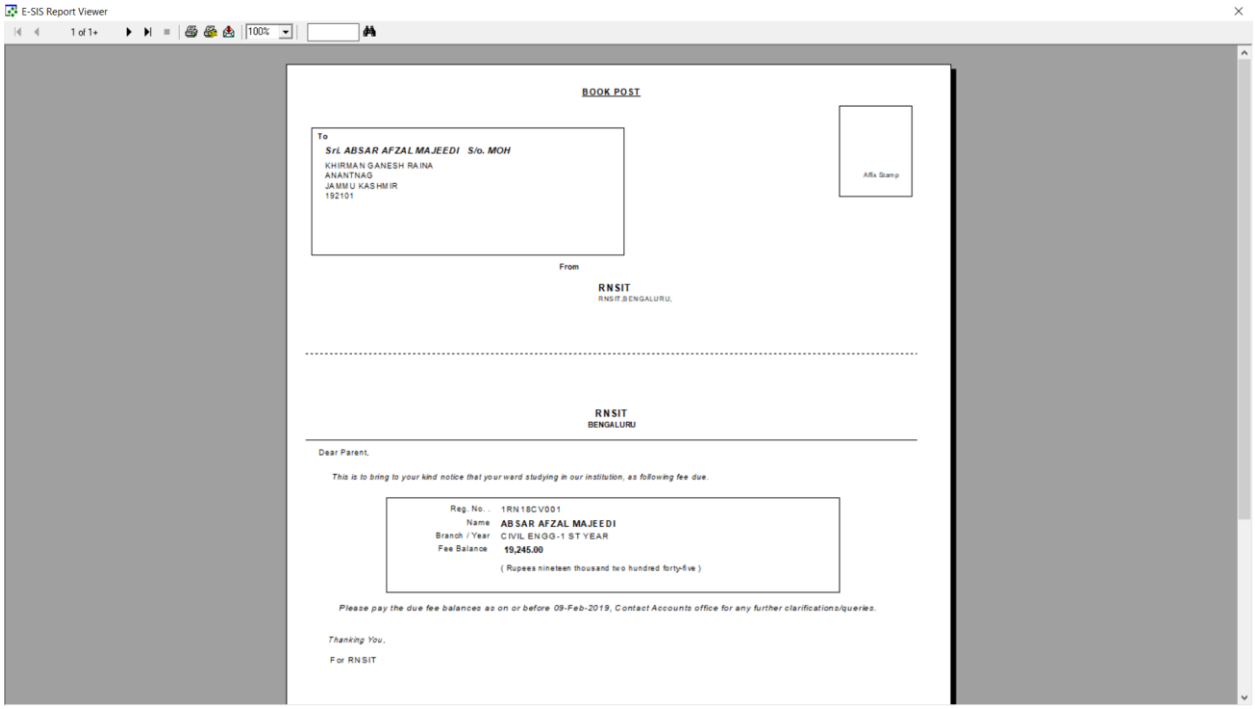
For RNSIT

Principal/Accounts In-Charge Officer

Note :

Payment should be made thr. account payee cheque/D.D.

6.2.18 Fee Balance Reminder Letter (Summary) - Post


E-SIS Report Viewer

1 of 1+ 100%

BOOK POST

To
Sri. ABSAR AFZAL MAJEEDI S/o. MOH
KHIRMAN GANESH RAINA
ANANTNAG
JAMMU KASHMIR
192101

Affix Stamp

From

RNSIT
RNSIT,BENGALURU,

RNSIT
BENGALURU

Dear Parent,

This is to bring to your kind notice that your ward studying in our institution, as following fee due.

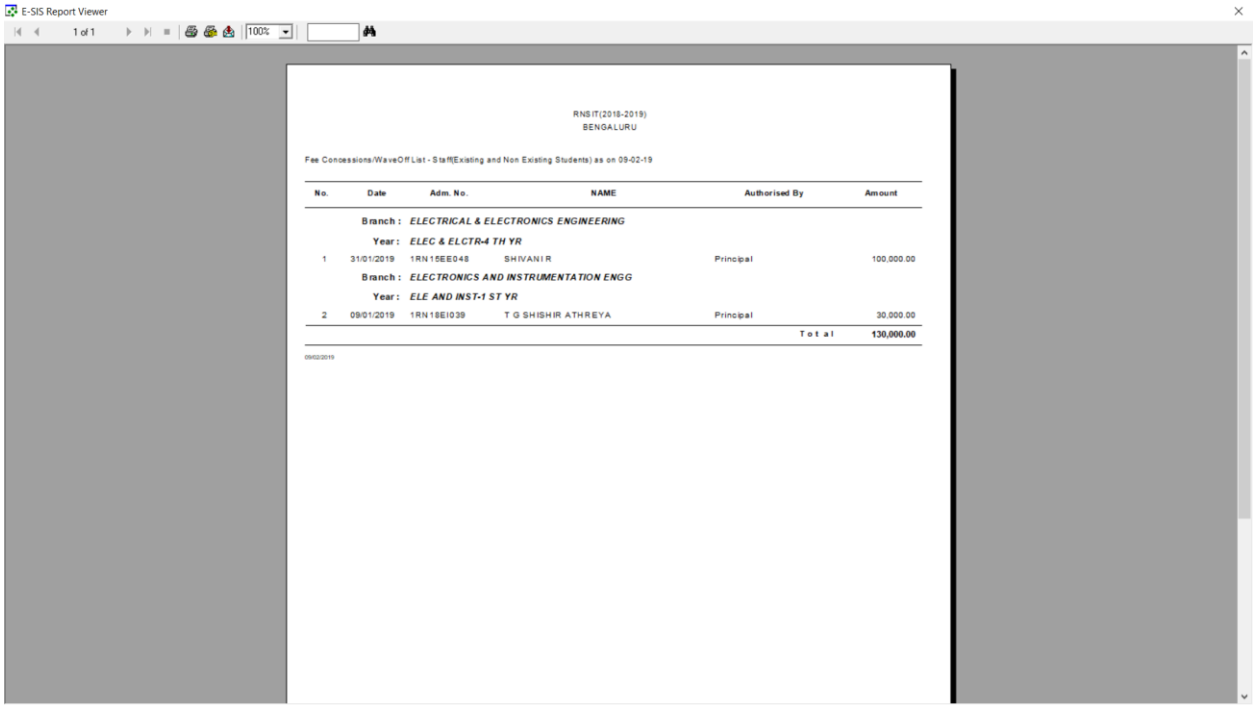
Reg. No. .	1RN18CV001
Name	**ABSAR AFZAL MAJEEDI**
Branch /Year	CIVIL ENGG-1 ST YEAR
Fee Balance	**19,245.00**
	(Rupees nineteen thousand two hundred forty-five)

Please pay the due fee balances as on or before 09-Feb-2019, Contact Accounts office for any further clarifications/queries.

Thanking You,

For RNSIT

6.2.19 Fee Concessions / Wave-Off List - Staff


E-SIS Report Viewer

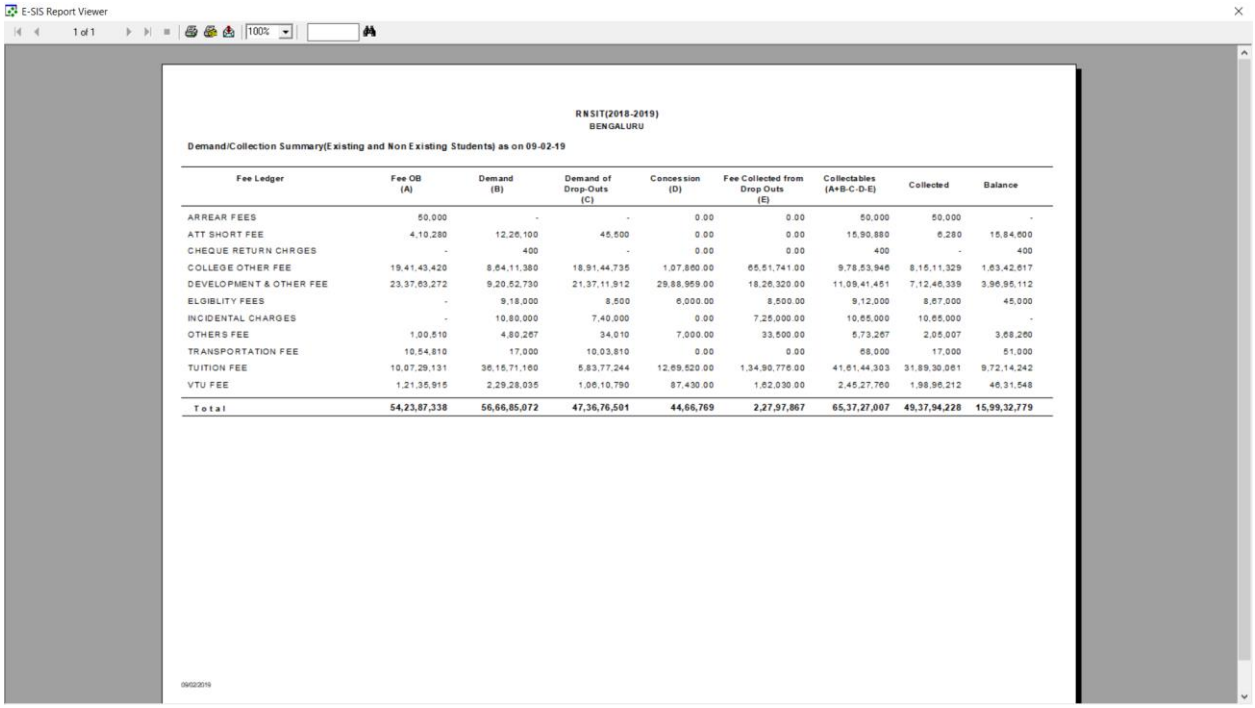
1 of 1 100%

RNSIT(2018-2019)
BENGALURU

Fee Concessions/WaveOff List - Staff(Existing and Non Existing Students) as on 09-02-19

No.	Date	Adm. No.	NAME	Authorised By	Amount
	Branch :	*ELECTRICAL & ELECTRONICS ENGINEERING*			
	Year :	*ELEC & ELCTR-4 TH YR*			
1	31/01/2019	1RN15EE048	SHIVANI R	Principal	100,000.00
	Branch :	*ELECTRONICS AND INSTRUMENTATION ENGG*			
	Year :	*ELE AND INST-1 ST YR*			
2	09/01/2019	1RN18EI039	T G SHISHIR ATHREYA	Principal	30,000.00
				Total	130,000.00

09/02/2019


E-SIS Report Viewer

1 of 1 100%

RNSIT(2018-2019)
BENGALURU

Demand/Collection Summary(Existing and Non Existing Students) as on 09-02-19

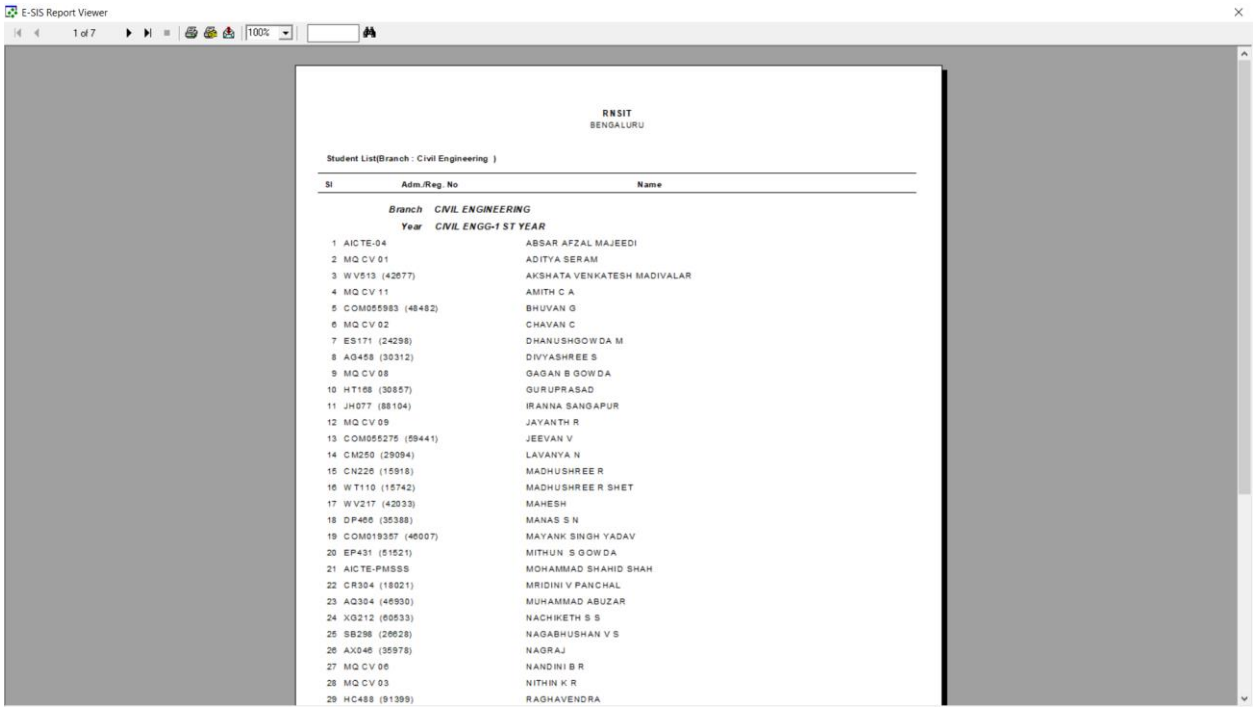
Fee Ledger	Fee OB (A)	Demand (B)	Demand of Drop-Outs (C)	Concession (D)	Fee Collected from Drop Outs (E)	Collectables (A+B-C-D-E)	Collected	Balance
ARREAR FEES	50,000	-	-	0.00	0.00	50,000	50,000	-
ATT SHORT FEE	4,10,280	12,26,100	45,500	0.00	0.00	15,90,880	6,280	15,84,600
CHEQUE RETURN CHRGES	-	400	-	0.00	0.00	400	-	400
COLLEGE OTHER FEE	19,41,43,420	8,64,11,380	18,91,44,735	1,07,860.00	65,51,741.00	9,78,53,946	8,15,11,329	1,63,42,617
DEVELOPMENT & OTHER FEE	23,37,63,272	9,20,52,730	21,37,11,912	29,88,959.00	18,26,320.00	11,09,41,451	7,12,46,339	3,96,95,112
ELGIBLITY FEES	-	9,18,000	8,500	6,000.00	8,500.00	9,12,000	8,67,000	45,000
INCIDENTAL CHARGES	-	10,80,000	7,40,000	0.00	7,25,000.00	10,65,000	10,65,000	-
OTHERS FEE	1,00,510	4,80,267	34,010	7,000.00	33,500.00	5,73,267	2,05,007	3,68,260
TRANSPORTATION FEE	10,54,810	17,000	10,03,810	0.00	0.00	68,000	17,000	51,000
TUITION FEE	10,07,29,131	36,15,71,160	5,83,77,244	12,69,520.00	1,34,90,776.00	41,61,44,303	31,89,30,061	9,72,14,242
VTU FEE	1,21,35,915	2,29,28,035	1,06,10,790	87,430.00	1,62,030.00	2,45,27,760	1,98,96,212	46,31,548
Total	54,23,87,338	56,66,85,072	47,36,76,501	44,66,769	2,27,97,867	65,37,27,007	49,37,94,228	15,99,32,779

09/02/2019

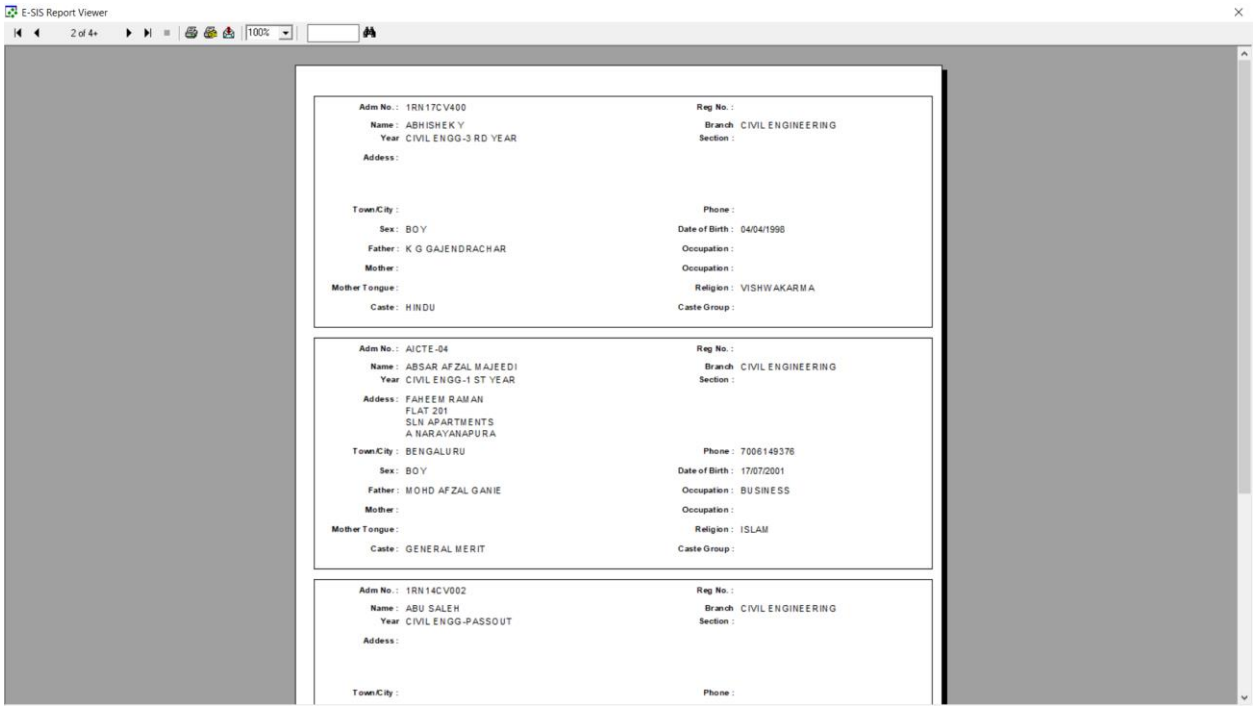
6.3 Student Reports

6.3.1 Student List

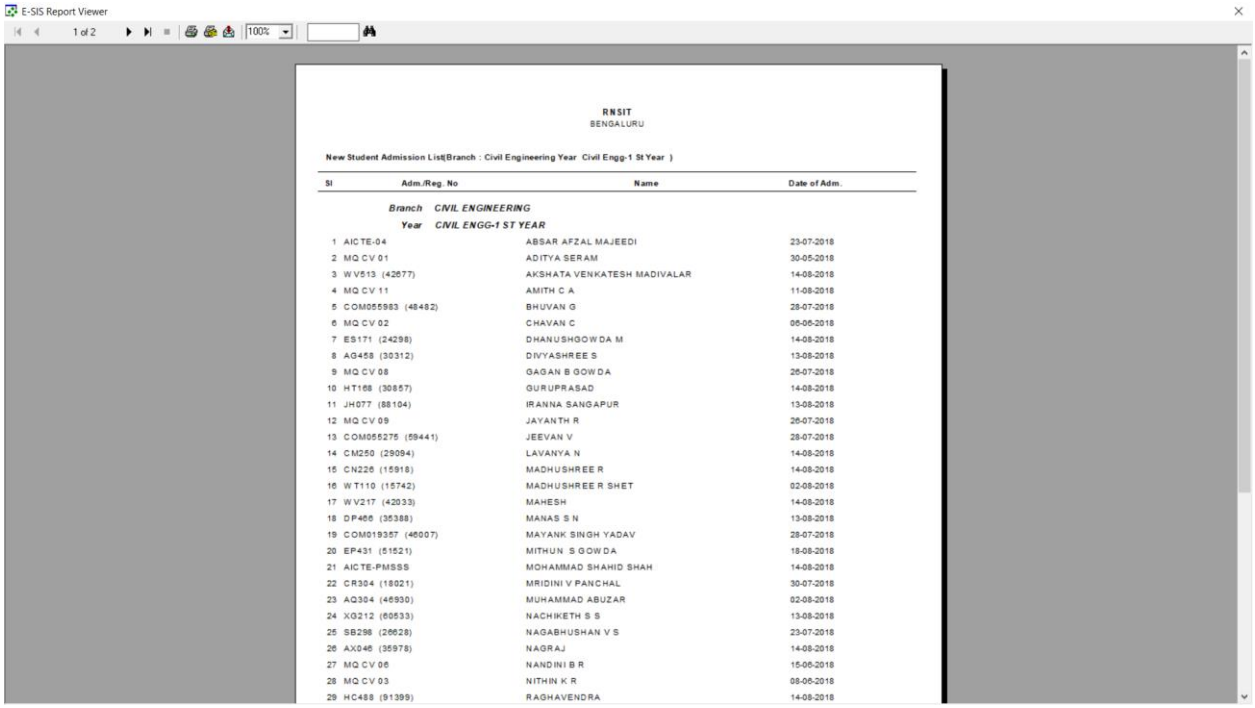
This list will not have student names who are **Not Eligible**



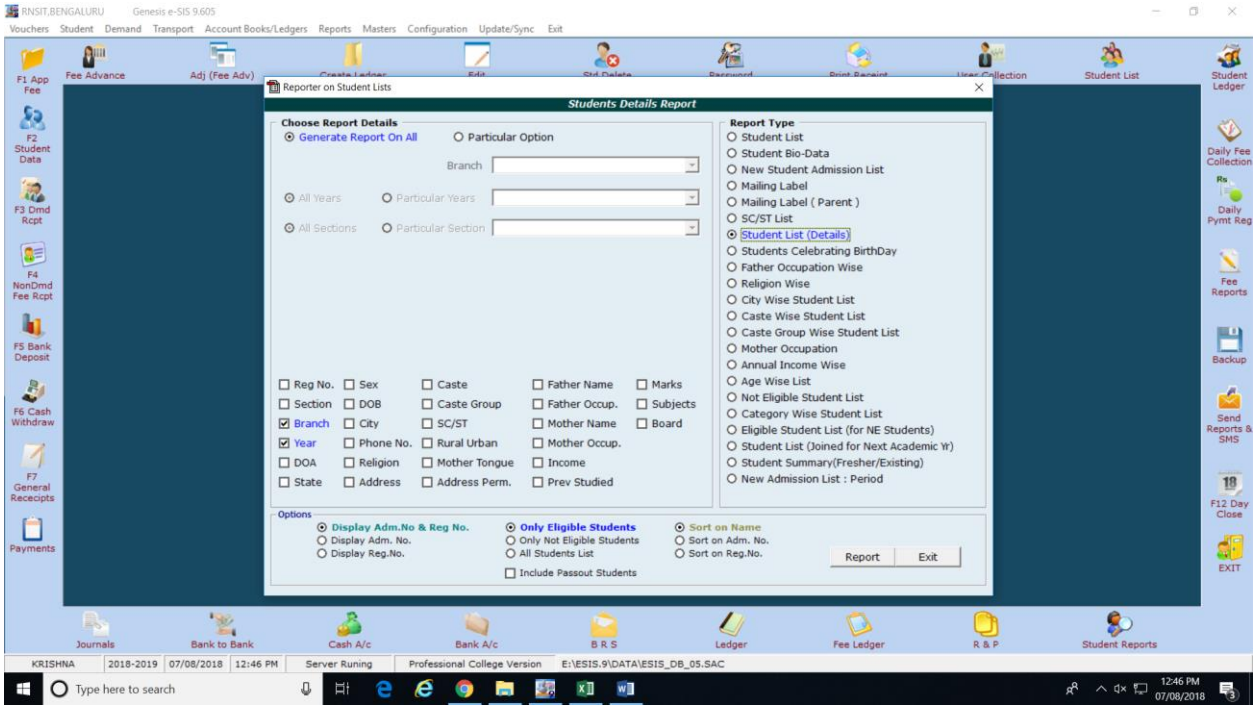
6.3.2 Student Bio-Data



6.3.3 New Student Admission List

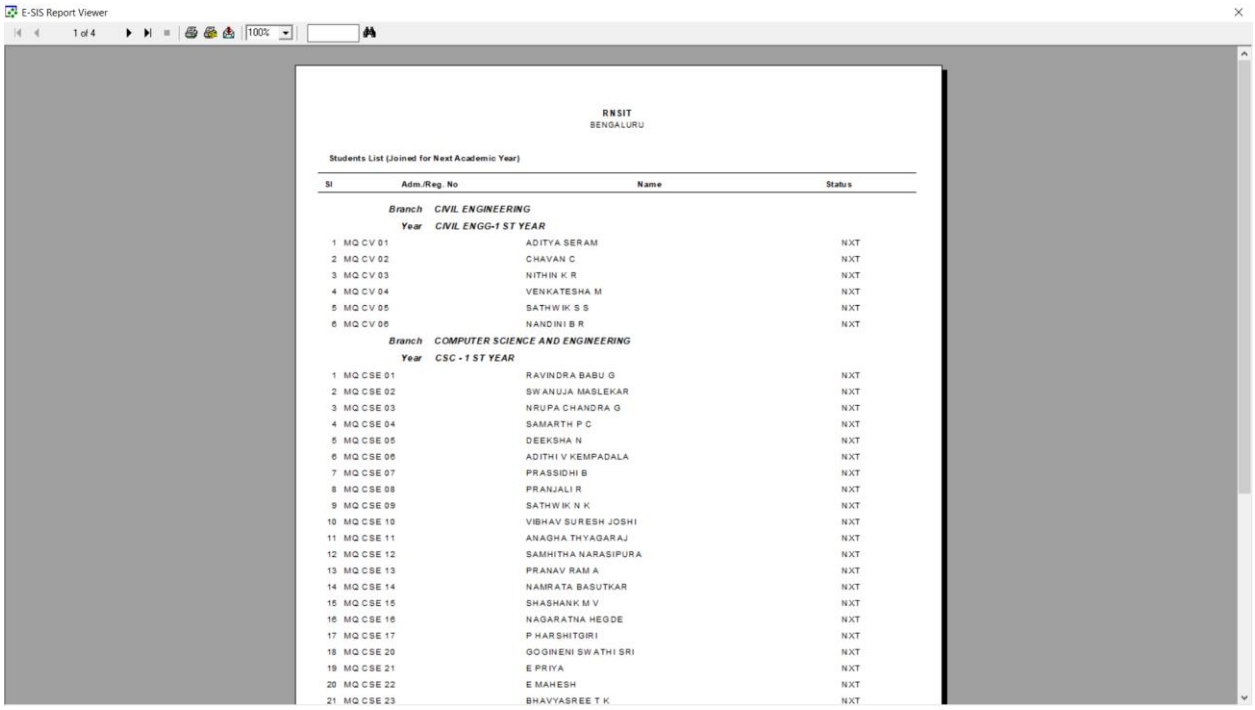


6.3.7 Student List (Details)



Select the required fields and then click on Report

6.3.20 Student List (Joined for Next Academic Year)

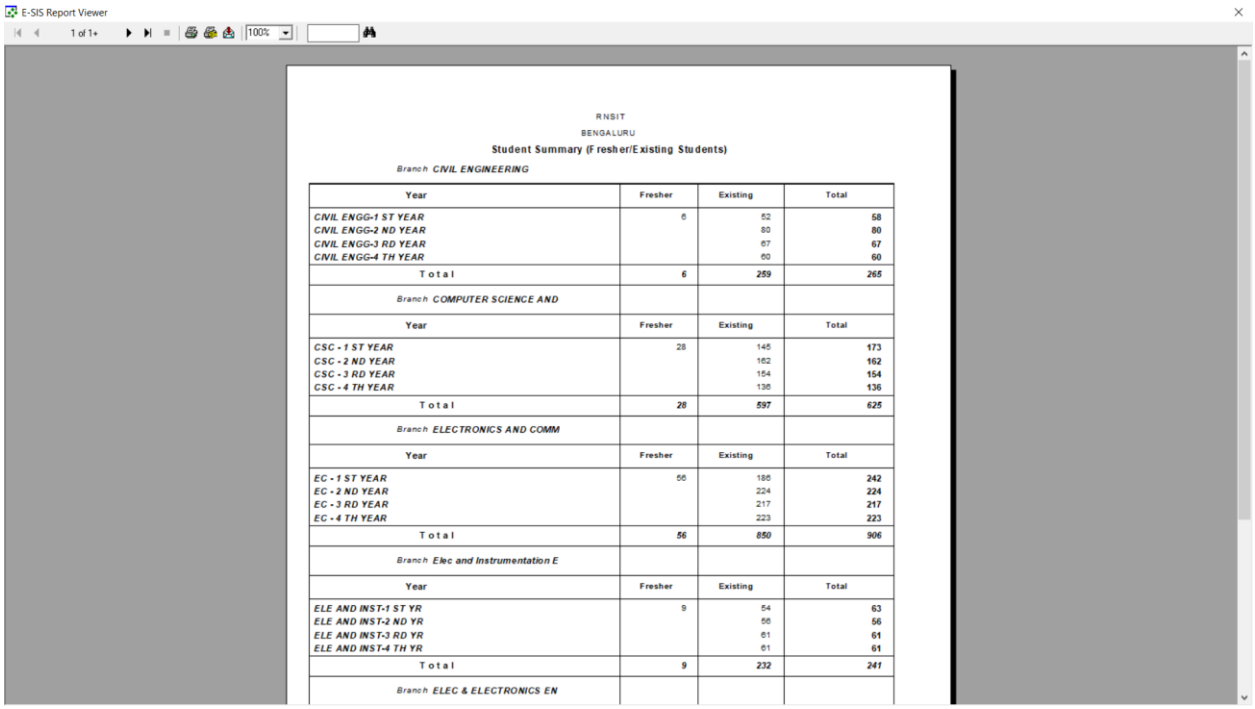


RNSIT
BENGALURU

Students List (Joined for Next Academic Year)

Sl	Adm./Reg. No	Name	Status
	Branch CIVIL ENGINEERING		
	Year CIVIL ENGG-1 ST YEAR		
1	MQCV01	ADITYA SERAM	NXT
2	MQCV02	CHAVAN C	NXT
3	MQCV03	NITHIN K R	NXT
4	MQCV04	VENKATESHA M	NXT
5	MQCV05	SATHWIK S S	NXT
6	MQCV06	NANDINI B R	NXT
	Branch COMPUTER SCIENCE AND ENGINEERING		
	Year CSC - 1 ST YEAR		
1	MQCSE01	RAVINDRA BABU G	NXT
2	MQCSE02	SWANUJA MASLEKAR	NXT
3	MQCSE03	NRUPA CHANDRA G	NXT
4	MQCSE04	SAMARTH P C	NXT
5	MQCSE05	DEEKSHA N	NXT
6	MQCSE06	ADITHI V KEMPADALA	NXT
7	MQCSE07	PRASSIDHI B	NXT
8	MQCSE08	PRANJALI R	NXT
9	MQCSE09	SATHWIK N K	NXT
10	MQCSE10	VIBHAV SURESH JOSHI	NXT
11	MQCSE11	ANAGHA THYAGARAJ	NXT
12	MQCSE12	SAMHITHA NARASIPURA	NXT
13	MQCSE13	PRANAV RAM A	NXT
14	MQCSE14	NAMRATA BASUTKAR	NXT
15	MQCSE15	SHASHANK M V	NXT
16	MQCSE16	NAGARATNA HEGDE	NXT
17	MQCSE17	P HARSHITGIRI	NXT
18	MQCSE20	GOGINENI SWATHI SRI	NXT
19	MQCSE21	E PRIYA	NXT
20	MQCSE22	E MAHESH	NXT
21	MQCSE23	BHAVYASREE T K	NXT

6.3.21 Student Summary (Fresher/Existing)


E-SIS Report Viewer

1 of 1+ 100%

RNSIT

BENGALURU

Student Summary (Fresher/Existing Students)

Branch ***CIVIL ENGINEERING***

Year	Fresher	Existing	Total
CIVIL ENGG-1 ST YEAR	6	52	58
CIVIL ENGG-2 ND YEAR		80	80
CIVIL ENGG-3 RD YEAR		67	67
CIVIL ENGG-4 TH YEAR		60	60
Total	6	259	265

Branch ***COMPUTER SCIENCE AND***

Year	Fresher	Existing	Total
CSC - 1 ST YEAR	28	145	173
CSC - 2 ND YEAR		162	162
CSC - 3 RD YEAR		154	154
CSC - 4 TH YEAR		136	136
Total	28	597	625

Branch ***ELECTRONICS AND COMM***

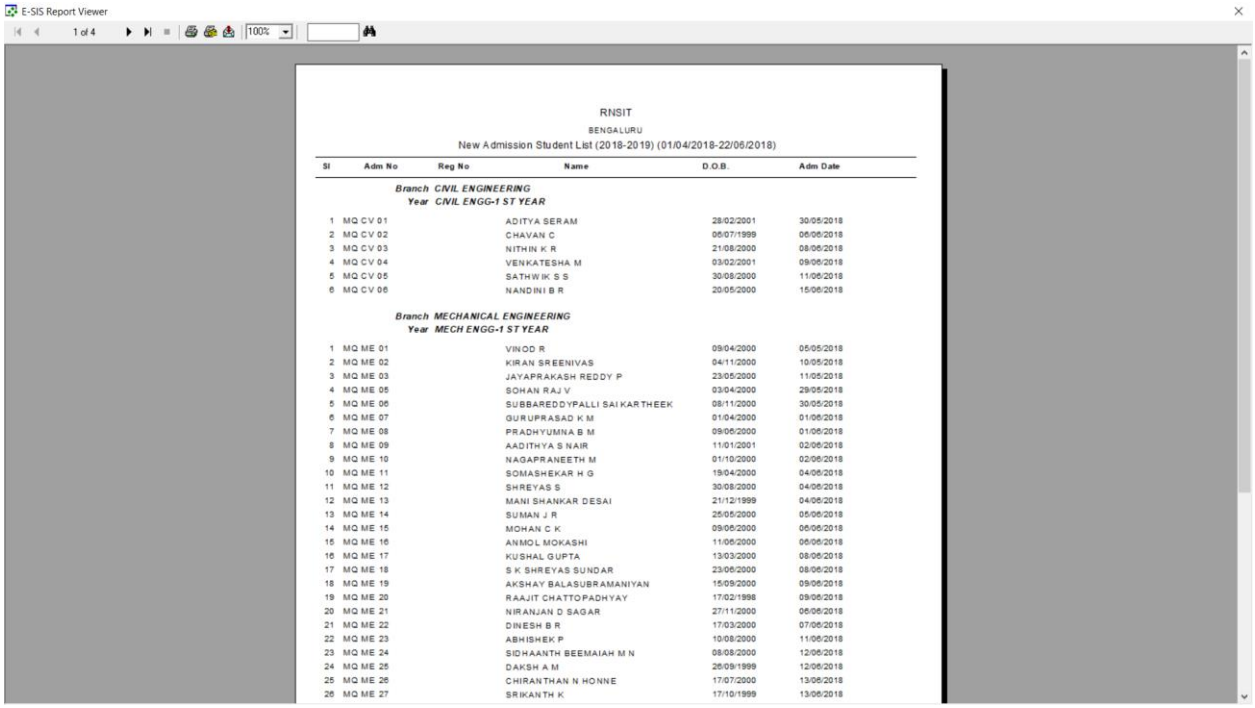
Year	Fresher	Existing	Total
EC - 1 ST YEAR	56	186	242
EC - 2 ND YEAR		224	224
EC - 3 RD YEAR		217	217
EC - 4 TH YEAR		223	223
Total	56	850	906

Branch ***Elec and Instrumentation E***

Year	Fresher	Existing	Total
ELE AND INST-1 ST YR	9	54	63
ELE AND INST-2 ND YR		56	56
ELE AND INST-3 RD YR		61	61
ELE AND INST-4 TH YR		61	61
Total	9	232	241

Branch ***ELEC & ELECTRONICS EN***

6.3.22 New Admission List: Period


E-SIS Report Viewer

1 of 4 100%

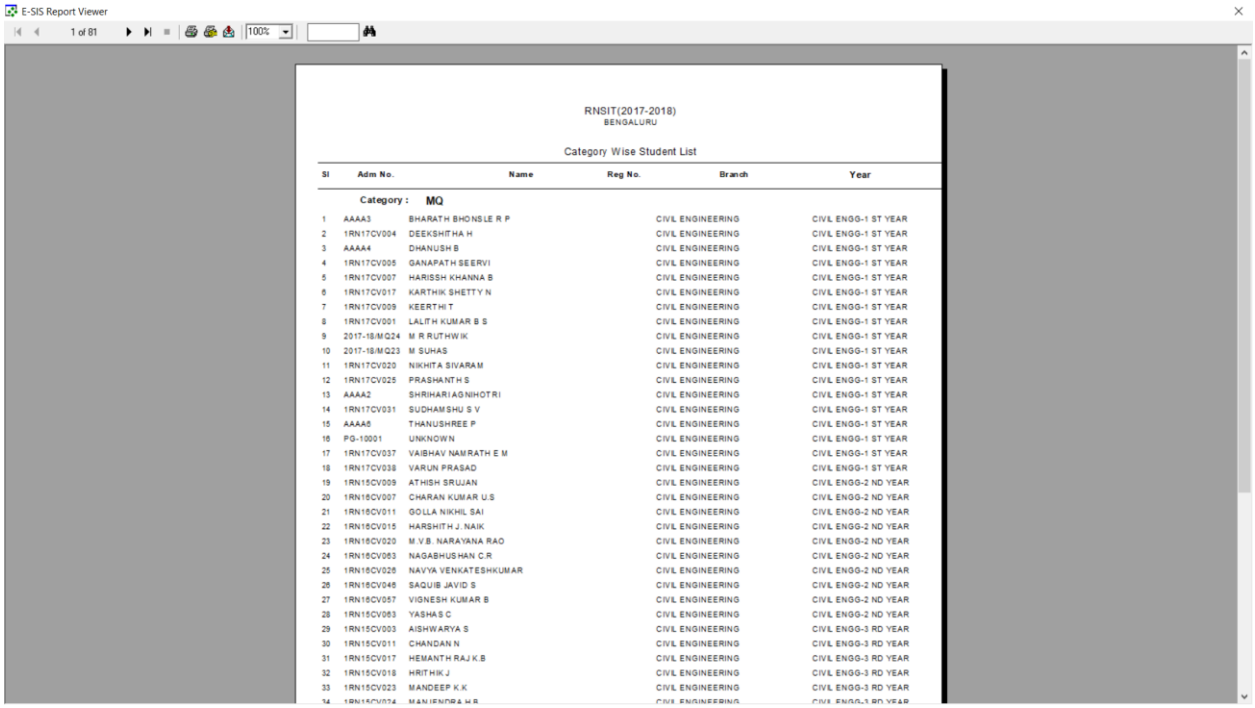
RNSIT

BENGALURU

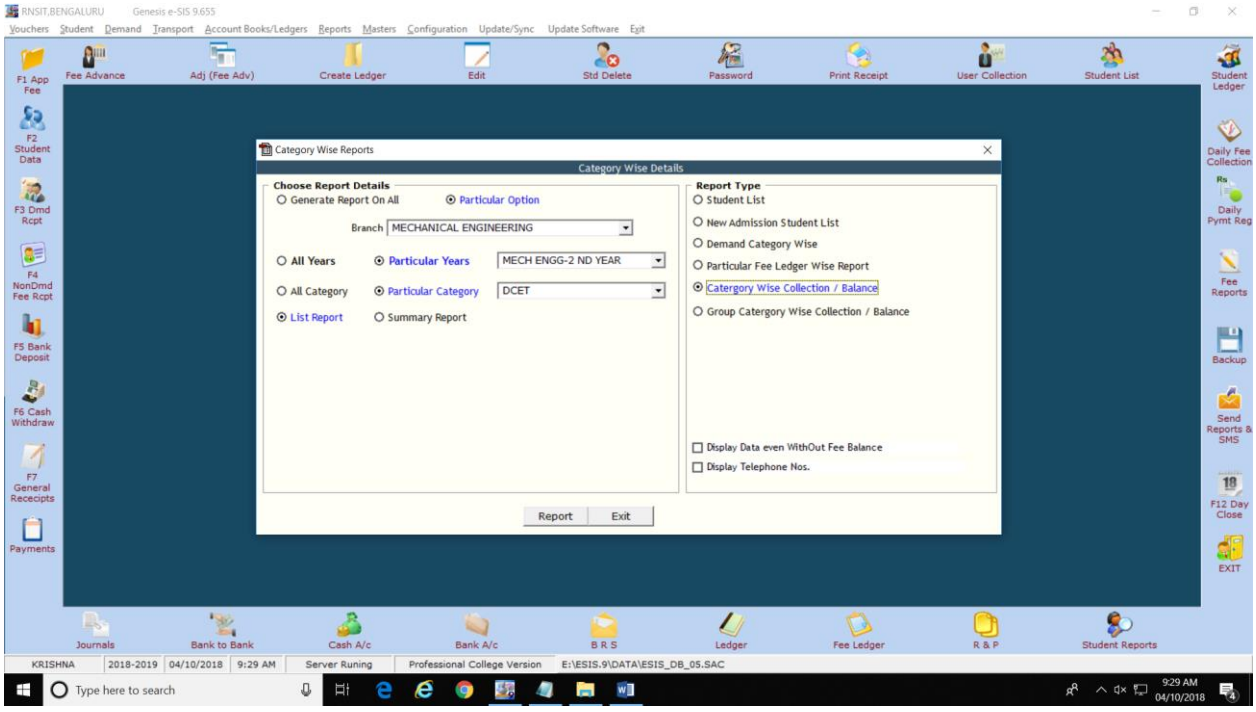
New Admission Student List (2018-2019) (01/04/2018-22/06/2018)

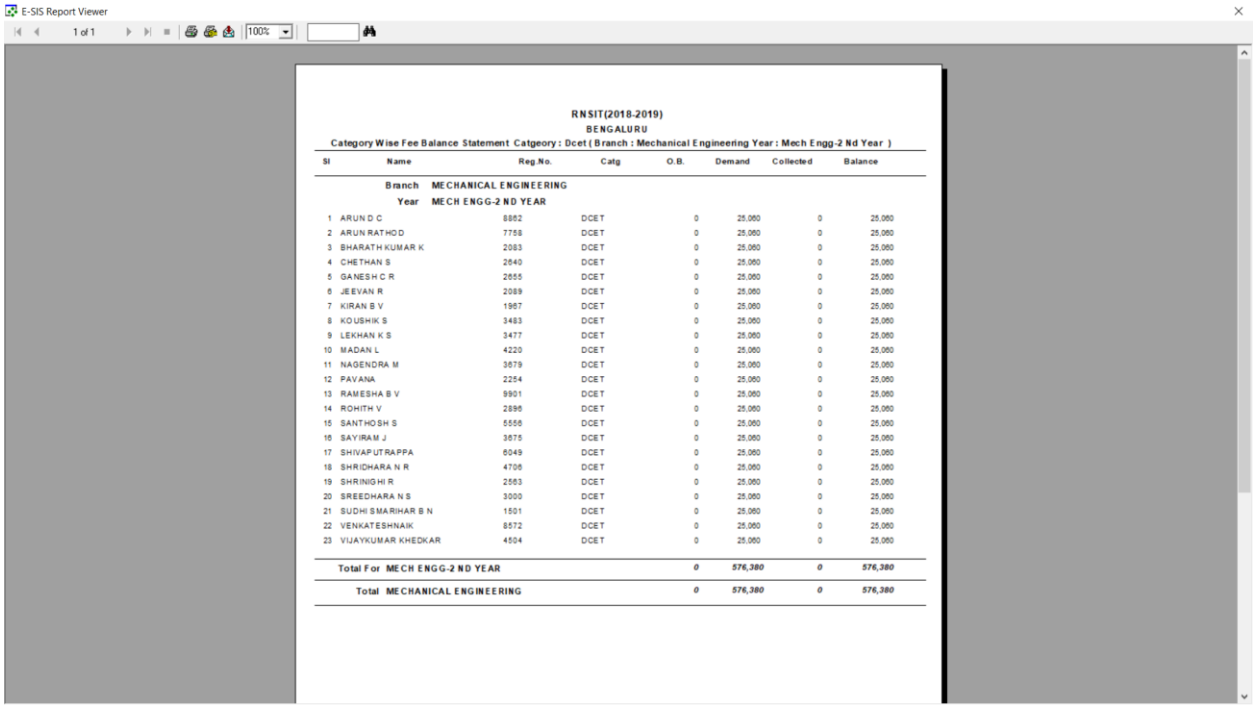
Sl	Adm No	Reg No	Name	D.O.B.	Adm Date
		Branch ***CIVIL ENGINEERING***			
		Year ***CIVIL ENGG-1 ST YEAR***			
1	MQ CV 01		ADITYA SERAM	28/02/2001	30/05/2018
2	MQ CV 02		CHAVAN C	05/07/1999	06/06/2018
3	MQ CV 03		NITHIN K R	21/08/2000	08/06/2018
4	MQ CV 04		VENKATESHA M	03/02/2001	09/06/2018
5	MQ CV 05		SATHWIK S S	30/08/2000	11/06/2018
6	MQ CV 06		NANDINI B R	20/05/2000	15/06/2018
		Branch ***MECHANICAL ENGINEERING***			
		Year ***MECH ENGG-1 ST YEAR***			
1	MQ ME 01		VINOD R	09/04/2000	05/05/2018
2	MQ ME 02		KIRAN SREENIVAS	04/11/2000	10/05/2018
3	MQ ME 03		JAYAPRAKASH REDDY P	23/05/2000	11/06/2018
4	MQ ME 05		SOHAN RAJ V	03/04/2000	29/05/2018
5	MQ ME 06		SUBBAREDDYPALLI SAI KARTHEEK	08/11/2000	30/05/2018
6	MQ ME 07		GURUPRASAD K M	01/04/2000	01/06/2018
7	MQ ME 08		PRADHYUMNA B M	09/06/2000	01/06/2018
8	MQ ME 09		AADITHYA S NAIR	11/01/2001	02/06/2018
9	MQ ME 10		NAGAPRANEETH M	01/10/2000	02/06/2018
10	MQ ME 11		SOMASHEKAR H G	19/04/2000	04/06/2018
11	MQ ME 12		SHREYAS S	30/08/2000	04/06/2018
12	MQ ME 13		MANI SHANKAR DESAI	21/12/1999	04/06/2018
13	MQ ME 14		SUMAN J R	25/05/2000	05/06/2018
14	MQ ME 15		MOHAN C K	09/06/2000	06/06/2018
15	MQ ME 16		ANMOL MOKASHI	11/06/2000	06/06/2018
16	MQ ME 17		KUSHAL GUPTA	13/03/2000	08/06/2018
17	MQ ME 18		S K SHREYAS SUNDAR	23/06/2000	08/06/2018
18	MQ ME 19		AKSHAY BALASUBRAMANIYAN	15/09/2000	09/06/2018
19	MQ ME 20		RAAJIT CHATTOPADHYAY	17/02/1998	09/06/2018
20	MQ ME 21		NIRANJAN D SAGAR	27/11/2000	06/06/2018
21	MQ ME 22		DINESH B R	17/03/2000	07/06/2018
22	MQ ME 23		ABHISHEK P	10/08/2000	11/06/2018
23	MQ ME 24		SIDHAANTH BEEMAIAH M N	08/08/2000	12/06/2018
24	MQ ME 25		DAKSH A M	26/09/1999	12/06/2018
25	MQ ME 26		CHIRANTHAN N HONNE	17/07/2000	13/06/2018
26	MQ ME 27		SRIKANTH K	17/10/1999	13/06/2018

6.6 Category Wise Reports



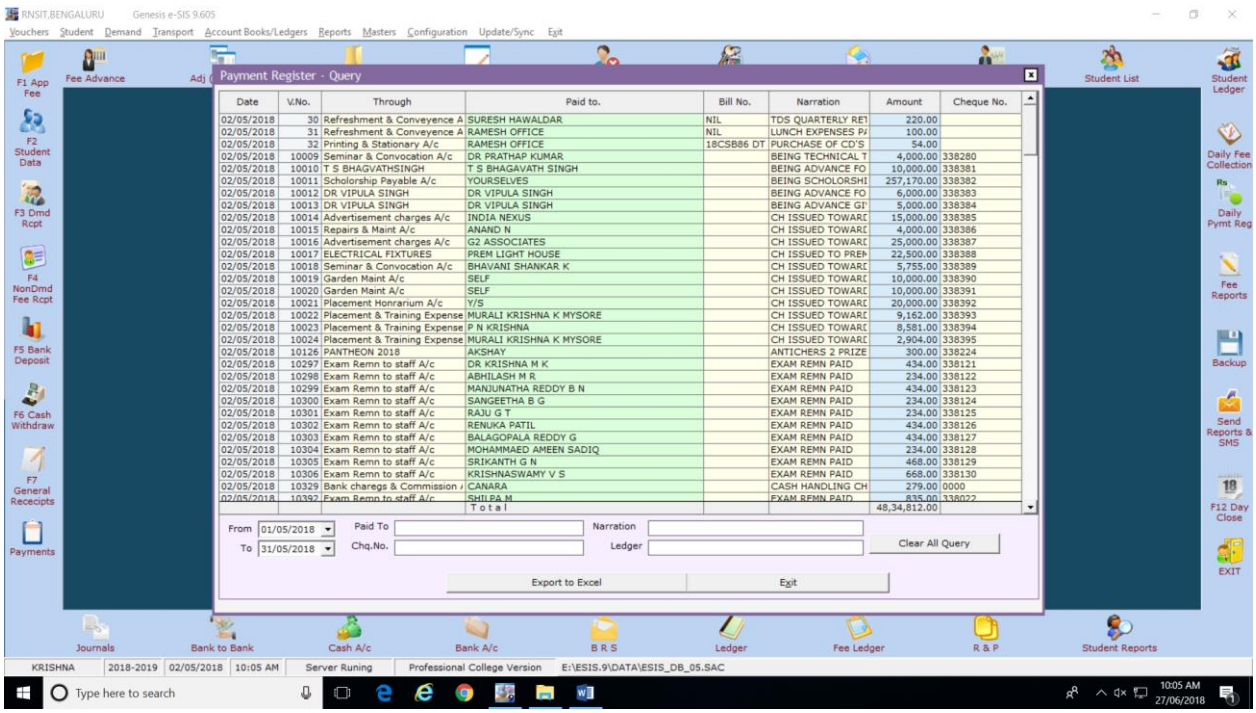
This report gives the fees collected for a particular category





6.14 Payment Registry - Query

Use this option to check those entries which were made earlier, for example we have issued cheque and has been cleared at later date

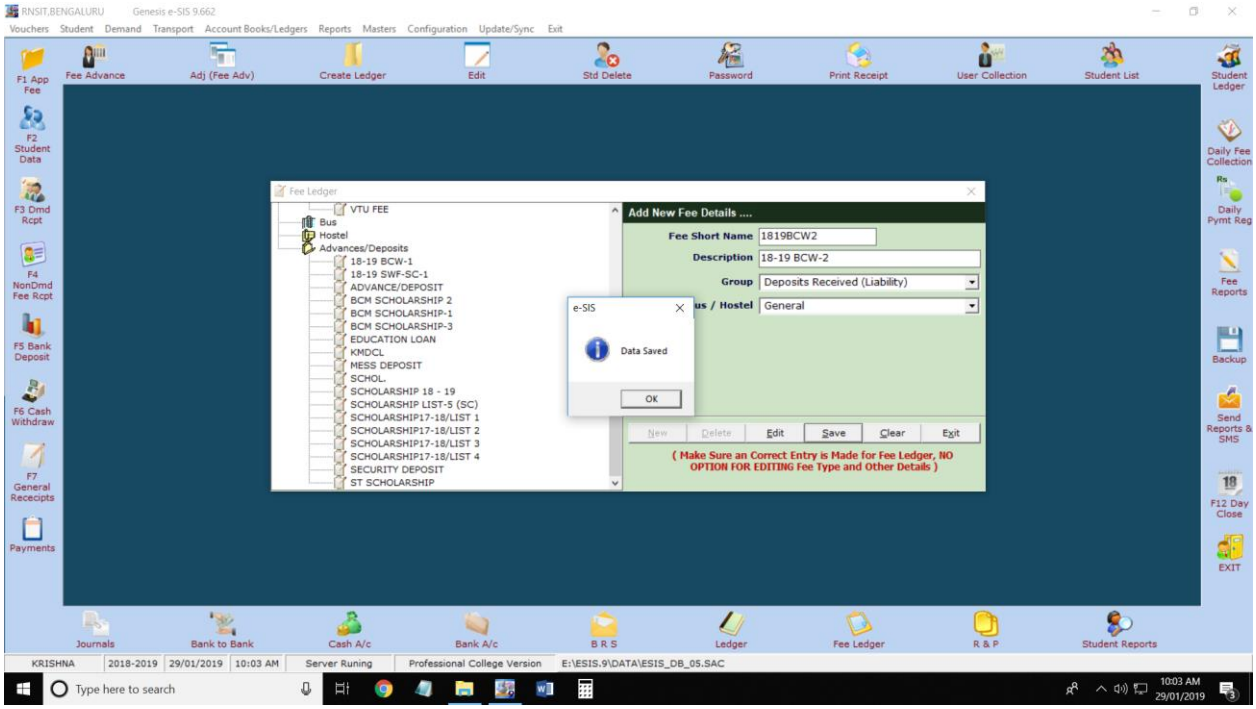


7 Masters

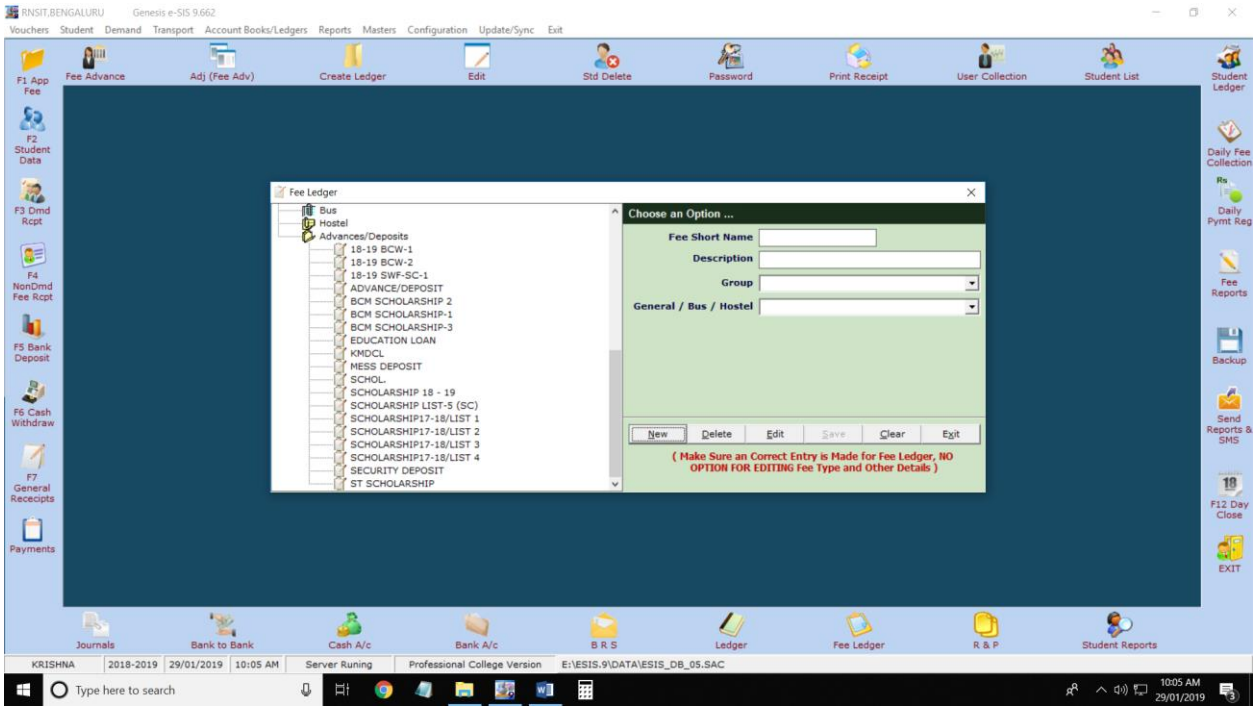
7.1 Fee Ledger

7.1.1 To Add New Fee Ledger

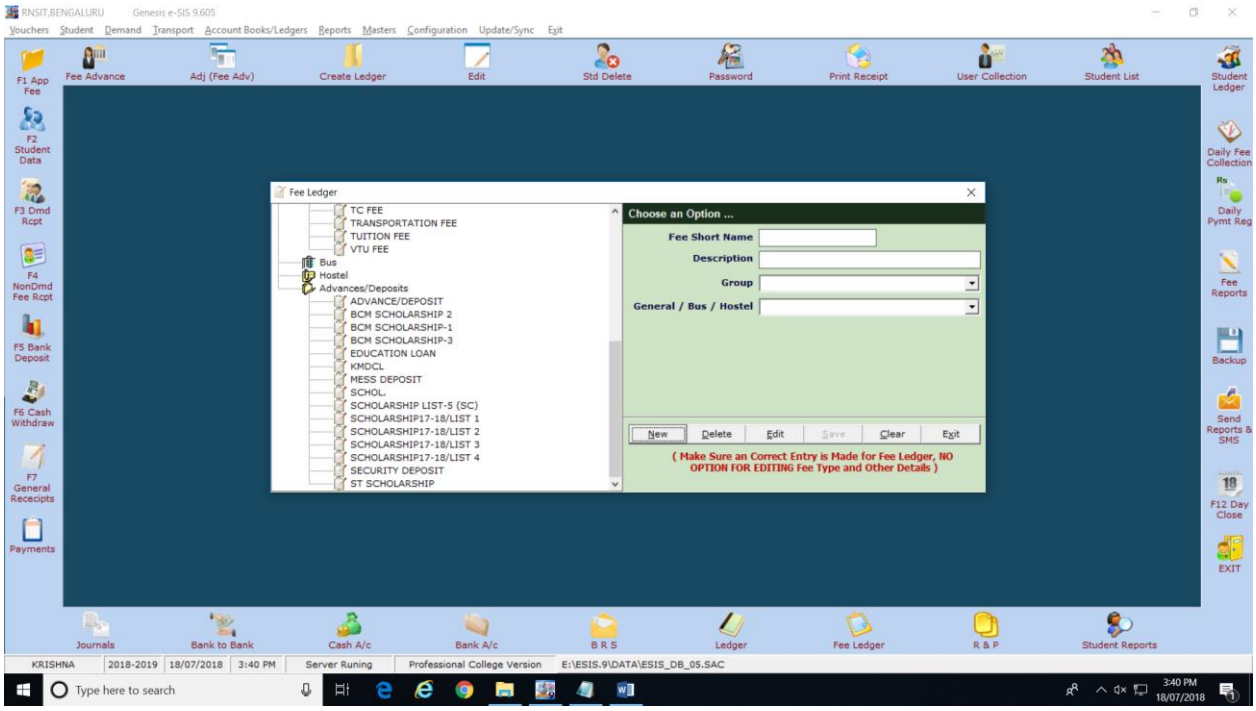
To add any ledger related to Student Fees, which has to be displayed under F3 or F4 option. Adding 18-19 BCW-2 for entering scholarship amount against students.



Ensure the correct group is selected. Once saved the newly added ledger appears under that group. The newly added fee ledger **18-19 BCW-2** appears under **Advances/Deposits** group

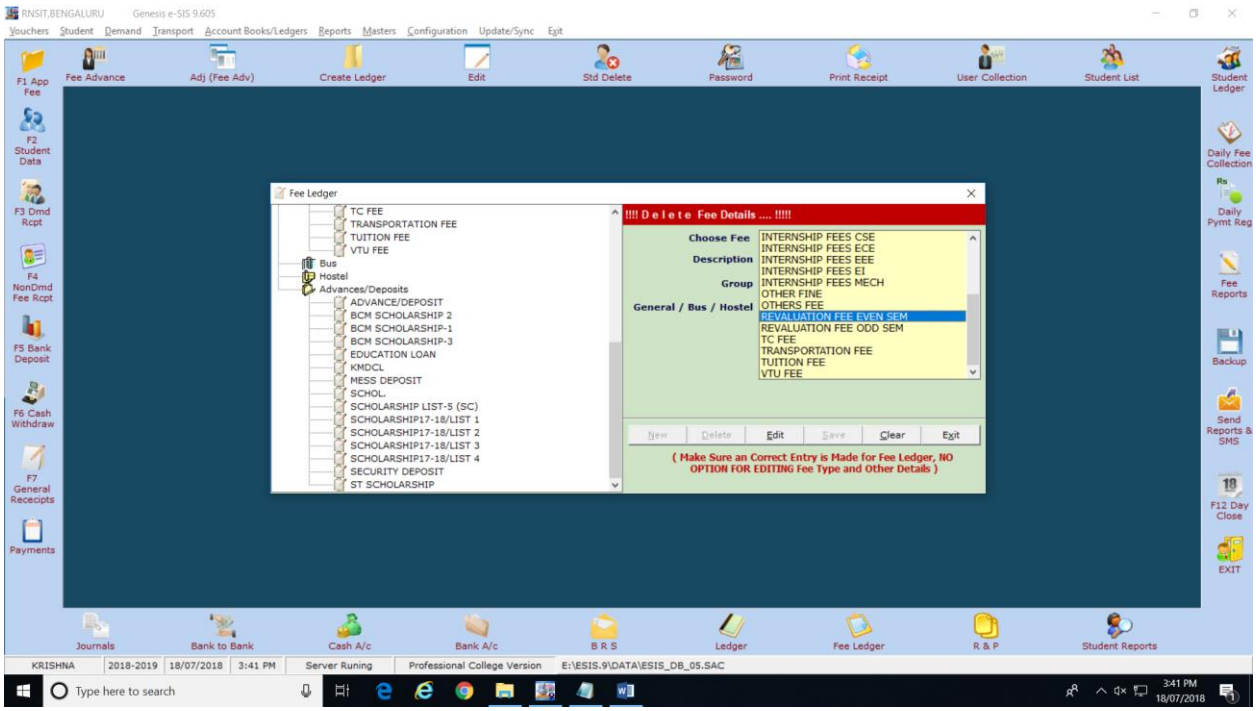


7.1.1 To Delete Fee Ledger

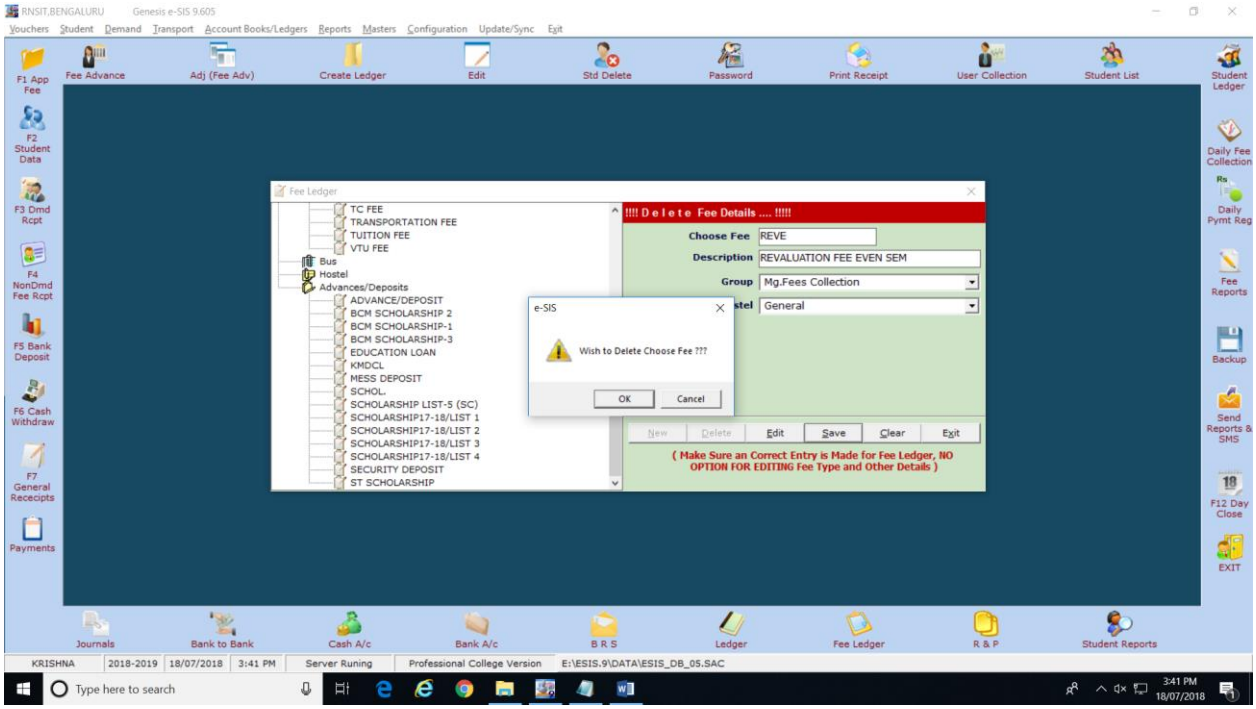


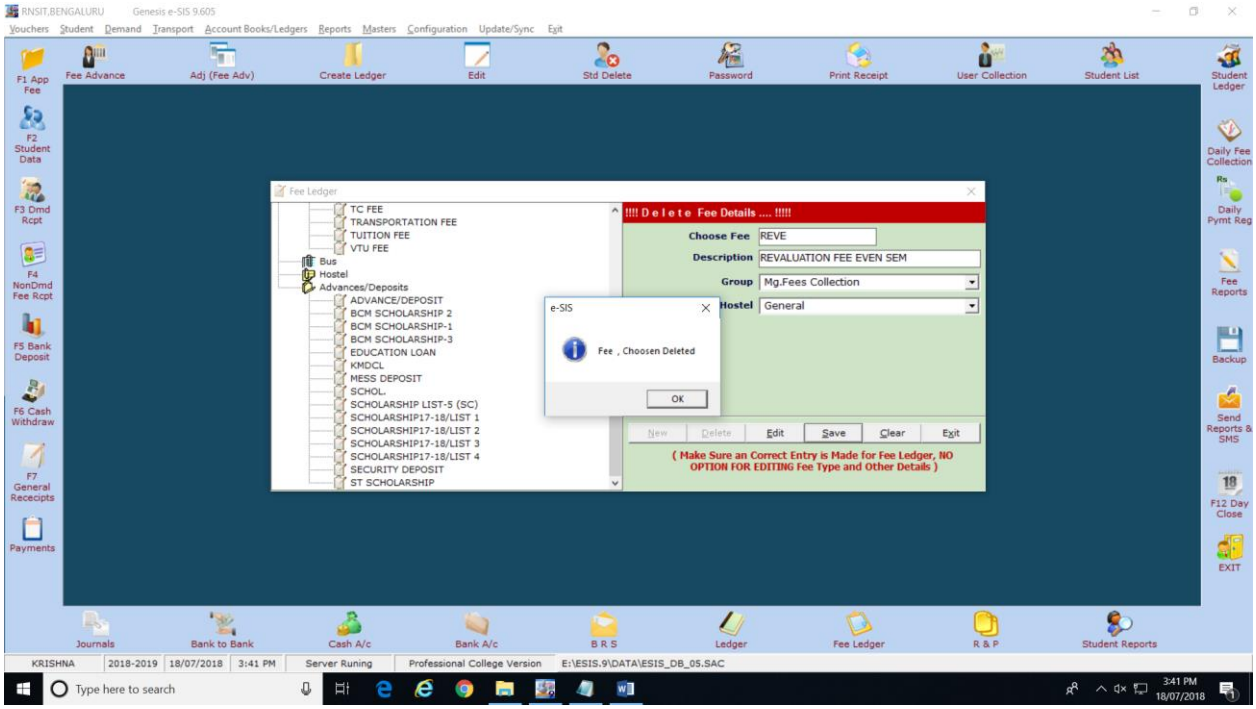
Click on Delete

Select the fee ledger to be deleted



Click on Save to delete the fee





7.4 A/C Ledger

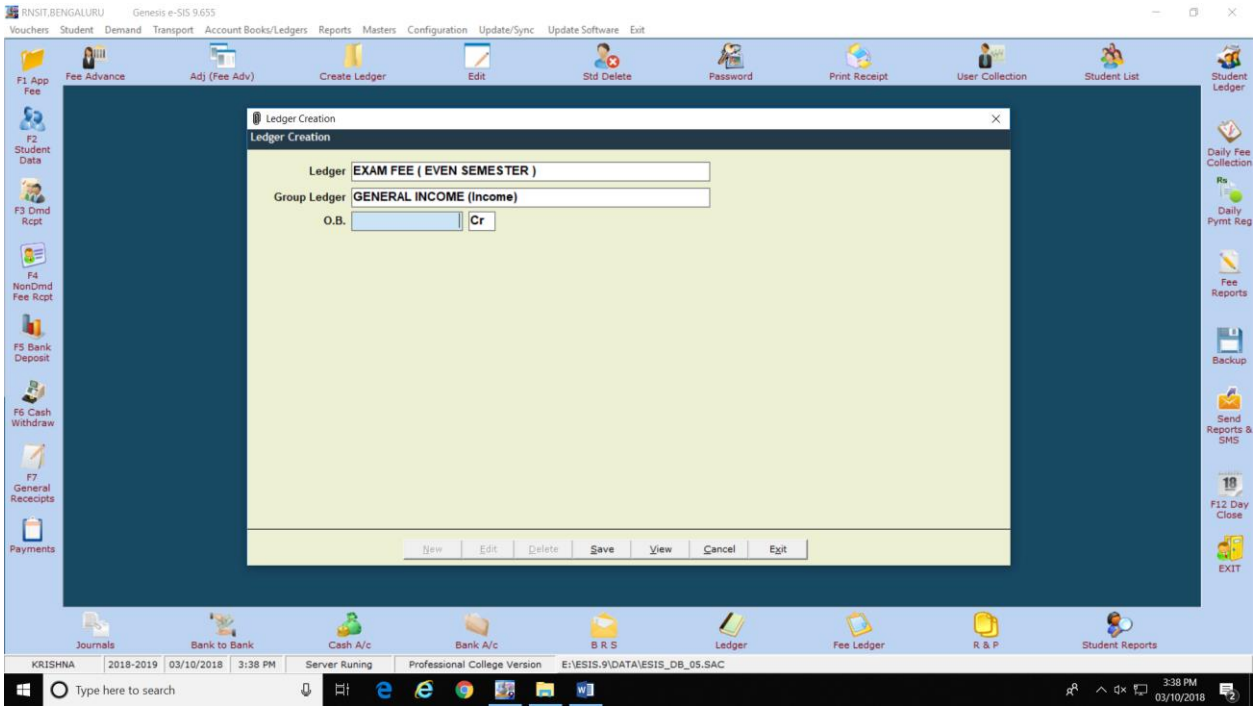
To create new ledger account, say **EXAM FEE (EVEN SEMESTER)**. **Ensure correct Group Ledger is selected**

when we create ledger entry for expenses / income, create without entering opening balance and Dr /Cr just select default, as Dr / Cr doesn't show anywhere

whereas you are creating a ledger which comes under Asset / Liability, then enter the open balance,

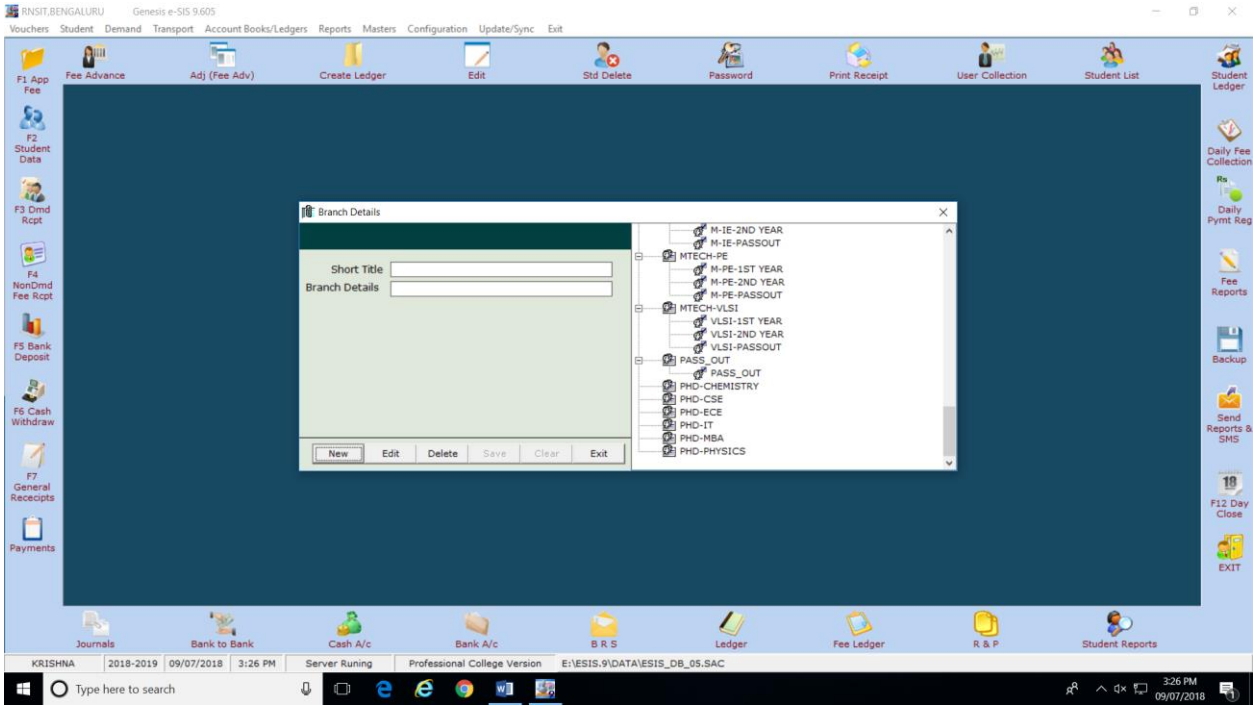
Dr if it's an asset

Cr if it's a liability



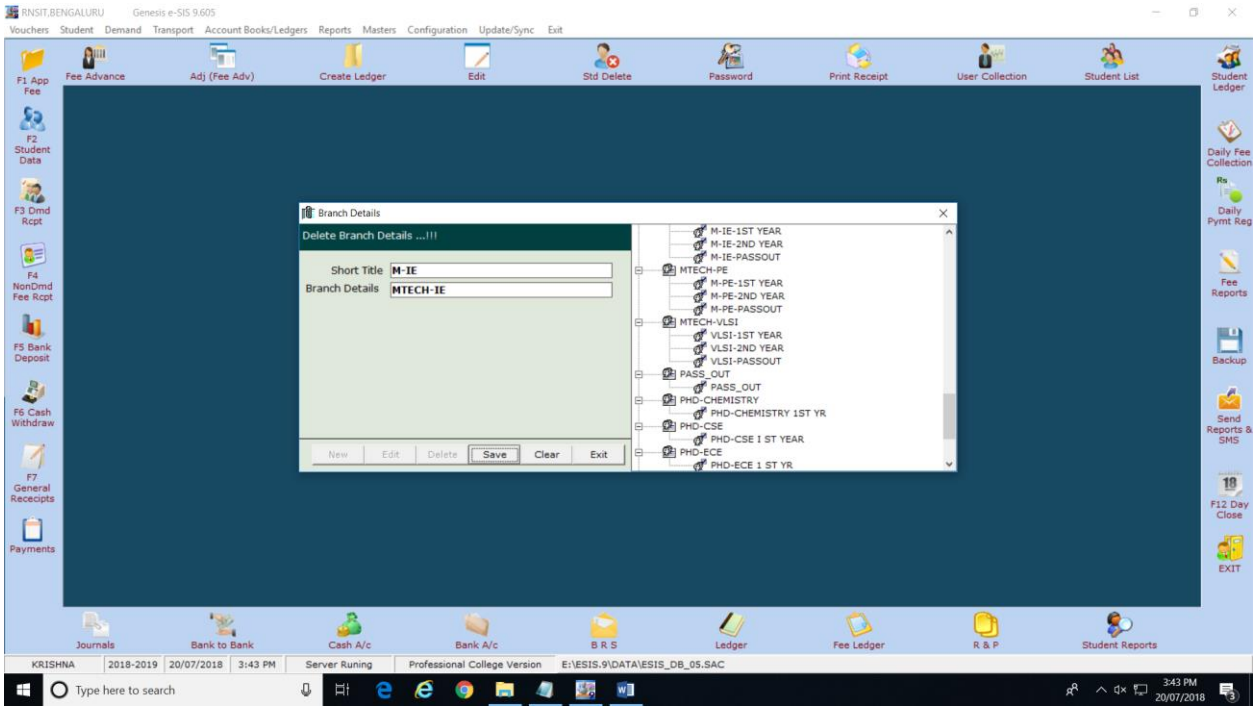
7.7 Branch Details

To create a new branch



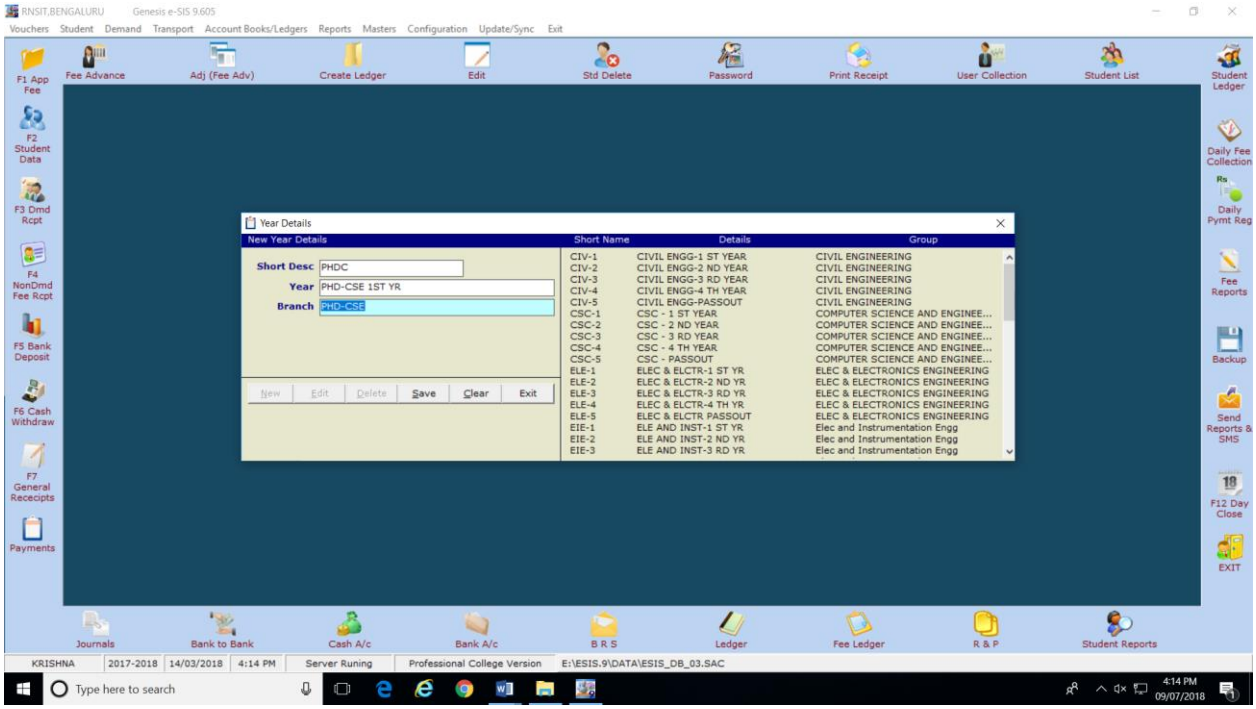
USE THE SAME TO OPTION TO DELETE OR EDIT BRANCH STRUCTURE

SELECT THE BRANCH TO DELETE AND CLICK ON SAVE

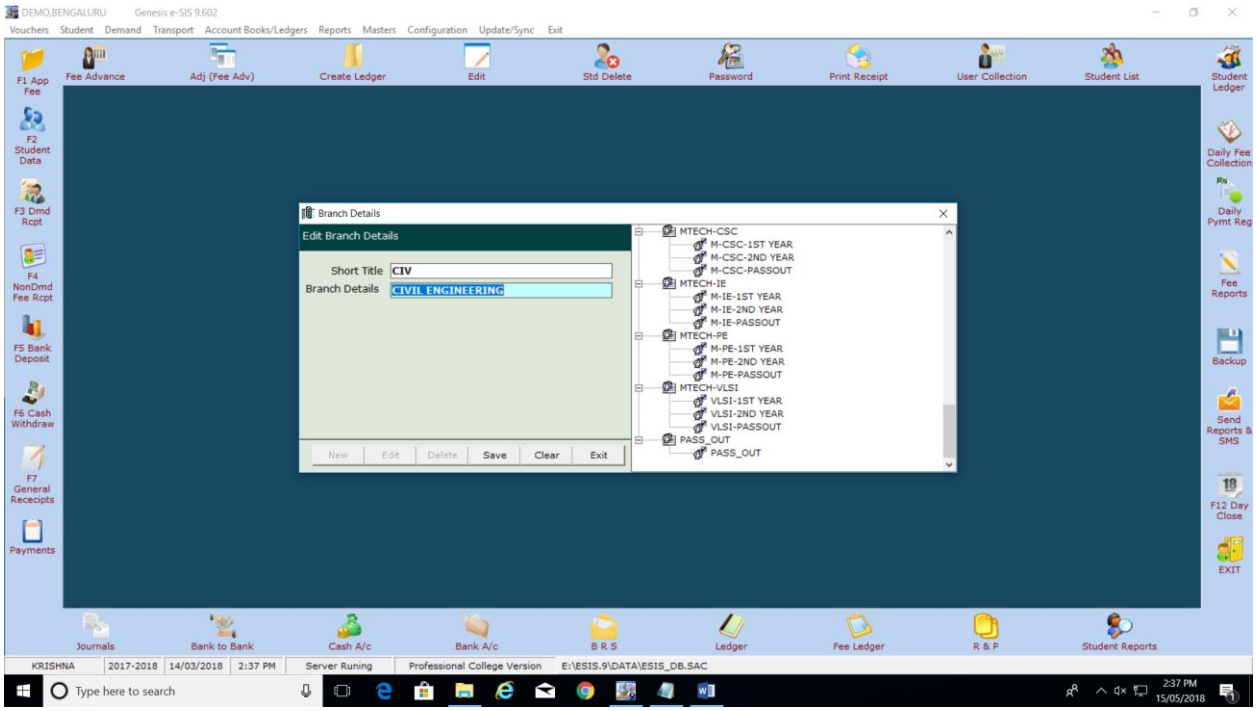


7.8 Study Year Details

To create years for that branch



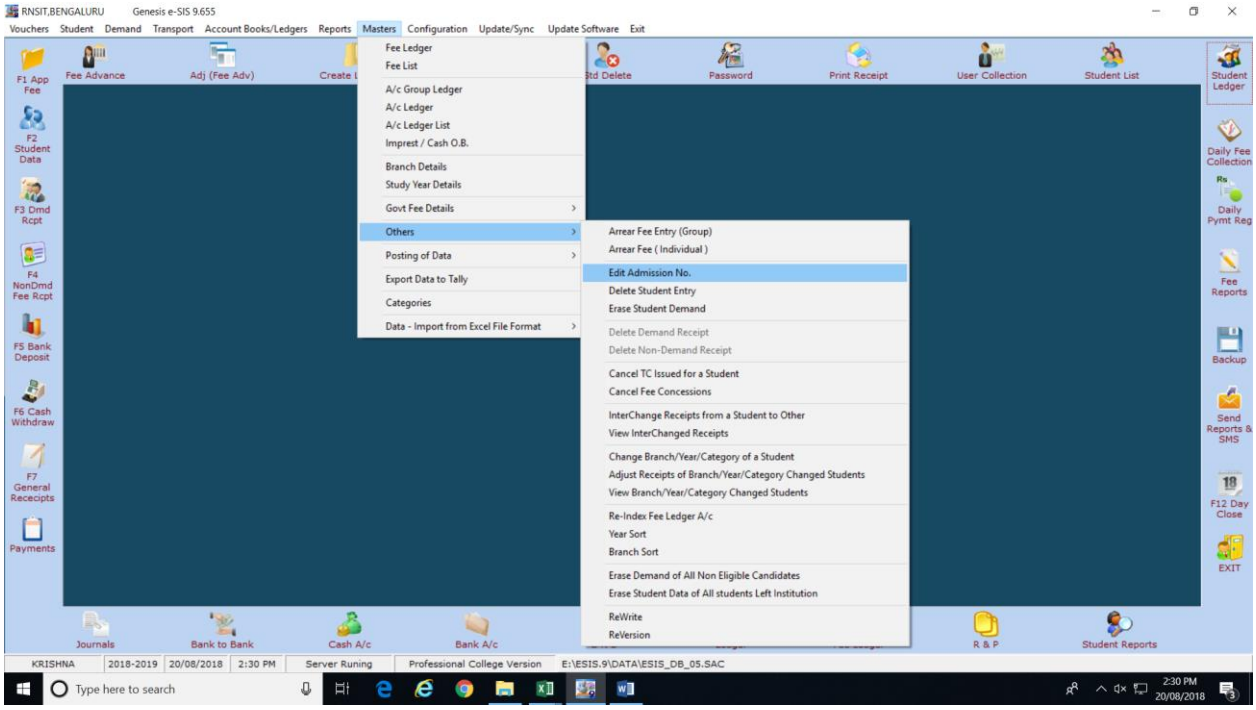
Edit Branch

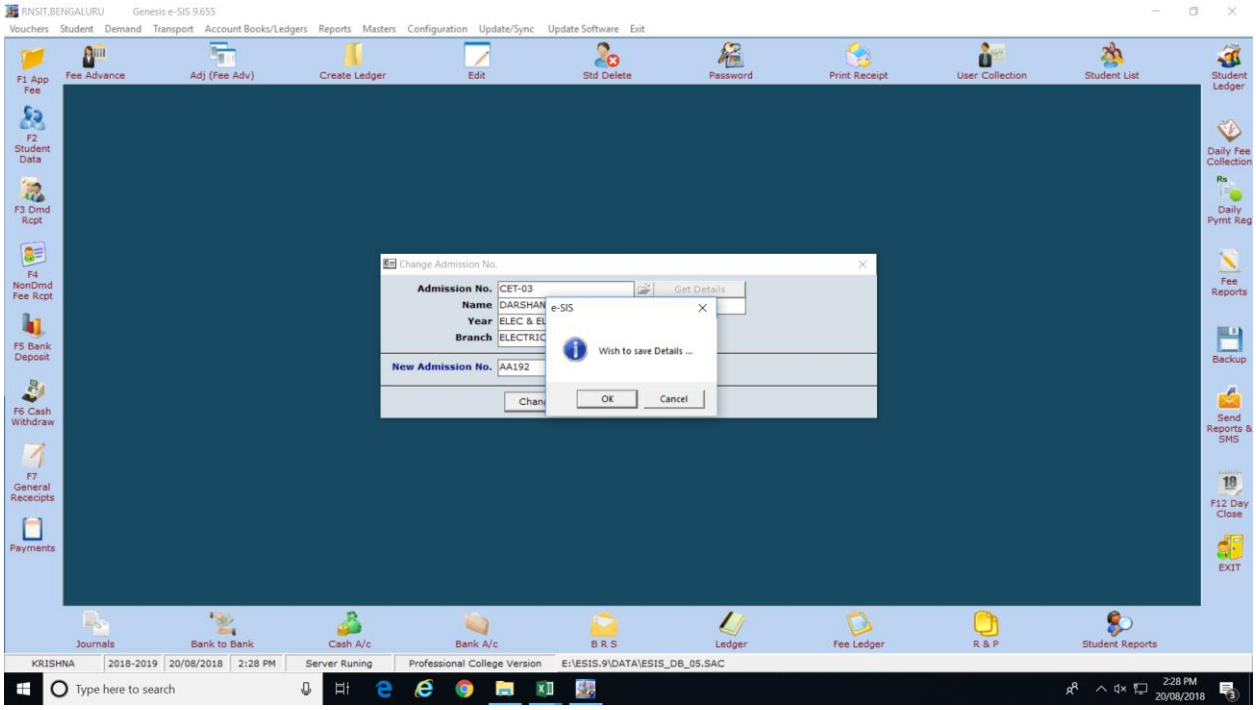


7.10 Others

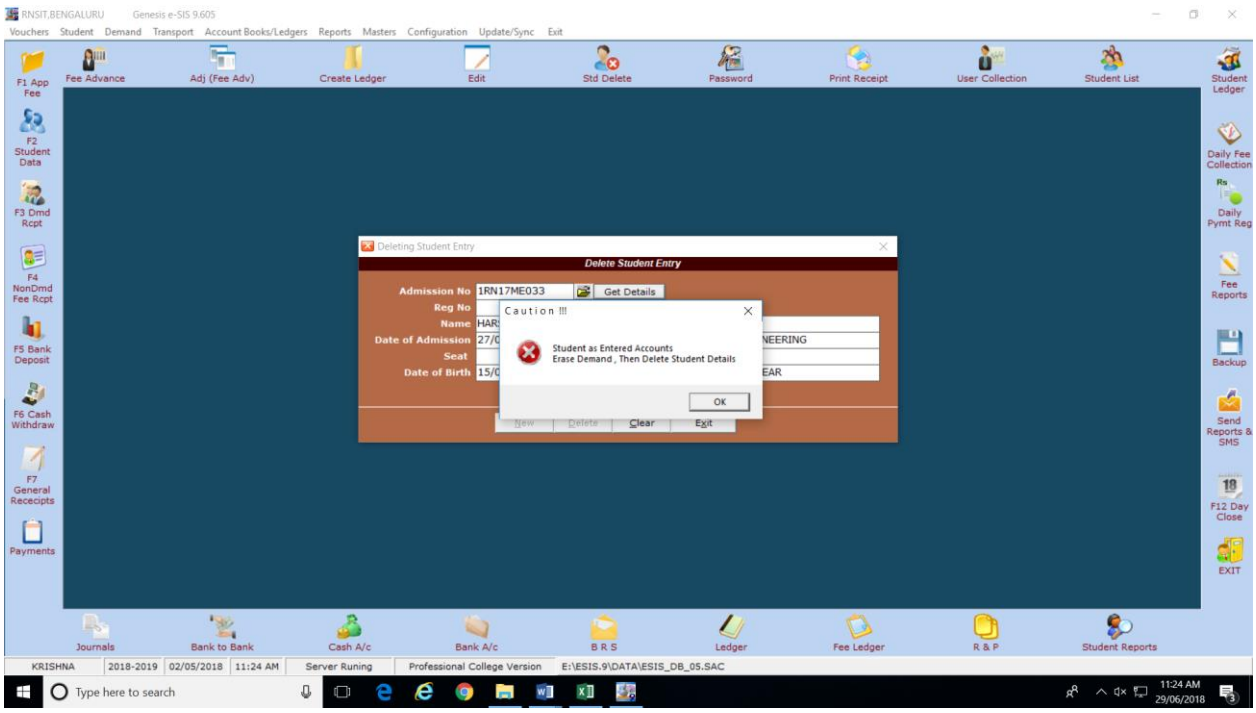
7.10.3 Edit Admission No.

To edit Admission number. Normally for first year students the Admission number comes from the VTU in the month of Jan. The list will come for BE, MBA, DCET, MCA and M-Tech students

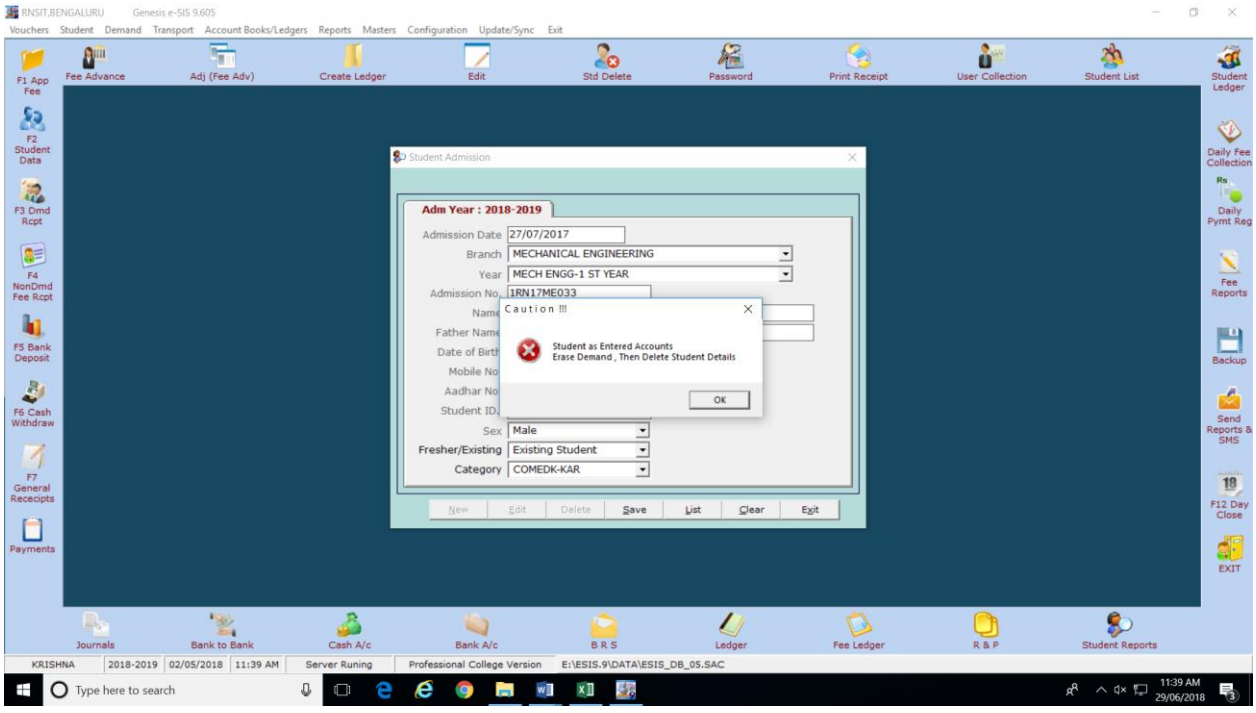




7.10.4 Delete Student Entry

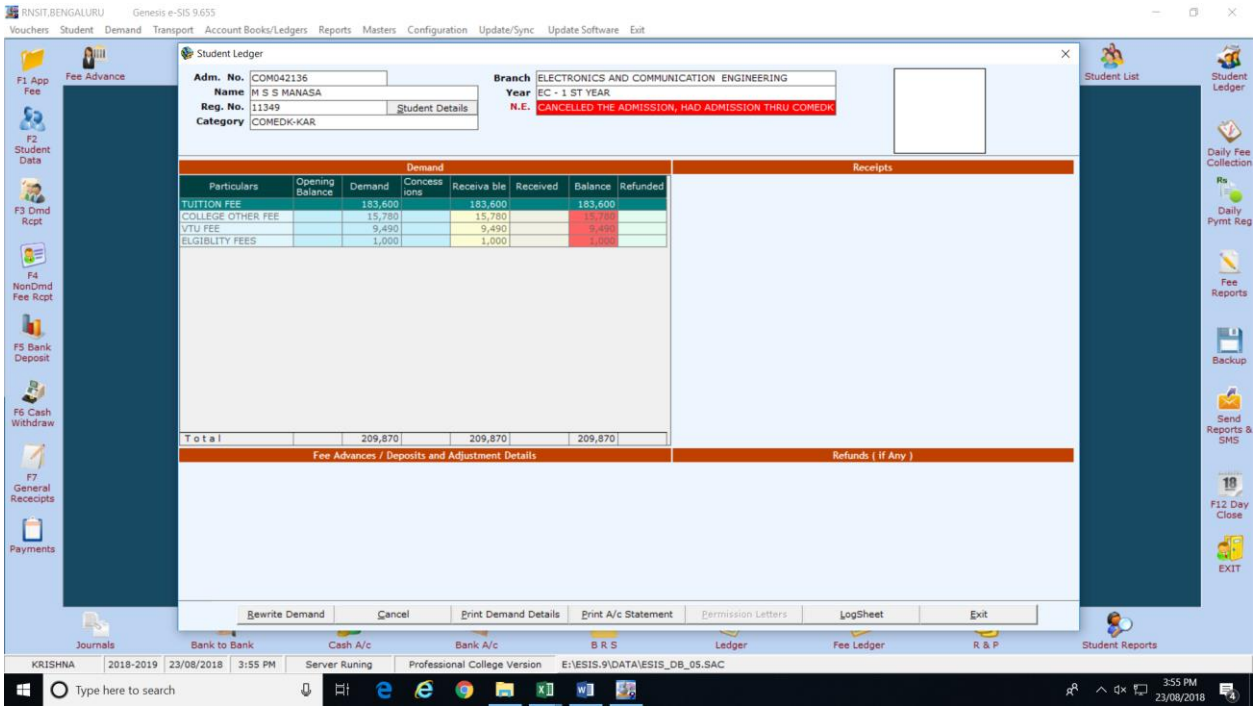


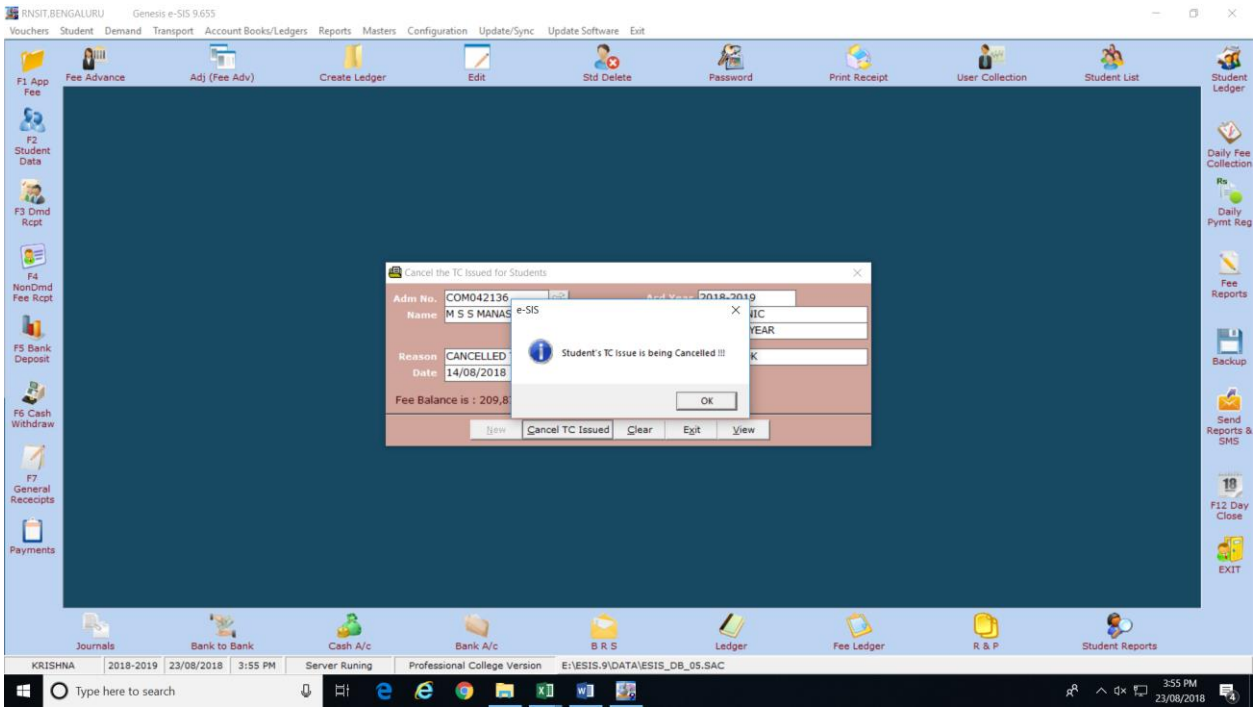
Not able to delete this student as there is Demand for this student. So first delete the Demand and then delete the student

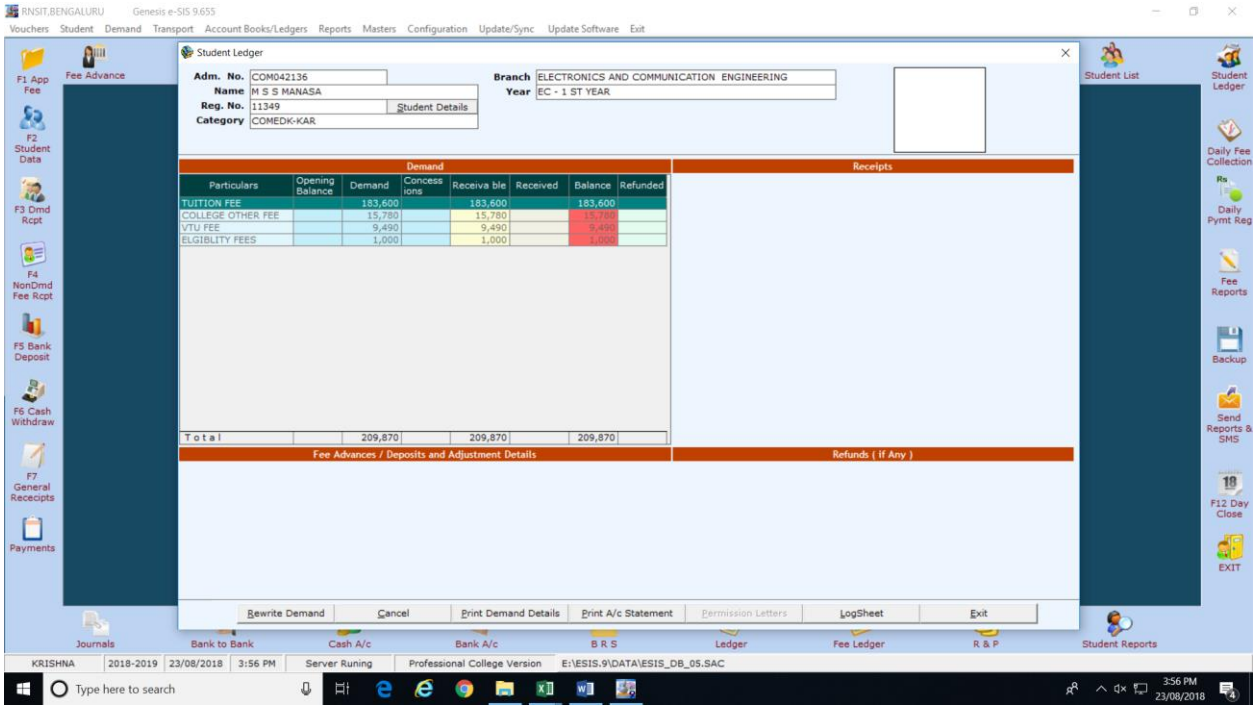


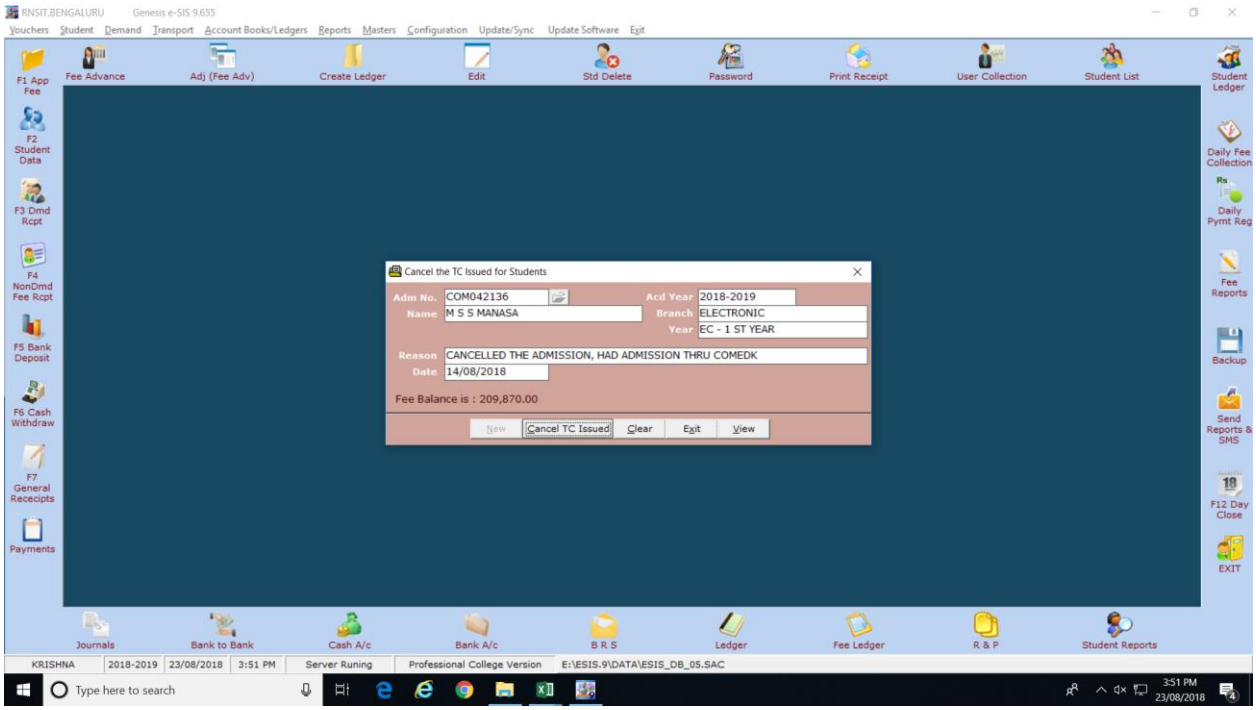
7.10.8 Cancel TC Issued for a Student

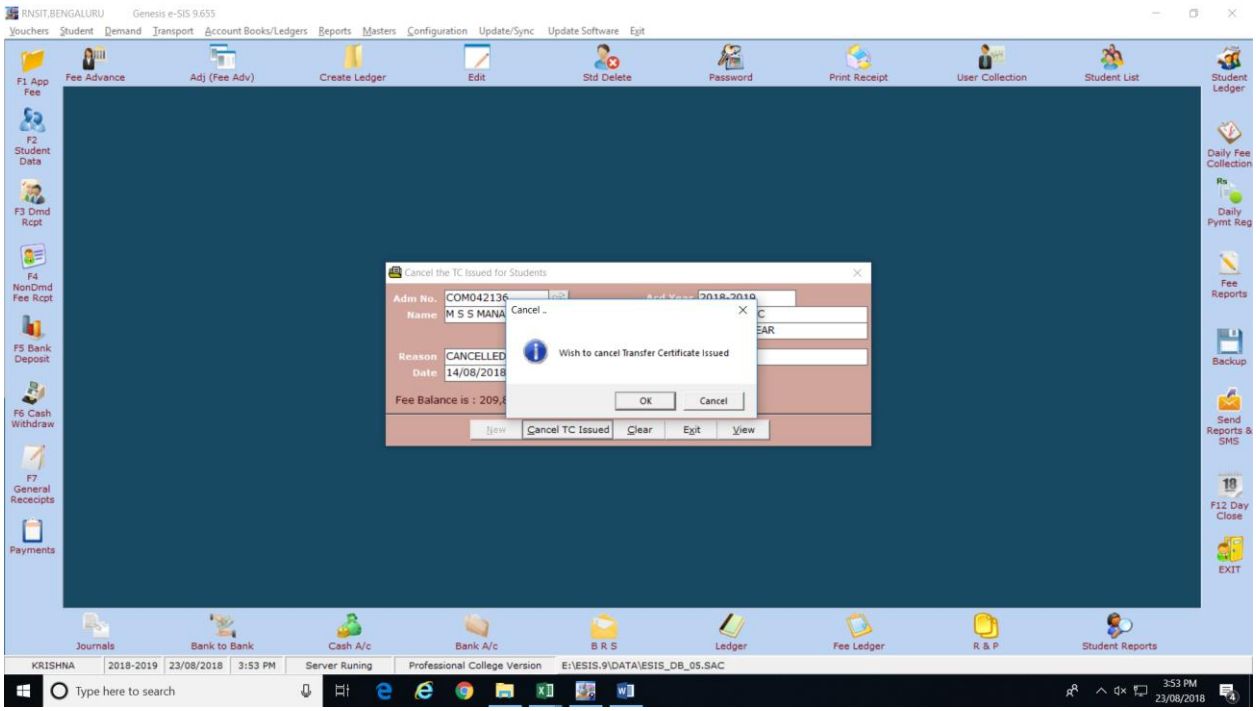
To revert back the Cancelled Student – Make the student status from TC to CUR






RNSIT,BENGALURU
Genesis e-SIS 9.655
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Update Software Exit
Student Ledger
Adm. No. COM042136
Name M S S MANASA
Reg. No. 11349
Student Details
Category COMEDK-KAR
Branch ELECTRONICS AND COMMUNICATION ENGINEERING
Year EC - 1 ST YEAR
Demand
Receipts
Particulars
Opening Balance
Demand
Concessions
Receivable
Received
Balance
Refunded
TUITION FEE 183,600 183,600 183,600
COLLEGE OTHER FEE 15,780 15,780 15,780
VTU FEE 9,490 9,490 9,490
ELGIBLITY FEES 1,000 1,000 1,000
Total 209,870 209,870 209,870
Fee Advances / Deposits and Adjustment Details
Refunds (If Any)
Rewrite Demand
Cancel
Print Demand Details
Print A/c Statement
Permission Letters
LogSheet
Exit
Fee Advance
Student List
Daily Fee Collection
Daily Pymt Reg
Fee Reports
Backup
Send Reports & SMS
F12 Day Close
EXIT
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 23/08/2018 3:56 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
3:56 PM 23/08/2018


RNSIT,BENGALURU
Genesis e-SIS 9.655
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Update Software Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Cancel the TC Issued for Students
Adm No. COM042136
Name M S S MANASA
Acd Year 2018-2019
Branch ELECTRONIC
Year EC - 1 ST YEAR
Reason CANCELLED THE ADMISSION, HAD ADMISSION THRU COMEDK
Date 14/08/2018
Fee Balance is : 209,870.00
New
Cancel TC Issued
Clear
Exit
View
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 23/08/2018 3:51 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
3:51 PM 23/08/2018



7.10.10 View InterChange Receipts from Student to Other student

We normally use this option, when the fee receipt has been entered to UNKNOWN student and then to inter change back to the correct student.

While entering the fee receipts, normally we need to put to the correct student. But some time the student would have paid online and we will not be knowing who has paid the fees.

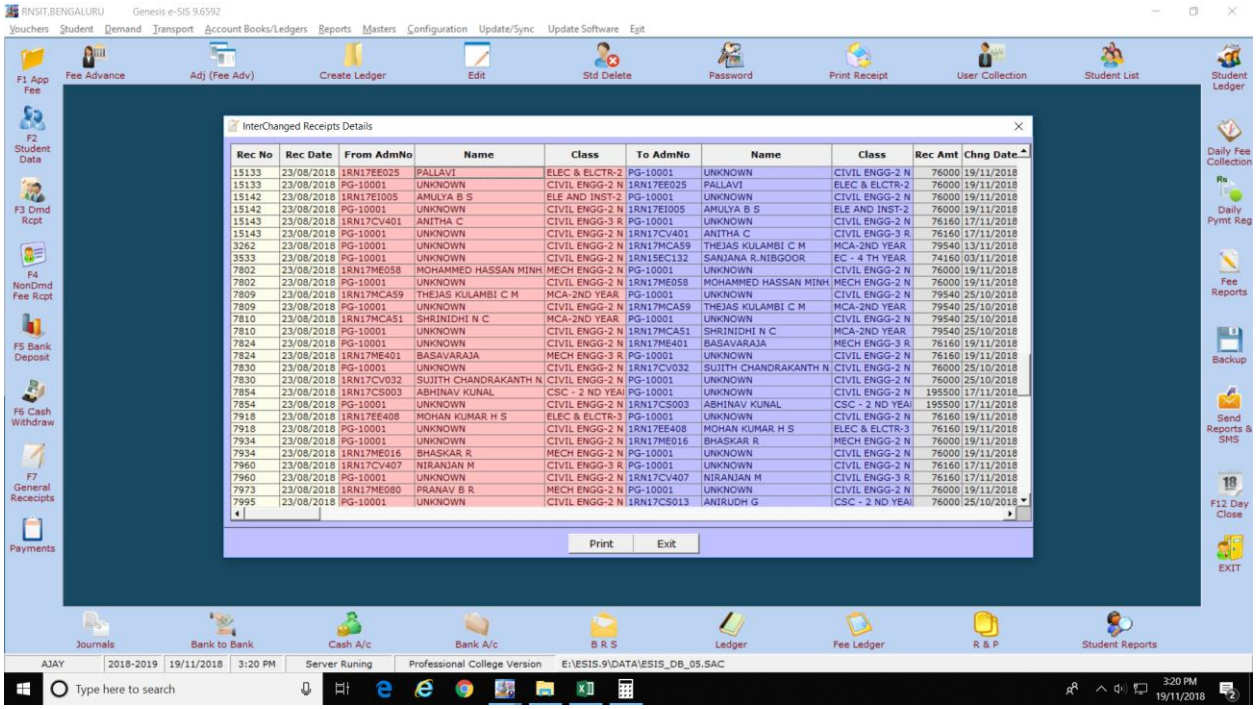
Student would have paid the fees via RTGS, IMPS, UPI or Fund Transfer, where we will not be knowing the student details. In this scenario, we enter the receipt against UNKNOWN student.

When the student provides the fee paid details, we have to check whether the amount, date, reference no, transferred by etc matches with parse sheet or the details entered under UNKNOWN.

Once all the details matches provided by student and entry done against UNKNOWN, then use this option to Inter change the receipt to the student account.

7.10.11 View Inter Changed Receipts

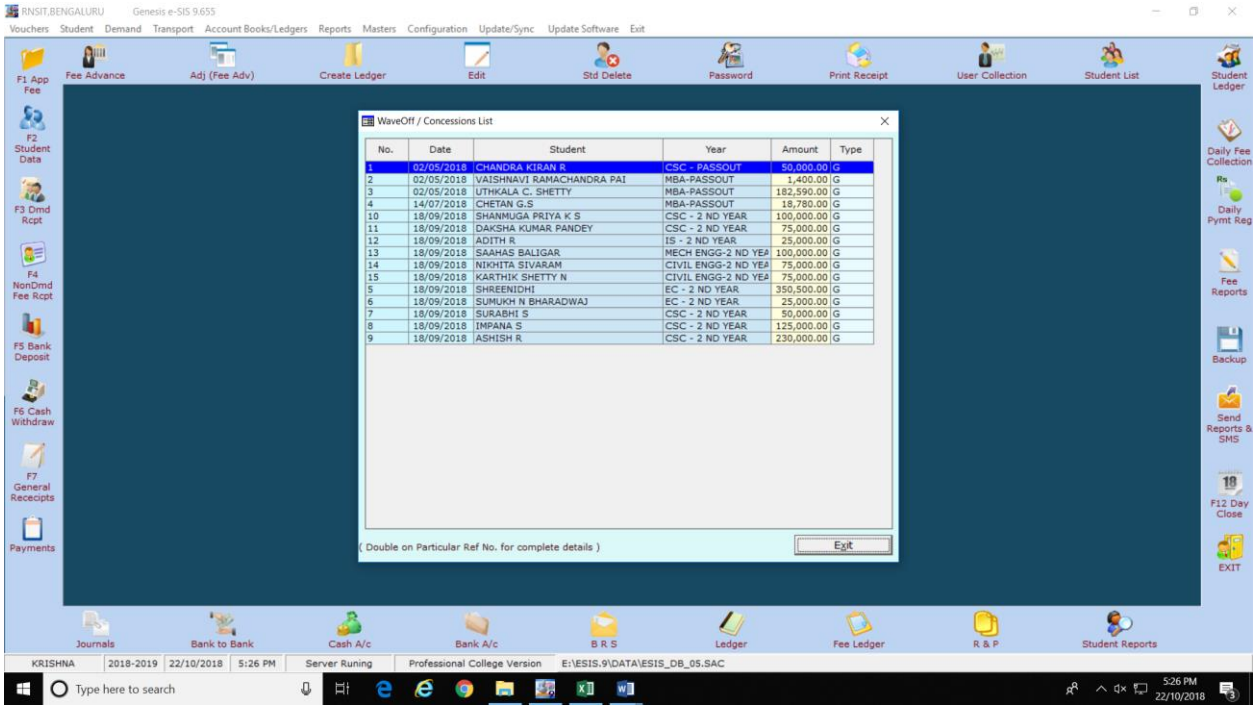
To list all the interchanged receipts



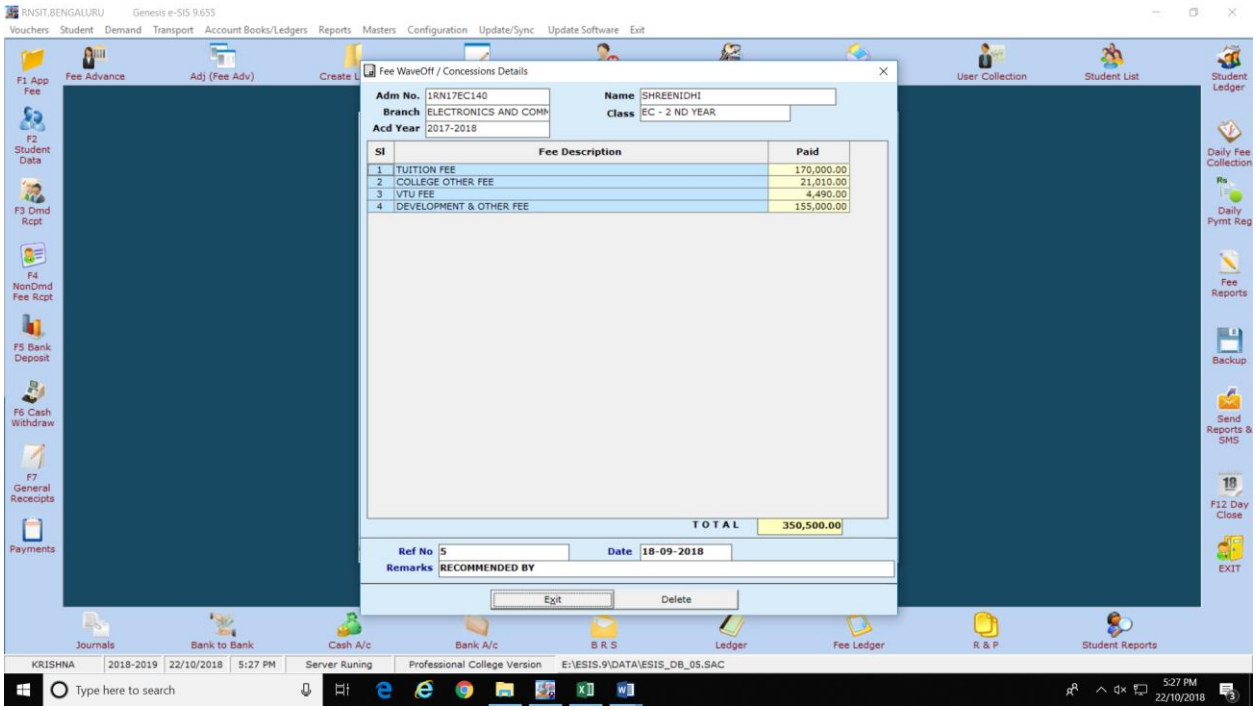
You can check the particular changes using **Chng Date** column

7.10.9 Cancel Fee Concessions

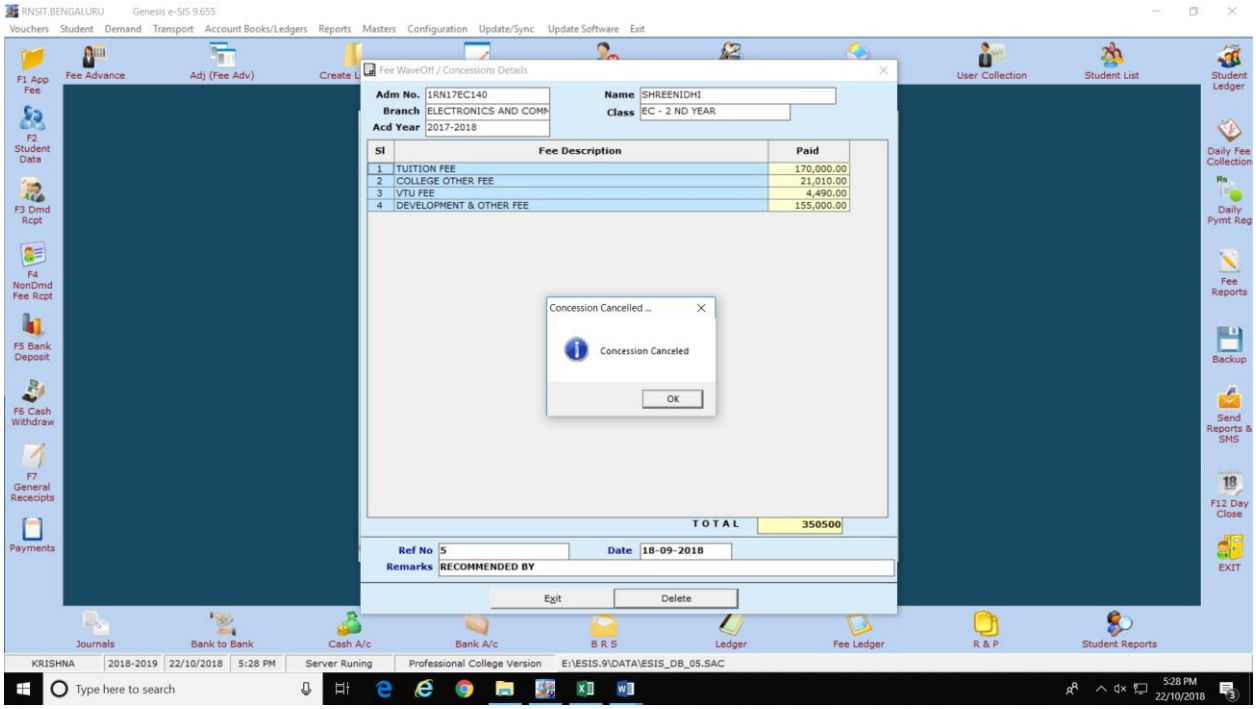
This option is used for cancelling the concession amount given to the student



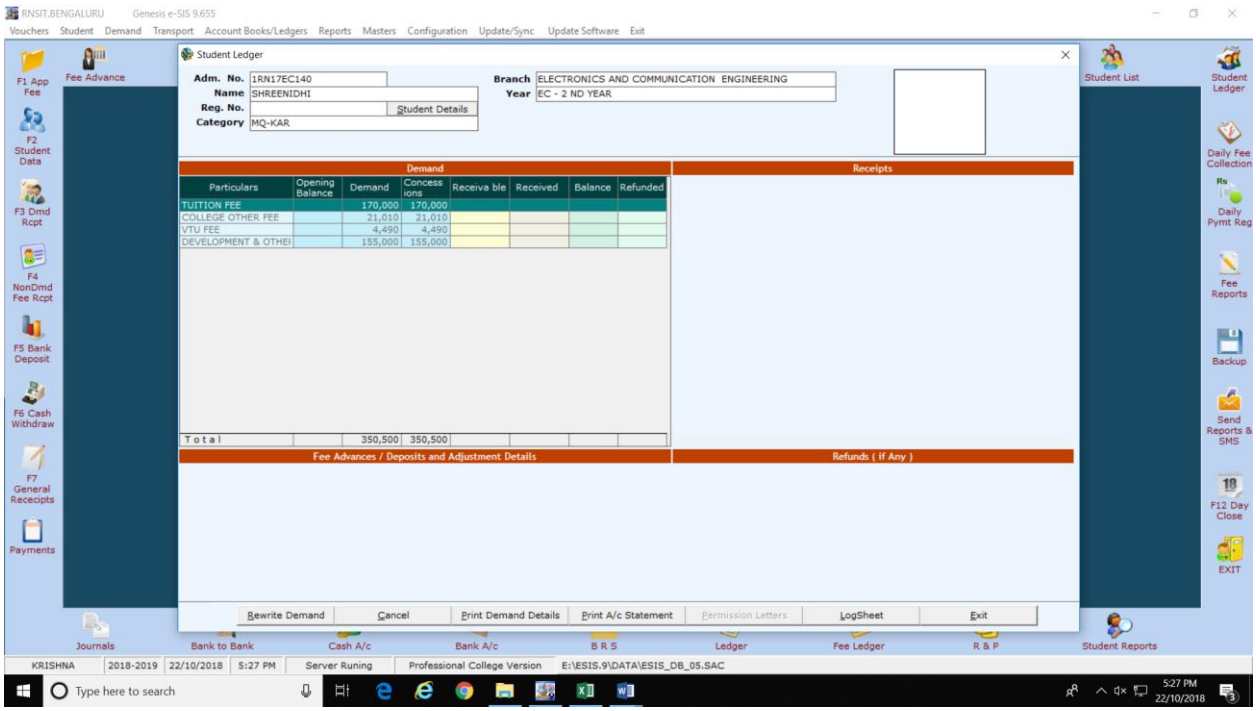
Select the student for whom the concession has to be cancelled



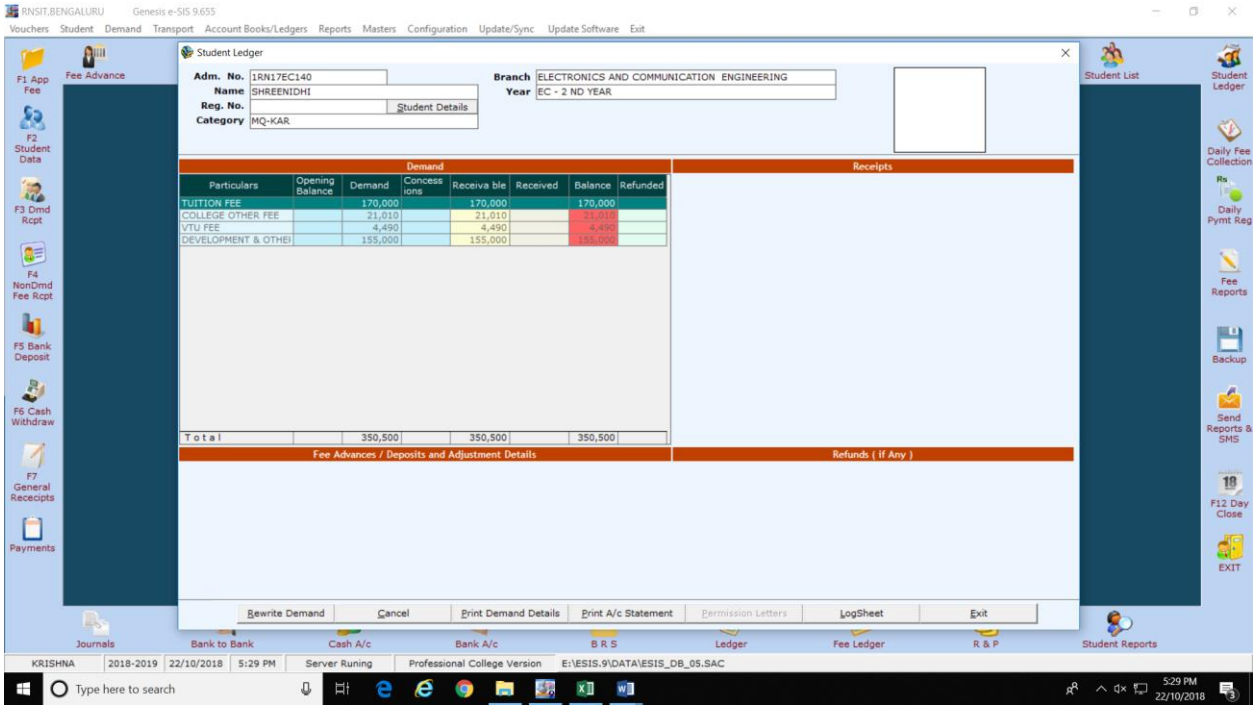
Click on Delete



Before deleting the concession



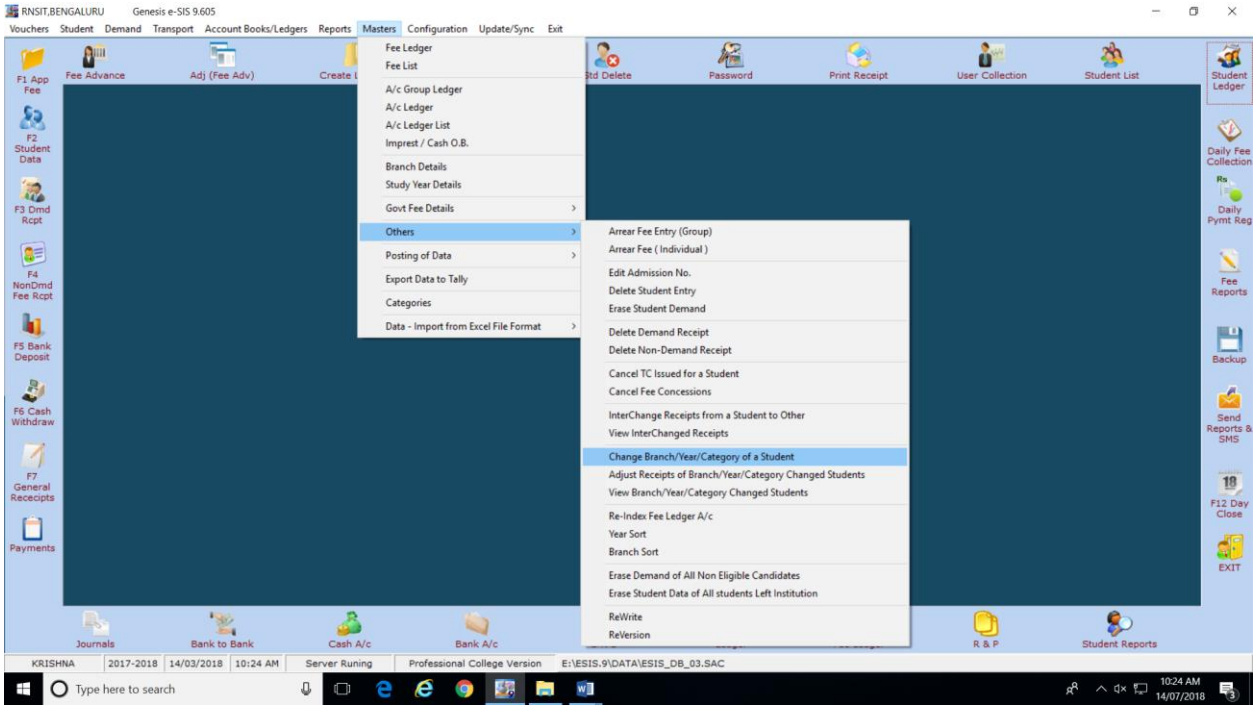
After deleting concession



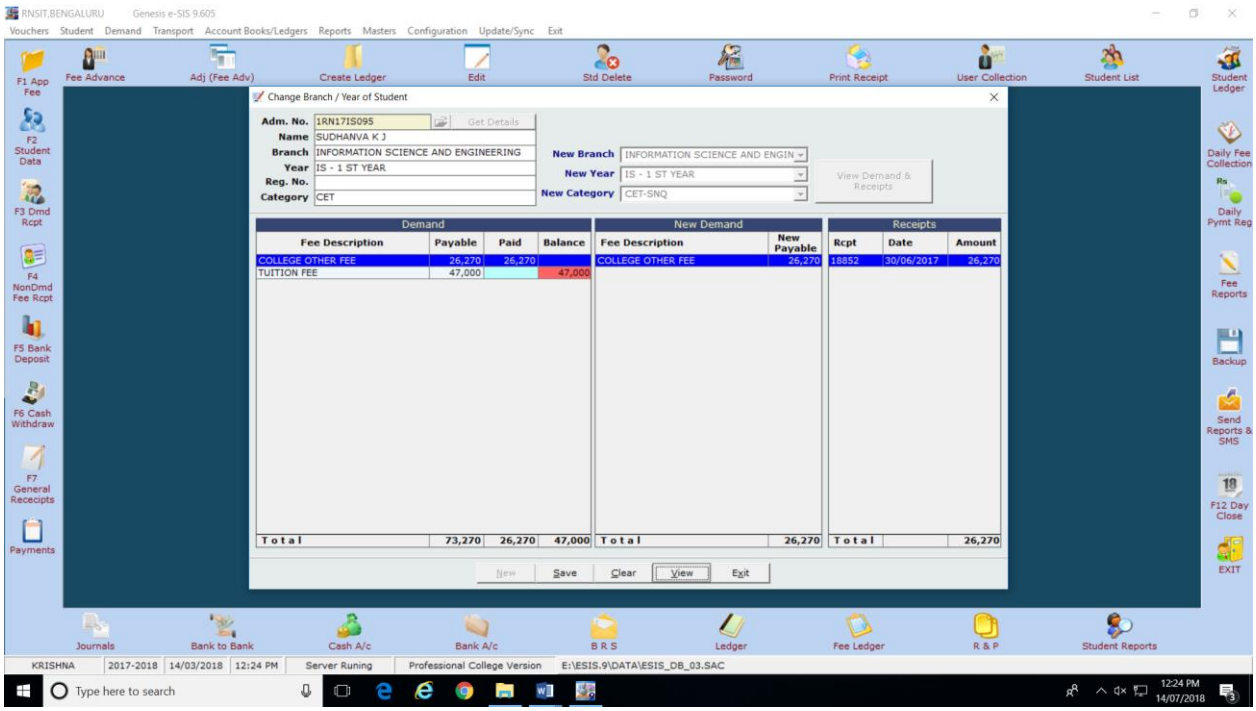
7.10.12 Change Branch/Year/Category of a Student

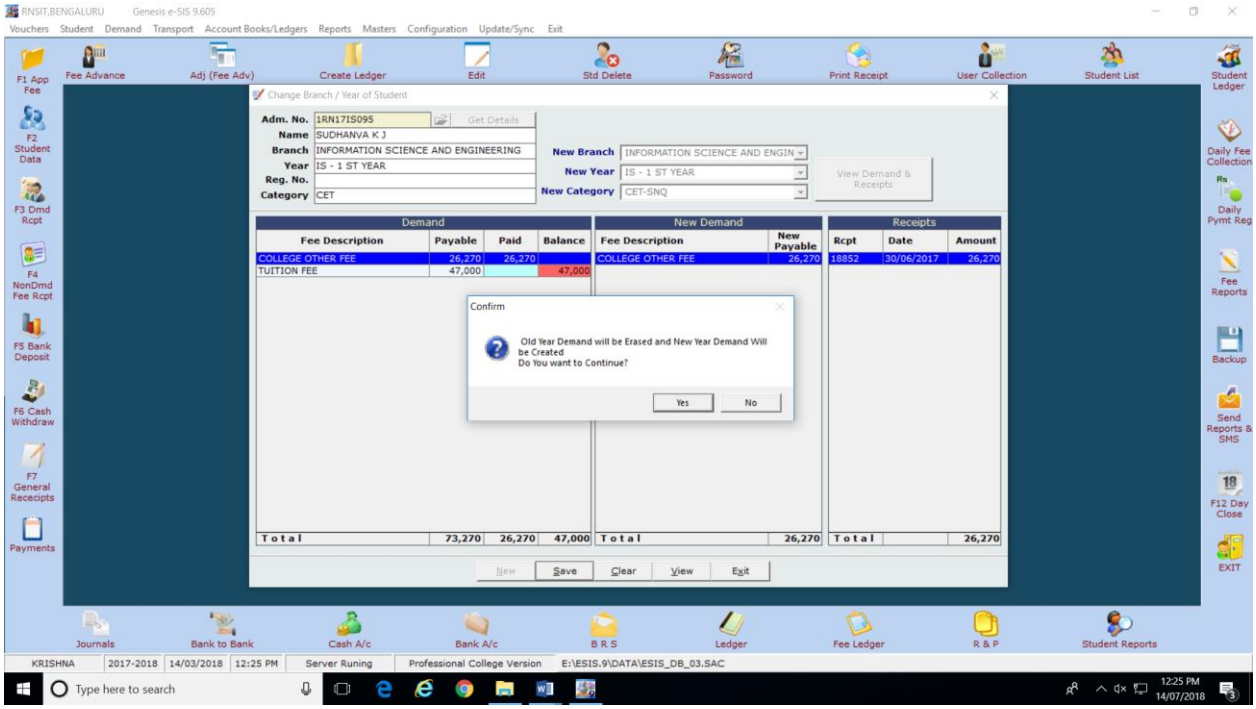
7.10.12.1 Change Category of a Student, when demand / receipts is already entered

Change the Student Category from CET to CET-SNQ

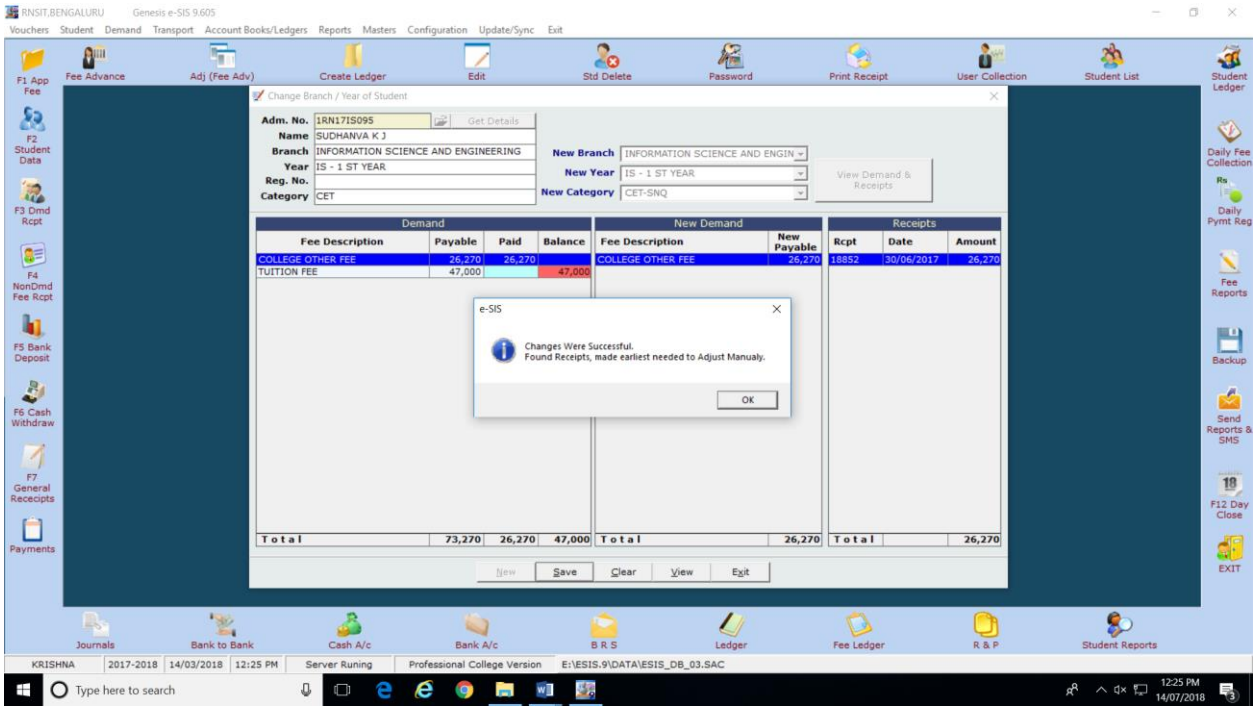


Select the appropriate category and save.



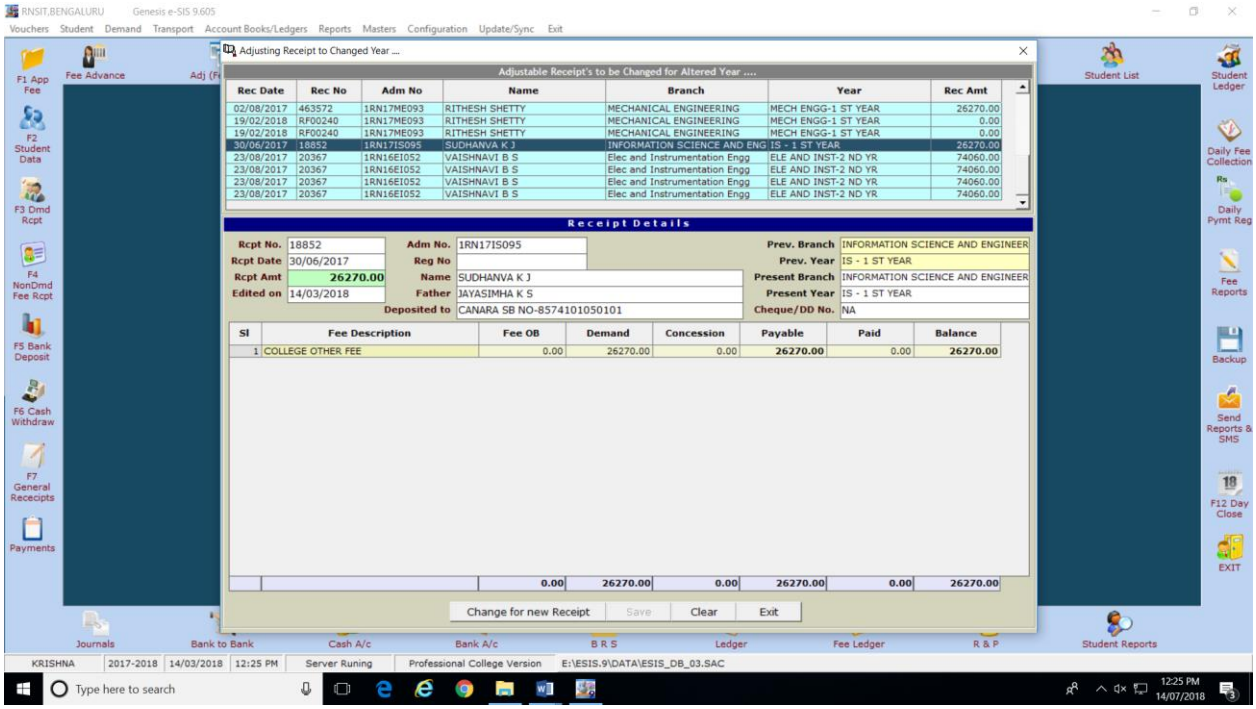


Now demand gets changed based on the new Category selected

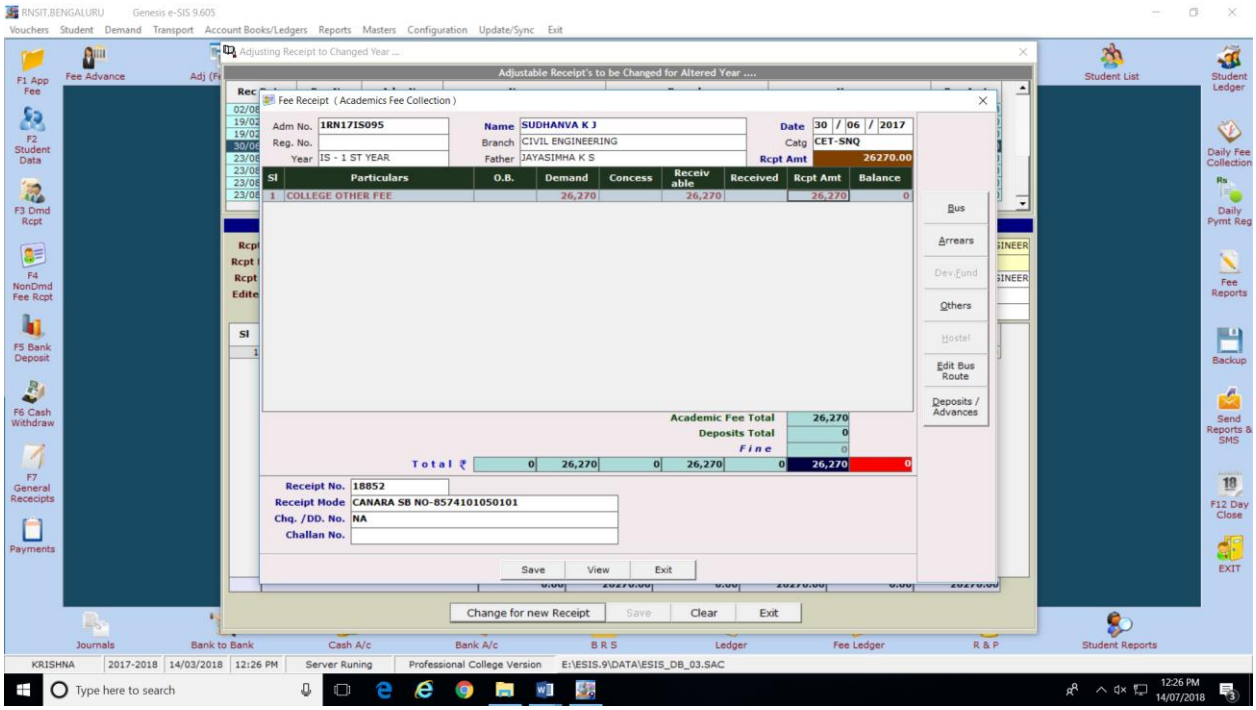


If there are any receipts already received, then follow below steps:

Select the right student

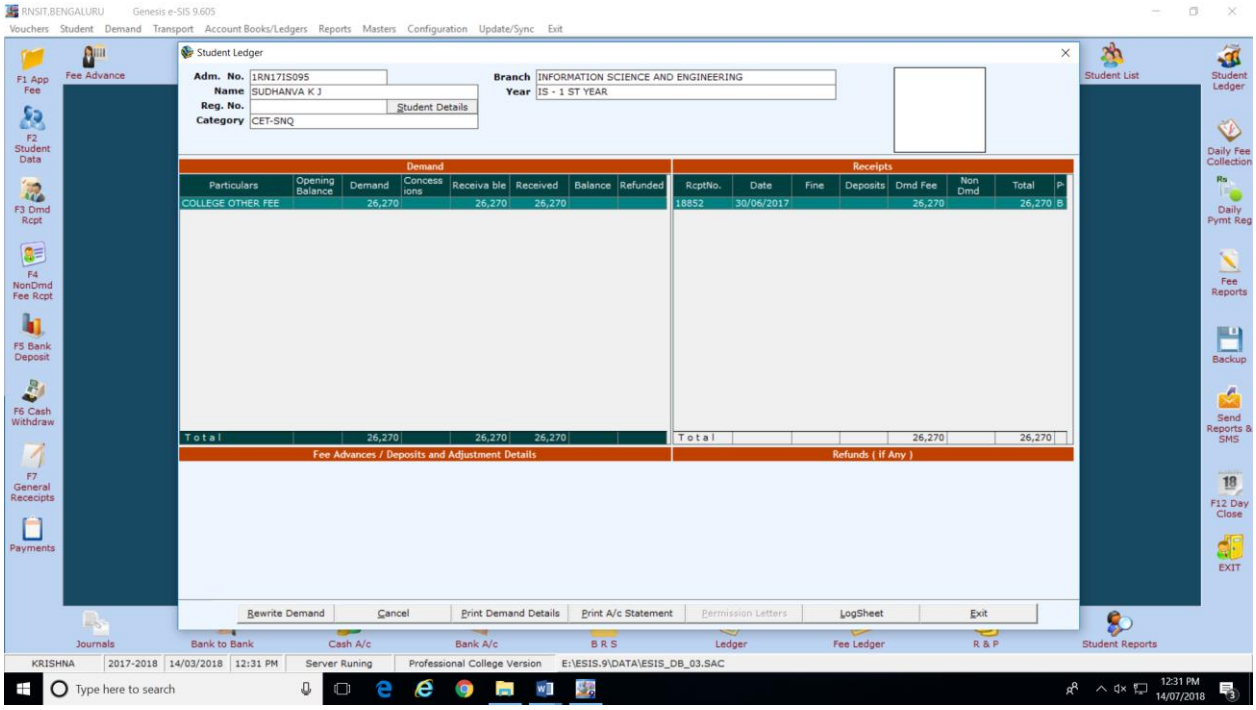


Click on Change for new receipt

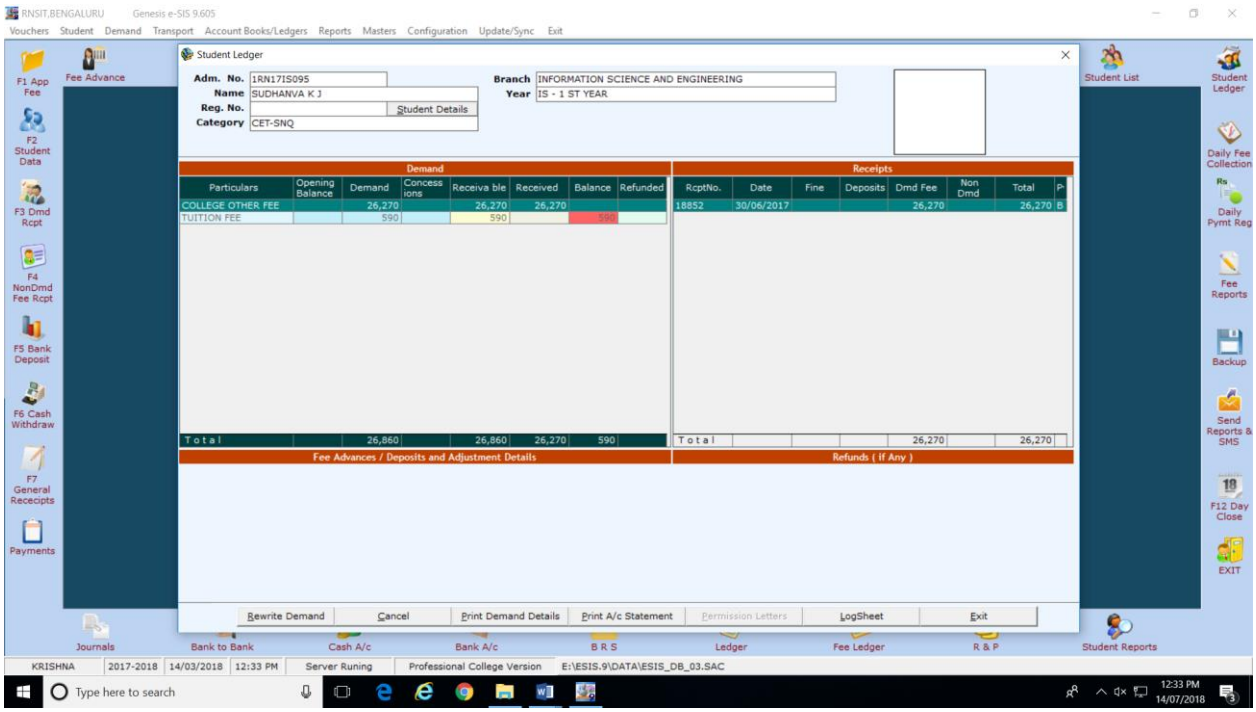


Verify the data and save the details. Ensure there are no other receipts left on this student name for saving

Now the Demand has been changed to CET-SNQ fees and all the paid receipts are changed accordingly



In case if any fee has to be added to the demand, please do it. In this case we need to add Tuition Fee of 590 for the demand



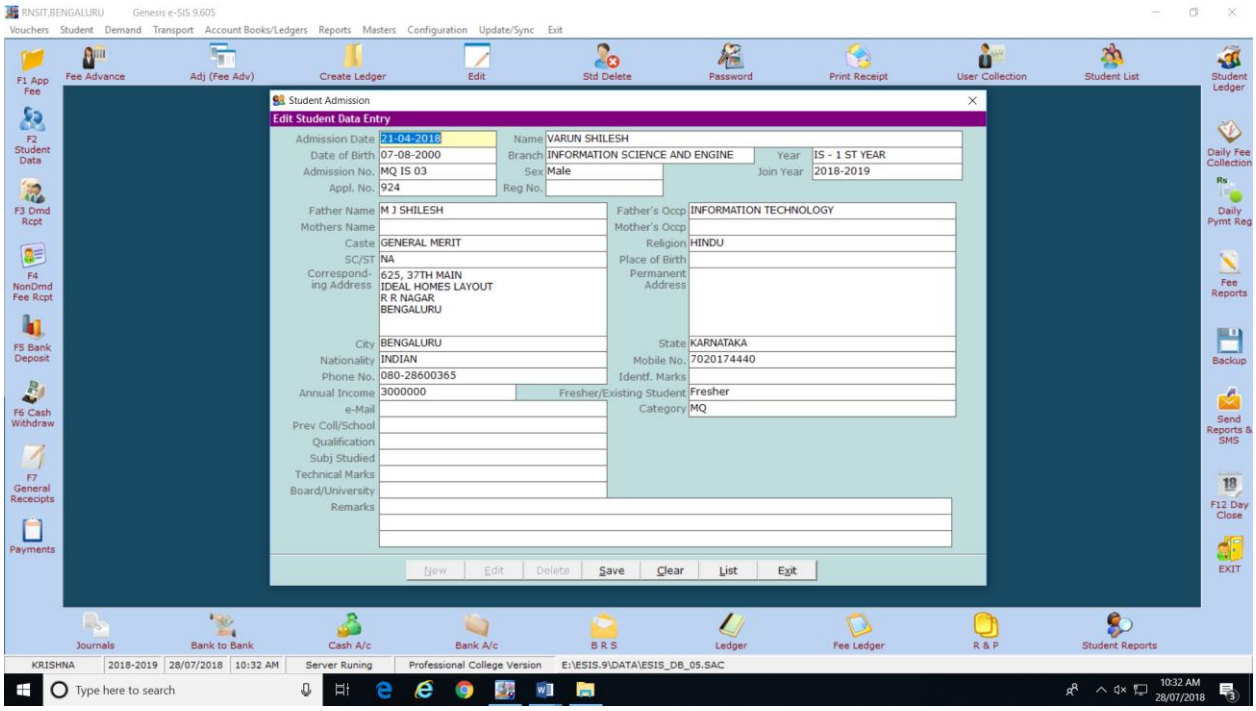
Note: If Demand is not created, then we can't change the Category

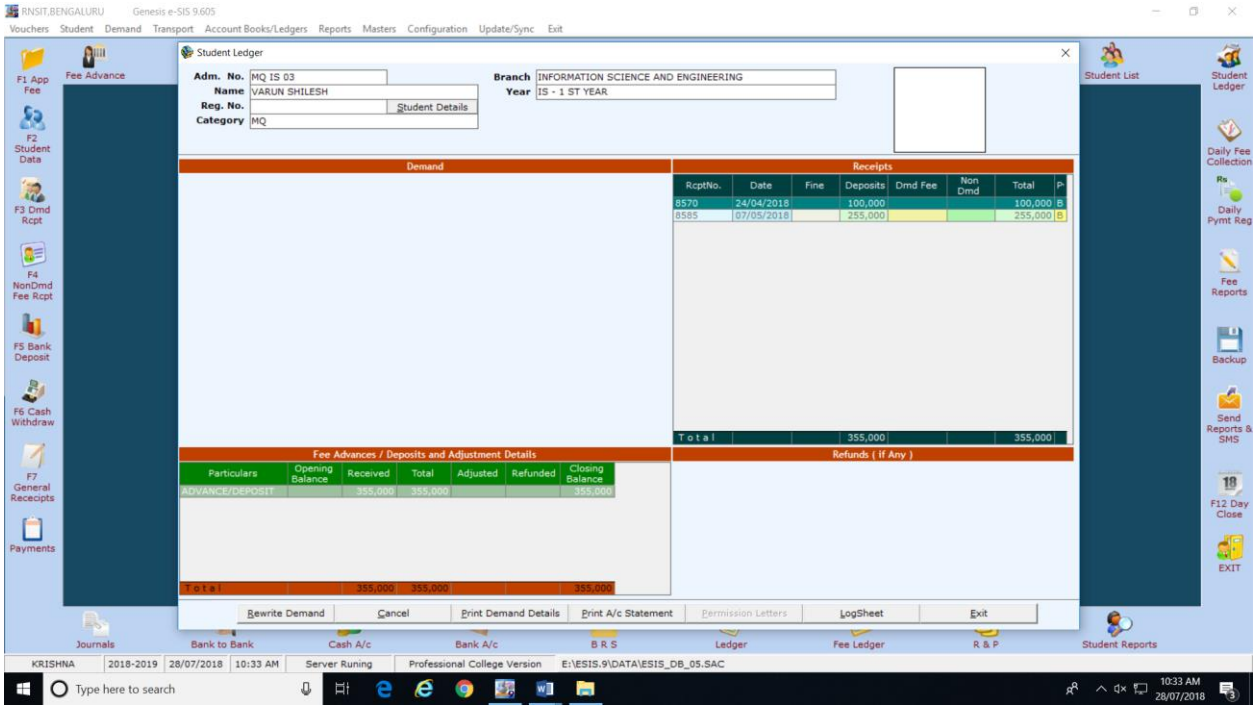
WE HAVE TO DELETE STUDENT AND THEN RE-ENTER WITH CORRECT CATEGORY

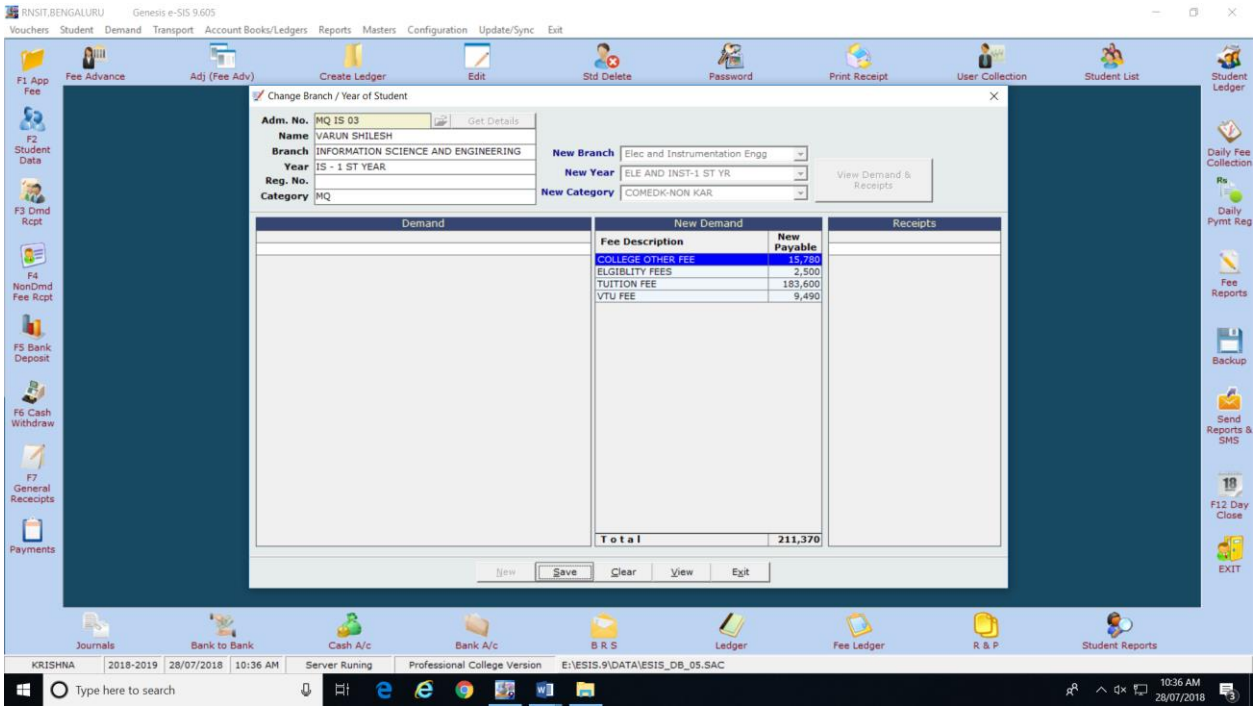
7.10.12.2 Transferring Student from MQ to COMEDK, when demand is already created

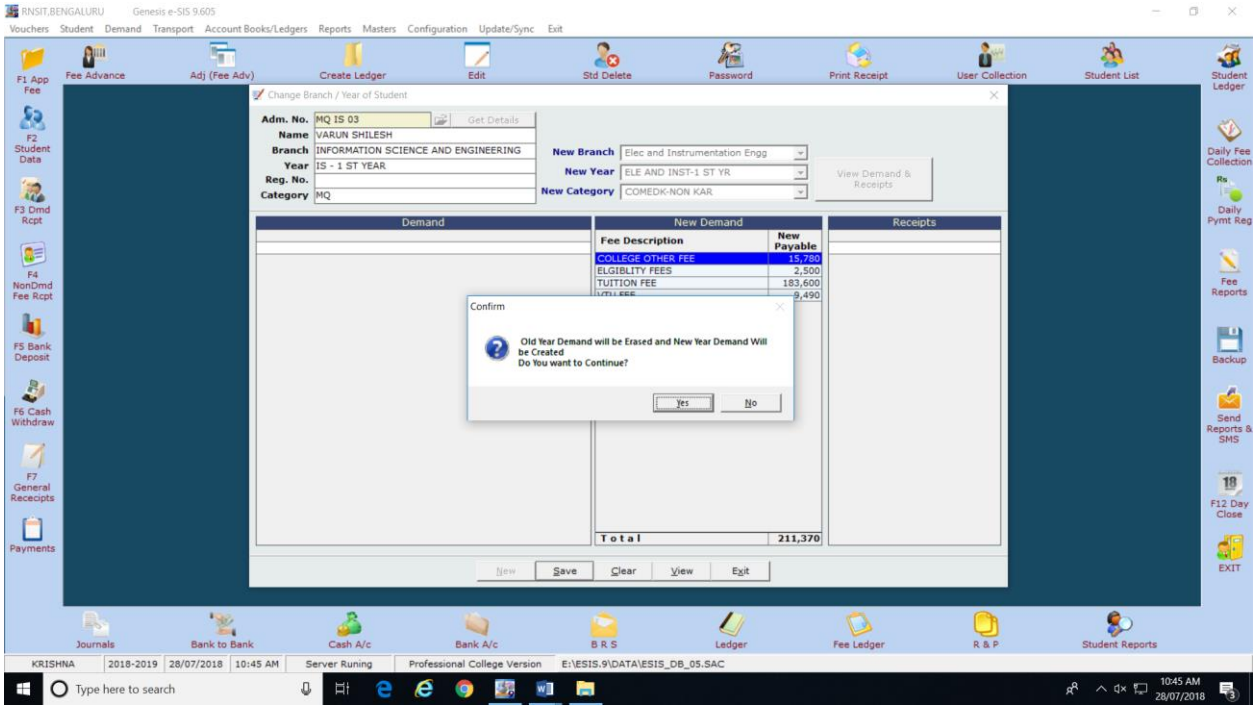
The student had blocked the seat in MQ by paying 1,00,000

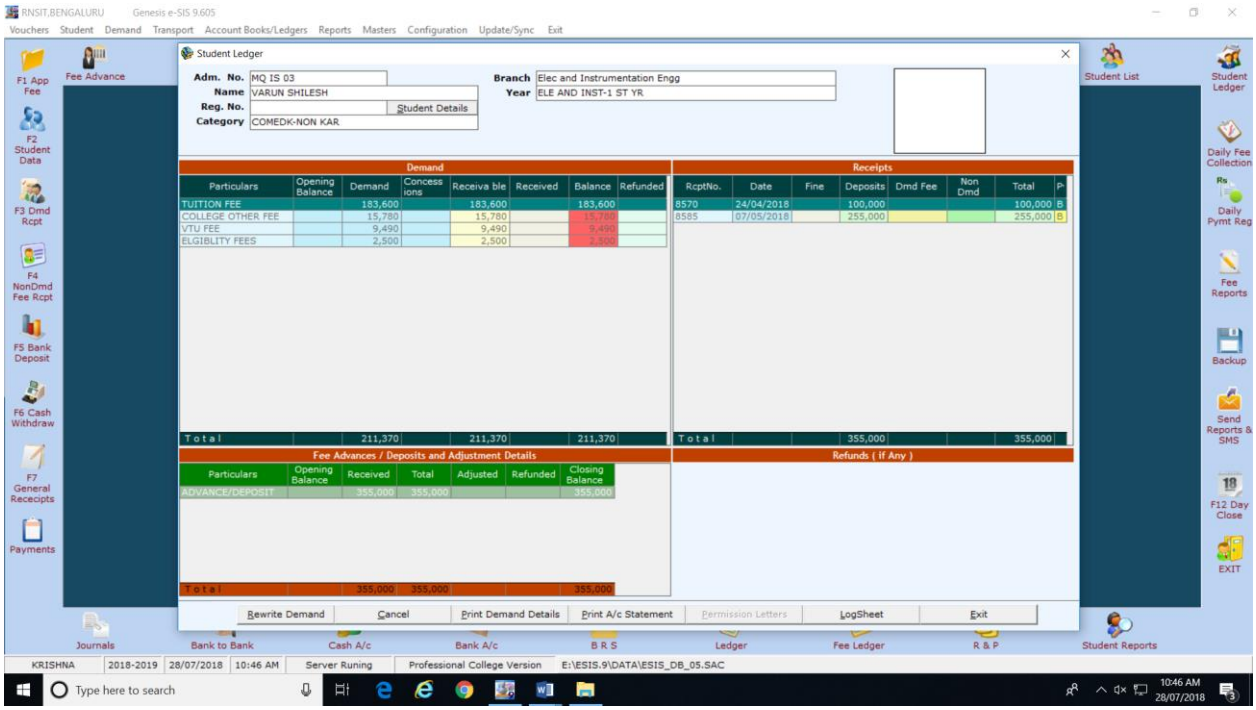
When they get seat in COMEDK / CET, they request for adjusting the fees to COMEDK




RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Student Ledger
Adm. No. MQ IS 03
Name VARUN SHILESH
Reg. No.
Category MQ
Student Details
Branch INFORMATION SCIENCE AND ENGINEERING
Year IS - 1 ST YEAR
Demand
Receipts
RcptNo. Date Fine Deposits Dmd Fee Non Dmd Total P
8570 24/04/2018 100,000 100,000 B
8585 07/05/2018 255,000 255,000 B
Total 355,000 355,000
Fee Advances / Deposits and Adjustment Details
Particulars Opening Balance Received Total Adjusted Refunded Closing Balance
ADVANCE/DEPOSIT 355,000 355,000 355,000
Total 355,000 355,000 355,000
Refunds (If Any)
Rewrite Demand
Cancel
Print Demand Details
Print A/c Statement
Permission Letters
LogSheet
Exit
KRISHNA 2018-2019 28/07/2018 10:33 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
10:33 AM 28/07/2018

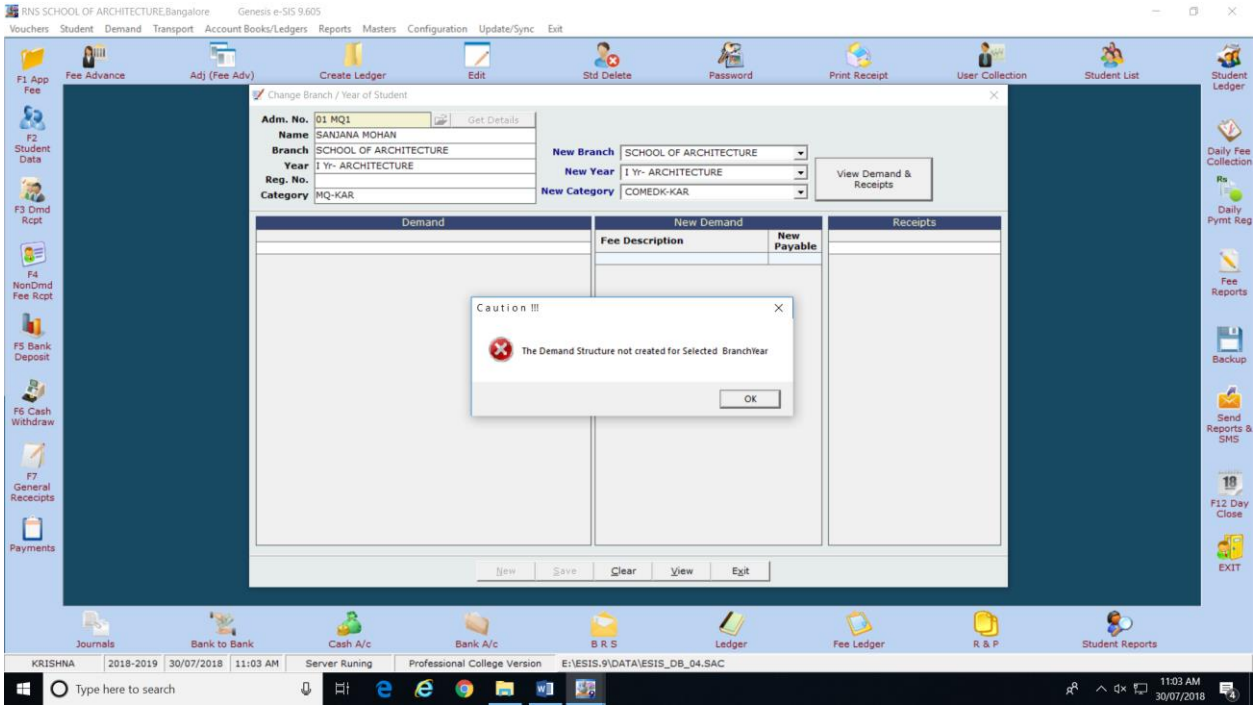

RNSIT,BENGALURU
Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Change Branch / Year of Student
Adm. No. MQ IS 03
Name VARUN SHILESH
Branch INFORMATION SCIENCE AND ENGINEERING
Year IS - 1 ST YEAR
Reg. No.
Category MQ
Get Details
New Branch Elec and Instrumentation Engg
New Year ELE AND INST-1 ST YR
New Category COMEDK-NON KAR
View Demand & Receipts
Demand
New Demand
Fee Description New Payable
COLLEGE OTHER FEE 15,780
ELGIBLITY FEES 2,500
TUITION FEE 183,600
VTU FEE 9,490
Total 211,370
Receipts
New Save Clear View Exit
KRISHNA 2018-2019 28/07/2018 10:36 AM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
10:36 AM 28/07/2018



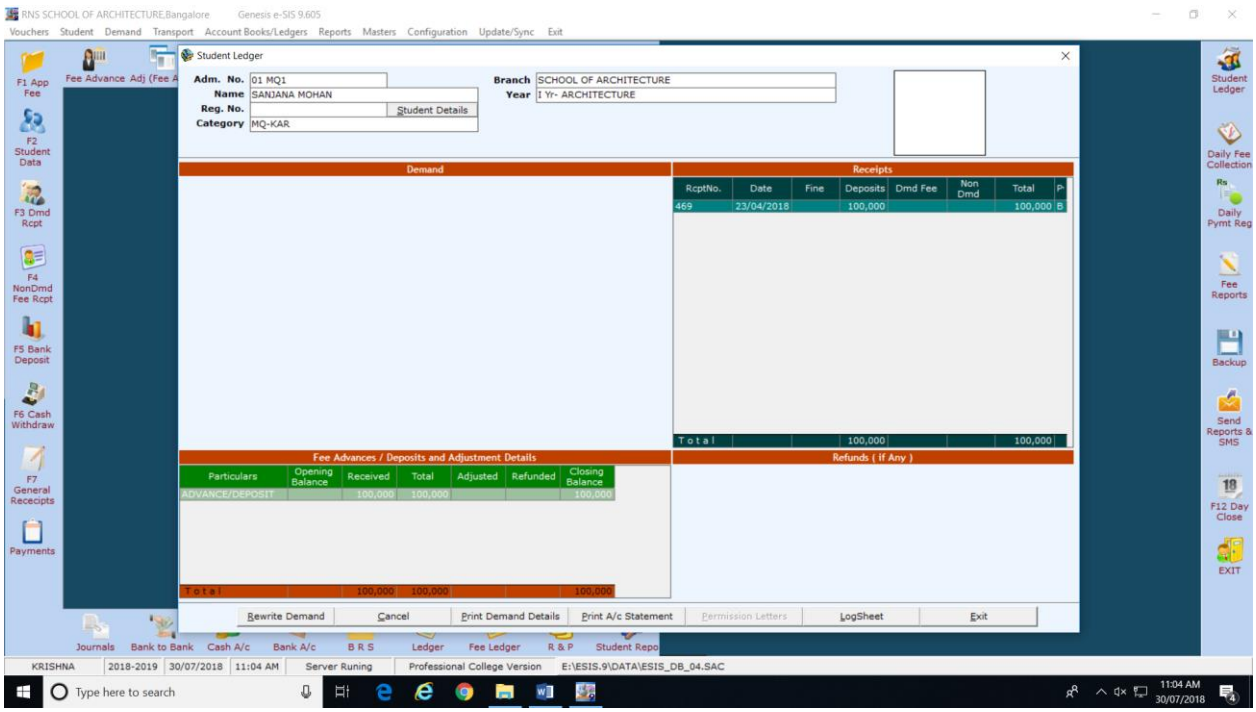


7.10.12.3 Transferring Student from MQ to COMEDK, when demand is not created

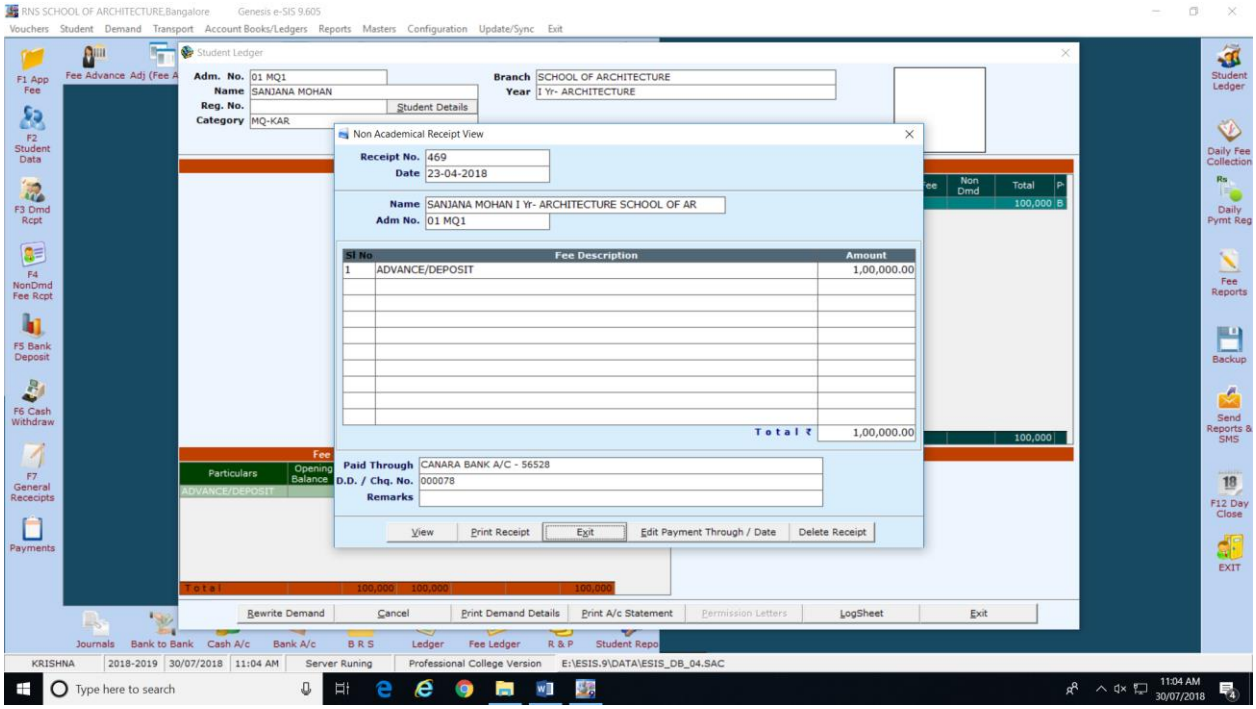
We get below error, if demand is not created and we try to change the category

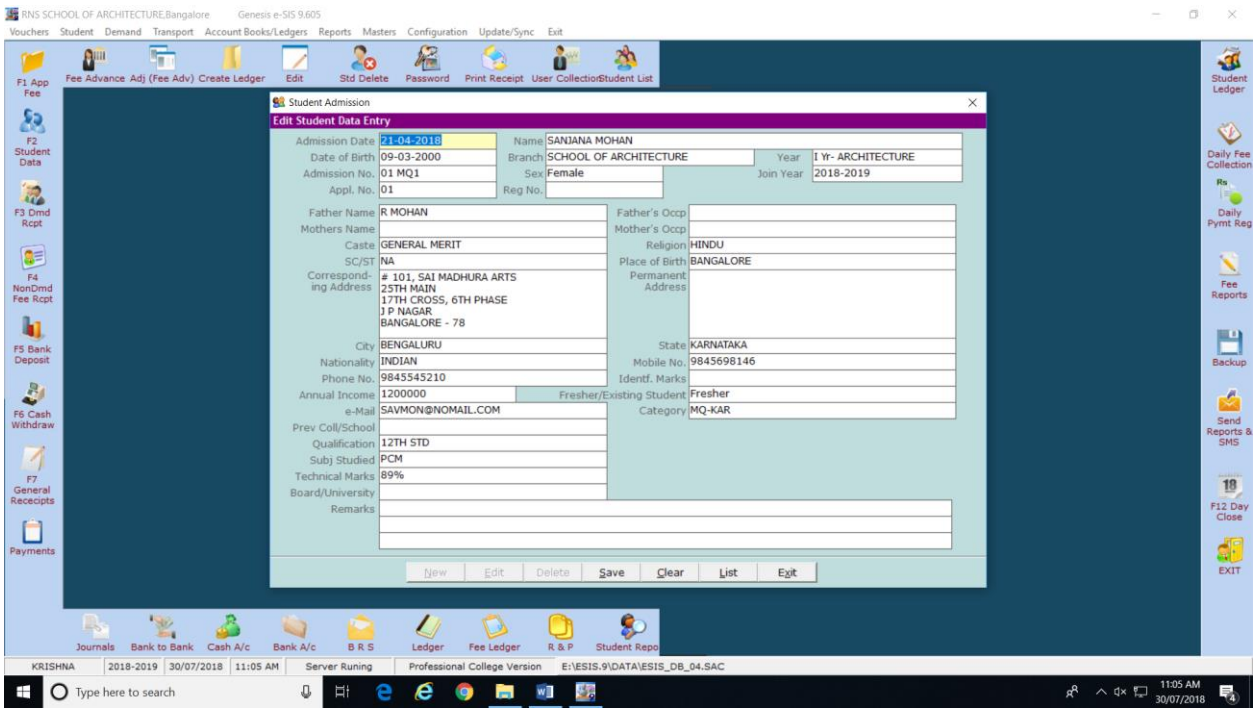


Note down the receipt details

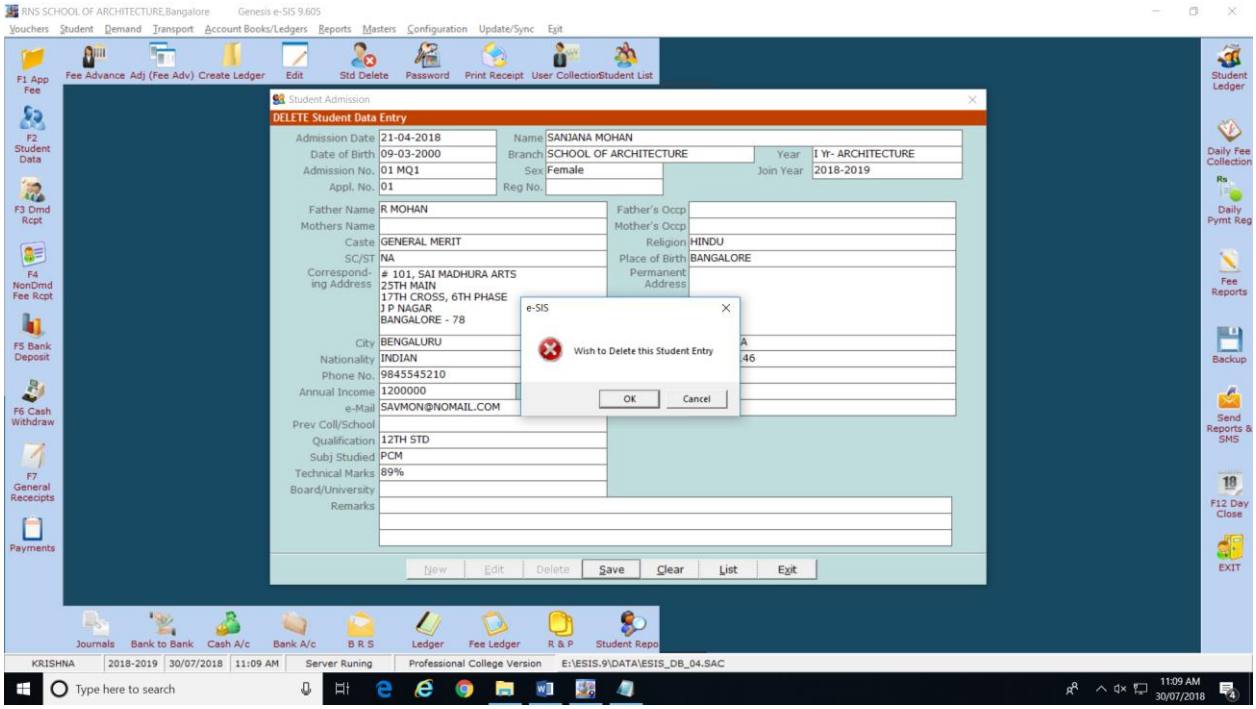


Delete the receipt

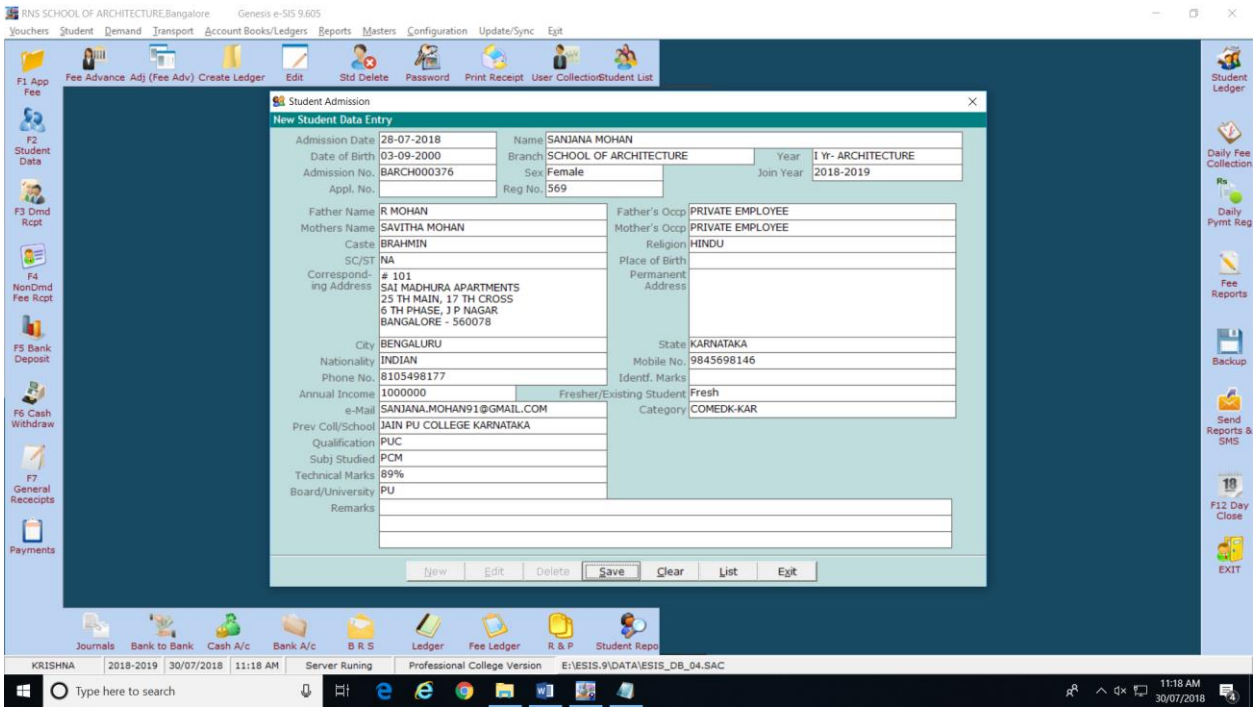




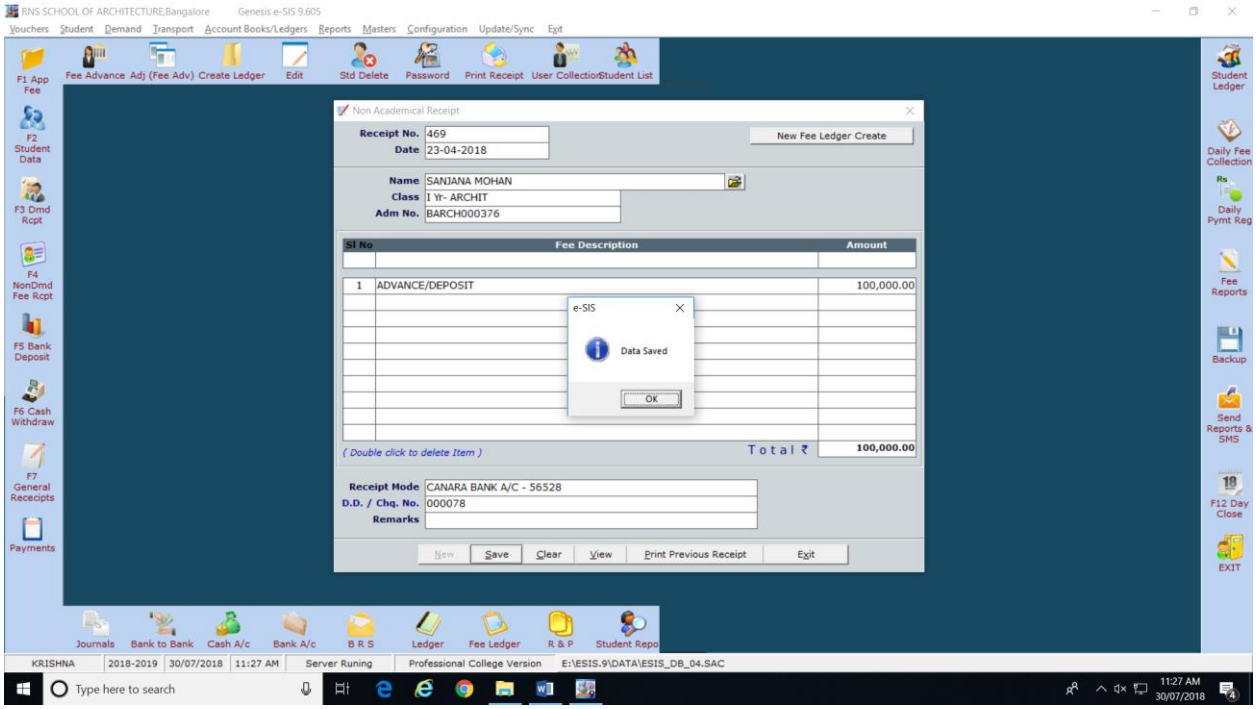
Delete the student



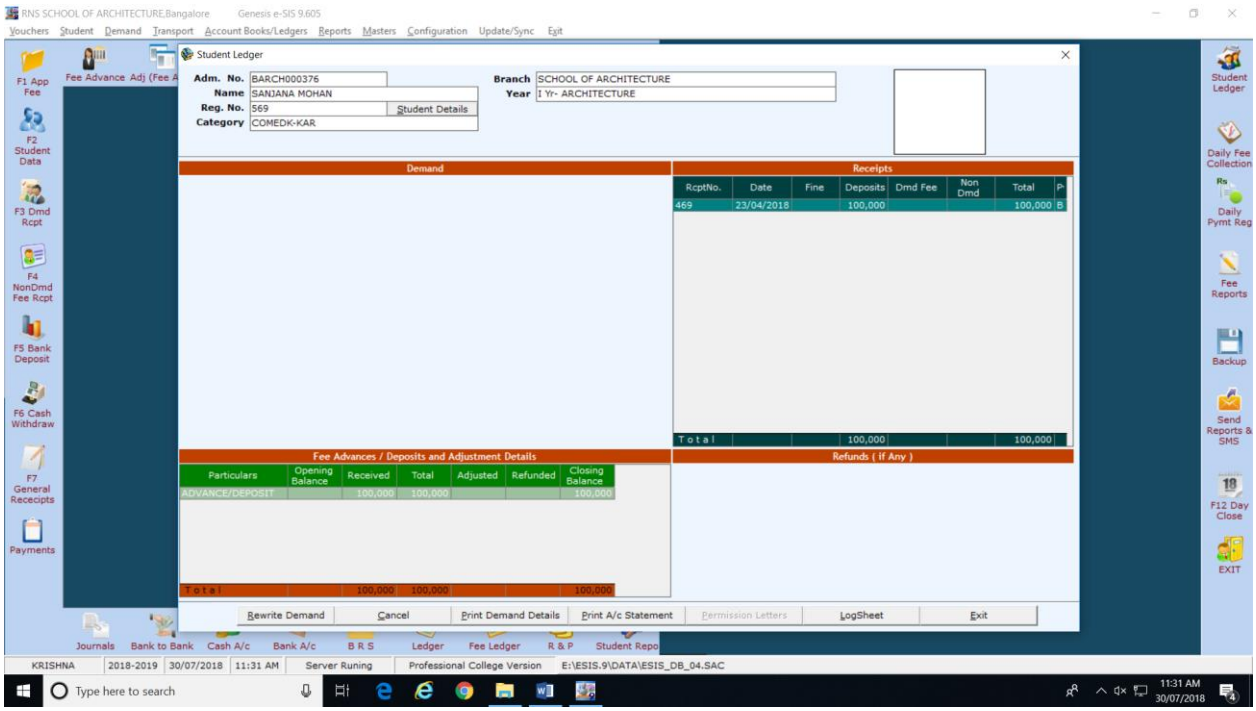
Again create the student data with category as COMEDK-KAR



Now re-enter the receipt

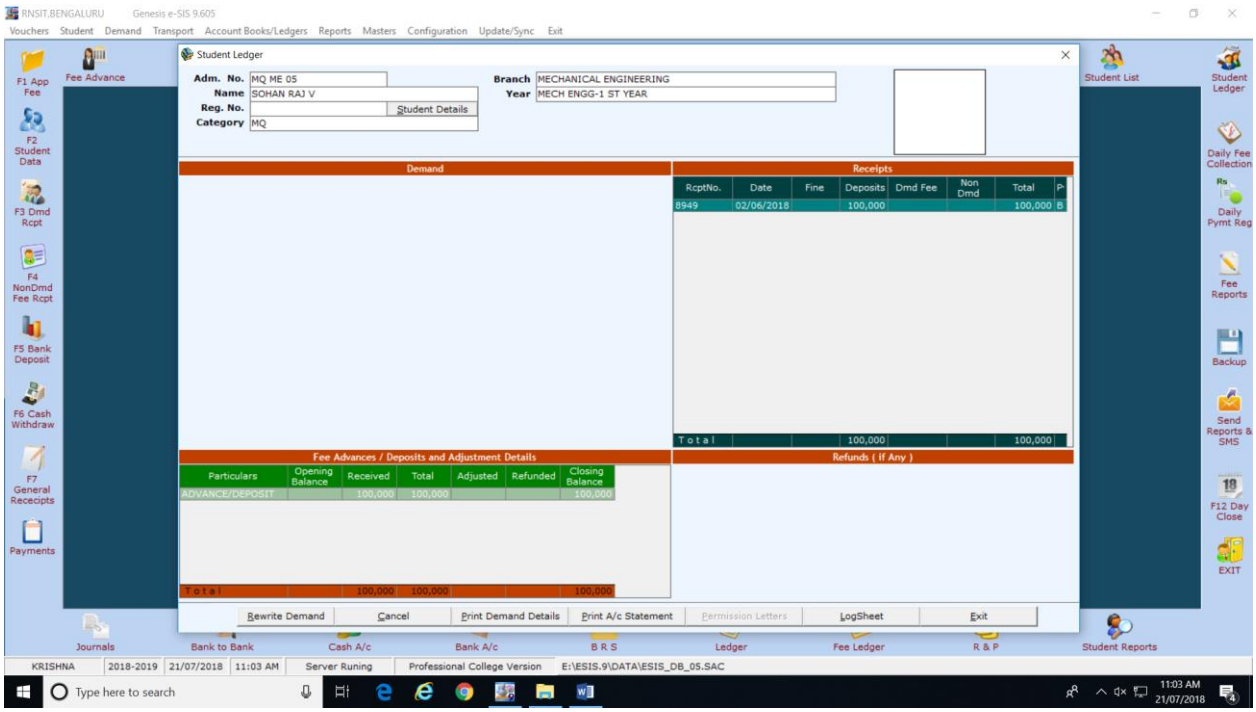


Now the category has been changed to COMEDK-KAR

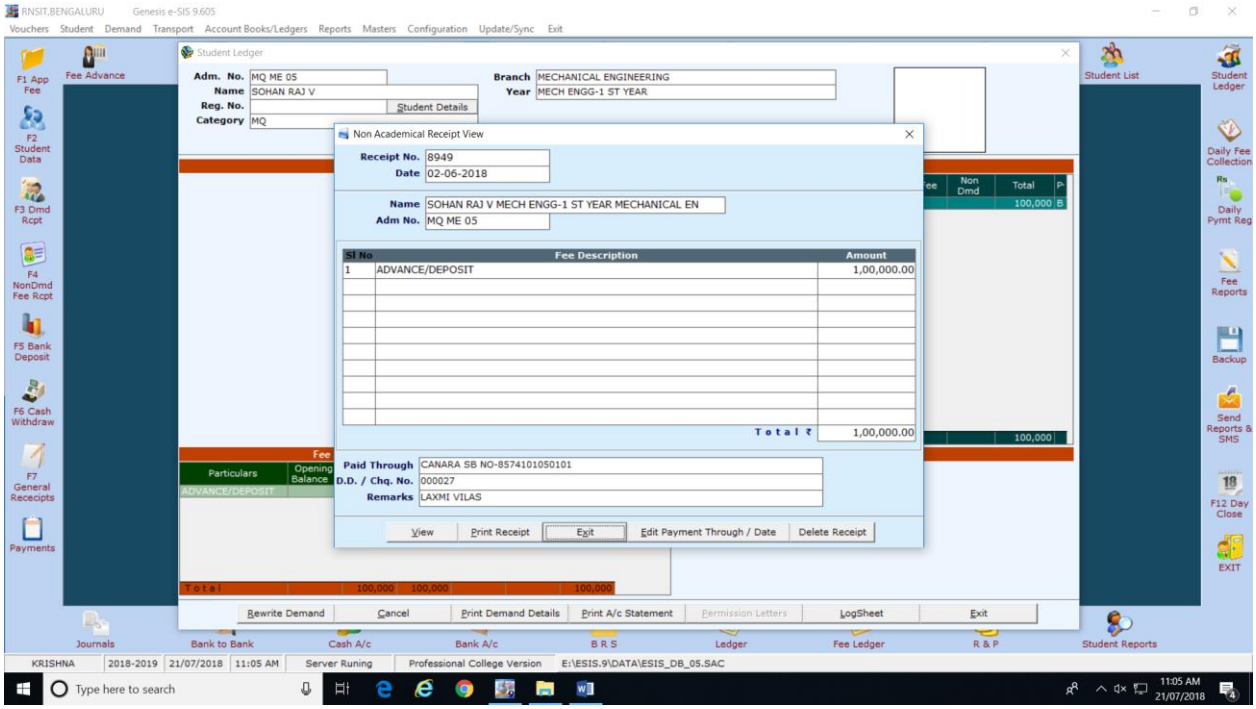


7.10.12.4 Change branch from Mechanical to EEE, when demand is not created

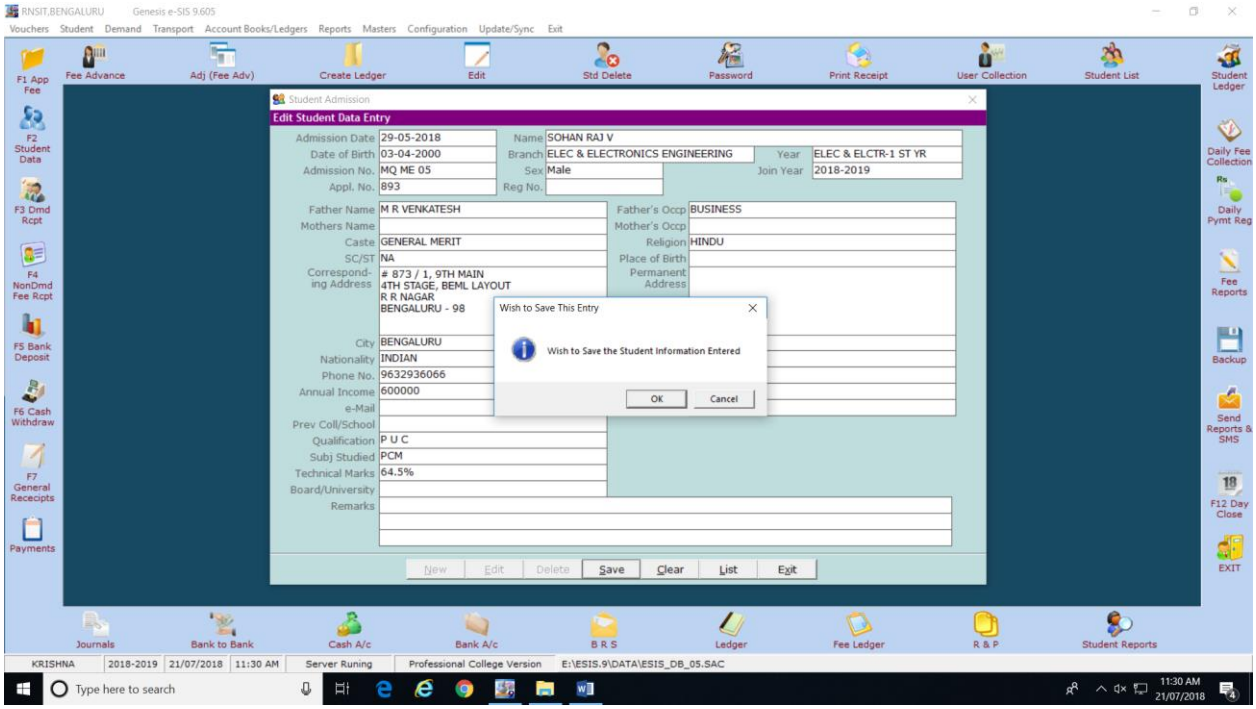
If Demand is not created, we have to delete all the receipts for that student, delete student data and re-enter student data and all receipts



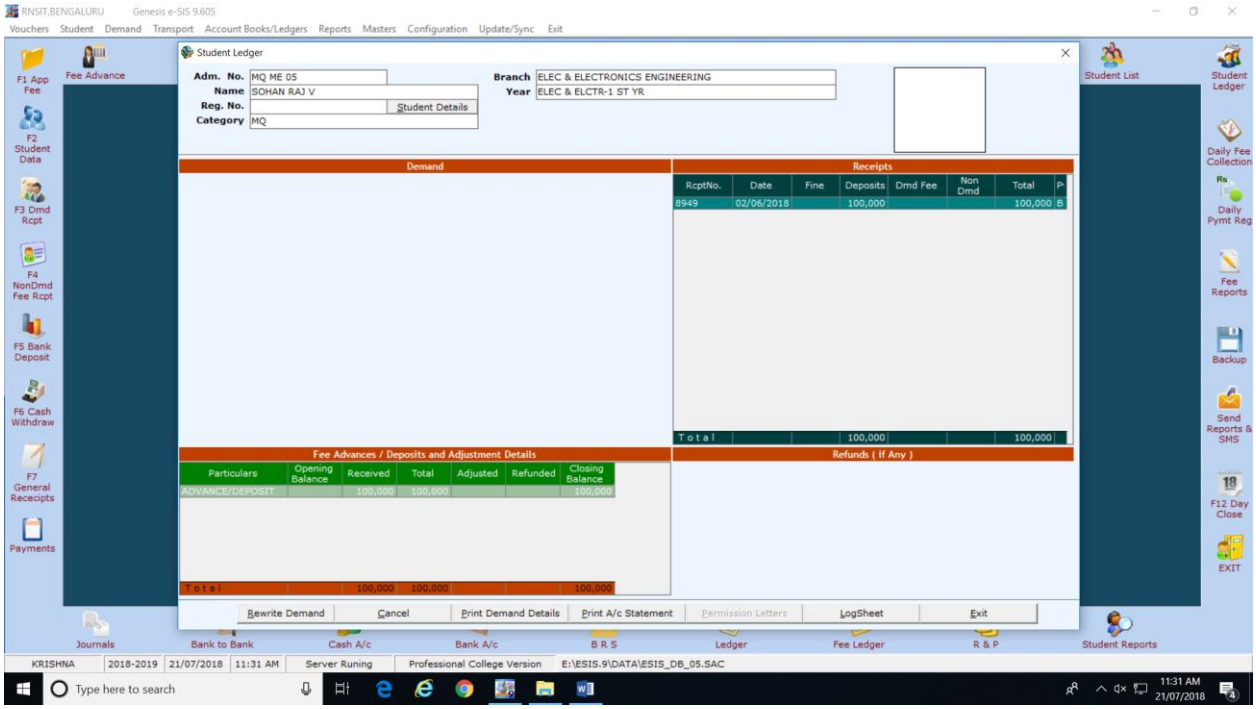
Delete the below receipt



Create student data with branch as EEE and re-enter the receipt



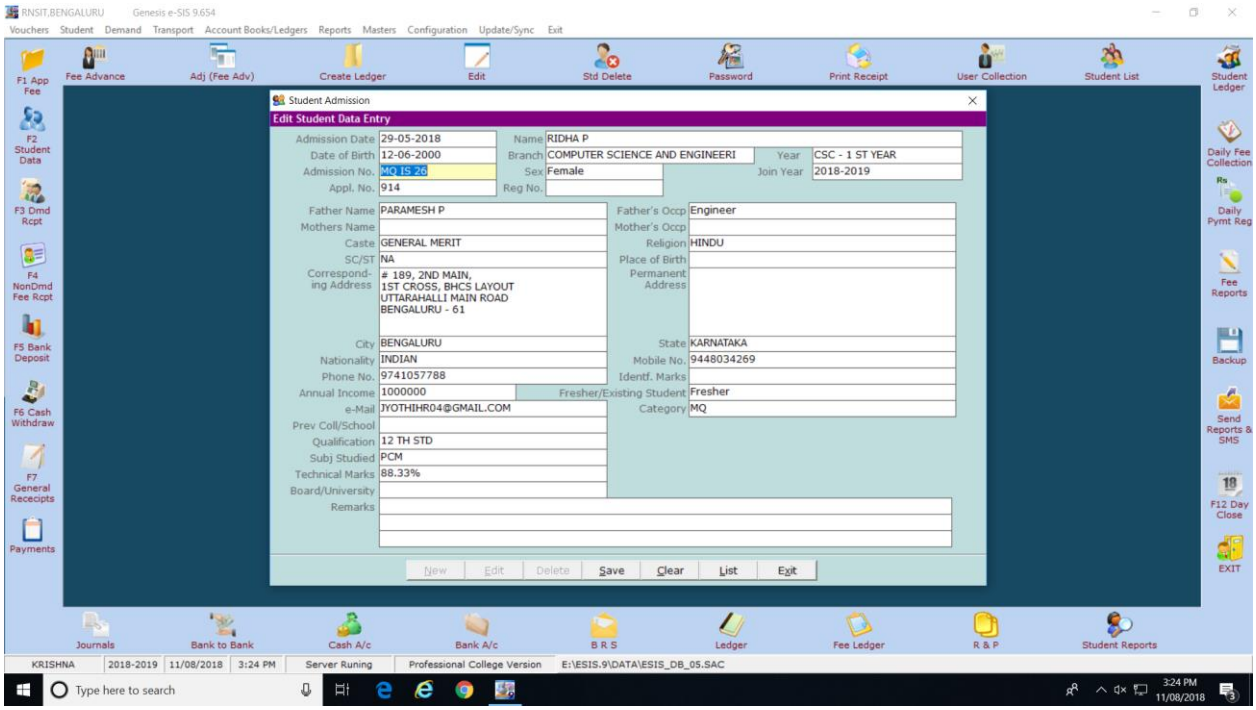
Now branch changed to EEE



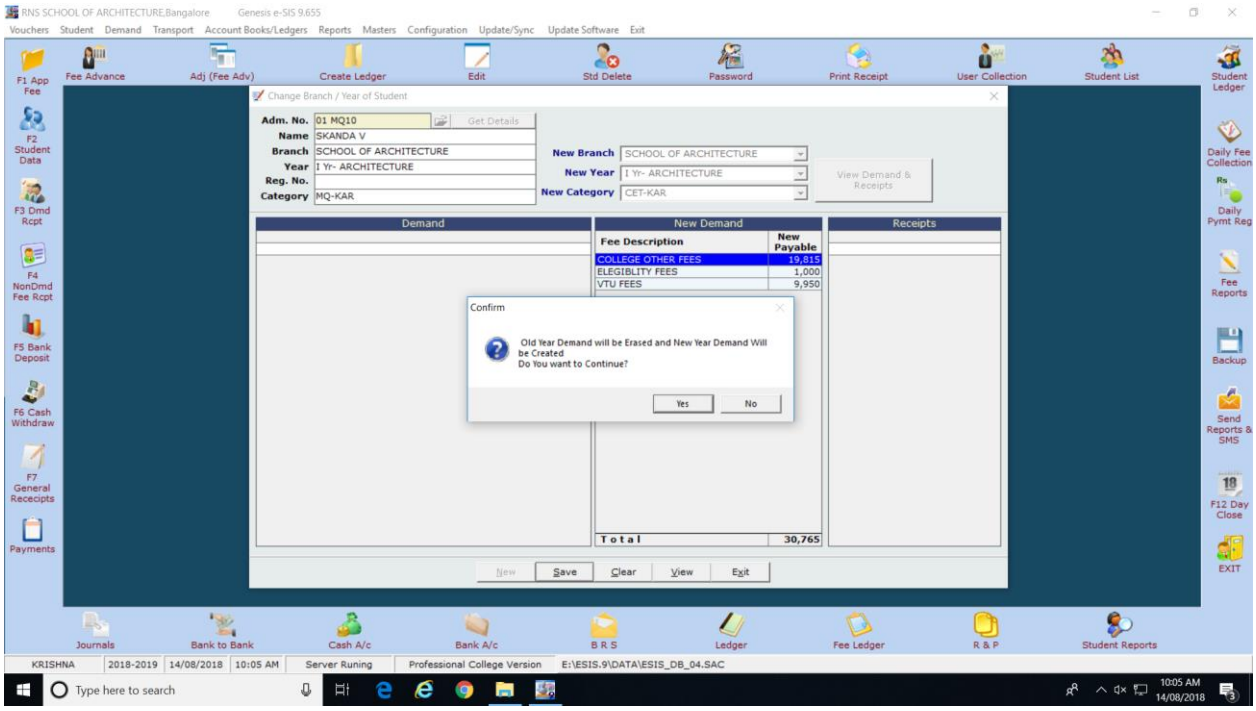
7.10.12.5 Transferring Student from IS branch to CS

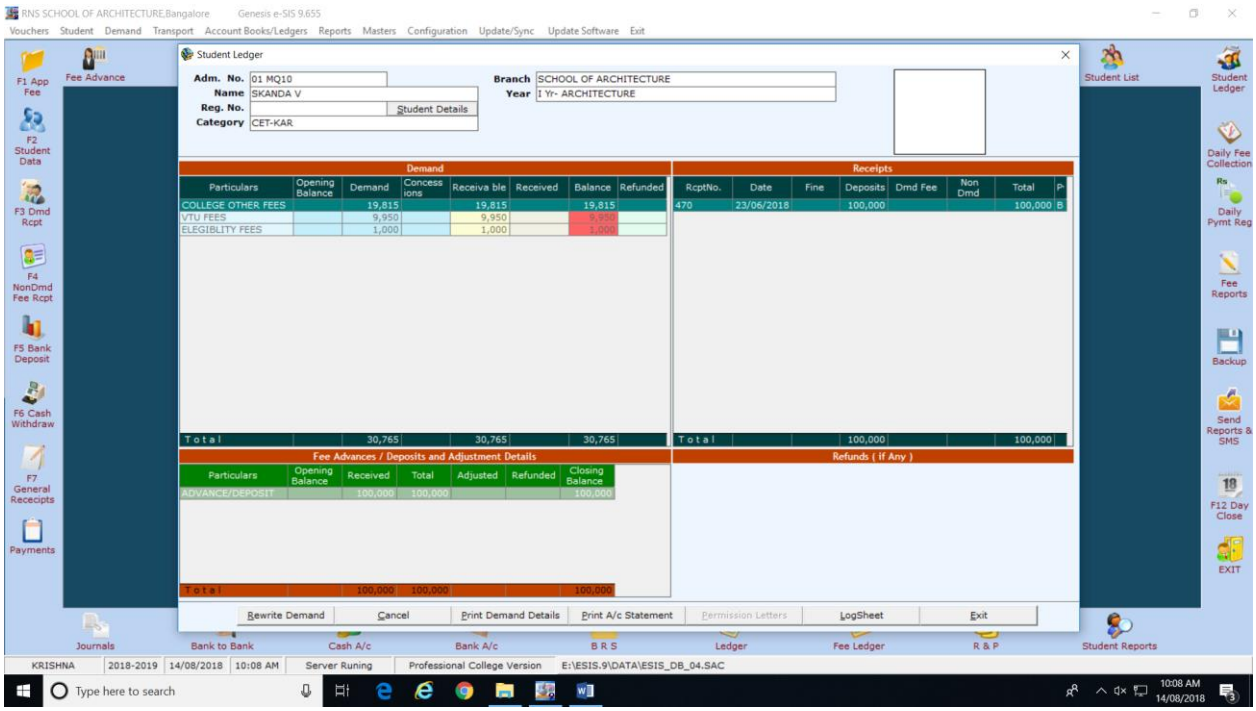
Change branch from IS to CS

Just select Student Data and click on Edit. Change the branch and save



7.10.12.6 Change category from MQ to CET, when demand is not created





7.10.12.7 Changing branch when Concession is provided

We will not be able to Interchange the branch, when Concession is given to the student

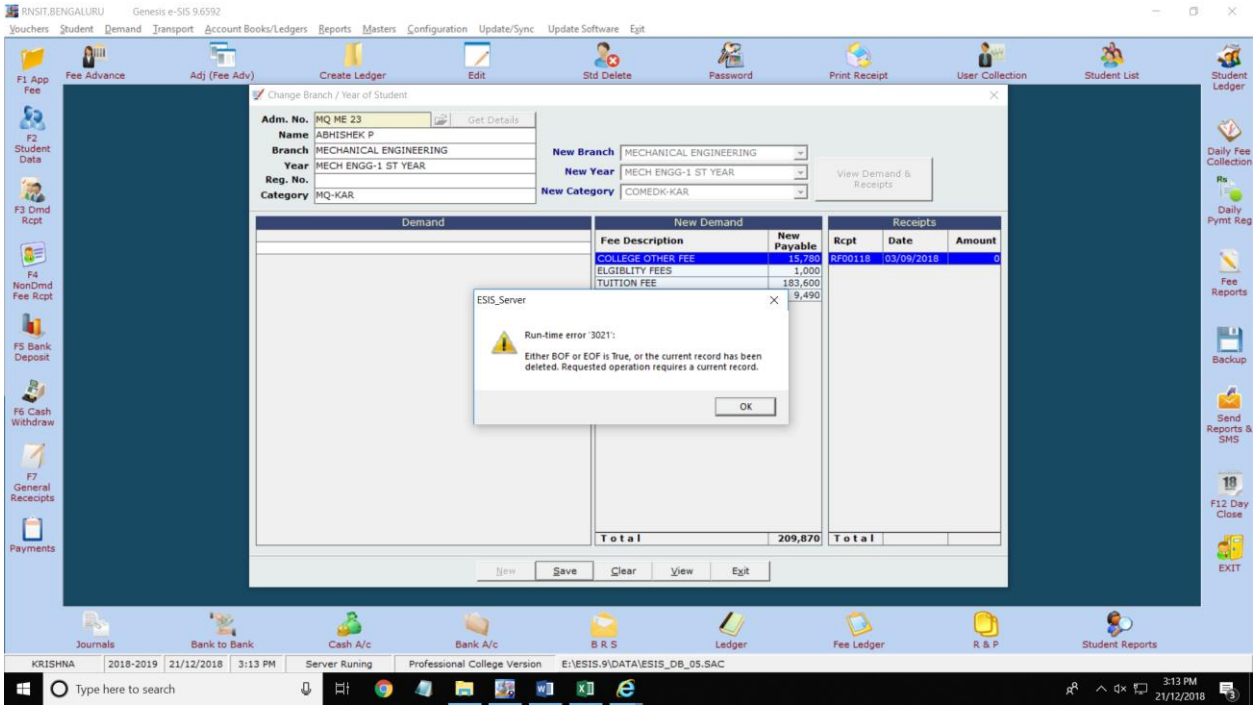
First we have to delete the concession given by selecting **Cancel Fee Concession** Option under Master -> Others refer section 7.10.9

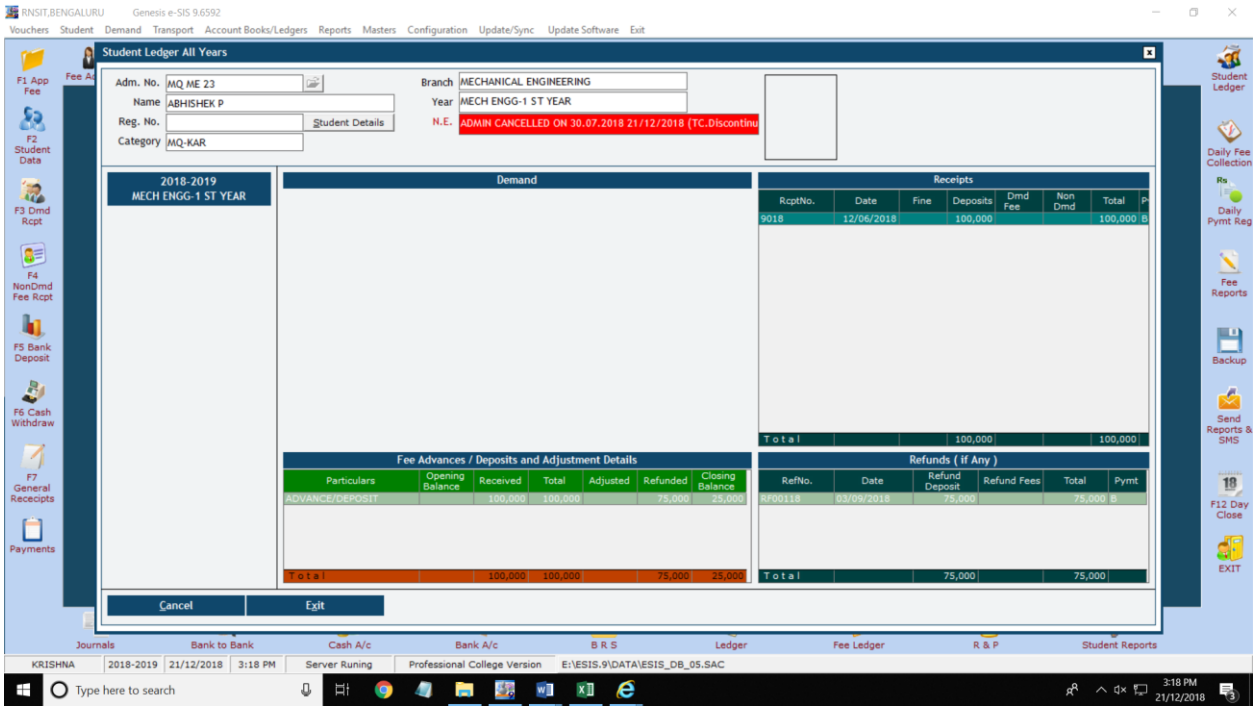
Once Concession is cancelled, Interchange the student branch

Use Fee Concession / Wave Off option under Vouchers to renter the Concession

7.10.12.8 Changing Category from MQ to any other Category

We get below BOF or EOF error; this is because there is a refund entry attached to this student

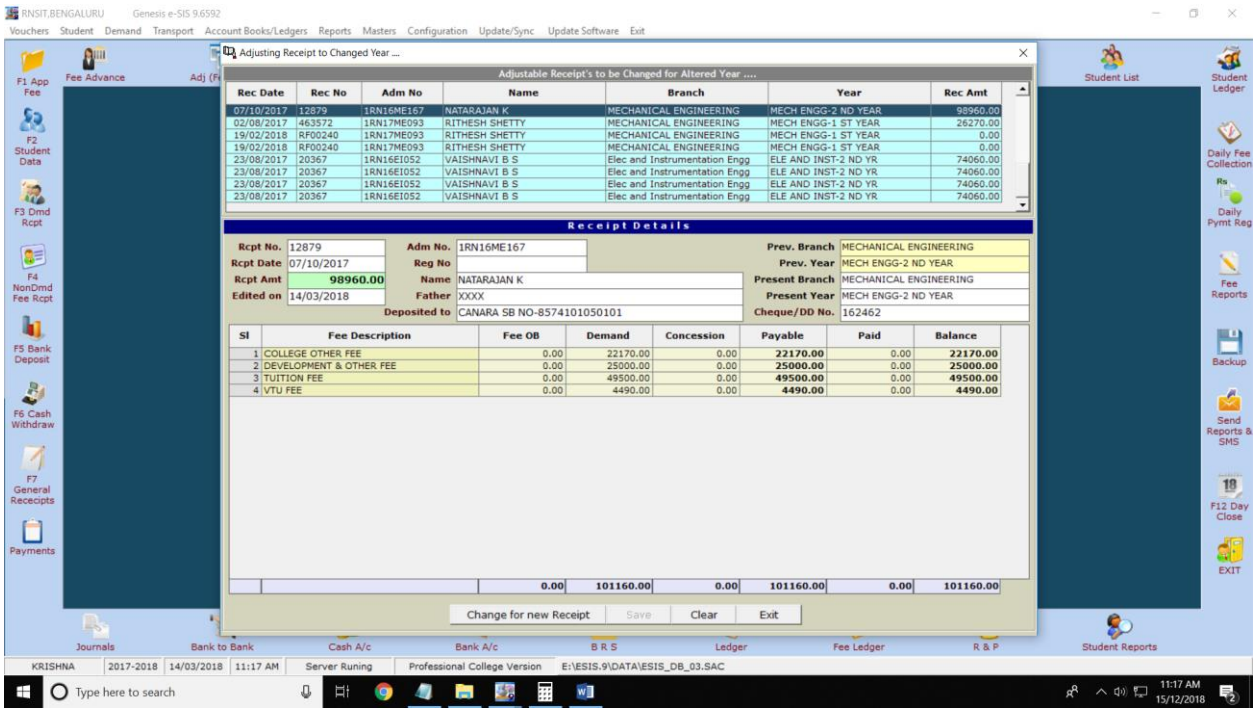




To overcome this error, note down the advance and refund details and then delete those entries. Change the category and then reenter the advance and refund details.

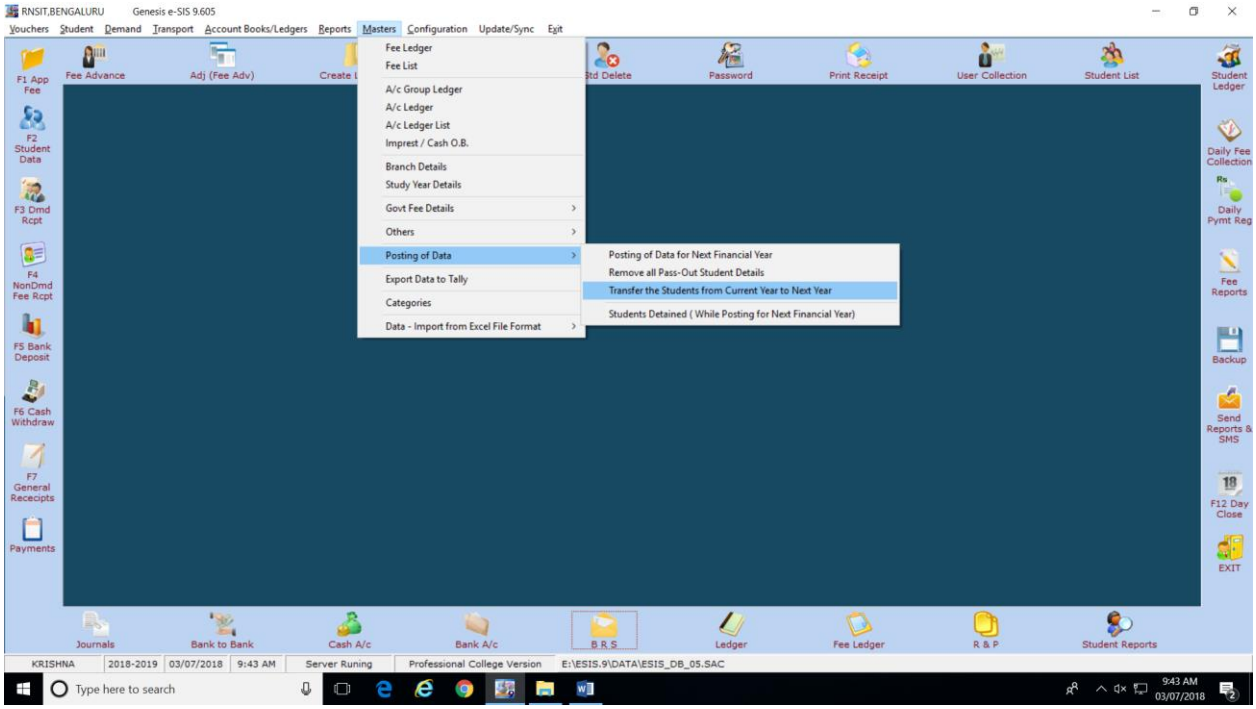
7.10.13 Adjust Receipts of Change Branch/Year/Category Changed Students

When we change the branch/year or category we need to adjust the fee. We can use this option to adjust the fees.

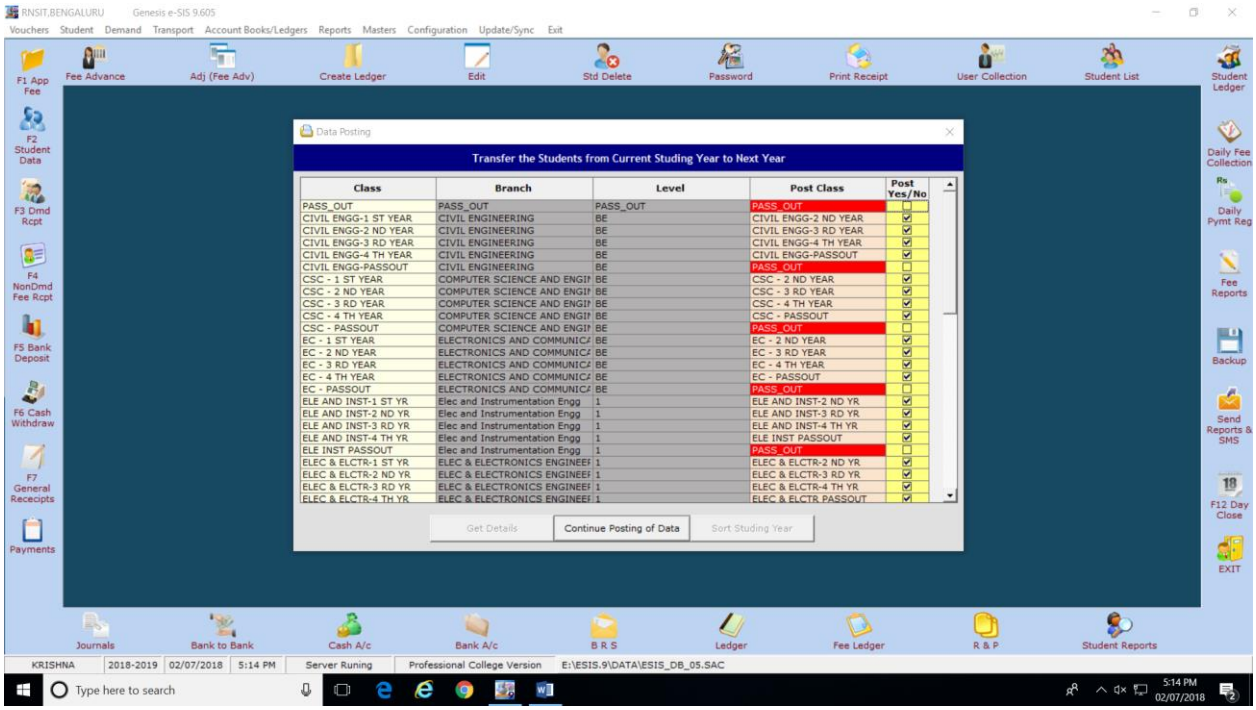


7.11 Transferring students to next Academic year

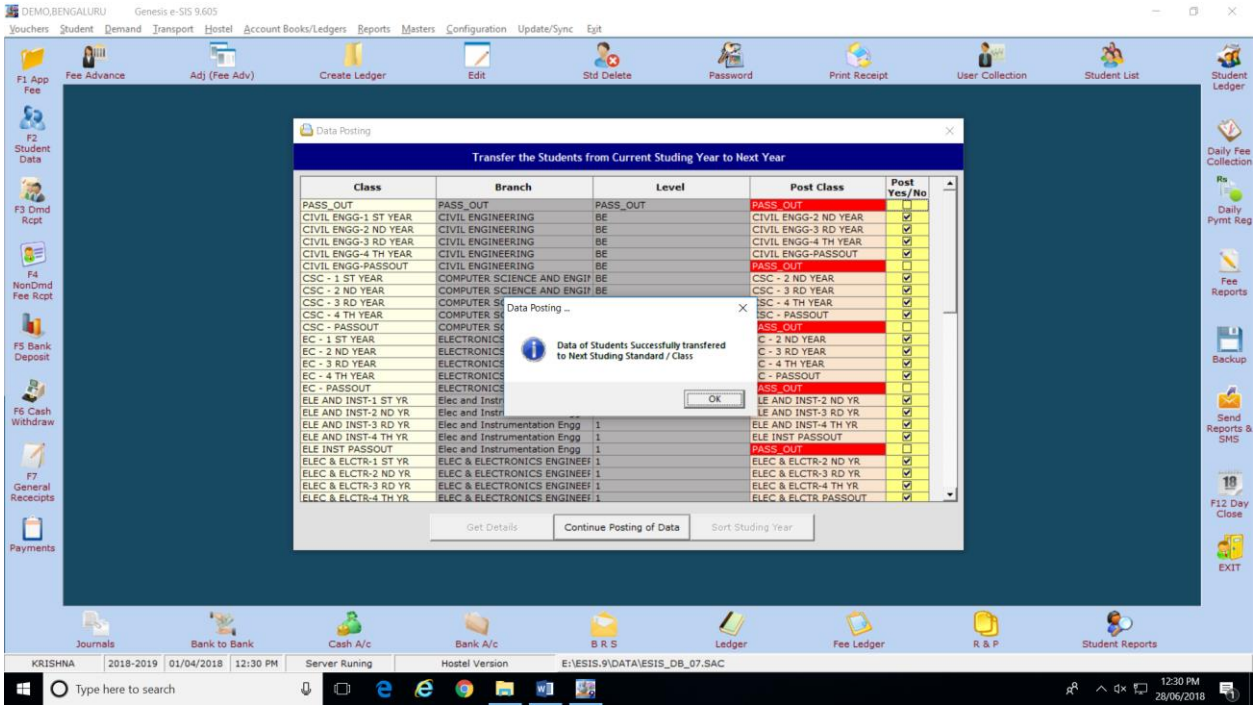
<u>Take a backup of the database, before proceeding</u>



Ensure all the branches has been selected



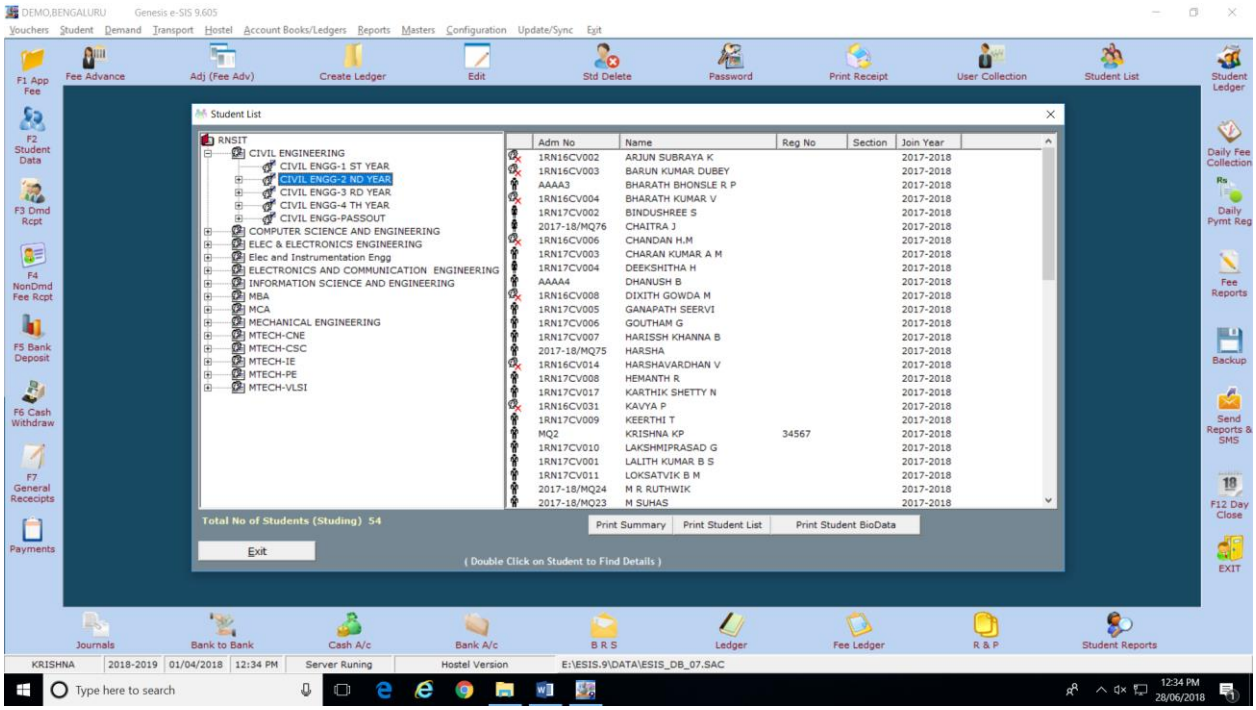
Click on Continue Posting data to complete the process



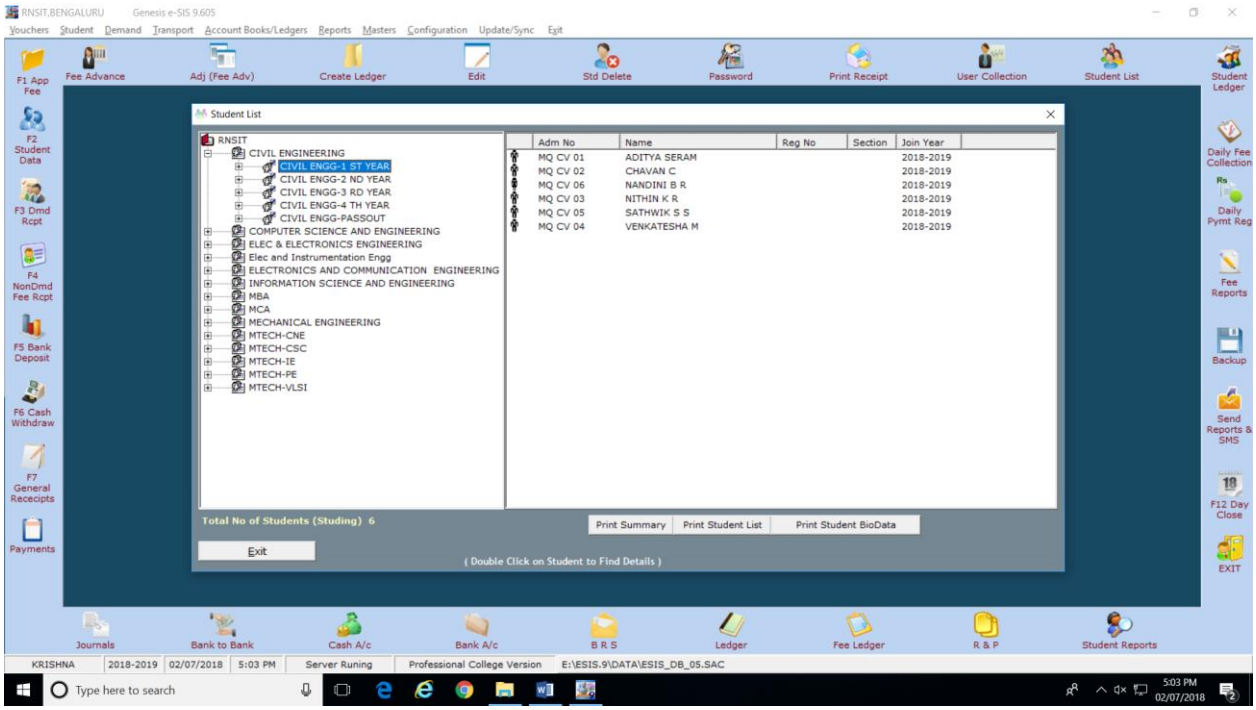
Open Student List

Check whether the year has been moved to next year branch wise

Now all the students are moved to next year



None in First Year, the one shown below are new admission student



7.11.1 Transferring students to next Academic year after posting

By mistake some students were entered under Next Academic Year after Posting Data completed for all students. Once posting is completed, all the students will be moved to Current Year.

To move these students to Current year, follow below steps:

First note down all the receipt entries

Note down the student information

Delete the receipts

Delete the student data

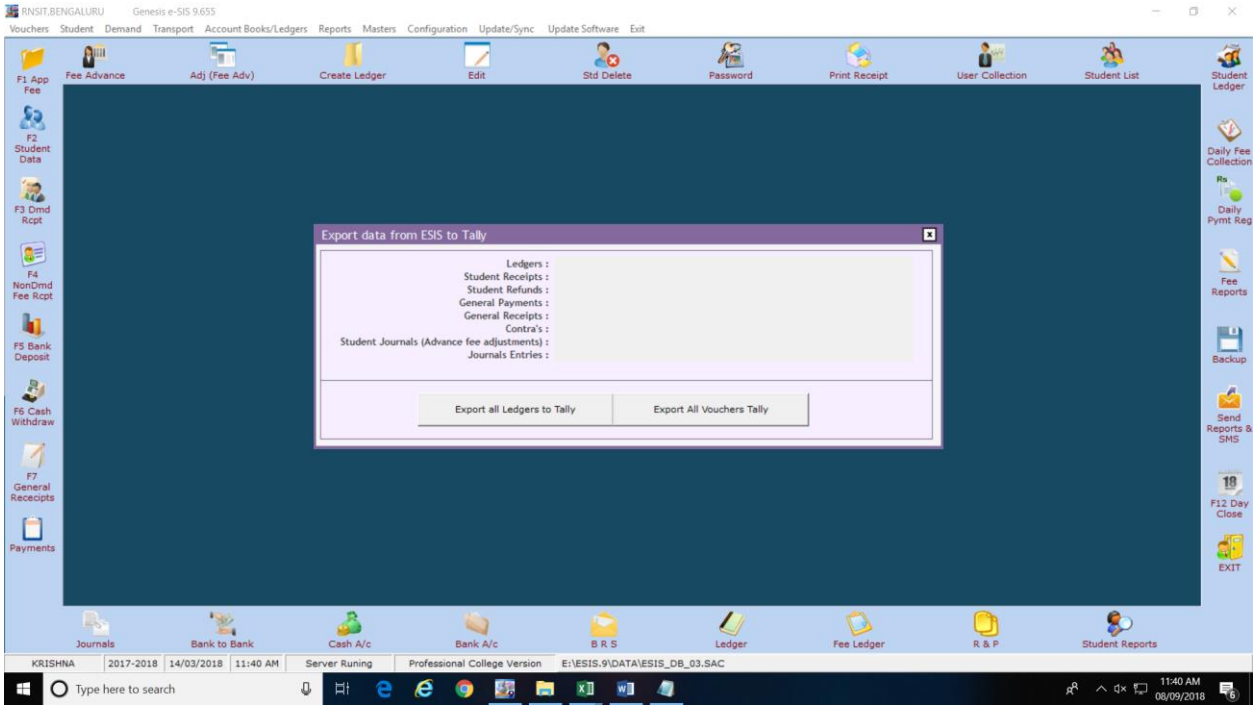
Enter the student details under Student -> Student Data

Enter all the receipts as noted earlier

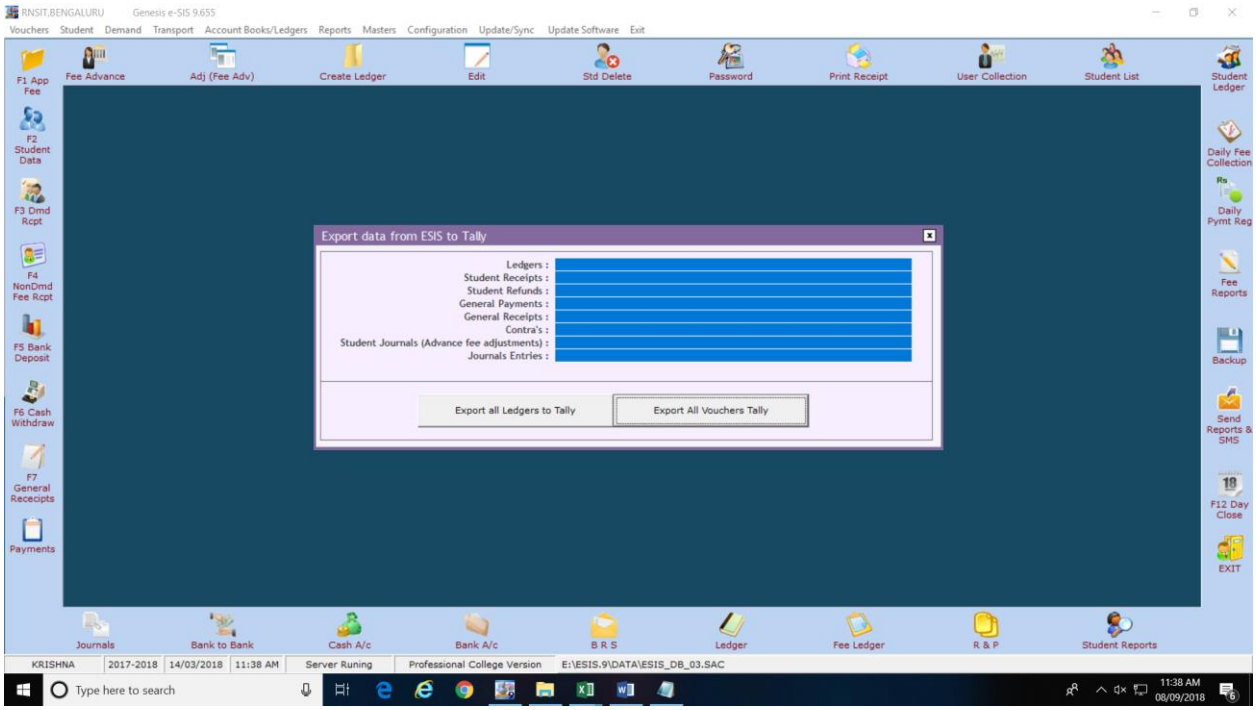
Once down re-check if all the entries are completed

7.12 Export Data to Tally

Usually Auditors ask for accounts data in Tally, so we can export data from this package to Tally



First click on **Export all Ledgers to Tally** and then **Export All Vouchers Tally**



Once export data is completed the exported files will be under

E:\ESIS9\TallyData

ESIS_LEDGERS and ESIS_VOUCHERS

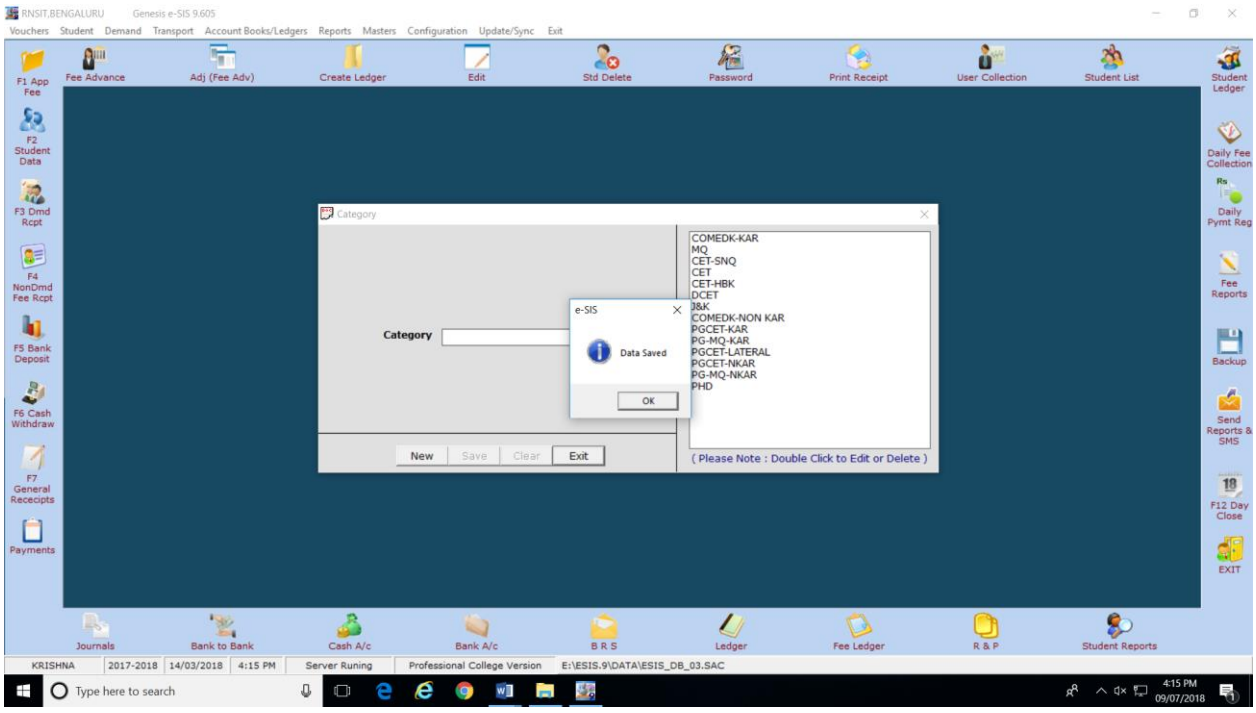
Give these files to the auditors

While importing this data ask them to follow below steps:

a) While creating an empty file in tally, ensure the voucher type for Contra, Receipt, Payments, General Vouchers is selected as Manual instead of Automatic
b) Then first import the Ledgers and then import the Vouchers
c) Ensure Tally version is above 7.2

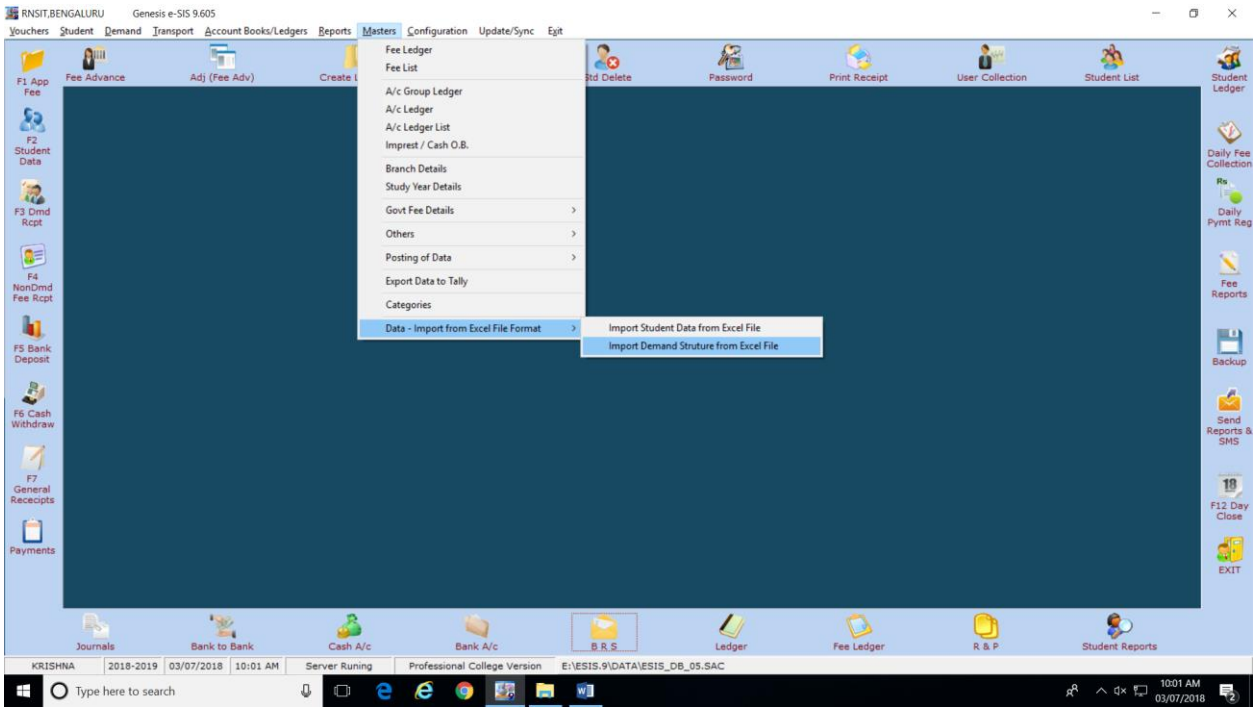
7.13 Categories

To create new Category

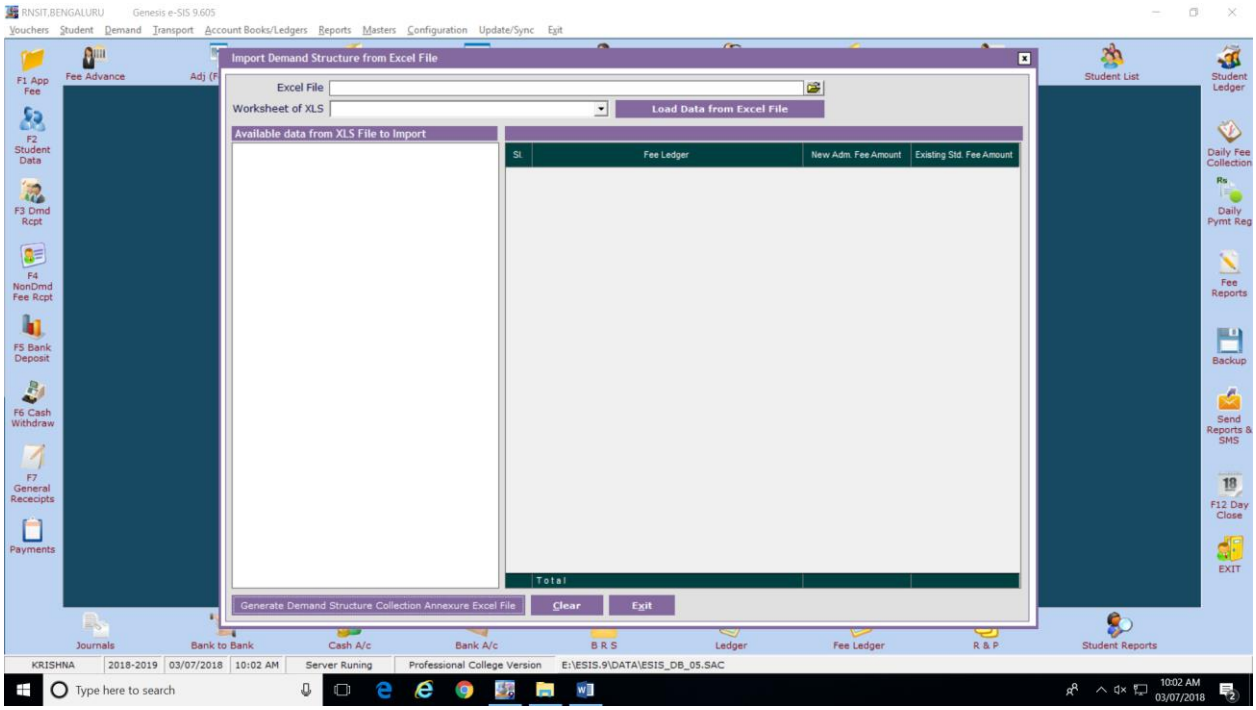


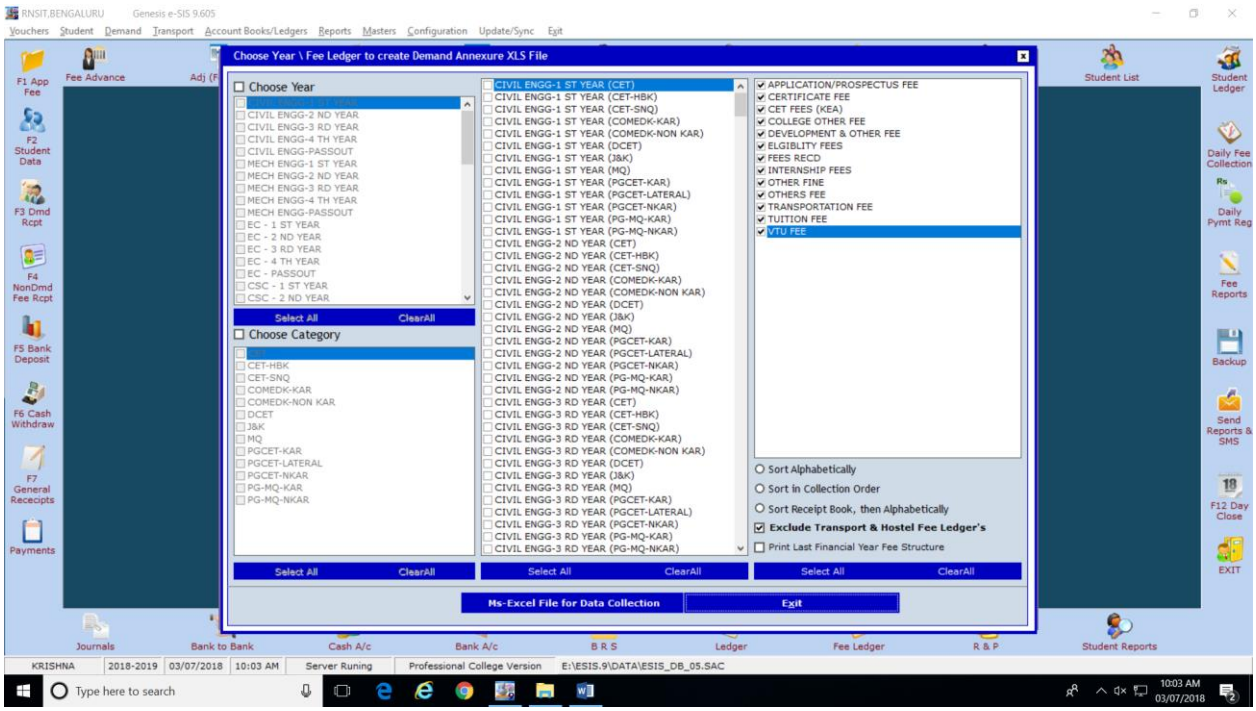
7.14 Create Demand for students for next Academic year

Select Import Demand from Excel file



Click on “Generate Demand Structure Collection Annexure Excel File” to get the category wise Demand details



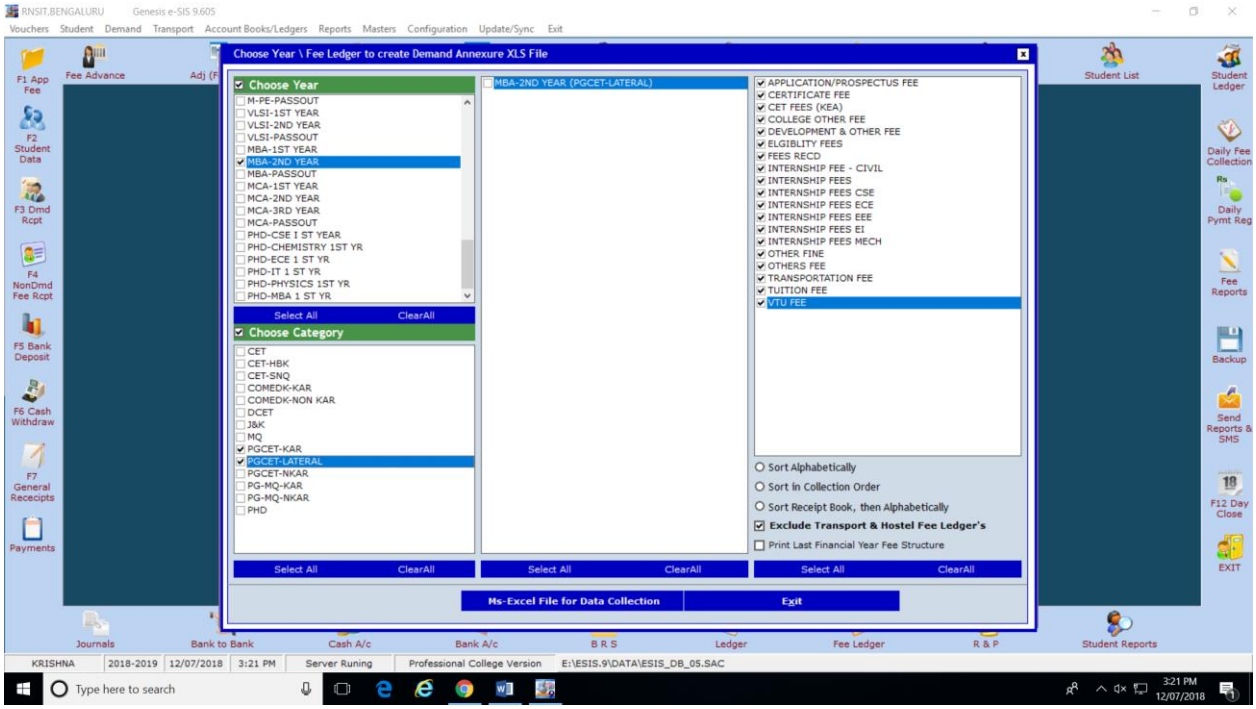


Select the required Branch, Year, Category and Fee Ledger

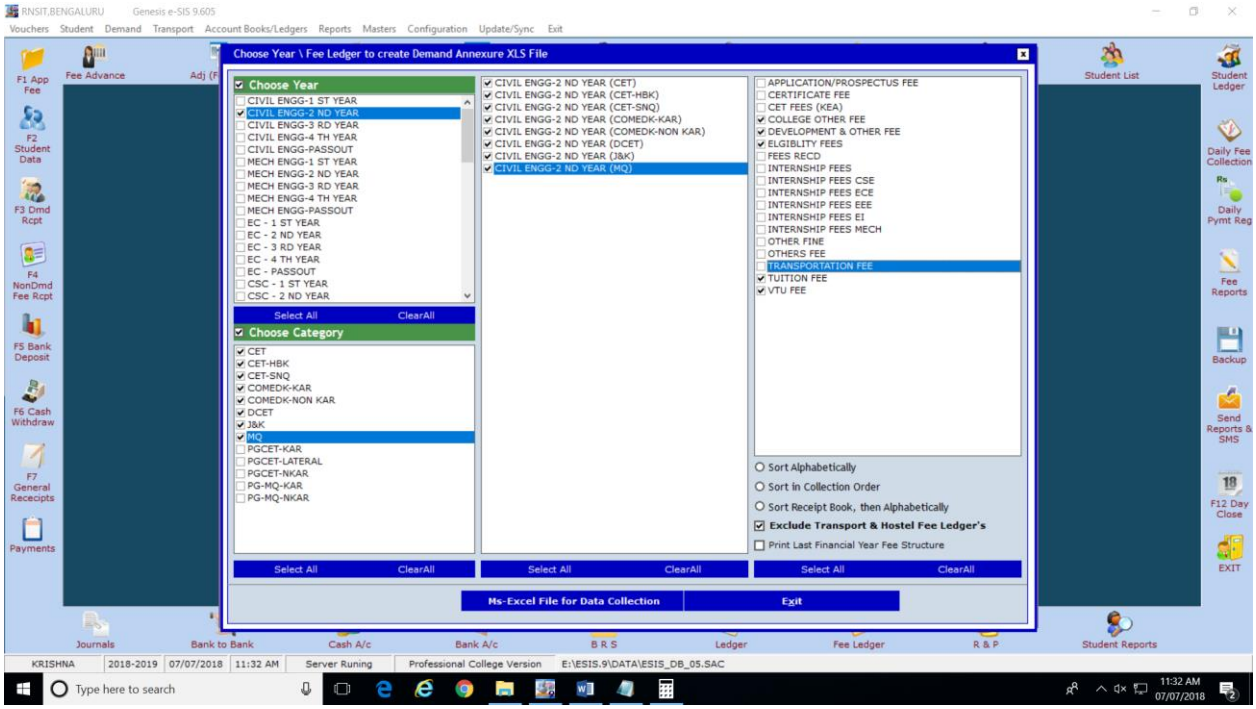
Select the fees ledgers which we are going to enter

When you select a category and if doesn't appear in the middle part, means demand is already being created for this category.

In below screen PGCET-KAR is not reflected in the middle screen.

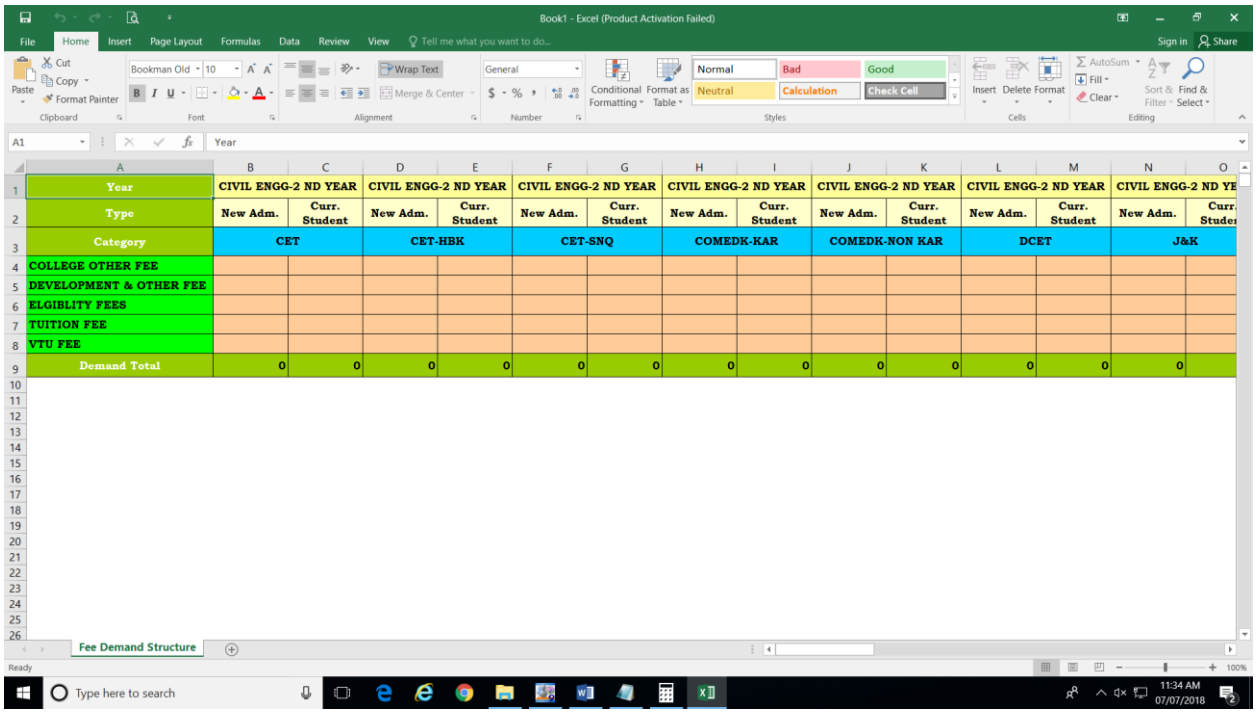


Ensure the selected branch and category is displayed in the middle screen, before going to select the fee



Click on Ms-Excel File for Data Collection. Below excel file will be created

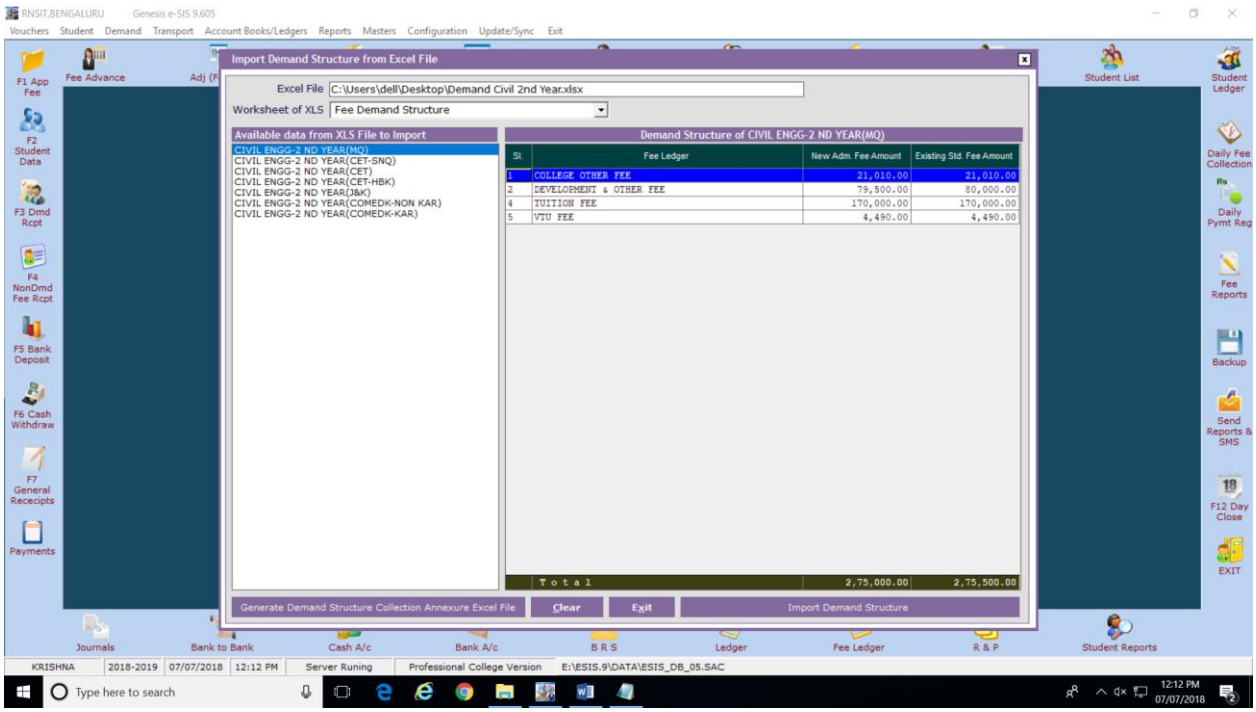
Ensure that the fees are known, before creating the demand, else it doesn't even display under student ledger



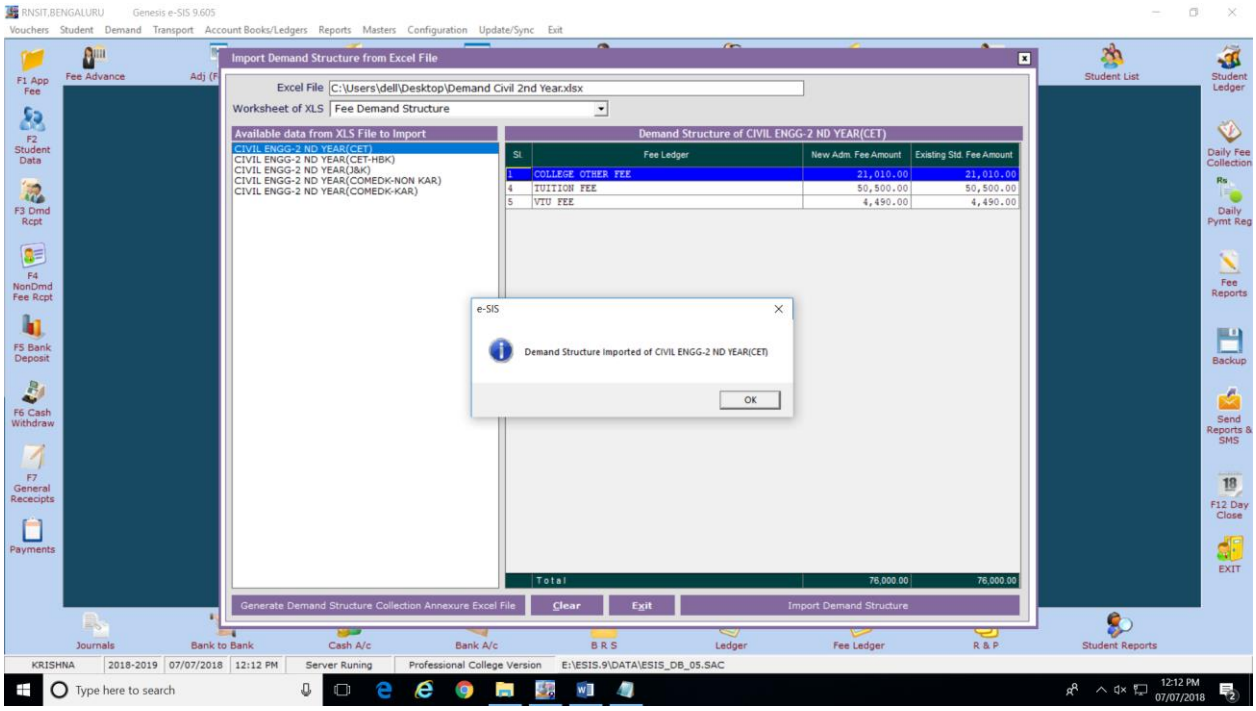
Year	CIVIL ENGG-2 ND YEAR		CIVIL ENGG-2 ND YEAR		CIVIL ENGG-2 ND YEAR		CIVIL ENGG-2 ND YEAR		CIVIL ENGG-2 ND YEAR		CIVIL ENGG-2 ND YEAR		CIVIL ENGG-2 ND YE	
Type	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Student	New Adm.	Curr. Stude
Category	CET		CET-HBK		CET-SNQ		COMEDK-KAR		COMEDK-NON KAR		DCET		J&K	
COLLEGE OTHER FEE														
DEVELOPMENT & OTHER FEE														
ELGIBLITY FEES														
TUITION FEE														
VTU FEE														
Demand Total	0	0	0	0	0	0	0	0	0	0	0	0	0	

Ensure this file is present in desktop only, else it won't display for selection

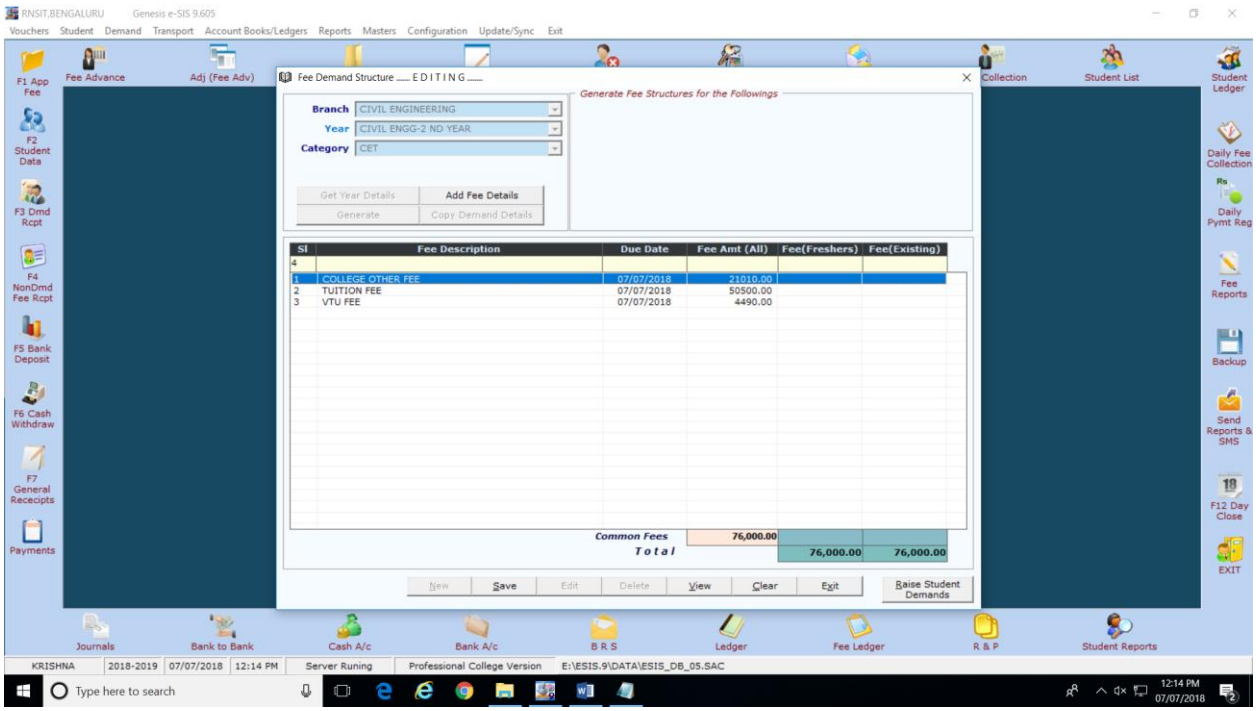
Get this excel file filled and verified, before creating the demand, as this will be affected to all students

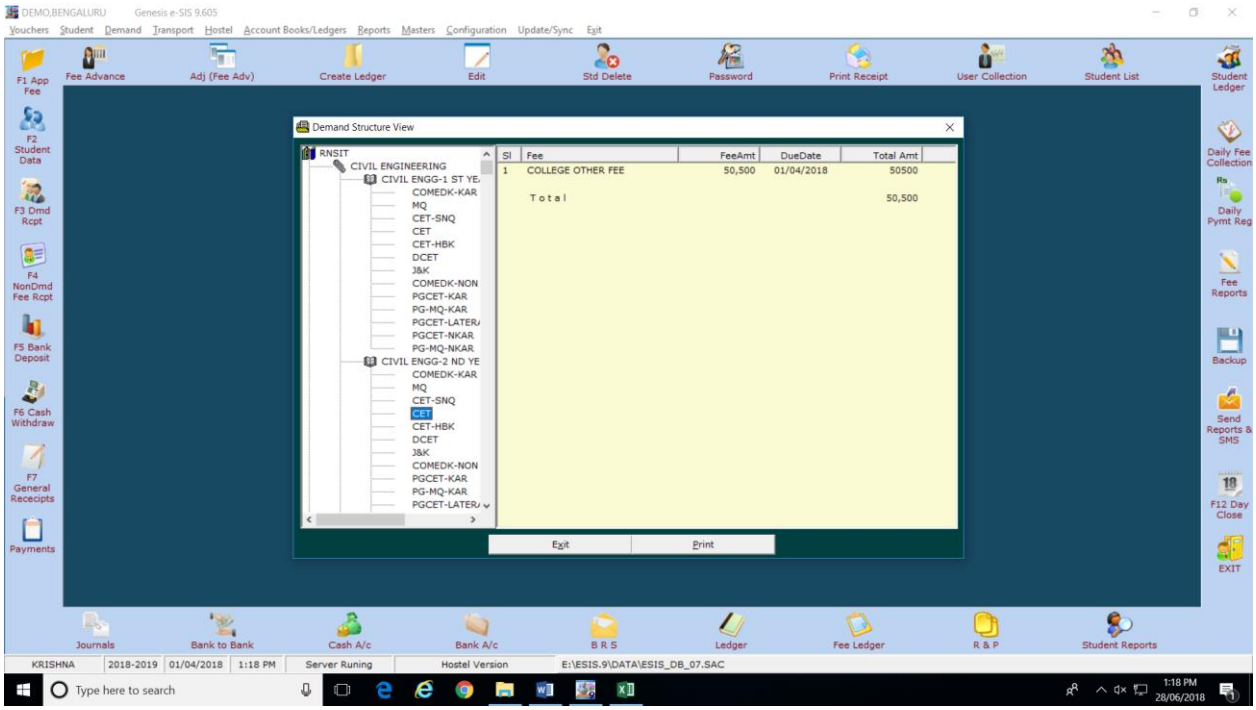


Click on Import Demand Structure, do this for all category

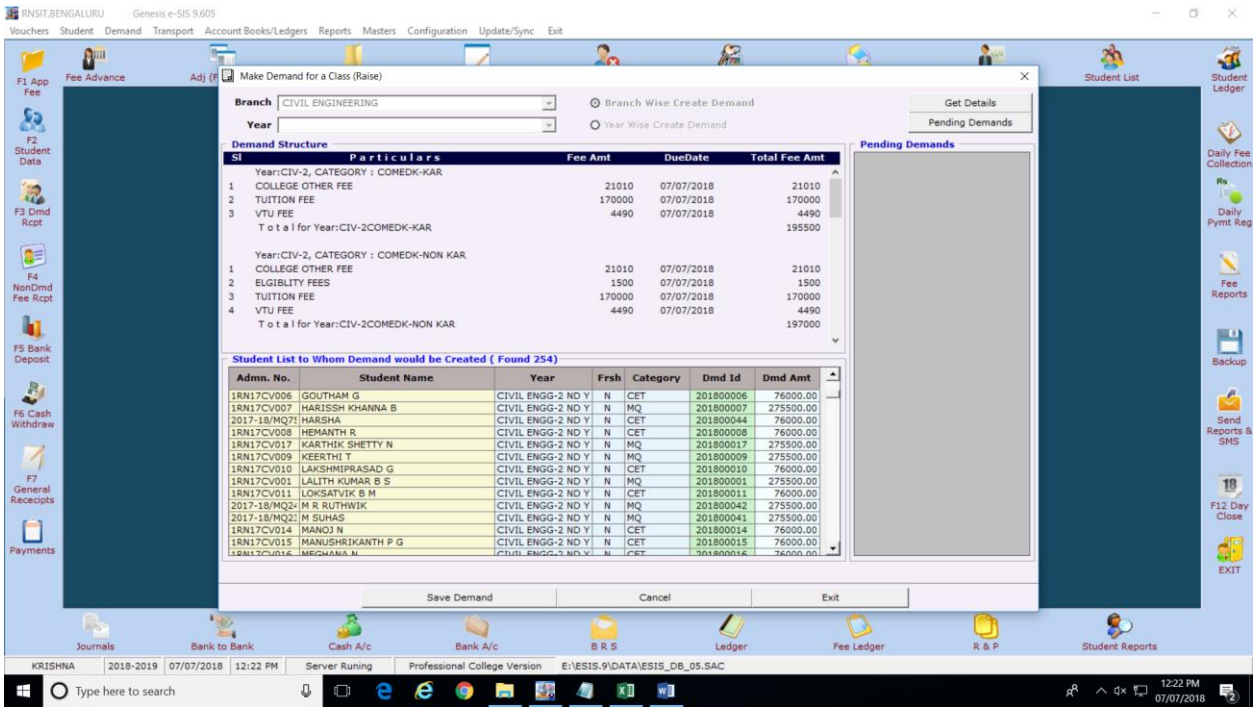


After importing the demand excel file, goto Create Demand Structure and select edit, in case any changes needs to be done



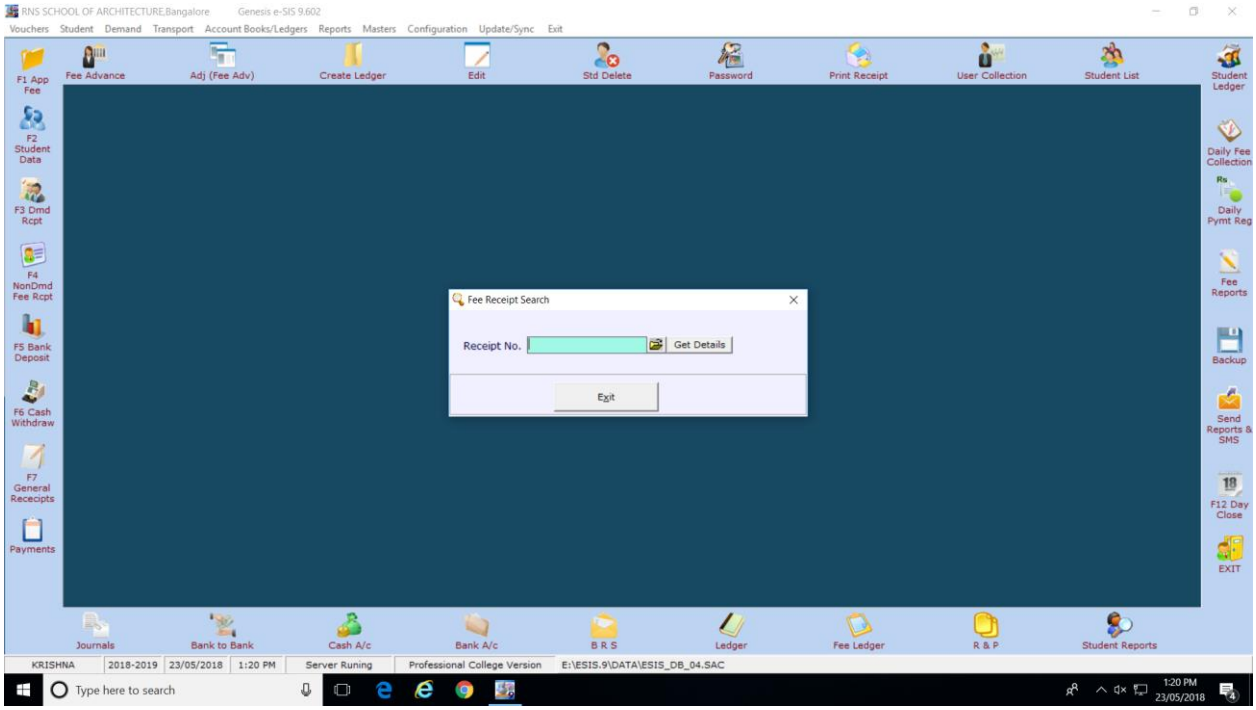


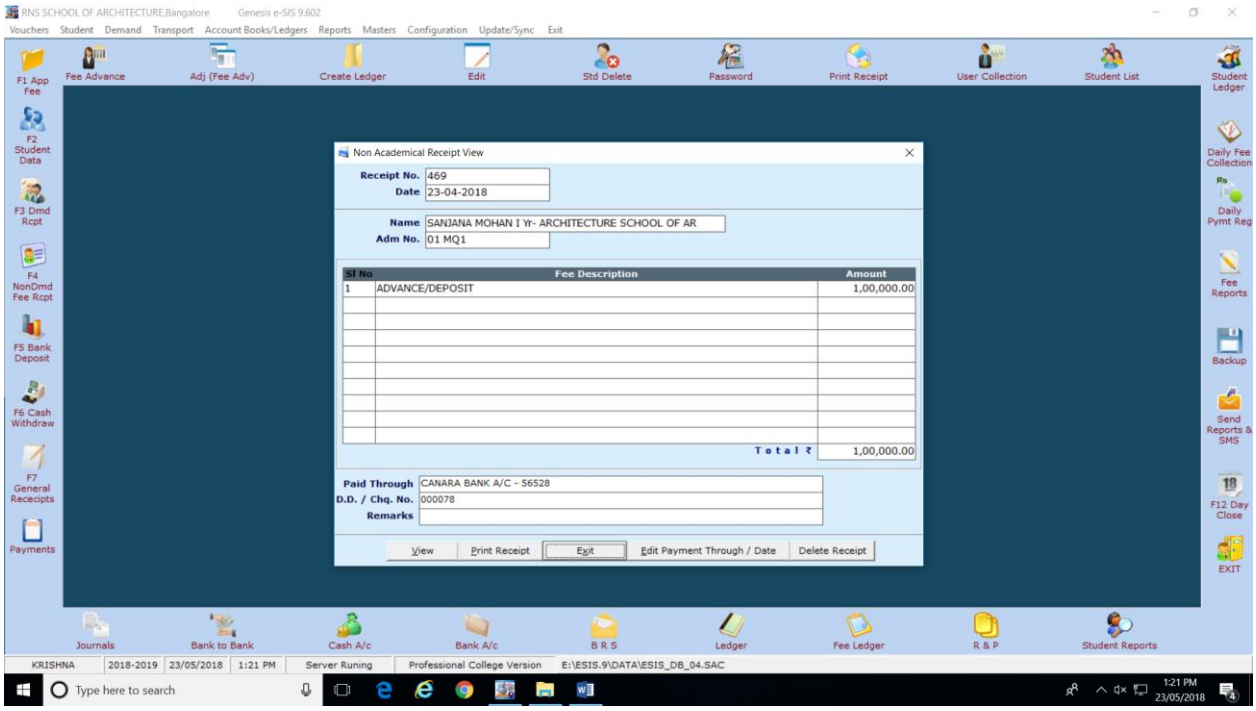
Once saved the demand will be attached to all the students



REPORTS

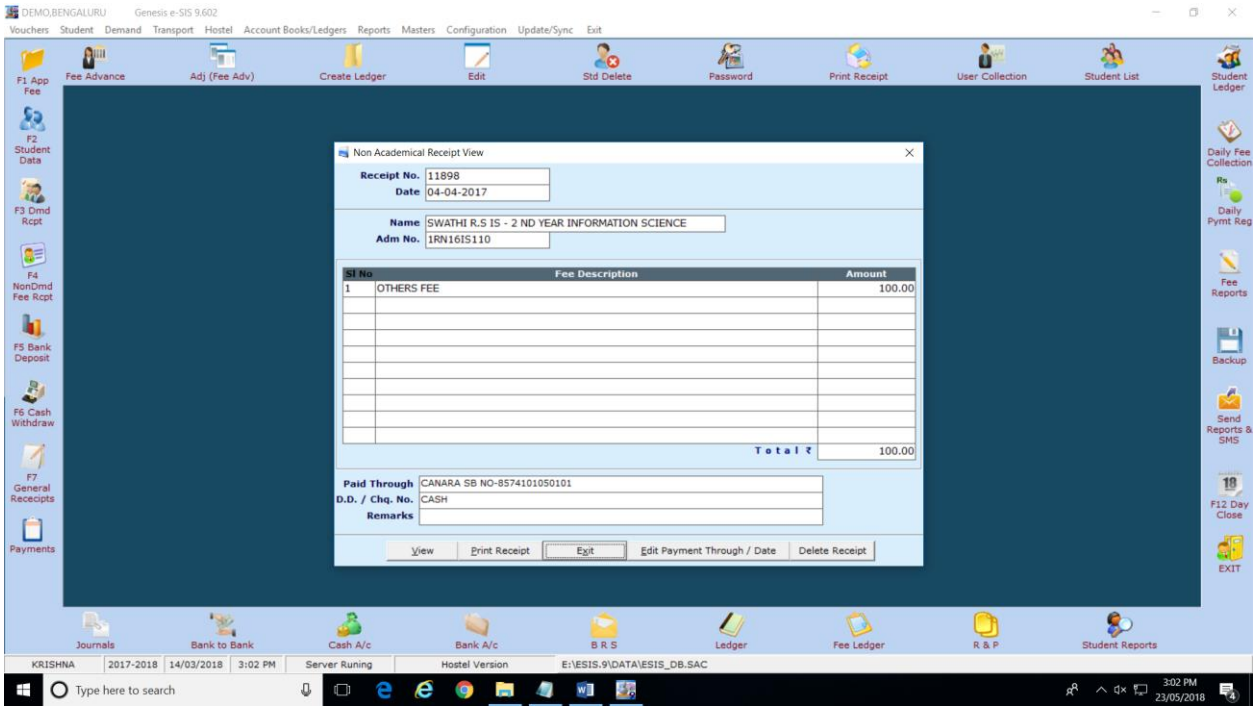
To search a particular receipt





Non Demand Receipt

Non demand receipt screen is used for entering fees other than demand fees like exam fees, fine etc.

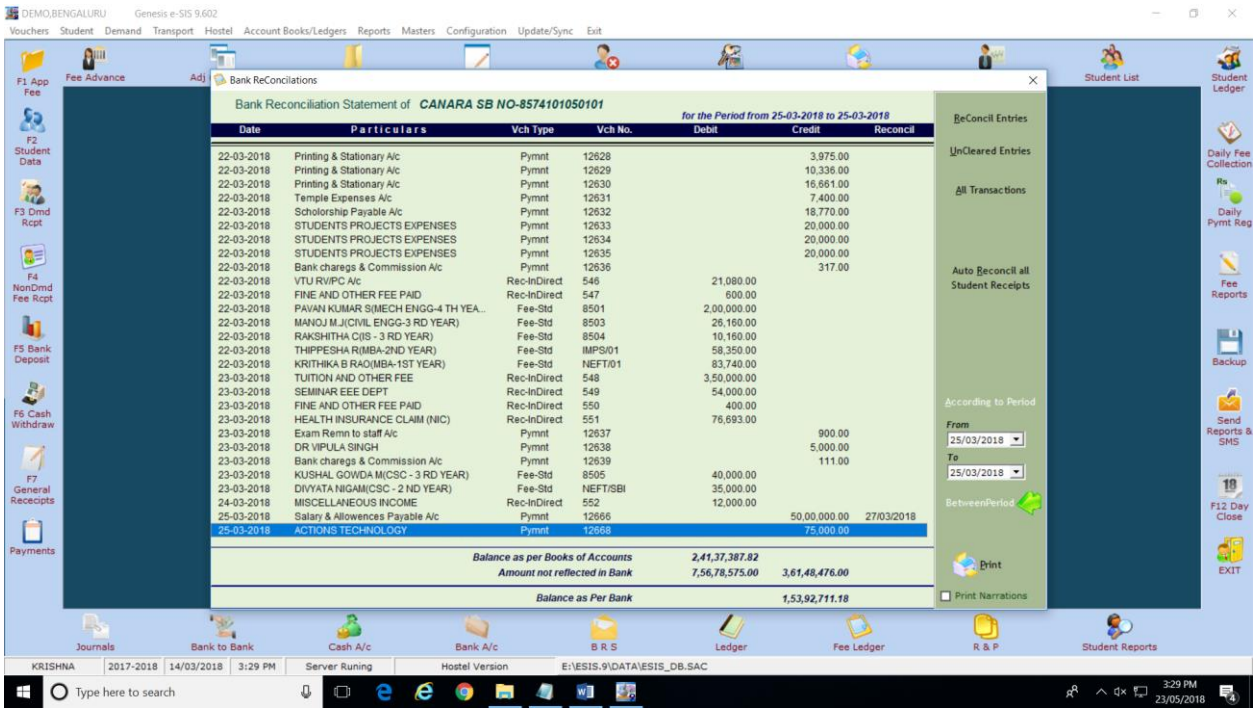


Bank Reconciliation Statement

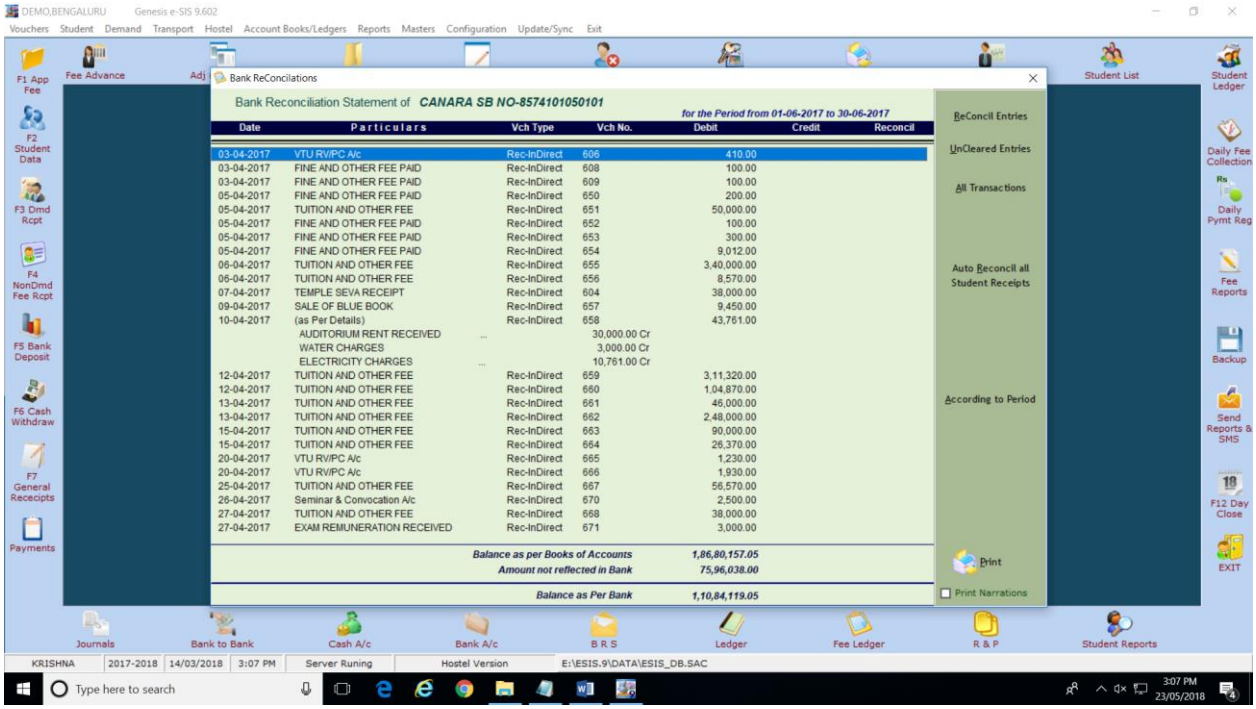
This screen shows the unrealized cheque details

Paid software cost to action technology as bank payment thru chq

Payment Voucher

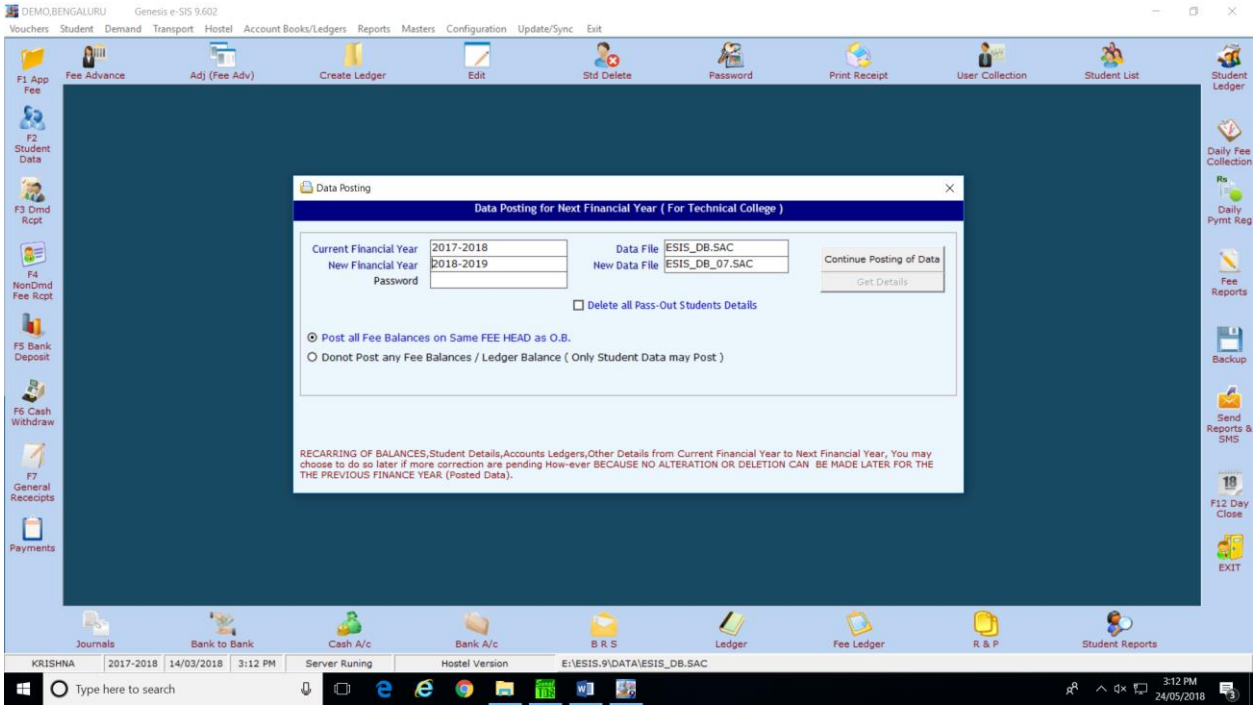


Now they may present the chq at a later date

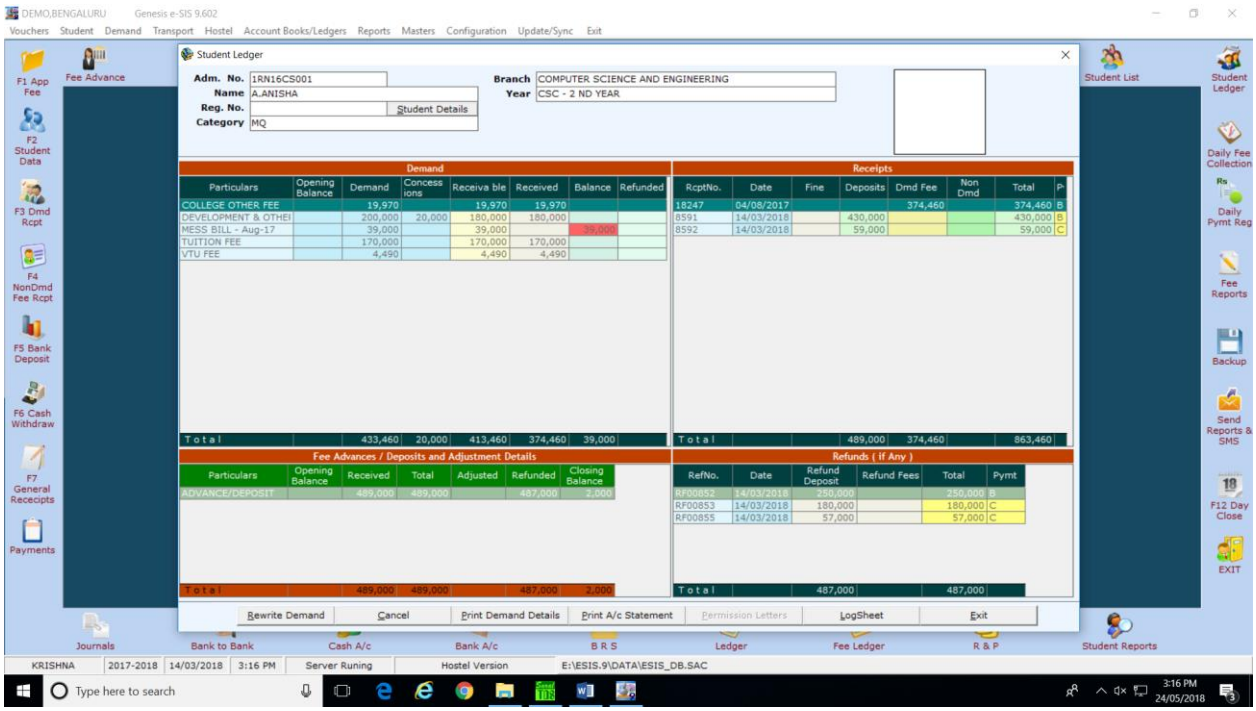


Posting Data

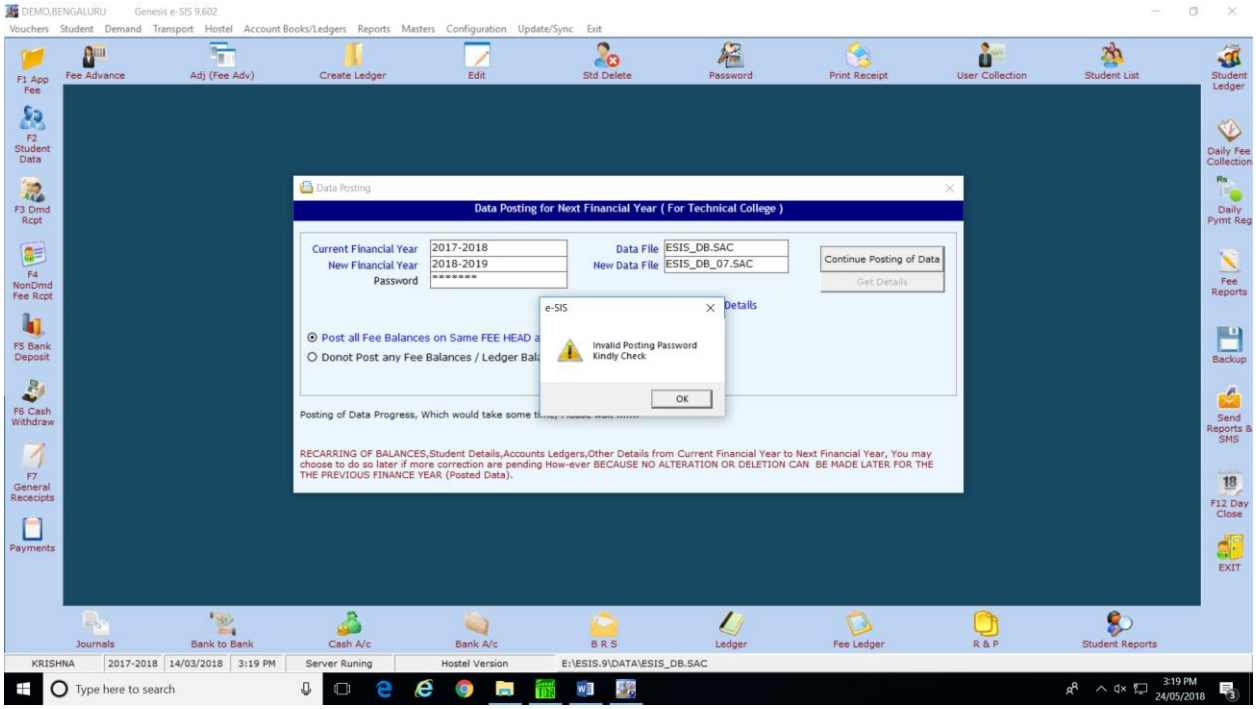
Carry forward all the fee balances to next financial year. Click on Get Details to get all the fee, student details



Below student has fee balance of 39,000



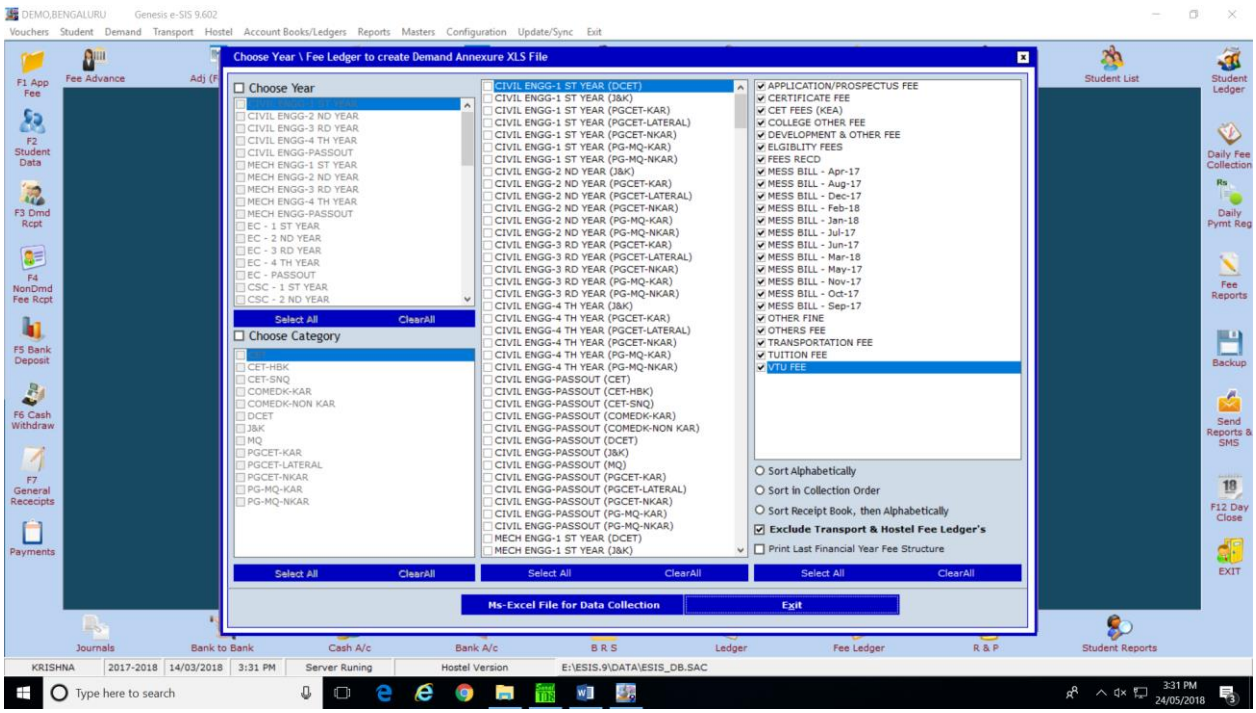
Enter the correct password



Import Demand Structure from excel file

To define the fee structure for next academic year for all branches

Click on Generate Demand Structure Collection Annexure Excel file

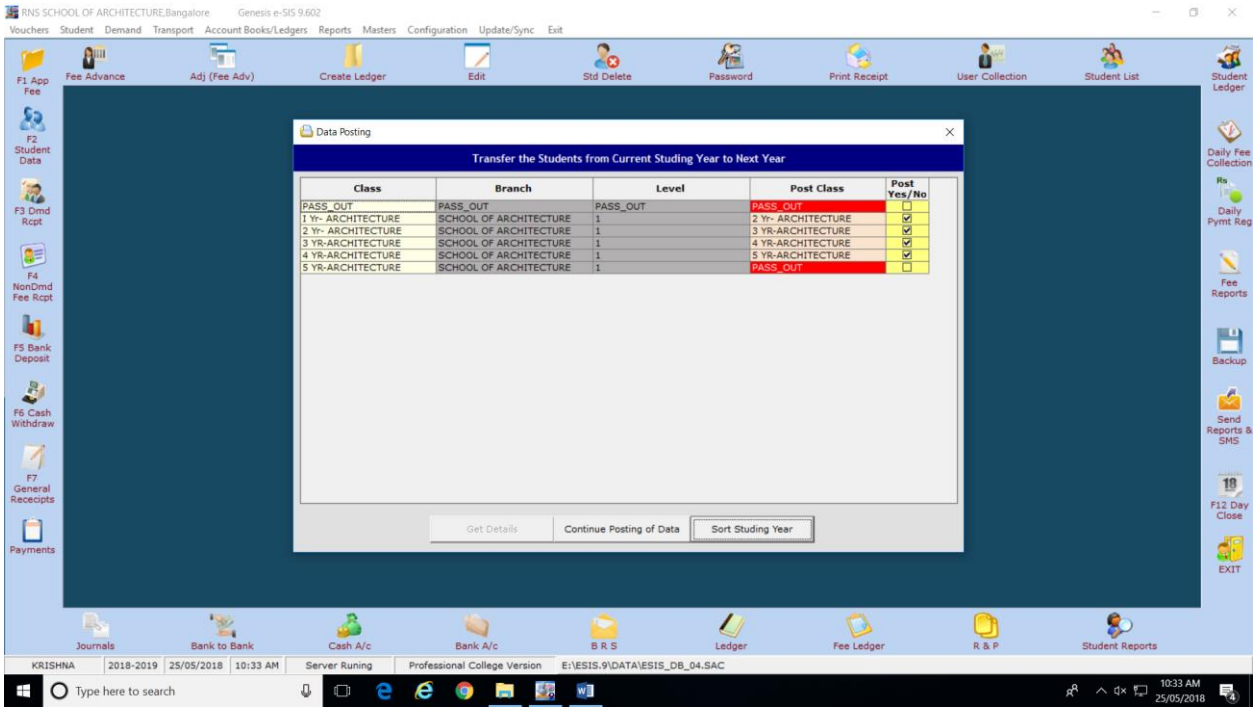


Select the required branch, year and the fee ledgers

Click on MS-Excel File for Data Collection – to generate an excel file wherein we have to fill the fees against each ledger

<u>Transfer the students from current year to next year</u>

Once you select this option click on Get Details to get the details



Click on Continue Posting Data to change the year of the students from current year to next year. 5th year students from current year to PASS_OUT

Bank Reconciliation Statement (BRS)

Database used for Accounts is ESIS_DB_03.SAC under E:\ESIS9

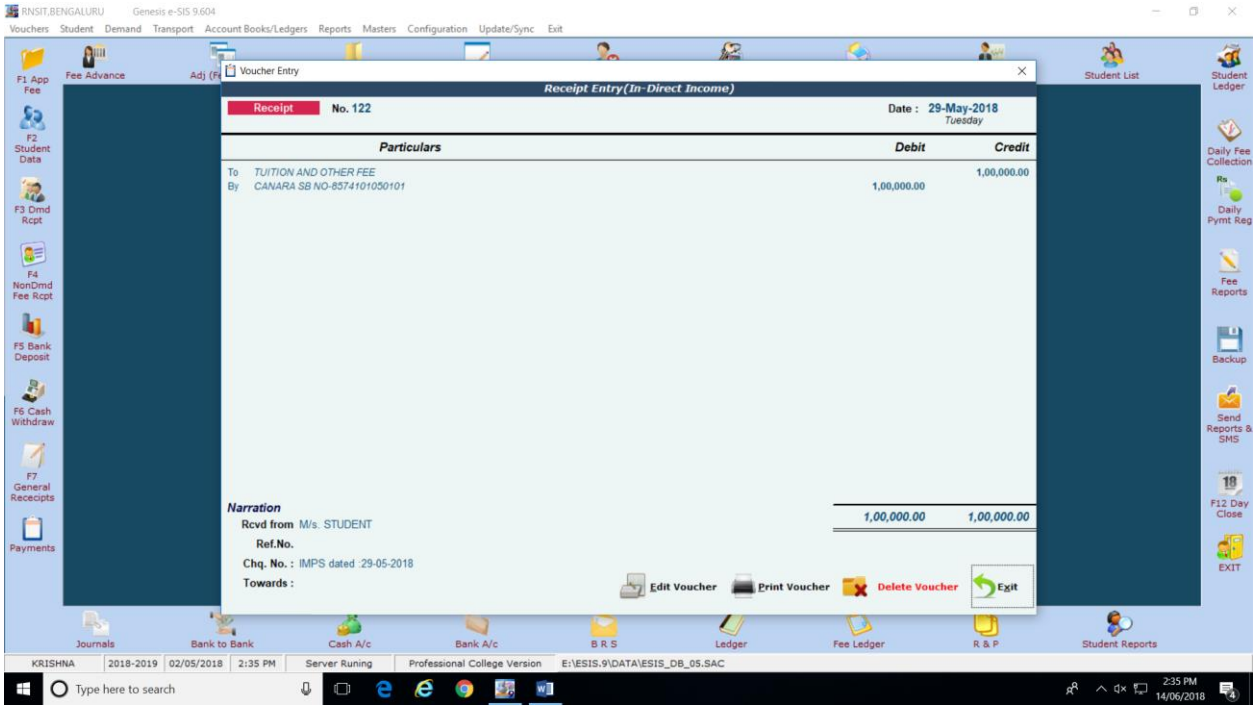
10. Other Entries

10.1 How to move Tuition and Other Fee or any other fee amount to Student fee

Normally this amount we would have entered looking thru the Bank Parse Sheet. We will not be knowing the student details. This entry has to be done for UNKNOWN student account, but by mistake this has been entered under Tuition and Other Fee. To correct his entry, follow the below steps:

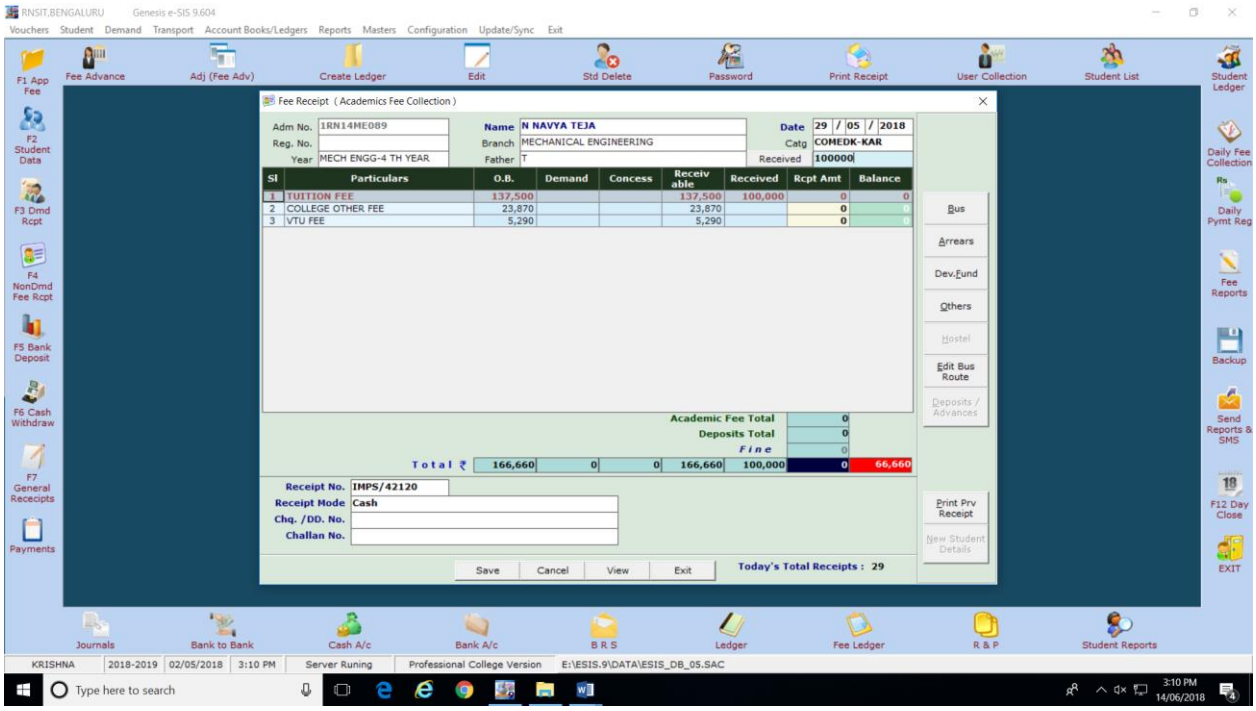
Open bank a/c, select the month, filter on particular date

Select the entry and click on delete voucher



Now enter this amount as receipt for the student using option Demand Receipt (F3)

Enter the fee received date and then enter the amount

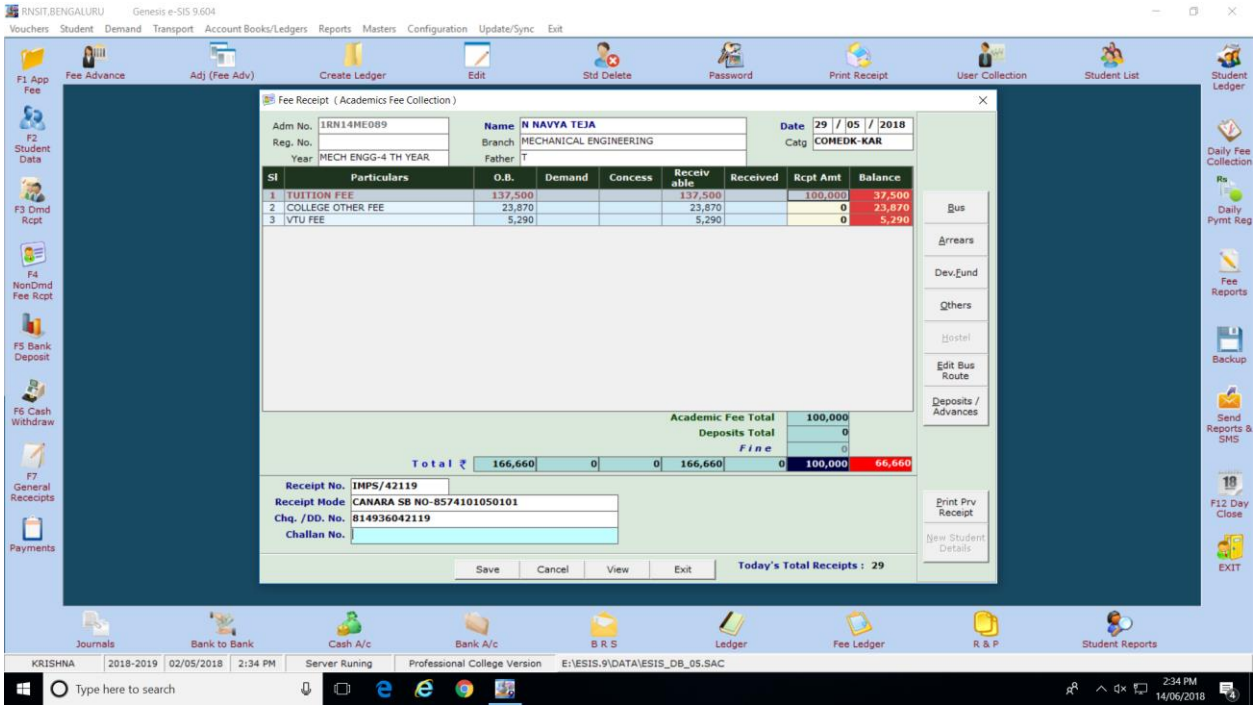


Enter the Receipt No. as IMPS/last 4 digits of the IMPS reference no. This fee was received as IMPS to the bank.

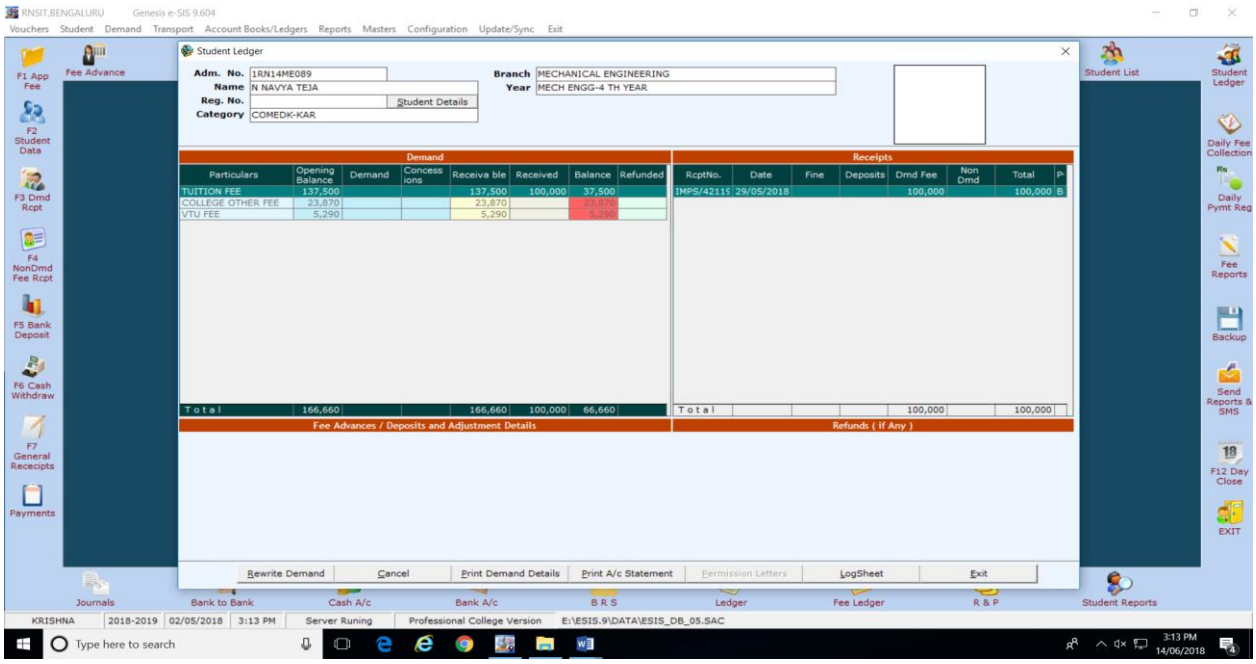
Receipt Mode select the bank

Chq / DD No.: Enter the details of the IMPS received

Leave Challan no. blank and save the entry



Now the amount is shown under student



10.2 How to Inter Change fee amount from UNKNOWN account to Student account

When student brings the proof of NET payment, this amount we would have entered under UNKNOWN.

Check all the details like whether the person who transferred the amount, date when it was transferred amount are matching with bank pass sheet.

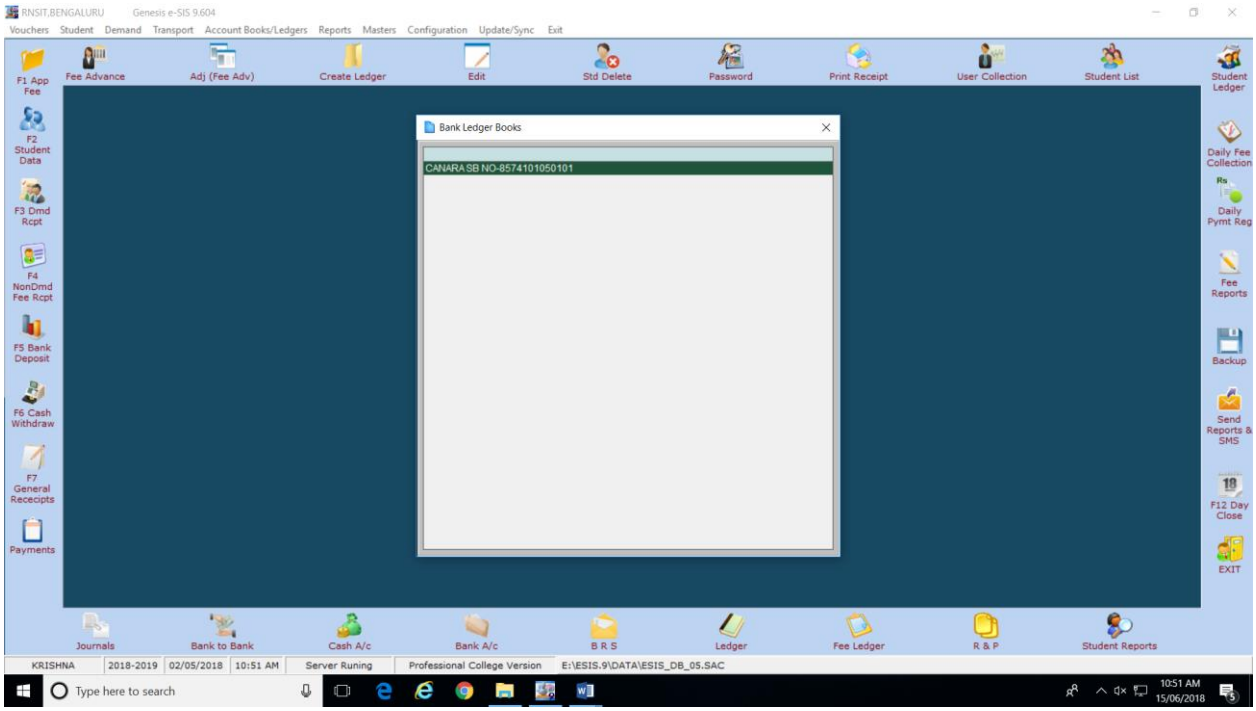
Once all the details are matching, then follow below steps:

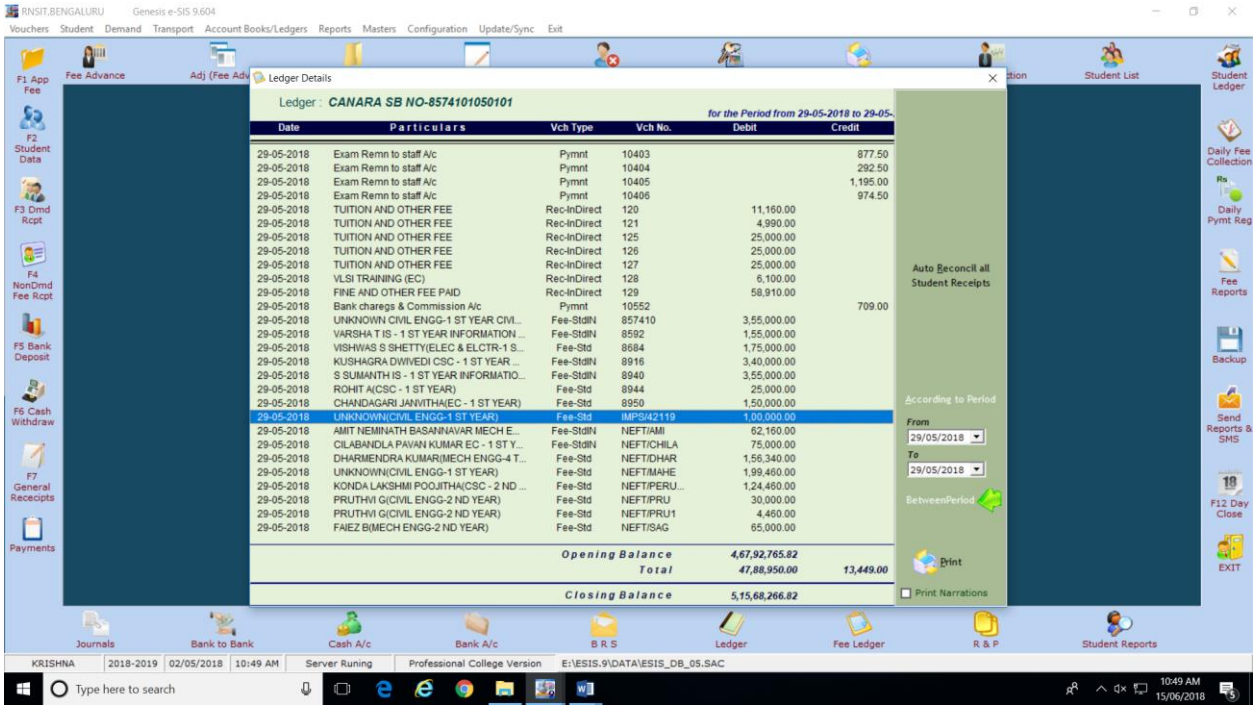
Open UNKNOWN ledger, based on the date and amount, open the receipt, copy the receipt no.

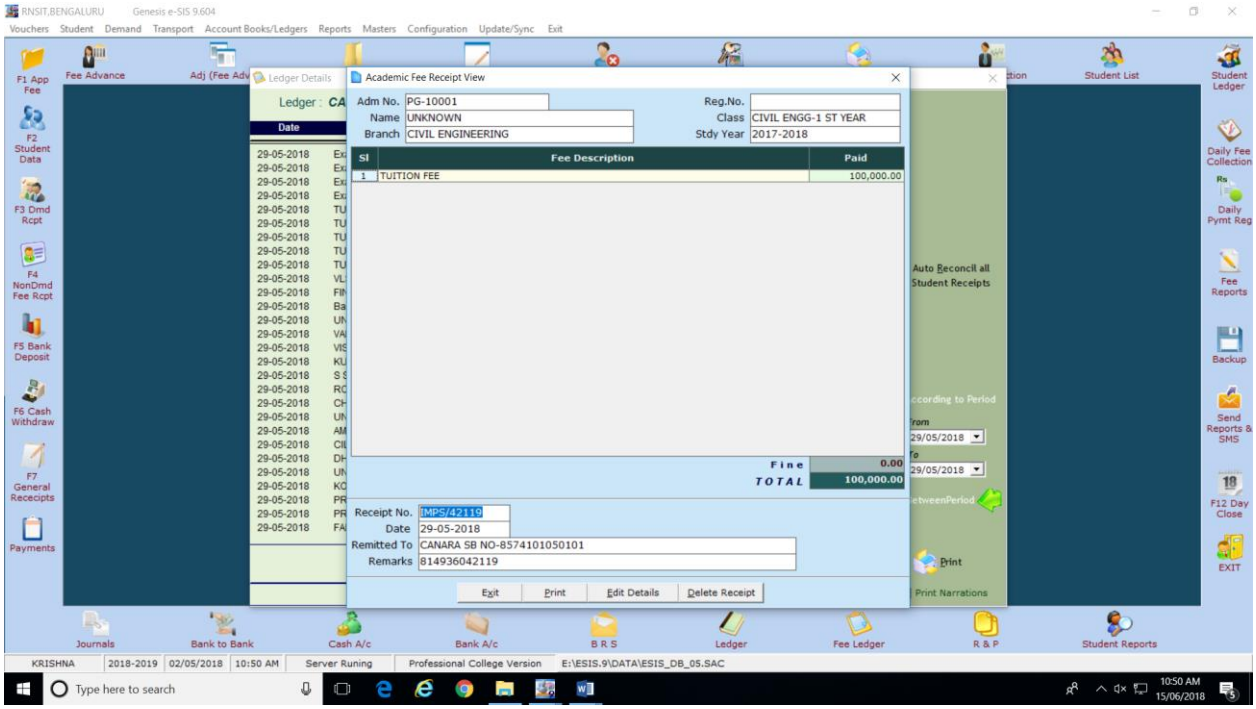
Normally this amount we would have entered looking thru the Bank Parse Sheet. We will not be knowing the student details while entering the fee. To transfer amount, follow the below steps:

These steps will be done for those students for whom the Demand is already created

Open bank a/c, select the month, filter on particular date





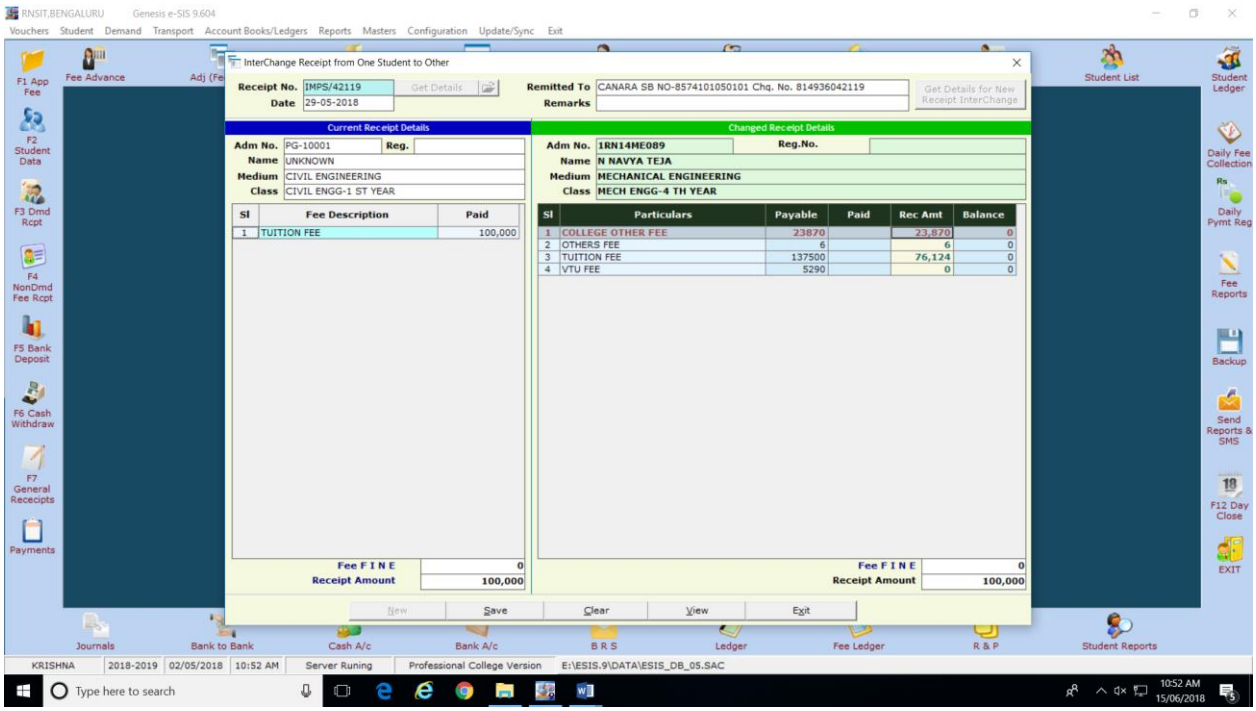


Copy the receipt no. i.e. IMPS/42119

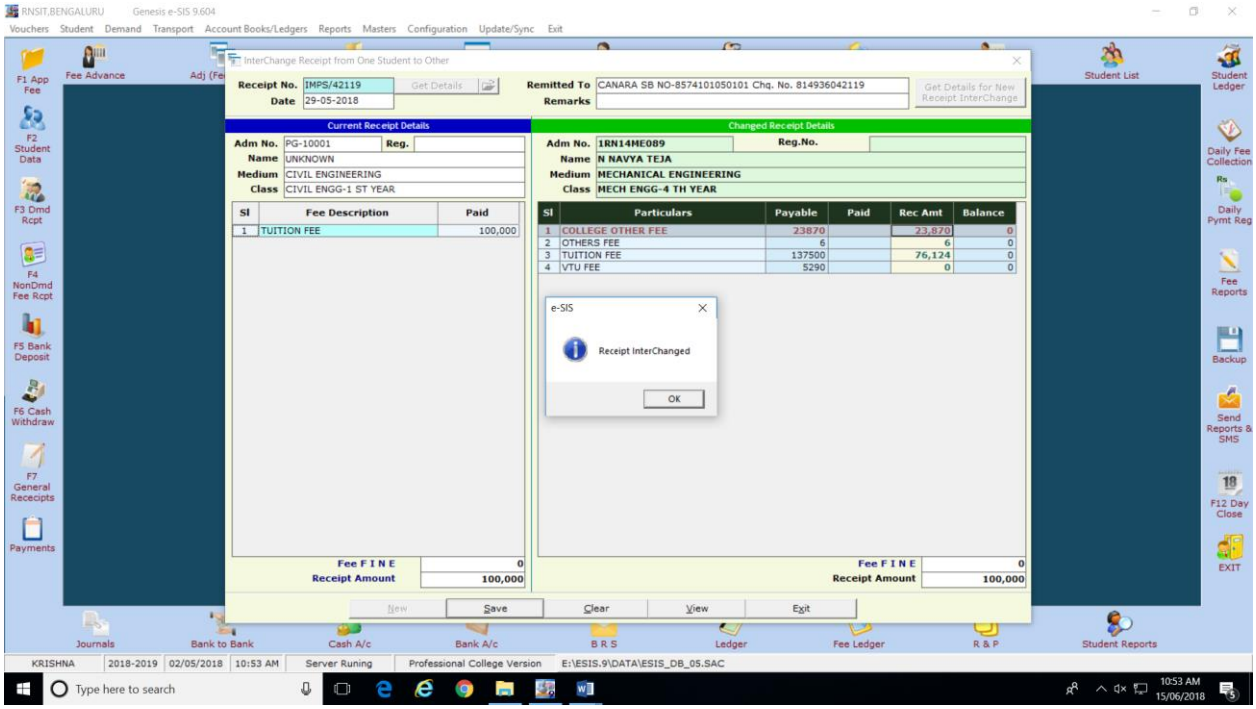
Go to Masters -> Others -> InterChange Receipt from a Student to Other

Click on New -> Paste the receipt no. -> click on Get Details

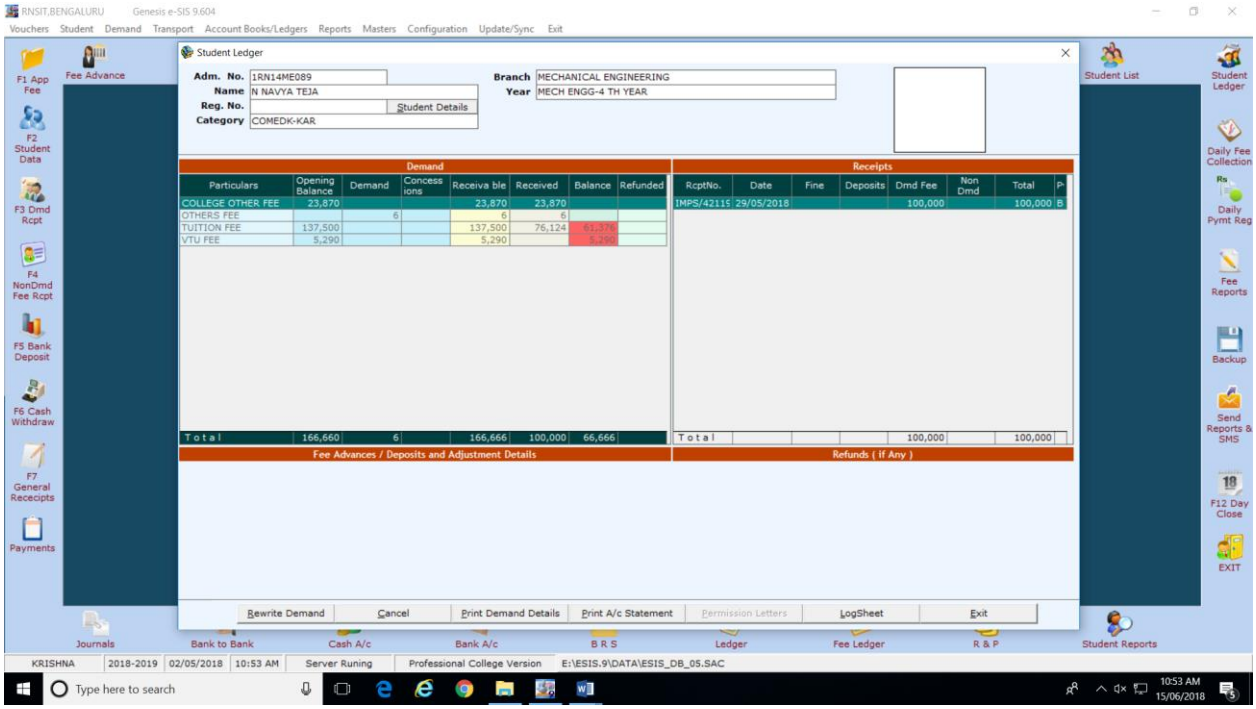
Later click on Get Details for New Receipt InterChange



Once confirmed you have selected the right student, click on Save

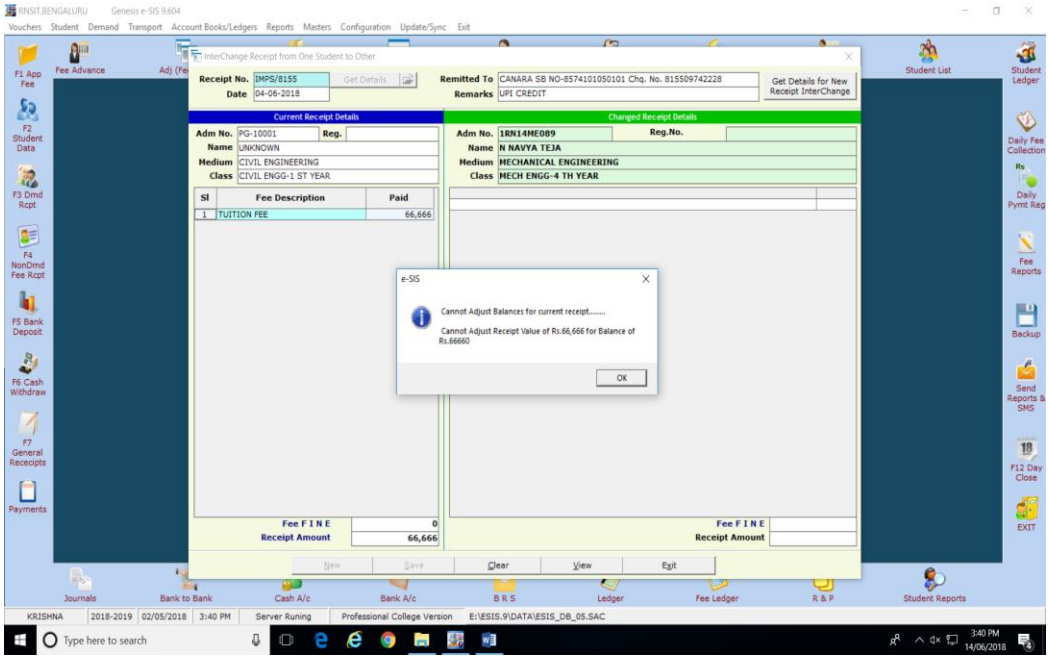


Click on Save -> Now the fee has been transferred from UNKNOWN account to Student account



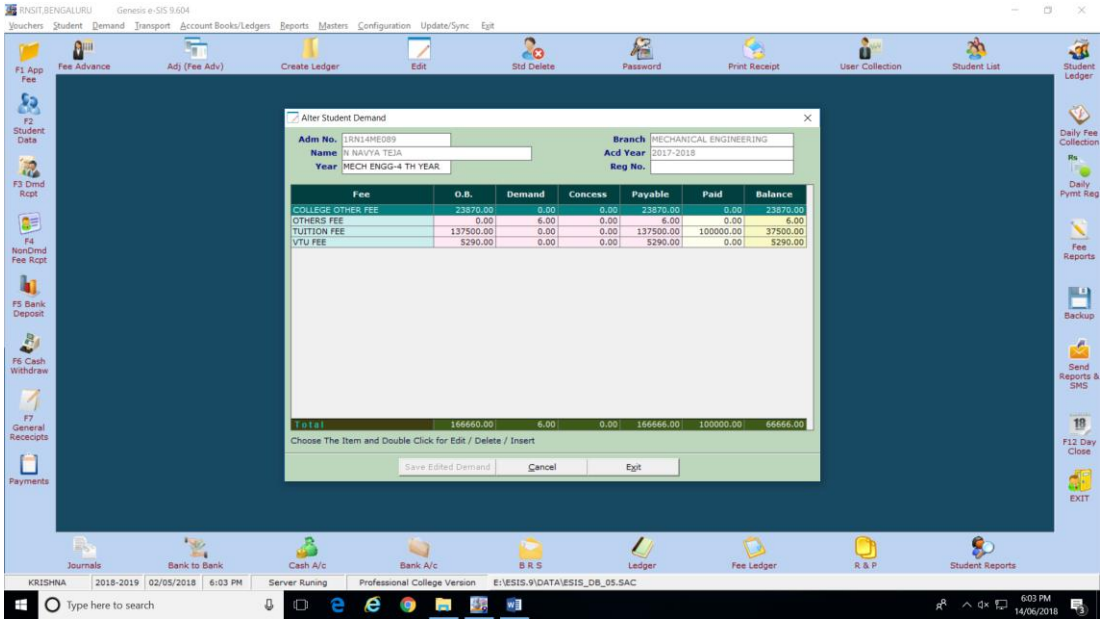
10.3 How to interchange when amount is not matching

Student has to pay 66,660, but has paid 66,666 over the net

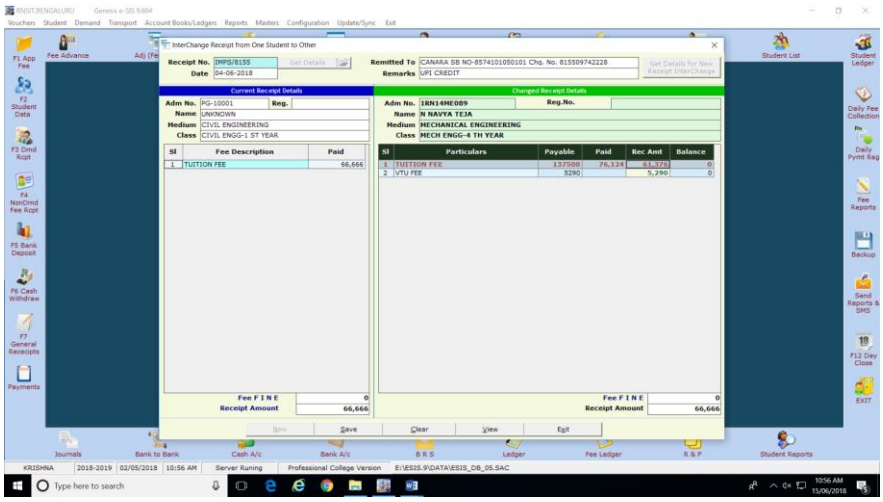


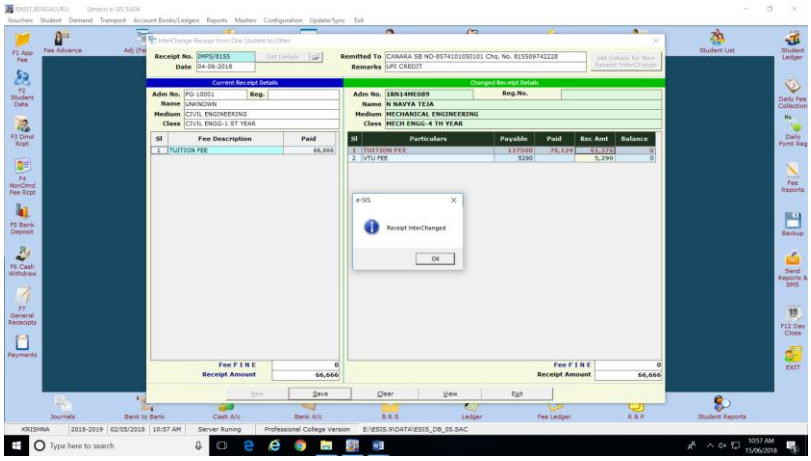
To rectify this issue, increase the Demand fee by the difference amount in this case it is 6 rupees.

Added new demand OTHERS FEE and added amount 6 rupees

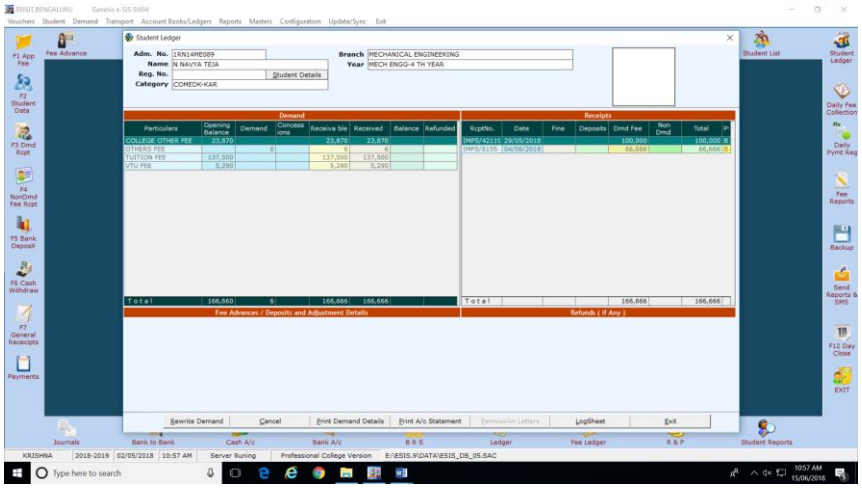


Now the balance demand amount matches with the amount transferred.



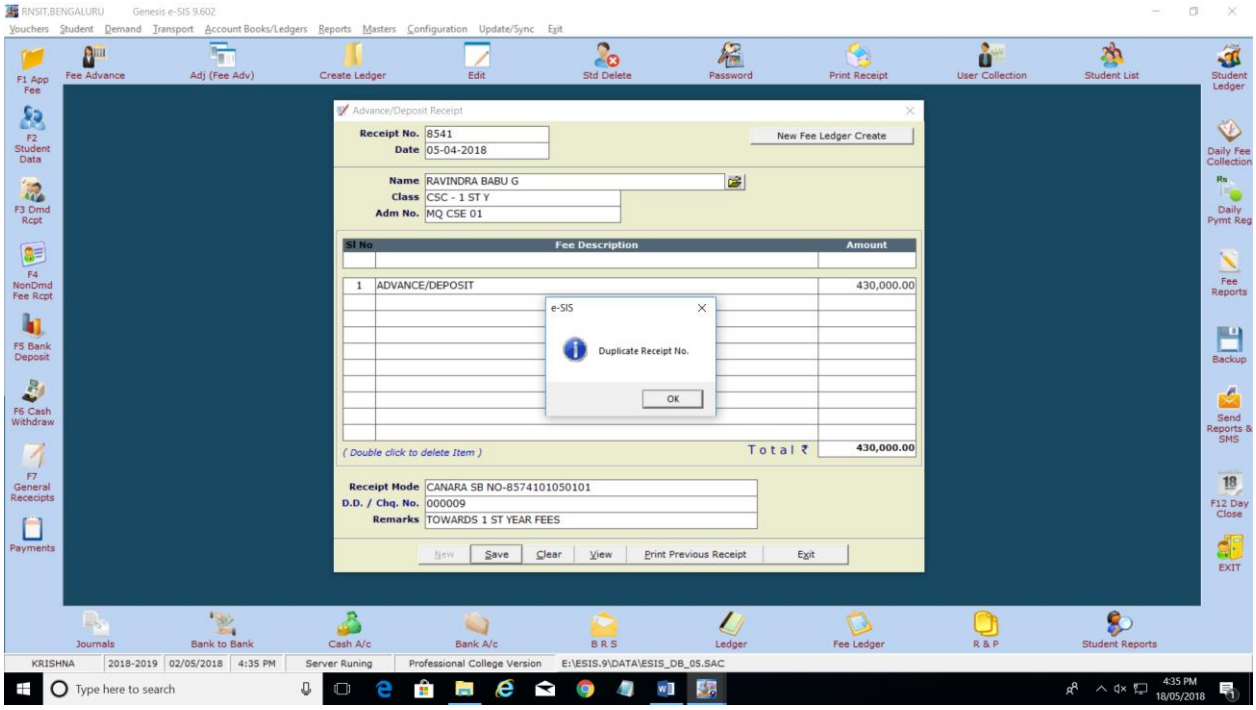


Now the amount has been successfully transferred to student account



10.4 ERROR – Duplicate Receipt No.

10.4.1 ERROR: While Entering Advance / Deposit Receipt



Duplicate Receipt No. Error is coming, as there is already an entry of this receipt.

There was entry already done taking from the bank parse sheet. The entry was done to UNKNOWN, instead of to the student.

To rectify this error -> press ctrl + s

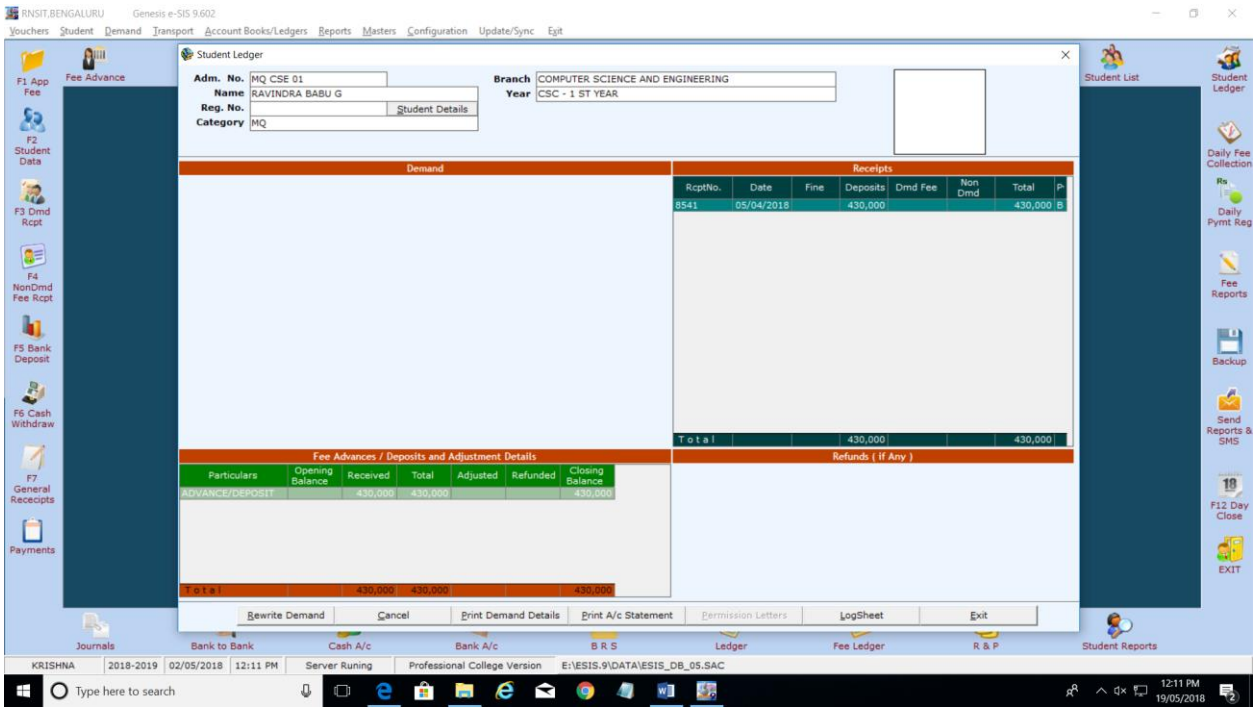
To find the already entered receipt details, close all menus, press ctrl + s, enter the receipt no. to get the details

Delete this receipt. Once deleted the entry will go out from bank and UNKNOWN account.

Correct way is to first create the student details and then enter to the student as Advance / Deposit

Once the Advance / Deposit is saved, entry will be reflected under

Student Ledger as Deposit



10.4.2 ERROR: While Adjusting Advance / Deposit Receipt to Student Fees

Enter a receipt entry to UNKNOWN account say for 1 rupee, then before saving ensure the receipt no. is entered as ADJV01 and save the entry.

Immediately delete this receipt – ADJV01.

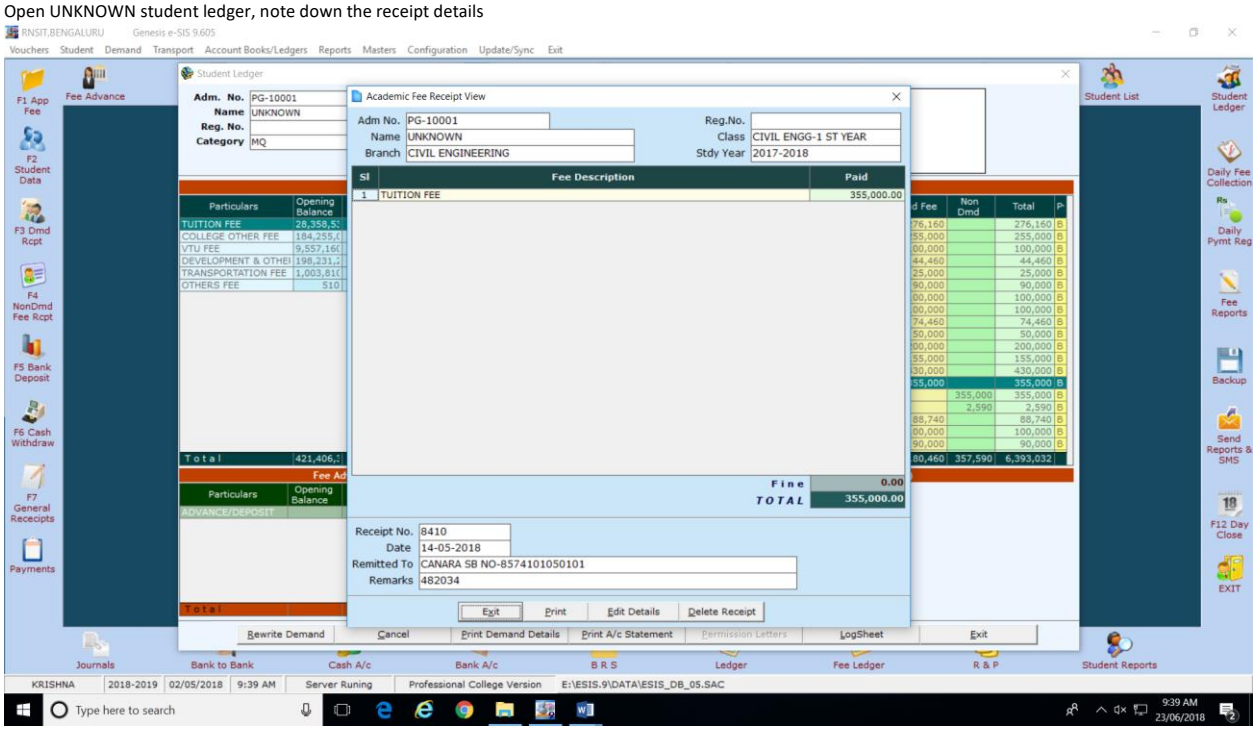
Now Adjust the existing Advance/Deposit of a student to his fees.

10.5 Inter Change fee amount from UNKNOWN account to Student account, for new admission

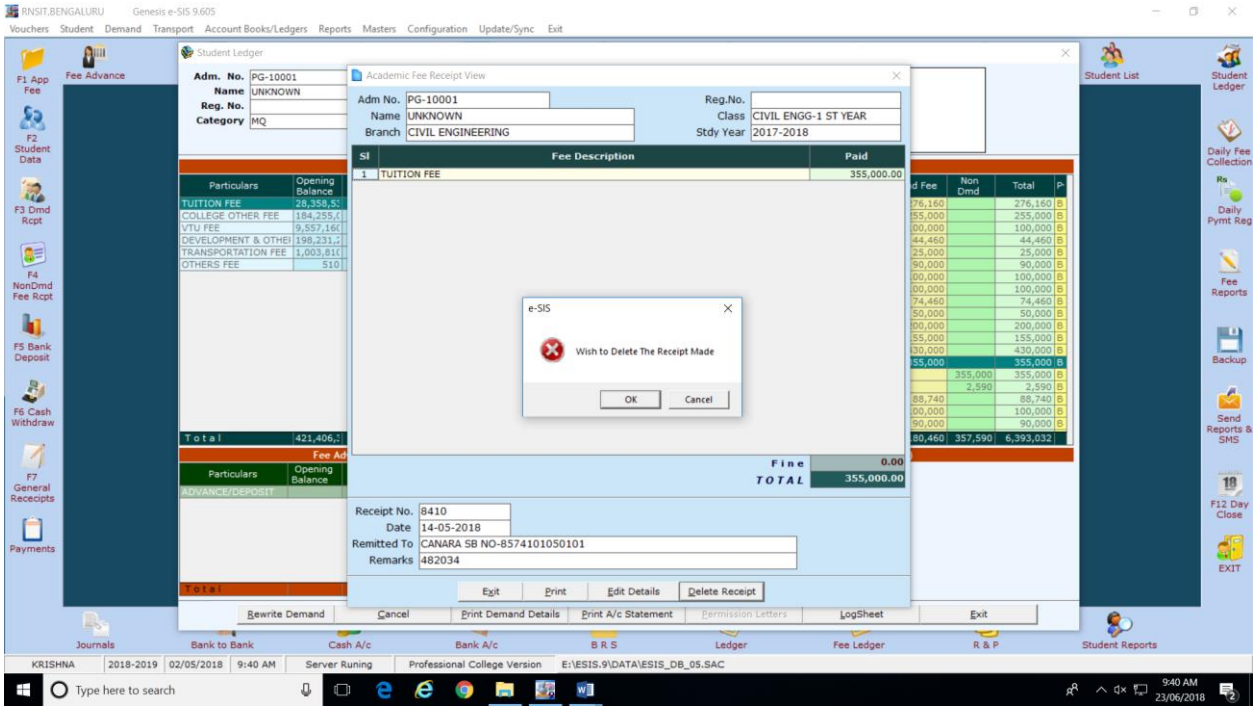
Fee details would have been entered looking thru the bank parse sheet. Since student details are not available, the fee received will be entered against UNKNOWN account

Note: Fees entered as Demand Receipt only can be Interchanged. If you want to interchange Non-Demand Receipt fee, then we need to delete the receipt from UNKNOWN and re-enter and put it to correct student

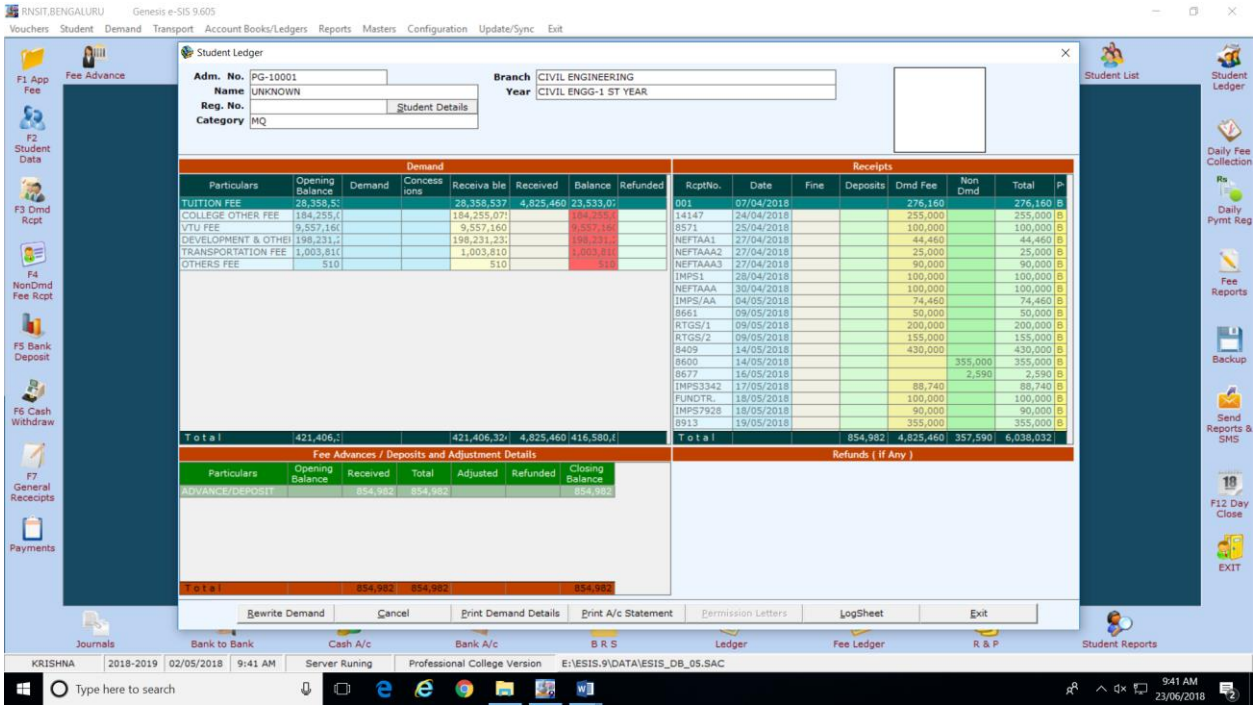
Open UNKNOWN student ledger, note down the receipt details



Delete the receipt



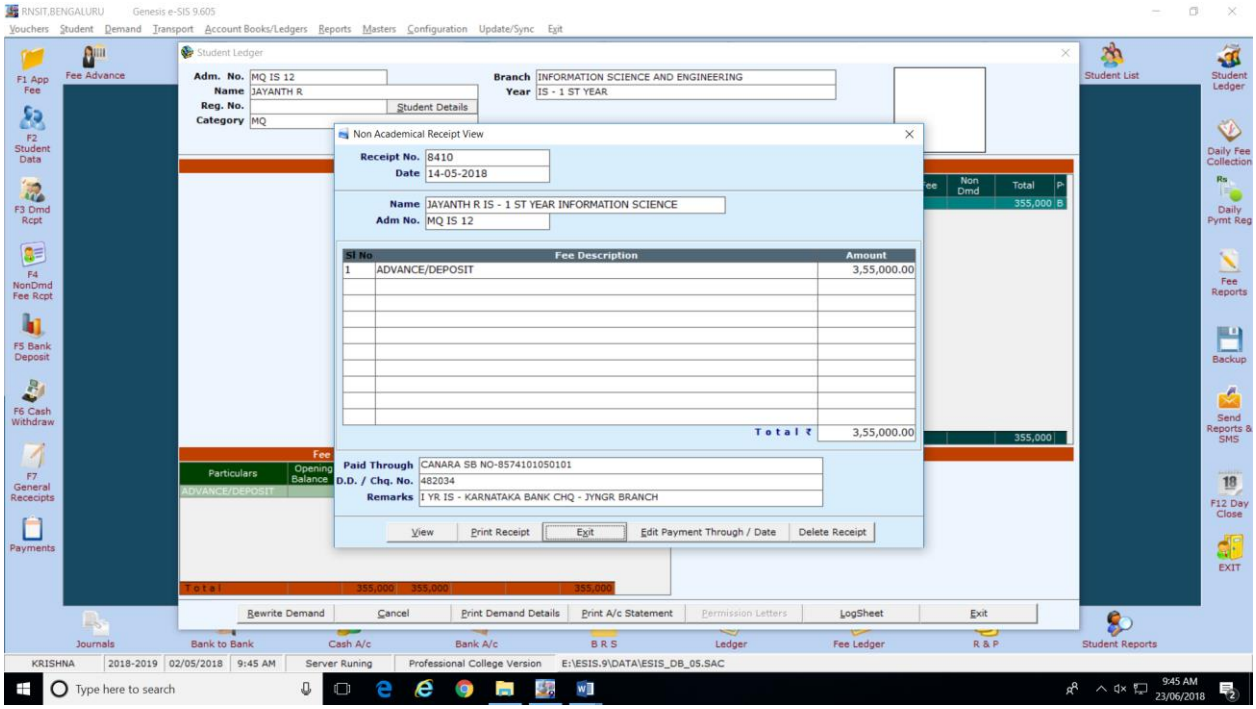
Now 3,55,000 amount is reduced from UNKNOWN account



Enter this amount received as Advance Deposit to the new student. This amount will be later shown as received from student once the demand is created

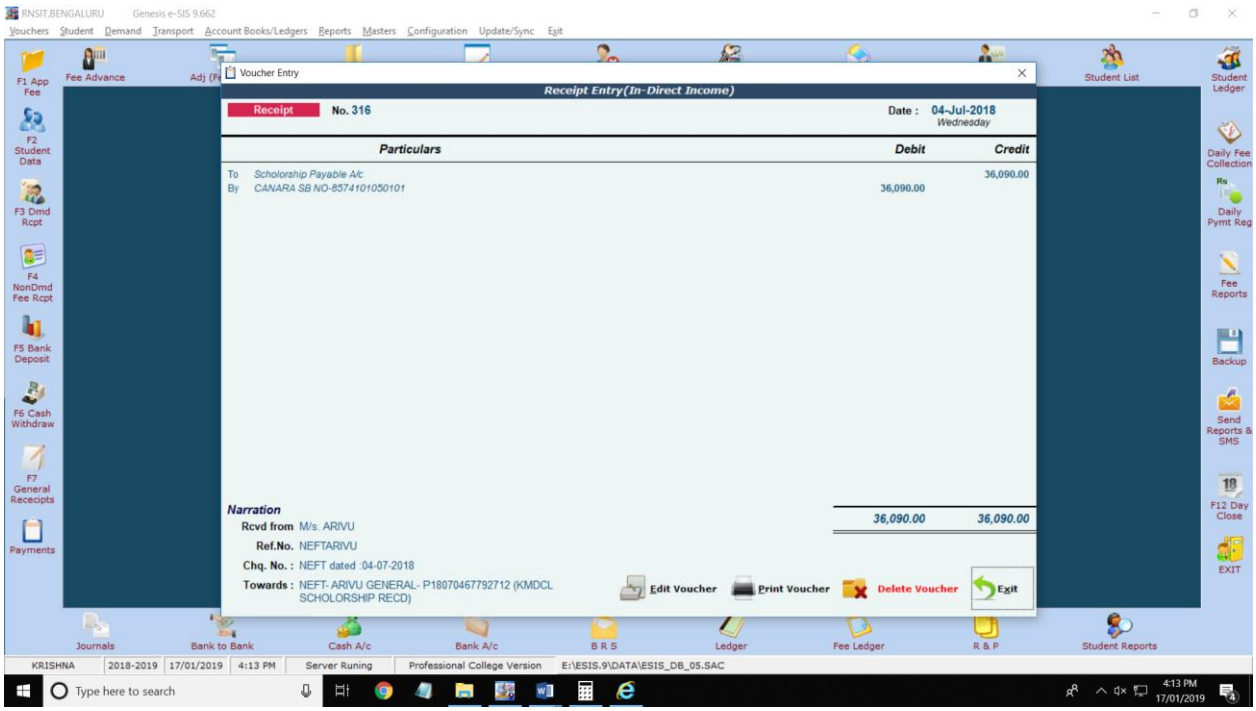
Go to Vouchers -> Advance / Deposit Receipt -> click New

Enter the receipts details and save

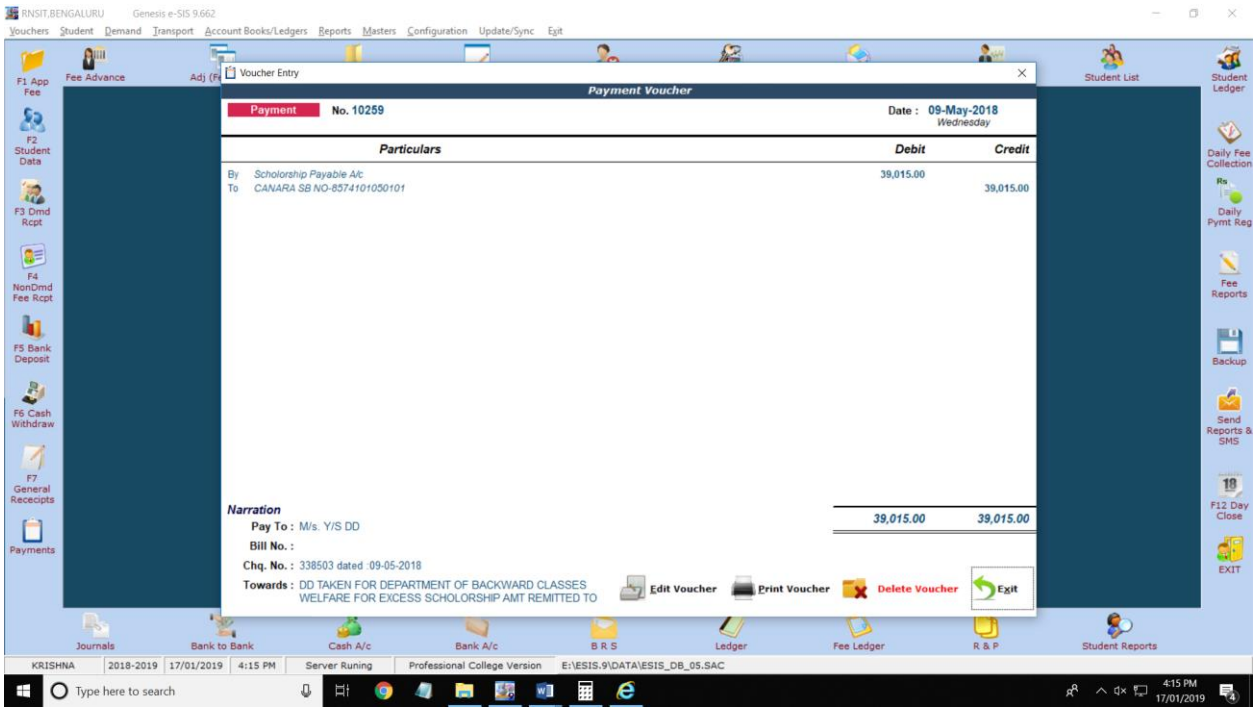


10.6 Scholarship Return Entry

10.6.1 When scholarship amount is received from Government



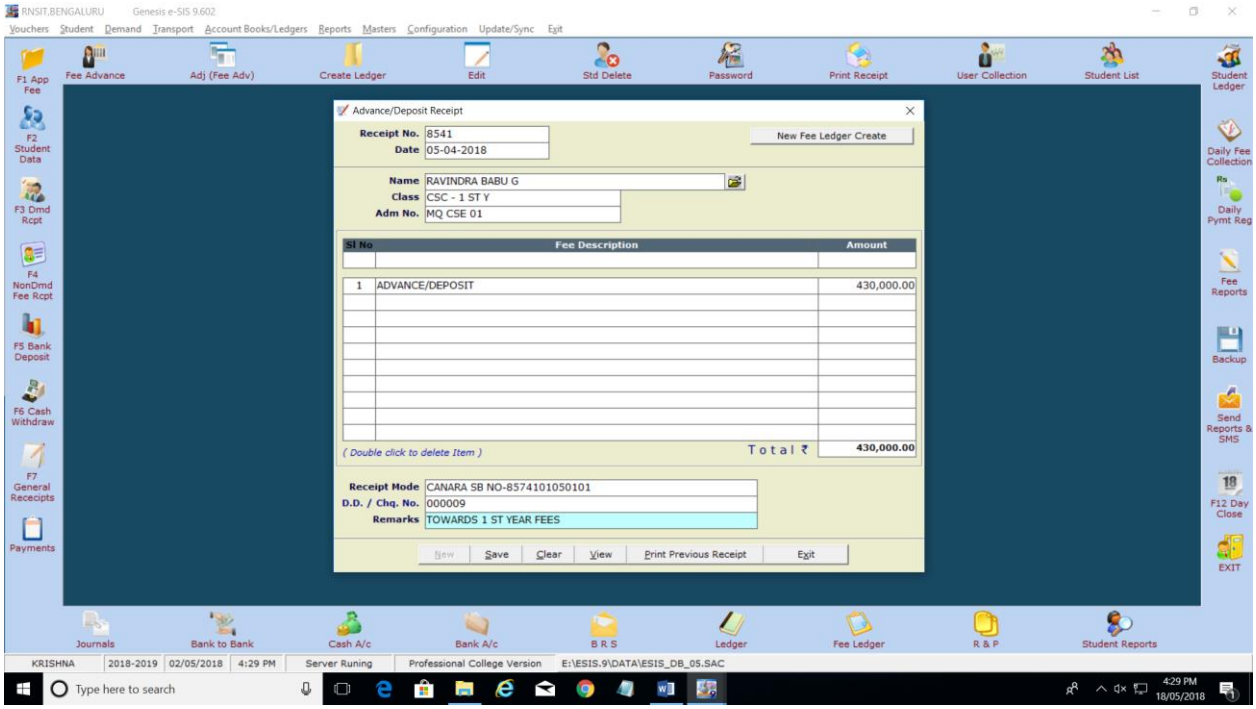
10.6.2 When scholarship amount is returned to the Treasury

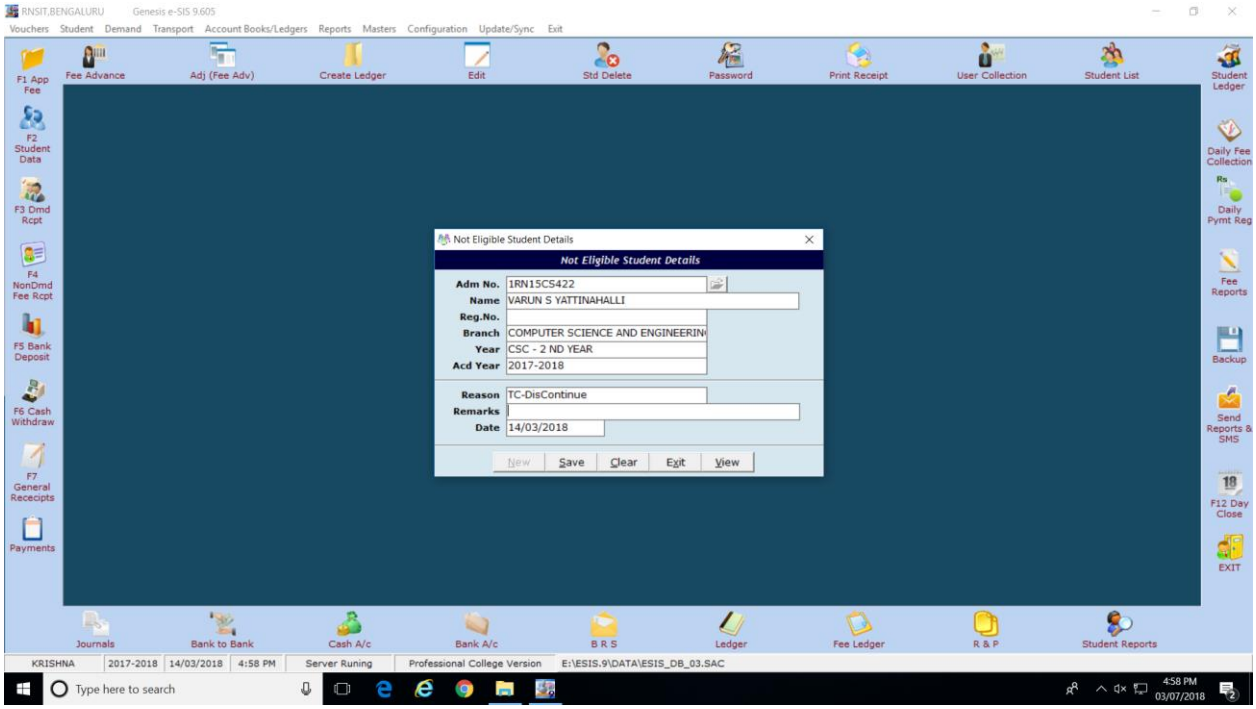


10.7 How to enter fee received, when Demand is not created

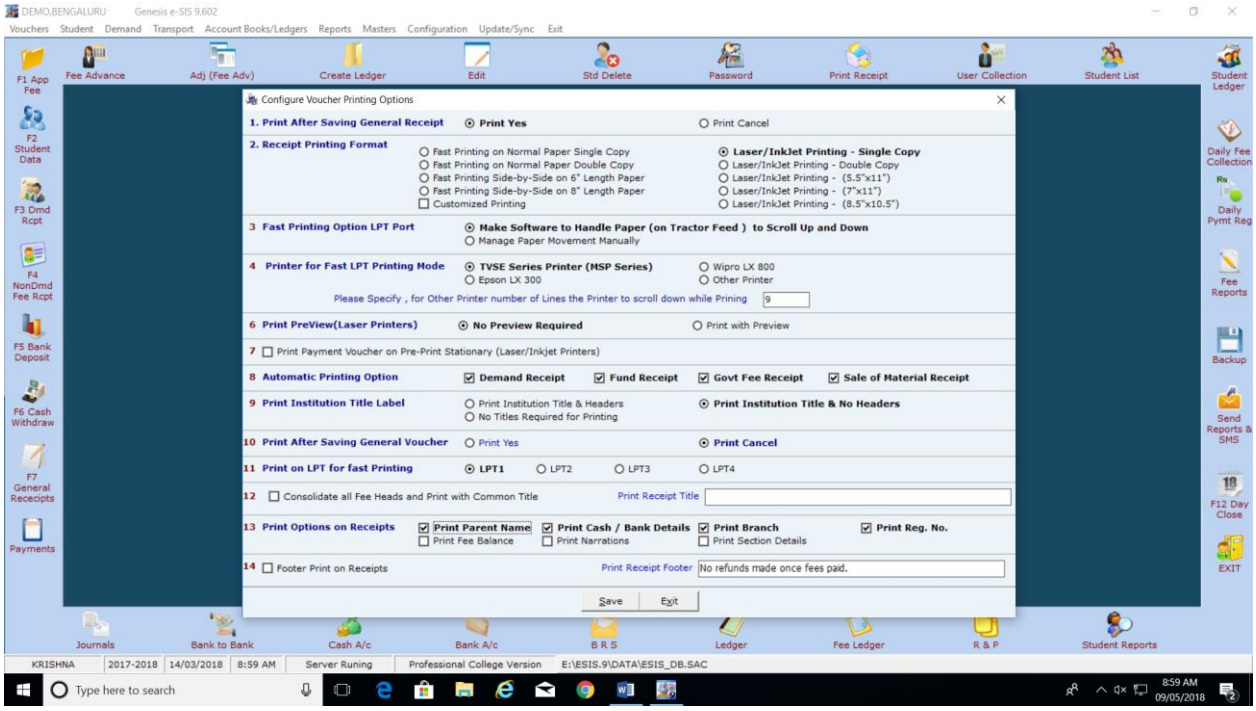
Since Demand is not created for new admission students, the fees paid will be entered as Advance. Once demand is created then Advance will be adjusted towards fee

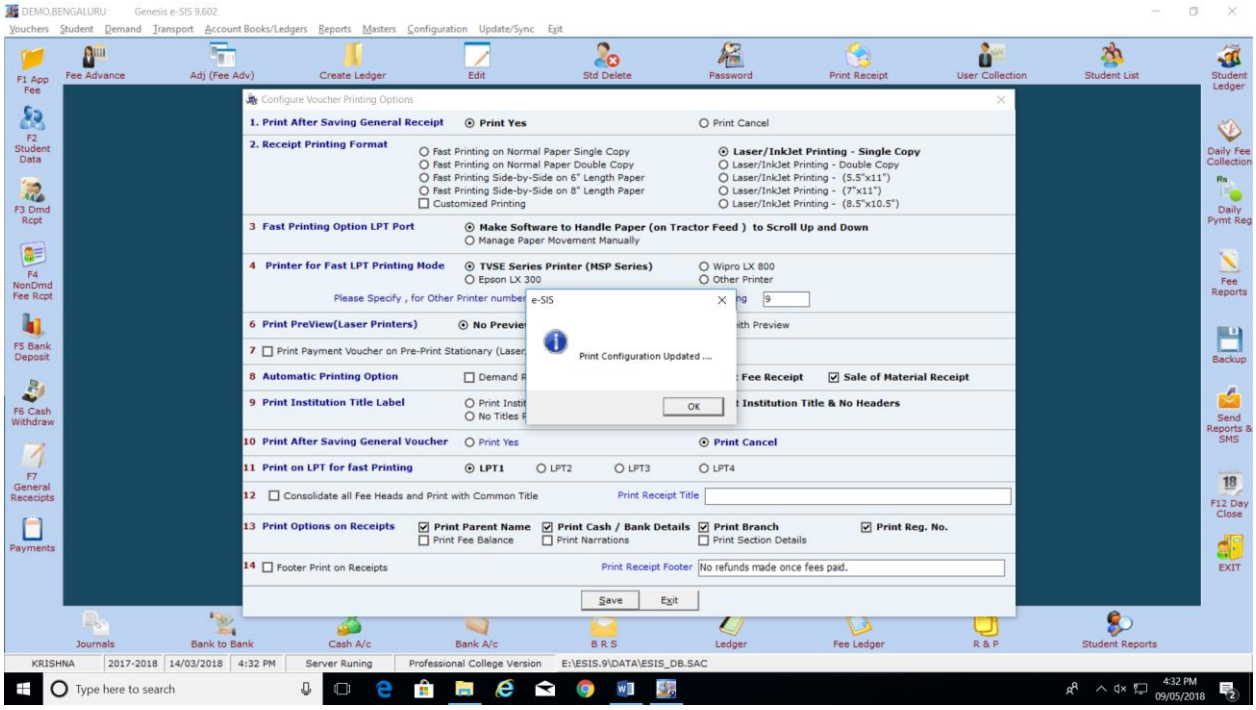
Vouchers -> Advance / Deposit Receipts

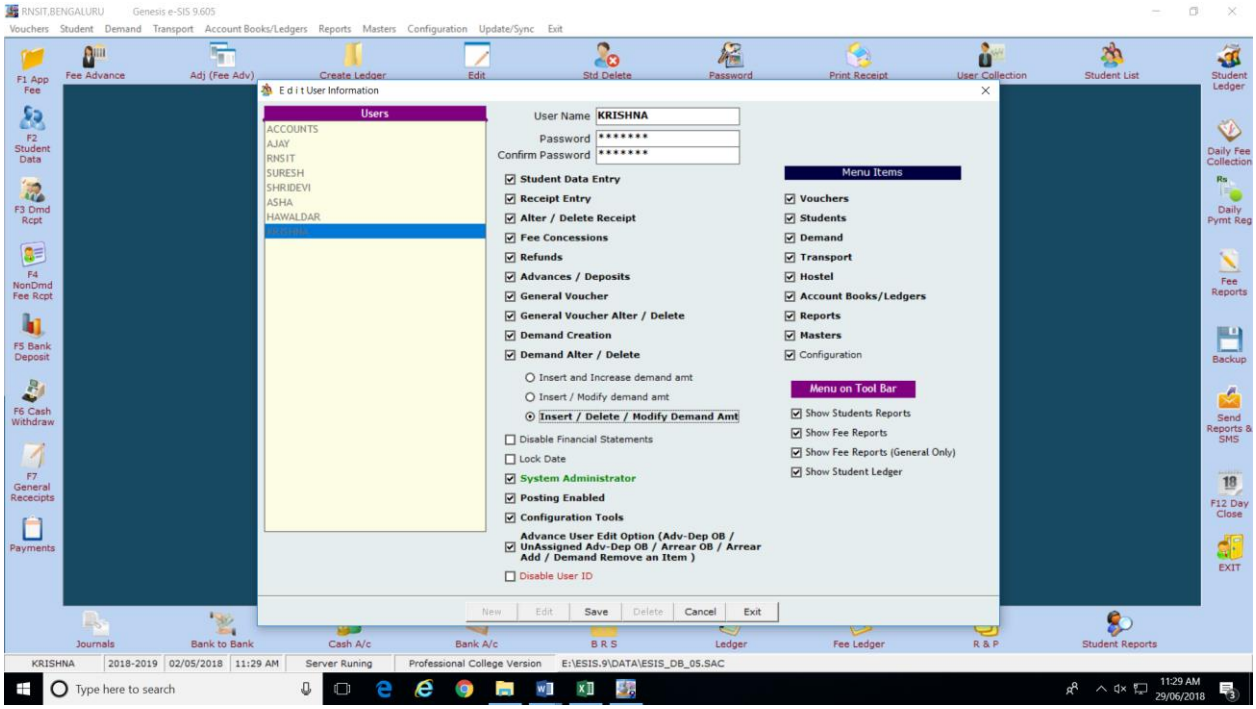

RNSIT,BENGALURU Genesis e-SIS 9.602
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Advance/Deposit Receipt
Receipt No. 8541
Date 05-04-2018
New Fee Ledger Create
Name RAVINDRA BABU G
Class CSC - 1 ST Y
Adm No. MQ CSE 01
Sl No
Fee Description
Amount
1 ADVANCE/DEPOSIT 430,000.00
(Double click to delete Item)
Total ₹ 430,000.00
Receipt Mode CANARA SB NO-8574101050101
D.D. / Chq. No. 000009
Remarks TOWARDS 1 ST YEAR FEES
New Save Clear View Print Previous Receipt Exit
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 02/05/2018 4:29 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
4:29 PM 18/05/2018


RNSIT,BENGALURU Genesis e-SIS 9.605
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Not Eligible Student Details
Not Eligible Student Details
Adm No. 1RN15CS422
Name VARUN S YATTINAHALLI
Reg.No.
Branch COMPUTER SCIENCE AND ENGINEERIN
Year CSC - 2 ND YEAR
Acd Year 2017-2018
Reason TC-DisContinue
Remarks
Date 14/03/2018
New Save Clear Exit View
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2017-2018 14/03/2018 4:58 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_03.SAC
Type here to search
4:58 PM 03/07/2018

10. 8 Voucher printing settings



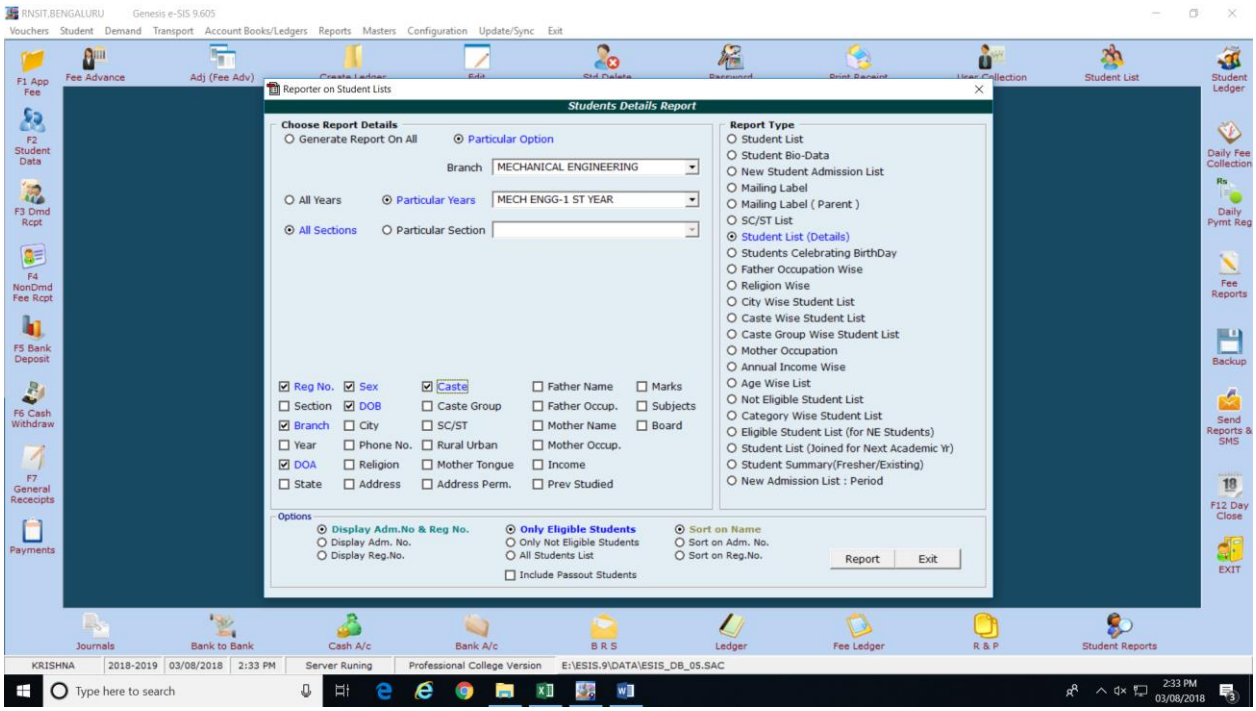




10.9 CET Approval List

To generate the report CET Approval List for sending to CET on newly joined students

Goto Student Reports and select below options for a particular branch



10.10 Things to do during Admission time

Need to create demand for all newly joined students

Demand will have below fee heads

College Other fee
Development & Other fee
Eligibility fee
Tuition Fee
VTU fee

Normally Demand is created in the below order:

UG Students – 4 year's course

a. Engineering 2nd, 3rd and 4th year for all category and all branches, as the fees will be known already

b. Engineering 1st year for all branches in **Management Quota**.

The Tuition fee, College Other fee and VTU fee remain same for all branches. Development & Other fee various from branch to branch

Development & Other fee is applicable only for Management Quota

Total fee will be known or would have been decided by Management. So to arrive at Development & Other fee amount

Development & Other fee = Total fee – (Tuition fee + Eligibility fee + College Other fee + VTU fee)

Eligibility fee is applicable only for **first year** students.

c. Engineering 1st year for all branches in **COMEDK Quota**.
Here we have two categories COMEDK-KAR and COMEDK-NON KAR. The difference in fees between these two categories is in Eligibility fees, other fee heads remain same.

COMEDK–KAR, eligibility fees – 1000
COMEDK-NON KAR, eligibility fee – 1500

d. Engineering 1st year for all branches in **CET Quota**.

For CET students the fee will not be clear during admission time, as the KEA boards retains some amount and gives the remaining to the college at later time.

For Example: If the total fee is 53,460 some amount like 3000 will be held by KEA and remaining will be given to the college as bulk amount. Since we are not clear on the exact Tuition fee during admission time, demand will be created only for College Other fee, Eligibility fee and VTU fee.

Tuition fee demand will be created at later time, when we are clear on the amount.

e. Prepare list of **Eligible and Not Eligible** students for all branches for 2nd, 3rd & 4th year students

Demand has to be created for all Eligible students as per the batch they have joined. Except Tuition fee all the other fee amount remains same as per the corresponding batch students

Make all the students as **Eligible**, means need to change their status from Not Eligible to Cur.

Make all the students as **Not Eligible**, means need to change their status from Cur to Not Eligible.

f. Enter the **Concession fees** for the students for whom Concession has been awarded by the management.

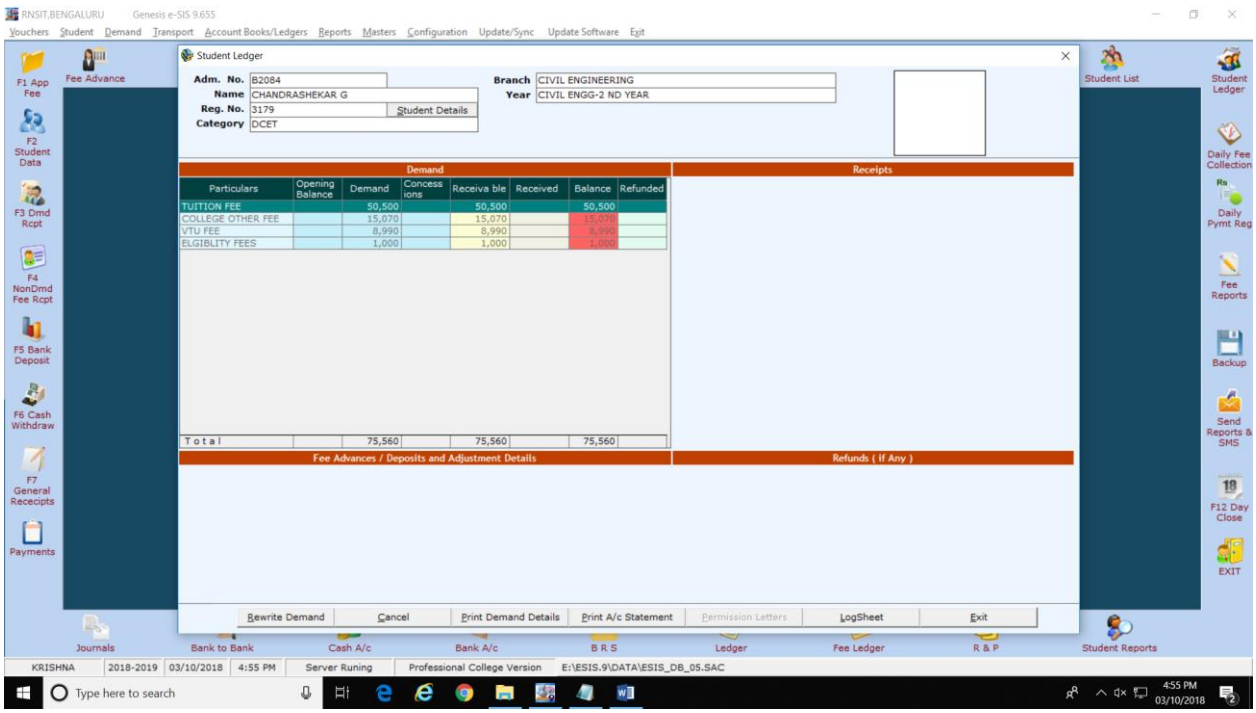
g. Engineering 2nd year for all branches in **DCET Quota (Lateral Entry)**.
These students will be joining 2nd year, so demand has to be created for 2nd year only.

h. Need to enter the details of all the students, who have joined from **other colleges**.

PG Students

i. MBA Students – 2 year's course
j. MCA Students – 3 year's course
k. MTech Students – 2 year's course

10.11 Things to do when wrong Demand has been assigned to the Group of Students

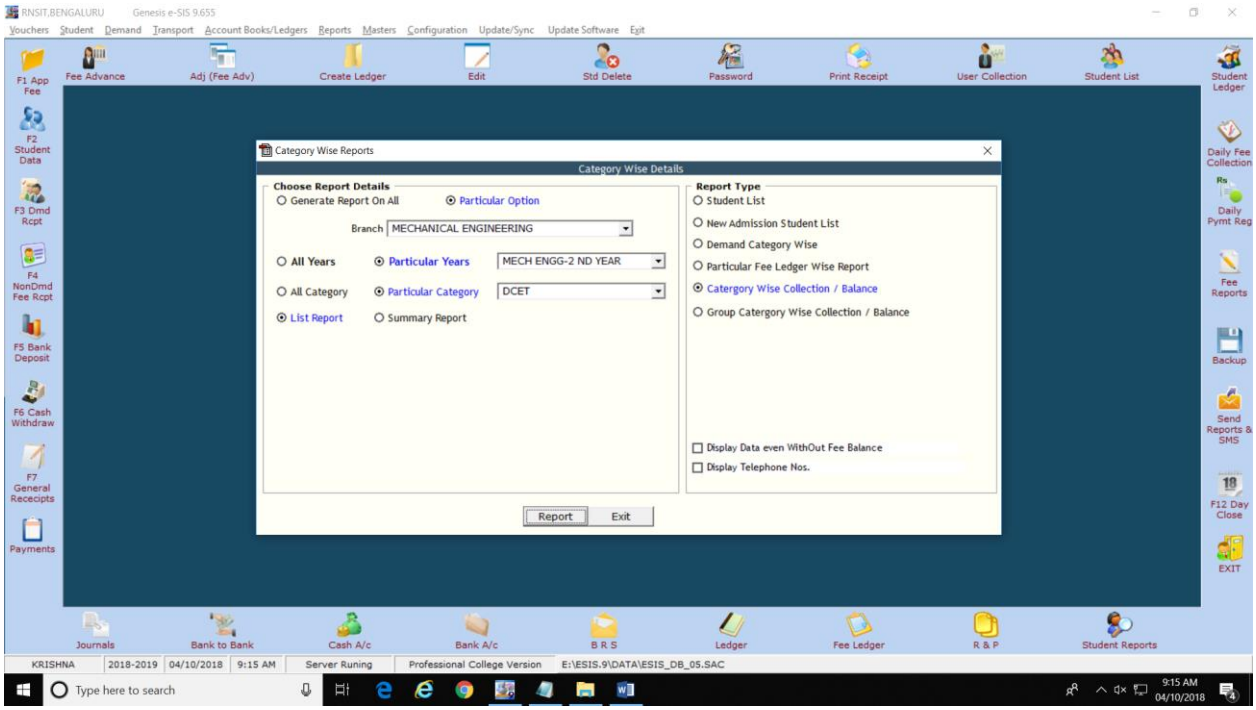


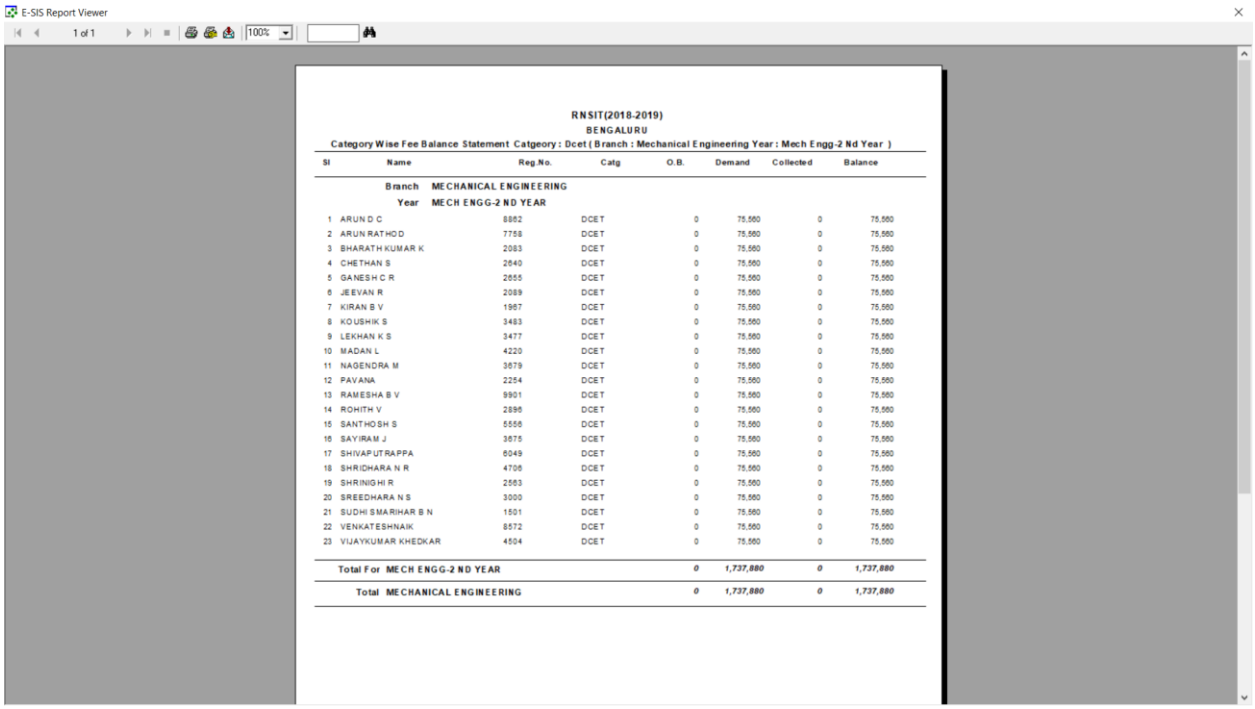
Here the demand is wrongly added

Actually as the admission is progress for DCET students [Lateral Entry – who join directly to 2nd year], we have to create only **College and Other Fee.** But by mistake Tuition Fee, VTU Fee and Eligibility Fee has been created while creating the Demand Structure.

To rectify this problem

Ensure there is no fee is collected against these fee ledgers. To check this go to below screen





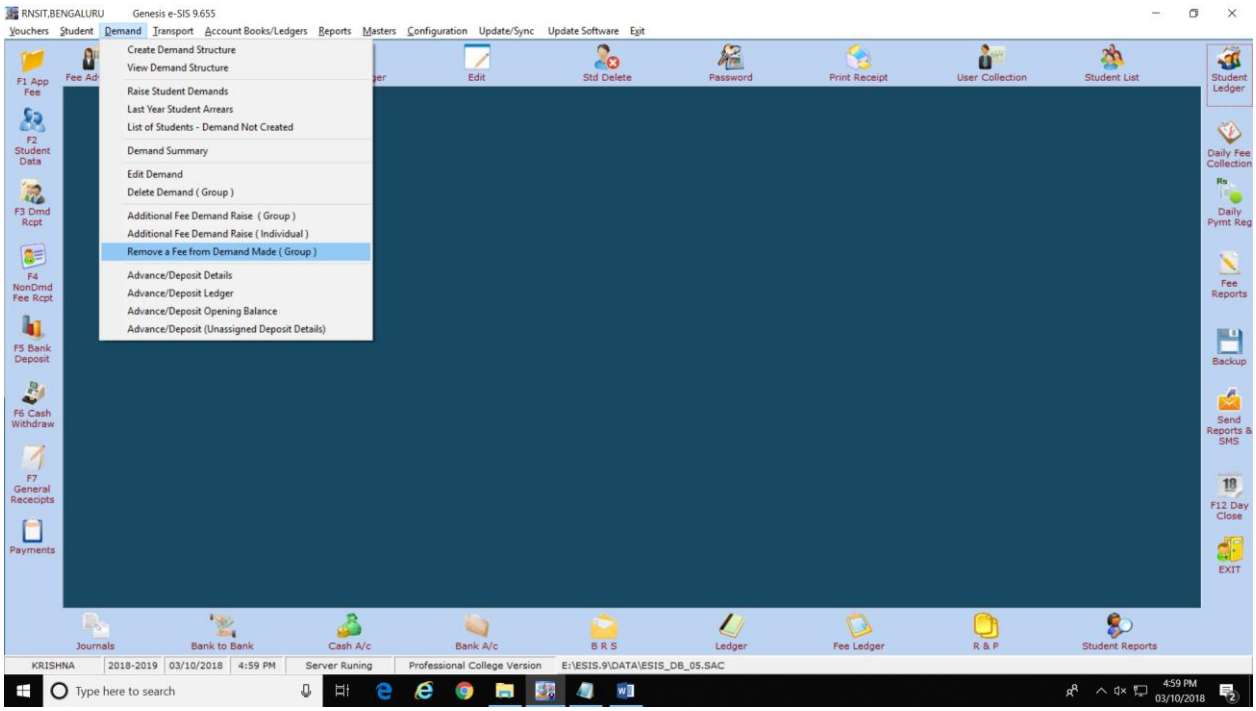
RNSIT(2018-2019)
BENGALURU
Category Wise Fee Balance Statement Catgeory : Dcet (Branch : Mechanical Engineering Year : Mech Engg-2 Nd Year)

Sl	Name	Reg.No.	Catg	O.B.	Demand	Collected	Balance
	Branch MECHANICAL ENGINEERING						
	Year MECH ENGG-2 ND YEAR						
1	ARUN D C	8862	DCET	0	75,560	0	75,560
2	ARUN RATHOD	7758	DCET	0	75,560	0	75,560
3	BHARATH KUMAR K	2083	DCET	0	75,560	0	75,560
4	CHETHAN S	2640	DCET	0	75,560	0	75,560
5	GANESH C R	2655	DCET	0	75,560	0	75,560
6	JEEVAN R	2089	DCET	0	75,560	0	75,560
7	KIRAN B V	1967	DCET	0	75,560	0	75,560
8	KOUSHIK S	3483	DCET	0	75,560	0	75,560
9	LEKHAN K S	3477	DCET	0	75,560	0	75,560
10	MADAN L	4220	DCET	0	75,560	0	75,560
11	NAGENDRA M	3679	DCET	0	75,560	0	75,560
12	PAVANA	2254	DCET	0	75,560	0	75,560
13	RAMESHA B V	9901	DCET	0	75,560	0	75,560
14	ROHITH V	2896	DCET	0	75,560	0	75,560
15	SANTHOSH S	5556	DCET	0	75,560	0	75,560
16	SAYIRAM J	3675	DCET	0	75,560	0	75,560
17	SHIVAPUTRAPPA	6049	DCET	0	75,560	0	75,560
18	SHRIDHARA N R	4706	DCET	0	75,560	0	75,560
19	SHRINIGHI R	2563	DCET	0	75,560	0	75,560
20	SREEDHARA N S	3000	DCET	0	75,560	0	75,560
21	SUDHI SMARIHAR B N	1501	DCET	0	75,560	0	75,560
22	VENKATESHNAIK	8572	DCET	0	75,560	0	75,560
23	VIJAYKUMAR KHEDKAR	4504	DCET	0	75,560	0	75,560
	Total For MECH ENGG-2 ND YEAR			0	1,737,880	0	1,737,880
	Total MECHANICAL ENGINEERING			0	1,737,880	0	1,737,880

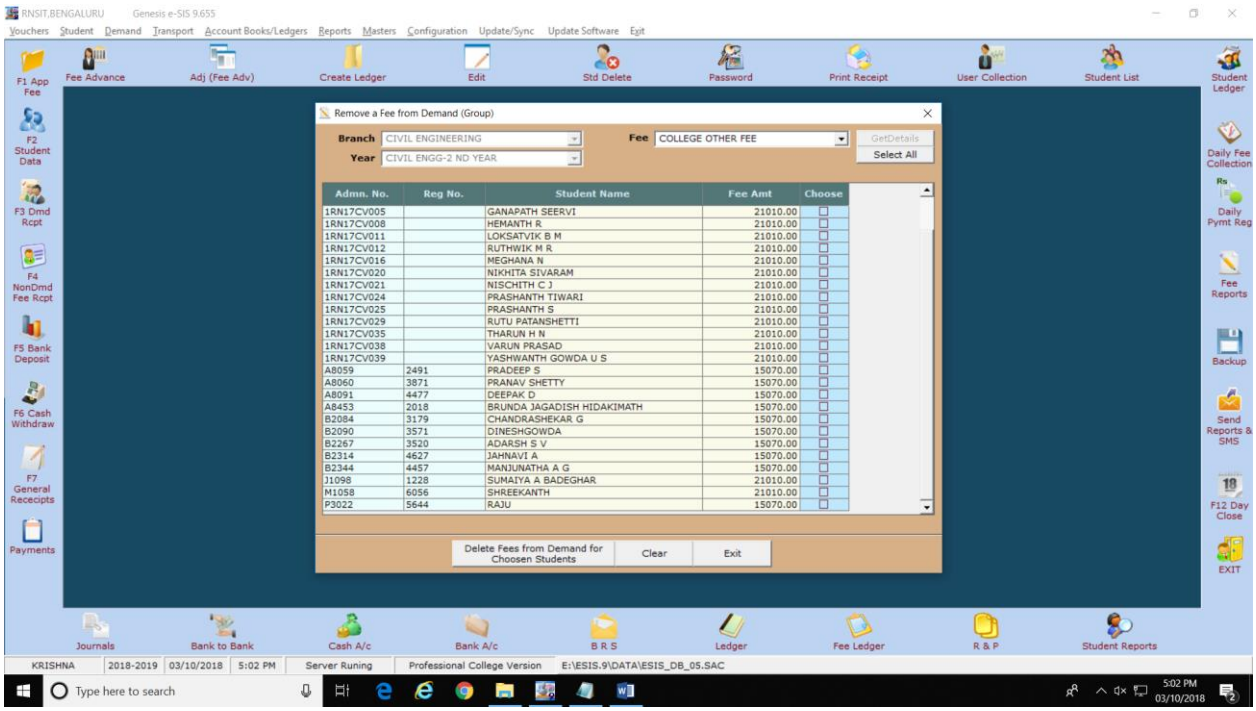
Collected fee should be zero for all students under Collected column

Once collected fee is confirmed

Remove College and Other Fee from Demand

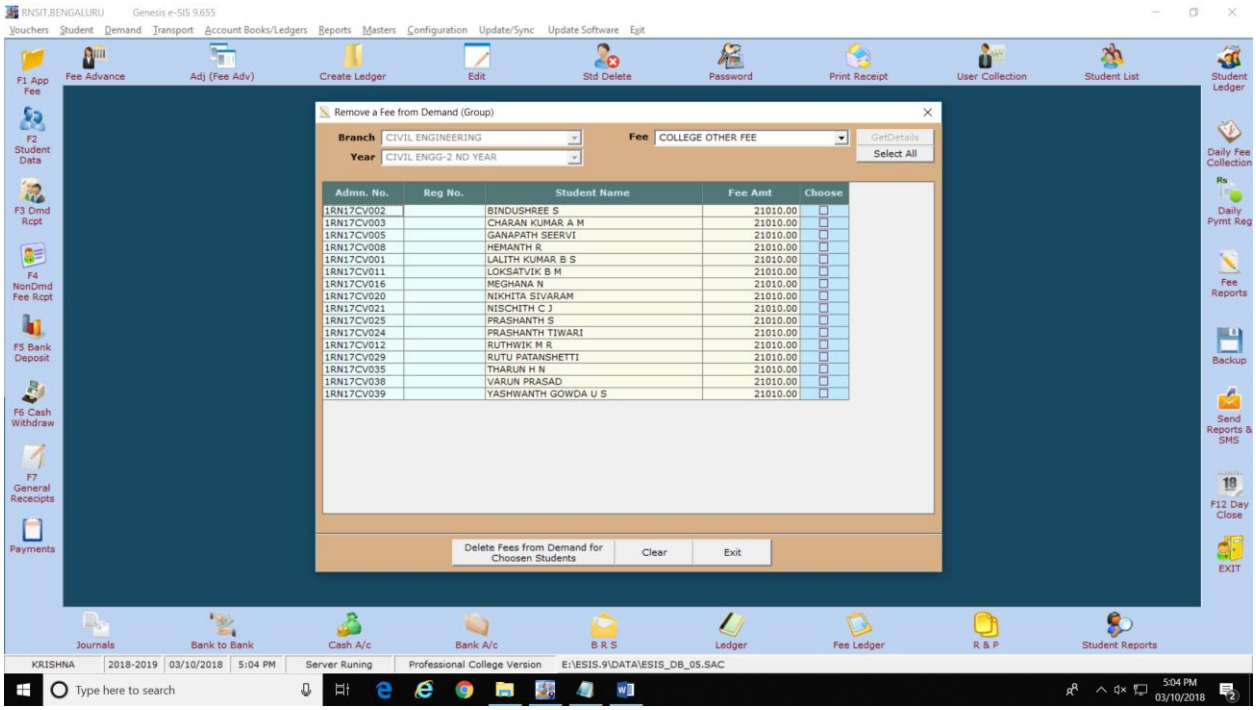


Ensure the correct branch, year and fee is selected



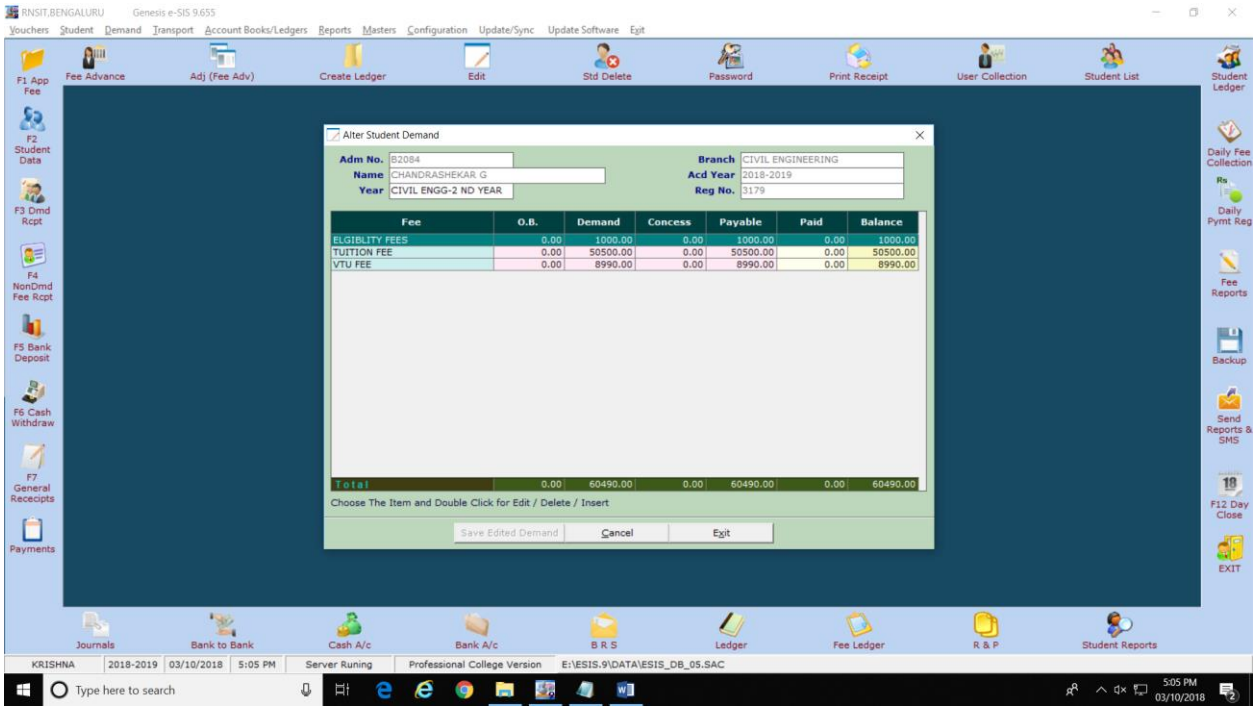
Select only those students from whom the fee ledger has to be removed

Click on Delete fees from Demand for Chosen Students

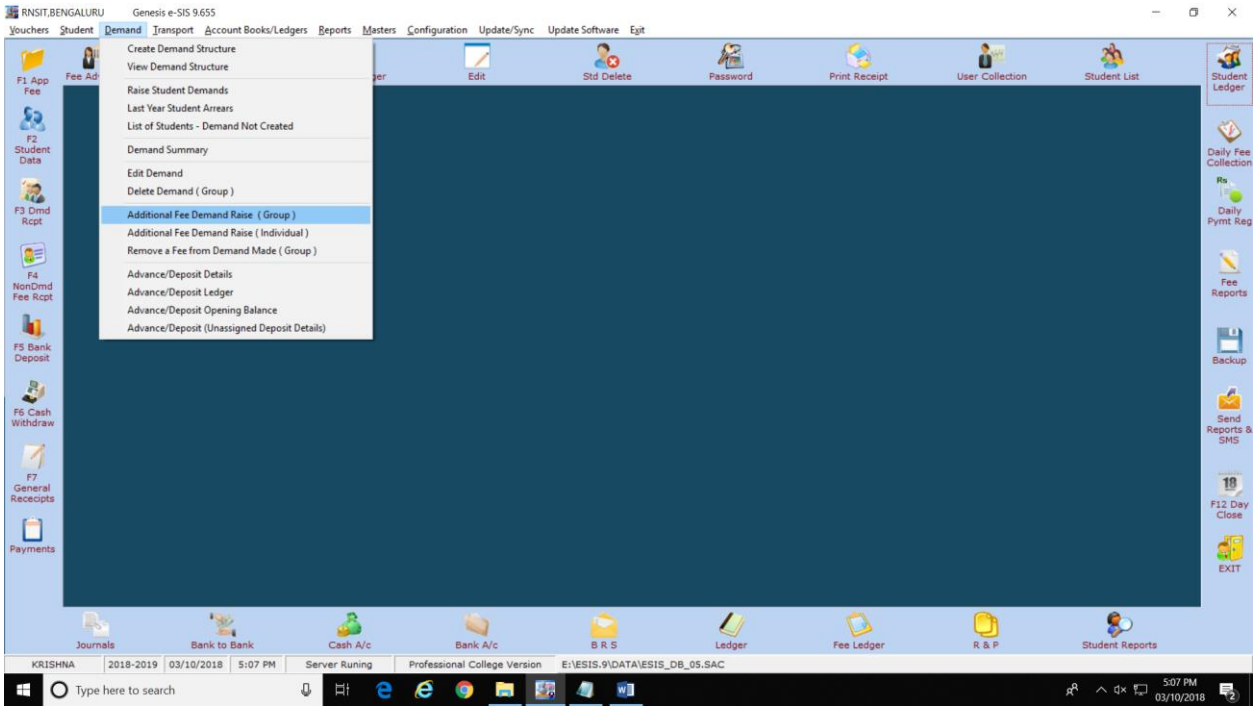


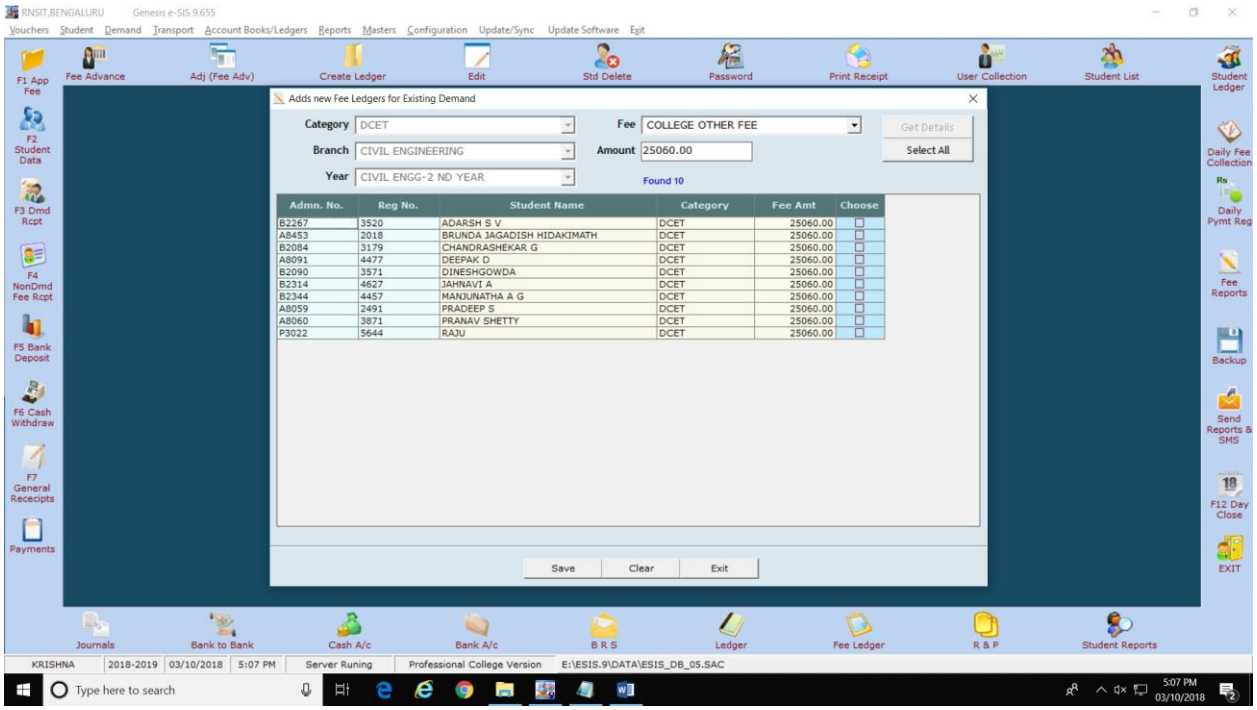
For the selected students College and Other Fee is gone.

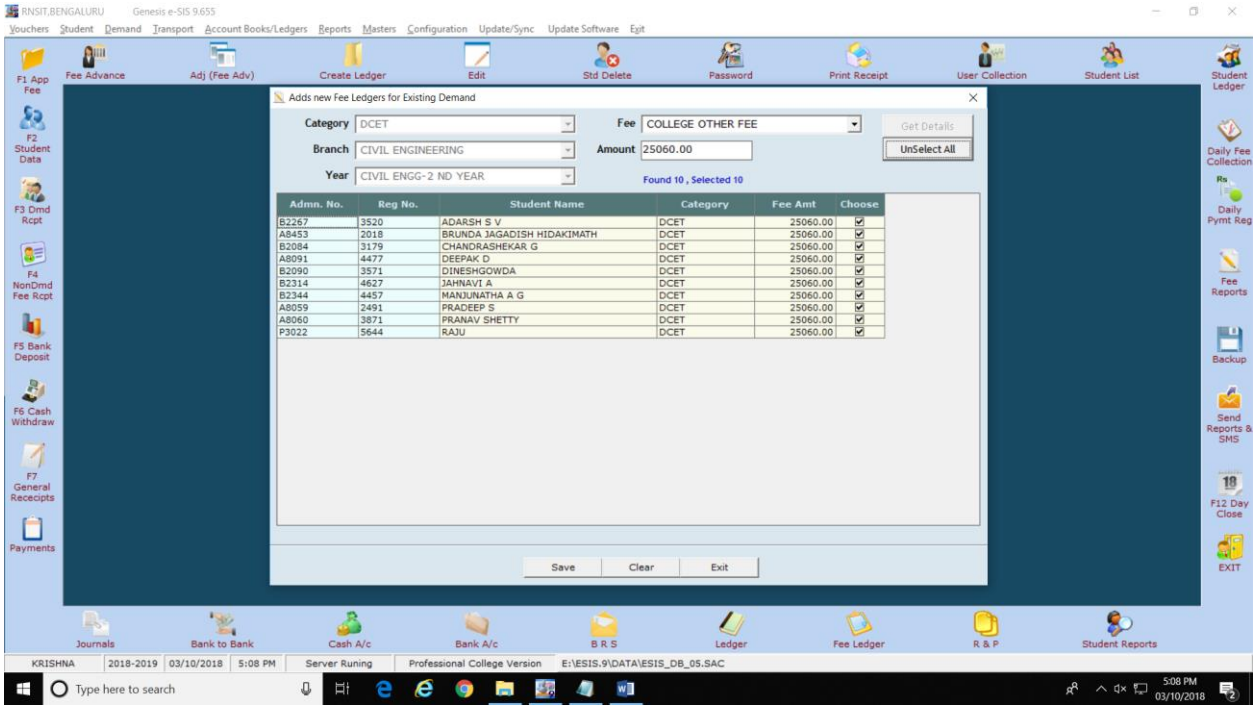
Now the selected fee is removed from the student demand



Now add the correct fee ledger and the correct amount

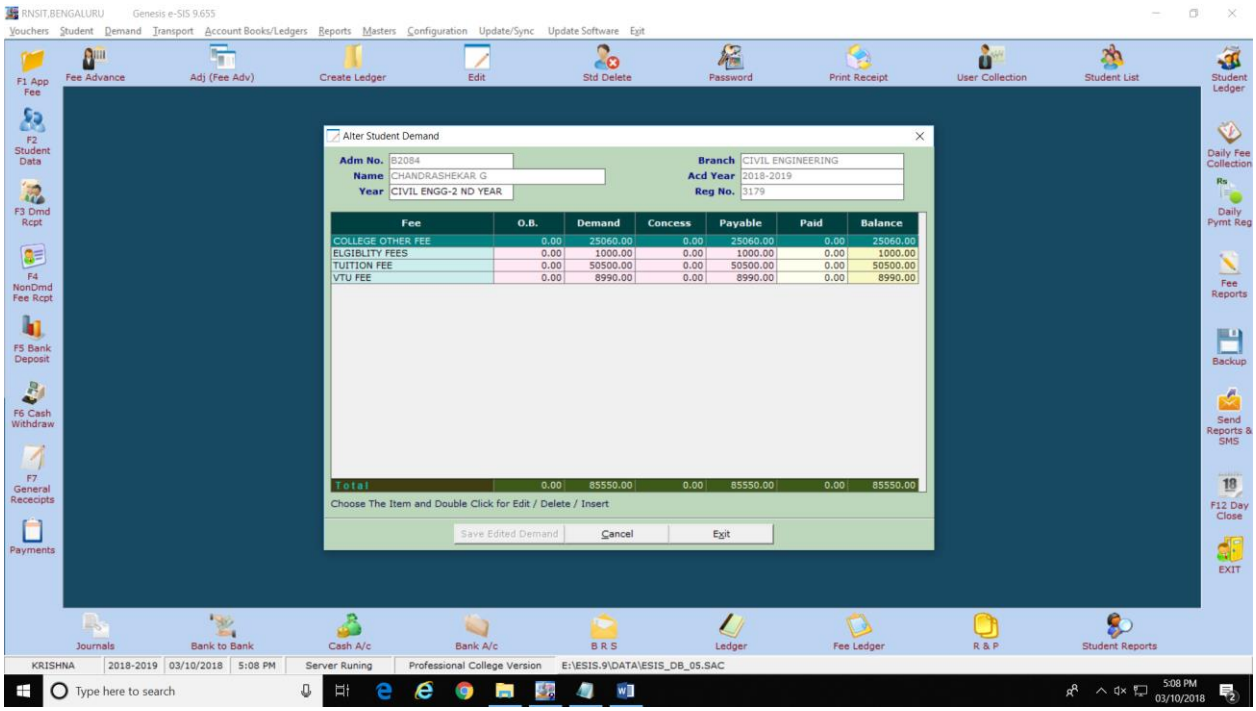

RNSIT,BENGALURU Genesis e-SIS 9.655
Vouchers Student Demand Transport Account Books/Ledgers Reports Masters Configuration Update/Sync Update Software Exit
Create Demand Structure
View Demand Structure
Raise Student Demands
Last Year Student Arrears
List of Students - Demand Not Created
Demand Summary
Edit Demand
Delete Demand (Group)
Additional Fee Demand Raise (Group)
Additional Fee Demand Raise (Individual)
Remove a Fee from Demand Made (Group)
Advance/Deposit Details
Advance/Deposit Ledger
Advance/Deposit Opening Balance
Advance/Deposit (Unassigned Deposit Details)
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 03/10/2018 5:07 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
5:07 PM 03/10/2018


RNSIT,BENGALURU Genesis e-SIS 9.655
Adds new Fee Ledgers for Existing Demand
Category DCET
Branch CIVIL ENGINEERING
Year CIVIL ENGG-2 ND YEAR
Fee COLLEGE OTHER FEE
Amount 25060.00
Get Details
Select All
Found 10
Admn. No. | Reg No. | Student Name | Category | Fee Amt | Choose
B2267 | 3520 | ADARSH S V | DCET | 25060.00
A8453 | 2018 | BRUNDA JAGADISH HIDAKIMATH | DCET | 25060.00
B2084 | 3179 | CHANDRASHEKAR G | DCET | 25060.00
A8091 | 4477 | DEEPAK D | DCET | 25060.00
B2090 | 3571 | DINESHGOWDA | DCET | 25060.00
B2314 | 4627 | JAHNAVI A | DCET | 25060.00
B2344 | 4457 | MANJUNATHA A G | DCET | 25060.00
A8059 | 2491 | PRADEEP S | DCET | 25060.00
A8060 | 3871 | PRANAV SHETTY | DCET | 25060.00
P3022 | 5644 | RAJU | DCET | 25060.00
Save
Clear
Exit
Fee Advance
Adj (Fee Adv)
Create Ledger
Edit
Std Delete
Password
Print Receipt
User Collection
Student List
Journals
Bank to Bank
Cash A/c
Bank A/c
B R S
Ledger
Fee Ledger
R & P
Student Reports
KRISHNA 2018-2019 03/10/2018 5:07 PM Server Runing Professional College Version E:\ESIS.9\DATA\ESIS_DB_05.SAC
Type here to search
5:07 PM 03/10/2018

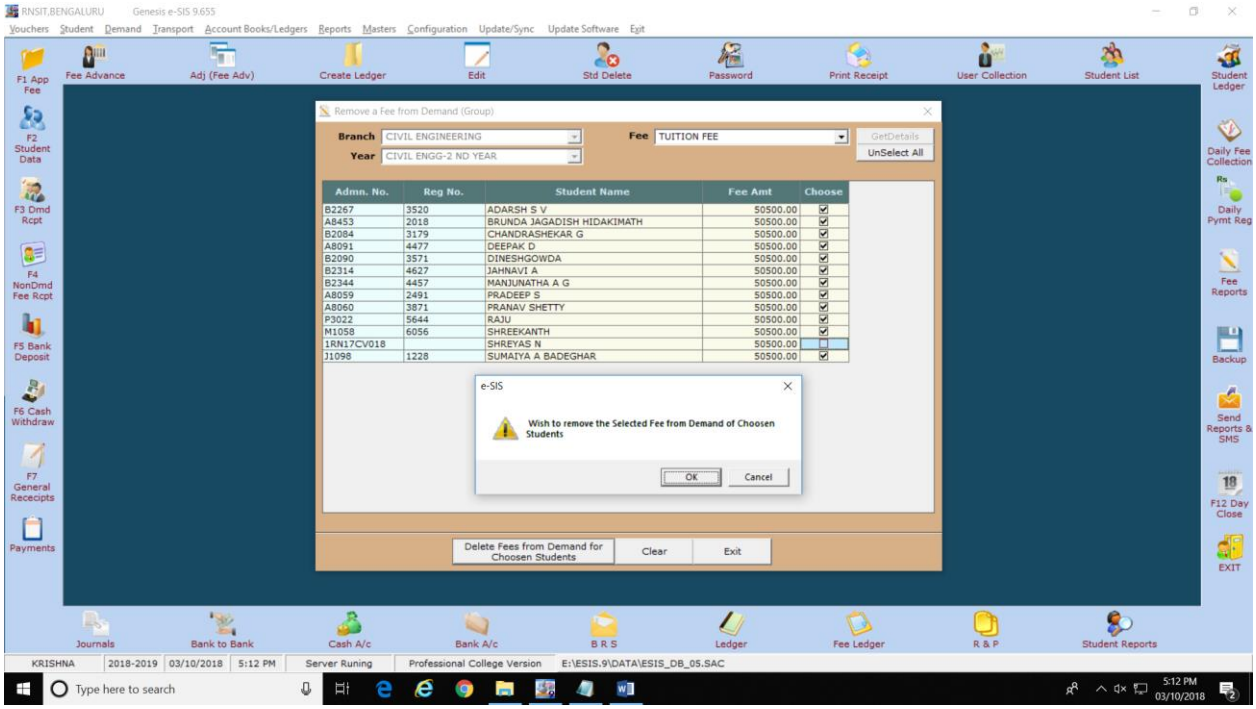


Click on save

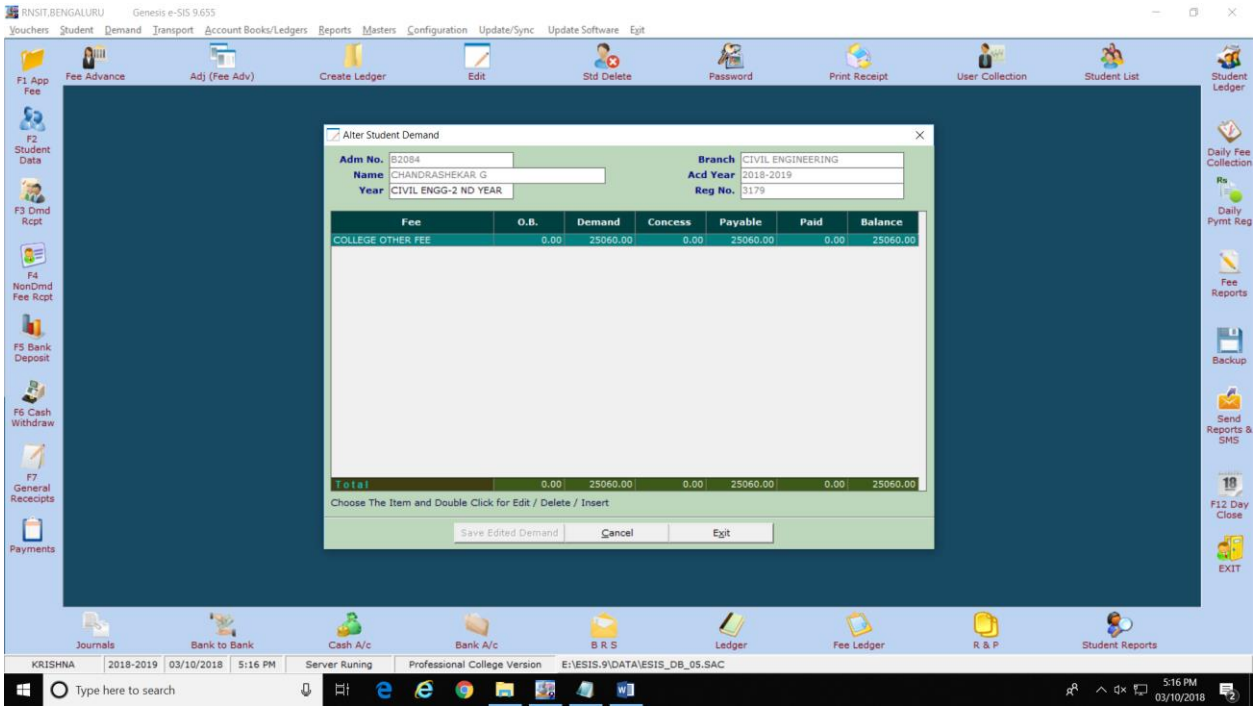
Now the correct amount is assigned to all selected student demand



Now select the remaining fee ledgers and remove one by one from the demand group DCET for 2 nd year

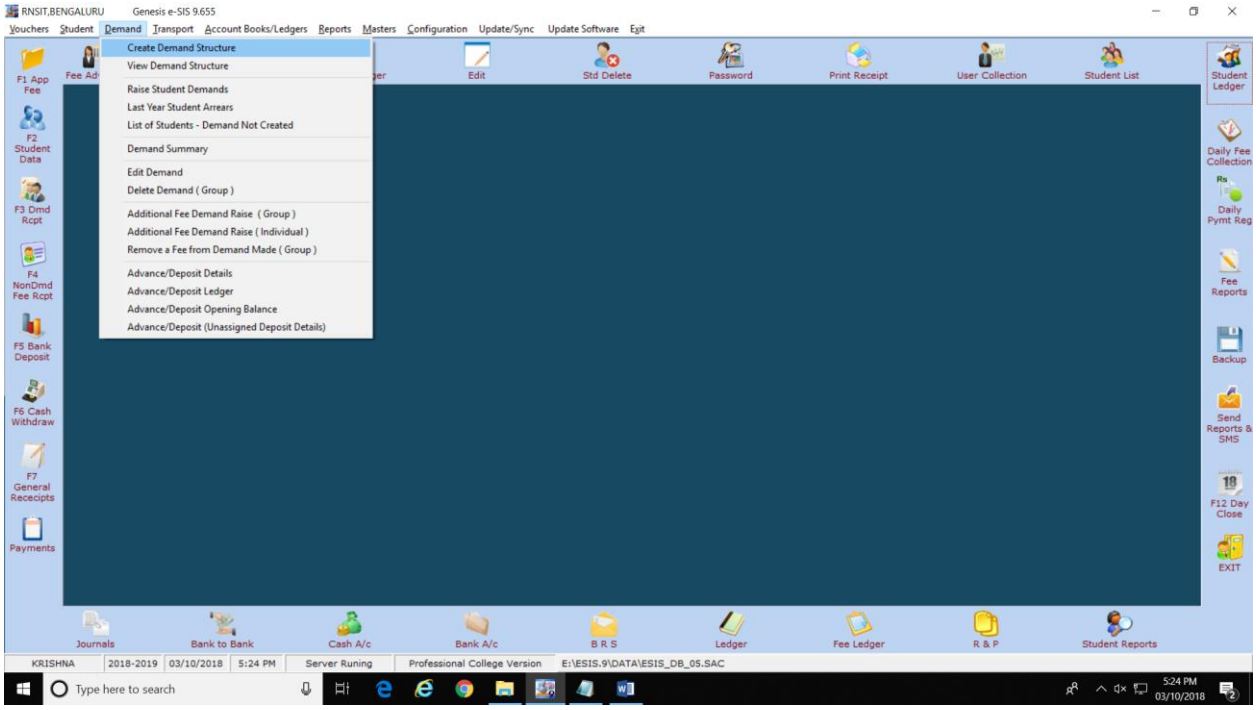


See there is one non DCET student, so need to unselect that particular student before deleting

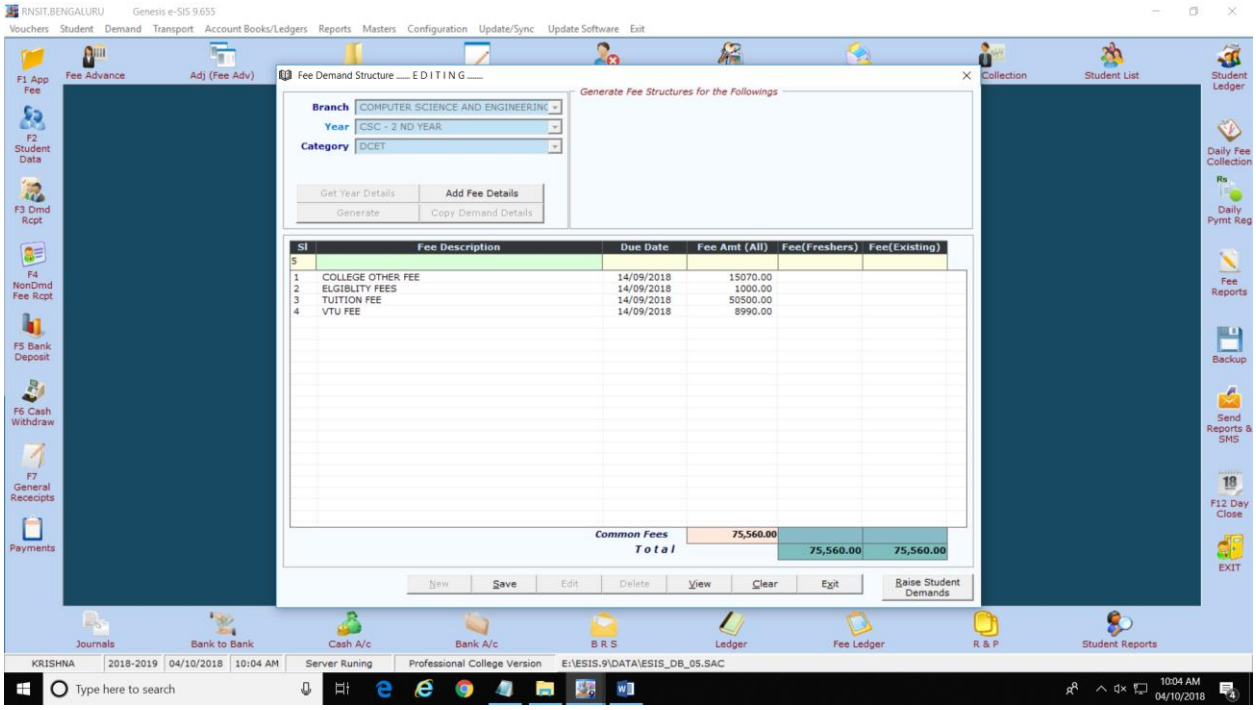


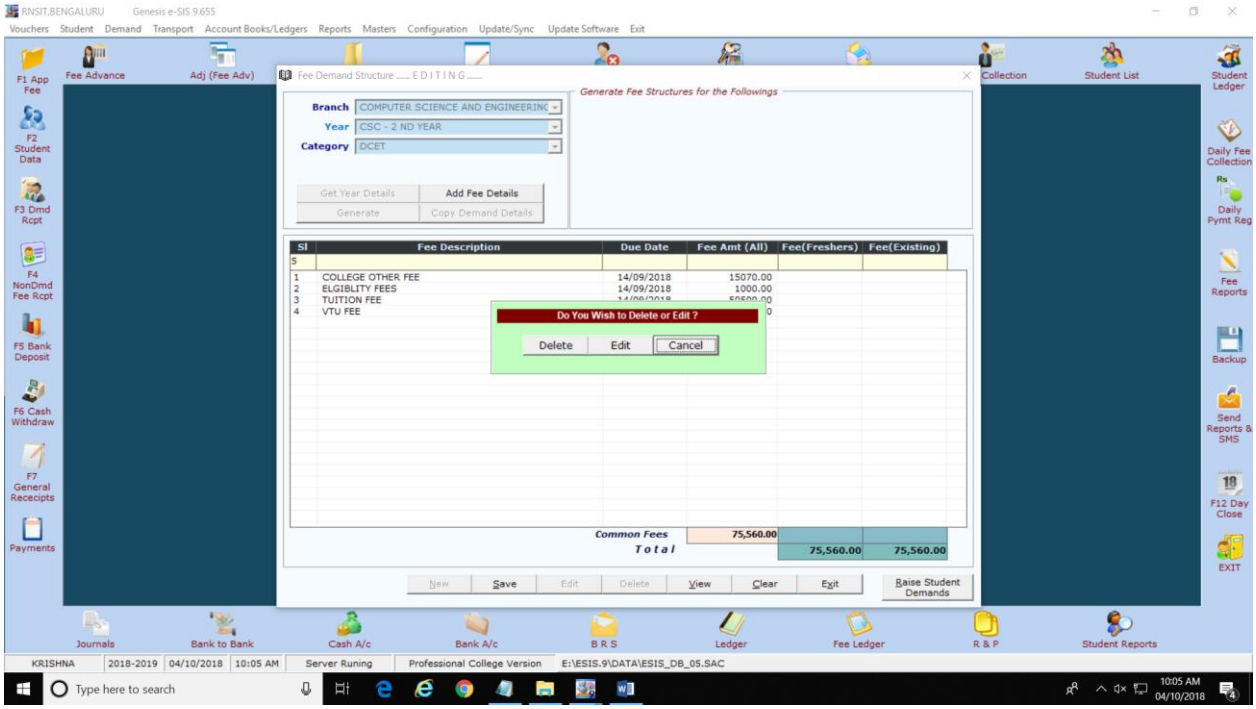
Now only College Other fee is attached to all DCET students in 2nd year

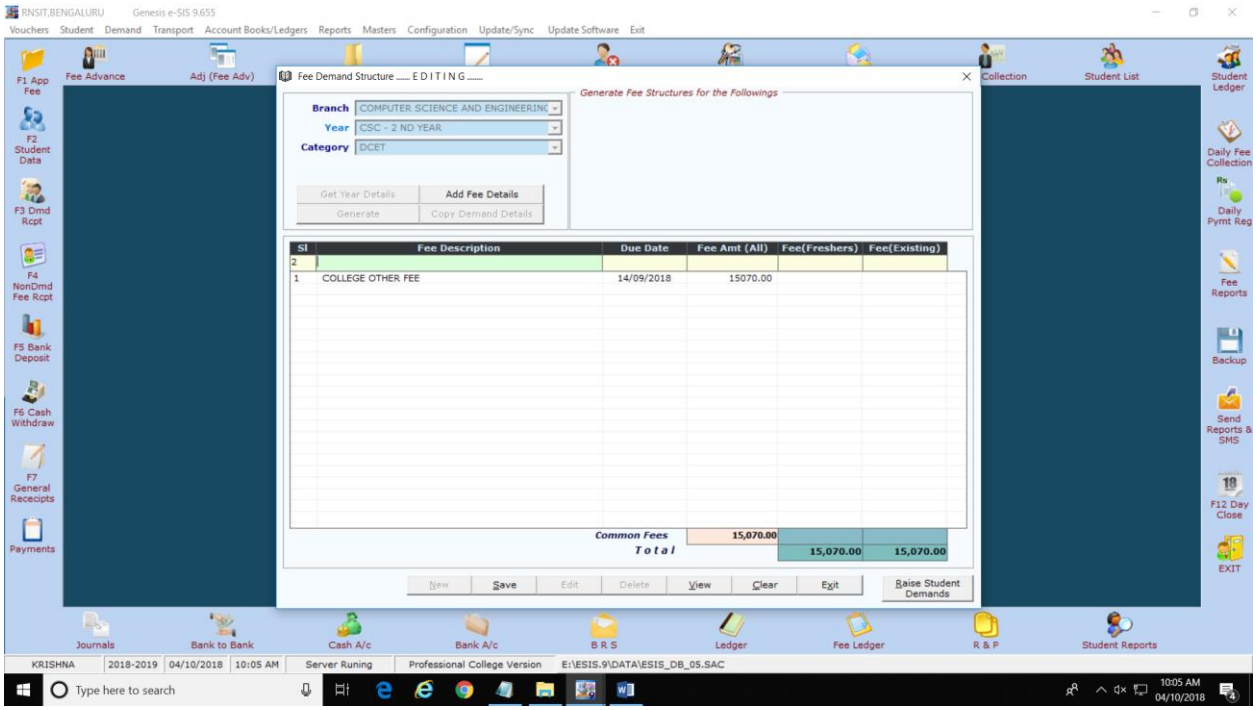
To change the Demand Structure, so that the correct demand gets assigned for the newly added students



Remove those fee which are not required

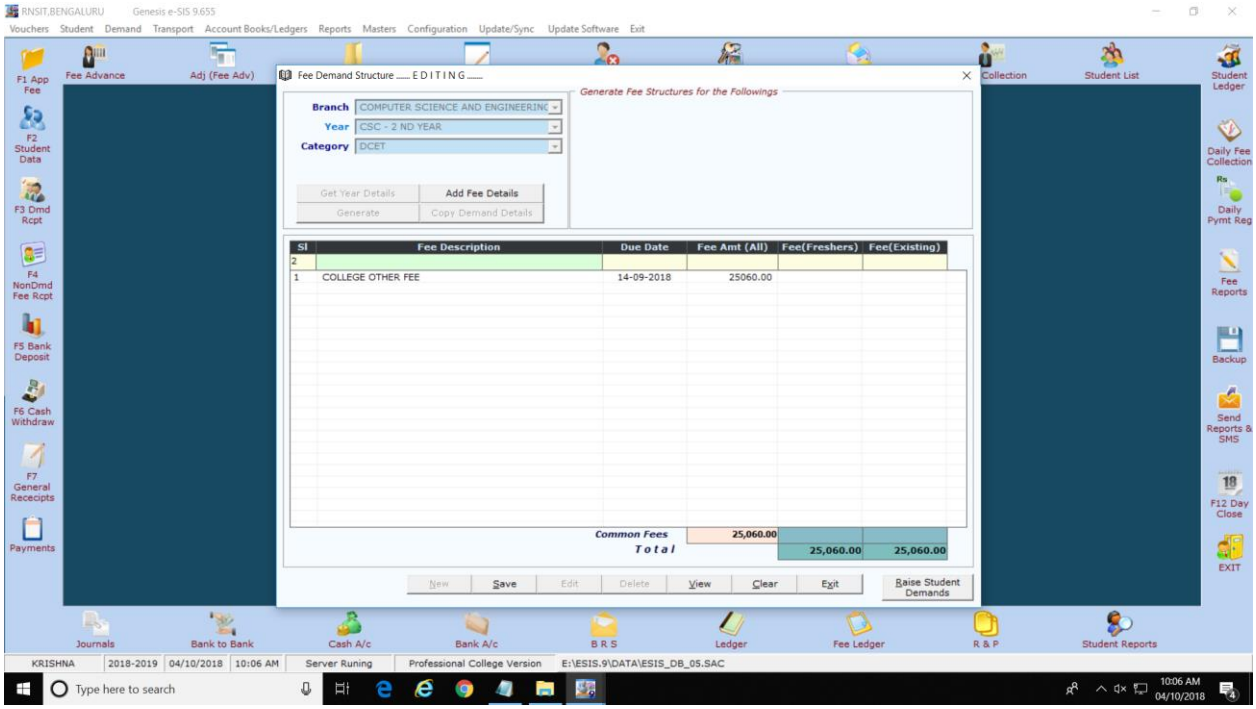




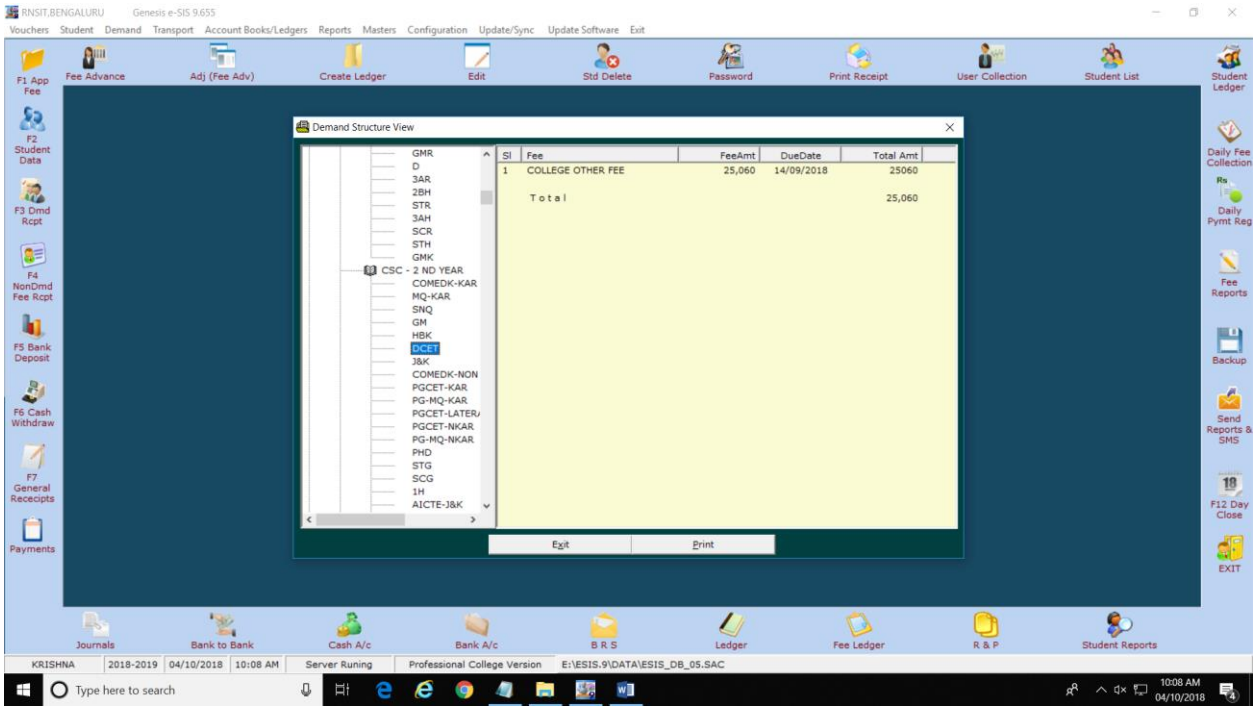


After deleting the fee ledgers which are not required

Edit the fee appropriately and save



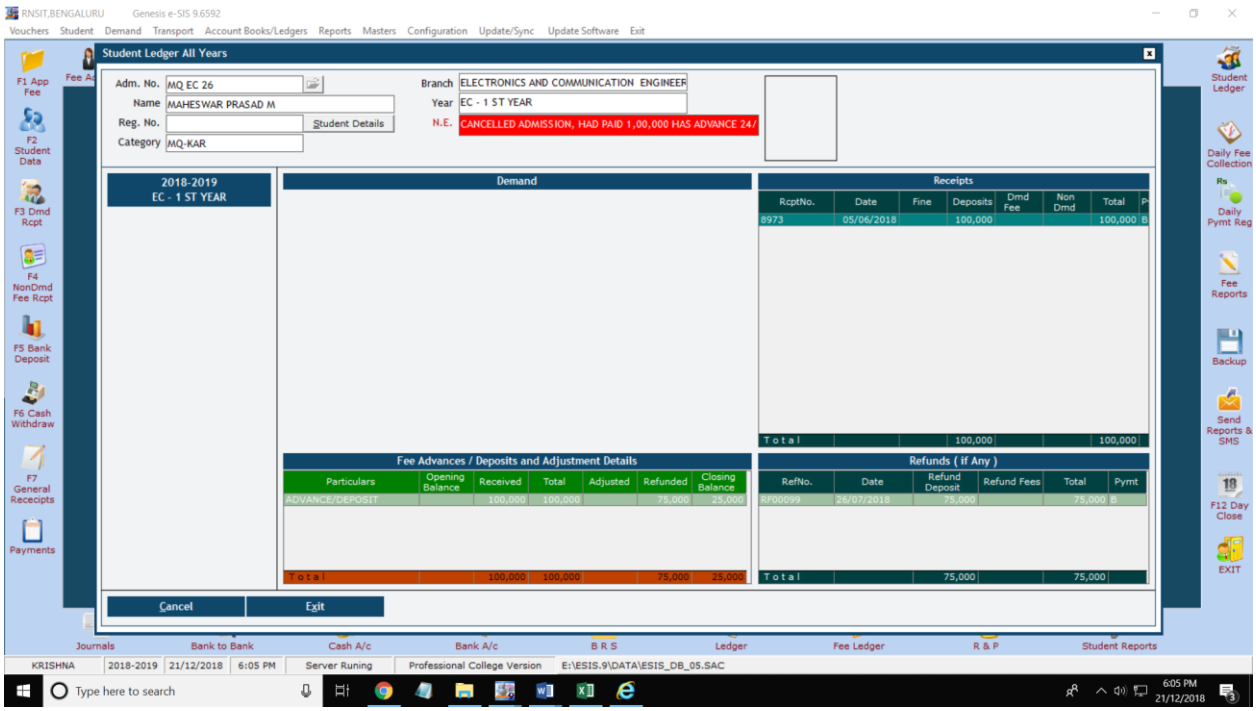
Now the Demand Structure gets changed, which will get affected only for those students which are added newly.



10.12 Entering Admission Cancelled – Incidental Charges

When student joins in MQ category, they pay some amount as Advance, in order to block the seat.

Later they decide to cancel the admission, in that case we charge Incidental Charges and return the advance amount paid after deducting the incidental charges.

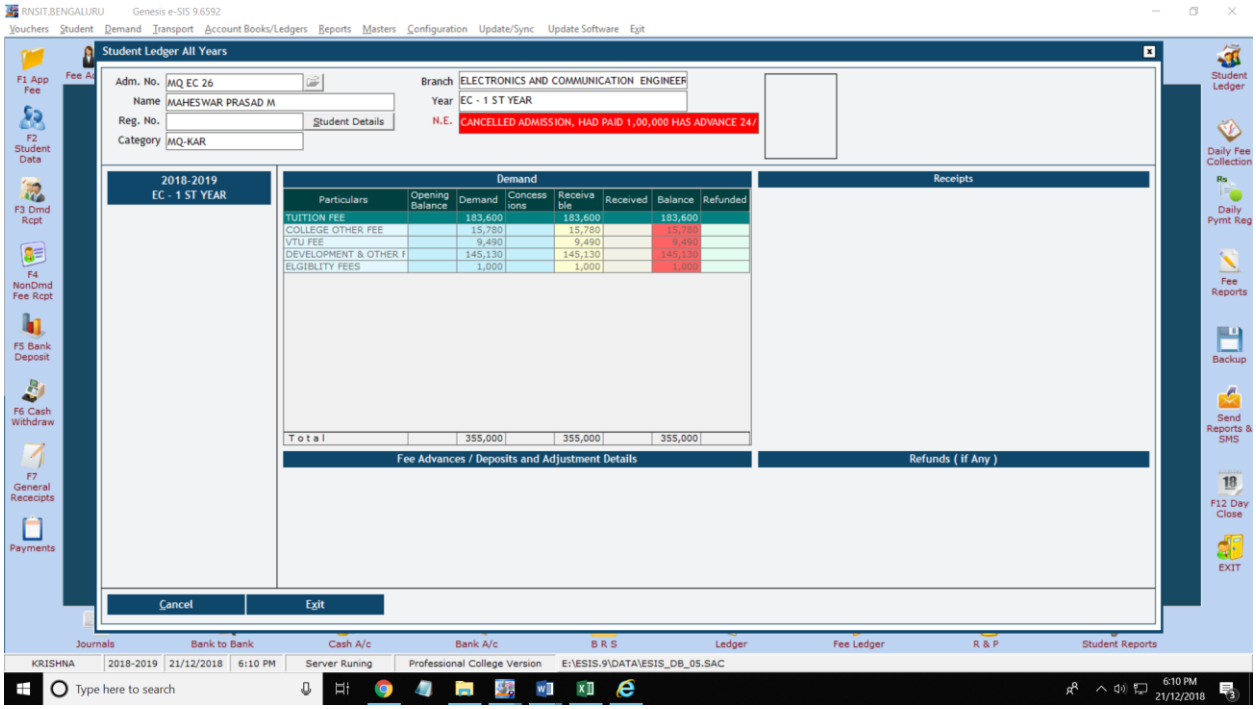


First make the student as Not Eligibility, with T.C as remarks.

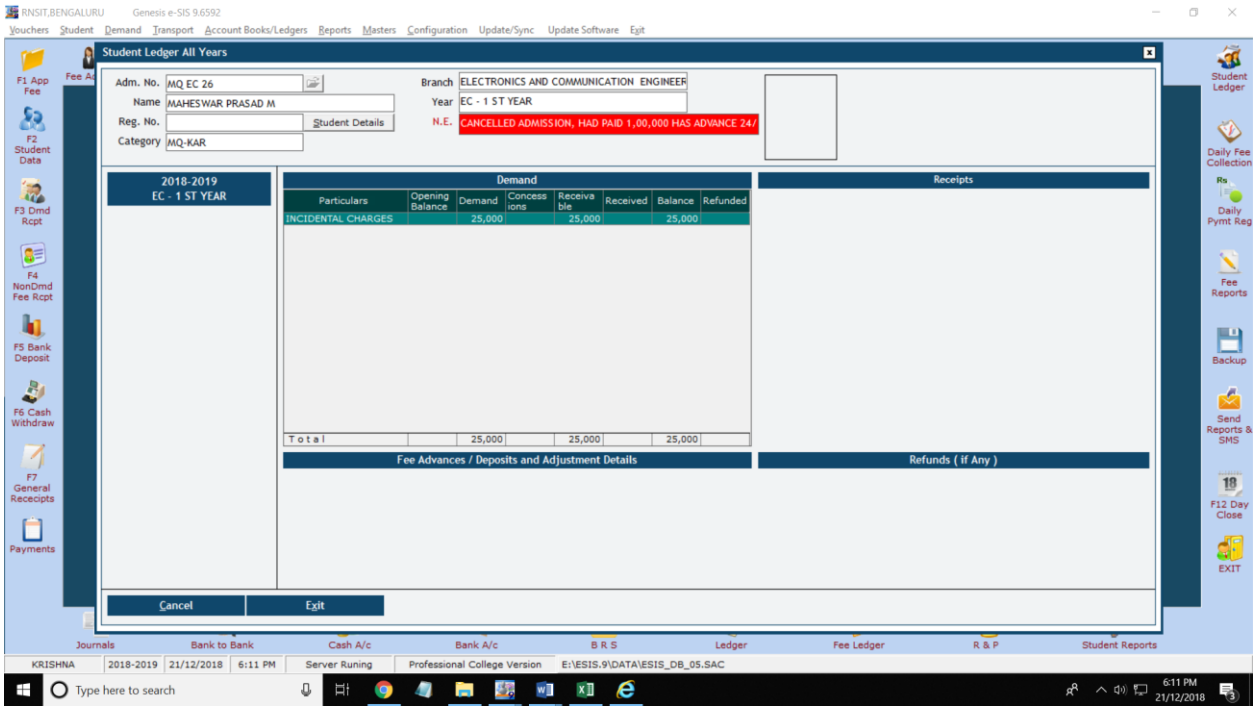
Note down the advance paid details and refund paid details

Delete the advance and refund details

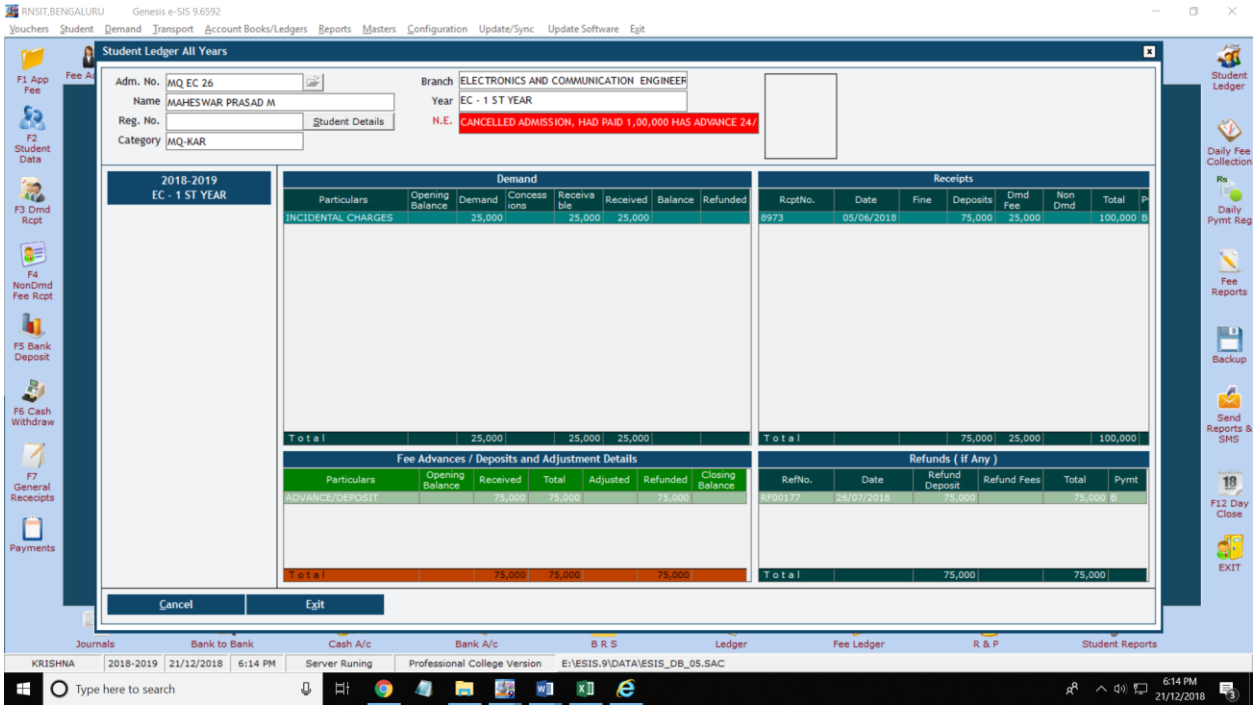
Since the student there is no demand, change the category to say GM and then again change the category to MQ. Now the demand gets attached to the student.



Now edit the demand and keep only the Incidental charges

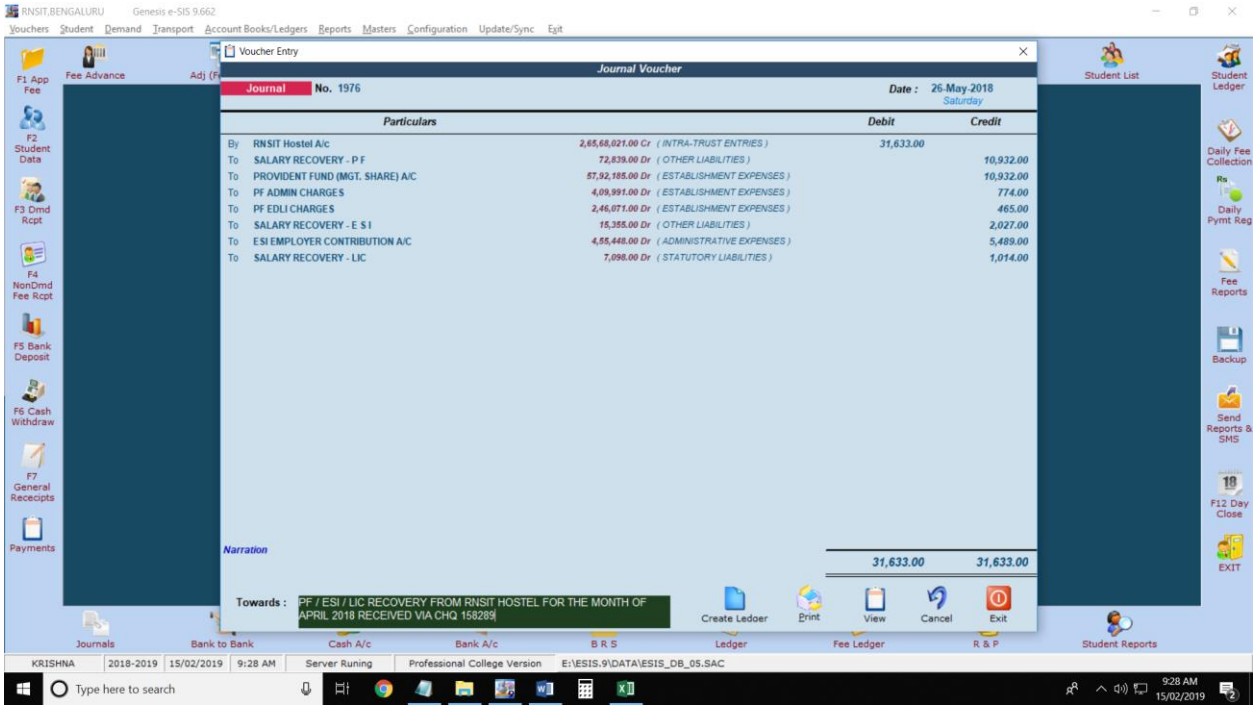


Now enter the refund and advance details

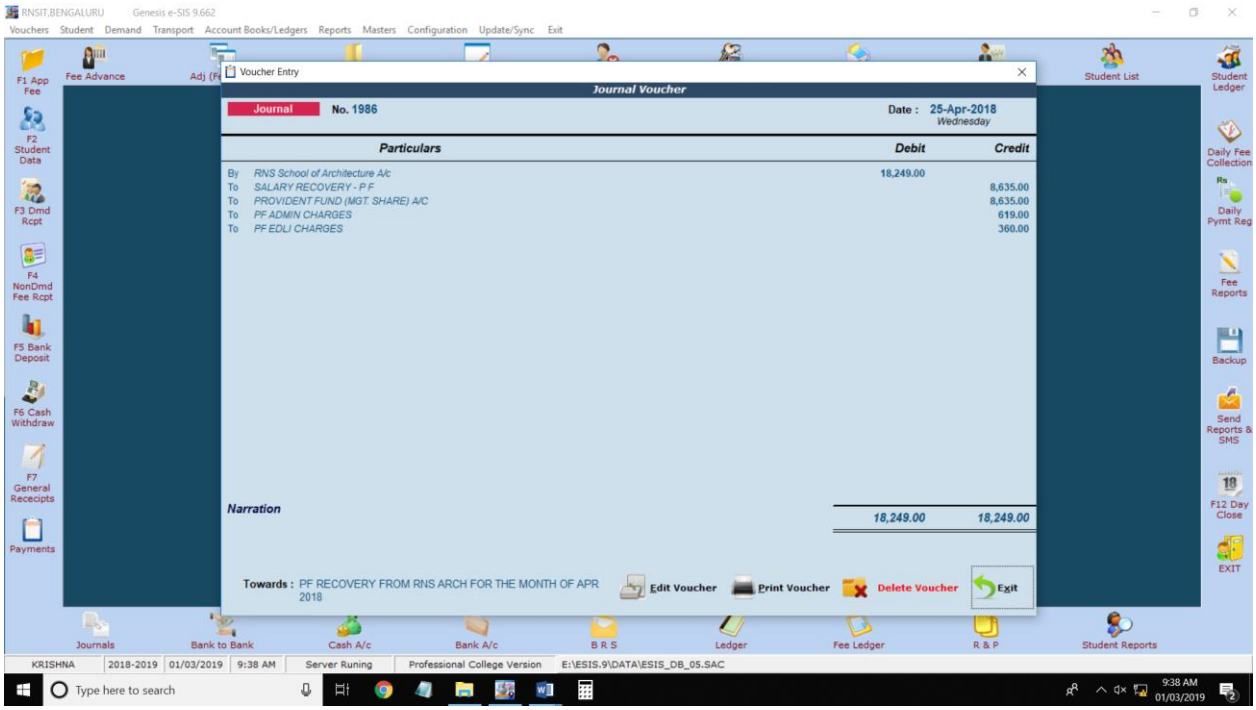


10.13 Entering PF / ESI / PT / LIC Recovery

10.13.1 Entering PF / ESI / PT / LIC Recovery from Hostel in RNSIT A/c

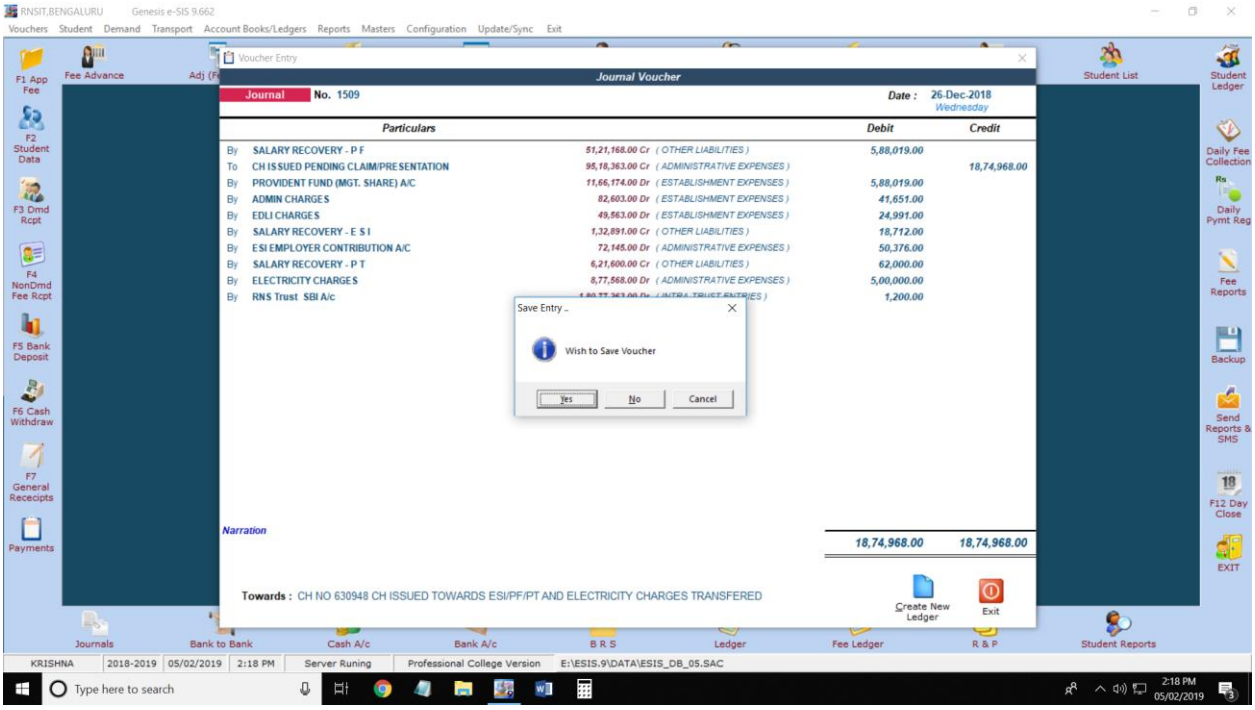


10.13.2 Entering PF / ESI / PT / LIC Recovery from Architecture in RNSIT A/c



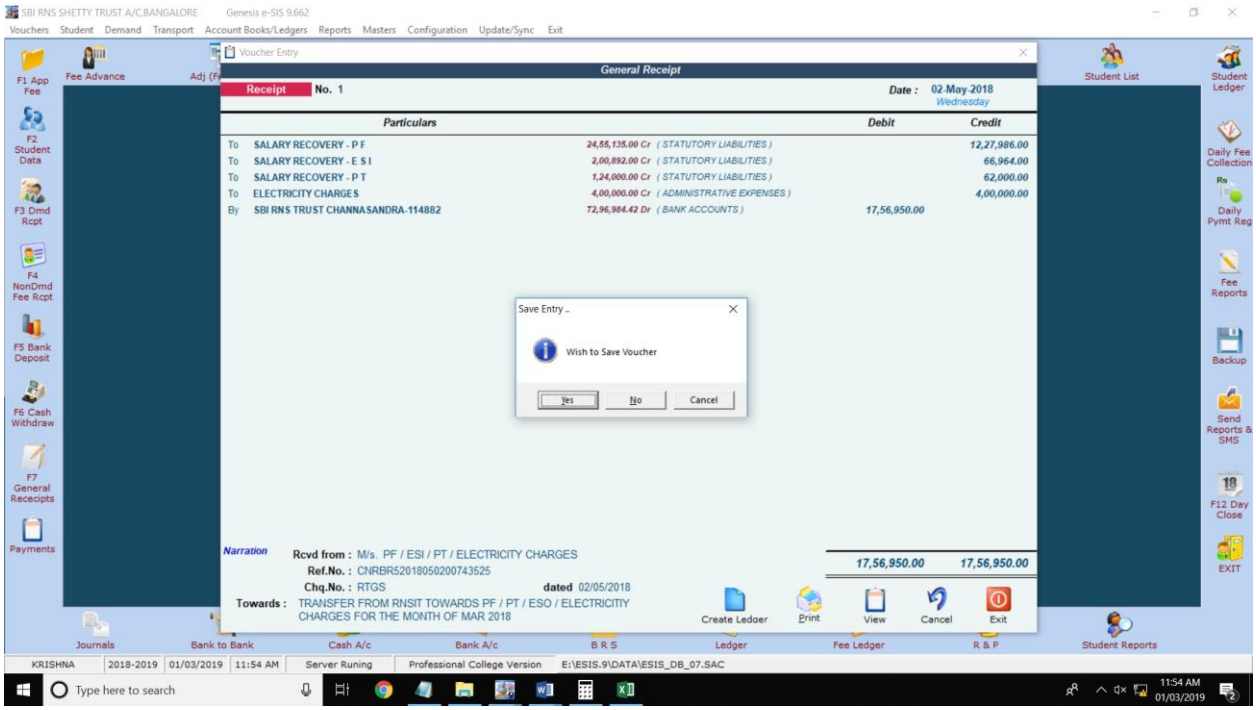
10.13.3 Payment Entry of PF / ESI / PT / LIC Recovered from RNSIT to SBI A/c

Every month when salary, PF, PT, ESI and electricity charges are paid, enter the expenditure against each head as below:



Any additional amount paid will be entered against RNS Trust SBI A/c.

10.13.4 Receipt Entry of PF / ESI / PT / LIC Recovered from RNSIT in SBI A/c



If its entered as RNS Trust A/c in RNSIT, then the same amount will be shown here under RNSIT A/c

11. Important Points to be Noted

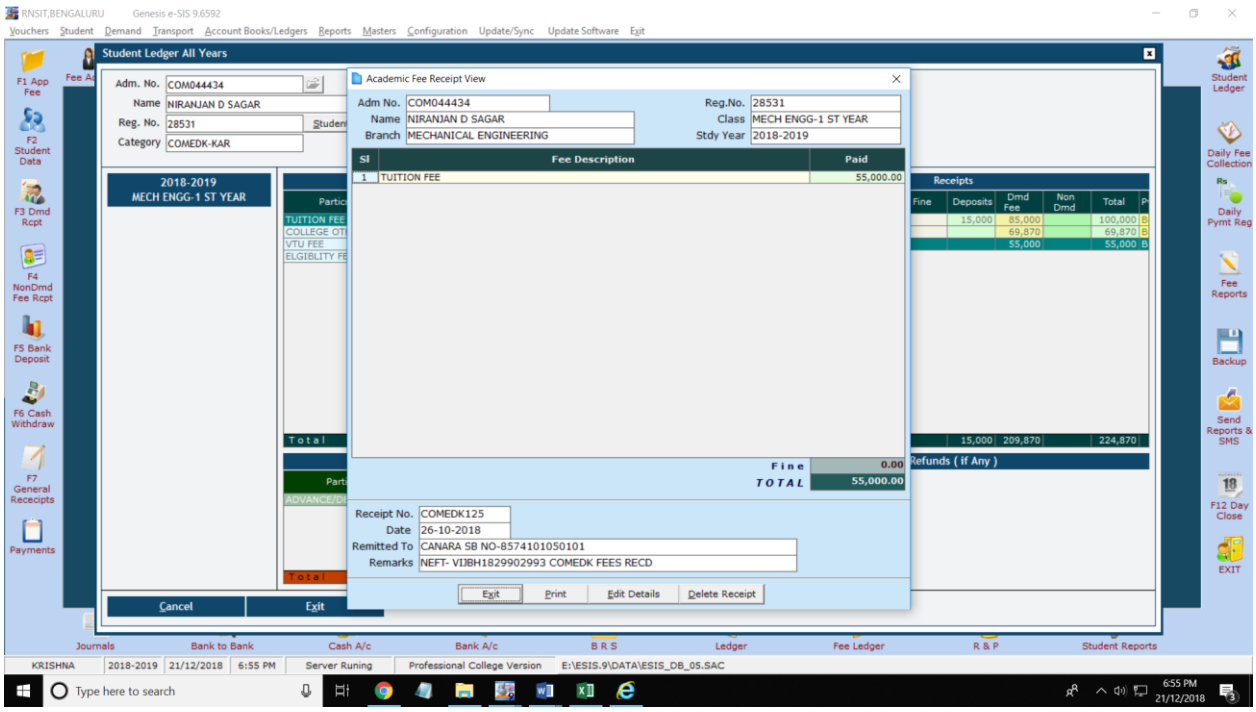
1. If the student is SC / ST category in CET, then he has to pay complete fees at the college as they would have not paid in CET.

2. For SNQ students demand will have only the College and VTU fee, there will be no Tuition fee for them

3. Once Fee receive from KEA, need to add the Tuition Fee and then enter the tuition fee against each student – only for First Year Students

4. Once Fee receive from COMEDK, need to add the Tuition Fee and then enter the tuition fee against each student – Only for First Year Students

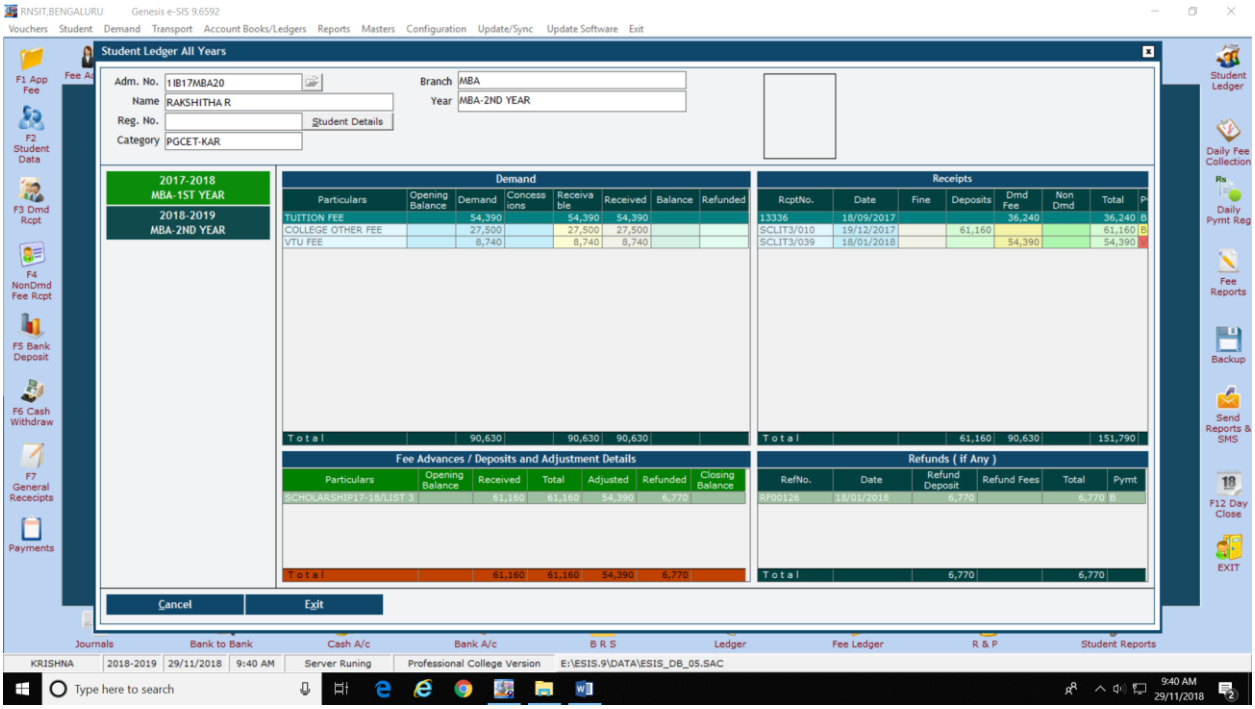
   This is how COMEDK receipt amount looks like



5. Once Fee received from KEA for Diploma student, enter the tuition fee against each student – only for Lateral entry

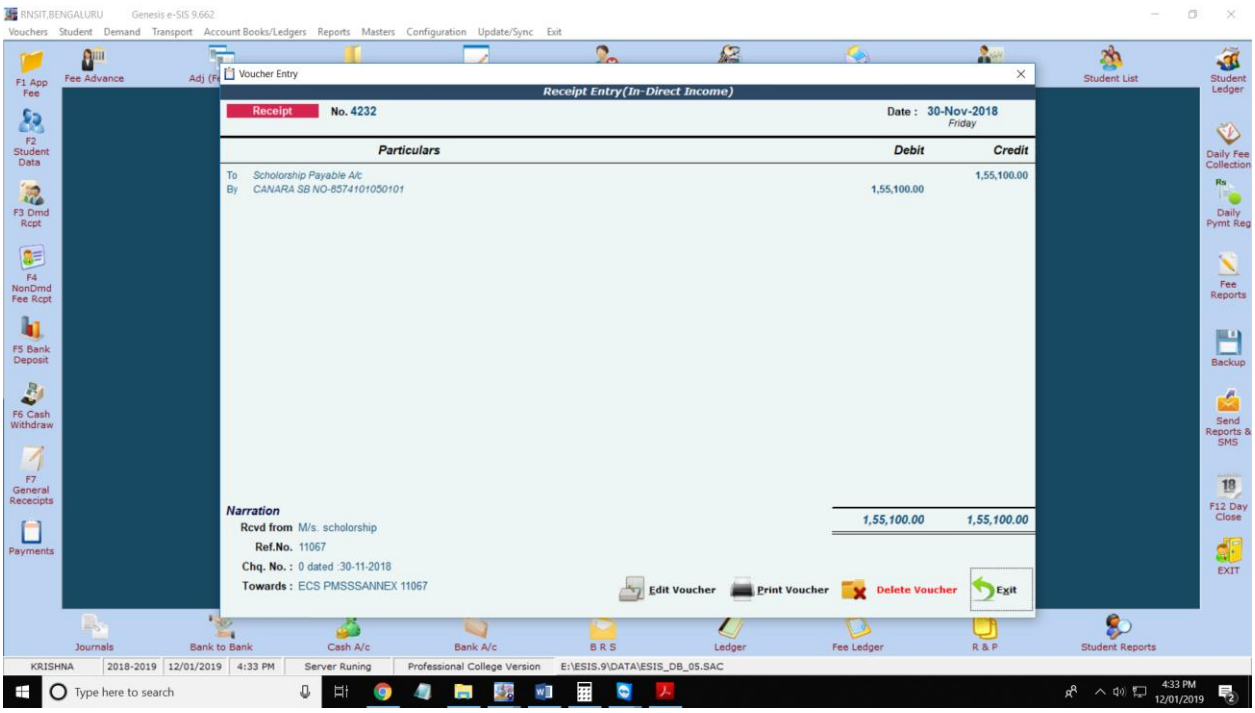
6. Once we receive scholarship amount, need to enter against the student

   Below is how Scholarship Entry looks

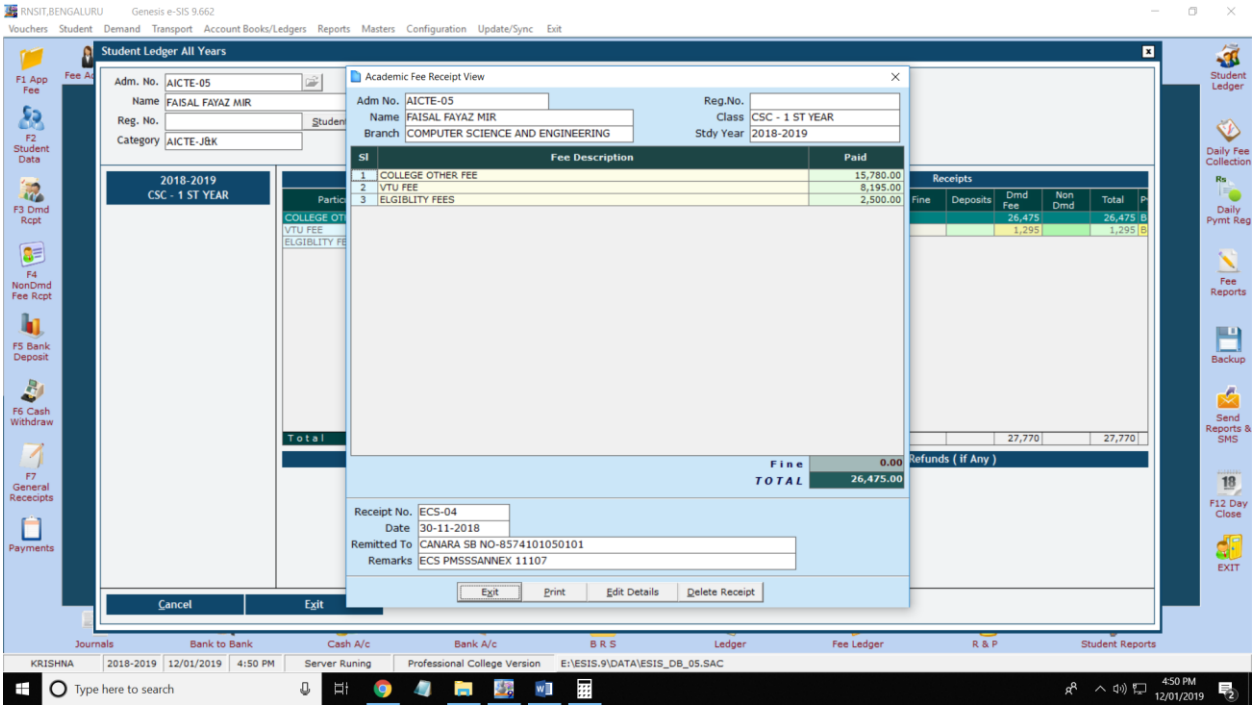


Scholarship amount sanctioned: 61,160
Amount adjusted to Fee: 54,390
Balance amount 6,770 has been refunded to the student

When we receive scholarship amount, since we don't know for which student we have received this amount, we will park this amount under "**Scholarship Payable A/c**"



Once we are clear on the student details, we need to delete above entry from Scholarship Payable to put the amount against the correct student



7. Payment Entries

Expenditure / Party name	1000	
Chq issued pending for presentation		1000
Chq issued pending for presentation	1000	
Bank		1000

8. Cr / Dr means in any statement

   There will be Cr or Dr next the party name
   If Cr is there means, we have to pay the party
   If Dr is there means party has to pay us

9. Liability – Credit Balance – Negative – Dr, otherwise Liability is always Cr
   Assets – Credit Balance – Negative – Cr, otherwise Assets is always Dr

Tally.ERP 9

Tally.ERP 9 is **preferred by millions** as their business management software across the globe. It **dynamically adapts** to the way you operate your business and helps you simplify your business operations.

Tally.ERP 9 provides you with exceptional capabilities that will simplify the way you manage all critical aspects of your business, including accounting, sales and purchase, inventory, manufacturing, taxation, payroll, MIS reporting, and much more.



Accounts

Book-keeping, Bill-wise details, Cost Centre tracking, Payables and receivables, Bank Reconciliation, Balance Sheet and P&L



Taxation

India - GST, TDS/TCS, VAT/CST, Excise, and Service Tax

GCC and Kenya - VAT



Banking

e-Payments, e-Payments Report, Cost Centre, Reconciliation, Cheque management, Payment advice



Sales Management



Purchase Management



Payroll Management

Sales order, Stock groups, Stock query, Profit and loss, Price, Discounts, and Credit notes, Sales register

Purchase order, Item details, Cost, Expense and debit notes, Purchase register

Salary and payslip, Employee profile management, Payroll reports, PF/ESI calculations, Batch payments, Payment disbursal advice



Manufacturing and Job work

Raw materials, Finished goods, WIP products, Multi-Bill of Material, Warehouse, Godown, Manufacturing journal



Inventory

Batch processing, Units of measure, Inventory classification, Bill of materials



Internet

E-mails and knowledge base, Licence and user management, Jobs and recruitments, SMS notification and Natural Language support



Data Exchange

Data synchronization, Multiple format for reports, XML compatibility, Tally ODBC



Data Security

Secure connectivity, Secure transmission, Secure storage, Secure application access, TallyVault



Miscellaneous

Multi-Currency support, Data Migration, Logo printing, Splitting and merging of company, Auto-voucher numbering

Best viewed with Google Chrome, Firefox, or Internet Explorer 10.0, or later
© Tally Solutions Pvt. Ltd. All rights reserved - 2022 (https://help.tallysolutions.com/docs/tallydocs/Copyright_Assertion.htm)

Working Tally.Server 9 in Educational Mode

Tally.Server 9 can be tried and tested using it in the Educational mode, before purchasing Tally.Server 9 license.

To use Tally.Server 9 in Educational version, install Tally.Server in the Server machine and configure it to the existing license as a part of the Installation process.

For the Installation procedure, click here .

To work in Educational Mode

1. Click **W: Work in Educational Mode** or press **Alt + W** in the **Startup** screen.
2. When **Tally.Server 9 Monitor** is opened in **Educational mode** ,
   - No Login is required.
   - The Company View/User View reports will show data for only the current day. Period cannot be changed in Educational mode.
   - The existing Security Configurations will be applicable.
   - When a user tries to set Security Configuration, using F4: Security option in Tally.Server Information screen, the Login screen will appear. Only authorised users can change these settings.

Using Tally.Server 9, data can be accessed by Tally.ERP 9 Gold Client machines.

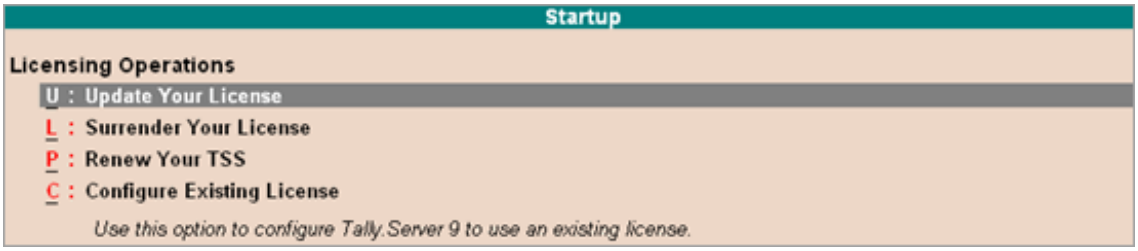
When the shared data is accessed from Tally.ERP 9 on the Client Machine, Tally.ERP 9 will also work in Educational Mode. In other words, user can record transactions only on 1st, 2nd, or 31st of a month.

Updating Tally.Server 9 License

You can update your license to avail enhancements and latest releases.

To update your Tally.Server 9 license

1. Click **S** : **Manage Server** in the Tally.Server 9 monitor screen.
2. Click **F3** : **Licensing** in the **Tally.Server Information** screen.
3. Click **U** : **Update License** in the Startup screen, as shown below:



4. Press **Enter** to update the license.

Installing Tally.Server 9

You can install Tally.Server 9 from the downloads page on the Tally website. Alternatively, you can install the application using the CD installer.

Tally.Server 9 is compatible with Windows XP SP2 64-bit, XP SP3 32-bit, or higher versions of the Windows operating system.

Recommended system requirements:

Particulars	Recommended Configuration
Processor	Intel Core2Duo and above or equivalent
RAM	For a 32-bit operating system: 2 GB or more
	For a 64-bit operating system: 4 GB or more
Hard disk	30 MB free space to install the application
Monitor resolution	1024 x 768 or higher
Operating system	Microsoft Windows XP SP2 (64-bit), MS Windows XP SP3 (32-bit), or later
Connectivity	Continuous connection to the internet

A new customer of Tally.ERP 9 with Tally.Server 9 will need two installers - Tally.ERP 9 Series A Release 5.X installer and Tally.Server 9 Release 5.X installer.

To install Tally.Server 9

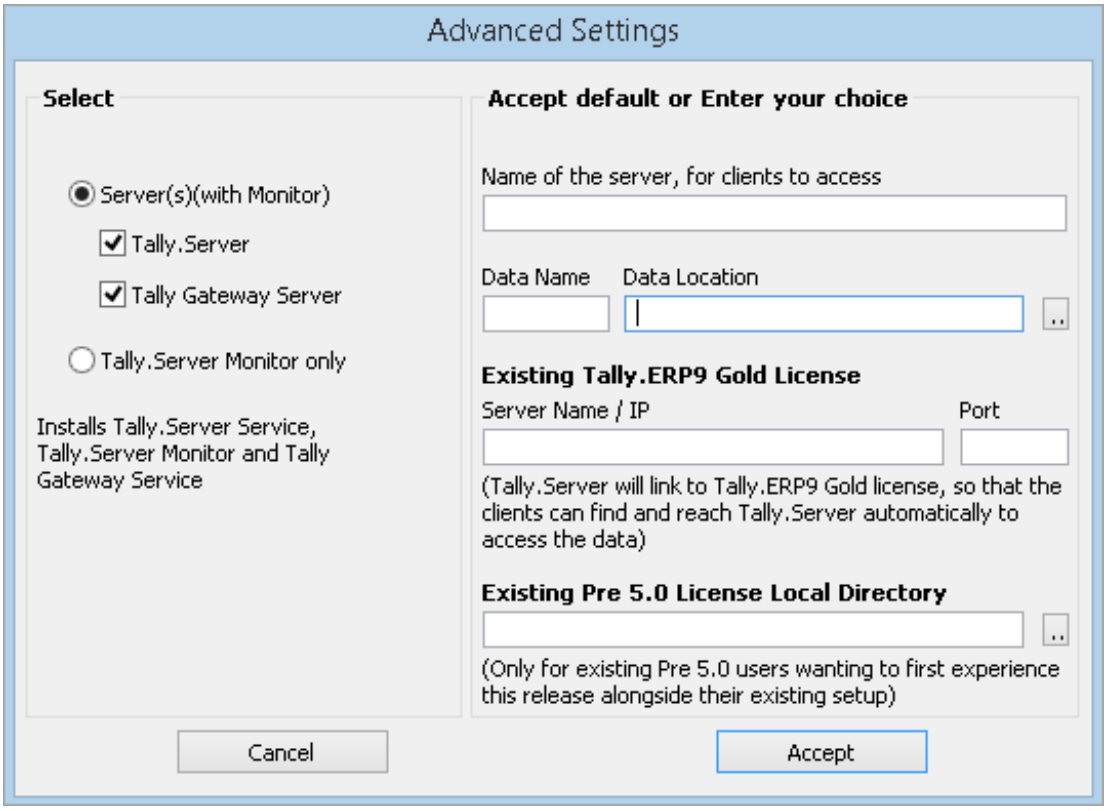
1. Double-click the installer icon to open the Tally.Server 9 Installer.
2. Select the required installation folder path if you do not want to install Tally.Server 9 at the default location.
3. Click **Advanced** to alter the default settings.
4. Click **Check Latest** to check the latest version of Tally.Server 9 that is available. The **Install Now** option in the Tally website, by default, installs the latest version of the application.
5. Click **Install Latest** to install the latest version. Alternatively, click **Install** to install the version that you have downloaded.

> **Note** : Tally.Server 9 Series A Release 5.0 is compatible with Tally.ERP 9 Series A Release 5.0. You can install Tally.Server 9 in a different machine, if required. However, it is recommended that you install it in the machine where Tally.ERP 9 Gold License is installed.

To alter the default settings

1. Click **Advanced** in the installation wizard, to view the **Advanced Settings** screen.

   The **Advanced Settings** screen appears as shown below:



2. Select **Server(s)(with Monitor)** to install **Tally.Server 9 Service** and **Tally.Server 9 Monitor** .

   Note : By default, in the **Name of the Server** , for clients to access field, the system name is the Tally.Server name (data server). Any name can be given to identify Tally.Server (data server).

3. Enter the **Data Name** .
4. Select the **Data Location** from the system.
   - o Existing Tally.ERP 9 Gold license users can enter the gateway server name/IP, and port number of **Tally.ERP 9 Series A Release 5.0 Gold** edition. Using this, Tally.Server (data server) will connect to Tally.ERP 9 Gold license. Hence, Tally.ERP 9 clients can find and use the data server service automatically.
   - o Users who are using 4.91 or older releases, and want to experience Tally.Server 9 Series A Release 5.0, enter the existing license file path in the **Existing Pre 5.0 License Local Directory** field.
5. Select **Tally.Server Monitor only** to install only the Tally.Server Monitor.
6. Enter the **Server Name/IP** and **Port** .
7. Click **Accept** .

The **Tally.Server Monitor** can be installed in a different machine separately.

Users who are using Tally.ERP 9 Series A Release 4.91 or lower have to upgrade to Tally.ERP 9 Series A Release 5.0 before installing Tally.Server 9 Series A Release 5.0.

Components of Tally.Server 9

When Tally.Server 9 is installed, the following components/files will be installed:

- **tssvc.exe** : This is Tally.Server 9 service that provides the Data Server Service.
- **tssvc.ini** : This is the configuration file for Tally.Server 9 server.
- **tallyserver.exe** : This is the Tally.Server Monitor application.

- **tallyserver.ini** : This is the configuration file for Tally.Server Monitor application.
- **tallygatewayserver.exe** : This is the Tally Gateway Server application.
- **tallygateway.ini** : This is the configuration file for Tally Gateway Server application.
- **Setup.exe** : This is the Uninstall/Upgrade application. It will uninstall Tally.Server 9, Tally Gateway Server, and Tally.Server 9 Monitor.

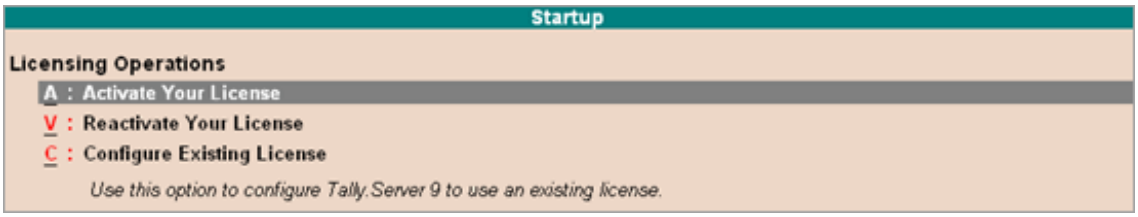
Activating Multi-Site Tally.Server 9 License

A Multi-site account is a type of account under which multiple Tally.ERP 9, Tally.Developer 9, or Tally.Server 9 licenses activated on different locations, can be added. Each site is given a unique identification by the user, termed as Site ID. The multi-site account is identified using a unique Account ID.

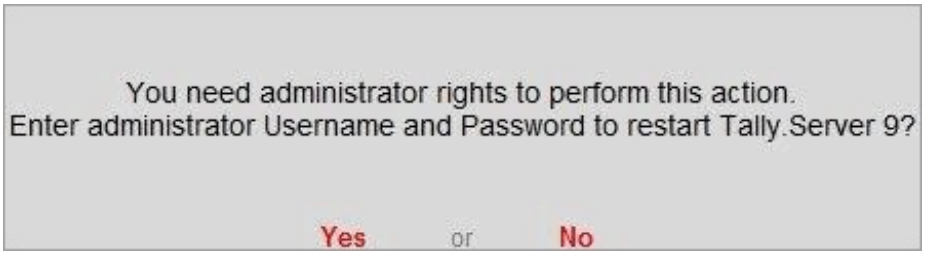
For example , a company with branch offices in multiple locations, where single and multi-user licenses are activated, can create a multi-site account and the administrator can centrally manage all the branch office licenses.

To activate a multi-site account

1. Start Tally.Server 9.
2. Click **A: Activate Your License** in the **Startup** screen as shown below:

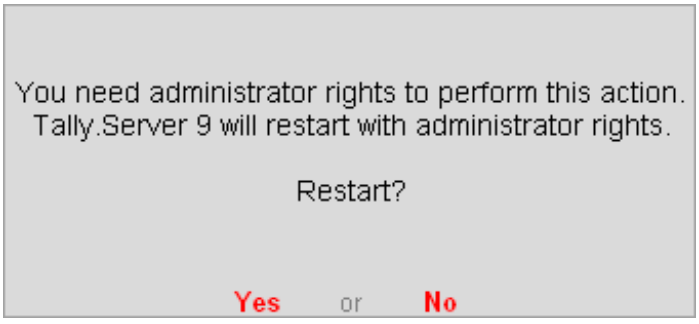


   - If you are a Microsoft Windows standard user, and do not have the required rights, a message appears as shown below:



     Click **Yes** , and enter your computer administrator username and password to restart Tally.Server 9 with administrator rights.

   - If you have Microsoft Windows administrator rights, a message appears as shown below:



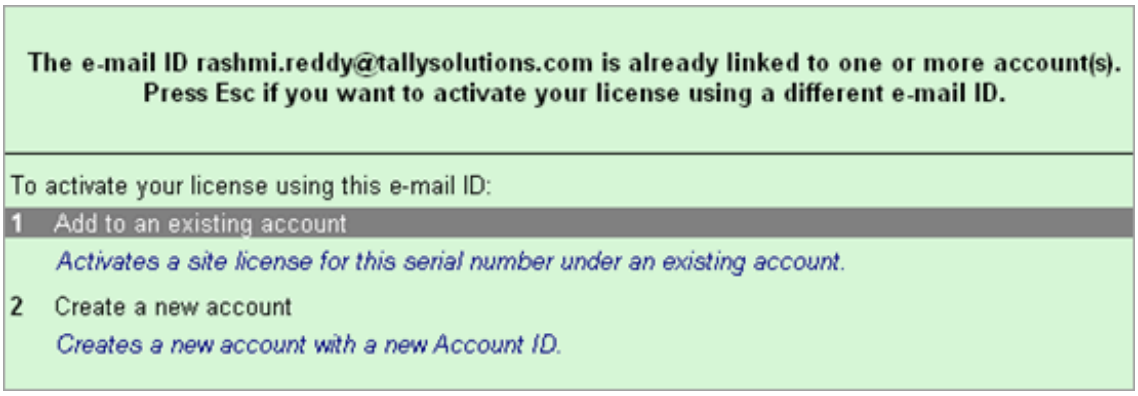
     Click **Yes** , for Tally.Server 9 to restart with administrator rights.

3. Click **F2: Multi-Site** to view the **Site License Activation** screen.
4. Enter the **Serial Number** and **Activation Key** .
5. Enter the **Account ID** to which you want to add this license. Contact your administrator for this information.
6. Enter the **Site ID** . The Site ID should be a unique name to help you to identify this license.
7. Enter the **Site administrator e-mail ID** . The site administrator is authorised to perform all licensing

operations for this site. The **Site License Activation** screen appears as shown below:



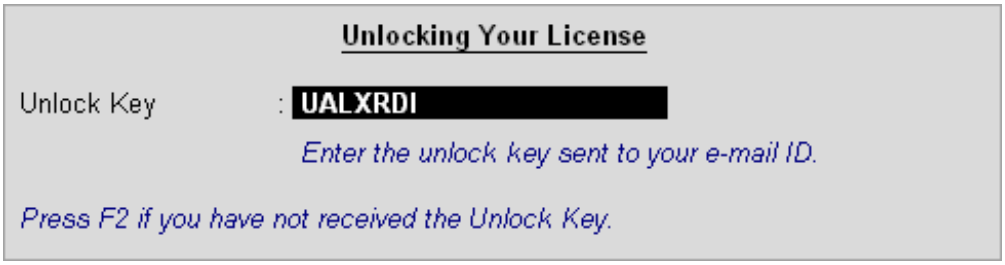
8. Press **Enter** to save. The **Manage Account** screen appears as shown below:



9. Click **Create a new Site** to activate this site license. A confirmation message appears on successful activation.

Note: Click **Reactivate an existing Site** to reactivate an existing site license.

10. Press **Enter** to view the **Unlock License** screen.
11. Enter the **Unlock Key** sent to your e-mail ID in the **Unlock License** screen as shown below:



12. Press **Enter** to unlock your license.

A confirmation message appears after you unlock your license.

Note : On activation, the license details are displayed in the **Information Panel** .

Accessing Tally Data from Tally.Server 9

To access the data from Tally.Server 9 (data server), the administrator has to give only the **Data Name** to the users. Using this Data Name, all the data in the corresponding location can be accessed through the client machine.

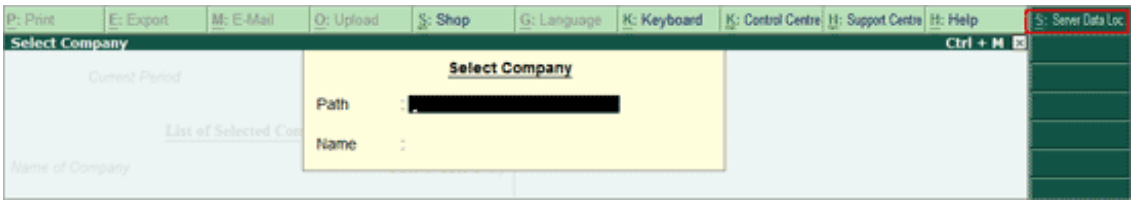
Since the users just know the data name and not the actual path it is present in, Data Security in ensured.

To access the Shared data

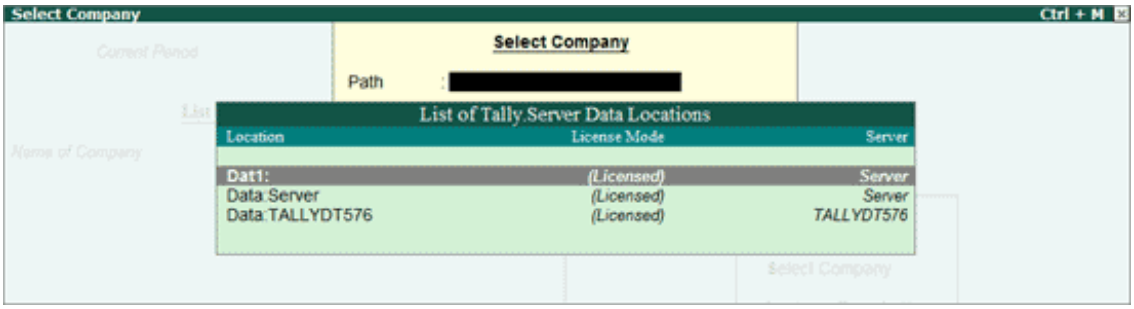
- Launch Tally.ERP 9

To Select Company

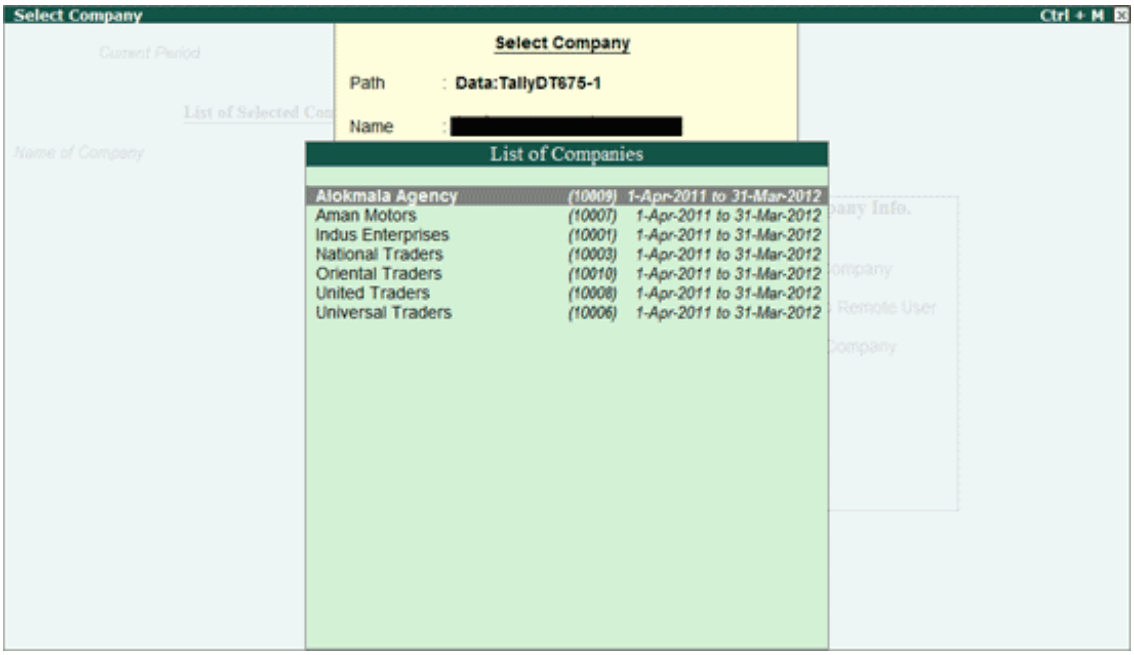
- From **Company Info .** screen, click **Select Company** and press **Enter** .
- Enter the **Data Name** in the Path field. If you are not aware of the **Data Name** click on **S** : **Server Data Loc.** or press **Alt + S** to get the List of Tally.Server Data Locations (Data Names).



- Select the required name and press **Enter** .

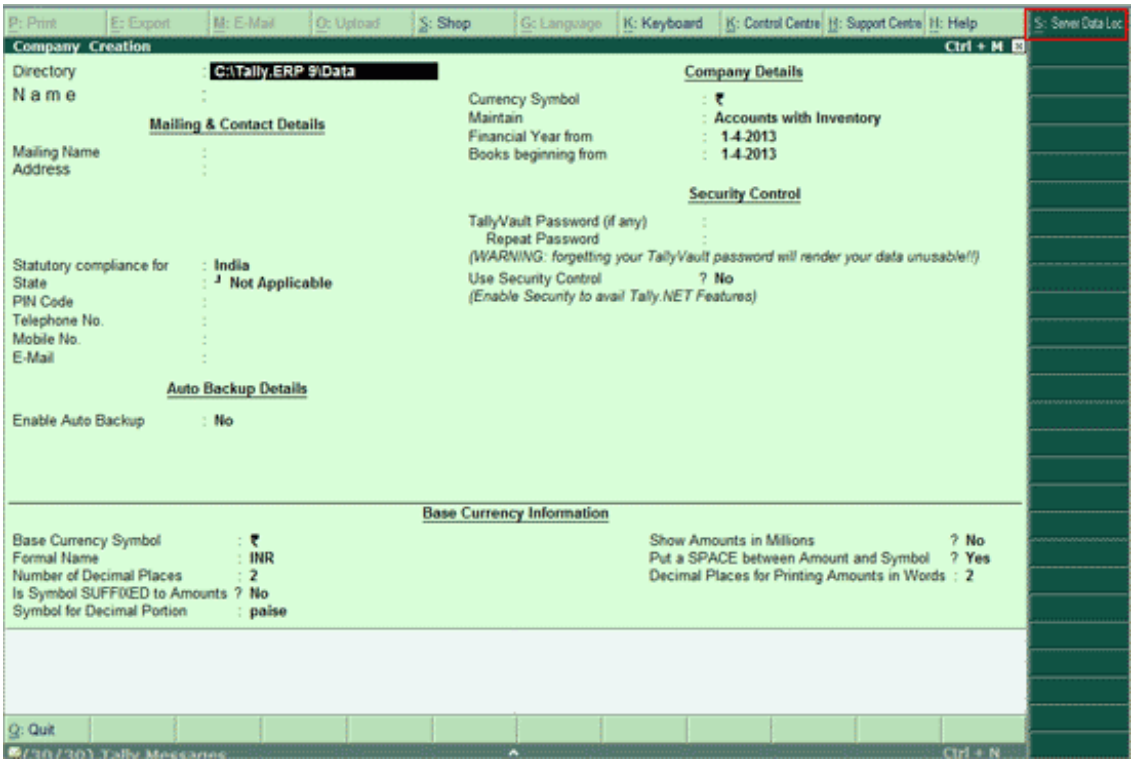


- Select the required **Company Name** from the **List of Companies** to start working on it.



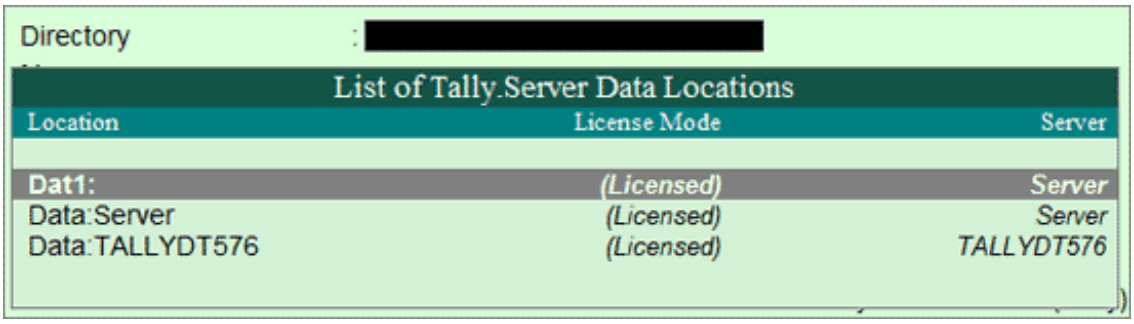
To Create Company

- From **Company Info.** screen, click **Create Company** and press **Enter** .



- Enter the **Data Name** in the **Directory** field. If you are not aware of the Data Name click on **S**: **Server Data Loc .** or press **Alt + S** to get the List of Tally.Server Data Locations (Data Names).

- Select the required name and press **Enter** .



- Now, you can create a new company in the selected Data location.

Backup/Restore

It is a good practice to take back up of your data at regular intervals to avoid any loss to data. Tally.ERP 9 provides you a facility to take back up of your data and restore as and when required.

On this page

- Backup data
- Restore backup
- Auto backup status
- Backup/Restore through Windows folders

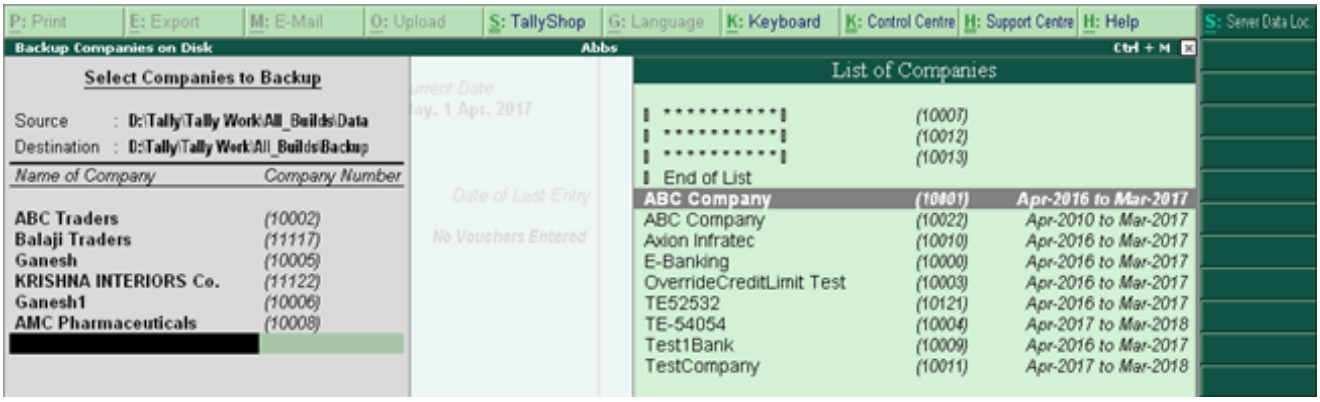
Backup Data

Taking a backup of your data at regular intervals helps retrieve your backed up data when your existing data is lost. Using Tally.ERP 9, you can easily take a backup of your company data any time and restore it when you need.

1. Go to **Gateway of Tally** > **F3 : Cmp Info** > **Backup** to view the **Backup Companies on Disk** screen.
2. **Source** - The folder path where your company data is stored. By default, the folder path of your existing company data is displayed here.

   Note:

   - If your company uses Tally.Server 9 to maintain data, backup has to be taken from the server data location. Click **S : Server Data Loc** in the **Backup Companies on Disk** screen, and select the server location as **Source** .
   - If the administrator has enabled **Security Control** , provide authorised Tally.NET credentials to access the **List of Tally.Server Data Locations** .
3. **Destination** - The folder path where the data backup has to be stored. You can store the backup locally on your computer, on any external storage device, or on a storage space on the network.
4. Select the required company from the **List of Companies** . Select **All items** to back up data of all the companies.



5. Press **Ctrl+A** to initiate the backup process.

The backup file is stored in the destination folder as **TBK900_10000.001** . Data backup taken using versions prior to Release 6.0 used to store the data in **TBK900.001** format.

Note: If you are using Tally.ERP 9 Release 5.x or earlier to restore the backup file (for example, **TBK900_10000.001**), first rename this file to **TBK900.001** and then restore.

Restore Backup

You can restore the data of companies for which you haven taken a backup. When your current company data is lost or corrupted, you can restore your last backed up data using the **Restore** option in Tally.ERP 9.

1. Go to **Gateway of Tally** > **F3 : Cmp Info** > **Restore** to view the **Restore Companies** screen.
2. **Destination** - The folder path where your company data is to be restored. Do not restore backup data in the folder where your company data exists, since it may overwrite the existing data.
3. **Source** - The folder path where the backup file is stored. You can restore data stored locally on your computer, on any external storage device, or on a storage space on the network.
4. Select the required companies from the **List of Companies** . Select **All items** to restore data of all companies.

> **Note:** Data backup taken using versions prior to Release 6.0 used to store the data in **TBK900.001** format. Therefore, if you are using Tally.ERP 9 Release 5.x or earlier to restore the backup file (for example, **TBK900_04557.001**), first rename the backup file in the destination folder to **TBK900.001** and then restore.

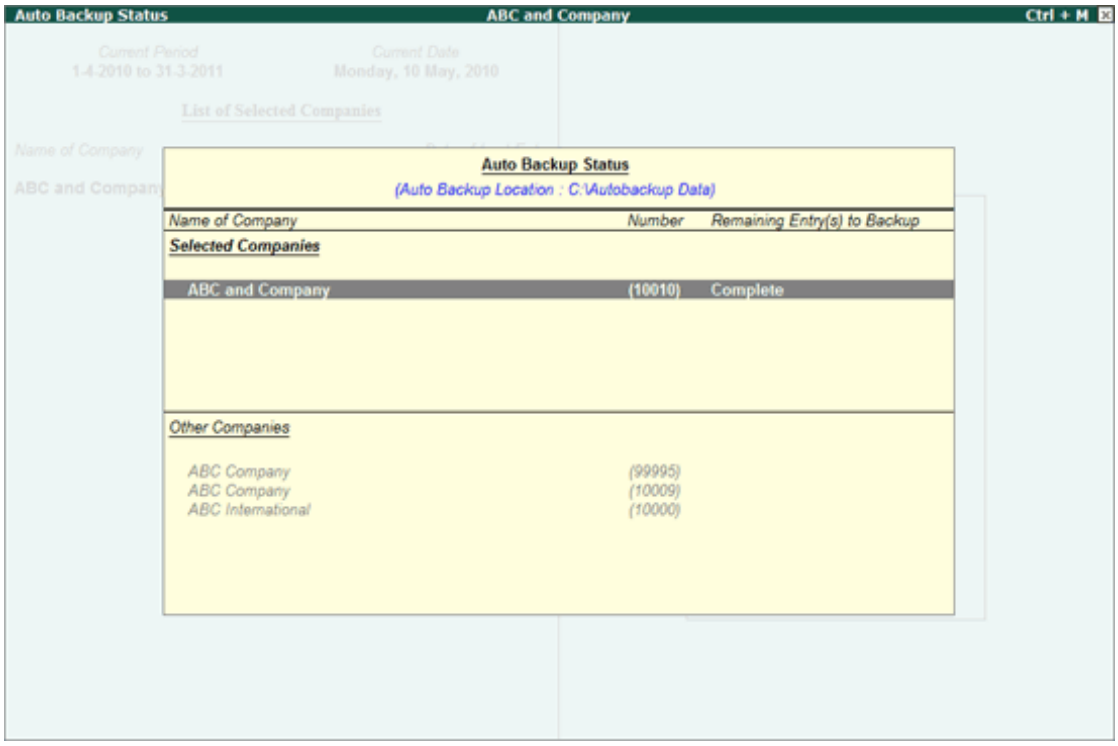
5. Press **Ctrl+A** to restore the data backup.

Auto Backup Status

Auto Backup Status displays the list of companies whose data is backed up at a common location and the number of entries pending for backup from each company. This report also displays the path of backup and the number of companies off-line. On completing the auto backup the status is set to complete.

- From Gateway of Tally > F3: Company Info > **U** : Auto Backup Status

  The **Auto Backup Status** screen appears as shown below:

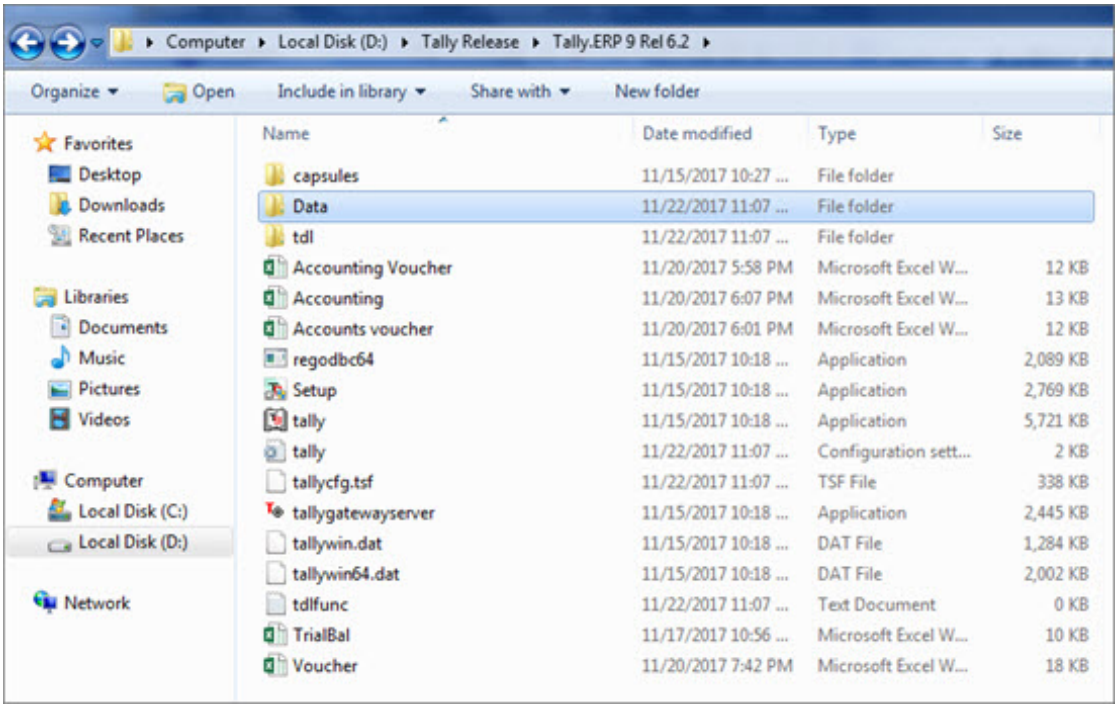


Backup/Restore through Windows Folder

You can backup your data in the folder format and restore the same in Tally.ERP 9.

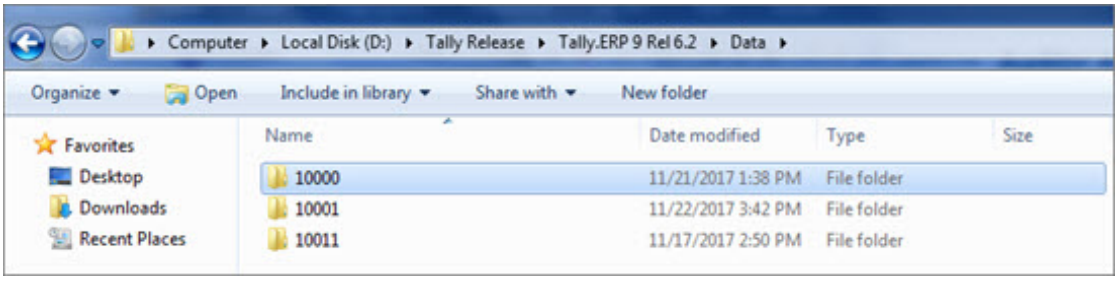
Backup your data

1. On your computer, go to the location where company data is stored.



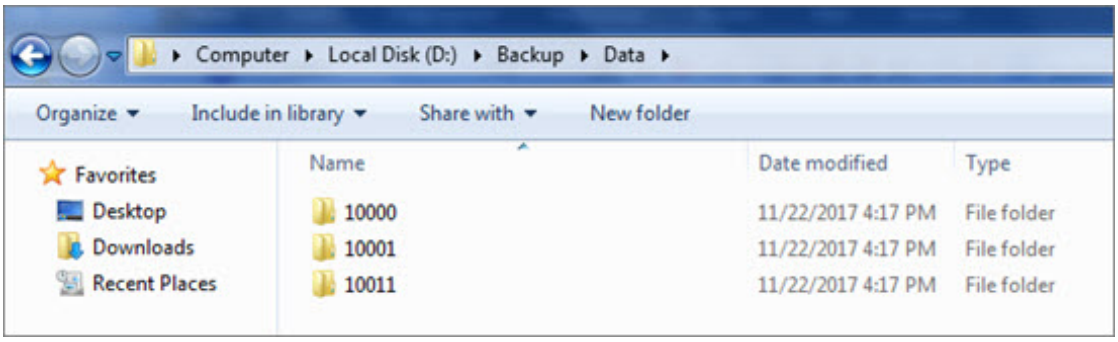
2. Copy the **Data** folder and paste it in a different local disk or an external drive.

   You can also copy the folder of a particular company, as shown below:

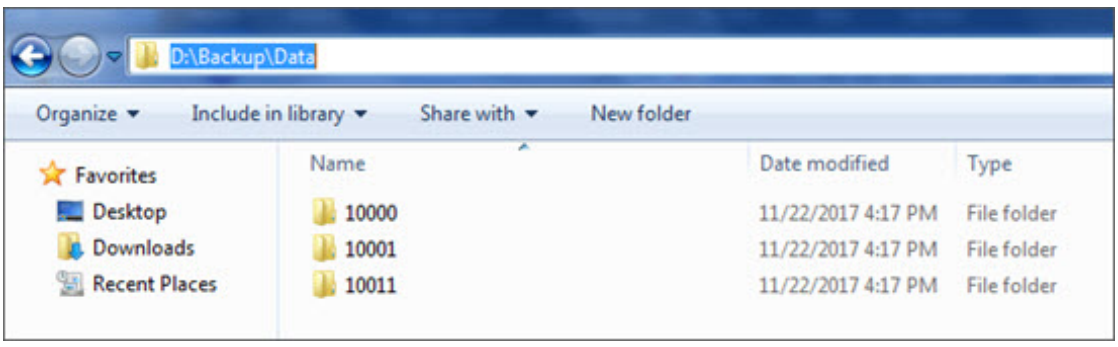


Restore the backup

1. Go to the location where the data was backed up.

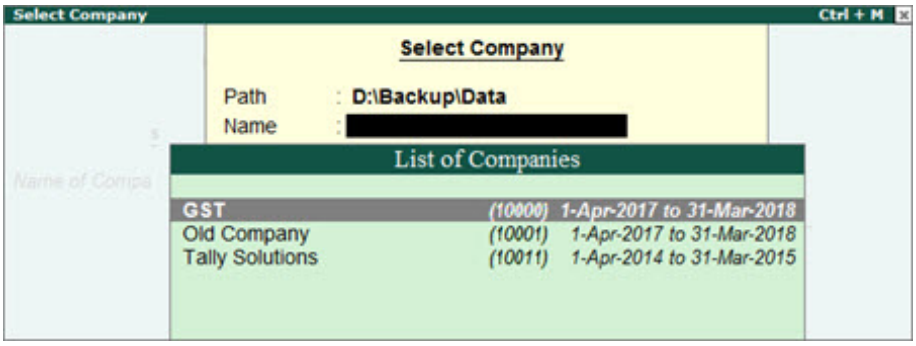


2. Press **Alt+D** or click the address bar. The location will be highlighted in blue.



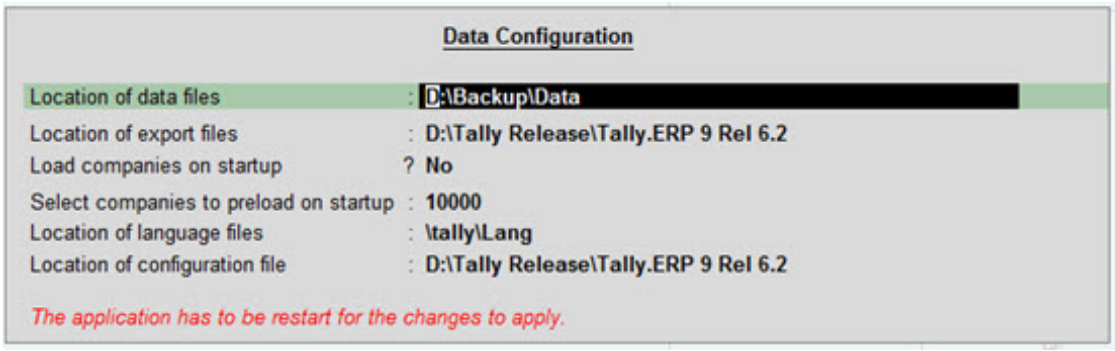
3. Press **Ctrl+C** to copy the path.
4. Open Tally.ERP 9 and select the company.

5. Press **Ctrl+Alt+V** to paste the location. The companies will be listed as shown below:



Set the backup location

1. Go to **Gateway of Tally > F12 > Data Configuration** .
2. Enter the data path in **Location of data files** .
3. Press **Ctrl+A** to accept.

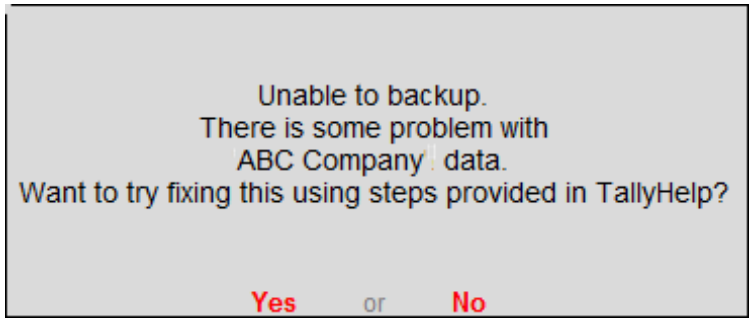


Similarly, you can also restore the data of a particular company in the folder format.

Errors and Resolutions

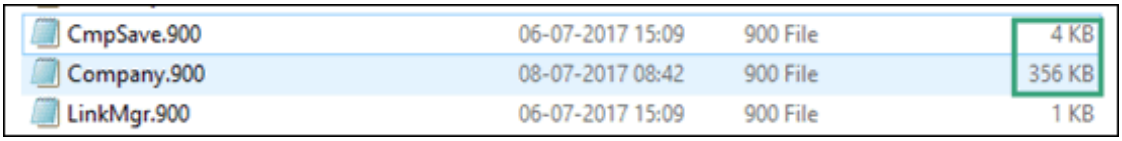
1. Unable to backup

This message is displayed if the data that you are backing up is damaged.

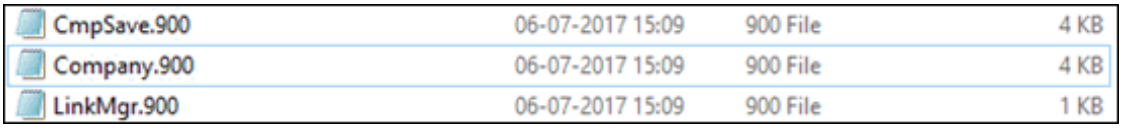


Solution

1. Open the Tally.ERP 9 data folder, and copy the company folder to a different location. For example, if your data folder is D:\Tally.ERP 9\data\10001, copy 10001 to a different location.
2. In the Tally.ERP 9 data folder, open the company folder, and compare the size of the files **Company.900** and **CmpSave.900** .
3. If there is a difference in the size, delete **Company.900** then take a copy of **CmpSave.900** in the same folder and rename **CmpSave - Copy.900** as **Company.900** as below:





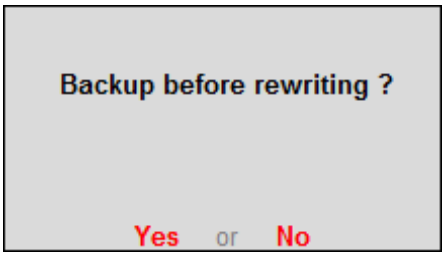


4. Rewrite the data. If the error **Unable to backup** is displayed when,

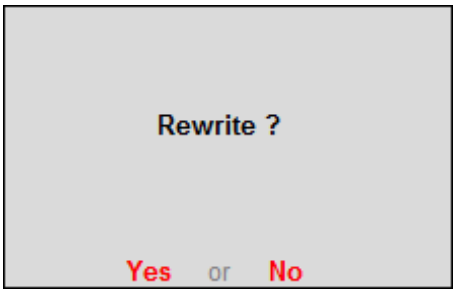
   - You are trying to upgrade to Release 6.0.2 from a release prior to Release 6.0, then rewrite the data in the previous release of Tally.ERP 9. For example, if you are trying to upgrade from Release 4.93, then rewrite the data in Release 4.93 and continue to upgrade. To rewrite the data in the older release, check if you have the older release in the installation folder or download it from the Tally Solutions Website .
   - Taking a regular backup when working with Release 6.0.2, then rewrite the data in the same release.

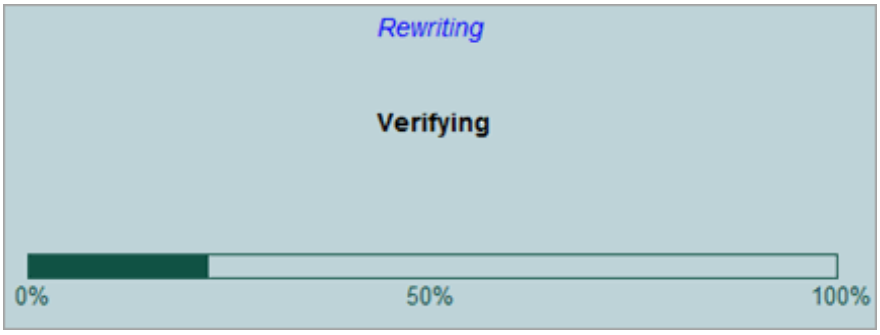
Rewrite Data

1. In Tally.ERP 9, in the **Company Info screen** press **Ctrl + Alt + R** and select the company for which the backup failed. Select **Yes** as shown below:



2. You will be prompted to back up your data before rewriting. Select **No** as shown below:





Now, you can back up your company data.